

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 16 February 2021 at 4.00pm.**

Agenda

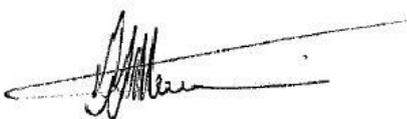
1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
 - Ordinary meeting held on 15 December 2020
 - Extraordinary meeting held on 2 February 2021
9. Reports



David Neeves
General Manager

CAPITAL WORKS QUARTERLY UPDATE

SUMMARY

To provide an update on progress with the 2020/21 Capital Works Program as at 30 December 2020.

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The aim of this review is to provide a brief illustration of the current capital expenditure vs budget, how the project is tracking with some brief comments. A copy of this document is attached.

The Capital Works Program involves 110 individual line items.

The estimated value of the 2020-21 Capital Works is **\$25,317,261** across the whole of Council with **\$6,492,343.41** being spent as at the end of December which equates to 26% of the budget allocation. This figure is up from \$3,198,759.80 in the September quarter.

As with previous years, Council's capacity, even with the involvement of external contractors, will struggle to complete all items adopted in the budget. There will be a significant number of capital projects that will carry over into the 2021/22 financial year.

<u>Principal Activity</u>	Strengthened Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making 4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements.

RECOMMENDATION

That the report be noted.

David Neeves
General Manager

LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM (LRCI PROGRAM)

SUMMARY

To provide an update on the Australian Government's Local Roads and Community Infrastructure Program (LRCI Program) extension Round 2.

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The LRCI Program was announced on 22 May 2020. On 6 October 2020, as part of the 2020-2021 Budget, the Government announced a further \$1 billion to extend the LRCI.

In June 2020, Council considered LRCI Round 1 projects and resolved:

RESOLVED 100/20	Cr Mockler/Cr Wrigley
That, subject to the release of the final guidelines and eligibility of projects, the following projects be funded (\$878k):	
<ul style="list-style-type: none">• \$200k for CHC upgrade• \$250k for Leeches Creek/Berida Innisfail Road upgrade• \$75k for Armatree War Memorial Precinct program• Remainder of funds to be allocated to a rural roads betterment program to be formulated by the Director Infrastructure	

Following on from this resolution the final projects submitted and approved for LRC1 Rd 1 included:

Biddon Creek erosion at Biddon -	\$150,717
Doorroombah Rd, concrete causeway over culvert -	\$90,000
Gundy's Creek crossing seal extension, Tooraweenah-Mendooran Rd	\$60,000
Retaining wall, north of Magie Melon (Paddy's Creek)	\$25,000
Gilmours Rd, approach slab to Milpulling Creek	\$30,000
SUB-TOTAL	\$355,717
General projects	
Armatree War Memorial Precinct	\$72,727
CHC upgrades	\$200,000
Leeches Creek/Berida Innisfail Rd	\$250,000
SUB-TOTAL	\$522,727
TOTAL	\$878,444

Phase 2 of the LRCI Program will run from 14 December 2020 to 30 June 2022. Project construction can commence once the work schedules are approved by the Department with projects required to be physically completed by 31 December 2021.

The extension of the LRCI Program is a temporary, targeted stimulus measure responding to the economic impacts of the COVID-19 pandemic. The LRCI Program assists a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement.

Council has been offered \$697,059 under the LRCI Round 2. Below is a list of projects recommended to Council:

Upgrades to the Rural Museum Facade	\$200,059
Concreting 450m along Windmill Walk	\$120,000
2km of reconstruction of Leeches Creek bitumen seal	\$220,000
Landscaping of the new SES Building	\$25,000
Shade for the play equipment in Hunter Park	\$30,000
Fire safety upgrades to meet performance solutions and sewer pump upgrades to the CHC	\$102,000
TOTAL	\$697,059

The Eligibility of the Fund as per the guidelines includes:

- Local Road Projects are projects that involve the construction or maintenance of roads managed by local governments. Local governments are encouraged to consider works that support improved road safety outcomes.
- Community Infrastructure Projects are projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public:
 - bicycle and walking paths
 - painting or improvements to community facilities
 - repairing and replacing fencing
 - improved accessibility of community facilities and areas
 - landscaping improvements, such as tree planting and beautification of roundabouts

The projects recommended to the Council are summarised as follows:

Upgrades to the Rural Museum Façade - \$200,059

This project would involve working with the Historical Society to improve the access, car parking, opening up the façade and making the internal aspect of the Rural Museum more visible from the outside, improving the appearance of the office transportable building and improved linkages to the CHC. Generally, upgrading the Rural Museum to fit with the other upgrades proposed for this precinct. Consultation with the Historical Society has already commenced.

Concreting Windmill Walk - \$120,000

This element will complement the other funding streams already committed to footpaths/walking track in the CHC precinct eg Drought Communities Program This money will assist in partially reconstructing the Windmill Walk into a 2.4m wide concrete footpath for approximately 450m and will include new screens to screen unsightly infrastructure. The overall length of the Windmill Walk is 1.6km. The level of funding sought for concreting can be more or less should Council wish to increase or reduce the scope of other projects. This project supports the activation strategies of the precinct and complements the funding already allocated to footpaths through the Disability Inclusion and Access and Drought Communities Programs (\$200,000).

2km Reconstruction of Leeches Creek Bitumen Seal - \$220,000

Whilst works are programed for completion on the rehabilitation of Berida Bullagreen Road, the sealed section of Leeches Creek Road has been identified as another sealed road with narrow segments that will require widening and reconstruction. Using the same method applied to Berida Bullagreen Road, these works can be undertaken without extensive design elements and is suitable for inclusion in the existing roadworks program.

