



MINUTES

OF THE

ORDINARY MEETING

OF

GILGANDRA SHIRE COUNCIL

HELD ON

21 FEBRUARY 2023

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PRESENT

Councillors

D Batten (Mayor)  
A Walker (Deputy Mayor)  
G Babbage  
A Bunter  
I Freeth  
P Mann  
B Mockler  
N Mudford  
G Peart

Employees

D Neeves  
General Manager  
  
N Alchin  
Director Growth and Liveability  
  
D Colwell  
Director Infrastructure  
  
D Dobson  
Director Aged Care and Disabilities  
  
R Berryman  
Executive Assistant

Proceedings of the meeting commenced at 4:02pm.

LEAVE OF ABSENCE

Nil

ADJOURNMENTS

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

<b>RESOLVED 1/23</b>	Cr Mudford/Cr Bunter
That the minutes of the Ordinary meeting held on 21 December 2022, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

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LISTING OF MATTERS  
TO BE CONSIDERED IN CLOSED COUNCIL

<b>RESOLVED 2/23</b>	Cr Bunter/Cr Walker
That Council note the following matters to be listed as specified under Section 10(2) of the <i>Local Government Act 1993</i> :	
<ul style="list-style-type: none"><li>• General Manager Organisation Review</li><li>• Mayoral Minute GM Performance Review</li></ul>	

<b>RESOLVED 3/23</b>	Cr Bunter/Cr Walker
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Section 10(2) of the <i>Local Government Act 1993</i> , relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 4:06pm.	

Proceedings in Brief

Guy McAnally-Elwin, Finance Manager; and Liz McCutcheon, Gil Library Hub Manager entered the Meeting at 4:21pm.

(GO.CO.1)

**MAYORAL MINUTE - 22/23**  
**MAYORAL COMMITMENTS**

SUMMARY

To advise of the Mayor's activities for the past month.

<b>RESOLVED 9/23</b>	Cr Batten
That the report be noted.	

(GO.EL.1)

**ORGANISATION REVIEW UPDATE**

SUMMARY

To provide Council an update on the organisational review progress.

<b>RESOLVED 10/23</b>	Cr Walker/Cr Mockler
1. That the report be noted. 2. That a report be presented to a future meeting regarding day care options for Council staff.	

Proceedings in Brief

Cr Walker expressed a desire for Council to offer a business development concierge service. The GM responded that the organisational structure already provides the resources across positions to provide such a service.

(GO.PO.1)

**REVIEW OF POLICIES**

SUMMARY

To advise of an annual review of Council's policies.

Proceedings in Brief

The General Manager advised that all policies would also be updated to reflect the changes in position titles following the Organisational Restructure.

<b>RESOLVED 11/23</b>	Cr Mann/Cr Walker
1. That the various changes to Council's policy register, as outlined, be adopted; and 2. That the Council's Finance – Restricted Assets – Sports Council policy be withdrawn	

(GO.EL.1)

## **ADMINISTRATION OF 2024 LOCAL GOVERNMENT ELECTIONS**

### **SUMMARY**

To seek endorsement to enter into an election arrangement for the Electoral Commissioner to administer all elections, council polls and constitutional referenda as per s. 296(2) and (3) of the *Local Government Act 1993*.

<b>RESOLVED 12/23</b>	<b>Cr Mann/Cr Peart</b>
1. That: <ul style="list-style-type: none"><li>i. pursuant to ss 296(2) and (3) of the <i>Local Government Act 1993</i> (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.</li><li>ii. pursuant to ss 296(2) and (3) of the <i>Act</i>, as applied and modified by s18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.</li><li>iii. pursuant to ss 296(2) and (3) of the <i>Act</i>, as applied and modified by s18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.</li></ul>	

(GS.PG.1)

## **INLAND RAIL INTERFACE IMPROVEMENT PROGRAMS**

### **SUMMARY**

To advise about outcomes of two (2) applications Council submitted to the Commonwealth Government's Inland Rail Interface Improvement (II) Program.

<b>RESOLVED 13/23</b>	<b>Cr Mudford/Cr Bunter</b>
That the report be noted.	

## **QUARTERLY BUDGET REVIEW 31 DECEMBER 2022**

### **SUMMARY**

To detail the variances to the original estimates for the 2022/23 financial year as presented in the Quarterly Budget Review as at 31 December 2022. In addition, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

<b>RESOLVED 14/23</b>	<b>Cr Mockler/Cr Mudford</b>
1. That the Quarterly Budget Review document and report as at 31 December 2022 be adopted.	

### **Proceedings in Brief**

Guy McAnally-Elwin left the Meeting at 4:54pm.

Proceedings in Brief

Kristy Cosier, Acting Planning and Development Manager entered the Meeting at 4:55pm.

