

## NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 28 June 2022 at 4.00pm.**

### Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

*“I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation.”*

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
  - Ordinary meeting held on 24 May 2022

## 9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - I. prejudice the commercial position of the person who supplied it, or
  - II. confer a commercial advantage on a competitor of the council, or
  - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
  - Quotation (d)
  - Inland Rail Housing Project (d)
  - Sundry Debtors – request to write off (a)
  - Rates – Request to Waive Instalment (a)
- Procedural Motion to re-open meeting to Press and Public

## 10. Reports



David Neeves  
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

**MAYORAL MINUTE - 10/22**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise of the Mayor's activities for the past month.

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25/5/22	Traffic Committee meeting
31/5/22	Gilgandra Lifestyles' Advisory Board meeting
31/5/22	Local Emergency Management Committee meeting
6/6/22	Roads Congress (via videoconference)
14/6/22	Gilgandra Lifestyles' Advisory Board workshop
15/6/22	Flood mitigation and disaster management meeting (via videoconference)
20/6/22	Aged care discussions with other providers (via videoconference)
21/6/22	Discussions regarding aged care opportunities
23/6/22	Meeting with Inland Rail CEO
27/6/22	Castlereagh Macquarie County Council meeting
28/6/22	Council meeting

**Principal Activity**

Strategic Leadership

**Policy Implications**

Nil

**Budget Implications**

Nil

**Delivery Program Actions**

**4.1.2.1**

Conduct the business of Council in an open and transparent manner

**RECOMMENDATION**

That the report be noted.

D Batten  
Mayor

**COUNCILLOR REMUNERATION**

**SUMMARY**

To set the Mayoral and Councillor remuneration for 2022/23 following determinations by the Local Government Remuneration Tribunal.

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The Local Government Remuneration Tribunal has handed down its determinations for 2022/23. The Tribunal has determined a 2% increase in the minimum and maximum Mayoral and Councillor fees the forthcoming year.

The following table outlines the Tribunal's determinations for 2022/23:

Category		Councillor/Member Annual Fee (\$) effective 1 July 2022		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2022	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	28,750	42,170	175,930	231,500
	Major CBD	19,180	35,520	40,740	114,770
	Metropolitan Large	19,180	31,640	40,740	92,180
	Metropolitan Medium	14,380	26,840	30,550	71,300
	Metropolitan Small	9,560	21,100	20,370	46,010
General Purpose Councils - Non-Metropolitan	Major Regional City	19,180	33,330	40,740	103,840
	Major Strategic Area	19,180	33,330	40,740	103,840
	Regional Strategic Area	19,180	31,640	40,740	92,180
	Regional Centre	14,380	25,310	29,920	62,510
	Regional Rural	9,560	21,100	20,370	46,040
	Rural	9,560	12,650	10,180	27,600
County Councils	Water	1,900	10,550	4,080	17,330
	Other	1,900	6,300	4,080	11,510

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Council is categorised as a Rural Council and in 2021/22 Council determined fees in accordance with the maximums allowable of \$12,400 for Councillors and an additional \$27,060 for the Mayoral fee.

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<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Included in 2022/23 budget allocations
<u>Delivery Program Actions</u>	<b>4.1.2.3</b> Develop, implement and continually monitor a good governance plan

### RECOMMENDATION

That Council set the fees payable to Councillors and the additional Mayoral fee for 2022/23 within the limits set for a Rural Council.

David Neeves  
General Manager

**INTEGRATED PLANNING & REPORTING – ADOPTION OF STRATEGIC PLANNING DOCUMENTS**

**SUMMARY**

To consider feedback and submissions as a result of community consultation and seek adoption of the 2032 Community Strategic Plan, 2022/23 – 2024/25 Delivery Program and Operational Plan and 2022/23 – 2031/32 Long Term Financial Plan.

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Council has requested feedback from the local community in relation to its Strategic Plans up until 23 June 2022.

Council received a number of comments / suggestions at its round of public meetings which were subsequently considered at a Council workshop and Council’s May meeting and feedback has been provided.

At the time of writing this report there has been two further submissions: from Jim and Wendy Earsman and Jill Blackman. These responses are separately included with the Business Paper.

In subsequent proof reading of the documents, minor issues were identified in each of the documents. All documents will be amended accordingly.

