

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held via Videoconference on **Tuesday, 21 April 2020 at 4.00pm.**

Agenda

- (1) Submission of Questions for Next Meeting
- (2) National Anthem
- (3) Prayer
- (4) Acknowledgement of Traditional Owners:
"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."

****RECORDING****

At this stage I would like to remind everyone present that this meeting is being recorded

- (5) Apologies
- (6) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

- (7) Confirmation of Minutes:
 - Ordinary meeting held on 17 March 2020 (circulated previously)

(8) Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Specialist Disability Accommodation (d)
 - Request for Rent Reduction (d)
 - Request for Waiving of Rent (d)
 - Netwaste Tender (d)
- Procedural Motion to re-open meeting to Press and Public

(9) Reports from Servants

(10) Correspondence



David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

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MAYORAL MINUTE - 4/20
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities during the preceding month.

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18/3/20	Morning Tea, Carlginda – presentation of 20 year service certificate
23/3/20	Local Emergency Management Committee COVID-19 teleconference
23/3/20	Office of Local Government COVID-19 webinar
25/3/20	Western NSW Local Health District COVID-19 teleconference
27/3/20	Orana Joint Organisation Board meeting - teleconference
27/3/20	Gilgandra Shire Councillors general update - teleconference
31/3/20	Local Emergency Management Committee COVID-19 teleconference
1/4/20	Office of Local Government COVID-19 webinar
2/4/20	Western NSW Local Health District COVID-19 teleconference
7/4/20	Local Emergency Management Committee COVID-19 teleconference
8/4/20	Radio Interview 2WEB Bourke
20/4/20	Local Emergency Management Committee COVID-19 teleconference
21/4/20	Council Budget Workshop followed by April Council Meeting

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.1.2.1

Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That the report be noted.

D Batten
Mayor

MAYORAL MINUTE - 5/20
ORANA JOINT ORGANISATION

SUMMARY

To provide an update on the viability and future of the Orana Joint Organisation of Councils.

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The Orana Joint Organisation of Councils (OJO) was formed in June 2018 with four member councils: Gilgandra, Narromine, Mid Western Regional and Warrumbungle. Bogan and Warren councils joined in subsequent months.

Prior to this, these six member councils were part of the very successful 12 member Orana Regional Organisation of Councils (OROC). History shows that at the December 2017 meeting of OROC, a resolution was passed unanimously that any Joint Organisation for the Orana region should be established to encompass the same footprint. Each member council was in agreement that membership fees should not exceed that currently paid to OROC.

Government intervention and targeted project funding for the far west of the state saw the carving off of the four western OROC member councils leaving a maximum of eight councils to form the Orana JO. Two of these councils (Dubbo Regional and Coonamble) declined to join which leaves the current membership of six.

The structure of OROC was such that as a 355 committee under the auspices of Narromine Shire Council it was able to serve the 12 member councils for an average cost per council of \$15k per annum.

The legislation under which the Joint Organisation was proclaimed necessitated a structure with the governance requirements the same as those which apply to a large regional council, to the extent that the average annual cost for each of the current six member councils is \$50k. The establishment of the JO was underwritten by a one-off grant of \$300k by the state government.

As the inaugural and then chair of the JO, I had made numerous representations both in writing and in person to the NSW Minister and Office of Local Government in regard to the unsustainable funding model under which the JO was operating. Similar representations were also made by the majority of the Joint Organisations within the state.

The situation has arisen whereby advice suggests that as a public organisation and without the injection of funds, the Orana JO will be trading insolvent prior to December 2020.

At the Orana JO Board meeting of 27 March and, on a recommendation of the General Managers of the six member Councils, it was resolved (in part):

“That subject to any further commitment by the State Government towards recurrent funding of the day to day operations of the Orana JO, the Board wind down functions effective 30 June 2020”

The actions resulting from this resolution are to be further advanced at an extraordinary meeting set down for 24 April 2020.

In the interim a rescission motion to the “Wind up” resolution was considered at an extraordinary meeting held on 7 April. At this meeting it was reported that the NSW Government would offer a further once off payment of \$150,000 to the JO to enable continued operations for a further 12 months. This pledge for funds was not supported by committed project initiatives or a reduction in governance responsibilities as such the recession motion was not supported. Refer to the attached minutes

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.2.1 Conduct the business of Council in an open and transparent manner

RECOMMENDATION

1. That the report be noted.
2. That Council acknowledge the probability that the Orana Joint Organisation will not exist in its current format beyond 30 June 2020

D Batten
Mayor

STREETLIGHT UPGRADE TO HIGH EFFICIENCY LED TECHNOLOGY

SUMMARY

To seek approval from Council for the bulk upgrade of Councils streetlights from aged low efficiency technology to modern high efficiency Light Emitting Diode (LED) technology.

.....

Councils existing fleet of 573 streetlighting luminaires consist of the high-pressure sodium (HPS) technology. This is an aged technology with high energy use, requires high maintenance to provide an acceptable level of service and provides a relatively poor quality of light with poor colour rendition.

In recent years light emitting diode (LED) technology has been proven to be a preferred technology for streetlighting luminaires. LED technology is low energy use with improved reliability and lower maintenance costs and provides improved lighting quality with good colour rendition.

Reduced energy use and lower maintenance costs result in savings that can fund the bulk replacement of the in-service aged technology luminaires with modern LED technology.

Essential Energy provides Council with streetlighting services connected to and supported by the Essential Energy distribution network. The charges for the service being a monopoly are regulated by the Australian Energy Regulator (AER).

Consultants EMS have validated the proposed charging of the replacement works and ongoing maintenance charges and savings have been confirmed.

As streetlighting is a monopoly service Council can not engage another service provider for this work resulting in a negotiated service from Essential Energy being the only option under current legislation.

Essential Energy have conducted an initial evaluation of the existing lighting installations and lighting levels and developed a proposed replacement for each luminaire with a schedule of rates for each luminaire type. Any variance in costs that the more detailed reviews may determine is expected to be small and can be accommodated within a small contingency allowance.

In general lighting levels would increase in most areas. The vast bulk of residential luminaires will have higher lighting levels providing an improved service and safety to the community.

The bulk replacement project will result in the following benefits:

- An approximate 56% reduction in energy consumption
- An approximate 7% reduction in streetlight luminaire charges
- An improved standard of reliability from annual failure rates currently over 10% to less than 2%
- Improved lighting standards and improved colour rendition
- More robust luminaire diffusers less prone to external damage

The proposed bulk replacement program aligns with the following objectives of Council:

- Reduction in energy consumption and resultant greenhouse gas emissions
- Reduction in ongoing operating costs
- General improvement in amenity for the community through an improved quality of lighting and its reliability

OPTIONS

Council has three options to consider:

Option 1 - Do nothing and replace at failure - The business case is such that the replacement is self-funding as detailed in the Financial Implications section. Failure to take a bulk replacement approach would result in a piecemeal approach at failure by Essential Energy which would have negative amenity impacts due to variable lighting standards and the potential savings in maintenance and energy would only be realised over many years.

Option 2 - Bulk Replacement funded by Council – This exposes Council to the risk of premature failure where Essential Energy will replace failed luminaires and charge a higher tariff to recover capital. Council's capital is at risk rather than Essential Energy's. For this option the NPV over 15 years with a discount rate of 3% is \$540,026 compared to Option 3 – Essential Energy Funded with an NPV over the same period of \$574,610.

Option 3 - Bulk Replacement funded by Essential Energy – This is the preferred option. It does not expose Council to the risk of premature failure of luminaires and has a higher NPV than Option 2 at \$574,610 over 15 years with a discount rate of 3%.

