

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 29 June 2021 at 4.00pm.**

Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
 - Ordinary meeting held on 18 May 2021

9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Tenders – Supply of Aggregates and Raw Materials (d)
- Procedural Motion to re-open meeting to Press and Public

10. Reports



David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

MAYORAL MINUTE - 3/21
GENERAL MANAGER'S PERFORMANCE REVIEW

SUMMARY

To enable Councillors to have input into the General Manager's annual Performance Review.

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It is long standing Council practice that the General Manager be afforded a twice yearly performance review. The mid-year review is normally conducted in-house with the annual review facilitated by an Officer from Local Government NSW Recruitment. In light of a number of circumstances, the General Manager's half yearly review was not completed.

Mr Neeves commenced duty in his role as General Manager on 1 August 2016 and was subsequently reappointed last year for a further four years. His current contract concludes in August 2024. In light of the elections in September and the preceding caretaker period, I propose to bring the performance review forward by one month, to be completed in July for consideration by Council at the July Council Meeting.

The review will be undertaken by myself as Mayor (if available), Councillor Walker as Deputy Mayor and a third Councillor nominated by the General Manager. Assisting the process will be an Officer from Local Government NSW. As part of the review process, Councillors are invited to submit in writing, any issues they wish raised during the review process. Such advice, will be required three (3) days prior to the review to enable timely completion of the associated documentation.

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil, noting that an amount of \$3000 is allocated annually
<u>Delivery Program Actions</u>	3.1.2.1 Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That Councillors note the proposed review and provide written advice of any issues they wish raised at the General Manager's yearly performance review.

D Batten
Mayor

(CM.PL.1)

**INTEGRATED PLANNING & REPORTING – ADOPTION OF
OPERATIONAL PLAN AND ASSOCIATED BUDGET 2020/21**

SUMMARY

To seek adoption of the 2021/22 Operational Plan and associated budget following community consultation.

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Council has requested feedback from the local community in relation to its 2021/22 Operational Plan and associated budget up until Monday, 21 June 2021. No submissions have been received.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.2.1.1 Develop and maintain and regularly review strategic plans in line with integrated planning requirements 4.4.1.1 Offer opportunities for community members and groups to have input into strategic planning to assure the community are informed and empowered. 4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

RECOMMENDATION

That the 2021/22 Operational Plan and associated budget, as presented, be adopted.

N J Alchin
Director Corporate Services

BUSINESS IMPROVEMENT GRANT (BIG IDEAS) PROGRAM

SUMMARY

To consider and determine applications for the BIG Ideas Program.

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The Business Improvement Grant (BIG Ideas) Program recognises that local businesses and business activity contribute to the vibrancy and energy of our town and region and creates the ability for these businesses to generate new ideas and turn those ideas into profitable ventures that is critical to drive our

The BIG Ideas Program has the following objectives:

- **Business growth**
To support the growth of business in the Gilgandra Region by encouraging new investment, and greater employment opportunities.
- **Sustainable economy**
To encourage business innovation and enhance the diversity of the Gilgandra Region's retail mix.
- **Premise and precinct activation**
To support private sector initiatives that complement Council's and the Gilgandra Region's activation and revitalisation projects, including Gilgandra's Activation Blueprint.
- **Investment promotion**
To promote the Gilgandra Region as an attractive place to work, live and invest.

Following Council's initial consideration of applications at a recent workshop, the applications were considered by Council's Economic Development Committee at its meeting on 17 June 2021 under the two funding categories:

- Stream 1: Up to \$5,000 (ex GST) - Non-matched funding.
- Stream 2: Up to \$10,000 (ex GST) - Matched funding (\$ for \$).

Overview:

- | | |
|--------------------------------|------------------|
| • Total application received: | 20 |
| • Total funding requested | \$148,383 |
| • Total Business contribution | \$259,921 |
| • TOTAL BIG Ideas value | \$408,304 |

The Marketing and Communications Manager outlined the BIG Ideas application assessment process and the workshop held with Councillors on 15 June 2021 to discuss the process, outcomes and budget implications.

The Economic Development Committee resolved:

COMMITTEE'S RECOMMENDATION 7/21	<i>Cr Wrigley/D Clouten</i>
<i>1. That the Committee endorse the recommendations of Council's assessment panel.</i>	
<i>2. That the committee note Council's intention to develop a masterplan for the CBD.</i>	

A copy of the recommendations is provided on the next page.

<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$101,987 from capital expenses budget 20/21 and 21/22
<u>Delivery Program Actions</u>	5.1.2.1 Provide support for existing businesses and facilitate opportunities for business development and growth

RECOMMENDATION

That the recommendations of Council's assessment panel and the Economic Development Committee be endorsed and Council allocate \$101,987 towards funding for the 16 projects identified in the table.

N J Alchin
Director Corporate Services

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 29 JUNE 2021

Ranking	Business Name	Project	Aim	BIG Ideas Suggested funding
1	Royal Hotel	Exterior Painting & Beer Garden Expansion	Create and attractive and inviting façade and space to draw in locals and tourists, enhance the prominence of the famous grapevine	\$ 10,000.00
2	Gil News & Gifts and Kildari Fashion	Update clothing area, shelving and displays, internal paint, exterior signage and painting façade.	To create a customer friendly shop layout, increase shelving and display options and allow an increase stock range.	\$ 5,000.00
2	This N That Gilgandra	Shelving Fit out and Change rooms	Accommodate home wares (cushions, sheets, towels and bed linen and clothing products), offer products that have not been available locally since Target closed.	\$ 5,000.00
3	Johnsons Family Store	Refresh Shop front; exterior paint, fix awning, signage	Being on a side street, make the shop from more visible to tourists passing through	\$ 5,000.00
3	The Next Grind	Relocating Cafe/Kiosk Heritage Centre dependent on successful EOI. Signage and fixed kitchen equipment	Encourage tourists, promoting town as an attractive place to visit or relocate to	\$ 10,000.00
3	Gilgandra Pharmacy	Gilgandra Pharmacy Clinic Vaccination Room	Provide a regional vaccination hub, allow for expansion of service offering and support COVID-19 Vaccination roll out.	\$ 5,000.00
3	Central West Machining & Engineering	Façade activation; Fascia signs, pathway, fence	Increase professional image, attract more business from travellers.	\$ 10,000.00
4	Gilgandra Veterinary Clinic	Equine facility	Increase service provision	\$ 10,000.00
4	MH Thomas & Gilgandra Real Estate	Façade activation; exterior painting	Joint project to paint the facade of the three properties, improve streetscape and create a more cohesive and inviting CBD.	\$ 4,400.00
4	Robert Moore C/- MH Thomas			\$ 3,800.00
4	The Openway Bookshop			\$ 3,800.00
4	GK & LH Rohr	Rejuvenate shop front (paint and window repair) and signage	Improve the first impression visitors and community get when they approach Warren Rd from the Newell Hwy intersection	\$ 8,250.00
4	The Shed	Facade improvement, river frontage activation	Promote the business and make it easy for our clients to find. Support of the activation of the Gilgandra CBD and the river frontage.	\$ 8,636.65
5	Central Stores	Landscape gardening	Streetscape beautification; the building is located in the centre of the main street, adjacent to 'The Gil' and directly opposite the 'Community Plaza'	\$ 3,000.00
6	Akropolis Motel & Barneys Caravan Park	Neon front signage entrance upgrades	More inviting and comfortable to customers.	\$ 5,000.00
6	Heartland Church / Christian Outreach Centre	Heartland activation; upgrade awning, external paint, internal repair	Precinct activation, promote Gilgandra as an attractive place to live and a vibrant church to attend	\$ 5,000.00
			Total	\$ 101,886.65

MAYORAL & COUNCILLOR FEES

SUMMARY

To set the Mayoral and Councillor fees for 2021/22 following determinations by the Local Government Remuneration Tribunal.

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The Local Government Remuneration Tribunal has handed down its determinations for 2021/22. The Tribunal has determined a 2% increase in the minimum and maximum Mayoral and Councillor fees the forthcoming year.