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>4.2.1.1</b> Develop and maintain and regularly review strategic plans in line with integrated planning requirements  <b>4.4.1.1</b> Offer opportunities for community members and groups to have input into strategic planning to assure the community are informed and empowered.  <b>4.2.2.1</b> Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

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RECOMMENDATION

1. That Council consider the submissions received and determine if any amendments are required to be made to any of the draft planning documents.
2. That the 2032 Community Strategic Plan, as presented/amended, be adopted.
3. That the 2022/23 – 2024/25 Delivery Program and Operational Plan and associated budget, as presented/amended, be adopted.
4. That the 2022/23 – 2031/32 Long Term Financial Plan, as presented/amended, be adopted.

N J Alchin  
Director Corporate Services



**NATIONAL HORSE ENDURANCE RIDE EVENT**

**SUMMARY**

To approve the National Horse Endurance Ride Event to be held at Tooraweenah 7-11 July 2022.

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Council has received an application to use Council roads for the purpose of the National Horse Endurance Ride Event at Tooraweenah on 9 July 2022 with ancillary activities (exercising horses) to be held 7-11 July 2022.

The application was considered at the Local Traffic Committee (LTC) May 2022 meeting and Councillors will note that the recommendation from the LTC elsewhere in this Business Paper is:

*That Council support the event in principle subject to the organisers meeting with LTC members to discuss and assist with the preparation and submission of a Transport Management Plan for review.*

The reason outright approval was not recommended was because the information provided supporting the application did not adequately address traffic and safety measures.

LTC members met with the organisers on 17 June 2022 in order to clarify the proposal and assist them with their submission of a Transport Management Plan (TMP). The TMP was subsequently submitted to Council on 20 June 2022 and circulated via email to the LTC members who have reviewed it and indicated their acceptance to the Chair of the Committee.

It is therefore recommended that the National Horse Endurance Ride Event to be held at Tooraweenah on 9 July 2022 be approved and classified as a Class 2 event under the "Guide to Traffic and Transport Management for Special Events Version 3.5" with the following conditions:

- 1) A Special Events Transport Management Plan (TMP), to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event;
- 2) Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;
- 3) Controlling noise as required by the Protection of the Environment Operations (Noise Control) Regulation 2000;
- 4) Complying with any of Council's Law Enforcement Officer's reasonable directives;

- 5) Maintain areas in a clean and tidy condition. No Obstructions are to be left on the roadways or footpaths;
- 6) Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council and the NSW Police is indemnified against any possible action as the result of an event;
- 7) The event convener is to consult with all affected businesses and residents adjacent to the proposed event, in writing, indicating any period during which their access may be affected;
- 8) Maintain a four-meter wide emergency vehicle lane;
- 9) Advertise the proposed event in local newspaper with relevant information at least two weeks prior to the date;
- 10) Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
- 11) All riders are to give way to traffic at all time and adhere to road rules;
- 12) The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.

A copy of the original request for permission is separately enclosed.

<u>Principal Activity</u>	Support community organised events, festivals and celebrations
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>1.2.1.2.1</b> Be involved in and run community and Council events including Australia Day, Tractor Pull, community and seasonal events

### RECOMMENDATION

That Council approve the use of its roads for the purpose of the National Horse Endurance Ride Event to be held at Tooraweenah 7-11 July 2022 subject to the above conditions.

Daryl Colwell  
Director Infrastructure

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**MINUTES – COMMITTEE MEETINGS FOR ADOPTION**

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

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Gilgandra Lifestyles' Advisory Board

31 May 2022

Principal Activity

Community Engagement

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

**2.1.1.1**

Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered

**2.1.1.4**

Recognise the importance of and encourage community members on to Council committees

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**GILGANDRA LIFESTYLES' ADVISORY BOARD**

31 May 2022

**PRESENT**

Cr D Batten (Acting Chair)  
Cr G Peart  
Cr P Mann  
Cr G Babbage  
Cr A Bunter  
Cr N Mudford  
Mr B Bailey (Pride Living) – via videoconference  
Ms K Ong (Pride Living) – via videoconference  
Mr J Saunders (Pride Living) – via videoconference

**IN ATTENDANCE**

Mr D Neeves (General Manager)  
Ms D Gordon (Acting Manager Cooee Lodge Hostel)  
Mr G McAnally-Elwin  
Ms J Prout (Executive Assistant)

Proceedings of the meeting commenced at 3.35pm.