Landscaping of the New SES Building - \$25,000

The SES is now completed and the interim occupation certification issued. Landscaping around the building was not included in the project and remains unfunded. To complete the building, a further \$25,000 would go towards a sprinkler system, turf and fencing. Not completing the landscaping will detract from the appearance of the building and place further burden on the SES volunteers to undertake the landscaping in their own time. SES have shown no interest in doing the landscaping and their focus is on the internal fit out.

Shade for the Play Equipment in Hunter Park – \$30,000

The Hunter Park play ground was upgraded in this term of Council. Initially there were plans for a shade sail but then it was determined that trees would serve a longer term benefit. There has been a rethink of this and the location of any trees planted on the Eastern side of the playground would interfere with the open space grassed area which is frequently used. \$30,000 will partially cover the playground which is what is deemed necessary.

Fire Safety Upgrades to meet Performance Solutions and Landscaping to the CHC - \$102,000

The upgrades proposed for the CHC will necessitate upgrades to the fire safety systems. To what extent is yet to be determined and is the subject of a review by a fire safety engineer and will be finalised by the issue of the development consent. Currently the centre is serviced by modest landscaping and further landscaping is proposed as part of the project. An allocation towards these elements from this bucket of funds will help offset the additional expenses required for Sewer Upgrades. The Sewer system is required to be upgraded.

Upgrades will require a new pump station connecting back to the reticulated main on the western side of the highway. Initially it was thought that these works could be funded by the Sewer Fund, however the LRCI provides an opportunity fund other elements of the project (Fire Safety \$22,000 and Landscaping \$80,000) allowing other funds already allocated to the works to fund the sewer upgrades estimated at \$80,000. The sewer upgrades are estimated at \$80,000. The sum of \$102,000 provides for a contingency sum to offset some of the costs necessitated by either upgrades.

The timeframes for completing works under the LRCI Rd 2 are tight. Works are needed to be completed by December 2021. The projects selected are deemed capable of fitting into these timeframes. They are also selected to complement other works current underway, essentially acting as a value add to the existing projects and not creating new ones.

All the projects are meet the eligibility criteria. It has a balance between road and community infrastructure projects. The community infrastructure elements focusing on completing a vision already in progress. It is recommended that Council supports the projects listed

Principal Activity

Policy Implications Nil

Budget Implications Nil

Delivery Program Actions **4.2.3.2**
Apply for grants that assist Council to achieve identified projects and assist community groups.

RECOMMENDATION

That the following schedule of works be submitted for funding under the Local Roads and Community Infrastructure Fund Round 2:

Upgrades to the Rural Museum and associated linkage with CHC	\$200,059
Concreting along Windmill Walk	\$120,000
2km of reconstruction of Leeches Creek bitumen seal	\$220,000
Landscaping of the new SES Building	\$25,000
Shade for the play equipment in Hunter Park	\$30,000
Fire safety upgrades to meet performance solutions and sewer pump upgrades to the CHC	\$102,000
TOTAL	\$697,059

David Neeves
General Manager

REVIEW OF POLICIES

SUMMARY

To advise of an annual review of Council's policies.

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Council's policy register has been reviewed by staff in line with Council's Delivery Program.

All relevant policies have been changed to reflect the updated Local Government (State) Award 2020 (previously 2017). Updated references throughout various policies to include NSW after legislation:

- Work Health and Safety Act 2011 (NSW)
- Work Health and Safety Regulation 2017 (NSW)

In addition, there are proposed changes to the following policies:

Policy/Policies	Amendment	Reason
• Alcohol and Other Drugs	• Addition of associated document	• To include relevant reference document
• Criminal Record & Working with Children Check	• Change to "the relevant authority" in reference to submitted applications	• To reflect change in procedure
• Employee Grievances	• Change in reference within Local Government (State) Award 2020 from Clause 30 to Clause 36	• Relevant clause has changed under new Award
• Extended Periods of Leave Without Pay	• Change to "relevant Award" in reference to termination of employment provisions	• Previously only referenced to Local Government (State) Award
• Feral or Infant Companion Animals - Management	• Adjustment to wording in the policy statement – no change to policy intent	• To improve grammar
• Manual Handling	• Addition of associated document	• To include relevant reference document
• Recover at Work	• Update to legislation reference	• More precise reference
• Swimming Pool Inspection Program	• Update to legislation reference – Swimming Pools Regulation 2018 and inclusion of additional Australian Standards as associated documents	• General review and update

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 16 FEBRUARY 2021

<ul style="list-style-type: none">• Work Health & Safety	<ul style="list-style-type: none">• Addition of associated document	<ul style="list-style-type: none">• To include relevant reference document
<ul style="list-style-type: none">• Workplace Bullying	<ul style="list-style-type: none">• Addition of associated document	<ul style="list-style-type: none">• To include relevant reference document

A full listing of all Council's current policies is available on our website:
www.gilgandra.nsw.gov.au/council/your-council/council-policies

Principal Activity

Strategic Leadership

Policy Implications

Amendments, as outlined above, to Council's policy register

Budget Implications

Nil

Delivery Program Actions

4.1.2.3 Develop, implement and continually monitor a good governance plan

RECOMMENDATION

That the various changes to Council's policy register, as outlined, be adopted.

David Neeves
General Manager

2020/21 QUARTERLY OPERATIONAL PLAN REVIEW TO 31 DECEMBER 2020

SUMMARY

To consider progress with Council's 2020/21 Operational Plan as at 31 December 2020.

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Separately enclosed with this business paper is the 202/21 Operational Plan Review document for the quarter 1 September to 31 December 2020.

<u>Principal Activity</u>	Strategic Leadership Community Engagement
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Actions delivered in line with 2020/21 budget.
<u>Delivery Program Actions</u>	4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements 2.1.1.2 Report Council's issues actions and achievements to the Community

RECOMMENDATION

That the 2020/21 Operational Plan Review for the quarter ended 31 December 2020 be adopted.

