

## NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 27 June 2023 at 4.00pm.**

### Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

*“I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation.”*

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
  - Ordinary meeting held on 16 May 2023
9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - I. prejudice the commercial position of the person who supplied it, or
  - II. confer a commercial advantage on a competitor of the council, or
  - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property

(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
  - Jack Towney Hostel Operations (c)
  - Presbytery Housing Proposal (c)
  - Groworx Media Release and Welcome (a)
  - Fair Work Commission Aged Care Pay Increase (a)
  - Tender 44/22 Aero Park Subdivision (d)
  - Tender 25/23 Reconstruction of Bringle Creek Culvert (d)
  - Tender 062324 Bitumen Spray Seal (d)
  - Tender 042324 Bulk Fuel (d)
  - Tender 052324 Bulk Water Treatment Chemical (d)
  - Request by Mr M Chandler to Vary the Effluent Re-Use Multiplier (c)
  - Purchase of Additional Industrial Land (c)
- Procedural Motion to re-open meeting to Press and Public

## 10. Reports



David Neeves  
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

## JUNE 2023 INDEX

### Mayor

- |   |   |
|---|---|
| 1. Mayoral Commitments  | 4 |
| 2. Mayoral Minute - NSW Rural Fires Amendment (Red Fleet) Bill 2023 | 6 |

### General Manager

- |                                       |    |
|---------------------------------------|----|
| 1. Regional Drought Resilience Plan   | 7  |
| 2. Gilgandra Health Strategy Delivery | 11 |

### Director Aged Care & Disabilities

- |   |          |
|---|----------|
| 1. Jack Towney Hostel Operations (Closed)               | <u>1</u> |
| 2. Presbytery Housing Proposal (Closed)                 | <u>3</u> |
| 3. Groworx Media Release and Welcome (Closed)           | <u>7</u> |
| 4. Fair Work Commission Aged Care Pay Increase (Closed) | <u>8</u> |
| 5. Orana Living Audit                                   | 13       |

### Director Infrastructure

- |   |           |
|---|-----------|
| 1. Tender 44/22 Aero Park Subdivision (Closed)                              | <u>11</u> |
| 2. Tender 25/23 Reconstruction of Bringle Creek Culvert (Closed)            | <u>13</u> |
| 3. Tender 042324OROC Bulk Fuel (Closed)                                     | <u>15</u> |
| 4. Tender 052324OROC Bulk Water Treatment Chemical (Closed)                 | <u>19</u> |
| 5. Tender 062324OROC Bitumen Spray Seal (Closed)                            | <u>26</u> |
| 6. Request by Mr M Chandler to Vary the Effluent Re-Use Multiplier (Closed) | <u>31</u> |
| 7. RMCC Integrated WHS, Quality and Environmental Policy                    | 14        |
| 8. Plant Replacement  | 16        |

### Director Growth & Liveability

- |   |           |
|---|-----------|
| 1. Purchase of Additional Industrial Land (Closed)  | <u>33</u> |
| 2. Operational Plan Review  | 18        |
| 3. Adoption of Delivery Program and Operation Plan 2023/24-2024/25 and Long Term Financial Plan 2023/24-2032/22 | 19        |
| 4. Coo-ee RV Overnight Parking Trial Update   | 21        |

### Standard Reports

- |   |    |
|---|----|
| • Minutes   | 24 |
| • Notation Reports  | 37 |
| • Cat B:  | 45 |
| ○ Newell Highway Taskforce Minutes                        |    |
| ○ Alliance of Western Councils Minutes                    |    |
| ○ Country Mayors Association Minutes                      |    |
| ○ Social and Regional Housing Letters to Minister Jackson |    |

**MAYORAL MINUTE - 8/23**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise of the Mayor's activities since the 16 May 2023 meeting.

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17/05/23	NSW Health ministers visit to MPS, Cr Mann
18/05/23	Volunteers Afternoon Tea
19/05/23	Dubbo Alliance of Western Councils Board Meeting
22/05/23	Performance Review, Castlereagh Macquarie County Council General Manager
23/05/23	Local Emergency Management Committee Meeting
24/05/23	Traffic Committee Quarterly Meeting
24/05/23	Tony McGrane Scholarship Organising Committee 2024 Function
26/05/23	Sydney Country Mayors Meeting
30/05/23	Gilgandra Meeting with Agriculture Developers Related to Inland Rail
06/06/23	Webinar Aged Care 15% Pay Increase
07/06/23	Lightening Ridge, Hudson Pear Taskforce
13/06/23	Webinar Aged Care 15% Pay Increase
13/06/23	Webinar with Warren Council Regarding NAB Closures
21/06/23	LGNSW President Visit to Gilgandra
22/06/23	NSW Public Service Employers Childcare Needs Forum
23/06/23	Regional Energy Zone, Policy Meeting
26/06/23	CMCC Meeting, Coonamble
27/06/23	Bushfire Management Committee Meeting, Coonabarabran
27/06/23	June Council Meeting

Principal Activity                      Lead

Policy Implications                      Nil

Budget Implications                      Nil

Delivery Program Actions                      **4.2.1.1**  
Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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RECOMMENDATION

That the report be noted.

D Batten  
Mayor

**MAYORAL MINUTE - 9/23**  
**NSW RURAL FIRES AMENDMENT (RED FLEET) BILL 2023**

**SUMMARY**

To advise Council of the NSW Rural Fires Amendment (Red Fleet) Bill 2023.

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Member for Northern Tablelands, the Hon. Adam Marshall, will introduce a Private Member's Bill in State Parliament this week, amending Section 119 of the *Rural Fires Act 1997*, to transfer the ownership of NSW Rural Fire Service (RFS) vehicles, fire trucks and buildings from local councils back to the State Government known at the NSW Rural Fires Amendment (Red Fleet) Bill 2023.

Please see attached a copy of the Media Release for your attention.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>4.2.1.1</b> Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders

**RECOMMENDATION**

That Council support the Private Member's Bill amending Section 119 of the *Rural Fires Act 1997* to transfer the ownership of all NSW Rural Fire Service vehicles and buildings to the NSW Rural Fire Service.

D Batten  
Mayor

**CASTLEREAGH COUNTRY - REGIONAL DROUGHT RESILIENCE PLAN  
PROJECT**

**SUMMARY**

To advise of the success of a grant application under the Regional Drought Resilience Planning (RDRP) Program in collaboration with Warrumbungle Shire Council.

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**Grant Program Overview**

The Regional Drought Resilience Planning Program is co-funded by the Commonwealth Government's Future Drought Fund and the NSW Government's Regional Growth Fund. It provides support to identified regions in NSW to develop drought resilience plans that can be implemented by Councils and their communities to manage future risks.

The RDRP aims to build capability and empower regional communities to plan and act early to reduce and respond to drought risks.

The program is designed to support the development of drought plans to consider:

- Growing the self-reliance and drought resilience of regional communities including the agricultural sector
- Improving natural capital of agricultural landscapes for better environmental outcomes
- Strengthening the wellbeing and social capital of rural, regional and remote communities.

It will enable small Council led groups of between 2 and 6 local governments to better prepare for, respond to and recover from drought.