**ELECTION OF CHAIR**

Deferred until next meeting.

**INTRODUCTION OF INTERNAL MEMBERS**

The Pride Living team gave an outline of their roles and experience.

**DRAFT TERMS OF REFERENCE**

Discussion centred around the draft Terms of Reference prepared by David Neeves and enhancements suggested by Bruce Bailey. This document contains information from other organisations, modified to suit the local government context.

It was noted that the role of Councillors and the Board is setting and reviewing policy and not being involved in operational issues.

It was determined that a short workshop with Councillor representatives would be held on 14 June 2022 to further consider and finalise the draft Terms of Reference for adoption at the Board's next meeting.

Considerations to include:

- The need for an AGM and annual change of Chair
- Profit and Loss reporting
- Reporting is currently in local government format and the Board may need to think differently on these operations to make sure Council is not exposed to future liabilities and that liquidity is accounted for and monitored.
- Definition of a Stakeholder

<b>COMMITTEE'S RECOMMENDATION /22</b>	Cr Mann/Cr Bunter
That this Committee be known as Gilgandra Lifestyles' Advisory Board.	

### STANDING ORDER OF BUSINESS AND REPORTING FORMAT

It was noted that regular reporting would be provided by way of dashboards and that Pride Living would provide the templates:

- Financial Dashboard
- Quality and Compliance Dashboard (including other risks)
- Clinical Inferences/Indicators Dashboard

This dashboard reporting would highlight any anomalies in the figures – any outside of normal expectations.

An annual schedule of reports will also be developed.

### GENERAL BUSINESS UPDATE

#### Business Improvement Fund

There is no update on this submission for funding however it is expected Council will be notified by 30 June 2022.

#### Significant Improvement Fund

Advice on the portal indicates assessment is almost completed and it is expected Council will be notified in coming weeks.

#### Aged Care Quality and Safety Commission

Other than a receipt for submission of Council's response, there has been no feedback from the Commission. Katrina advised, however, that the Commission will be back and will require updates on the progress Cooe Lodge is making against the improvement plan submitted.

### Cooee Lodge Retirement Village Current Policy

The Mayor raised the following current arrangements that have a financial on operations and sought input on whether these should be altered in the short term:

1. Minimum 55 year age limit for entry to the Village – Bruce advised it is unusual in the industry to admit residents at age 55 and that Council may consider a higher management (retention) fee, perhaps on a sliding scale according to age of entry, to ensure finances retained by Council are sufficient for asset management purposes.
2. Charging for Villas – With the increase in housing prices generally, it was queried whether the current Villa prices are consistent with general housing in Gilgandra.
3. Accommodation Charge for Hostel Entry – Currently \$300,000 but note industry standard is \$540,000. It was noted that Council should ensure that residents can afford to enter the Hostel, particularly as most homes within Gilgandra are not comparable with the industry standard.

### Industry Standards

Katrina gave an overview of the Aged Care Quality Standards, highlighting the particular areas of concern for Cooee Lodge Hostel.

It was noted that a video regarding the Aged Care Quality Standards would be circulated to all Board members.

### BUDGET

It was noted that Council approved the review of the Budget at its meeting on 24 May and that the 2022/23 Budget is currently on public exhibition prior to adoption on 28 June 2022.

### NATIONAL AGED CARE CONFERENCE

Bruce Bailey advised of the National Aged Care Conference to be held in Adelaide in October 2022 and recommended attendance.

### NEXT MEETING

It was noted that meetings would be held three monthly on the first Tuesday of each month to coincide with the quarterly budget review. The next meeting will therefore be held at 3.30pm on 2 August 2022.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.00 PM.

Cr D Batten  
Acting Chair

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RECOMMENDATION

That the above listed Committee minutes be adopted.

David Neeves  
General Manager

**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

**SUMMARY**

To present the following minutes of Committee meetings for notation.