The following table outlines the Tribunal's determinations for 2021/22:

Category		Councillor/Member Annual Fee (\$) effective 1 July 2021		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2021	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	28,190	41,340	172,480	226,960
	Major CBD	18,800	34,820	39,940	112,520
	Metropolitan Large	18,800	31,020	39,940	90,370
	Metropolitan Medium	14,100	26,310	29,950	69,900
	Metropolitan Small	9,370	20,690	19,970	45,110
General Purpose Councils - Non-Metropolitan	Major Regional City	18,800	32,680	39,940	101,800
	Major Strategic Area	18,800	32,680	39,940	101,800
	Regional Strategic Area	18,800	31,020	39,940	90,370
	Regional Centre	14,100	24,810	29,330	61,280
	Regional Rural	9,370	20,690	19,970	45,140
	Rural	9,370	12,400	9,980	27,060
County Councils	Water	1,860	10,340	4,000	16,990
	Other	1,860	6,180	4,000	11,280

Council is categorised as a Rural Council and in 2020/21 Council determined fees in accordance with the maximums allowable of \$12,160 for Councillors and an additional \$26,530 for the Mayoral fee.

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Included in 2020/21 budget allocations
<u>Delivery Program Actions</u>	4.1.2.3 Develop, implement and continually monitor a good governance plan

RECOMMENDATION

That Council set the fees payable to Councillors and the additional Mayoral fee for 2021/22 within the limits set for a Rural Council.

N J Alchin
Director Corporate Services

VILLA UNITS – VALUATION AND SALE

SUMMARY

To seek approval to sign and seal documents associated with Villa Unit sales.

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Council has an established practice of having a selection of Villa Units valued by Aspect Property Consultants of Dubbo every two years and has authorised the General Manager and Director Community Services to set prices in line with the valuations received. Aspect Property Consultants has again been asked to value a selection of units this year.

Given that the previous delegation lapses on 30 June 2021, another resolution is therefore sought from Council to streamline the sale process and allow documents to be signed and sealed as appropriate.

To ensure good governance, Council is asked to:

- authorise the General Manager and Director Community Services to set sale prices in line with the valuation received until 30 June 2023; and
- authorise the Mayor and General Manager to sign and seal the contracts for sale of Villa units until 30 June 2023.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.2.3 Develop, implement and continually monitor a good governance plan

RECOMMENDATION

1. That the General Manager and Director Community Services be authorised to set sale prices in line with the valuation received from Aspect Property Consultants of Dubbo until 30 June 2023.
2. That authority be granted to sign and seal documents associated with the sale of Villa Units until 30 June 2023.
3. That a further valuation of selected units be obtained in March 2023 with a view to updating the valuation and governance requirements by 30 June 2023.

Jo Manion
Director Community Services

ORANA LIVING COTTAGES COMPLETION

SUMMARY

To report on the successful completion and occupancy of the Orana Living Cottages.

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Operations formally commenced from the new Orana Living Cottages on 20 June 2021. Completion of the Cottages increases the Supported Independent Living Service (SILS) capacity of Orana Living and improves the quality of the accommodation we provide.

On completion of the formal renegotiation of individual client NDIS care plans a total of eight current clients have relocated from other residences into the new Cottages. A ninth resident is expected to arrive by the close of July 2021. As part of the overall service planning, a further three clients have also been relocated to other existing facilities. Four of the five Cottages are now fully occupied and the entry/reception area is now staffed. Council has commenced promotion of the fifth cottage to potential new residents who are eligible for SILS accommodation.

Projections for delivery of the new Cottages has been achieved in line with our projected timeline and resources. Operational, design and contraction targets have been met including:

- Finalisation of new client accommodation agreements requiring approval from independent advocates, guardians and clients. An initial review of administrative structures and practices for the facility was completed late in 2020. The recommendations of the review enabled the update of leasing agreements for new residents and provided the basis for estimates for start-up expenditure required in this financial year as well as estimates for the 2021/22 budget.
- Completion of the design and construction within Council agreed budget and timeline. The budget for the Cottages was reviewed and agreed at the Council Meeting held 21 April 2020. This included provision for design, project management, construction, GSC services and a contingency amount. The final costings for the project are almost complete. The total spend of the project is expected to be more than **\$142,000 under our projected budget total**. While, there may be some minor costings involved with supervision of defect items that come up during the defects liability period it is expected that these will be minimal. The positive project budget result achieved can be attributed to the quality of project documentation, sound management of the project by GSC and the performance of Westbury Constructions Pty Ltd, who delivered a quality project in a very professional manner.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Budget saving of 4.6% on project
<u>Delivery Program Actions</u>	1.3.2.2 Provide an excellent standard of accommodation and associated services at Orana Living which maintain the independence, dignity and wellbeing of the clients

RECOMMENDATION

That the report be noted.

Jo Manion
Director Community Services

CAPITAL ROAD AND URBAN WORKS PROGRAM 2021/22

SUMMARY

To present the proposed 2021/22 Works Program for consideration and adoption.

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The combined capital program for road and urban works is \$19.6M for the 2021/22 financial year. Following from recent discussions at Council workshops in relation to the strategic approach towards road maintenance, several options have been developed for next year's gravel re-sheeting program. Each option will be presented in more detail at the workshop prior to the Ordinary Meeting to facilitate discussion and consideration. The options are:

Option A – continue current practice where the program is developed on a year by year basis where gravel re-sheets are assigned on operational need at the time whilst ensuring that these allocations are geographically spread around the shire. In the long term aim of this approach is that eventually all segments of a road will receive a level of treatment. The downside of this approach is that a gravel re-sheet typically lasts around ten years and previously re-sheeted sections may be worn away before adjacent segments receive any treatment.

Option B – select roads of strategic importance that are identified in the Local Roads Hierarchy Plan (i.e. higher hierarchical levels) and complete re-sheeting those roads in their entirety before moving onto other roads of priority. This approach aims to complete the entire length of a road in the shortest possible time. Operationally, this approach is preferred and is recommended.

Option C – a combination of Options A and B whereby a number of roads of strategic importance are selected that are geographically spread around the shire and re-sheeting efforts are concentrated on those roads over a number of years. The intention of this approach is that the entirety of those roads are completed within a reasonably short timeframe (e.g. 5 years) before moving onto other roads of strategic importance. This option is a balance between the above mentioned options.

Operational staff are presently experiencing a high level of requests from the rural community to perform spot gravelling as flood restoration works proceed around the network. Council has traditionally fully allocated the gravel re-sheeting budget to specific 2km segments, limiting the ability to attend these requests. One of the single greatest frustrations that our community expresses with Council is our inability to fix localised problem spots whilst we are working in the area, particularly on roads that are lower in the hierarchy.

Councillors would be aware that the Natural Disaster funding does not permit betterment, only restoration of the road to pre-existing condition. This means that if localised problem areas exist that were not previously gravelled, they cannot be treated out of this funding arrangement. However, the community expectation is that we improve these areas regardless of the funding source and an opportunity exists to rectify some of these areas in conjunction with flood damage funding. It is therefore recommended that the Additional Rural Roads Capital Renewals budget of \$263,700 be allocated for spot gravelling in 2021/22.

The following tables provides an overview of the recommended scope of works for each option and the associated funding source. However, these may change should environmental constraints limit Council's ability to perform works in the area.

<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	The program is within the budgets allocated for 2020/21 financial year.
<u>Delivery Program Actions</u>	6.2.1.04 Maintain and construct streets and roads in accordance with Council's adopted road classifications. 6.2.1.06 Undertake annual Roads to Recovery program.

RECOMMENDATION

That Option B of the 2021/22 Road Works Program, as presented, be adopted.

Daryl Colwell
Director Infrastructure

Option A - ROAD WORKS PROGRAM 2021/22				
	Work Location and Type	Segment	Estimated Cost	Work Funded by:
Rehabilitation Works				
PNT	Lucas Bridge (cont.)		\$1,995,000	Council/BRP Grant
			\$305,000	R2R
PT	Berida Bullagreen Rd Rehabilitation	8	\$196,200	FLR1
PT	Berida Bullagreen Rd Rehabilitation	22,24,26	\$602,140	FLR2/R2R/Council
ST	Biddon Creek Stabilisation	0	\$150,717	LRCI
ST	Dooroombah Rd Causeway	8	\$90,000	LRCI
	Total		\$3,339,057	
Bitumen Resealing				
RS	John Renshaw Parkway	12, 18	\$96,000	Block
	Total		\$96,000	
Gravel Resheeting				
PT	Armatree	14	\$54,000	R2R
PT	Balladoran Railway	02	\$43,800	R2R
PT	East Coonamble	32	\$43,800	R2R
PT	Hillside	14	\$43,800	R2R
PT	Milpulling	12	\$43,800	R2R
PT	Milpulling	14	\$43,800	R2R
ST	Baroona	02	\$13,140	R2R
ST	Baroona	04	\$30,660	R2R
ST	Baroona	06	\$13,140	R2R
ST	Berida Innisfail	02	\$43,800	R2R
ST	Bullagreen Bourbah	06	\$54,000	R2R
ST	Bullagreen Bourbah	08	\$9,585	R2R
ST	Gular Rail	06	\$54,000	R2R
ST	Gular Rail	04	\$54,000	R2R
ST	Kickabil	00	\$43,800	R2R
PNT	Bairstows	00	\$43,800	R2R
PNT	Bairstows	02	\$43,800	R2R
Various	Spot Gravelling	Various	\$263,700	ARRCR
	Total		\$940,425	
Urban Works				
	Footpaths		\$450,000	DCP/DIAP/LRCI/Council
	Total		\$450,000	
State Highways				
SH	Dicks Camp Rehab		\$2,500,000	RMCC
SH	Heavy patching		\$400,000	RMCC
SH	Reseals		\$450,000	RMCC
SH	Routine Maintenance		\$690,000	RMCC
	Total		\$4,040,000	
Natural Disaster				
	April 2020 Event	Various	\$10,750,742	NDRA
	Total		\$10,750,742	
	Grand Total		\$19,616,224	

