

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 20 September 2022 at 4.00pm.**

Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
 - Ordinary meeting held on 16 August 2022

9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Staff Leave (a)
- Procedural Motion to re-open meeting to Press and Public

10. Reports



David Neeves
General Manager

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Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

MAYORAL MINUTE - 16/22
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities for the past month.

.....

17/8/22	Alliance of Western Councils meeting regarding biodiversity offset scheme (Videoconference)
19/8/22	Meeting with the Hon Tanya Plibersek, MP, Dubbo
21/8/22	Meeting regarding Gilgandra medical, Gilgandra
22/8/22	Central West Regional Weeds meeting, Dubbo
23/8/22	Traffic Committee meeting
26/8/22	Meeting regarding Gilgandra Medical, Gilgandra
19/8/22	Castlereagh Macquarie County Council meeting, Coonamble
1/9/22	Meeting with Shadow Minister for Planning and Public Spaces, Paul Scully, MP (Videoconference)
7/9/22	Inland Rail councillor briefing
8/9/22	Council workshop
9/9/22	Meeting with Western NSW and Far West NSW councils (Videoconference)
12/9/22	Tony McGrane Memorial Scholarship dinner, Dubbo
13/9/22	Newell Highway Taskforce meeting, Parkes
13/9/22	Gilgandra Lifestyles Advisory Board meeting
16/8/22	Council meeting

Principal Activity

Lead

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.2.1.1

Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 SEPTEMBER 2022

RECOMMENDATION

That the report be noted.

D Batten
Mayor

MAYORAL MINUTE - 17/22
PASSING OF QUEEN ELIZABETH II

SUMMARY

To acknowledge the passing of Queen Elizabeth II.

.....

The death of Queen Elizabeth II on 8 September 2022 resonates with us all. Her majesty had been a constant in our lives for over 70 years. We shall miss her grace, her dignity, her strength, her courage and her selflessness.

Elizabeth II reigned throughout what has proven to be the greatest changes, both politically and technically, known to mankind.

Our Queen has passed as she lived, with dignity and respect.

God Save the King.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.2.1.1 Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders

RECOMMENDATION

That Council, on behalf of the Gilgandra Community, offers its sincerest condolences to his Majesty, King Charles III on the passing of her Majesty Queen Elizabeth II and, in doing, acknowledge a life of selfless dedication to the peoples of the Commonwealth.

D Batten
Mayor

DISCLOSURE OF INTEREST RETURNS

SUMMARY

To table disclosure of interest returns from Councillors and designated staff for the period 1 July 2021 to 30 June 2022.

.....

Section 449 of the Local Government Act requires Councillors and designated persons holding that position at 30 June in any year to complete and lodge a pecuniary interest return by 30 September in that year and for new Councillors/ Staff to lodge a return within three months of holding office.

The General Manager is required (under Section 450 A(2)) to table the register containing these returns by 30 September each year.

The register containing these returns will be tabled at the meeting for Council's information.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Implications</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council policy

RECOMMENDATION

That Council note the tabling of disclosure of interest returns for Councillors and designated persons for the period ending 30 June 2022.

David Neeves
General Manager

ICAC RESPONSE

SUMMARY

To advise of a response from the Independent Commission Against Corruption (ICAC).

.....

In June of this year, whilst considering responses from the community regarding the community strategic plan, Council noted a submission whereby Mr Jim and Mrs Wendy Earsman made an allegation that Council was corrupt.

Council considered this matter and below is an extra from the June minutes.

Proceedings in Brief

Consideration was given to a submission stating that Council is corrupt. Considering the seriousness of allegation, it was suggested the email be referred to ICAC for investigation.

<i>RESOLVED 123/22</i>	<i>Cr Mockler/Cr Freeth</i>
<i>That Council refer the submission suggesting Council is corrupt to ICAC for investigation.</i>	

Subsequently the email was referred to ICAC and recently Council received the following response:

I refer to your report of 7 July 2022, pursuant to section 11 of the ICAC Act, and the attached submission Council received from Mr Jim and Ms Wendy Earsman concerning Council's draft planning documents - Community Strategic Plan, Delivery Program and Operation Plan and Long Term Financial Plan. The Commission has now examined the information provided.