(CM.PL.1)

**OPERATIONAL PLAN REVIEW TO 31 DECEMBER 2022**

SUMMARY

To consider progress with Council's Operational Plan as at 31 December 2022.

<b>RESOLVED 15/23</b>	Cr Bunter/Cr Mann
That the 2022/23 Operational Plan Review for the quarter ended 31 December 2022 be adopted.	

(A2756)

**DA 2022/462 CONSTRUCTION OF NEW SILO MANUFACTURING WORKSHOP AND OFFICE & REQUEST FOR VARIATION TO DCP**

SUMMARY

To consider a request for variation to Development Control Plan standards and to determine DA 2022/462.

<b>RESOLVED 16/23</b>	Cr Walker/Cr Freeth
<ol style="list-style-type: none"><li>1. That permission be granted to vary Clause 10.1 "Industrial Development – Building Setbacks" of Gilgandra Shire Council's Development Control Plan 2011 for the property of 7 Pines Drive, Gilgandra NSW 2827 (Lots 7-10, DP 261414) to allow for construction of the proposed development under DA 2022/462.</li><li>2. That DA 2022/462 be approved in accordance with the Environmental Planning and Assessment Act 1979</li><li>3. That the conditions outlined in Attachment A be noted as forming part of the conditions of consent.</li><li>4. That, in accordance with section 375A of the Local Government and Planning Legislation Amendment (Political Donations Act) 2008, the names of councillors who support and oppose the decision be recorded.</li></ol>	

Division

For: Crs Batten, Walker, Babbage, Bunter, Freeth, Mann, Mockler, Mudford, Peart  
Against: Nil

Proceedings in Brief

Kathryn Larkin, Activation and Communications Manager entered the Meeting at 5:08pm.

(CM.PO.1)

**COUNCIL RELATED DEVELOPMENT – CONFLICT OF INTEREST POLICY**

**SUMMARY**

Councils are required to adopt a policy outlining how conflicts of interest will be managed with regard to Council related developments.

<b>RESOLVED 17/23</b>	Cr Peart/Cr Babbage
That the draft Conflict of Interest (Council Related Development) policy be adopted and placed on public exhibition for 28 days.	

(WM.PL.1)

**EXTENSION OF WASTE AND RECYCLING CONTRACT**

**SUMMARY**

The existing kerbside waste and recycling contract with JR Richards expires 30 June 2023, with extension options available.

<b>RESOLVED 18/23</b>	Cr Mudford/Cr Peart
That the Waste and Recycling Contract between Gilgandra Shire Council and JR Richards and Sons Pty Ltd be extended for three (3) years, expiring 30 June 2026.	

**Proceedings in Brief**

Kristy Cosier left the Meeting at 5:07pm.

(CS.LP.1)

**FEDERAL GOVERNMENT FUNDING FOR TROVE**

**SUMMARY**

To request Council's support for the actions of the NSW Public Libraries Association in lobbying for additional sustainable funds for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.

<b>RESOLVED 19/23</b>	Cr Bunter/Cr Freeth
<ol style="list-style-type: none"><li>1. That Council make representation to the local Federal Member, the Hon. Mark Coulton, in relation to the need for a sustainable federal funding model for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.</li><li>2. That Council write to the Hon. Tony Burke, Federal Minister for the Arts and the Hon. Paul Fletcher, Shadow Minister for Science and the Arts, calling for sustainable funding to ensure the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.</li><li>3. That Council endorse the actions of the NSW Public Libraries Association in lobbying for additional sustainable funds for the continuation of free access to the Trove national database and upgrade of the digital archive systems of Trove.</li></ol>	

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Proceedings in Brief

Kathryn Larkin left the Meeting at 4:58pm.

(A1492, PM.RP.1)

**COO-EE HERITAGE CENTRE – KIOSK OPERATIONS**

**SUMMARY**

To present an update of the Coo-ee Heritage Centre (CHC) kiosk operations since its opening in October 2022 and determine future direction for Expressions of Interest with the commercial lease.

<b>RESOLVED 20/23</b>	<b>Cr Mockler/Cr Babbage</b>
<ol style="list-style-type: none"><li>1. That the progress of the Activation project Coffee @ CHC be noted</li><li>2. That the recommendations in this report to improve the budget implications be endorsed</li><li>3. That Council call Expressions of Interest for a commercial lease arrangement for a July 2023 commencement.</li></ol>	

(GS.PG.1)

**GRANTS – STRONGER COUNTRY COMMUNITIES ROUND 5 AND LOCAL GOVERNMENT RECOVERY GRANT**

**SUMMARY**

To confirm desired reallocation of \$297,518 funding in Stronger Country Communities Fund Round 5 and allocation of spend for the \$1M Local Government Recovery Grant.