Option B - ROAD WORKS PROGRAM 2021/22				
	Work Location and Type	Segment	Estimated Cost	Work Funded by:
	Rehabilitation Works			
PNT	Lucas Bridge (cont.)		\$1,995,000	Council/BRP Grant
			\$305,000	R2R
PT	Berida Bullagreen Rd Rehabilitation	8	\$196,200	FLR1
PT	Berida Bullagreen Rd Rehabilitation	22,24,26	\$602,140	FLR2/R2R/Council
ST	Biddon Creek Stabilisation	0	\$150,717	LRCI
ST	Doorroombah Rd Causeway	8	\$90,000	LRCI
	Total		\$3,339,057	
	Bitumen Resealing			
RS	John Renshaw Parkway	12, 18	\$96,000	Block
	Total		\$96,000	
	Gravel Resheeting			
PT	Balladoran Railway	02	\$43,800	R2R
ST	Gular Rail	02	\$54,000	R2R
ST	Gular Rail	04	\$54,000	R2R
ST	Gular Rail	06	\$54,000	R2R
PT	Hillside	0	\$43,800	R2R
PT	Hillside	2	\$43,800	R2R
PT	Hillside	4	\$43,800	R2R
PT	Hillside	6	\$43,800	R2R
PT	Hillside	8	\$43,800	R2R
PT	Hillside	10	\$43,800	R2R
PT	Hillside	12	\$43,800	R2R
PT	Hillside	14	\$43,800	R2R
PT	Hillside	16	\$43,800	R2R
PT	Hillside	20	\$43,800	R2R
PT	Hillside	22	\$43,800	R2R
Various	Spot Gravelling	Various	\$263,700	ARRCR
	Total		\$951,300	
	Urban Works			
	Footpaths		\$450,000	DCP/DIAP/LRCI/Council
	Total		\$450,000	
	State Highways			
SH	Dicks Camp Rehab		\$2,500,000	RMCC
SH	Heavy patching		\$400,000	RMCC
SH	Reseals		\$450,000	RMCC
SH	Routine Maintenance		\$690,000	RMCC
	Total		\$4,040,000	
	Natural Disaster			
	April 2020 Event	Various	\$10,750,742	NDRA
	Total		\$10,750,742	
	Grand Total		\$19,627,099	

Option C - ROAD WORKS PROGRAM 2021/22				
	Work Location and Type	Segment	Estimated Cost	Work Funded by:
	Rehabilitation Works			
PNT	Lucas Bridge (cont.)		\$1,995,000	Council/BRP Grant
			\$305,000	R2R
PT	Berida Bullagreen Rd Rehabilitation	8	\$196,200	FLR1
PT	Berida Bullagreen Rd Rehabilitation	22,24,26	\$602,140	FLR2/R2R/Council
ST	Biddon Creek Stabilisation	0	\$150,717	LRCI
ST	Dooroombah Rd Causeway	8	\$90,000	LRCI
	Total		\$3,339,057	
	Bitumen Resealing			
RS	John Renshaw Parkway	12, 18	\$96,000	Block
	Total		\$96,000	
	Gravel Resheeting			
PT	Balladoran Railway	02	\$43,800	R2R
PT	Balladoran Railway	08	\$43,800	R2R
PT	Balladoran Railway	10	\$43,800	R2R
PT	Mipulling Road	16	\$43,800	R2R
PT	Milpulling	12	\$43,800	R2R
PT	Milpulling	14	\$43,800	R2R
ST	Gular Rail	06	\$54,000	R2R
ST	Gular Rail	04	\$54,000	R2R
ST	Gular Rail	02	\$54,000	R2R
PT	Hillside	12	\$43,800	R2R
PT	Hillside	14	\$43,800	R2R
PT	Hillside	16	\$43,800	R2R
PT	East Coonamble Road	18	\$43,800	R2R
PT	East Coonamble Road	26	\$43,800	R2R
PT	East Coonamble Road	32	\$43,800	R2R
Various	Spot Graveling	Various	\$263,700	ARRCR
	Total		\$951,300	
	Urban Works			
	Footpaths		\$450,000	DCP/DIAP/LRCI/Council
	Total		\$450,000	
	State Highways			
SH	Dicks Camp Rehab		\$2,500,000	RMCC
SH	Heavy patching		\$400,000	RMCC
SH	Reseals		\$450,000	RMCC
SH	Routine Maintenance		\$690,000	RMCC
	Total		\$4,040,000	
	Natural Disaster			
	April 2020 Event	Various	\$10,750,742	NDRA
	Total		\$10,750,742	
	Grand Total		\$19,627,099	

PLANT REPLACEMENT PROGRAM 2021/22

SUMMARY

To present the proposed 2021/22 Plant Replacement Program for consideration and adoption.

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The proposed 2021/22 Plant Replacement Program is detailed below. All figures are GST exclusive and based on today's estimates.

It is expected that individual figures will vary plus or minus throughout the replacement process, however the overall objective is to replace all items listed within the allocated funds. The available net changeover budget for 2021/22 is \$850,100.

Plant No.s	Plant Item Description	Estimated Purchase Price	Estimated Trade Value	Estimated Changeover Cost	Comments
MAJOR PLANT					
150	Streetsweeper	\$150,000	\$25,000	\$125,000	Refurbished replacement
123	Crew Cab	\$65,000	\$25,000	\$40,000	
205	John Deere Tractor	\$90,000	\$20,000	\$70,000	
12	Cat Trackloader	\$485,000	\$150,000	\$335,000	
30	Dynapac Roller (turf)	\$40,000	\$500	\$39,500	
31	Dynapac Roller (turf)	\$40,000	\$500	\$39,500	
				\$649,000	
LIGHT VEHICLES					
1063	Toyota Hilux 4x4 Trayback	\$50,000	\$35,000	\$15,000	
1057	Toyota Hilux 4x4 Dual Cab	\$50,000	\$25,000	\$25,000	
1067	Toyota Hilux 4x4 Single Cab	\$45,000	\$25,000	\$20,000	
1034	Toyota Hilux 4x2 Single Cab	\$35,000	\$20,000	\$15,000	
1056	Mazda BT-50 Ute	\$35,000	\$20,000	\$15,000	
1033	Toyota Hilux 4x2 Single Cab	\$35,000	\$20,000	\$15,000	
1313	Toyota Kluger	\$45,000	\$22,000	\$23,000	
				128,000	

MINOR PLANT					
620	Toro Mower 360	\$70,000	\$12,000	\$58,000	Parks and Gardens
222	Superior Slasher 6'	\$15,000	\$3,000	\$12,000	Cooee Lodge
				\$70,000	

Aside from the above items (funded from General Fund) there are various items that require replacement from other budgets as shown in the table below.

Plant No.s	Plant Item Description	Estimated Purchase Price	Estimated Trade Value	Estimated Changeover Cost	Comments
ITEMS FROM OTHER VARIOUS OTHER BUDGETS					
1307	Van	\$45,000	\$8,000	\$37,000	Youth Club
1414	Bus	\$120,000	\$25,000	\$95,000	Community Care
1210	Sedan	\$35,000	\$8,000	\$27,000	Community Care
1418	Van	\$45,000	\$22,000	\$23,000	Orana Living
1419	Van	\$45,000	\$22,000	\$23,000	Orana Living
1415	Sedan	\$35,000	\$15,000	\$20,000	Jack Towney
1314	Sedan	\$35,000	\$15,000	\$20,000	Cooee Lodge
				\$245,000	

Principal Activity

Asset Management and Service Delivery

Policy Implications

Nil

Budget Implications

Budget allocation of \$850,100. In the Plant Replacement Program plus \$245,000 funded from other services.