FINANCIAL RESOURCE IMPLICATIONS

The financial models for option 2 and 3, results in a positive Net Present Value (NPV) as detailed in the table below:

Funding Source	Net Capital Contribution (1)	Discount Rate	NPV 15 Years
Council	\$210,858	3%	\$540,026
Essential	-\$40,325	3%	\$574,610

1. Negative value includes credit to Council after sale of ESC's (Energy Savings Credits)

The costs above are indicative as the final costs may vary by 5% as we are yet decide between replacing street lights with 33W or 17W LED's. Essential Energy is also in consultation with Siding Springs Observatory to determine an agree light. These issues need to be resolved before figures are finalised.

It is recommended that Council approve the bulk replacement of Councils 573 streetlights to LED technology with funding by Essential Energy as defined in Option 3.

Principal Activity

Asset management and service delivery

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

6.1.1.2
Establish levels of service for all infrastructure assets

RECOMMENDATION

That Council approve the bulk replacement of Council's 573 streetlights to LED technology with funding by Essential Energy and delegate authority to the General Manager to finalise the agreement.

David Neeves
General Manager

INLAND RAIL INTERFACE IMPROVEMENT PROGRAM

SUMMARY

To advise the commencement of work on the Fast Tracked Inland Rail Interface Improvement Project – upgrading the Gilgandra to Coonamble Line.

.....

As part of the \$44 million Inland Rail Interface Improvement Programme (I.I. Programme) announced in Budget 2019, strategic business cases will investigate opportunities to support more productive rail-based supply chains at regional centres and help build capacity on key country rail lines.

Investigations will be undertaken to identify and assess the cost and benefits of:

- Upgrading the Gilgandra-Coonamble line, including connectivity to Inland Rail
- Improving the road/rail interface at Narrabri
- Enhancing the connection at Baradine’s grain silos

to facilitate better connections between local communities and Inland Rail.

In recent weeks the Department of Infrastructure, Transport, Cities, Regional Development and Communication announced that Ernst & Young (EY) has been appointed as the consultant to work with Council and Coonamble Shire Council to undertake the work to prepare the proposal for the is project.

Due to Covid 19 restrictions all meetings and discussions have been undertaken remotely and are progressing well. A draft project plan and scope will be developed and a much better understanding of the timeframes known. An update will be available at the Council meeting

Council’s Inland Rail Project Manager is working with EY and their sub-contractors to ensure they have access to any data and contacts they need to undertake their work.

Under the same funding program the Inland Rail Project Manager lodged three EOIs for the following projects:

- Concrete Batching
- Water Project
- Worker Accommodation Camp

The department has formally advised these projects do not meet the guidelines for funding under the IIP Program.

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We will be progressing with the Department and Minister Coulton's Office as to what options are available to progress these projects.

Council will be updated as the project progresses.

<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	5.1.2.1 Provide support for existing business and facilitate opportunities for business development and growth

RECOMMENDATION

That the report be noted

David Neeves
General Manager

RATE MODELS - 2020/21

SUMMARY

To present rate models for Council's consideration for 2020/21 rating period.

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Council needs to consider the proposed rating structure for its Ordinary Rates for the forthcoming rating period.

Council's current structure is composed of the following rating categories:

Category/Subcategory	Summary of Criteria for Category	Section of LG Act
Farmland	All assessments engaged in farming that has a significant or substantial commercial purpose	515
Residential	All assessments used for residential purposes including rural residential assessments	516
Residential - <i>Gilgandra</i>	All assessments used for residential purposes within the township of Gilgandra	516
Business	All assessments used for commercial purposes (excluding farming)	518
Business - <i>Gilgandra</i>	All assessments used for commercial purposes within the township of Gilgandra	518

The Categories are determined by the Local Government Act while individual Councils determine the subcategories.

It is proposed to maintain the existing Sub-Categories used in Council's rating structure, namely, *Residential - Gilgandra* and *Business - Gilgandra*.

Council has been provided with the 1 July 2019 valuation list by the Valuer General and will be using these values to levy the 2020/21 rates.

For 2020/21, the rate peg has been set at 2.6%. One model reflecting this increase will be presented to Council.

Interest rates for 2020/21 will be charged at the maximum interest rate set by the Minister for Local Government. The interest rate is currently set at 7.5%.

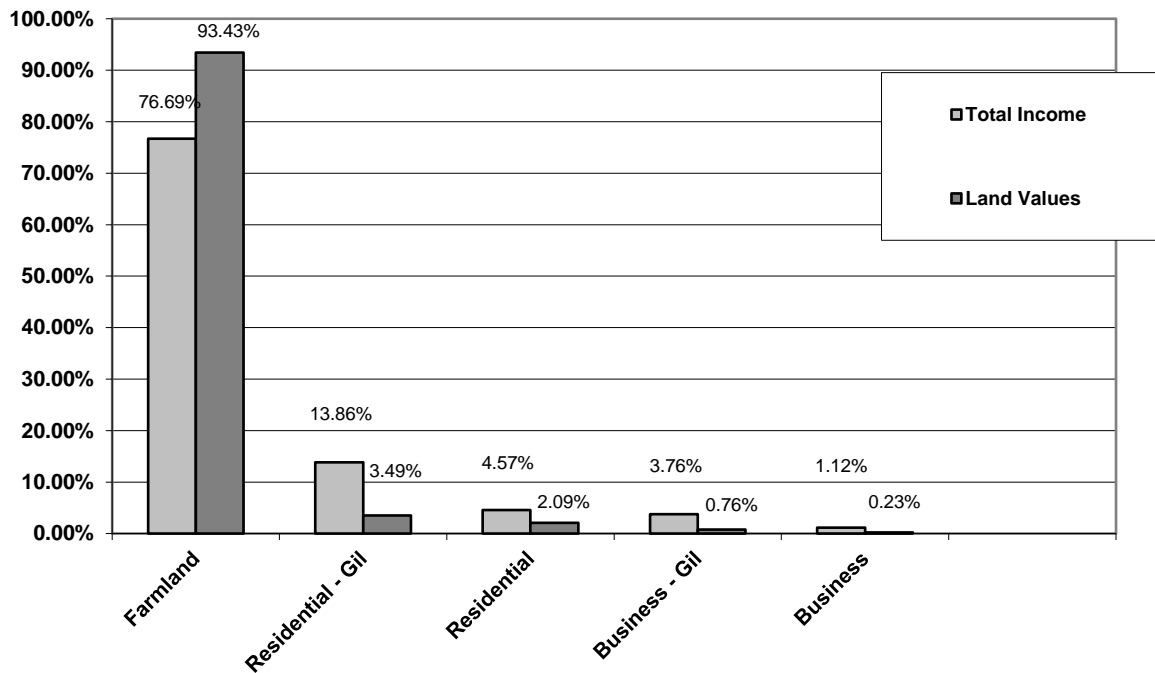
MODEL 1

The principles of this model are as follows:

- Increase the total income by a catch up from 2019/20 of \$1,656
- 2.6% rate peg maximum limit determined by the Independent Pricing and Regulatory Tribunal (IPART)
- Minimums have increased by 2.6% on the previous year
- Income relatives have been kept the same as previous years

CATEGORY	Assess on Cents in \$	Rate	Amount	Assess on Min	Minimum	Amount	Total
FARMLAND	782	0.544685	\$ 3,972,129	42	\$ 574.50	\$ 24,129	\$ 3,996,258
RES-GILGANDRA	166	1.849001	\$ 148,580	882	\$ 650.40	\$ 573,653	\$ 722,233
RESIDENTIAL	146	1.035422	\$ 147,833	154	\$ 586.40	\$ 90,306	\$ 238,139
BUS-GILGANDRA	97	2.999715	\$ 153,854	64	\$ 657.40	\$ 42,074	\$ 195,928
BUSINESS	15	2.419693	\$ 34,846	40	\$ 587.90	\$ 23,516	\$ 58,362
	1206		\$ 4,457,242	1182		\$ 753,678	\$ 5,210,920

MODEL 1 - RATE INCOME v LAND VALUES



<u>Principal Activity</u>	Strengthened Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	As per the above model
<u>Delivery Program Actions</u>	4.2.2.3 Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

RECOMMENDATION

That Council adopt the proposed charging structure for 2020/21 (Model 1) and the charges be included in Council's Statement of Revenue Policy to be included in the Draft Management Plan.