N J Alchin
Director Corporate Services

QUARTERLY BUDGET REVIEW 31 DECEMBER 2020

SUMMARY

To detail the variances to the original estimates for the 2020/21 financial year as presented in the Quarterly Budget Review as at 31 December 2020. In addition, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

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List of Budget Changes Previously Adopted by Council

The following is a list of the budget changes that have been previously adopted by Council.

Note	Description	When Done	Income Change	Expense Change	Resp.
1000	Councillors	Sept		-\$13,000	GM
1101	Wages & Other Employee Costs	Sept		\$100,000	DCorp
1102	Interest on Borrowings	Sept		-\$17,823	DCorp
1103	Administration Expenses	Sept		\$30,000	DCorp
1310	Medical Centres Income	Sept	-\$13,952		DCorp
1312	Dentist Expenses	Sept		\$150,000	DCorp
1521	Gilgandra Community Care Expenses	Sept		\$5,000	DComm
1523	Gilgandra Community Transport Expenses	Sept		-\$5,000	DComm
1531	Government Access Centre Expenses	Sept		-\$31,550	DCorp
1700	Gilgandra Library Income	Sept	\$1,404		DComm
1701	Gilgandra Library Expenses	Sept		\$1,440	DComm
1910	Rural Roads Income	Sept	\$8,098,100		DInf
1911	Rural Roads Expenses	Sept		\$8,098,100	DInf
1930	Contract Income	Sept	\$9,000,000		DInf
1931	Contract Income for Other Councils	Sept	\$65,993		DInf
1933	Contract Expenses	Sept		\$8,000,000	DInf
1934	Contract Expenses for Other Councils	Sept		\$65,993	DInf
1941	Roads to Recovery Expenses	Sept		-\$305,000	DInf
2000	Caravan Park Income	Sept	-\$1,651		DCorp
2030	Land Sales Income	Sept	\$134,354		DCorp
2801	Financial Assistance Grant	Sept	-2,051,489		DCorp
2900	Transfers from Reserves	Sept	\$8,067,574		Various
2901	Transfers to Reserves	Sept		\$190,504	Various
2903	Capital Income	Sept	\$5,644,953		Various
2904	Capital Expenditure	Sept		\$11,178,563	Various
2905	Loan Income	Sept	-\$715,000		DCorp

2906	Loan Repayments	Sept		-\$14,876	DCorp
	General Fund Total		\$28,230,286	\$27,432,351	
	Water Supply Total	Sept	\$441,265	\$441,265	DInf
	Sewerage Services Total	Sept	\$47,925	\$47,925	DInf
	Home Care Packages Total	Sept	\$26,000	\$26,000	DComm
	Gilgandra Shire Council Total		\$28,745,476	\$27,947,541	

Result

The overall result for General Fund for this review as at 31 December 2020 is a \$788,944 decrease to the estimated surplus at year end to an estimated result of a \$643,510 deficit (depreciation not included).

Water Fund has a \$26,200 increase in the estimated deficit at year end to an estimated result of a \$172,825 deficit (depreciation not included).

Sewer Fund has a \$50,000 decrease to the estimated deficit at year end to an estimated result of a \$10,320 surplus (depreciation not included).

Orana Living has no change to the estimated result at year end of a \$473,550 surplus (depreciation not included).

Carlinda Enterprises has no change to the estimated result at year end of a \$27,368 surplus (depreciation not included).

Cooee Villa Units has no change to the estimated result at year end of a \$36,666 surplus (depreciation not included).

Home Care Packages has no change to the estimated result at year end of a \$4,643 deficit (depreciation not included).

Cooee Lodge Hostel has a \$203,111 decrease in the estimated deficit at year end to an estimated result of a \$202,680 surplus (depreciation not included).

Jack Towney Hostel has no change to the estimated result at year end of a \$10,554 surplus (depreciation not included).

The overall result for this review as at 31 December 2020 is a \$562,033 decrease to the estimated surplus at year end for Council as a whole to an estimated result of a \$59,840 deficit (depreciation not included).

Details - Notes

The following notes are to be read in conjunction with the Quarterly Budget Review documents and contain a detailed description of the major variances to Council's budget. These changes are listed in the variance columns.

GENERAL FUND

Note 1100 (page 1 QBR)

Corporate Support Income

\$40,000 additional income

Responsible Officer: Director of Corporate Services

An additional \$40,000 has been included for an insurance claim for damage sustained to shade sails at the pool and in Hunter Park. This amount is offset by additional capital expense of the same amount on page 11.

Note 1103 (page 2 QBR)

Administration Expenses

\$27,362 additional expense

Responsible Officer: Director Corporate Services

Insurance premium costs have increased in 20/21 due to market conditions and this has led to the additional cost.

Note 1200 (page 3 QBR)

Fire Services Income

\$79,387 less income

Responsible Officer: General Manager

The original estimate was made up of amounts of \$83,711 for the reimbursement of costs incurred by the RFS and \$100,000 for a contribution from the State Government towards the increased cost of the Emergency Services Levy. It has since been discovered that this contribution was paid by a reduced cost in 19/20.

Although the \$100,000 in income will not be forthcoming in 20/21, the reimbursement of costs was larger than expected resulting in an overall reduction in income of \$79,387.

Note 1201 (page 3 QBR)

Contribution to NSW Fire Brigades

\$3,239 additional expense

Responsible Officer: General Manager

A slightly higher than estimated cost.

Note 1311 (page 3 QBR)

Medical Centres Expenses

\$20,000 additional expense

Responsible Officer: Director Corporate Services

There has been additional costs associated with the new lease of the "Edward" medical centre located at the MPS.