Delivery Program Actions

6.1.2.08

Plant fleet maintained and updated to reflect needs.

RECOMMENDATION

That the 2021/22 Plant Replacement Program, as presented, be adopted.

Daryl Colwell
Director Infrastructure

(EM.PL.1)

NATURAL RESOURCES COMMISSION – REQUEST FOR SUBMISSION

SUMMARY

To advise of an opportunity to provide feedback into a water sharing plan review.

.....

Mr Bruce Wilde, Executive Director of the Natural Resources Commission, has written to Council seeking submissions to a water sharing plan review.

“The Natural Resources Commission (the Commission) is undertaking a review of the Water Sharing Plan for Castlereagh River Unregulated Water Sources 2011 that is due to expire 30 June 2022.

Water sharing plans prescribe how water is shared between users in NSW to provide for the environment and support social and economic outcomes. The Commission has a statutory role under Section 43A of the Water Management Act 2000 to review water sharing plans approaching expiry. These reviews help to identify opportunities to improve water sharing plan provisions and Plan outcomes, and the Commission's reviews are considered by the Minister for Water when deciding whether to extend or remake a water sharing plan.

As you may be aware this water sharing plan was recently amended as part of the process of developing Water Resource Plans to comply with the requirements of the Commonwealth Basin Plan 2012. Water sharing plans are the legal instruments for managing water in NSW and components of water sharing plans are incorporated into the Water Resource Plans. In the amendment process, the alluvial groundwater sources were removed from the water sharing plan and provisions for these sources are managed within a new groundwater plan. More information on the status of the water sharing plans is available at:

<https://www.industry.nsw.gov.au/water/plans-programs/water-sharing-plans/status>

The Commission's current review relates only to the currently legislated water sharing plan that applies to unregulated surface water sources. The groundwater plans will be reviewed at a later date. However, if the current Commission review identifies issues of relevance to the groundwater resources removed from the original water sharing plan, for example in relation to surface- groundwater connectivity, we will note this in our review and indicate it should be considered in the review of the relevant groundwater plan.

Stakeholder engagement is an important part of the Commission's review process, as we appreciate hearing your perspectives on the Plan's achievements. Licence holders and other stakeholders are encouraged to participate in the review process by making a submission to the Commission. In addition to any issues you would like to raise, submissions should also address these questions:

- 1. To what extent do you believe the plan has contributed to environmental outcomes?*
- 2. To what extent do you believe the plan has contributed to social outcomes?*
- 3. To what extent do you believe the plan has contributed to economic outcomes?*
- 4. To what extent do you believe the plan has contributed to meeting its objectives?*
- 5. What changes do you believe are needed to the water sharing plan to improve outcomes?*

Gilgandra Shire Council has 1542ML of surface water entitlements that relate to the *Plan for Castlereagh River Unregulated Water Sources 2011*. Council does not rely on these entitlements for irrigation of any of its open space areas.

To date, the Plan has not impeded Council's ability to operate or trade entitlements. As Council has encountered no issues relating to the Plan, it is recommended that no comment be provided unless Councillors have any particular matters that they wish to raise.

Submissions close at 5pm on 16 July 2021.

<u>Principal Activity</u>	Land Use Planning and Sustainable Environment
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	3.3.2.1 - Support the management of the Castlereagh River catchment within our Shire boundaries

RECOMMENDATION

That the report be noted.

Daryl Colwell
Director Infrastructure

FOOD PREMISES INSPECTIONS 2021

SUMMARY

To advise that inspections of Food Premises have been completed for 2021.

.....

All food retail businesses require an annual food premise inspection as part the food regulatory partnership Councils have with the NSW Food Authority.

In 2021 with COVID restrictions still in place and the current mice plague, business owners were given the opportunity to book an inspection date and time with Council. Approximately half of the businesses took up this opportunity to book an inspection, with the remaining businesses receiving a random date and time for inspection. Businesses were charged the normal rate of \$100 for their inspection (this fee was waived by Council in 2019-2020).

All inspections for 2021 have been completed successfully and the report to the NSW Food Authority for 2020-2021 is due in early July (Food Authority portal does not open until after 30 June).

All businesses have been effected by the mice plague, however Council took the approach of education and encouragement rather than enforcement. Many businesses had taken extra measures to exclude these pests from their premises, which only improves their premises into the future.

<u>Principal Activity</u>	Landuse Planning and Sustainable Environment
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	3.1.3.5.1 Inspect all food premises annually

RECOMMENDATION

That the report be noted.

Lindsay Mathieson
Director Planning & Environment

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

.....

<u>Economic Development Committee</u>	17 June 2021
<u>Sports Council</u>	31 May 2021
<u>Tooraweenah Management Committee</u>	26 May 2021

<u>Principal Activity</u>	Community Engagement
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<u>Policy Implications</u>	Nil
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<u>Budget Implications</u>	Nil
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<u>Delivery Program Actions</u>	2.1.1.1 Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered 2.1.1.4 Recognise the importance of and encourage community members on to Council committees
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ECONOMIC DEVELOPMENT COMMITTEE

17 June 2021

PRESENT

Cr D Batten (Mayor) Chairman
Cr N Wrigley
Mr D Clouten
Mrs K Reynolds
Mrs G Babbage
Ms M King
Mr H Whiteman
Mrs E Mc Allister

IN ATTENDANCE

Mr N Alchin (Director of Corporate Services)
Mrs K Larkin (Marketing & Communications Manager)

Proceedings of the meeting commenced at 4.30pm
with Mrs E McAllister not in attendance

APOLOGIES

Mr W Morris
Mr J Jones

COMMITTEE'S RECOMMENDATION 5/21	K Reynolds/M King
That the apologies submitted be accepted.	

DECLARATIONS OF INTEREST

Cr D Batten, BIG Ideas Program - Cr's nephew is an applicant
Mrs M King, BIG Ideas Program - Part owner of a Business that is an applicant
Mr H Whiteman, BIG Ideas Program - Employee of a business that is an applicant
Mrs E McAllister, BIG Ideas Program - Owner of a Business that is an applicant
Mrs E McAllister, Request for Support for Art Exhibition - Applicant is her daughter

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 6/21	D Clouten/ Cr Wrigley
That the minutes of the meeting held on 2 February 2021 be confirmed as a true and correct record of the meeting	

BUSINESS ARISING

Nil

GROW GILGANDRA

SUMMARY

To provide an overview of the Business Improvement Grant program (BIG Ideas) applications submitted, the assessment process and seek committee recommendations.

Proceeding in Brief

Cr Batten, Mrs King and Mr Whiteman declared an interest and left the meeting at 4.36pm.

The Marketing and Communications Manager outlined the BIG Ideas application assessment process and the workshop held with Councillors on 15 June to discuss the process, outcomes and budget implications.

COMMITTEE'S RECOMMENDATION 7/21	Cr Wrigley/ D Clouten
1. That the Committee endorses the recommendations of Council's assessment panel.	
2. That the committee note Council's intention to develop a masterplan for the CBD.	

Proceedings in Brief

Cr Batten, Mrs King and Mr Whiteman returned to the meeting at 4.55pm having taken no part in discussion or voting.

REQUEST FOR SUPPORT FOR ART EXHIBITION PROPOSAL – CLEMENTINE MCINTOSH

SUMMARY

To put forward a proposal from local artist Ms Clementine McIntosh to have an exhibition of her art, and associated workshops, at the Cooee Heritage Centre (CHC), and requesting consideration of financial support for the associated costs

COMMITTEE'S RECOMMENDATION 8/21	Cr Wrigley/ G Babbage
1. That Council support Ms McIntosh proposal and her request for a contribution of \$2,470 towards the costs associated with her proposed exhibition and workshops following the reopening of the Cooee Heritage Centre.	
2. That Council develop a formal application process to support its budget allocations in 2023/24 and 24/25 towards a cultural/events/art support program.	

Proceedings in Brief

Mrs E McAllister entered the meeting at 5.05pm.

**REQUEST FOR SUPPORT FOR SARAH LEETE ROADSHOW TOUR PLUS
APPROACHES FOR COMMUNITY EVENTS**

SUMMARY

To put forward a proposal from regional musician Sarah Leete for her Regional Roadshow Tour for Gilgandra and to provide information on other community and musical events put forward to Council.

COMMITTEE'S RECOMMENDATION 9/21	K Reynolds/G Babbage
1. That the Council support Ms Leete's proposal for the Small Town Roadshow Tour event in Gilgandra in principle subject to clarification of the events funding model and in particular ticket pricing and the value of local content.	
2. That proposed events such as Country Rocks, Queen Music Festival and Back to Gilgandra Weekend be considered as part of a formal cultural/ events/art support program to be developed by Council.	