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<u>Interagency</u>	26 May 2022
<u>Traffic Committee</u>	25 May 2022

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>4.1.2.1</b> Conduct the business of Council in an open and transparent manner <b>4.1.2.3</b> Develop, implement and continually monitor a good governance plan



**INTERAGENCY**

26 May 2022

**PRESENT**

Royal Flying Doctor Service - Ursula Ryan (Chair)  
Barnardos – Gina Johnson, Lisa Fairey  
Gilgandra Shire Library - Liz McCutcheon  
Mission Australia (NDIS) – Leanne Frost  
Gilgandra Multipurpose Service – John Alchin, Tanya Hutchison  
St. Vincent de Paul – Paul Dolan  
Salvation Army (Moneycare) – Kelly Salisbury  
Gilgandra Preschool – Nicole Crisp

**IN ATTENDANCE**

Nil

Proceedings of the meeting commenced at 12.10pm

**APOLOGIES**

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Mission Australia - Cherry May, Victoria Maxwell  
Marathon Health – Ewen Jones  
Social Futures – Frances Riley  
Gilgandra Local Aboriginal Land Council - Sheila Johnson  
Gilgandra Multipurpose Service – Elisabeth Burnheim  
Gilgandra Shire Council Youth / Fitness & Homelessness – Monica Mudford  
Gilgandra Shire Council Youth Services – Nunka Pearce  
Royal Flying Doctor Service – Karen Manning, Gavin Jones  
Gilgandra High School - Tim Lloyd  
NSW Health – David Stone, Katie Dunn

**BUSINESS ARISING**

Ursula Ryan (RFDS) spoke about the upcoming Expo. The GROW Community Expo is scheduled to be held in Hunter Park, Gilgandra, on Wednesday 28 September from 10am to 2pm (on approval).

The aim is to reconnect the community with all the services available in Gilgandra, while having a family friendly fun day. Community groups and businesses are also welcome to be involved. Invitations to have a stall at the Expo will be sent out by Ursula and Monica Mudford (Gilgandra Youth Services).

John Alchin suggested that it would be good to have a representative from My Aged Care. There was discussion about asking stall holders to include careers information in their stands, as the issue of attracting professional staff is a big one in Gilgandra, and it would be good to encourage local young people towards these professions, with the goal of increasing rural skill capacity.

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## SERVICE UPDATES

### Barnardos

Gina Johnson spoke about the range of services offered by Barnardos in Gilgandra. This includes three supported Playgroups in Gilgandra and two in Gulargambone and the Brighter Futures program for families with children aged 0 to 17 years or who are expecting a baby, who face specific problems. The Reconnect program is a community based early intervention and prevention program for young people aged 12 to 18 years; Lisa Fairey works two days a week (Wednesday and Friday) offering this program from the Gilgandra High School Hub.

### Gilgandra Preschool

Nicole Crisp spoke about Gilgandra Preschool. They have been pleased to be able to welcome families back into the service, dropping children off and spending time. They have also been pleased to be able to start being out in the community again, they will be visiting the Library and businesses around town. Barnardos Playgroup has also been able to again visit the Preschool. Bush Preschool is achieving great results for children, in terms of gross motor skills and social development. They have also been pleased to have Speech and Occupational Therapists back as much as possible, within the funding constraints.

Gilgandra Preschool is currently taking enrolments and can offer 2 days of free Preschool for three to six year olds. The Preschool is happy to take children in nappies, and has a full nappy service. Children's individual needs are catered for; they can sleep if they want to, and it doesn't have to be at a particular time. The Preschool also has a fee subsidy for bus fees for Aboriginal and Torres Strait Islander children, enabling transport to and from Preschool. Noting the previous discussion about the difficulty in attracting professional staff to Gilgandra, Nicole commented that Preschool has had 3 recent trainees. One has just finished Certificate III and is a finalist for trainee of the year. Another has nearly completed the Diploma, and the third is starting Certificate III.

### Salvation Army- Moneycare

Kelly Salisbury spoke about the Salvation Army Moneycare program. This provides free, confidential, non-judgemental financial counselling. It also provides advocacy assistance on behalf of people in financial hardship; this can be individuals, families or small business. The program cannot provide emergency relief or loans or vouchers. Kelly encouraged referral of anyone who is:

- Becoming unemployed and unable to meet living expenses and/or loan repayments
  - Considering bankruptcy
  - In rental arrears
  - Having utility bills they are unable to pay
  - Needing assistance in establishing budgets
  - Receiving calls from debt Collectors
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- Escaping domestic violence
- Needing assistance with management of Buy now pay later schemes, or
- Owing money to multiple lenders and not sure what to do