N J Alchin
Director Corporate Services

CHARGING FOR GILGANDRA WATER SUPPLY SERVICES 2020/21

SUMMARY

To determine a charging structure for Council's Gilgandra Water Supply Services for the 2020/21 rating year.

.....

Council's charging structure is in line with Best Practice Pricing as directed by the State Government and it is proposed to continue with the two-part structure being an access charge and a usage charge per kilolitre.

Councillors would be aware of the difficulty in forecasting water usage and therefore making the usage revenue difficult to estimate. However, the water usage charge is based on production costs and any variation from the estimate will be compensated for by respective increased or decreased production costs.

It is proposed to increase both the usage charge and the access charges by 5% compared to the previous year. The effects of the proposed changes are illustrated in the following tables:

2019/20 STRUCTURE

	Charge	Assess/Kilolitres	Revenue
Access Charge - 20mm	\$284.00	1,263	\$358,692
Access Charge - 25mm	\$443.00	69	\$30,567
Access Charge - 32mm	\$727.00	6	\$4,362
Access Charge - 40mm	\$1,138.00	9	\$10,242
Access Charge - 50mm	\$1,779.00	6	\$10,674
Access Charge - 80mm	\$4,555.00	1	\$4,555
Access Charge - 100mm	\$7,116.00	4	\$28,464
Usage Charge *	\$1.26	489,519 kl	\$616,794
TOTAL REVENUE ESTIMATE			\$1,064,350

* Based on average consumption for the last 10 years.

PROPOSED 2020/21 STRUCTURE

	Charge	Assess/Kilolitres	Revenue
Access Charge - 20mm	\$298.00	1,263	\$376,374
Access Charge - 25mm	\$465.00	74	\$34,410
Access Charge - 32mm	\$763.00	7	\$5,341
Access Charge - 40mm	\$1,195.00	9	\$10,755
Access Charge - 50mm	\$1,868.00	5	\$9,340
Access Charge - 80mm	\$4,783.00	2	\$9,566
Access Charge - 100mm	\$7,472.00	4	\$29,888
Usage Charge *	\$1.32	515,951 kl	\$681,055
TOTAL REVENUE ESTIMATE			\$1,156,729

* Based on average consumption for the last 10 years.

In order to achieve the required income under Council's 30-year plan for water infrastructure and operating costs, it is proposed to increase the usage charge and the access charges by 5% from the previous year.

Utilising the proposed charging structure will realise estimated income of \$1,156,729 being an increase of \$92,379 from the 2019/20 charging structure. Water usage is a variable factor and water income will increase more if water usage increases.

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

As presented

Delivery Program Actions

4.2.2.3 Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

RECOMMENDATION

That Council adopt the proposed charging structure for 2020/21 and include the charges in Council's statement of revenue policy to be included in the Draft Operational Plan for 2020/21.

N J Alchin
Director Corporate Services

CHARGING FOR TOORAWEEAH WATER SUPPLY SERVICES 2020/21

SUMMARY

To determine a charging structure for Council's Tooraweenah Water Supply Service for the 2020/21 rating year.

.....

Council has used a two-part structure consisting of an access charge and usage charge per kilolitre.

Council's charging structure is in line with Best Practice Pricing as directed by the State Government and it is proposed to continue with the two-part structure currently in use.

Councillors would be aware of the difficulty in forecasting usage and, therefore, making the usage revenue difficult to estimate. However, the water usage charge is based on production costs and any variation from the usage estimate will be compensated for by respective increased or decreased production costs.

It is proposed that the usage charge and the access charge be increased by 5% compared to the previous year.

The proposed structure for Tooraweenah Water Supply charges for 2020/21 is:

PROPOSED 2020/21 STRUCTURE

	Charge	Assess/Kilolitres	Revenue
Access Charge	\$142.00	78	\$11,076
Usage Charge *	\$1.69	11,748 kl	\$19,854
TOTAL REVENUE			\$30,930

* Based on average consumption for the last 10 years.

The above charging structure represents a 5% increase for both the access and usage charges and will raise an additional \$1,626 compared to the previous year.

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

As presented.

Delivery Program Actions

4.2.2.3 Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

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HELD ON: 21 APRIL 2020

RECOMMENDATION

That Council adopt the proposed charging structure for 2020/21 and the charges be included in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2020/21.

N J Alchin
Director Corporate Services

SEWER CHARGING – 2020/21

SUMMARY

To determine a charging structure for Council’s Sewerage Services for the 2020/21 rating year.

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Council’s charging structure is in line with Best Practice Pricing as directed by the State Government and, it is proposed to continue with a two part charging structure comprised of an access charge and a usage charge (based on water usage) with the usage charge including Trade Waste charges.

In order to achieve the required income under Council’s 30-year plan for sewer infrastructure and operating costs, it is proposed to increase the overall estimated income raised by 7% in 2020/21 for both the usage charges and the access charges compared to the previous year.

In order to calculate the sewer usage charges, estimated water usage has been determined. Councillors would be aware of the difficulty in forecasting water usage and, therefore, making the sewer usage revenue difficult to estimate. However, the sewer usage charges are based on operating costs and any variation from the estimate should be compensated for by respective increased or decreased operating costs.

The effects of the proposed changes are illustrated in the following tables:

2019/20 STRUCTURE

SERVICE	CURRENT CHARGES (PA)	REVENUE
Trade Waste Inspection Charge		\$0
Trade Waste Usage Charge	\$3.11 x 34,438* kls	\$23,562
Residential Usage Charge	\$438 x 1,000 assessments	\$438,000
Commercial & Non Rateable Usage Charge	\$1.96 x 113,580* kls	\$138,022
Access Charge - 20mm	\$351 x 1,247 assessments	\$437,697
Access Charge - 25mm	\$546 x 63 assessments	\$34,398
Access Charge - 32mm	\$893 x 5 assessments	\$4,465
Access Charge - 40mm	\$1,397 x 7 assessments	\$9,779
Access Charge - 50mm	\$2,174 x 4 assessments	\$8,696
Access Charge - 80mm	\$5,512 x 1 assessment	\$5,512
Access Charge -100mm	\$8,610 x 3 assessments	\$25,830
TOTAL REVENUE ESTIMATE		\$1,125,961

PROPOSED 2020/21 STRUCTURE

SERVICE	CURRENT CHARGES (PA)	REVENUE
Trade Waste Inspection Charge		\$0
Trade Waste Usage Charge	\$3.33 x 36,774* kls	\$26,941
Residential Usage Charge	\$469 x 1,002 assessments	\$469,938
Commercial & Non Rateable Usage Charge	\$2.10 x 111,765* kls	\$145,518
Access Charge - 20mm	\$376 x 1,247 assessments	\$468,872
Access Charge - 25mm	\$584 x 64 assessments	\$37,376
Access Charge - 32mm	\$956 x 6 assessments	\$5,736
Access Charge - 40mm	\$1,495 x 7 assessments	\$10,465
Access Charge - 50mm	\$2,326 x 4 assessments	\$9,304
Access Charge - 80mm	\$5,898 x 1 assessment	\$5,898
Access Charge -100mm	\$9,213 x 3 assessments	\$27,639
TOTAL REVENUE ESTIMATE		\$1,207,687

* Based on the estimated water consumption.