MARKETING & COMMUNICATIONS MANAGER'S UPDATE

SUMMARY

To present an update on various Marketing & Communications projects to the Committee for comment and feedback

COMMITTEE'S RECOMMENDATION 10/21	K Reynolds/G Babbage
That the Marketing and Communications Managers Report be noted	

GENERAL BUSINESS

Shortage of Plumbers in Gilgandra

Doug Clouten asked if Council is considering strategies to address the shortage of plumbers in Gilgandra and it was noted that this issue is being discussed by Senior Management.

Windmill Walk

It was noted that the windmills have currently been removed for maintenance and repairs. It was also noted that additional Cooee March silhouettes are to be installed on the walk to bring the total number to 25 to match the number of men who left from Gilgandra.

Dead Trees on Newell Highway Entrance from Dubbo

Gail Babbage that there are some dead trees in the silky oaks that are on the road reserve between the railway line and CHC that need to be removed and that Council would inspect them. It was further noted that Council will be developing a Greenery Strategy in 2021/22.

Push Bike Hire Opportunity

Cr Batten put forward a suggestion that push bike hire between the CHC and CBD should be considered as part of the GCP project.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.50 PM.

Cr D Batten
Chairman

SPORTS COUNCIL

31 May 2021

PRESENT

B Luff – (President)
K Reynolds – (Vice President) Park Tennis Club
Marg Stewart – (Vice President) Gilgandra Senior Basketball Association
D Neeves – Gilgandra Junior Cricket
N Alchin – (Secretary) Gilgandra Shire Council

Proceedings of the meeting commenced at 5.35 pm

APOLOGIES

Cr D Batten – Mayor
M Linton-Harland – Gilgandra Shire Council
Murray Stewart – Gilgandra Senior League
A Newstead – Gilgandra Little Athletics
Richard Howard – Gilgandra Junior League

COMMITTEE'S RECOMMENDATION – 5/21	K Reynolds/Marg Stewart
That the apologies received be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 6/21	K Reynolds/ Murray Stewart
That the Minutes of the Sports Council Meeting held on 22 February 2021 be confirmed as a true and correct record of the meeting.	

BUSINESS ARISING

Sporting and Recreational Precinct Update

It was noted that consultants have been engaged to prepare concept plans and costings for the project.

Potential for use of Ernie Knight Oval by Senior League and Gular Rugby

It was noted that Senior League had discussed the matter and do not support the playing of preseason/early season games at Ernie Knight Oval. The General Manager indicated that he would seek to confirm the position of both Senior League and Gular Rugby in relation to this matter with a view to determining future maintenance requirements for Ernie knight Oval.

It was also noted that a Junior Soccer club may form again in Gilgandra in the foreseeable future.

GENERAL BUSINESS

McGrane Oval Upgrades

Council's General Manager provided an update on progress with the McGrane Oval upgrade works including the completion of the Upgrade of the Junior League amenities and opportunity to construct female change rooms and a new commentators box as part of the next round of funding under SCCF round 4.

It was noted that future maintenance should include upgrades to the seating around the perimeter of the oval as budgets permit.

Scoreboard Cover McGrane Oval

Bryson Luff expressed concern with the operation of the cover over the scoreboard at McGrane Oval. It was noted that the cover would remain in an "up" position for a trial period to gauge if it is required at all.

Stronger Country Communities Fund Round 4

It was noted that Council is planning to deliver two projects under the fund being

- Female change rooms and a new commentators box at Mcgrane Oval
- Upgrade of the amenities at Tooraweenah Showground

Concreting around Senior League Kiosk

Kathy Reynolds advised that monies associated with the Gilgandra Gift committee are to be used to concrete the area around the Senior League Kiosk.

Sanding of Basketball Court Floor – Gilgandra Youth Club

Margie Stewart asked if there has been any progress with the sanding of the court following on from discussions between basketball reps and Council staff and the secretary undertook to follow this up.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.15PM.

B Luff
President

TOORAWEEAH MANAGEMENT COMMITTEE

26 May 202

PRESENT

Mr B Gale
Mrs B Pike
Mr L Thurston
Ms A Jenkin
Mrs P Webb

IN ATTENDANCE

Mr D Colwell (Director Infrastructure – Acting Chairman)
Cr B Mockler
Mrs J Prout (Executive Assistant)

Proceedings of the meeting commenced at 6.03pm

APOLOGIES

Nil

ABSENT

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 6/21	B Gale/B Pike
That the Minutes of the meeting held on 24 February 2021 be confirmed, noting the above correction.	

BUSINESS ARISING

Nil

REPORTS

REVIEW OF BUDGET

SUMMARY

To review the budget at 31 March 2021.

COMMITTEE'S RECOMMENDATION – 7/21	B Gale/A Jenkin
That the budget review as at 31 March 2021 be noted.	

OUTSTANDING ITEMS FROM PREVIOUS MEETINGS

SUMMARY

To advise the status of outstanding matters from previous meetings.

Proceedings in Brief

It was noted:

- Although 16 bottle brush trees had been planted, the community is yet to source and plant gum trees at regular intervals
- Council to purchase three seats prior to the end of the financial year for installation in early 2021/22
- That the request for the sign “Walking Track Only” be put on hold at this stage
- That, other than fixing the broken lock, any improvement to the accessible toilet at the Showground be put on hold pending possible grant funding
- There is no power point in the locked panel of the BBQ in the Park

An email from Kylie Moppett to Ben Gale in relation to the need for a disabled toilet in the Tooraweenah township was tabled and noted.

COMMITTEE'S RECOMMENDATION – 8/21	
That progress with outstanding matters be noted.	

GENERAL BUSINESS

Get Well Wishes

The committee requested a get well card be sent to Council employee, Brendon Schembri, who is currently off work.

Disabled Access to GK Rohr Warrumbungle Viewing Platform

The issue of access to the viewing platform was again raised by a member of the community and it was confirmed that access is available. Further details are available by contacting Tooraweenah Trading.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.33PM.

Daryl Colwell
Chairman

RECOMMENDATION

That the above listed Committee minutes be adopted.

David Neeves
General Manager

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

.....

<u>Consultative Committee</u>	1 June 2021
<u>Health & Safety Committee</u>	13 May 2021
<u>Interagency</u>	27 May 2021

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.2.1 Conduct the business of Council in an open and transparent manner 4.1.2.3 Develop, implement and continually monitor a good governance plan

CONSULTATIVE COMMITTEE

1 June 2021

PRESENT

Mr G McAnally-Elwin, Indoor Staff Representative (Chair)
Mr C Marchant, USU Outdoor Staff Representative
Mrs A Wieland, USU Carlinda Staff Representative
Mr M McLaughlin, USU Staff Representative
Mr D Colwell, Management Representative
Mr Lindsay Mathieson, Management Representative

Proceedings of the meeting commenced at 9.30am

IN ATTENDANCE

Mrs M Welsh, HR Manager

APOLOGIES

Ms K Fisher, Indoor Staff representative
Mr J Ritchie, USU Outdoor Staff Representative

ABSENT

Mr N Alchin, Management Representative
Ms J Manion, Management representative

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 7/21	L Mathieson/D Colwell
That the Minutes of the meeting held 1 December 2021 be confirmed as a true and correct record.	

POSITIONS DESCRIPTIONS

SUMMARY

To present the position descriptions of the Highway Maintenance Team Leader and Highway Maintenance Labourer.

Proceedings in brief

Mr Colwell advised these two positions have been created to work in the Highway Maintenance team due to the volume of work that is required for the RMS.

Mr McLaughlin asked whether the 'Follow vehicle and equipment maintenance plans, routine safety and pre-start checks' in the position accountabilities of the Highway Maintenance Team Leader should be included in the Labourer position. It was agreed to include this statement in the Highway Maintenance Labourer position.

COMMITTEE'S RECOMMENDATION – 8/21	
1. That the position descriptions be noted as presented and that the Highway Maintenance Labourer position be amended to include 'Follow vehicle and equipment maintenance plans, routine safety and pre-start checks' under the position accountabilities.	
2. That the increase in the Organisation Structure by two positions be noted.	

ITEMS FOR NOTATION

SUMMARY

To provide the Committee with information on the following issues – recruitment and training

COMMITTEE'S RECOMMENDATION – 9/21	L Mathieson /A Wieland
That the information presented be noted.	

GENERAL BUSINESS

Nil

NEXT MEETING

The next Committee meeting will take place on 1 June 2021

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.49AM.