Moneycare can advocate on behalf of people and negotiate payments, and provide letters of support for people seeking housing. They also provide financial literacy education through the Salvation Army “You’re the Boss” program. They can see people face-to-face or at online appointments. Kelly works Monday-Friday, 8am-4pm, and Renee Monday-Thursday. Kelly can send out a referral form to agencies, or clients can call the intake line 1800 722 363. Kelly Salisbury: MoneycareFarWestOrana@salvationarmy.org.au

#### NSW Health – Gilgandra Multipurpose Service

Tanya Hutchison is working at Gilgandra MPS in Integrated Care and Discharge Planning. There have been a number of patients needing the help of MPS staff to access My Aged Care and apply for services in order to remain at home. People in our community who may qualify for these services need help and encouragement to register for My Aged Care.

John Alchin (Nurse Manager) spoke about difficulties in recruiting professional staff; there are currently 5 vacant Registered Nurse positions at the Gilgandra MPS; which have been advertised three times without applicants. John supports the idea of “investing in our own to create sustainable services in the long term”, through local training opportunities. Western Health working towards having an off-site Diploma of Nursing, where students could study at home and travel for clinical placements.

#### St. Vincent de Paul

Paul Dolan noted that St Vincent de Paul can now run their Care and Support program face-to-face, rather than just by phone. The shop is also now open. Paul is still in charge of Coonabarabran St Vincent de Paul Conference and is working with Mission Australia to deliver care in Coonabarabran. In Coonamble there is no local St Vincent de Paul service; people there need to phone Gilgandra. In Gilgandra, St Vincent de Paul is working with Gilgandra Youth Services (Monica Mudford), and through her, Barnardos.

St Vincent de Paul’s organisational restructure is ongoing, and likely to result in changes to the shops, to better support the Conference Care and Support work. Paul noted that the need for Care and Support is growing, as more people deal with a greater range of financial hardship problems. The Gilgandra Conference Care and Support day is currently Tuesday, but this is likely to change to Wednesday soon.

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### Mission Australia – Early Childhood NDIS

Leanne Frost, Community Engagement Facilitator, spoke about the Mission Australia Early Childhood Early Intervention program (ECEI). This program supports children younger than 7 years with delay or disability (does not have to be a diagnosed delay or disability). Clients connect through self-referral, or through services such as Preschool or Day Care.

Leanne noted that there is a long wait for Occupational/ Speech therapy or Physiotherapy in rural and remote areas. If telehealth appointments are possible, children can receive therapy sooner.

ECEI can do mixed-mode appointments; both face-to-face and virtual. Leanne also spoke about the Homeless Youth and Assistance program (HYAP). This supports 12-15 year olds at risk of homelessness.

Leanne noted that she has received requests for education programs, and is looking at running a few big forums in the near future.

### Gilgandra Library

Liz McCutcheon spoke about activities and programs at the Library and noted that attendances had generally been good; that people seemed to be keen to get out and reconnect with the community. Construction work on the new GIL Library Hub is well underway, and this building will offer more space for meetings.

### Royal Flying Doctors – Alcohol & Other Drugs Outreach

Ursula Ryan spoke about the free RFDS outreach service provided every Thursday 9am- 2pm at Brenshaw Medical Centre. Gavin Drake and Karen Manning can provide counselling and support, and can do work development orders for counselling or group support programs. They can help clients to reach their goals. People can be self-referred or by family, friend or GP/ other.

Regarding the GROW Expo, Ursula asked if Interagency members would be willing to stay for 15 minutes after the next Interagency meeting to discuss the Expo.

### NEXT MEETING

Thursday, 25 August 2022

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 1.05 PM.

U Ryan  
Chair

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**TRAFFIC COMMITTEE**

25 May 2022

**PRESENT**

Mr Daryl Colwell (Chairman & Council Representative)  
Mr Richard Drooger (TfNSW Representative)  
Sgt Nicholas Campbell (NSW Police)  
Cr Doug Batten (Local Member's Representative) via Videoconference

**ATTENDANCE VIA AUDIO-VISUAL MEANS**

Cr Batten requested to be able to attend the meeting via audio-visual means.

<b>COMMITTEE'S RECOMMENDATION – 10/22</b>	N Campbell/ R Drooger
That approval be granted to Cr Batten to attend the meeting via audio-visual means.	