Notes 1920 & 1921 (page 8 QBR)
Regional Roads Income & Expenses

\$17,958 less income

\$17,958 expense

Responsible Officer: Director Infrastructure

At the time of preparing the 20/21 budget, the amount of funding for regional roads was not known. Council has now been notified with the amount being \$17,958 less than estimated. The expenses have also been reduced by the same amount.

Notes 1930 & 1933 (page 8 QBR)
State Roads Contract Income & Expenses

\$7,000,000 less income

\$6,375,000 less expense

Responsible Officer: Director Infrastructure

At the September budget review, Council was advised of the awarding of a major project on the Oxley Highway that is expected to be completed by the end of the financial year. This contract was worth \$9,000,000 with an expected profit of \$1,000,000.

The scope of this project has been substantially reduced with it now worth \$2,000,000 and the profit margin reduced to \$375,000. This has reduced the estimated budget result for Council by \$625,000.

Notes 2010 & 2011 (page 9 QBR)
Cooee Heritage Centre Income & Expenses

\$35,000 less income

\$35,000 less expense

Responsible Officer: Director Corporate Services

Due to the Cooee Heritage Centre being closed for a significant time, there will be reduced sales income and reduced operating costs.

Notes 2013 & 2014 (page 9 QBR)
Economic Development Income & Expenses

\$66,491 additional income

\$66,491 additional expense

Responsible Officer: Director Corporate Services

Grant funding has been received for the CBD laneways project and will be offset to expenses of the same amount.

Note 2030 (page 9 QBR)

Land Sales Income

\$16,214 less income

Responsible Officer: Director Corporate Services

Budget allocation for the land that was sold did not take into account that it included GST.

Note 2051 (page 9 QBR)

Lease Income – Staff

\$5,000 additional income

Responsible Officer: Director Corporate Services

More vehicles have leaseback arrangements and this has led to an increase of \$5,000 in lease income.

Note 2800 (page 9 QBR)

General Rates Income

\$10,850 less income

Responsible Officer: Director Corporate Services

A reduction in income due to the write off of rates as reported to Council.

Note 2801 (page 9 QBR)

Financial Assistance Grant

\$11,608 less income

Responsible Officer: Director Corporate Services

Council has been informed on the amount to be and it has resulted in a slight increase on the estimate.

Note 2803 (page 9 QBR)

Interest Income

\$13,500 less income

Responsible Officer: Director Corporate Services

The interest to be received on overdue rates will be affected due to the 0% rate charged for the first 6 months. As a result, the allocation has been halved.

Note 2903 (page 11 QBR)

Capital Income

\$908,444 additional income

Following is a listing of the capital income variances (the responsible officer is shown in brackets):

- Grants – Local Roads & Community Infrastructure (DCorp & Dinf) \$878,444 additional income. Additional grant funding has been received which is offset by additional capital expenses on page 12.
- Grants – BBR Electronic Noticeboards (DCorp) \$30,000 additional income. Grant funding has been received which is additional to Council's bottom line as the capital cost was already included in the budget.

Note 2904 (pages 11 & 12 QBR)

Capital Expenditure

\$918,444 additional expense

Following is a listing of the capital expenditure variances (the responsible officer is shown in brackets):

- Swimming Pool (DComm) \$40,000 additional expense which is offset by additional insurance claim income on page 2.
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- Local Roads Infrastructure Program (DInf) \$605,717 additional expense which is offset by additional capital income on page 11.
- Community Infrastructure Program (DCorp) \$272,727 additional expense which is offset by additional capital income on page 11.

Note 3000 (page 14 QBR)

WATER SUPPLY

\$26,200 additional expense

Responsible Officer: Director Infrastructure

The \$100,000 allocated for the telemetry upgrade will not be used this year and may not be required given the possible replacement of the sewer treatment plant.

An additional \$126,200 will be required to complete the new bore project once the funding has been exhausted.

Note 4000 (page 15 QBR)

SEWERAGE SERVICES

\$50,000 less expense

Responsible Officer: Director Infrastructure

The \$50,000 allocated to clean and photograph sewer lines is no longer required as all necessary investigations have been completed.

Note 5000 (page 16 QBR)

ORANA LIVING

Responsible Officer: Director Community Services

There are no changes.

Note 6000 (page 17 QBR)

CARLGINDA ENTERPRISES

Responsible Officer: Director Community Services

There are no changes.

Note 7000 (page 18 QBR)

COOEE VILLA UNITS

Responsible Officer: Director Community Services

There are no changes.

Note 7500 (page 19 QBR)

HOME CARE PACKAGES

Responsible Officer: Director Community Services

There are no changes.

Note 8000 (page 20 QBR)

COOEE LODGE

\$341,326 additional income

\$138,215 additional expense

Responsible Officer: Director Community Services

The additional income is made up of an increase in funding of \$137,829 which is more than was estimated and the refund of payroll tax paid in previous years of \$125,497. There is also an additional \$78,000 transfer from reserves to cover the increased costs of Covid.

The additional expenses are as follows:

- \$78,000 for Covid 19 expenses which is offset by a transfer from reserves;
- \$29,360 for administration expenses relating to an increase in phone and security costs;
- \$19,000 for cleaning expenses;
- \$9,100 for medical supplies; and
- \$2,755 for an increase in the insurance premium for the year.

Note 8500 (page 21 QBR)

JACK TOWNEY HOSTEL

Responsible Officer: Director Community Services

There are no changes.

Finance Manager's Comments / Recommendations

General Fund

The original budget estimate for General Fund was an end of year result of a \$652,501 deficit (depreciation not included). This review indicates an estimated result of a \$643,510 deficit (depreciation not included) which is an improvement of \$8,991. This result should be viewed as being satisfactory compared to the original budget.

Water Fund

The original budget estimate for Water Fund was an end of year result of a \$146,625 deficit (depreciation not included). This review indicates an estimated result of a \$172,825 deficit (depreciation not included) which is a worsening of \$26,200. This result should be viewed as being unsatisfactory compared to the original budget.

