



MINUTES

OF THE

ORDINARY MEETING

OF

GILGANDRA SHIRE COUNCIL

HELD ON

29 JUNE 2021

PRESENT

Councillors

D Batten (Mayor)
A Walker (Deputy Mayor)
S Baker
B Mockler
D Naden
N Mudford
N Wrigley
G Peart

Employees

D J Neeves
General Manager
N J Alchin
Director Corporate Services
J Manion
Director Community Services
D Colwell
Director Infrastructure
L Mathieson
Director Planning & Environment
J Prout
Executive Assistant

Proceedings of the meeting commenced at 3.58pm.

ATTENDANCE VIA AUDIO-VISUAL MEANS

Cr Mockler has requested to be able to attend the meeting via audio visual means.

RESOLVED 89/21	Cr Walker/Cr Peart
That approval be granted for Cr Mockler to attend the meeting via audio visual means.	

LEAVE OF ABSENCE

Nil

ADJOURNMENTS

Nil

DECLARATIONS OF INTEREST

Cr Mudford – *Business Improvement Grant (Big Ideas) Program*.
Cr Mudford's daughter in Law has submitted an application under this program.

Cr Batten – *Business Improvement Grant (Big Ideas) Program*.
Cr Batten's nephew has submitted an application under this program.

CONFIRMATION OF MINUTES

RESOLVED 90/21	Cr Peart/Cr Mudford
That the minutes of the Ordinary meeting held on 18 May 2021, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

LISTING OF MATTERS
TO BE CONSIDERED IN CLOSED COUNCIL

RESOLVED 91/21	Cr Baker/Cr Naden
That Council note the following matters to be listed as specified under Section 10 (2) of the Local Government Act 1993:	
<ul style="list-style-type: none">• Tenders – Supply of Aggregates and Raw Materials (d)• Staff Leave (a)	

RESOLVED 92/21	Cr Baker/Cr Naden
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10 (2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 4.00pm	

(CM.TE.1)

TENDERS – T092122 OROC - AGGREGATES AND RAW MATERIALS

This information is classified CONFIDENTIAL under section 10A (2)(d) of the Local Government Act 1993.

SUMMARY

To seek Council's approval to award the contract for the supply and delivery of aggregates and raw materials organised through Hunter Regional Procurement.

RESOLVED 93/21	Cr Baker/Cr Mudford
1. That <u>the best fit for purpose tenderers</u> be awarded this contract as the Panel Source suppliers to Gilgandra Shire Council for the period 1 July 2021 to 30 June 2023, and	
2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 30 June 2024.	

(PE.1071.1)

STAFF ANNUAL LEAVE

This information is classified CONFIDENTIAL under section 10A (2)(a) of the Local Government Act 1993.

SUMMARY

To advise of planned annual leave.

RESOLVED 94/21	Cr Walker/Cr Peart
That the report be noted.	

RESOLVED 95/21	Cr Baker/Cr Walker
That the press and public be allowed to re-enter the meeting at 4.02pm.	

RESOLVED 96/21	Cr Baker/Cr Walker
That the General Manager, Mr David Neeves, in line with Clauses 9(3), 377 and 335 of the Local Government Act, 1993, list all business relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate in line with the confidentiality policy of Council and Clause 10 (2) of the Act for consideration by the next meeting of the Council as such matters are deemed to be of confidential nature or such that Council's interest may be prejudiced by publicity, that the press and public be excluded from the meeting, provided however that, at the discretion of the Mayor, interested parties and/or their agents be granted approval to address the Council so that they are provided with the opportunity to substantiate any proposals under consideration and answer any questions from Councillors in relation thereto.	

(PE.1071.1)

MAYORAL MINUTE - 3/21
GENERAL MANAGER'S PERFORMANCE REVIEW

SUMMARY

To enable Councillors to have input into the General Manager's annual Performance Review.

RESOLVED 97/21	Cr Batten
That Councillors note the proposed review and provide written advice of any issues they wish raised at the General Manager's yearly performance review.	

(CM.PL.1)

**INTEGRATED PLANNING & REPORTING – ADOPTION OF
OPERATIONAL PLAN AND ASSOCIATED BUDGET 2020/21**

SUMMARY

To seek adoption of the 2021/22 Operational Plan and associated budget following community consultation.

RESOLVED 98/21	Cr Walker/Cr Wrigley
That the 2021/22 Operational Plan and associated budget, as presented, be adopted.	

Proceedings in Brief

- Cr Batten and Cr Mudford declared an interest and left the meeting at 4.04pm.
- Cr Walker assumed the Chair.

(GS.PG.1)

BUSINESS IMPROVEMENT GRANT (BIG IDEAS) PROGRAM

SUMMARY

To consider and determine applications for the BIG Ideas Program.

RESOLVED 99/21	Cr Wrigley/Cr Peart
That the recommendations of Council's assessment panel and the Economic Development Committee be endorsed and Council allocate \$101,887 towards funding for the 16 projects identified in the table.	