Eligible applicants must be Councils located in one of the eligible Local Government Areas (LGAs) identified in the Program Guidelines. These LGAs are eligible because they have been identified as being vulnerable to drought, with a strong reliance on agriculture.

**Castlereagh Country – Regional Drought Resilience Plan Project**

Gilgandra, Warrumbungle, and Mid-Western Councils were identified in the guidelines as eligible to lodge a joint application to develop a Regional Drought Resilience Plan in collaboration. Council contacted both of the other Councils to gauge their interest in a joint submission, and Warrumbungle accepted the invitation, while Mid-Western Regional Council declined.



A joint application for funding was subsequently developed in collaboration, by staff of both Councils, under the project title Castlereagh Country – Regional Drought Resilience Plan Project.

The Castlereagh Country RDRP Project will identify proactive strategies for the community; develop investment-ready project opportunities; share information, data and learning across regions; capitalise on economies of scale and strengthen partnerships; ensure data driven decision making; and improve management of natural assets across the Castlereagh region and beyond.

The development of the RDRP will capture key significant ecological, economic and social community invest-ready opportunities and transformational projects under the key focus areas: Farm Gate, Wellbeing, Vitality and Service, Investment and Sustainment, and Ecology and System Health.

Additionally, anticipated community benefits identified in the RDRP and Priority Action Plan under the five key priority areas include:

**Farm Gate:**

- Improved water security
- Identifying new technological infrastructures and modern learning and education
- Increased data collection on weather patterns, river levels
- Education programs
- Improved connectivity
- Increased agri-tourism initiatives or diversifying business opportunities and private investment
- Strengthened industry that can support through down-times

**Wellbeing:**

- Programs and initiatives that support community functionality and healthy wellbeing
- Healthy wellbeing and promotions
- Increased events and social connections
- Greater communications and opportunities for networking and sharing
- Strengthening social capital

**Vitality and Service:**

- River beautification initiatives
  - Increased service and recreation provision including parks, pools and sportsgrounds
-

- Cultural celebration, heritage and town beautification
- Provisions of water supply and access

**Investment and Sustainment:**

- Leveraging Inland Rail opportunities
- Increasing industrial opportunities
- Improved connectivity
- Tourism opportunities
- Business expansion and diversification
- Village management planning
- Business support
- Road networks

**Ecology and System Health:**

- Long-term planning and prioritising of natural assets through renewable energy, water saving mechanisms and new technologies to reduced water consumption, overflows and unnecessary emissions, and long-term impacts of drought.
- Smart technologies for water readings, weather station data, water levels.

The local community, industries and key stakeholders will further benefit from the extensive community consultations and workshops throughout the planning process by highlighting and sharing their priorities, needs, and stories, and how as a community we can plan for a more resilient and sustainable future.

**Grant Funding**

Grant funding for the project totals \$450,000 in two parts:

- RDRP development \$200,000
- RDRP implementation actions \$250,000

The project is required to be completed by 29 March 2024.

**Project Management**

A third party consultant will be engaged to assist in the development of the RDRP across the two Councils. Additionally, Gilgandra has made an offer to Warrumbungle to provide an internal project management resource to lead the project, which has been accepted.

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<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$450k additional income and expenditure for the project across the two Councils
<u>Delivery Program Actions</u>	<b>4.3.4.1</b> Actively pursue external funding opportunities for strategically aligned community and Council projects* <b>4.3.4.2</b> Ensure reporting, acquittal and review processes are managed in line with external funding deeds and agreements*

### RECOMMENDATION

That the successful grant application under the RDRP Program to deliver the Castlereagh Country – Regional Drought Resilience Plan Project in collaboration with Warrumbungle Shire Council be noted.

David Neeves  
General Manager

**GILGANDRA HEALTH STRATEGY**

**SUMMARY**

To determine Council's priority for delivery of Gilgandra Health Strategy Vision.

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Through the development of the Community Strategic Plan at the commencement of this Council term, there was clear significance placed on the importance of health and health services for our community.

This has been raised through feedback received by the community, with the change of GP services in Gilgandra, including the RFDS, GLAMS, Bawrunga and Brenshaw Medical developments.

Discussion has taken place at Committee level with the Economic Development Committee in its November Meeting discussing the Towards 5000 initiative and the need for these core services to support growth of a community. The Health needs are a key consideration for anyone wishing relocate to Gilgandra.

Furthermore, the Gilgandra Lifestyles Advisory Board has ongoing discussions regarding the delivery of Council's own health services to the community and how to sustainably support these services.

The Gilgandra Health Strategy Vision (Vision) is viewed to be a community driven plan that identifies primary and allied health services in Gilgandra; the vision for what these services look like in the future and the growth or support required. The action plan to support this would be a community action plan, with roles assigned to those Government agencies or community group's delivery services in our community. It is expected that the Vision aligns with the organisation's own plans as well as links with state planning. Council would facilitate bringing the Vision plan together, with key stakeholder engagement forming an integral part.

A budget allocation of \$100,000 has been included in the Long Term Financial Plan in the 2024/25 financial year. There will be a local government election in September 2024 followed by the review of the Community Strategic Plan (CSP), and subsequent Delivery Program and Operational Plans. The timing of the Gilgandra Health Strategy in the 2023/24 financial year prior to the conclusion of this Council term would support and feed in to the 2025 CSP planning process for the community. Therefore, the recommendation to Council is to bring forward 50% of the funding to enable the strategy works to commence in 23/24 and conclude in early 24/25 prior to the elections.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil, the \$50,000 expenditure can be offset by an increase in forecast budget interest earnings
<u>Delivery Program Actions</u>	<b>1.3.5</b> Retain and expand health and medical services <b>1.3.5.1</b> Support the attraction and retention of general medical practitioners and allied services in the Gilgandra region* <b>1.3.5.2</b> Manage and maintain Council's medical centres, dental surgery and accommodation* <b>1.3.5.3</b> Explore the opportunity to relocate the dental surgery to the CBD

#### RECOMMENDATION

1. That Council bring forward the development of Gilgandra Health Strategy commencing in the 2023/24 financial year.
2. That 50% of the funding allocated for the Health Strategy in the Long Term Financial Plan in the 2024/25 year be brought forward into the 2023/24 financial year to enable the commencement of the strategy.
3. That Council lobby the NSW Government for matching funding.
4. That an adjustment to the 2023/24 budget be made at the September quarterly budget review.

David Neeves  
General Manager

**ORANA LIVING RECERTIFICATION AUDIT**

**SUMMARY**

To present NDIS Practice Standards Recertification Audit Report Summary.

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An audit of the NDIS Practice Standards relating to the operations of Orana Living occurred in January 2023. The full Audit report was received in May 2023.

The assessment visit confirmed that for the size and complexity of the organisation, Orana Living has an effective Management System that is consistently implemented and meets the requirements of NDIS Practice Standards – Core, Module 1, Module 2A and Module 5.

There were NIL nonconformities assessed in the areas of Core standards, Module 1, Module 2A and Module 5.

Best Practice was noted for the Person Centred Supports with a very comprehensive user-friendly handbook on the practice standards available for clients.

Orana Living was recommended for full certification for each registration group it has applied for.