G McAnally-Elwin
Chairman

HEALTH & SAFETY

13 May 2021

PRESENT

L Mathieson – Management
S Cook – Jack Towney Hostel (substitute)
H Krysztoforski – Jack Towney Hostel
J Watling – Cooe Lodge
G McAnally- Elwin (Management) (Chair)
D Colwell (Management)
Amanda Wieland (Carlginda Substitute)

IN ATTENDANCE

A Woolley – Risk & Safety Coordinator
J Eason – HR Officer

Proceedings of the meeting commenced 2.33pm

APOLOGY

K Gibson – Carlginda
J Lummis – Management
D Neeves (General Manager)
K Daykin (Carlginda)

COMMITTEE'S RECOMMENDATION – 1/21	J Watling/Mathieson
That the apology submitted be accepted.	

ABSENT

Outdoor representative
Indoor representative

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 2/21	S Cook/L Mathieson
That the minutes of the meeting held on 17 December 2020 be confirmed.	

BUSINESS ARISING

Nil

RISK MANAGEMENT OFFICER'S REPORT

(CM.ME.1)

ITEMS FOR NOTATION

SUMMARY

To present information for the Committee's notation.

COMMITTEE'S RECOMMENDATION – 3/21	J Watling/A Wieland
That the information presented be noted	

GENERAL BUSINESS

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 2.47PM.

Inspections were then carried out at:

- Cooe Lodge and Special Care Wing – Andrew Woolley/Halina Owens
- Carlinda – Andrew Woolley/Halina Owens

G McAnally-Elwin
Chair

INTERAGENCY

27 May 2021

PRESENT

Royal Flying Doctors - Ursula Ryan (Chair)
Gilgandra Shire Council – Jo Manion (Director of Community Services)
Royal Flying Doctors – Camilla Purvis
Gilgandra Shire Library – Liz McCutcheon
Mission Australia/NDIS – Cherry May
Gilgandra Youth Services - Hannes van der Walt
WDVCAS Housing plus – Tearne Ryan

Proceedings of the meeting commenced at 12.00pm

APOLOGIES

Gina Johnson – Barnardos
Kristy Hyndes – Gilgandra Preschool
Erica Burge – GHS
Vicki Everingham – Creative Community Concepts

ACKNOWLEDGEMENT OF COUNTRY/ WELCOME TO COUNTRY

Ursula Ryan

BUSINESS ARISING

Nil

SERVICE UPDATES

Mission Australia/NDIS

Cherry May from the Dubbo office advised that they run the “Youth on Track” program to assist juvenile offenders by intervening early, engaging families and providing targeted, individualized interventions to address the underlying causes of the young person’s involvement in crime. The Homeless Youth Assistance program (12-15 years) aims to reconnect children and young people who are homeless or at risk of homelessness with their families. The Rage program will be held at the Gilgandra High School with the help of Megan Townsend, and will run for six sessions.

WDVCAS – Housing Plus

Tearne advised that her service supports women all through the court and reporting process of domestic violence. Furthermore she advised that her service connects women to legal advice services. Tearne advised that currently she works at the Warren and Gilgandra Courts.

Gilgandra Youth Services

Hannes advised that Youth Services provides basic targeted intervention, basic support and referral to families and youth in our community. The breakfast club provides breakfast and a pickup service from Monday to Friday to all primary and high school students who have registered for the service. Furthermore, Youth Services provide community support and engagement. Classroom and playground support twice a week at the Gilgandra Public Primary School. Every second Wednesday of the month the GYS supports Lisa Fairey from Barnardos with her Drumbeats program at Gilgandra High School.

Hannes advised that the Youth Centre will be hosting a 3 day workshop on waste for the Gilgandra Public Primary School. Sue Clarke from Net Waste will be the presenter.

Royal Flying Doctors – Drug and Mental Health

Ursula Ryan advised that the RFDS provides free drug and alcohol mental counselling in Dubbo, Cobar, Broken Hill and now Lightning Ridge. From the Dubbo branch they reach out to Gilgandra, Warren, Narromine, Gulargambone and surrounding areas. It is a self-referral service and you do not need a GP's referral. Ursula furthermore advised that their service also runs group programs. These focus on depression, social media, anxiety, identity and bullying. Ursula advised that there are two vacant positions available at the RFDS, if you need more information you can contact her in this regard. Ursula advised that Camilla Purvis will be running the front of house in their new offices in Macquarie St, Dubbo, opposite Lowes – where they will be running a walk-in service in the near future (SAM – Save A Mate program from the Red Cross). Finally, they are at Brenshaw Medical Centre (behind the hospital).

Gilgandra Shire Council

Jo provided everyone at the meeting with the final floorplan for the Library Hub project. She advised that the new plaza received funding. New rooms at the Library Hub will also be available to services for booking. Jo further advised there will also be a “business incubator” room, available for short term rental for start-up businesses. Furthermore, Jo advised that the Orana Living Cottages have been completed and that residents will move in on June 21. One cottage is currently vacant and tenants are being sought.

Jo also advised that more needles are showing up in the recycle bins and that we need to have a discussion about young people and vaping- that there are reports of a rise in incidents of vaping.

Gilgandra Shire Library

Liz McCutcheon advised that the Library Hub and Plaza project has received its funding. This project has been years in the making and will be opening its doors next year. Liz advised that services would be able to book rooms for video conferencing, meeting and much more – also mentioning that there will be a VR facility.

“Gilgandra Day”

Ursula suggested having a “Gilgandra Day”, envisaging a market day at which young people could present their produce from the GROW program and sell it, and other community organisations such as the Men’s Shed, Lions, CWA and all our interagency members could have a stall. Ursula noted that not everyone can attend interagency meetings and that this would also be an opportunity for networking. Ursula noted that the RFDS is attending something similar at Warren on 9 July at TAFE. A date suggestion was after the October long weekend. Ursula was to investigate possibilities and send an email to interagency members via Council.

NEXT MEETING

Thursday, 26 August, 2021 at 12 noon in Gilgandra Shire Council Chambers

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 1:15 PM.

U Ryan
Chair

RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 29 JUNE 2021

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of May 2021.
2. Certificate of Bank Reconciliation - Month of May 2021.
3. Details of investments as at 31 May 2021 (Local Government Financial Management Regulation No. 19).

CASH BOOK BALANCE AS AT	30-Apr-21	\$2,294,882.64
Plus: Receipts		\$4,890,837.92
Less: Payments		\$3,746,614.04
CASH BOOK BALANCE AS AT	31-May-21	\$3,439,106.52

STATEMENT BALANCE AS AT	30-Apr-21	\$2,301,480.75
Plus: Receipts		\$4,839,842.44
Less: Payments		\$3,705,050.23
STATEMENT BALANCE AS AT	31-May-21	\$3,436,272.96

Plus: Unpresented Receipts		\$34,465.58
Less: Unpresented Payments		\$31,632.02
RECONCILED BALANCE AS AT	31-May-21	\$3,439,106.52

Cashbook balance as at 31 May 2021:	\$3,439,106.52
Investments held as at 31 May 2021:	\$23,550,335.28
Total Cash & Investments Held as at 31 May 2021:	\$26,989,441.80

The bank balances in each of the funds as at 31 May 2021 are:

General Fund	\$11,111,778.30
Water Fund	\$2,666,678.77
Sewer Fund	\$1,865,761.93
Orana Living	\$4,146,783.47
Carlginda Enterprises	\$554,367.06
Cooee Villa Units	\$1,710,758.33
Cooee Lodge	\$3,711,167.32
Jack Towney Hostel	\$698,776.39
Trust Fund	\$523,370.23