Utilising the proposed charging structure will realise estimated income of \$1,207,687 being an increase of \$81,726 from the 2019/20 rating year structure.

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

As presented

Delivery Program Actions

3.2.2.3 Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

RECOMMENDATION

That Council adopt the proposed charging structure for 2020/21 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan.

N J Alchin
Director Corporate Services

STORMWATER CHARGES 2020/21

SUMMARY

To present a proposed structure for 2020/21 for the Stormwater Management Service Charge.

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The commencement of the Local Government Amendment (Stormwater) Act 2005 on 13 April 2006 enabled Council to make or levy an annual charge for stormwater management services for urban land categorised as residential or business for which the service is available.

Council however cannot make or levy an annual charge for stormwater management services on vacant land, crown land or crown land held under lease for private purposes granted under the Housing Act 2001 or the Aboriginal Housing Act 1998.

Income raised from the implementation of this charge can be spent on capital projects and recurrent expenditure relating to new or additional stormwater management services to eligible land.

It is proposed that the charge remain at the \$25 per assessment limit set by the Local Government Amendment (Stormwater) Act 2005. The proposed structure for stormwater management service charge for 2020/21 is:

Category	Assess	Charge	Revenue
Residential - Gilgandra	916	\$25 / assessment	\$22,900
Business - Gilgandra	149	\$25 / assessment	\$3,725
			\$26,625

Using the proposed structure will realise an estimated income of \$26,625 for 2020/21.

Policy Implications

Nil

Budget Implications

As presented

Delivery Program Actions

3.2.2.3 Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

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HELD ON: 21 APRIL 2020

RECOMMENDATION

That Council adopt the proposed charging structure for 2020/21 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan 2020/21.

N J Alchin
Director Corporate Services

WASTE MANAGEMENT CHARGES FOR 2020/21

SUMMARY

To determine a charging structure for Council's Waste Services for the 2020/21 rating year.

.....

Council is required to set the charges for domestic waste so as not to exceed the reasonable cost of providing such services. As the domestic waste service and other services are of identical nature, all waste charges can be determined on the same principles.

Council also levies a rural waste charge on all rating assessments that are outside the Gilgandra town boundary. The charge has been calculated to recover costs associated with the maintenance of the former rural waste facilities.

The closure of the rural waste facilities does not eliminate all costs associated with them. The estimated costs for 2020/21 will increase by CPI and this is reflected in the charge.

Domestic Waste Services

It is proposed to continue with a Domestic Waste Services charging structure for the Tooraweenah and Armatree village and the Gilgandra township as in previous years. It is proposed that the charges for Tooraweenah, Armatree and Gilgandra will increase by 3.50% compared to the 2019/20 year. All charges raised will not exceed the reasonable cost of providing such services. This will raise an estimated \$491,673 for the 2020/21 year.

Other Waste Services

It is proposed to continue with an Other Waste Services charging structure for the Tooraweenah and Armatree village and the Gilgandra township as in previous years. It is proposed that the charges for Tooraweenah, Armatree and Gilgandra will increase by 3.50% compared to the 2019/20 year. All charges raised will not exceed the reasonable cost of providing such services. This will raise an estimated \$121,156 for the 2020/21 year.

Rural Waste Charges

It is proposed to increase the rural waste charge by \$1, to \$22 per assessment. All charges raised will not exceed the cost of maintaining the closed rural waste facilities. This will raise an estimated \$22,902 for the 2020/21 year.

2019/20 STRUCTURE

Charge	Assessments	Amount	Totals
Domestic Waste - Residence Charge	982	\$426	\$418,332
Domestic Waste – Village Residence	77	\$393	\$30,261
Domestic Waste - No Residence Charge	60	\$59	\$3,540
Domestic Waste – Village No Residence	34	\$57	\$1,938
Domestic Waste - 2 Flats Charge	8	\$535	\$4,280
Domestic Waste - 3 Flats Charge	4	\$781	\$3,124
Domestic Waste - 4 Flats Charge	5	\$1,018	\$5,090
Domestic Waste - 5 Flats Charge	3	\$1,281	\$3,843
Domestic Waste - 8 Flats Charge	1	\$2,025	\$2,025
Domestic Waste - 10 Flats Charge	1	\$2,510	\$2,510
<i>Total Domestic Waste Income</i>			\$474,943
Commercial Waste Non Business	42	\$61	\$2,562
Commercial Waste CBD	46	\$686	\$31,556
Commercial Waste Other	77	\$570	\$43,890
Commercial Waste Villages	11	\$570	\$6,270
Non Rateable 1 Service	18	\$472	\$8,496
Non Rateable 2 to 5 Services	3	\$1,405	\$4,215
Non Rateable 6 to 10 Services	1	\$2,747	\$2,747
Non Rateable Over 10 Services	1	\$18,003	\$18,003
<i>Total Other Waste Income</i>			\$117,739
Rural Waste Charge	1,033	\$21	\$21,693
<i>Total Rural Waste Income</i>			\$21,693
TOTAL 2019/20			\$614,375

2020/21 STRUCTURE

Charge	Assessments	Amount	Totals
Domestic Waste - Residence Charge	982	\$441	\$433,062
Domestic Waste – Village Residence	77	\$407	\$31,339
Domestic Waste - No Residence Charge	60	\$61	\$3,660
Domestic Waste – Village No Residence	34	\$59	\$2,006
Domestic Waste - 2 Flats Charge	8	\$554	\$4,432
Domestic Waste - 3 Flats Charge	4	\$808	\$3,232
Domestic Waste - 4 Flats Charge	5	\$1,054	\$5,270
Domestic Waste - 5 Flats Charge	3	\$1,326	\$3,978
Domestic Waste - 8 Flats Charge	1	\$2,096	\$2,096
Domestic Waste - 10 Flats Charge	1	\$2,598	\$2,598
<i>Total Domestic Waste Income</i>			\$491,673
Commercial Waste Non Business	42	\$63	\$2,646
Commercial Waste CBD	45	\$710	\$31,950
Commercial Waste Other	77	\$590	\$45,430
Commercial Waste Villages	11	\$590	\$6,490
Non Rateable 1 Service	18	\$489	\$8,802
Non Rateable 2 to 5 Services	3	\$1,454	\$4,362
Non Rateable 6 to 10 Services	1	\$2,843	\$2,843
Non Rateable Over 10 Services	1	\$18,633	\$18,633
<i>Total Other Waste Income</i>			\$121,156
Rural Waste Charge	1,041	\$22	\$22,902
<i>Total Rural Waste Income</i>			\$22,902
TOTAL 2020/21			\$635,731

As stated earlier, Council must not charge for waste services beyond “reasonable cost”. The following tables indicate the income and expenditure for the service. Table 1 is for the 2019/20 financial year as a comparison and Table 2 is for the 2020/21 financial year:

TABLE 1 (2019/20):