Should Council wish to take corrective action, the capital allocation should be reduced.

Sewer Fund

The original budget estimate for Sewer Fund was an end of year result of a \$39,680 deficit (depreciation not included). This review indicates an estimated result of a \$10,320 surplus (depreciation not included) which is an improvement of \$50,000. This result should be viewed as being satisfactory compared to the original budget.

Orana Living

The original budget estimate for Orana Living was an end of year result of a \$473,550 surplus (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Carlginda Enterprises

The original budget estimate for Carlginda Enterprises was an end of year result of a \$27,368 surplus (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Cooee Villa Units

The original budget estimate for Cooee Villa Units was an end of year result of a \$36,666 surplus (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Home Care Packages

The original budget estimate for Home Care Packages was an end of year result of a \$4,643 deficit (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Cooee Lodge

The original budget estimate for Cooee Lodge was an end of year result of a \$431 deficit (depreciation not included). This review indicates an estimated result of a \$202,680 surplus (depreciation not included) which is an improvement of \$203,111. This result should be viewed as being satisfactory compared to the original budget.

Jack Towney Hostel

The original budget estimate for Jack Towney Hostel was an end of year result of a \$10,554 surplus (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Overall Position

The original budget estimate for Gilgandra Shire Council was an end of year result of a \$295,742 deficit (depreciation not included). This review indicates an estimated result of a \$59,840 deficit (depreciation not included) which is an improvement of \$235,902. This result should be viewed as being satisfactory compared to the original budget.

Estimated Financial Performance Indicators

The ratios for 2018/19 and 2019/20 are actual ratios for Council's information while those for 2020/21 are an estimate only until the financial statements are completed and may be subject to change.

	Benchmark	2020/21	2019/20	2018/19
Operating Performance Ratio	> 0.00%	3.05%	6.61%	1.21%
Own Source Revenue Ratio	> 60.00%	65.00%	71.92%	66.48%
Unrestricted Current Ratio	> 2.00:1	4.25:1	4.25:1	4.35:1
Debt Service Cover Ratio	> 3.00 x	9.67 x	9.67 x	8.96 x
Rates & Charges Outstanding	< 10.00%	9.83%	11.73%	9.24%
Cash Expense Cover Ratio	> 6.00 x	14.34 x	14.34 x	10.80 x
Building & Infrastructure Renewal Ratio	> 100.00%	105.00%	151.93%	119.77%
Renewal Backlog Ratio	< 2.00%	2.00%	1.10%	1.30%
Required Maintenance Ratio	> 1.00	1.00	0.91	0.94

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely records that facilitate sound decision making.

4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 16 FEBRUARY 2021

RECOMMENDATION

That, subject to any decisions on the recommendations as reported, the Quarterly Budget Review document and report as at 31 December 2020 be adopted.

N J Alchin
Director Corporate Services

OUTSTANDING RATES & ANNUAL CHARGES

SUMMARY

To provide Council with the level of outstanding rates and annual charges as at 31 December 2020.

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Council is aware that the outstanding rates and annual charges percentage has increased over the last two years. The percentage for the last five years as at 30 June is as follows:

- 2016: 5.76%
- 2017: 7.98%
- 2018: 6.50%
- 2019: 9.24%
- 2020: 11.73%

The year ending 30 June 2020 has been the highest it has been in the last 10 years and failed to reach the accepted benchmark of 10%.

At the start of the 2020/21 financial year, the State Government advised that the interest rate charged on overdue rates and annual charges would be zero for the first six months up to 31 December 2020. As a result, no interest had been charged during this time.

The impact of this decision on the level of outstanding rates and annual charges has been difficult to assess, however, the following points can be made:

- There was \$827,813 outstanding at the start of the year and a further \$6,923,160 raised making a total of \$7,750,973 payable.
 - Of that amount, there was \$3,510,617 still to be paid as at 31 December 2020 (50% of the year).
 - As at 31 December 2020, 54.71% has been paid and 45.29% remains to be paid.
 - The percentage paid and the percentage remaining to be paid includes the amount outstanding at the start of the year.
 - Of the \$827,813 that was outstanding at the start of the year, \$445,220 remains outstanding and \$382,593 has been paid.
 - Of the \$827,813 that was outstanding at the start of the year, 53.78% remains outstanding and 46.22% has been paid.
-

It would appear from the above that the payment of rates and annual charges is on track and the outstanding percentage will decrease. This, however, cannot be confirmed until the end of the year.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely records that facilitate sound decision making.

RECOMMENDATION

That the report be noted.

N J Alchin
Director Corporate Services

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

.....

<u>Aged Care Committee</u>	28 January 2021
<u>Disability Services Committee</u>	4 February 2021
<u>Economic Development Committee</u>	2 February 2021

Principal Activity Community Engagement

Policy Implications Nil

Budget Implications Nil

Delivery Program Actions

2.1.1.1
Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered

2.1.1.4
Recognise the importance of and encourage community members on to Council committees

AGED CARE

28 January 2021

PRESENT

Cr G Peart (Chairman)
Cr A Walker (Acting Mayor)
Cr N Mudford
Cr N Wrigley
Mr B Malone
Mrs A Bunter
Mrs R Frost

IN ATTENDANCE

Mr D Neeves (General Manager)
Ms J Manion (Director Community Services)
Ms N Rodway (Acting Manager Aged Care)
Mrs M Smith (Manager Community Care)
Mrs S Temple (Administration)

NOT IN ATTENDANCE

Ms D Gordon (Jack Towney Hostel Supervisor/HCP/CHSP Manager)

Proceedings of the meeting commenced at 5.00pm

APOLOGIES

Cr D Batten (Mayor)
Mr P Mann
Mr M Cain

COMMITTEE'S RECOMMENDATION 01/21	Cr Mudford/ Cr Wrigley
That the apologies be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 02/21	Mrs R Frost/ Mrs A Bunter
That the minutes of the meeting held on 5 November 2020 be confirmed.	