Balance as per Total Cash & Investments Held: \$26,989,441.80

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 365 days @ 0.75%	Due on 10-Mar-22	With AMP Bank
(b)	\$1,000,000.00	For 365 days @ 0.75%	Due on 27-Jan-22	With AMP Bank
(c)	\$500,000.00	For 365 days @ 0.80%	Due on 04-Nov-21	With Bendigo
(d)	\$1,000,000.00	For 181 days @ 0.50%	Due on 06-Jul-21	With Bendigo
(e)	\$1,500,000.00	For 365 days @ 0.95%	Due on 04-Aug-21	With Bendigo
(f)	\$500,000.00	For 365 days @ 0.65%	Due on 06-Oct-21	With Bendigo
(g)	\$500,000.00	For 212 days @ 0.65%	Due on 11-Jun-21	With Bendigo
(h)	\$1,000,000.00	For 364 days @ 0.80%	Due on 16-Jul-21	With Macquarie
(i)	\$2,000,000.00	For 182 days @ 0.35%	Due on 15-Jun-21	With Macquarie
(j)	\$1,000,000.00	For 363 days @ 0.45%	Due on 14-Apr-22	With ME Bank
(k)	\$1,000,000.00	For 183 days @ 0.55%	Due on 01-Oct-21	With MCU
(l)	\$1,000,000.00	For 181 days @ 0.35%	Due on 06-Jul-21	With IMB
(m)	\$1,500,000.00	For 182 days @ 0.40%	Due on 15-Jun-21	With ME Bank
(n)	\$500,000.00	For 300 days @ 0.35%	Due on 17-Feb-22	With NAB
(o)	\$2,000,000.00	For 181 days @ 0.40%	Due on 28-Jun-21	With NAB
(p)	\$2,000,000.00	For 365 days @ 0.35%	Due on 22-Feb-22	With NAB
(q)	\$1,000,000.00	For 365 days @ 0.90%	Due on 20-Jul-21	With NAB
(r)	\$500,000.00	For 365 days @ 0.65%	Due on 06-Oct-21	With NAB
(s)	\$3,000,000.00	For 367 days @ 0.73%	Due on 13-Sep-21	With NAB
(t)	\$1,050,335.28	0.10% At Call		With TCorp
Total Investments: \$23,550,335.28				

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>September 2017</u>		
264/17	Mudfords Road	Update presented to March 2021 meeting. Checked with Department again 2/6/21 – no progress.
<u>March 2018</u>		
55/18	Flora Reserve	This will be incorporated into Council's Plans of Management for Crown Lands
<u>December 2019</u>		
263/19	Electric Vehicle Fast Charging Station	Council staff will continue to pursue but no further details to date
<u>September 2020</u>		
165/20	Gravel Pit Agreements	To be progressed as time permits
175/20	Graincorp Industrial Precinct	Working with consultant on modified subdivision to reduce the impacts of the biodiversity offset scheme
<u>November 2020</u>		
215/20	Proposed land purchase	Awaiting advice from owners
225/20	Flying Fox Camp	Plan has been re-submitted to Department for endorsement – address from consultant to July meeting.
<u>December 2020</u>		
239/20	River Smart Macquarie	Installation completed

March 2021

25/21	Offer to purchase industrial land	Purchase complete – Estate now sold out
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April 2021

52/21	Offer to purchase land	Formal response issued. Investigations to be undertaken.
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May 2021

83/21	Re-establishment of Alcohol Free Zone	No feedback received. New signs being ordered.
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DEVELOPMENT APPLICATIONS

The following development application were approved during May 2021:

DA Number	Received	Applicants Name	Application Description of Work	Property Address	Decision	Development Value
2021/393	14/04/2021	Matthew Zell	Extensions to existing dwelling	77 Wamboin st	Approved	\$240,000
2021/395	26/04/2021	Duncan Priestley	Shed	144 Townsend Lane	Approved	\$27,000
2021/396	27/04/2021	Russell Woollams	Shed	54 Riveredge Road	Approved	\$9,000
2021/398	13/05/2021	Phillip Naden	Inground pool	163 West Mialla Road	Approved	\$35,000
May Total 2020/21						\$311,000 \$6,820,925

Applications under assessment

- DA2021/379 – Berakee quarry extension
 - DA2021/400 – Christopher Mcilvrde – Farm Shed
 - DA2021/401 - RFS Shed
 - DA2021/402 – GSC Gil/Library development
 - BC2021/403 - “The Shed” – Internal works
 - DA2021/404 – “The Shed” – Access ramp and awning
-

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 29 JUNE 2021

MAY 2021

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2021/397	1	0	1	1	0	1
2021/393	24	0	24	18	0	18
2021/396	17	0	17	13	0	13
2021/395	26	0	26	20	0	20
2021/398	12	0	12	8	0	8
2021/399	1	0	1	0	0	0

Summary Statistics	
No of Applications	6
Total Actual Days	81.00
Mean Actual Days	13.50
Mean Stopped Days	0.00
Mean Total Days	13.50
Mean Work Days	10.00
Mean Work Stop Days	0.00
Mean Total Work Days	10.00
Median Actual Days	14.50

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager

PRECIS OF CATEGORY A CORRESPONDENCE – GILGANDRA HIGH SCHOOL CAREERS EXPO

SUMMARY

To advise of an invitation to participate in the Gilgandra High School Careers Expo.

.....

The following correspondence has been received from Madeline Foran, the Career's Advisor at the Gilgandra High School:

"It is proposed that on the afternoon of Tuesday 20th July, Gilgandra High School will hold a Careers Expo. The whole school will participate and additionally some students from neighbouring schools and primary schools. This will allow all students to experience the expo, especially Year 10 before their senior subject selections.

The buildings and open spaces throughout the school grounds will be used to position exhibitors, allowing students to rotate through at given time intervals.

Exhibitors have the opportunity to display, discuss, demonstrate and answer questions related to the vocation they are representing. At this stage it is proposed that exhibitors will repeat their spiel etc 14 times as students rotate through in 10 minute intervals (subject to change if you see a better fit for this experience).

We wish to invite GSC to participate in the Careers Expo and showcase the opportunities that exist within your organisation including identifying growth areas and that of industry partners you expect will influence future employment conditions. As GSC is a multi-faceted organisation with a broad array of employment sectors, GHS invite you to represent multiple areas at your discretion. We would like to visually generate interest so, for example, any heavy machinery could be displayed with the civil construction team would help generate that discussion between students.

This is intended to expose students to the post school opportunities that exist in our local area and in turn further afield.

We further invite discussion and consultation on what this will look like and the logistics to bring it to fruition."

Youth Skills and Development has been a key objective of this Council term.

This school expo provides Council an opportunity to show case the diverse range of careers that are available locally. I would envisage that I would co-ordinate a group of staff from across our major areas to attend the expo and to promote the opportunities that exist.

In the coming years Gilgandra will be in the heart of inland rail construction and this will further limit the employment pool and Council's ability to attract new staff. We are already having trouble attracting staff in key areas of our business and need to develop local youth.

As the largest employer in town I see it is our obligation to work alongside the school to promote local employment opportunities. I would like to make a grader (or similar plant item) available as the focal point of Council's display plus presentations from Orana Living, Gilgandra Lifestyles, Infrastructure and Corporate Services.

It is a commitment from the Council in our staff and resources. Whilst there is no cash outlay there will be indirect costs in the way of lost productivity estimated to be in the vicinity of \$5,000.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	1.2.1.3 Support community organised events, festivals and celebrations

RECOMMENDATION

1. That Council actively participate in the Gilgandra School Careers expo by making available staff representatives from a broad range of our services as determined by the General Manager.
2. That, whilst acknowledging the importance of having heavy plant and equipment undertaking roadworks, Council support the use of a signature piece of equipment like a grader to showcase Council's display at the expo.

David Neeves
General Manager

PRECIS OF CATEGORY A CORRESPONDENCE – RISING SUN

SUMMARY

To advise of correspondence received regarding the colour and positioning of the Rising Sun structure.

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Council has now received three letters of complaint in relation to the colour and position of the Rising Sun structure – from Mrs Deidrie Duncan, the Gilgandra Men's Shed and Mrs Jocelyn Job.

The letters are reproduced below:

Letter from Mrs Deirdre Duncan

Dear David,

Congratulations to the RSL, Shire & others involved in the staging of the Anzac Service . It was a most sincere & moving remembrance of the Anzacs & all other servicemen & women, past & present. It was good to see the Mayor well again, & able to conduct the Service.

I was really disappointed to "find" the RISING SUN has been erected in a most unsuitable position on the bank of the river. It has been placed too far from the Cenotaph, "lost" in the trees, & not raised high enough. It has been repainted over the original colour, & does not appear to be an official badge colour, as authorised by the Australian Military, not even close to the military gold colour of the Badge. It is not easily seen by motorists coming or going in any direction.

This was to be a Coe-ee Heritage, & local tourist attraction, maybe the largest Rising Sun in Australia.

A local group of men, spent weeks working on the Badge, when it first arrived, repairing & cleaning ready for painting. A local smash repairer investigated the official colours from military sources, supplied the paint & his services to complete the painting of the Badge, ready for placement. A vote had been taken of the community, & the popular choice of position, was closer to the memorial wall, in the memorial precinct.

Why were the local decisions ignored, & a group of outsiders, with little or no interest in our town or history, brought in to make decisions, over riding community consensus. And what authority had they to change the colour?

Regretfully, this has been a great insult to the community & those involved in the restoration. I have written this letter, urged to do so by others of like mind, to inform you of the dissatisfaction of many in our community.