**IN ATTENDANCE**

Constable Steven Selby (NSW Police)

Proceedings of the meeting commenced at 11am

**APOLOGIES**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION – 11/22</b>	Cr D Batten/ R Drooger
That confirmation of Minutes	

**BUSINESS ARISING**

Sgt Campbell asked if any action came of the issue of communication between Police and Council following a road fatality or serious accident. Daryl Colwell replied that the issue was escalated to the Regional Emergency Management Committee. The response was:

*The committee did not report any concerns of a similar nature being raised previously and that notification of interested parties such as councils was at the discretion of the investigating officer. However, it was determined that all LEOCONs be requested to discuss the issue with their local council with a view to putting in place local processes to notify them (council) when serious collisions occur on council road networks. A communication has been sent to all LEOCONs within the Central West and Far West Emergency Management Regions to this effect.*

REPORTS FROM DIRECTOR INFRASTRUCTURE

**EURA STREET CARPARKING NEAR ORANA LIVING**

SUMMARY

To advise of a request for additional disabled car spaces in Eura Street, Gilgandra.

<b>COMMITTEE'S RECOMMENDATION – 12/22</b>	Cr D Batten/ N Campbell
1. That Council line mark the car spaces at the end of Eura Street and include an additional disabled car parking space adjacent to the existing one, noting that this space will be removed when Orana Living relocates from the area.	
2. That this information be communicated to Gilgandra High School prior to implementation.	

**NATIONAL HORSE ENDURANCE EVENT**

SUMMARY

To progress the approval of the National Horse Endurance Ride Event to be held at Tooraweenah.

<b>COMMITTEE'S RECOMMENDATION - 13/22</b>	R Drooger/ N Campbell
That Council support the event in principle subject to the organisers meeting with LTC members to discuss and assist with the preparation and submission of a Transport Management Plan for review.	

**MATTERS OUTSTANDING FROM PREVIOUS MEETINGS**

SUMMARY

To advise the status of outstanding matters

<b>COMMITTEE'S RECOMMENDATION – 14/22</b>	Cr D Batten/ R Drooger
That progress with the matters outstanding from previous meetings be noted.	

GENERAL BUSINESS

40km/hr Zone in Gilgandra CBD

Cr Batten asked about the implementation of the 40km/hr zone in the Gilgandra CBD. Richard Drooger advised that there were some system issues within TfNSW and a 'go live' date was yet to be established.

Daryl Colwell commented that all signs and ancillary items have been delivered and the signs were rostered to be in place before the end of this financial year.

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Come Home to Gilgandra Festival

A letter circulated to Local Traffic Committee members within the last week was discussed. The letter indicated the intention to hold a street parade on 1 October 2022 by assembling at the riverbank area, proceeding down Miller St and Warren Rd and terminating at Hunter Park.

The Committee concluded more information was required and Daryl Colwell will liaise with the organising committee to clarify the details.

NEXT MEETING

Wednesday, 24 August 2022 at 11.00am

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11:40AM

D Colwell  
Chairman

RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves  
General Manager

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**REPORTS FOR INFORMATION AND NOTATION**

**SUMMARY**

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Questions for Next Meeting
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.



**STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES**

**SUMMARY**

To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of May 2022.
2. Certificate of Bank Reconciliation - Month of May 2022.
3. Details of investments as at 31 May 2022 (Local Government Financial Management Regulation No. 19).

<b>CASH BOOK BALANCE AS AT</b>	<b>30-Apr-22</b>	<b>\$3,767,924.13</b>
Plus: Receipts		\$5,801,957.25
Less: Payments		<u>\$3,309,824.40</u>
<b>CASH BOOK BALANCE AS AT</b>	<b>31-May-22</b>	<b><u><u>\$6,260,056.98</u></u></b>

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<b>STATEMENT BALANCE AS AT</b>	<b>30-Apr-22</b>	<b>\$3,784,702.75</b>
Plus: Receipts		\$5,792,236.53
Less: Payments		<u>\$3,328,523.56</u>
<b>STATEMENT BALANCE AS AT</b>	<b>31-May-22</b>	<b><u><u>\$6,248,415.72</u></u></b>

Plus: Unpresented Receipts		\$11,815.04
Less: Unpresented Payments		<u>\$173.78</u>
<b>RECONCILED BALANCE AS AT</b>	<b>31-May-22</b>	<b><u><u>\$6,260,056.98</u></u></b>