Proceedings in Brief

Crs Mudford and Batten returned to the meeting at 4.07pm, having taken no part in discussion or voting. Cr Batten resumed the Chair.

(CM.LG.1)

MAYORAL & COUNCILLOR FEES

SUMMARY

To set the Mayoral and Councillor fees for 2021/22 following determinations by the Local Government Remuneration Tribunal.

RESOLVED 100/21	Cr Peart/Cr Walker
That Council set the fees payable to Councillors and the additional Mayoral fee for 2021/22 at the maximum fee for a Rural Council.	

VILLA UNITS – VALUATION AND SALE

SUMMARY

To seek approval to sign and seal documents associated with Villa Unit sales.

RESOLVED 101/21	Cr Walker/Cr Naden
<ol style="list-style-type: none">1. That the General Manager and Director Community Services be authorised to set sale prices in line with the valuation received from Aspect Property Consultants of Dubbo until 30 June 2023.2. That authority be granted to sign and seal documents associated with the sale of Villa Units until 30 June 2023.3. That a further valuation of selected units be obtained in March 2023 with a view to updating the valuation and governance requirements by 30 June 2023.	

(PM.AD.1)

ORANA LIVING COTTAGES COMPLETION

SUMMARY

To report on the successful completion and occupancy of the Orana Living Cottages.

RESOLVED 102/21	Cr Peart/Cr Mudford
That the report be noted and acknowledgement to Projects team and Orana Living management.	

(RD.PR.1)

CAPITAL ROAD AND URBAN WORKS PROGRAM 2021/22

SUMMARY

To present the proposed 2021/22 Works Program for consideration and adoption.

RESOLVED 103/21	Cr Baker/Cr Wrigley
That Option B of the 2021/22 Road Works Program, as presented, be adopted.	

(PS.FM.1)

PLANT REPLACEMENT PROGRAM 2021/22

SUMMARY

To present the proposed 2021/22 Plant Replacement Program for consideration and adoption.

RESOLVED 104/21	Cr Mockler/Cr Baker
That the 2021/22 Plant Replacement Program, as presented, be adopted.	

(EM.PL.1)

NATURAL RESOURCES COMMISSION – REQUEST FOR SUBMISSION

SUMMARY

To advise of an opportunity to provide feedback into a water sharing plan review.

RESOLVED 105/21	Cr Walker/Cr Peart
That the report be noted.	

FOOD PREMISES INSPECTIONS 2021

SUMMARY

To advise that inspections of Food Premises have been completed for 2021.

RESOLVED 106/21	Cr Naden/Cr Mudford
That the report be noted.	

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for adoption.

<u>Economic Development Committee</u>	17 June 2021
<u>Sports Council</u>	31 May 2021
<u>Tooraweenah Management Committee</u>	26 May 2021

RESOLVED 107/21	Cr Walker/Cr Mudford
That the above listed Committee minutes be adopted.	

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

<u>Consultative Committee</u>	1 June 2021
<u>Health & Safety Committee</u>	13 May 2021
<u>Interagency</u>	27 May 2021

RESOLVED 108/21	Cr Peart/Cr Naden
That the above listed Committee minutes be noted.	

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

RESOLVED 109/21	Cr Mudford/Cr Baker
That the reports be noted.	

PRECIS OF CATEGORY A CORRESPONDENCE – GILGANDRA HIGH SCHOOL CAREERS EXPO

SUMMARY

To advise of an invitation to participate in the Gilgandra High School Careers Expo.

RESOLVED 110/21	Cr Wrigley/Cr Baker
1. That Council actively participate in the Gilgandra School Careers expo by making available staff representatives from a broad range of our services as determined by the General Manager.	
2. That, whilst acknowledging the importance of having heavy plant and equipment undertaking roadworks, Council support the use of a signature piece of equipment like a grader to showcase Council's display at the expo.	

PRECIS OF CATEGORY A CORRESPONDENCE – RISING SUN

SUMMARY

To advise of correspondence received regarding the colour and positioning of the Rising Sun structure.

RESOLVED 111/21	Cr Walker/Cr Mudford
1. That the report be noted and a formal response be provided to the correspondents, including details of the reports on which Council's decisions were made.	
2. That Council consider a change of colour when the rising sun requires maintenance.	

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

RESOLVED 112/21	Cr Baker/Cr Naden
That receipt of the Category B correspondence be noted.	

LATE REPORT

PRECIS OF CATEGORY A CORRESPONDENCE – REQUEST FROM LGNSW

SUMMARY

To advise of an urgent request from Cr Linda Scott, President of LGNSW, in support of businesses and individuals in light of the current COVID-19.

RESOLVED 113/21	Cr Batten
That Council co-sign the letter calling for urgent financial support for businesses and individuals.	

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4.41PM.

Cr D Batten
Mayor