BUSINESS ARISING

- Discussions through our local MP are still ongoing in relation to requesting a payment from the Federal Government to Council to meet the costs of our aged care pandemic response.
- The new fire tank is scheduled to be installed by the end of this financial year.
- Is EFTPOS a service Cooee Lodge should provide?

REPORTS

QUARTERLY OPERATIONAL PLAN REVIEW AS AT 31 DECEMBER 2020

SUMMARY

To consider progress for the quarter with Aged Care Operational Plan actions.

COMMITTEE'S RECOMMENDATION 03/21	Cr Mudford/ Mrs A Bunter
That the Operational Plan review for the period ending 30 December 2020 be noted.	

QUARTERLY BUDGET REVIEW

SUMMARY

To present the Quarterly Budget Review report for the Aged Care for the period ending 31 December 2020.

COMMITTEE'S RECOMMENDATION 04/21	Mrs A Bunter/ Mrs R Frost
1. That the recommended budget adjustments to the Cooee Hostel and Community Transport budgets be endorsed.	
2. That the December 2020 quarter financial reports be noted.	

SERVICE UPDATE – COOEE LODGE

SUMMARY

To provide an update on activity within Cooee Lodge Hostel and Villas.

Proceedings in Brief

Turning on of the Christmas Lights function was a successful evening with resident family and friends on the front lawn. The residents certainly enjoyed the social contact while COVID restrictions were relaxed.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 16 FEBRUARY 2021

Discussion took place on offering more accommodation options to fill the vacant Villa and Legacy units. Further review and proposals to be reported to the next meeting for consideration by the Committee.

COMMITTEE'S RECOMMENDATION 05/21	Mr B Malone/ Mrs A Bunter
That the report be noted.	

SERVICE UPDATE - JACK TOWNEY

SUMMARY

To provide an update and overview of Jack Towney Hostel, Home Care Packages and Commonwealth Home Support Programs.

COMMITTEE'S RECOMMENDATION 06/21	Mrs A Bunter/ Mrs R Frost
That the Committee endorse use of reserve funds to commission a review and upgrade of accommodation provided from the Jack Towney Hostel.	

SERVICE UPDATE - COMMUNITY CARE

SUMMARY

To provide an update on the activity within Community Care.

COMMITTEE'S RECOMMENDATION 07/21	Cr Mudford/ Mr B Malone
That the report be noted.	

DIRECTOR'S REPORT

SUMMARY

To provide advice on issues relating to our services.

COMMITTEE'S RECOMMENDATION 08/21	Mrs R Frost Mrs A Bunter
1. That Council consider expansion of the existing affordable housing stock to provide housing for mid-level skilled staff working in our disability and aged care services as part of budget estimates for 2021/22.	
2. That the report be noted.	

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.15 PM.

Cr G Peart
Chairperson

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 16 FEBRUARY 2021

DISABILITY SERVICES COMMITTEE

4 February 2021

PRESENT

Cr D Batten (Mayor - Chair)
Ms J Manion (Director Community Services)
Mr P Mann (Community Representative)
Cr Deidre Naden
Tracey Stevenson (Community Representative) via telephone

IN ATTENDANCE

Mrs J Lummis (Manager Orana Living)
Mr M Hodge (Waste Operations Manager)
Mr D Neeves (General Manager)

Proceedings of the meeting commenced at 4.30pm.

APOLOGIES

Ms L Bacon

COMMITTEE'S RECOMMENDATION 1/21	Kristen/P Mann
That the apology be accepted.	

ABSENT

Ms L Townsend
Cr Susan Baker

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 2/21	
That the minutes of the meeting held on 4 November 2020 be confirmed.	

BUSINESS ARISING

Nil

REPORTS

OPERATIONAL PLAN REVIEW

SUMMARY

To present the Operational Plan review for Disability Services.

COMMITTEE'S RECOMMENDATION 3/21	P Mann/Cr Naden
That the Operational Plan review for the period ending 31 December 2020 be endorsed.	

QUARTERLY BUDGET REVIEW

SUMMARY

To present the Quarterly Budget Review for Disability Services for the period ending 31 December 2020.

Proceedings in Brief

It was noted:

- Insurance costs and phone costs up
- Council will need to pay insurance costs for 63 Waugan
- Discussion around internal costing
- Jo Manion to investigate costs etc through Murphy Consultants
- All outlets will be under Gilgandra Shire Council

COMMITTEE'S RECOMMENDATION 4/21	Cr Naden/Ms T Stevenson
That the Quarterly Budget Review for Disability Services for the period ending 31 December 2020 be endorsed.	

SERVICE REPORT – ORANA LIVING

SUMMARY

To present a service report for Orana Living.

Proceedings in Brief

It was suggested that Department of Health may be able to partner with Council to attract professional staff.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 16 FEBRUARY 2021

COMMITTEE'S RECOMMENDATION 5/21	Cr Naden/T Stevenson
That the report be noted.	

SERVICE REPORT – CARLGINDA ENTERPRISES

SUMMARY

To present a service report for Carlginda Enterprises.

COMMITTEE'S RECOMMENDATION 6/21	Mr P Mann/Cr Naden
That the report be noted.	

CLIENTS' REPORT

SUMMARY

To present a report from the Clients' representatives.

COMMITTEE'S RECOMMENDATION 7/21	
A report was not tabled	

OFFICIAL OPENING OF SDA ACCOMMODATION 63 WAUGAN STREET

SUMMARY

To seek concurrence to invite Dr Patrick Giltrap to officially open the new specialised disability accommodation at 63 Waugan Street, Gilgandra.