The audit objectives were achieved and it was concluded that based on the results of the audit that the organisation fulfils the requirements of the practice standards for the NDIS registration groups in the scope. The audit team recommended certification for the registration groups witnessed in Core, Module 1, Module 2A and Module 5.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>1.3.2.4</b> Meet the governance requirements applicable to Orana Living

**RECOMMENDATION:**

That the report be noted.

Donna Dobson  
Director Aged Care & Disabilities

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**ROAD MAINTENANCE COUNCIL CONTRACT AND ASSOCIATED WORK  
HEALTH AND SAFETY, ENVIRONMENTAL AND QUALITY POLICY**

**SUMMARY**

To renew the Road Maintenance Council Contract and review and adopt the Work Health and Safety, Environment and Quality Policy for works performed for TfNSW.

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Council performs roadwork and incident responses on behalf of TfNSW on the Castlereagh, Oxley and Newell Highways that are located within the Gilgandra LGA. This work is undertaken in accordance with the Road Maintenance Council Contract (RMCC) and involves both maintenance and construction activities. The contracted works supports about eight (8) staff positions that utilise a complete unit of road making equipment.

The current RMCC is due to expire at the end of this financial year and Council is in the process of renewing the Contract. The new term of the Contract will commence on 1 July 2023 and continue for a further three years. It is recommended that Council endorse the renewal of the RMCC with TfNSW.

Upon entering into the new contract, Council is required to review its RMCC Council System Management Plan to satisfy the R2 Prequalification requirement. This work is complete but requires the review and adoption of the integrated Workplace Health and Safety, Environment and Quality Policy.

This Policy is specific to RMCC works and is supplied as an attachment. No changes or amendments have been made to the Policy from the previously adopted version. It is recommended that Council adopt the Policy for RMCC works for the period of the agreement.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Cost neutral as RMCC income will fund additional resources
<u>Delivery Program Actions</u>	<b>1.1.1.6</b> Deliver RMCC Ordered Works and Routine Maintenance within allocated budget

**RECOMMENDATION**

That Council:

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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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1. Endorses the renewal of the Road Maintenance Council Contract (RMCC) with TfNSW, and
2. Adopts the Work Health and Safety, Environment and Quality Policy, as presented, for works performed under the RMCC.

Daryl Colwell  
Director Infrastructure



**PLANT REPLACEMENT PROGRAM 2023/24**

**SUMMARY**

To present the proposed 2023/24 Plant Replacement Program for consideration and adoption.

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The proposed 2023/24 Plant Replacement Program is detailed below. All figures are GST exclusive and based on today's estimates.

It is expected that individual figures will vary plus or minus throughout the replacement process. However, the overall objective is to replace all items listed within the allocated funds. The available net changeover budget for 2023/24 is \$898,000.

Plant No.	Date of Purchase	Age (Years)	Hours /Km	Plant Item Description	Estimated Purchase Cost of New Plant	Estimated Trade Price All Prices are GST - Exclusive	Estimated Changeover Cost
<b>MAJOR PLANT</b>							
2	Jul-15	8.0	8500Hrs	Grader	\$500,000.00	\$200,000.00	\$300,000.00
52	Dec-07	15.6	6250hrs	Multi Tyre Roller	\$189,000.00	\$22,000.00	\$167,000.00
160	Apr-13	10.2	7700hrs	Rigid Truck		\$10,000.00	-\$10,000.00
161				New Rigid Tipper	\$180,000.00	\$0.00	\$180,000.00
244	Jul-14	9.0		Dog Trailer	\$75,000.00	\$25,000.00	\$50,000.00
182	May-05	18.1	18000hrs	Prime Mover		\$50,000.00	-\$50,000.00
					\$944,000.00	\$307,000.00	\$637,000.00
<b>Crew Trucks</b>							
120	Jul-14	9.0	120000km	Water/sewer truck with crane	\$100,000.00	\$25,000.00	\$75,000.00
122	Apr-16	7.2	200000km	Single cab tray back tipper	\$85,000.00	\$20,000.00	\$65,000.00
					\$185,000.00	\$45,000.00	\$140,000.00
<b>UTILITIES/SUVs</b>							
1064	Nov-18	4.6	41000km	Toyota Hilux 4x2 Tray Back (Parks Gardens)	\$35,000.00	\$25,000.00	\$10,000.00
1067	Nov-18	4.6	100000km	Toyota Hilux 4x4 Tray Back (Parks and Gardens)	\$50,000.00	\$35,000.00	\$15,000.00
1069	Mar-20	3.3	100000km	Toyota Hilux 4x4 Tray Back (Pulvi)	\$55,000.00	\$35,000.00	\$20,000.00
1076	Mar-21	2.3	120000km	Toyota Hilux 4x4 Dual Cab (Rural Road Coordinator)	\$55,000.00	\$35,000.00	\$20,000.00
1222	Nov-18	4.6	80000km	Toyota Kluger GX 2WD	\$50,000.00	\$35,000.00	\$15,000.00
					\$245,000.00	\$165,000.00	\$80,000.00
<b>MINOR PLANT</b>							
82	May-11	12.1		Road Broom	\$60,000.00	\$20,000.00	\$40,000.00
					\$60,000.00	\$20,000.00	\$40,000.00
<b>Totals</b>					<b>\$1,434,000.00</b>	<b>\$537,000.00</b>	<b>\$897,000.00</b>

Aside from the above items (funded from General Fund) there are various items that require replacement from other budgets as shown in the table below:

104	Apr-11	12.2	135000km	Single cab tipper (Waste Facility) - GVM 4.5 t Isuzu	\$60,000.00	\$20,000.00	\$40,000.00
1223	Nov-19	3.6	45000km	Toyota Rav 4 (Aged Care and Disability Director)	\$40,000.00	\$35,000.00	\$5,000.00
1312	May-15	8.1	98000km	Toyota Camry (Corporate Service)	\$40,000.00	\$25,000.00	\$15,000.00
1415	Oct-15	7.7	57000km	Kia Carnival (Jack Towney Hostel)	\$40,000.00	\$20,000.00	\$20,000.00
1419	Sep-17	5.8	65000km	Hyundai imax wagon (Orana Living)	\$45,000.00	\$15,000.00	\$30,000.00
1420	Sep-17	5.8	71000km	Hyundai imax wagon (Orana Living)	\$45,000.00	\$15,000.00	\$30,000.00
<b>TOTALS</b>					<b>\$270,000.00</b>	<b>\$130,000.00</b>	<b>\$140,000.00</b>

Principal Activity

Lead

Policy Implications

Nil

Budget Implications

Budget allocation of \$898,000. In the Plant Replacement Program plus \$140,000 funded from other services.

Delivery Program Actions

**4.3.1.1**

Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council policy

RECOMMENDATION

That the 2023/24 Plant Replacement Program, as presented, be adopted.

Daryl Colwell  
Director Infrastructure

**OPERATIONAL PLAN REVIEW TO 31 MARCH 2023**

**SUMMARY**

To consider progress with Council's Operational Plan as at 31 March 2023.

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Separately enclosed with this business paper is the 2022/23 Operational Plan Review document for the quarter 1 January to 31 March 2023.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Actions delivered in line with 2022/23 budget.
<u>Delivery Program Actions</u>	<b>4.3.2.1</b> Review Council's Integrated Plans in line with NSW State Government guidelines

**RECOMMENDATION**

That the 2022/23 Operational Plan Review for the quarter ended 31 March 2023 be adopted.