<b>RESOLVED 21/23</b>	<b>Cr Bunter /Cr Babbage</b>
<ol style="list-style-type: none"><li>1. That Council redistribute \$239,791 not required for the SCCF5 Tooraweenah project to the existing SCCF5 projects as follows:<ul style="list-style-type: none"><li>• Miller Street Beautification &amp; Accessibility \$35,000<ul style="list-style-type: none"><li>▪ Additional costs CBD paving</li></ul></li><li>• River Beautification &amp; Public Art \$190,000<ul style="list-style-type: none"><li>▪ Coo-ee Heritage Centre deck pergola</li><li>▪ Sound Shell Landscaping</li><li>▪ Additional experience elements on the Windmill Walk</li></ul></li><li>• St Ambrose Church Stabilisation Works \$14,791</li></ul></li><li>2. That consideration of nominating projects for the Local Government Recovery Grant, Council prioritise:<ol style="list-style-type: none"><li>i) Beronne Creek crossing upgrades subject to the outcomes for the Betterment Fund application</li><li>ii) Should Beronne Creek application be successful, the \$1M be allocated to problematic drainage areas within Council's Local Roads network, as determined by the General Manager in consultation with the Director Infrastructure</li></ol></li></ol>	



**GILGANDRA FILM FESTIVAL**

**SUMMARY**

To consider a request from the Gilgandra Film Festival group regarding funding for an event in March 2023.

<b>RESOLVED 22/23</b>	<b>Cr Mockler /Cr Peart</b>
<ol style="list-style-type: none"><li>1. That Council waive the Shire Hall hire charge of \$198.00 for this event</li><li>2. That Council provide in principle support to the initiative and the balance of the funding support required to enable the event to occur, be reassessed noting Council's conditional support that any proceeds be retained by the group whether this be held in trust to Council or another legal community entity.</li><li>3. That Council delegate Authority to the General Manager to authorise the required funding on the proviso that the monies be repaid to Council, to enable the event to occur, should the proceeds earned be greater than the expenses incurred.</li></ol>	

**Proceedings in Brief**

Kathryn Larkin and Elisabeth McCutcheon left the Meeting at 5:49pm.

**MINUTES – COMMITTEE MEETINGS FOR ADOPTION**

**SUMMARY**

To present the Economic Development Committee meeting and the Gilgandra Lifestyles Advisory Board meetings held on 7 February 2023 for adoption.

<b>RESOLVED 23/23</b>	<b>Cr Babbage/Cr Mann</b>
<p>That:</p> <ol style="list-style-type: none"><li>1. The Economic Development Committee minutes be adopted with the exception of committee recommendation 3/23 to be amended in part one to reflect the working group will consider a framework towards the 5000 group strategy.</li><li>2. The Gilgandra Lifestyle Advisory Board minutes be adopted.</li></ol>	

**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

**SUMMARY**

To present the Interagency Committee meeting held on 24 November 2022 for notation.

<b>RESOLVED 24/23</b>	<b>Cr Mockler/Cr Mann</b>
<p>That the minutes be noted.</p>	

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**REPORTS FOR INFORMATION AND NOTATION**

**SUMMARY**

To present reports for information and notation.

<b>RESOLVED 25/23</b>	Cr Peart/Cr Babbage
That the reports be noted.	

**PRECIS OF CATEGORY A CORRESPONDENCE – GILGANDRA TO COONAMBLE RAIL UPGRADE**

**SUMMARY**

To consider correspondence from the Hon Minister Farraway, Minister for Regional Transport and Roads.

<b>RESOLVED 26/23</b>	Cr Babbage/Cr Bunter
That the correspondence be noted.	

**PRECIS OF CATEGORY A CORRESPONDENCE – HOUSING SUPPORT**

**SUMMARY**

To consider correspondence from the Department of Planning and Environment in response to Council's correspondence regarding housing support.

<b>RESOLVED 27/23</b>	Cr Babbage/Cr Mann
<ol style="list-style-type: none"><li>1. That the correspondence be noted.</li><li>2. That Council write to Minister Toole expressing our extreme disappointment in the response</li><li>3. That Council invite Minister Toole to a face-to-face meeting with the Mayor and General Manager to discuss the issues around housing support in Gilgandra</li><li>4. That Council invite senior representatives from LAHC to show houses that are currently vacant and currently in need of repair.</li></ol>	

**PRECIS OF CATEGORY B CORRESPONDENCE**

**SUMMARY**

To pass on relevant information from correspondence received.

<b>RESOLVED 28/23</b>	Cr Mockler/Cr Peart
That receipt of the Category B Correspondence be noted.	

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6:00PM.

Cr D Batten  
Mayor