EXPENDITURE:

% of Gilgandra Waste costs applicable to service	Total Waste Estimate	% Applicable To Services	\$ Applicable To Services
Admin Expenses - Gilgandra	\$44,361.00	100.00%	\$44,361
Contractor Charges	\$130,000.00	100.00%	\$130,000
Gilgandra Waste Facility Costs	\$395,019.00	80.00%	\$316,015
Gilgandra Waste Reserve	\$40,000.00	80.00%	\$32,000
Kerbside Recycling Costs	\$71,869.00	100.00%	\$71,869
Rural Waste Operating Costs	\$20,600.00	100.00%	\$20,600
Rural Waste Reserve	\$1,093.00	100.00%	\$1,093
	\$702,942.00		\$615,938.20

	Domestic Waste 80.00%	Other Waste 20.00%	Rural Waste 0.00%
Admin Expenses - Gilgandra	\$35,488.80	\$8,872.20	\$0.00
Contractor Charges	\$104,000.00	\$26,000.00	\$0.00
Gilgandra Waste Facility Costs	\$252,812.16	\$63,203.04	\$0.00
Gilgandra Waste Reserve	\$25,600.00	\$6,400.00	\$0.00
Kerbside Recycling Costs	\$57,495.20	\$14,373.80	\$0.00
Rural Waste Operating Costs	\$0.00	\$0.00	\$20,600.00
Rural Waste Reserve	\$0.00	\$0.00	\$1,093.00
TOTAL EXPENDITURE 2019/20	\$475,396.16	\$118,849.04	\$21,693.00

INCOME:

<u>Domestic Waste Income</u>	Qty	Charge	Totals
Residence Charge	982	\$426.00	\$418,332.00
Village Residence Charge	77	\$393.00	\$30,261.00
No Residence Charge	60	\$59.00	\$3,540.00
Village No Residence Charge	34	\$57.00	\$1,938.00
2 Flats Charge	8	\$535.00	\$4,280.00
3 Flats Charge	4	\$781.00	\$3,124.00
4 Flats Charge	5	\$1,018.00	\$5,090.00
5 Flats Charge	3	\$1,281.00	\$3,843.00
8 Flats Charge	1	\$2,025.00	\$2,025.00
10 Flats Charge	1	\$2,510.00	\$2,510.00
Total Domestic Waste Income			\$474,943.00
<u>Other Waste Income</u>			
Commercial Non Business	42	\$61.00	\$2,562.00
Commercial CBD	46	\$686.00	\$31,556.00
Commercial Other	77	\$570.00	\$43,890.00
Village Commercial	11	\$570.00	\$6,270.00
Non Rateable 1 Service	18	\$472.00	\$8,496.00
Non Rateable 2 to 5 Services	3	\$1,405.00	\$4,215.00
Non Rateable 6 to 10 Services	1	\$2,747.00	\$2,747.00
Non Rateable Over 10 Services	1	\$18,003.00	\$18,003.00
Total Other Waste Income			\$117,739.00
<u>Rural Waste Income</u>			
Rural Waste Charge	1,033	\$21.00	\$21,693.00
Total Rural Waste Income			\$21,693.00
TOTAL WASTE INCOME 2019/20			\$614,375.00

RESULT 2019/20:

<u>Domestic Waste</u>		
Income	\$474,943.00	
Expenditure	\$475,396.16	
Surplus / (Deficit)	(\$453.16)	* To comply with the Act, the forecast must be a deficit.
<u>Other Waste</u>		
Income	\$117,739.00	
Expenditure	\$118,849.04	
Surplus / (Deficit)	(\$1,110.04)	
<u>Rural Waste</u>		
Income	\$21,693.00	
Expenditure	\$21,693.00	
Surplus / (Deficit)	\$0.00	

Should any figures that have been used in this calculation that have been extracted from the proposed estimates be altered by Council, then this calculation will have to be re-done.

TABLE 2 (2020/21):

EXPENDITURE:

	Total Waste Estimate	% Applicable To Services	\$ Applicable To Services
% of Gilgandra Waste costs applicable to service			
Admin Expenses - Gilgandra	\$43,563.00	100.00%	\$43,563
Contractor Charges	\$133,900.00	100.00%	\$133,900
Gilgandra Waste Facility Costs	\$411,373.00	80.00%	\$329,098
Gilgandra Waste Reserve	\$40,000.00	80.00%	\$32,000
Kerbside Recycling Costs	\$76,246.00	100.00%	\$76,246
Rural Waste Operating Costs	\$21,220.00	100.00%	\$21,220
Rural Waste Reserve	\$1,682.00	100.00%	\$1,682
	\$727,984.00		\$637,709.40

	Domestic Waste 80.00%	Other Waste 20.00%	Rural Waste 0.00%
Admin Expenses - Gilgandra	\$34,850.40	\$8,712.60	\$0.00
Contractor Charges	\$107,120.00	\$26,780.00	\$0.00
Gilgandra Waste Facility Costs	\$263,278.72	\$65,819.68	\$0.00
Gilgandra Waste Reserve	\$25,600.00	\$6,400.00	\$0.00
Kerbside Recycling Costs	\$60,996.80	\$15,249.20	\$0.00
Rural Waste Operating Costs	\$0.00	\$0.00	\$21,220.00
Rural Waste Reserve	\$0.00	\$0.00	\$1,682.00
TOTAL EXPENDITURE 2020/21	\$491,845.92	\$122,961.48	\$22,902.00

INCOME:

	Qty	Charge	Totals
Domestic Waste Income			
Residence Charge	982	\$441.00	\$433,062.00
Village Residence Charge	77	\$407.00	\$31,339.00
No Residence Charge	60	\$61.00	\$3,660.00
Village No Residence Charge	34	\$59.00	\$2,006.00
2 Flats Charge	8	\$554.00	\$4,432.00
3 Flats Charge	4	\$808.00	\$3,232.00
4 Flats Charge	5	\$1,054.00	\$5,270.00
5 Flats Charge	3	\$1,326.00	\$3,978.00
8 Flats Charge	1	\$2,096.00	\$2,096.00
10 Flats Charge	1	\$2,598.00	\$2,598.00
Total Domestic Waste Income			\$491,673.00
Other Waste Income			
Commercial Non Business	42	\$63.00	\$2,646.00
Commercial CBD	45	\$710.00	\$31,950.00
Commercial Other	77	\$590.00	\$45,430.00
Village Commercial	11	\$590.00	\$6,490.00
Non Rateable 1 Service	18	\$489.00	\$8,802.00
Non Rateable 2 to 5 Services	3	\$1,454.00	\$4,362.00
Non Rateable 6 to 10 Services	1	\$2,843.00	\$2,843.00
Non Rateable Over 10 Services	1	\$18,633.00	\$18,633.00
Total Other Waste Income			\$121,156.00
Rural Waste Income			
Rural Waste Charge	1,041	\$22.00	\$22,902.00
Total Rural Waste Income			\$22,902.00
TOTAL WASTE INCOME 2020/21			\$635,731.00

RESULT 2020/21:

Domestic Waste	
Income	\$491,673.00
Expenditure	\$491,845.92
Surplus / (Deficit)	(\$172.92)
Other Waste	
Income	\$121,156.00
Expenditure	\$122,961.48
Surplus / (Deficit)	(\$1,805.48)
Rural Waste	
Income	\$22,902.00
Expenditure	\$22,902.00
Surplus / (Deficit)	\$0.00

* To comply with the Act, the forecast must be a deficit.