Neil Alchin  
Director Growth & Liveability

**ADOPTION OF DELIVERY PROGRAM AND OPERATIONAL PLAN  
2023/24-2024/25 AND LONG TERM FINANCIAL PLAN 2023/24 – 2032/33**

**SUMMARY**

To consider submissions received during the public exhibition period and, subject to any amendments determined, adopt the Delivery Program and Operational Plan for 2023/24-2024/25 and Long Term Financial Plan 2023/24 – 2032/33.

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Council is required to adopt a Delivery Program (DP) and Operational Plan (OP) that detail actions to be taken over this term of Council to achieve the Strategies and Outcomes identified in the Community Strategic Plan 2032.

Council is also required to have a Long Term Financial Plan (LTFP) that covers a minimum of 10 years. The overall objective of the LTFP is to express, in financial terms, the activities Council will undertake to provide a sound basis for strategic decision making. The LTFP will also guide the future strategies and actions of Council to ensure that it continues to operate in a manner that achieves financial sustainability.

The draft plans were placed on public exhibition for a period of twenty eight (28) days to Monday 19 June 2023 to provide an opportunity for community feedback through social media, newspaper, radio, website, community and business emails.

The drafts included:

- 2023/24-2024/25 Actions
- 2023/24- 2024/25 Budget Estimates
- 2023/24 Rates and Charges Levy
- 2023/24 Fees and Charges
- 2023/24 – 2032/33 LTFP

No formal submissions have been received during the public exhibition period, and comments received through social media have been included as an attachment with this business paper.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil

Delivery Program Actions

**4.2.1.1**

Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders

**4.3.3.1**

Prepare annual Budgets, Long Term Plan Reviews, Quarterly Budget Reviews and Annual Statements and place investments in line with legislative requirements and Council policy

**4.3.2.1**

Review Council's Integrated Plans in line with NSW State Government guidelines

RECOMMENDATION

That the draft 2023/24-2024/25 Delivery Program and Operational Plan and 2023/24 – 2032/33 LTFP be adopted.

Neil Alchin  
Director Growth & Liveability

**COOEE RV OVERNIGHT PARKING TRIAL UPDATE**

**SUMMARY**

To provide an update of the Coo-ee RV Overnight Parking Trial.

**Trial Commencement**

As part of the Gilgandra Cultural Precinct (GCP) Strategic Plan, outcomes of Gilgandra's Activation Blueprint, and with the support of Council's Economic Development Committee, the Overnight Parking Trial commenced in May 2023 in the GCP (Trial).

The location of the former Coo-ee Oval was chosen for the Trial given its proximity to the Newell Highway and GCP, which includes the Windmill Walk, Gilgandra Museum and the Coo-ee Heritage Centre (CHC).



As previously reported, the Trial will assess the benefits and impacts in the Gilgandra Region, including economic, visitation, operational, private operators and growth.

No facilities are being provided other than parking, and it is intended to have minimal impact on local caravan park operators, with regular consultation and data collection involved.

The 12month Trial currently consists of the following:

- Ten (10) available spaces

- Permit system – bookings strictly required
- Length of stay is capped at 48 hours maximum
- Impacts will be closely monitored to measure the social and economic benefits to the Gilgandra region
- Outcomes both positive and negative will be reviewed, with a view to consider edits to the Trial, reduction, conclusion or further pursue post the Trial period
- The Trial will target only those fully self-contained travellers that would otherwise bypass Gilgandra if an overnight parking option was not available
- Promotion of all choices of accommodation in Gilgandra Region, as well as locally available businesses and services, in digital and print forms being provided to the visitors.

The initial Survey feedback from those using the parking area has been very positive and has been separately included with this business paper, along with other feedback received to date. Please see the attachment for further details.

Consultation with the caravan parks in the Gilgandra Region commenced in late 2020, and again in 2022 with further visits to all local caravan park operators over the past six (6) weeks. The lessees of the Gilgandra Caravan Park were overseas at the time, however it is anticipated that they will be consulted prior to this Council meeting.

Issues raised by Caravan Park operators to date include:

- Direct impact on their business in terms of occupancy rates
- Policing of the GCP overnight parking area
- Promotion of additional facilities by other overnight parking providers in the region

A letter received from the operators of the Rest A While Caravan Park along with a request from Tracy Mellor on behalf of the lessee's of the Gilgandra Caravan Park are separately included with this business paper. Please see the attachments for further details. Mrs Mellor is currently overseas, however this request will be included in discussions with the onsite lessee's in her absence.

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Minimal upfront costs to be met from existing operational budgets. Allocation for maintenance to be included in 2023/24 budget
<u>Delivery Program Actions</u>	<b>2.2.1.1</b> Implement the Gilgandra Cultural Precinct Strategic Plan to increase visitation benefitting

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the regional and economic development of the Gilgandra Region\*

**2.3.1.2**

Implement the Gilgandra Activation Blueprint to connect the CBD tourist anchor and revitalised river corridor - including the Gilgandra Cultural Precinct transformation project\*

**2.3.1.3**

Establish and monitor a trial overnight parking area for fully self-contained recreational vehicles\*

**2.3.1.4**

Work with tourism providers, retail and accommodation to increase online presence, including online bookability, itinerary, purchases and communications

**RECOMMENDATION**

1. That Council note the implementation of the Coo-ee RV Overnight Parking Trial and feedback received at this early stage of the Trail.
2. That Council note discussions with local caravan park operators and issues raised.
3. That a further report be presented to Council via the Economic Development Committee in August 2023 to allow additional Trial data to be collected.

Neil Alchin  
Director Growth & Liveability



**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

SUMMARY

To present the following minutes of Committee meetings for notation.

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<u>Interagency Committee</u>	25 May 2023
<u>Local Emergency Management Committee</u>	23 May 2023
<u>Traffic Committee</u>	24 May 2023

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Operational Plan Actions</u>	<b>4.2.1.1</b> Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders*

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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**INTERAGENCY COMMITTEE**

25 May 2023

**PRESENT**

Gilgandra Shire Council Youth / Fitness & Homelessness – Monica Mudford  
(Chair)

Gilgandra Housing & Homelessness Services - Tracey Stevenson

Gilgandra Shire Council Youth Services – Nunka Pearce

Anglican Church – Brenda Walker

Anglicare NSW West – Dallas Holmes

Mirganha – Julie Nolan

Rural Adversity Mental Health Program – Camilla Herbig

VERTO – Sheralee Player

St Joseph’s School – Geoffrey Gibbons and Donna Colwell

Gilgandra Shire Library - Liz McCutcheon

Housing Plus WDVCS – Alissa West

NSW Health – John Alchin

TAFE NSW – Brian Carr

The Healthy Communities Foundation Australia – Julie Walkom

Gilgandra Preschool – Jo Buckland

Mission Australia – Leanne Frost, Chloe Anderson

Marathon Health – Ewen Jones

Transport for NSW – Jayne Huty

Disability Advocacy NSW – Jenny Bevan

**IN ATTENDANCE**

Nil

Proceedings of the meeting commenced at 12.05pm

**APOLOGIES**

Royal Flying Doctor Service - Ursula Ryan

Gilgandra Shire Council (Mayor) - Doug Batten

Gilgandra Lifestyles – Helen Kildey

Gilgandra Community Care – Emma Meyers

Synapse – Robyn Howard

Service NSW – Tamara Francis

Standby- Social Futures – Mandi Smart

Children’s Contact Service – Gavin Rieschieck

Anglican Church – Madeline Foran

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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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Barnardos – Gina Johnson  
NSW Health – Sarah Cruickshank

### CONFIRMATION OF MINUTES

<b>COMMITTEE'S RECOMMENDATION 1/23</b>	T.Stevenson / N. Pearce
That the proceedings of the previous Interagency meeting held on 25 February 2023 be confirmed.	