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Cashbook balance as at 31 May 2022:	\$6,260,056.98
Investments held as at 31 May 2022:	<u>\$24,053,795.02</u>
<b>Total Cash &amp; Investments Held as at 31 May 2022:</b>	<b><u><u>\$30,313,852.00</u></u></b>

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MEETING OF: GILGANDRA SHIRE COUNCIL  
 HELD ON: 28 JUNE 2022

The bank balances in each of the funds as at 31 May 2022 are:

General Fund	\$13,475,221.89
Water Fund	\$2,956,252.10
Sewer Fund	\$2,330,423.43
Orana Living	\$4,231,735.09
Carlinda Enterprises	\$558,389.91
Cooee Villa Units	\$2,366,187.10
Cooee Lodge	\$2,809,302.78
Jack Towney Hostel	\$1,149,018.87
Trust Fund	\$437,320.83

**Balance as per Total Cash & Investments Held: \$30,313,852.00**

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 365 days @ 1.00	Due on 10-Mar-23	With AMP Bank
(b)	\$500,000.00	For 212 days @ 0.30%	Due on 04-Jun-22	With Bendigo
(c)	\$1,500,000.00	For 365 days @ 0.97%	Due on 04-Mar-23	With Bendigo
(d)	\$500,000.00	For 365 days @ 0.35%	Due on 03-Oct-22	With Bendigo
(e)	\$1,000,000.00	For 182 days @ 0.35%	Due on 13-Jul-22	With Macquarie
(f)	\$1,000,000.00	For 365 days @ 0.50%	Due on 13-Dec-22	With Macquarie
(g)	\$1,000,000.00	For 364 days @ 0.40%	Due on 26-Aug-22	With Macquarie
(h)	\$1,000,000.00	For 365 days @ 0.50%	Due on 28-Oct-22	With Macquarie
(i)	\$1,000,000.00	For 330 days @ 0.50%	Due on 08-Nov-22	With Macquarie
(j)	\$1,000,000.00	For 365 days @ 1.80%	Due on 14-Feb-23	With ME Bank
(k)	\$2,500,000.00	For 183 days @ 0.48%	Due on 14-Jun-22	With Suncorp
(l)	\$500,000.00	For 242 days @ 0.65%	Due on 17-Oct-22	With NAB
(m)	\$2,000,000.00	For 365 days @ 0.35%	Due on 28-Jun-22	With NAB
(n)	\$2,000,000.00	For 300 days @ 0.75%	Due on 22-Dec-22	With NAB
(o)	\$1,000,000.00	For 300 days @ 0.75%	Due on 19-Dec-22	With NAB
(p)	\$500,000.00	For 330 days @ 0.34%	Due on 01-Sep-22	With NAB
(q)	\$3,000,000.00	For 182 days @ 0.70%	Due on 12-Sep-22	With NAB
(r)	\$2,000,000.00	For 180 days @ 0.30%	Due on 15-Sep-22	With NAB
(s)	\$1,053,795.02	0.05%	At Call	With TCorp
Total Investments:				<b>\$24,053,795.02</b>

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**OUTSTANDING MATTERS FROM PREVIOUS MEETINGS**

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>September 2017</u>		
264/17	Mudfords Road	Hon Sam Faraway has referred matter to Minister for Energy and Environment - response still pending
<u>September 2020</u>		
165/20	Gravel Pit Agreements	Liaison commenced
175/20	Graincorp Industrial Precinct	Working through pre-development issues
<u>July 2021</u>		
124/21	Industrial Land – Purchase Offer	Agreement in principal obtained
<u>February 2022</u>		
38/22	It's GREAT - grant fund program	Held over pending
<u>March 2022</u>		
50/22	Expression of Interest – Land Purchase	Prospective purchaser advised of Council's decision. Due diligence process commenced.
55/22	Expression of Interest – Vacant Land	Purchase settled
<u>April 2022</u>		
75/22	Council Committees	Committees advised of Council's decisions to date
85/22	Community Garden Network	Liaison commenced regarding concept and location

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May 2022

92/22	Gilgandra Caravan Park	Lessees advised of Council's decision
93/22	Organisational Structure Review	Consultation commenced, Report to Extraordinary Meeting 5 July
97/22	Roads Conference	No attendees available
101/22 102/22 103/22	Integrated Planning & Reporting Documents	Documents on public exhibition - report to this meeting
105/22	Economic Development Committee	Members advised of Council's decision; website updated
106/22	Gilgandra District Cricket Association	GDCA advised of Council's decision; Council policy to be reviewed
109/22	St Joseph's School MOU	Agreement signed
110/22	Mobile Black Spots along Newell	Letter of response sent to Parkes Shire Council

MEETING OF: GILGANDRA SHIRE COUNCIL  
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**PROGRESS ON “QUESTIONS FOR NEXT MEETING”**

SUMMARY

To inform Council of appropriate action which has or will be taken in relation to Councillors “Questions for Next Meeting” outstanding from previous meetings.