Should any figures that have been used in this calculation that have been extracted from the proposed estimates be altered by Council, then this calculation will have to be re-done.

Where relevant, the above figures are directly related to the figures in the 2020/21 estimates. Therefore, if Council should reduce any of the related costs in the estimates, the savings should then be reflected in the charges to ratepayers.

Alternatively, should Council wish to increase any of the related charges (such as amounts transferring to reserves), the increased costs should then be reflected in increased charges to ratepayers.

Section 504 (3) of the act clearly states that "income obtained from domestic waste management must be calculated so as not to exceed the reasonable cost to the council of providing those services."

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	As presented
<u>Delivery Program Actions</u>	4.2.2.3 Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

RECOMMENDATION

1. That Council adopt the proposed charges as set out in the above report in the Statement of Revenue Policy to be included in Council's Draft Operational Plan for 2020/21.
2. That Council's Revenue Policy includes relevant information stating that the Recycling Service is funded by the Domestic Waste Management Service Charge.

N J Alchin
Director Corporate Services

DROUGHT COMMUNITIES PROGRAMME – COMMUNITY APPLICATIONS

SUMMARY

To present the community applications received through the consultation process regarding the Federal Government’s Drought Communities Programme and determine those projects for which Council will submit applications.

.....

At its December 2019 meeting, Council was advised that it had been allocated further funding of up to \$1m under the Drought Communities Programme Extension.

The intended outcomes of the program are to:

- increase employment in regions by providing work for locals and/or farmers and farm labourers/staff/contractors whose employment opportunities have been affected by drought
- improve levels of economic activity in regions
- increase productivity in regions
- enable better retention of businesses, services and facilities.

Council flagged in its February workshop and Council meeting a number of projects to be included in this round of the DCP being:

- Kerb & guttering \$55k
- Footpaths \$50k
- Tooraweenah Showground Amenities \$125k
(contribution to Regional Agriculture Shows grant, not yet announced)
- Gilgandra Speedway Amenities \$45k
- Armatree Black Dog Ride \$10k

There were also a number of Council identified projects, which may include:

- Tooraweenah Dump Point \$30k
- Heartland Church – lighting \$10k
- The GIL events & activities BBRF \$50k
- Signage (electronic) SCCF \$30k
- Private business signage \$20k
- Fitness centre/gym equipment \$50k
- Ernie Knight Oval \$25k
- Adverse Event Plan *(required under this funding to attach with final report)* \$50k

Community groups and organisations were invited to submit infrastructure projects, events, activities or initiatives deemed eligible under the Drought Communities Programme guidelines.

Submissions closed Friday, 28 February at midnight. There were 24 submissions received, totalling \$1.605m competing for inclusion in Council's grant application.

It should be noted that Council's total application is for up to \$1m, less \$285,000 previously allocated as detailed above, leaving \$715,000 to be considered.

A summary has been included below and details of the applications and their budgets have been included as attachments.

The funding is subject to grant applications with a minimum of \$25,000 per application and can include multiple unrelated activities up to a total of \$1m per Council.

Each project must meet at least one of the following project requirements:

- expected to lead to the employment of locals
- expected to contribute to the economic activity of communities/regions
- expected to lead to the retention of businesses, services and facilities

All grants are required to be completed by 31 December 2020.

Council previously determined criteria to use to assist in the decision making process, this criteria is as follows:

- Local business engagement and level of local employment 60%
- Community support and benefit of the project 25%
- Realistic timeframes and milestones 10%
- Level of co-contribution *(not required, may include in-kind)* 5%

A detailed assessment against these criteria for each of the projects has been carried out to assist Council in its discussions at the workshop to be held prior to the Council meeting which is also included in the attachment.

Organisation	Project Title	Project Cost (ex GST)
Gilgandra Music festival Committee	Queen 'We Will Rock You'	\$62,773
Tooraweenah PA&H Association Incorporated	Infrastructure & Upgrades	\$263,275
Curban Hall Committee	Curban Community BBQ	\$24,555
Tooraweenah Lions Club	Community BBQ upgrade	\$14,510
Gilgandra Mens Shed	We're With You Tour'	\$4,545
Tooraweenah War Memorial Hall Committee	Air conditioning the Hall	\$36,000
Gilgandra Jockey Club	Workshop development	\$34,000
Armatree Progress Assoc.	War Memorial Precinct upgrade	\$72,727
Gilgandra Tractor & Machinery	Equipment & Catering Trailer	\$13,636
Gilgandra Showground	Construction of new stables	\$78,447
Gilgandra Rural Museum	Landscaping	\$30,000
Gilgandra LALC	Infrastructure for 'The Pines'	\$236,000
Gilgandra CWA	Highway Signage	\$1,305
Tooraweenah P&C	Community Ag Garden & Bike Track	\$58,436
WAR FM	Upgrade of Tie-Line	\$10,080
Bearbong Recreation Reserve Trust	Bearbong Hall upgrade	\$244,866
Gilgandra CWA	Essential updating of wiring and fittings	\$9,544
Gilgandra High School	Basketball courts & COLA	\$225,155
Gilgandra Pony Club	Multipurpose Riding Yard & surface	\$46,471
Gular Rugby Club	40 year reunion	\$11,863
Little A's	Construction of Triple Jump	\$23,355
Gil ALIVE	Community development & Resilience - Theatre	\$24,399
Gilgandra High School	Matilda' the Musical	\$4,545
St. Ambrose Anglican Church Parish	Demolition & Reconstruction of Chapel Arch	\$75,000
TOTAL*		\$1,605,487

<u>Principal Activity</u>	Sense of Place, Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	1.2.1.1 Assist village community committees to maintain their public facilities. 1.2.1.3 Support community organised events, festivals and celebrations. 4.2.3.2 Apply for grants that assist Council to achieve identified projects. 4.2.3.3 Assist community groups to apply for grants. 4.2.3.4 Provide information to Council and the community regarding grant funding opportunities.

RECOMMENDATION:

1. That Council determine the projects to be included in its applications to the Federal Government under the Drought Communities Programme.
2. That Council acknowledge community groups for their submissions and provide feedback as appropriate.

N J Alchin
Director Corporate Services

SHIRE SIGNAGE PROJECT

SUMMARY

To determine Council direction and desired outcomes for the Shire Signage Project, including presenting the expected community consultation plan and timeframes for the project.

.....

Council has a budget allocation of \$250k for the Shire Signage project, including funding under the Stronger Country Community Fund Round 2 of \$100,000. And \$75,000 for electronic noticeboards under SCCF R3

The project comprises:

- 6 x Gilgandra Shire entry signs to replace the existing timber routed signs
- 2 x Super site Gilgandra Region signs on Northern and Southern Newell Highway approaches on existing Ooh Media billboards
- 8 x Tourist messaging signs – to replace out of date promotional signage
- 2 x New town entry feature signs to be located on the Southern and Northern entrances of Gilgandra township in Apex Park and adjacent to dog pound subject to RMS approval
- 5 x Village entry signs, smaller versions of the town entry feature signs, to replace the timber routed entry signs at Tooraweenah, Armatree and Curban

This project follows the refresh of Council's brand and the development of a community brand (Gilgandra Region). This project is one aspect of the action plan to implement this new branding.

Elements of this action plan includes items such as:

- Refresh of Council documentation and stationary
- Updated flyers and marketing
- New uniforms for staff
- Updated look of website
- New email signatures and regularly changing banners
- Prospectus documents
- Vehicle signage across Council's fleet

Council will recall the key themes identified during workshops to develop our Gilgandra Cultural Precinct Strategic Plan being:

- Gilgandra's farming and natural landscape
 - Aboriginal heritage
 - Military history
-

These themes form the basis of community consultation for the town entry signage for Council and community input.