### BUSINESS ARISING

No business arising.

### ANGLICARE SERVICES

Dallas Holmes from Anglicare spoke about the range of services Anglicare can provide, as they are interested in getting involved in the Gilgandra community. Anglican is the Community Chaplain/ Emergency Relief Co-ordinator for the Bathurst Diocese of the Anglican Church. As part of the social justice arm of the Church, they aim to help the most disadvantaged children and families.

In Bathurst, this includes emergency food relief through a pantry at the Cathedral, open 2hrs per day, 3 days per week. In Dubbo, this includes the No Interest Loans Scheme (NILS) [nilsadmin@anglicare.com.au](mailto:nilsadmin@anglicare.com.au) . In Goulburn, this includes financial counselling. In Canberra, this includes The Junction Youth Health Service. Anglicare also provide case management and parenting programs.

While Anglicare are not currently outreaching to Gilgandra, they are interested in doing so, and would welcome contact about this. Also please contact Dallas if you would like a copy of his powerpoint presentation. Email: Dallas.Holmes@anglicare.com.au, M: 0491 042 314.

### SERVICE UPDATES

#### Mirganha- Orange Local Aboriginal Land Council

Julie Nolan has recently joined Deidrie Naden in working with the Mirganha program. Mirganha services the Orange, Bathurst, Gilgandra and Coonabarabran local government areas. The program is specifically designed for Aboriginal and Torres Strait Islander people with the goal of improving the social and emotional wellbeing of families. Support includes educational activities, counselling, advocacy, one on one support and mentoring, within a culturally safe environment. People can self-refer. Email: [julie.nolan@olalc.com.au](mailto:julie.nolan@olalc.com.au) M: 0438 863 629

#### Anglican Parish

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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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Brenda Walker attended the meeting as a representative of the local Anglican Parish, supporting Dallas Holmes at the meeting. Brenda mentioned that she is a member of Yindyamarra Ladies Inc., a support and craft group that meets on Thursdays at the AIM Church Hall. For more information about Yindyamarra, please contact Lois Towney. Email: [Ballagirl51@gmail.com](mailto:Ballagirl51@gmail.com)

#### Gilgandra TAFE

Brian Carr was recently appointed as TAFE Services Coordinator, Gilgandra. Brian spoke about course offerings and the “Taste of TAFE” Day to be held on Friday 2 June at Gilgandra TAFE. Currently there are good enrolments in the small motors and construction courses, and additional courses can be offered. If students are undertaking online learning at TAFE, they can attend the Gilgandra campus and use the computer facilities there to do their course work. Brian was asked if there is any talk of running a Certificate 3 Individual Support or similar course in Gilgandra, as there is a need for this training for staff. Brian explained that course allocation is based on interest, and that services can send an expression of interest to TAFE to request a course. Email: [brian.carr11@tafensw.edu.au](mailto:brian.carr11@tafensw.edu.au)

#### Gilgandra Shire Library

Liz McCutcheon gave an update on construction of the GIL Library Hub, and noted that the new building would include bookable spaces: a large meeting room; seating up to 50 at tables and equipped for videoconferencing, and one to two small meeting rooms/ workspaces, with wifi connectivity. Email: [lmccutcheon@gilgandra.nsw.gov.au](mailto:lmccutcheon@gilgandra.nsw.gov.au)

#### Rural Adversity Mental Health Program

Camilla Herbig spoke about the role of RAMHP in helping people to link to mental health services, highlighting recent work in disaster recovery after the Eugowra floods (6 month anniversary recently) and the Hill End fires, and the review of the mental health response to disasters including the last drought. RAMHP also provides standardised and tailored mental health training for workplaces and community groups, including the two day accredited Mental Health First Aid course, and short one to four hour courses, depending on the need. To find out more or contact a RAMHP coordinator in your area, see the website [www.ramhp.com.au](http://www.ramhp.com.au). Email: [Camilla.herbig@health.nsw.gov.au](mailto:Camilla.herbig@health.nsw.gov.au)

#### St Joseph’s School

Geoffrey Gibbons, Principal, and Donna Colwell, Assistant Principal, spoke about the school and expressed interest in taking part in the Interagency and gathering information to help families in the school community. Email: [stjoeysgil@bth.catholic.edu.au](mailto:stjoeysgil@bth.catholic.edu.au)

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## VERTO

Sheralee Player noted that VERTO had moved to a new location at 57 Miller St, Gilgandra (previous Bendigo Bank site). VERTO offers counselling, employment and training opportunities, and is a Registered Training Organisation. Sheralee works across a large area from Gilgandra to Lightning Ridge. Her office opening hours are currently Tuesday and Wednesday; if the office is not open, the phone number is 1300 483 786. VERTO receives referrals through Centrelink and provides access to traineeships and apprenticeships. Email:

[splayer@verto.org.au](mailto:splayer@verto.org.au)

Gilgandra Housing and Homelessness

Tracey Stevenson spoke about her work assisting clients to make rental applications, noting the huge housing issue in Gilgandra. Tracey had 68 homeless clients in April 2023, and has received seven new referrals in May. There has been steady growth in the number of people needing Tracey's assistance, from 22 in May, 2022, to 37 in September, 2022, to 56 in December 2022, 68 in February 2023, and a peak of 73 in March 2023. All rentals are currently full. Tracey noted the wait for public housing is currently 5-10 years in Gilgandra, whereas neighbouring towns have a 2-5 year wait.

The cost of living is very high and there are many families in crisis. Recently, the local Presbyterian Women's Association donated hand knitted rugs for Gilgandra Homelessness and Housing to distribute. With recent colder weather, families are also in need of blankets, sheets, bedding, school jumpers, socks and underwear and pantry food. Email: [gys@gilgandra.nsw.gov.au](mailto:gys@gilgandra.nsw.gov.au)

## Commonwealth Psychosocial Support Program- Marathon Health

Ewen Jones spoke about the Commonwealth Psychosocial Support Program (CPS) delivered by Marathon Health. This is a free community-based program for people with severe and persistent mental illness who are not currently supported by the NDIS or state-funded programs. CPS provides short-term one-to-one coaching support to eligible participants to build capacity to manage their mental illness, improve relationships and increase social and economic participation. CPS outreaches in Gilgandra every week, face-to-face every second week, and each participant works with a recovery coach. They are currently at capacity, so are on hold for intake, but welcome enquiries. Email:

[psychosocialsupports@marathonhealth.com.au](mailto:psychosocialsupports@marathonhealth.com.au),

[ewen.jones@marathonhealth.com.au](mailto:ewen.jones@marathonhealth.com.au) M: 0488 546 075

## Gilgandra Youth Services

Nunka Pearce spoke about his work providing targeted early intervention, and the breakfast club, which currently has 35-40 children each morning. The 7.30am bus run is currently making 3 trips to pick up children to take them to breakfast club, then at 8.30am, Nunka walks the children to school. The afternoon drop-in time

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after-school is going well too, and staff take children home if needed at the end of the session. GYS provides holiday activities.