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May 2022

Unspent Roads Funds as at 30/6/22

Report to August meeting

MEETING OF: GILGANDRA SHIRE COUNCIL  
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### **DEVELOPMENT APPLICATIONS**

No development application were approved during May 2022:

#### **Applications under assessment**

- 2022/452- 6 Vera Street- Shed
- 2022/454- 73 Quealeys Lane- Dwelling
- 2022/455- Rural Subdivision Ulungra Spring Road
- 2022/456- Rural Subdivision Newell Highway
- 2022/457- 21 Quealeys Road- Dwelling
- 2022/458-112 Warren Road Dwelling

### **RECOMMENDATION**

That the reports be noted.

David Neeves  
General Manager

**PRECIS OF CATEGORY A CORRESPONDENCE – SCRAP STEEL PROJECT**

**SUMMARY**

To consider correspondence from Gilgandra and District Cricket Association.

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In October 2021, Council considered a report for the scrap steel project. As way of background, Council has previously conducted a small grant program from funds collected from the sale of scrap metal at the village landfills. Since closure of the village landfills, scrap metal is only collected at the Gilgandra Waste Facility.

The grant program was advertised for community groups to apply for matching funding up to \$2,000 during late August and September 2021. Council received two applications: from the Gilgandra Evening CWA Branch and the Gilgandra District Cricket Association/Gilgandra Junior Cricket Association.

Council resolved:

<b>RESOLVED 167/21</b>	<i>Cr Mockler/Cr Peart</i>
<p>1. <i>That Council acknowledge the funding pledge from the Gilgandra Evening CWA Branch, however on this occasion contribute 100% of the estimated costs to install the bench seating so that a low maintenance option is selected and is in keeping with existing public furniture within Hunter Park.</i></p> <p>2. <i>That Council acknowledge the funding pledges from the four sporting groups and approve the payment of up to \$2,285 for new cricket wicket covers and trolley subject to the outcome of the application for funding to Macquarie Valley Cricket Association and on the condition that sporting group members accept responsibility for the placement, removal and storage of the covers.</i></p>	

The Gilgandra and District Cricket Association has since notified Council via email from Jon Kilby that they were unsuccessful in obtaining funding from Macquarie Valley Cricket Council (MVCC) and would like Council to commit to the funding the project noting the matching funding from MVCC was not forthcoming:

*“I am writing to you on behalf of the Gilgandra District Cricket Association in regards to funding from the Scrap Metal Fund. It is my understanding that I need to advise you on our current situation with funding for our Cricket Wicket Covers Project. We were unfortunately unsuccessful in receiving any funding from the Macquarie Valley Cricket Council towards our project. The funds of \$2,285 will be needed to complete our project. The remaining funds needed will be financed by the GDCA, Gilgandra Junior Cricket Association, Gilgandra Panthers and the Gulargambone Rugby Union Club. The GDCA has already received funds from these associations.”*

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Within budget allocation
<u>Delivery Program Actions</u>	<b>4.2.3.1</b> Provide information to Council and the community regarding grant funding opportunities.

#### RECOMMENDATION

1. That Council acknowledge the matching funding for the project was not forthcoming from Macquarie Valley Cricket Council.
2. That Council acknowledge the funding contributions from the four local sporting groups and approve the payment of \$2,285 for new cricket wicket covers to be funded from the 2021/22 Scrap Steel Project.

David Neeves  
General Manager



MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 28 JUNE 2022

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**PRECIS OF CATEGORY B CORRESPONDENCE**

**SUMMARY**

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

1. **NEWELL HIGHWAY TASKFORCE MEETING**

Minutes of the meeting held on 10 May 2022

**RECOMMENDATION**

That receipt of the Category B correspondence be noted.

David Neeves  
General Manager