Proceedings in Brief

In relation to a name for the new SDA, Ms Manion asked that previous names from Indigo Marketing be circulated to the committee.

COMMITTEE'S RECOMMENDATION 8/21	Mayor Batten/P Mann
That Dr Patrick Giltrap be invited to officially open the new SDA Accommodation at 63 Waugan Street Gilgandra.	

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4.40PM.

Doug Batten
Chairman

ECONOMIC DEVELOPMENT COMMITTEE

2 February 2021

PRESENT

Cr A Walker (Deputy Mayor- Chairperson)
Cr D Batten (Mayor)
Cr N Wrigley
Mr D Clouten
Mrs K Reynolds
Mrs G Babbage
Ms M King
Mr H Whiteman

IN ATTENDANCE

Mr N Alchin (Director of Corporate Services)
Mrs K Larkin (Marketing & Communications Manager)

Proceedings of the meeting commenced at 5.35pm

APOLOGIES

Mrs E McAllister
Mr W Morris
Mr J Jones

COMMITTEE'S RECOMMENDATION 1/21	K Reynolds/M King
That the apologies submitted be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 2/21	D Clouten/ Cr Wrigley
That the minutes of the meeting held on 8 September 2020 be confirmed as a true and correct record of the meeting	

BUSINESS ARISING

Nil

GROW GILGANDRA

SUMMARY

To provide an overview of Shop Local for 2020/21 and the Grow Gilgandra Program

COMMITTEE'S RECOMMENDATION 3/21	Cr D Batten /Cr N Wrigley
1. That progress of the Grow Gilgandra program is noted.	
2. That consultation and review of the Shop Local program commences, with a view to expand to include visitor strategies.	
3. The Committee notes the launch of the BIG Ideas Program and Private Business signage projects including the attached guidelines.	

MARKETING & COMMUNICATIONS MANAGER'S UPDATE

SUMMARY

To present an update on various Marketing & Communications projects to the Committee for comment and feedback

MEET ME @ MILLER STREET PROJECTS – NSW GOVERNMENT DPIE

Proceedings in Brief

The Marketing and Communications Manager outlined Council's recent submission under the Your High Streets grant program and presented the associated concept plan for the upgrade of the plaza adjoining the soon to be constructed GIL Community Hub. The most recent draft concept plans for the Hub were also tabled and Cr Walker outlined the various elements.

Issues that committee members raised for consideration by Council include:

- Questioning the value of knocking down the existing public toilets and the construction of a second set as shown located in the hub.
- Concerns that access to the proposed toilets by Hub users appears to be from outside the building
- Query the dual access of the building, security and how the Hub could be used for after-hours events, including decking location to flow from multi-purpose function space
- Questioning the need for/practicality of having rain water tanks
- Agreeing that the street stall needs updating but emphasising that a facility in some form will continue to be required in the vicinity
- Expressing mixed views on what should happen with the Southern Laneway and fully supporting the "endless possibilities" campaign

The plans will be circulated to the Committee for further input.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 16 FEBRUARY 2021

The Marketing & Communications Manager provided an overview of the event proposed for Easter Saturday in the CBD Shared Zone along the Castlereagh River and plans to tie this event in with the Tractor Clubs annual Tractor Pull

COMMITTEE'S RECOMMENDATION 4/21	D Clouten/K Reynolds
That the Marketing & Communications Managers report be noted and feedback provided in relation to the Hub and Plaza project be taken into consideration by Council.	

GENERAL BUSINESS

Streetscape Greenery/Landscaping

Gail Babbage put forward a suggestion for a sub group of interested persons to be formed to assist Council with developing a planned approach to improving the urban streetscape in terms of greenery/landscaping of the CBD and other prominent public spaces in Gilgandra.

It was noted that the Marketing & Communications Manager would flesh out this suggestion in a more detail with Ms Babbage and present a report to the Committee's next meeting for further consideration.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.47PM.

Cr A Walker
Chair

RECOMMENDATION

That the above listed Committee minutes be adopted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 16 FEBRUARY 2020

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of January 2021.
2. Certificate of Bank Reconciliation - Month of January 2021.
3. Details of investments as at 31 January 2021 (Local Government Financial Management Regulation No. 19).

CASH BOOK BALANCE AS AT	31-Dec-20	\$3,218,984.82
Plus: Receipts		\$2,289,685.45
Less: Payments		\$2,624,015.54
CASH BOOK BALANCE AS AT	31-Jan-21	<u>\$2,884,654.73</u>

STATEMENT BALANCE AS AT	31-Dec-20	\$3,208,436.88
Plus: Receipts		\$2,268,224.25
Less: Payments		\$2,571,403.85
STATEMENT BALANCE AS AT	31-Jan-21	<u>\$2,905,257.28</u>

Plus: Unpresented Receipts		\$6,274.60
Less: Unpresented Payments		\$26,877.15
RECONCILED BALANCE AS AT	31-Jan-21	<u>\$2,884,654.73</u>

Cashbook balance as at 31 January 2021:	\$2,884,654.73
Investments held as at 31 January 2021:	\$24,050,335.28
Total Cash & Investments Held as at 31 January 2021:	<u>\$26,934,990.01</u>

The bank balances in each of the funds as at 31 January 2021 are:

General Fund	\$12,272,175.36
Water Fund	\$2,658,803.48
Sewer Fund	\$1,630,867.70
Orana Living	\$4,064,988.55
Carlinda Enterprises	\$479,736.30
Cohee Villa Units	\$1,493,087.63
Cohee Lodge	\$3,619,464.53
Jack Towney Hostel	\$41.18
Trust Fund	\$715,825.28