GYS staff help people to apply for jobs, complete forms for Centrelink, write resumes, enrol in courses and get birth certificates.

Email: [gys@gilgandra.nsw.gov.au](mailto:gys@gilgandra.nsw.gov.au)

#### NSW Health- Gilgandra MPS

John Alchin noted that the MPS is very busy at present. Gilgandra is short of General Practitioners– one less than needed- and this leads to more people going to the emergency department at the MPS. Gilgandra Local Aboriginal Medical Service is currently advertising for a GP.

The MPS is about to open a new Palliative Care Suite, thanks to a generous donation from a local family. John also noted that the MPS is now being funded for an additional 20 hrs per fortnight for antenatal services for non-indigenous babies, on top of the existing Aboriginal Maternal Infant Health Services program providing ante-natal services to indigenous babies.

The NSW Minister for Health recently visited Gilgandra MPS to get a feel for a rural facility and the MPS model of delivery. He showed a genuine interest in doing more for rural communities.

A new position is now in place to provide managerial support for the Residential Aged Care (RAC) facility at the MPS. The RAC facility is currently full, with a long wait list.

John also encouraged everyone to get the flu vaccine, noting how important it is to be vaccinated.

#### Housing Plus- Women's Domestic Violence Court Advocacy Service

Alissa West spoke about the Women's Domestic Violence Court Advocacy Service. WDVCAS provides support to women aged 16 and over, and their children. They provide court support at Gilgandra, Dubbo and throughout the region. Most of their referrals come from the police, but they also take external referrals, by email and phone. They provided immediate specialist support, safety planning, court advocacy and access to services including housing, crisis accommodation, counselling, education, employment, legal, financial or health services. Email: [dvwestern@housingplus.com.au](mailto:dvwestern@housingplus.com.au), . Ph: 1800 940 406

#### The Healthy Communities Foundation Australia

Julie Walkom spoke about The Healthy Communities Foundation Australia, who are providing a service to Gilgandra, Gulargambone and Coonamble over 3 years under a grant. They will work with patients with low to moderate mental health risk, to keep them in community. They will help people of any age; those under 16 years need parental/ carer approval. They will help people develop the skills to stop an escalation or prevent a mental health crisis. They are happy to come to Gilgandra any time. [JWalkom@thcfa.org.au](mailto:JWalkom@thcfa.org.au)

#### Mission Australia

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Leanne Frost and Chloe Anderson spoke about Mission Australia's Early Childhood team for the NDIS. They provide "Early Childhood Early Intervention" (ECEI); a program that supports children aged 0-7 years who have a developmental delay or disability, and their families/ carers. From 1 July, this will increase to children from age 0-9 years, a very welcome change, allowing children to stay in the program longer, which will help with school transition. The referral forms and fact sheets will be updated with this new information, and sent to the Interagency for distribution. ECEI staff are located in Dubbo but outreach to Gilgandra on a needs basis. The range of services provided by Mission Australia in our area can be found by searching for our area at <https://www.missionaustralia.com.au/services?> They receive referrals from GPs, hospitals, community mental health, and other services. Email: [CentralAndFarWestNSW@missionaustralia.com.au](mailto:CentralAndFarWestNSW@missionaustralia.com.au)

#### Disability Advocacy NSW

Jenny Bevan from Disability Advocacy NSW, Dubbo office, spoke. She works in western and far western NSW, to provide free advocacy support to people with disability. No evidence of disability is required to access this support. They help people with disability to get a fair go, by walking beside them. They are open for referrals by phone or through the website, but need the consent of the person with disability. Please see [www.da.org.au](http://www.da.org.au) for more information. The intake phone line is 6332 2100. If you would are not sure if your referral is appropriate or would like general information and advice, please email: [Jennifer.bevan@da.org.au](mailto:Jennifer.bevan@da.org.au) or [phone 0417 993 261](tel:0417993261).

#### Transport for NSW

[Jayne Hutty spoke about her role in the Central Precinct of Transport for NSW, based in Dubbo and Parkes. She has three "hats". The first is coordination of Transport Access Regional Partnership \(TARP\) Grants- funding for transport disadvantaged people to attend events and activities that improve services and outcomes- generally to take them to places they haven't been before. She currently has 31 applications, with 25 approved so far. There is also the NAIDOC week funding which is available to help teams attend the Koori Knockout \(\\$3,000\). Jayne also supports the Local Government Road Safety Officers and the road safety programs in the region. Jayne noted the Towards Zero Road Safety presentations which can be delivered to groups. Please contact Jayne if you have a group you would like to have this presentation for- Jayne noted particularly important to have this message reach young drivers, especially males. Email: \[jayne.hutty@transport.nsw.gov.au\]\(mailto:jayne.hutty@transport.nsw.gov.au\). M: 0459 772 842.](#)

#### Gilgandra Preschool

Jo Buckland spoke about the Bush Preschool program offered by Gilgandra Preschool. On Monday and Thursday mornings, children attend preschool on a 25 acre bush block, experiencing nature play and exploration, taking nothing and

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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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leaving nothing. The Preschool is looking for community involvement in the Bush Preschool.

Gilgandra Preschool is also hosting an important 2-day conference for 150 professionals working with children about how an understanding of neuroscience can better inform interactions with children and teenagers, in Gilgandra, on 12-13 October, 2023. "From The Stem Up" features speaker Nathan Wallis and covers topics such as "Understand your brain- the first 1000 days", "Engage your brain- 2-7 years", "Change your brain! Change your life!- Neuroplasticity and your brain", "Teen Brain" and "Anxiety and Depression". There are still a few tickets available; see <https://www.trybooking.com/events/landing/1031966>.

Enrolments for Gilgandra Preschool will close in August, and many have been coming in. The Preschool is able to visit in the community again and the children are enjoying these opportunities. Email: [director@gilpreschool.com.au](mailto:director@gilpreschool.com.au)

### GENERAL BUSINESS

Liz McCutcheon reminded the attendees about the Gilgandra Interagency Service Summary form, and asked if anyone who has not yet completed the form, to please do so. Liz has prepared a contact list for Gilgandra Interagency members, based on the information provided on the Service Summary. The draft contact list has been emailed out to agencies for checking. It gives the details of agencies providing services in Gilgandra. If an agency has not yet completed the Service Summary form, their details will not be in the contact list. For a copy of the Service Summary form or for more information, please email: [lmccutcheon@gilgandra.nsw.gov.au](mailto:lmccutcheon@gilgandra.nsw.gov.au) .

### NEXT MEETING

Thursday, 24 August 2023

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 1.05 PM.