A draft community survey has been created for discussion at the Council workshop, scheduled to be held prior to the meeting. The survey will assist in determining our direction and desired outcomes, including preferences such as:

- Overall style with examples of others similar (country/rustic; modern/clean; mix colour & country)
- Colour palettes with examples (earthy tones; bright tones; all region)
- Priority of elements or features to be included (wheat, sheep, aboriginal, soldier, etc)
- Inclusion of messages / wording (welcome to, Wiradjuri welcome, logos etc)
- Ranking of outcomes/objectives
- Ideas or suggestions

The survey can be found here: <https://www.surveymonkey.com/r/QXBKN2H>

The community consultation survey in relation to the new town entry signs will be undertaken while approvals are in process with relevant authorities.

Key stakeholder groups will be targeted in relation to tourist messaging signs with Council's new branding and will include:

- Tooraweenah Management Committee
- Armatree Progress Association
- Curban Community Hall Committee
- Economic Development Committee
- Accommodation and tourism providers

New professional images will be sought for this signage project, with a focus on a balance of portraying our people and place with a tourism focus. To obtain these images, a joint project with the Destination Country and Outback Warrumbungle cluster, including Warrumbungle, Coonamble and Gilgandra Shire Council's is in progress. It should be noted that Destination NSW is providing our cluster with \$5,000 towards this project.

The following is an indicative timeframe for the signage project.

Town & Village Entry:

Design concepts	April 2020
Planning approvals	April – August 2020
Community consultation	May 2020
Council approval	June 2020
Quotation	July - August 2020
Construction and installation	August - November 2020

2 x Super Site signs:

Photography	April – May 2020
Design	May 2020
Installation	June - July 2020

Shire Entry + Messaging signs:

Inspection & Audit Report	April - May 2020
Key messages (with relevant groups)	June – July 2020
Quotation	August 2020
Design	August – October 2020
Construction	November – December 2020
Printing and Installation	December 2020

In addition to Council's signage project it has been identified that there is an opportunity to work with local businesses to upgrade existing roadside advertising signage. Council will be asked to consider seed funding towards this project with its 2020/21 budget deliberations.

This project will provide local businesses with added support and assistance through this process in terms of the messaging and style.

<u>Principal Activity</u>	Sense of Place, Community Engagement, Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	1.2.1.1 Assist village community committees to maintain their public facilities. 2.1.1.1 Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered. 5.1.1.2 Continue to foster and promote the importance of the purchase of goods and services locally. 5.2.2.2 Reinvigorate Gilgandra with a fresh promotional campaign. 5.2.3.2 Promote Gilgandra as a great place to live.

RECOMMENDATION:

1. That Council review the content of the proposed community survey and subject to amendments proceed to community consultation on the proposed new town entry signage.
2. That Council note the timeframe for the completion of the overall signage project.

N J Alchin
Director Corporate Services

SERVICE DELIVERY RESPONSE FOR COVID 19 (CORONA VIRUS)

SUMMARY

To inform council of the measures undertaken in response to delivery of community services in response to COVID 19.

.....

All of Council's community services have implemented significant changes to delivery in response to COVID 19. This includes implementing formal pandemic level responses which are designed to protect our staff and our clients. These additional activities will have an impact on the budget for these services in this financial year and future years.

Council is monitoring information and announcements made by state and Australian governments regarding additional resourcing for community services. We anticipate that there will be opportunities for council to recoup some or all of the additional cost of the response to COVID 19

Managing the impacts of COVID-19

Significant change to community services delivery approach has been implemented in the last month:

- Cooee lodge and Jack Towney Hostel have been closed to non-essential visitors. Residents within Cooee Lodge have been cohorted into 3 groups to minimise the potential for infection.
- Carlginda is now operating with a small number of workers on a daily basis to ensure that practices minimise the risk of infection.
- Orana Living has cohorted residents into individual houses and restricted access to visitors.
- We have expanded the community care service to create GLADIS - Gilgandra Living and Delivering Innovative Services – which brings together our redeployed council staff from services that have been closed including the Cooee Heritage Centre and the gym as well as the combined volunteer workforce to ensure we can continue to provide essential meals and transport services. GLADIS will also extend our current services to provide a telephone tree support calls, using our volunteers to keep in contact with older people in our community. This initiative keeps us in contact with our volunteers and ensures that those who may be isolated in our community have regular contact.

Council is monitoring information and announcements by government regarding opportunities for additional resources and funding to meet the costs that are being incurred as a direct result of our response to COVID 19. This includes in kind donations and assistance such as additional quantities of hand sanitiser as well as additional grant funding.

<u>Principal Activity</u>	Respected Leadership, Inclusive Community
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	The impacts to the budget are not know. Whilst there are funding streams available, a full assessment of the potential revenue and increased costs has not been undertaken at this stage
<u>Delivery Program Actions</u>	4.1.1.1 Support Councillors in their role by providing information regularly and training as required

RECOMMENDATION

That the actions to date in response to COVID 19 be noted.

Jo Manion
Director Community Services

LIFTING OF WATER RESTRICTIONS

SUMMARY

To recommend that Council lift Level 1 water restrictions and resume normal service delivery of water supply.

.....

Council implemented Level 1 water restrictions on 1 November 2019 due to worsening drought conditions and the limited ability of Council's water supply infrastructure to cope with the increased demand.

Since the middle of January 2020, the Gilgandra LGA has received consistent rainfall that has resulted in several flushes of the Castlereagh River. This coupled with milder seasonal conditions has resulted in reduced consumer demand. As Council's water supply infrastructure now has sufficient capacity, it would seem prudent to remove the water restrictions previously placed on the community.

It is therefore recommended that Council lift water restrictions and resume normal service delivery.

<u>Principal Activity</u>	Asset management and service delivery
<u>Policy Implications</u>	Nil. Water restrictions consistent with OWUA regional guidelines.
<u>Budget Implications</u>	Nil.
<u>Delivery Program Actions</u>	6.1.2.4 Provide a potable town water supply for Gilgandra that meets Australian Drinking Water standards.

RECOMMENDATION

That Council remove Level 1 water restrictions and resume normal service delivery commencing 1 May 2020.

Daryl Colwell
Director Infrastructure

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

.....

Consultative Committee

17 March 2020

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.1.2.1

Conduct the business of Council in an open and transparent manner

4.1.2.3

Develop, implement and continually monitor a good governance plan

CONSULTATIVE COMMITTEE

17 March 2020

PRESENT

Mr G McAnally-Elwin, Indoor Staff Representative (Chair)
Mr D Colwell, Management Representative
Mr C Marchant, USU Outdoor Staff Representative
Ms K Fisher, Indoor Staff Representative
Mr L Mathieson, Management Representative
Mrs A Wieland, USU Carlinda Staff Representative
Mr N Alchin, Management Representative

Proceedings of the meeting commenced at 9.42am

IN ATTENDANCE

Mrs M Welsh, HR Manager

APOLOGIES

Mr J Ritchie, USU Outdoor Staff Representative
Mr M McLaughlin, USU Staff Representative
Mr D Neeves, General Manager

ABSENT

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 1/20	K Fisher/D Colwell
That the Minutes of the meeting held 3 December 2019 be confirmed as a true and correct record.	

BUSINESS ARISING

Nil

REPORTS

ITEMS FOR NOTATION

SUMMARY

To provide the Committee with information on the following issues.