Balance as per Total Cash & Investments Held: \$26,934,990.01

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 365 days @ 1.45%	Due on 10-Mar-21	With AMP Bank
(b)	\$1,000,000.00	For 365 days @ 1.70%	Due on 27-Jan-21	With AMP Bank
(c)	\$500,000.00	For 365 days @ 0.80%	Due on 04-Nov-21	With Bendigo
(d)	\$1,000,000.00	For 214 days @ 1.00%	Due on 06-Jan-21	With Bendigo
(e)	\$1,500,000.00	For 212 days @ 0.80%	Due on 04-Mar-21	With Bendigo
(f)	\$500,000.00	For 365 days @ 0.65%	Due on 06-Oct-21	With Bendigo
(g)	\$500,000.00	For 212 days @ 0.65%	Due on 11-Jun-21	With Bendigo
(h)	\$1,000,000.00	For 364 days @ 0.80%	Due on 16-Jul-21	With Macquarie
(i)	\$2,000,000.00	For 182 days @ 0.35%	Due on 15-Jun-21	With Macquarie
(j)	\$1,000,000.00	For 275 days @ 1.70%	Due on 17-Jan-21	With Macquarie
(k)	\$1,000,000.00	For 182 days @ 0.90%	Due on 04-Apr-21	With MCU
(l)	\$500,000.00	For 181 days @ 0.40%	Due on 04-May-21	With IMB
(m)	\$1,000,000.00	For 105 days @ 0.55%	Due on 06-Jan-21	With IMB
(n)	\$1,000,000.00	For 182 days @ 0.45%	Due on 21-May-21	With ME Bank
(o)	\$1,500,000.00	For 365 days @ 1.50%	Due on 15-Dec-20	With ME Bank
(p)	\$500,000.00	For 270 days @ 0.80	Due on 23-Apr-21	With NAB
(q)	\$2,000,000.00	For 181 days @ 0.40%	Due on 28-Jun-21	With NAB
(r)	\$1,000,000.00	For 271 days @ 1.00%	Due on 22-Feb-21	With NAB
(s)	\$1,000,000.00	For 365 days @ 0.90%	Due on 20-Jul-21	With NAB
(t)	\$500,000.00	For 365 days @ 0.65%	Due on 06-Oct-21	With NAB
(u)	\$3,000,000.00	For 367 days @ 0.73%	Due on 13-Sep-21	With NAB
(v)	\$1,050,335.28	0.10%	At Call	With TCorp
Total Investments: \$24,050,335.28				

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>September 2017</u>		
264/17	Mudfords Road	Followed up again 30/11. Awaiting advice. Also being pursued through RFS.
<u>March 2018</u>		
55/18	Flora Reserve	Discussions with local service clubs, groups, etc on hold pending creation of a plan of management for the site.
<u>December 2019</u>		
263/19	Electric Vehicle Fast Charging Station	Awaiting further information
<u>September 2020</u>		
165/20	Gravel Pit Agreements	To be progressed as time permits
175/20	Graincorp Industrial Precinct	Community consultation and feedback process commenced; Biodiversity stewardship site to be investigated
181/20	Coo-ee Heritage Centre commercial lease	EOIs to be called shortly
186/20	Trial of overnight rest area at Cooee Oval	Scheduled to fall in line with reopening of the CHC in Autumn 2021
<u>November 2020</u>		
215/20	Proposed land purchase	Awaiting advice from owners
225/20	Flying Fox Camp	Consultation commenced

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 16 FEBRUARY 2020

December 2020

235/20 7/21	NSW State Government Inland Rail Inquiry	Response submitted
237/20	Biodiversity Stewardship Sites	Report to February meeting
239/20	River Smart Macquarie	Installation being organised
243/21	Taxi Rank	Discussions scheduled

February 2021

6/21	Submission in Response to the Inland Rail N2N EIS	Response submitted
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DEVELOPMENT APPLICATIONS

The following development application were approved during December 2020 and January 2021:

DA Number	Received	Applicants Name	Application Description of Work	Property Address	Decision	Development Value
2020/374	09/12/2020	Damian Thompson	Swimming Pool	13 Elizabeth St	Approved	\$7000
2020/375	11/12/2020	GSC	Road opening	Aralee Rd	Approved	\$0
					TOTAL DECEMBER	\$7000
					TOTAL 2020	\$4,819,580
2020/376	14/12/2020	Michael Zell	Rural Subdivision	1799 Memsie Lane	Approved	\$0
					TOTAL JANUARY	\$0

Applications under assessment

- DA2021/378 – Extension to Dwelling, Biddon
- DA2021/379 – Berakee quarry extension

Planning Developments - Mean & Median Report Processing Times
 for the Month of DECEMBER

DECEMBER 2020

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2020/366	41	0	41	29	0	29
2020/372	14	0	14	10	0	10
2020/374	8	0	8	6	0	6
2020/376	5	0	5	5	0	5

Summary Statistics	
No of Applications	4
Total Actual Days	68.00
Mean Actual Days	17.00
Mean Stopped Days	0.00
Mean Total Days	17.00
Mean Work Days	12.50
Mean Work Stop Days	0.00
Mean Total Work Days	12.50
Median Actual Days	11.00

Planning Developments - Mean & Median Report Processing Times
 for the Month of JANUARY

JANUARY 2021

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2020/375	33	0	33	23	0	23

Summary Statistics	
No of Applications	1
Total Actual Days	33.00
Mean Actual Days	33.00
Mean Stopped Days	0.00
Mean Total Days	33.00
Mean Work Days	23.00
Mean Work Stop Days	0.00
Mean Total Work Days	23.00
Median Actual Days	33.00

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 16 FEBRUARY 2021

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

1. **ST JOSEPH'S SCHOOL**

Thanking Council for their annual donation toward end of school presentation and advising that Declan Gale was the recipient of the Gilgandra Shire Citizenship Award for 2020.

RECOMMENDATION

That receipt of the Category B correspondence be noted.

David Neeves
General Manager