M.Mudford  
Chair



MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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**LOCAL EMERGENCY MANAGEMENT COMMITTEE**

23 May 2023

**PRESENT**

Mr D Neeves (Gilgandra Shire Council – Chair)  
Mr D Colwell (Gilgandra Shire Council - LEMO)  
Ms A Watson (REMO)  
Cr D Batten (Mayor, Gilgandra Shire Council)  
Mr S Basham (NSW Rural Fire Service)  
Mr G Parker (NSW Rural Fire Service)  
Mrs M Basham (LLS)  
Mr A Hazelton (Essential Energy)  
Mr L Mathieson (F&R)  
Mr B Anderson (Transport for New South Wales)  
Mr C Briggs (NSW Ambulance)  
Mr C Riley (SES)

**IN ATTENDANCE**

Mrs Rebekah Berryman (Gilgandra Shire Council)

Proceedings of the meeting commenced at 5.03pm  
At SES Head Quarters, Warren Road, Gilgandra

**APOLOGIES**

Ms D White (NSW Rural Fire Service)  
Sgt N Campbell (NSW Police – LEOCON)  
Mr S Beaton (NSW Ambulance)  
Mr D Dickey (Transport for NSW)  
Mr T Cameron (LLS)  
Mr G Kiehne (Gilgandra SES)  
Ms S Masonwells (NSW Reconstruction Authority)  
Mr J Alchin (NSW Health)

<b>COMMITTEE'S RECOMMENDATION 4/23</b>	S Basham/C Riley
That the apologies submitted be accepted.	

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION 5/23</b>	D Batten/S Basham
That the minutes of the meeting held on 28 February 2023 be accepted as a true record of proceedings.	

**BUSINESS ARISING.**

**SES Vehicle Update**

Chris R advised that the SES Vehicle is in the process of being returned to them from Dubbo and it is now fit for purpose.

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Essential Energy

Adam provided an update advising that the section in front of the Library Hub is completed and the following sections will be finished within the short term.

Adam advised that there will be scheduled power outages on Sunday 4<sup>th</sup> June and Sunday 18<sup>th</sup> June 2023 to conduct necessary maintenance.

AGENDA ITEMS

**REMO'S REPORT**

<b>COMMITTEE'S RECOMMENDATION 6/23</b>	A Watson/C Riley
That the REMO's report be noted.	

REPORTS FROM OTHER AGENCIES

NSW Reconstruction Authority (NSWRA) Agency Report

Report was noted. Sarah was not present to speak to the report.

Central West Emergency Management Region – LEMC Meeting Information Report

Marita confirmed report advising that all issues raising with the report are not applicable to our region.

NSW RFS

Graham provided a report outlining that 264 fires occurred between 1 October 2022 and 30 April 2023 within the Zone, with 68 of the fires within the Gilgandra region. He advised that aircraft is being used frequently to assist with fires this year and noted it was the most use of aircraft in the region within his time with the NSW RFS. He also advised that Dez white is Acting District Manager, Aaron Powell is Acting District Coordinator and Raquel Walsh is Temporary Admin until further notice.

NSW SWES Agency Report

Chris R advised that there is an ARTC Training Rescue simulation at the train station in Dubbo this weekend which staff will attend and that SES assisted with the Tooraweenah Air show over the weekend. Three (3) local rescues for the region.

CORRESPONDENCE RECEIVED REQUIRING DISCUSSION

NIL

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EVENTS  
NIL

UPDATE OF EMERGENCY CONTACT DETAILS

Contact details were provided and circulated for updating.

GENERAL BUSINESS

- General discussion around changes to the media requirements under a regional emergency event/incident
- Daryl advised that Council will scale back other avenues and utilise Live Traffic app changes

<b>MOTION 7/23</b>	S Basham/M Basham
That the Committee thank Sergeant Nicolas Campbell for his service as LEOCON in light of his relocation to the central coast.	

- Rescue Subcommittee is canceled today for lack of a LEOCON

NEXT MEETING

22 August 2023 – Rural Fire Service, 25 Warren Road

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.25PM.

David Neeves  
Chairman

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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**TRAFFIC COMMITTEE**

24 May 2023

**PRESENT**

Mr Daryl Colwell (Chairman & Council Representative)  
Mr Richard Drooger (TfNSW Representative)  
Sgt Nicholas Campbell (NSW Police)  
Cr Doug Batten (Local Member's Representative)

**IN ATTENDANCE**

Nil

Proceedings of the meeting commenced at 11:00am

**APOLOGIES**

Nil

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION – 04/23</b>	Cr Batten/ R Drooger
That the previous minutes be confirmed.	

**BUSINESS ARISING**

Nil

**Bus Zone Gilgandra Public School**

**SUMMARY**

To advise of a request received by the Principal of Gilgandra Public School to relocate school bus zone.

<b>COMMITTEE'S RECOMMENDATION – 05/23</b>	Cr Batten/ Sgt Campbell
That the school bus zone at Gilgandra Public School be relocated from Noreen Street to Elizabeth Street in coordination with the school.	

**MATTERS OUTSTANDING FROM PREVIOUS MEETINGS**

**SUMMARY**

To advise the status of outstanding matters

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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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<b>COMMITTEE'S RECOMMENDATION – 06/23</b>	Cr Batten/ R Drooger
That progress with the matters outstanding from previous meetings be noted.	

### GENERAL BUSINESS

#### Warren Road Speed Zone

Council received request from a resident to extend the 40km speed zone on the Warren Road to the Post Office. The Committee noted that speed zones are not delegated to councils and only TfNSW can make this determination. Following discussion, it was determined that Sgt Campbell arrange with local Police and Highway Patrol to survey the areas of concern more frequently rather than request a review of the speed zone.

#### Departure of Sgt Campbell

Mr Colwell raised the matter of Sgt Campbell leaving the Gilgandra Command to take up an opportunity elsewhere and on behalf of the Committee extended their appreciation for his contribution and participation to the LTC. Sgt Campbell advised that he has enjoyed working on the LTC and thanked the members for cooperation.

#### No Parking/Timed Parking Signage Morris St

Cr Batten asked why the timed parking and no parking zones will be installed along the frontage of Home Hardware in Morris Street, Gilgandra. Mr Colwell responded that he was aware that this was outstanding but resources had been limited. This will be installed as time and resources become available.

### NEXT MEETING

Wednesday, 23 August 2023 at 11.00am

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11:15AM

D Colwell  
Chairman

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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## **REPORTS FOR INFORMATION AND NOTATION**

### **SUMMARY**

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Questions for Next Meeting
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

**STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES**

**SUMMARY**

Statement of Bank Balances and Investment Balances  
To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No.19) - Month of May 2023.
2. Certificate of Bank Reconciliation - Month of May 2023.
3. Details of investments as at 31 May 2023 (Local Government Financial Management Regulation No.19).