RECRUITMENT

COMMITTEE'S RECOMMENDATION – 2/20	K Fisher/C Marchant
That the information presented be noted.	

TRAINING REPORT

COMMITTEE'S RECOMMENDATION – 3/20	K Fisher/C Marchant
That the report be noted.	

GENERAL BUSINESS

Staff Newsletter

It was agreed that the HR Manager would prepare a news item for the Staff Newsletter detailing the function of the Consultative Committee.

NEXT MEETING

The next Committee meeting will take place 2 June 2020.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.51AM.

G McAnally-Elwin
Chairman

RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 APRIL 2020

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of March 2020.
2. Certificate of Bank Reconciliation - Month of March 2020.
3. Details of investments as at 31 March 2020 (Local Government Financial Management Regulation No. 19).

CASH BOOK BALANCE AS AT	29-Feb-20	\$3,607,431.84
Plus: Receipts		\$3,762,805.34
Less: Payments		<u>\$2,635,603.81</u>
CASH BOOK BALANCE AS AT	31-Mar-20	<u><u>\$4,734,633.37</u></u>

STATEMENT BALANCE AS AT	29-Feb-20	\$3,761,177.70
Plus: Receipts		\$3,776,188.80
Less: Payments		<u>\$2,523,938.37</u>
STATEMENT BALANCE AS AT	31-Mar-20	<u><u>\$5,013,428.13</u></u>

Plus: Unpresented Receipts		\$644.04
Less: Unpresented Payments		<u>\$279,438.80</u>
RECONCILED BALANCE AS AT	31-Mar-20	<u><u>\$4,734,633.37</u></u>

Cashbook balance as at 31 March 2020:	\$4,734,633.37
Investments held as at 31 March 2020:	<u>\$24,045,203.15</u>
Total Cash & Investments Held as at 31 March 2020:	<u><u>\$28,779,836.52</u></u>

The bank balances in each of the funds as at 31 March 2020 are:

General Fund	\$12,060,894.19
Water Fund	\$2,528,367.92
Sewer Fund	\$1,470,089.76
Orana Living	\$4,922,217.09
Carlginda Enterprises	\$394,966.13
Cooee Villa Units	\$1,409,738.67
Cooee Lodge	\$4,842,853.00
Jack Towney Hostel	\$760,806.15
Trust Fund	\$389,903.61

Balance as per Total Cash & Investments Held: \$28,779,836.52

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 365 days @	1.70%	Due on 11-Dec-20	With AMP Bank
(b)	\$1,000,000.00	For 365 days @	1.45%	Due on 10-Mar-21	With AMP Bank
(c)	\$500,000.00	For 182 days @	1.80%	Due on 08-May-20	With AMP Bank
(d)	\$1,500,000.00	For 189 days @	1.90%	Due on 05-Jun-20	With AMP Bank
(e)	\$1,000,000.00	For 365 days @	1.70%	Due on 27-Jan-21	With AMP Bank
(f)	\$1,000,000.00	For 182 days @	1.80%	Due on 13-Aug-20	With AMP Bank
(i)	\$500,000.00	For 184 days @	1.20%	Due on 03-Sep-20	With Bendigo
(j)	\$1,000,000.00	For 183 days @	1.50%	Due on 06-Jun-20	With Bendigo
(k)	\$1,500,000.00	For 213 days @	1.55%	Due on 04-Aug-20	With Bendigo
(l)	\$500,000.00	For 183 days @	1.55%	Due on 04-Apr-20	With Bendigo
(m)	\$500,000.00	For 183 days @	1.45%	Due on 11-Apr-20	With Bendigo
(n)	\$1,000,000.00	For 122 days @	1.65%	Due on 17-Jul-20	With Macquarie
(o)	\$2,000,000.00	For 91 Days @	1.60%	Due on 15-Apr-20	With Macquarie
(p)	\$1,000,000.00	For 122 Days @	1.60%	Due on 17-Apr-20	With Macquarie
(r)	\$500,000.00	For 182 days @	1.55%	Due on 06-May-20	With IMB
(s)	\$1,000,000.00	For 182 days @	1.40%	Due on 25-Sep-20	With IMB
(t)	\$1,000,000.00	For 182 days @	1.55%	Due on 20-May-20	With ME Bank
(u)	\$1,500,000.00	For 365 days @	1.50%	Due on 15-Dec-20	With ME Bank
(v)	\$500,000.00	For 182 days @	1.55%	Due on 27-Jul-20	With NAB
(w)	\$2,000,000.00	For 120 days @	1.40%	Due on 30-Jun-20	With NAB
(x)	\$1,000,000.00	For 120 days @	1.58%	Due on 27-May-20	With NAB
(z)	\$1,000,000.00	For 182 days @	1.60%	Due on 20-Jul-20	With NAB
(1)	\$500,000.00	For 152 Days @	1.60%	Due on 06-Apr-20	With NAB
(2)	\$1,045,203.15		0.41%	At Call	With TCorp
Total Investments:					\$24,045,203.15

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>September 2017</u>		
264/17	Mudfords Road	Still awaiting response from the Minister.
<u>March 2018</u>		
55/18	Flora Reserve	Local service clubs, community organisations and interested individuals to be canvassed for their willingness to provide assistance following creation of a plan of management for the site.
<u>June 2018</u>		
126/18 248/18	Rising Sun Structure	Project with CSU students (cost estimate/design) Report to future meeting
<u>February 2019</u>		
7/19	Possible land exchange	Offer made – awaiting response from interested party
16/19	Ecotourism/Geotourism Accommodation project	To be further considered as time permits
<u>September 2019</u>		
178/19	Gilgandra Industrial Estate	Report to future meeting
<u>November 2019</u>		
246/19	Tooraweenah CWA – Telstra Tower	Details of the NSW Governments Digital Connectivity programs has not been forthcoming, report to future meeting

251/19 Aerodrome Grant opportunities for fencing
being explored.

December 2019

263/19 Electric Vehicle Fast Charging Station Progressing

February 2020

18/20 Local Strategic Planning Statement Report to May meeting

March 2020

36/20 New Town Entry Signage Report to this meeting

38/20 Local Heritage Advisor Report to May meeting

DEVELOPMENT APPLICATIONS

The following development applications were approved during March 2020:

DA Number	Received	Applicants Name	Application Description of Work	Property Address	Decision	Development Value
2019/306	12/08/2019	IOR Petroleum	Service Station/Liquid fuel	1-5 Hargraves Lane	Approved	400,000
				Total applications approved for March		\$400,000
				Total applications approved in 2020		\$571,500

Applications under assessment

- DA2020/333 - Subdivision Colin Kilby
- DA2020/334 – Jack Towney Hostel, extensions/On hold
- DA2020/335 - Freight Transport Facility

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 APRIL 2020

**Planning Developments - Mean & Median Report Processing Times
for the Month of MARCH**

MARCH 2020

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2019/306	219	210	9	157	150	7

Summary Statistics	
No of Applications	1
Total Actual Days	219.00
Mean Actual Days	219.00
Mean Stopped Days	210.00
Mean Total Days	9.00
Mean Work Days	157.00
Mean Work Stop Days	150.00
Mean Total Work Days	7.00
Median Actual Days	219.00

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 APRIL 2020

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

1. **ORANA JOINT ORGANISATION**

Minutes of the meeting held on 27 March 2020 and extraordinary meeting held on 7 April 2020.

RECOMMENDATION

That receipt of the Category B correspondence be noted.

David Neeves
General Manager