Regards,

Deirdre Duncan.

Deirdre Duncan

10/5/21

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 29 JUNE 2021

Letter from the Gilgandra Men's Shed (received 25 May 2021, unsigned):

Dear Councillors

The members of Gilgandra Mens Shed wish to bring to Council's attention their disgust and insult by Council's action on the placement of the Rising Sun emblem and the inappropriate change of colour.

Our members put in many hours of research and consultation with members of the Gilgandra community, The Australian War Memorial and others in order to establish the correct colour and optimal position for this wonderful structure.

This Council has shown once again its utter disregard for local opinion and common sense in getting the opinion of people who do not live in our community.

Yours Faithfully

Doug Murray
President

Gilgandra Mens Shed Inc
PO Box 227
Gilgandra NSW 2827

Letter from Mrs Joycelyn Job received on 9 June 2021:

Dear Sir,

As a resident of Gilgandra it was wonderful to be able to attend the Anzac Service.

The biggest disappointment was the fact that the much awaited positioning of the Rising Sun is in the wrong location - tucked away under the gum trees away from the other monuments.

Also that is not the original colour of the structure.

It seems a huge amount of money has been wasted getting the positioning wrong and was it rate payers money.

Regards.

Joycelyn Job.

The following positive comments were received on Facebook:



Michelle Buckley
Looks great x

Like · Reply · 9w



Phyllis McKenzie Williams
So Amazing Lest We Forget congratulations to everyone involved

Like · Reply · 9w



Helen Oates
Respectful... Lest we Forget . Well done Gilgandra Shire Council.

Like · Reply · 9w



John M McGrath
Helen Oates looks wonderful.

Like · Reply · 9w



Melanie Moeris

It looks amazing. Perfect back drop for it too. Somebody had a great idea 👍

Like · Reply · 9w



Lexine Mallison

It looks amazing and beautiful colours and paint by foster smash repairs job will done lest we forget

Like · Reply · 9w



Maria Ritchie

That is so fitting just before ANZAC. Well done.

Like · Reply · 9w



Christian Haeusler

Looks fantastic. Well done Gilgandra

Like · Reply · 9w



Denise Gall

Lest We Forget
Well Done

Like · Reply · 9w



Dinah Riley

Looks amazing 👍

Like · Reply · 9w



Nic Mas

Wonderful work

Like · Reply · 9w



Genelle Glenn

Looks great well done

Like · Reply · 9w



Maxine Elsom

That's great! 👍

Like · Reply · 9w



Geoff Kiehne

Great work Gilgandra Shire Council



In addition, Council has received one formal positive comment on the positioning and colour – from Mrs Robyn Walton.

General Manager's comments:

Following the letter from Mrs Duncan, Council's Marketing & Communications Manager and I met with Mr & Mrs Duncan and provided them with a copy of reports to Council, explaining the process undertaken and reasoning for actions in finalising the project. Mr & Mrs Duncan were accepting of the process although not agreeable to the outcomes.

Council is well aware the Rising Sun emblem cost of \$8,000. The resolution to purchase the Rising Sun occurred in April 2018. Below is a copy of the Council meeting minute:

RESOLVED 63/18	Cr Baker/Cr Johnson
That the rising sun structure be purchased at a cost of \$8,000 (delivered) and community consultation be undertaken to determine a suitable location and/or use.	

Council further considered the project in June 2018 and resolved:

RESOLVED 126/18	Cr Baker/Cr Wrigley
That the Men's Shed continue to restore the structure and Council further consider the matter after the restoration works have been completed.	

Community consultation was undertaken during May and June of 2018. As a result there was no standout location although there was a consensus that it needed to be in the war memorial precinct. The final location was determined after the consulting graduate engineers from Charles Sturt University investigated the structure and nominated a preferred method of installation.

Council considered the University graduates' report in June 2020 and resolved the following:

RESOLVED 102/20	Cr Wrigley/Cr Walker
<ol style="list-style-type: none">1. That Council note and acknowledge the work undertaken by the engineering students from Charles Sturt University and write a letter of appreciation for their work.2. That Council reaffirm its support to complete the project, endorse the location for the Rising Sun on the eastern side of the walkway and notify the community of the outcomes.	

Through the Charles Sturt University, Council was able to secure consultancy on the project from graduating engineers at no cost. As a result of this, a report was presented by the CSU team known as Stone & Wood Civil. An extract from the report below:

"When exposed to weather, issues within fibreglass can arise due to UV radiation, water damage and expansion/contraction due to heat. UV radiation can cause fading and fibre blooms in the fibreglass structure. Water can penetrate any existing cracks in the emblem and cause weakening in the emblem's internal structure. In being exposed to changing temperatures, fibreglass can be exposed to cracking due to the expansion of the material. Treatments to extend its lifetime include adding epoxy and polyurethane coatings and being prepared with epoxy resin to repair any potential cracking in the emblem are recommended"

Initially, the Men's Shed and Fosters Smash Repairs, worked on the emblem, undertaking repairs and repainting. At that stage there was no budget for further work and the emblem was stored at Council's depot.

The rising sun experienced further wear and tear whilst in storage and it was determined that the structure needed a further treatment to add to its potential of longevity when exposed to the outdoor environment. (A copy of the reports to Council to serve as a timeline and refresh has been included for Councillors' information.)

In line with the recommendations to Council by Stone & Wood Civil and, upon allocation of grant funding from the Drought Communities Fund, Council made the decision to proceed with its installation.

A consultant engineer was responsible to oversee the project and when questioned on the colour selected he provided the following information:

The original paint job did not provide adequate protection from the extremities of weather that it would endure based on its outdoor installation. This could be identified from 'cracks' and 'peeling' of the original paint and the exposure of the underlying fibreglass structure necessitating the structure be painted again to its longevity and enhance overall appearance.

In order to overcome this issue another paint was chosen through consultation with local paint professionals. As a result a paint with the required properties of temperature resistance, UV resistance and graffiti resistance was identified as the appropriate protection for the structure. An undercoat/primer and top coat designed to provide the best protection against the problems outlined above was chosen. This included one layer of undercoat and two layers of topcoat. The type of paint and its properties is noted below. However in order to protect the structure through the use of these paints, a compromise was made. The compromise was that the original paint colour could not be matched, this refers to why the colour of the structure was changed.

Further consultation was made with the Dulux paint professionals and a solution was obtained (see attached). The existing colour was unable to be matched with the paint type recommended. The required paint type was found to be available in a colour that had been previously used in an Anzac memorial within the City of Sydney. The colour was Anzac Gold, this colour was then researched and was found to match the Anzac colour palette standards found on the Army.gov.au website, <https://www.army.gov.au/sites/default/files/2019-11/usingrsbotharmyemblemssept20152.pdf> “

The Rising sun was painted in a Dulux Luxepoxy 4 White Primer two Pack Primer and Dulux Acrathane IF Two Pack High Gloss in colour “Anzac Gold”.

Unfortunately management was not consulted when the choice of “Anzac Gold” was made. Had we been, the colour change would have been challenged, particularly in light of the volunteer hours by the Men’s Shed and Fosters Smash Repairs in initially restoring the rising sun. Regardless, if the colour was unable to be matched with the Dulux Acrathane IF Two Pack High Gloss paint this would have been problematic and may not have changed the outcome.

The further engineering, restoration and installation was completed at a cost of \$8,433.91.

The letters to Council suggest the colour should be changed and the location was incorrect. To which I would like to provide the following comments:

The final location was determined on engineering principles and was considered by the Council at its June 2020 meeting and I believe that changing its location now is unjustified. In relation to the colour change, whilst the colour reflects a bronze appearance as opposed to a gold appearance, the colour is endorsed by the Defence Force in that it is consistent with the “Using the Rising Sun Badge and other Army emblems” styling guide.

Changing the colour now will incur additional costs estimated to be \$2,500.

It is appropriate that Council acknowledge the work undertaken by Foster Smash Repairs and the Men’s Shed.

The Rising Sun is going to need ongoing maintenance and my recommendation is that whether or not the colour is changed be a discussion at such time the structure needs to be repainted.

SUBMITTED FOR COUNCILLORS’ DETERMINATION

David Neeves
General Manager

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

1. **ORANA JOINT ORGANISATION**

Minutes of the meeting held on 12 May 2021

2. **COONAMBLE ABORIGINAL HEALTH SERVICES LTD (CAH's)**

Letter outlining CAH's direction with securing funding to establish an Aboriginal Medical Service in Gilgandra.

RECOMMENDATION

That receipt of the Category B correspondence be noted.

David Neeves
General Manager