<b>CASH BOOK BALANCE AS AT</b>	<b>30-Apr-23</b>	<b>\$2,785,695.83</b>
Plus: Receipts		\$3,836,741.52
Less: Payments		\$5,041,363.11
<b>CASH BOOK BALANCE AS AT</b>	<b>31-May-23</b>	<b><u>\$1,581,074.24</u></b>

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<b>STATEMENT BALANCE AS AT</b>	<b>30-Apr-23</b>	<b>\$2,781,854.71</b>
Plus: Receipts		\$3,786,188.05
Less: Payments		\$4,985,586.34
<b>STATEMENT BALANCE AS AT</b>	<b>31-May-23</b>	<b><u>\$1,582,456.42</u></b>

Plus: Unpresented Receipts		\$28,273.43
Less: Unpresented Payments		\$29,655.61
<b>RECONCILED BALANCE AS AT</b>	<b>31-May-23</b>	<b><u>\$1,581,074.24</u></b>

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Cashbook balance as at 31 May 2023:	\$1,581,074.24
Investments held as at 31 May 2023:	\$30,000,013.70
<b>Total Cash &amp; Investments Held as at 31 May 2023:</b>	<b><u>\$31,581,087.94</u></b>

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The bank balances in each of the funds as at 31 May 2023 are:

General Fund	\$11,262,891.44
Water Fund	\$3,227,820.28
Sewer Fund	\$3,074,564.77
Orana Living	\$5,633,860.26
Carlinda Enterprises	\$510,704.30
Cooee Villa Units	\$2,615,492.25
Cooee Lodge	\$3,635,651.19
Jack Towney Hostel	\$1,359,581.01
Trust Fund	\$260,522.44

**Balance as per Total Cash & Investments Held: \$31,581,087.94**

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 365 days	4.90%	Due 08-Mar-24	With Defence	
(b)	\$1,000,013.70	For 274 days	3.14%	Due 04-Sep-23	With Bendigo	
(c)	\$1,500,000.00	For 366 days	4.30%	Due 04-Mar-24	With Bendigo	
(d)	\$1,000,000.00	For 91 days	4.45%	Due 12-Jul-23	With Macquarie	
(e)	\$1,000,000.00	For 272 days	4.00%	Due 11-Sep-23	With Macquarie	
(f)	\$1,000,000.00	For 364 days	3.54%	Due 25-Aug-23	With Macquarie	
(g)	\$1,000,000.00	For 273 days	4.24%	Due 28-Jul-23	With Macquarie	
(h)	\$1,000,000.00	For 92 days	4.64%	Due 08-Aug-23	With Macquarie	
(i)	\$1,000,000.00	For 180 days	4.65%	Due 11-Oct-23	With Bank of Qld	
(j)	\$2,500,000.00	For 240 days	4.21%	Due 10-Jul-23	With Suncorp	
(k)	\$2,000,000.00	For 181 days	4.90%	Due 27-Nov-23	With NAB	
(l)	\$2,000,000.00	For 270 days	4.05%	Due 14-Jul-23	With NAB	
(m)	\$2,000,000.00	For 180 days	4.30%	Due 26-Jun-23	With NAB	
(n)	\$2,000,000.00	For 180 days	4.80%	Due 14-Nov-23	With NAB	
(o)	\$1,000,000.00	For 181 days	4.60%	Due 28-Aug-23	With NAB	
(p)	\$3,000,000.00	For 180 days	4.35%	Due 08-Aug-23	With NAB	
(q)	\$2,000,000.00	For 182 days	4.75%	Due 13-Nov-23	With NAB	
(r)	\$2,000,000.00	For 181 days	4.60%	Due 28-Aug-23	With NAB	
(s)	\$2,000,000.00	For 365 days	3.15%	Due 01-Jun-23	With Bank of Qld	
<b>Total</b>						
<b>\$30,000,013.70</b>						
Investments:						



**OUTSTANDING MATTERS FROM PREVIOUS MEETINGS**

**SUMMARY**

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>July 2021</u>		
124/21	Industrial Land – Purchase Offer	Report to this meeting
<u>July 2022</u>		
141/22	Compulsory Acquisition by Agreement Of Road Reserves and Licence Agreement	Report to future meeting
<u>November 2022</u>		
231/22	ARTC Housing Design	To be included in Tenders in 2023
<u>December 2022</u>		
227/22 240/22	Audit Risk Improvement Committee Chair	Commencement Pending
247/22	Subdivision of 6324 Newell Highway, Gilgandra	Stage 1 Subdivision completed – Registration Pending
248/22	Castlereagh River Restoration and Beautification Project – Sears and EOI/Tender	Report to July meeting

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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**PROGRESS ON “QUESTIONS FOR NEXT MEETING”**

**SUMMARY**

To inform Council of appropriate action which has or will be taken in relation to Councilors “Questions for Next Meeting” outstanding from previous meetings.

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**December 2022**

Upgrade of National Park Road and  
Baronne Creek

Applications have been submitted,  
report to later meeting

Gravel Pits

Report to later meeting

MEETING OF:  
HELD ON:

GILGANDRA SHIRE COUNCIL  
27 JUNE 2023

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### **DEVELOPMENT APPLICATIONS**

The following development applications were approved during May 2023:

<b>DA Number</b>	<b>Applicant's Name</b>	<b>Application</b>	<b>Property Address</b>	<b>Development Value</b>
2022/434	JGS Equity Pty Ltd	Service station	6415 Newell Highway, Gilgandra	\$6,665,411
2023/481	Premise Pty Ltd	Residential subdivision	14-16 Merri Street, Gilgandra	\$0
2023/486	S. Berry	Alterations & Additions	19 Morris Street, Gilgandra	\$33,000
2023/487	T. Sutherland	Inground pool	9 Bencubbin Street, Gilgandra	\$37,760
2023/488	Amps Pty Ltd	Rural industry storage shed	10 Merrigal Street, Armatree	\$140,000
				May \$6,876,171
				<b>Total 2023</b> \$14,206,632

### **Applications under assessment**

- DA 2022/441 – Sand Quarry
  - DA 2023/480 – Solar Farm
  - DA 2023/485 – Unmanned fuel depot, Tooraweenah
  - DA 2023/489 – Swimming pool
  - DA 2023/490 – Shed
  - DA 2023/491 – Transportable dwelling
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MEETING OF:  
HELD ON:

GILGANDRA SHIRE COUNCIL  
27 JUNE 2023

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**MAY 2023**

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2023/487	22	0	22	16	0	16
2022/434	859	0	859	613	0	613
2023/486	46	0	46	32	0	32
2023/481	78	0	78	56	0	56
2023/488	27	0	27	19	0	19

Summary Statistics	
No of Applications	5
Total Actual Days	1,032.00
Mean Actual Days	206.40
Mean Stopped Days	0.00
Mean Total Days	206.40
Mean Work Days	147.20
Mean Work Stop Days	0.00
Mean Total Work Days	147.20
Median Actual Days	46.00

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MEETING OF:  
HELD ON:

GILGANDRA SHIRE COUNCIL  
27 JUNE 2023

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RECOMMENDATION

That the reports be noted.

David Neeves  
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 27 JUNE 2023

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## **PRECIS OF CATEGORY B CORRESPONDENCE**

### **SUMMARY**

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

### **NEWELL HIGHWAY TASKFORCE**

Minutes of the meeting held on 9 May 2023.

### **ALLIANCE OF WESTERN COUNCILS**

Minutes of the meeting held on 19 May 2023.

### **COUNTRY MAYORS ASSOCIATION**

Minutes of the meeting held on 26 May 2023.

### **SOCIAL AND REGIONAL HOUSING LETTERS TO MINISTER JACKSON**

Council sent two letters to Minister Jackson on 31 May 2023. One letter addressing Regional Housing (Aero Park Subdivision) and the other Social Housing (Local Aboriginal Housing Corporation).

### **RECOMMENDATION**

That receipt of the Category B correspondence be noted.

David Neeves  
General Manager