While Mr and Ms Earsman may hold concerns relating to Council's draft planning documents, the information currently before the Commission does not indicate a reasonable likelihood that Council and/or any Council officials might have engaged in corrupt conduct. As such, the Commission will not be investigating this matter.

Although we are not taking any investigative action, thank you for bringing this matter to the Commission's attention.

You will see from the ICAC response that the matter has been finalised and no evidence was provided to support Mr & Mrs Earsman's assertions that Council is corrupt.

Mr & Mrs Earsman will be formally notified in writing of the ICAC findings.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 SEPTEMBER 2022

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council policy

RECOMMENDATION

That the report be noted

David Neeves
General Manager

OUTDOOR STAFF PICNIC

SUMMARY

To advise of a request from the Outdoor Staff Picnic Committee to hold the annual picnic on Friday, 30 September 2022

.....

The following letter has been received from the Outdoor Staff Picnic Committee:

“The Outdoor Staff Picnic Committee requests permission to hold their annual picnic day on Friday, 30 September 2022. The venue for the picnic will be the Gilgandra Sporting Club and, in line with previous years, we ask that Council donate \$200 towards to cost of the picnic.

An invitation is extended to the Mayor and Councillors to attend the picnic and we ask that those attending advise Council’s customer service staff to assist with catering.

Thank you for your support and generosity in previous years.”

Council should, in line with previous years, also confirm a general shutdown on Friday, 30 September 2022 for Council’s Picnic Day.

As the Picnic Day will be held at a licensed venue, any Covid safe plans as implemented by the venue will apply.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	It has been Council’s custom in the past to close on picnic day and to assist with a donation of \$200 towards the outdoor staff picnic
<u>Budget Implications</u>	Usually funded from Council’s Contributions and Donations budget
<u>Delivery Program Actions</u>	4.1.2.5 Implement recommendations of the Business Service Review in relation to ICT people and Culture

RECOMMENDATION

1. That Friday, 30 September 2022 be approved as Council’s picnic day and Council declare a general shutdown.
2. That Council make a donation of \$200 towards the picnic to be funded from the Contributions and Donations allocation.

David Neeves
General Manager

INVESTMENTS POLICY REVIEW

SUMMARY

To amend Council's Investments Policy to bring it into line with lending conditions imposed by the NSW Treasury Corporation (TCorp).

.....

Council has borrowings with TCorp to the value of \$6,003,825 and further borrowings with NAB of \$615,655 for a total of \$6,619,480. The total average interest rate of these borrowings is 3.21% with the average of the TCorp loans being 2.44% and the average of the NAB loans being 5.06%.

It has been advantageous to Council to borrow funds from TCorp instead of financial institutions like NAB. A condition that has been imposed by TCorp to the successful loan application is to adhere to their investment framework.

Council's current investment guidelines within the Investments Policy are as follows:

- Only authorised investments are to be used
- At least 50% of Council's total investment portfolio is to be lodged with institutions that have an S&P credit rating of A or better
- No more than 35% of Council's total investment portfolio is to be lodged with institutions that have an S&P credit rating of BBB
- No more than 15% of Council's total investment portfolio is to be lodged with institutions that do not have a credit rating with S&P and are considered to be unrated
- No more than 30% of Council's total investment portfolio is to be invested with the Bendigo Bank and no more than 20% of Council's total investment portfolio is to be invested with any other financial institution
- The above percentages are rounded to the nearest \$500,000
- When placing an investment, at least three quotes must be obtained from applicable institutions according to the category of the portfolio where the investment is to be placed
- The investment is to be lodged with the institution offering the highest rate of return taking into account Council's Local Purchasing Policy is applicable
- All investments are to be lodged for period no greater than 1 year or for no longer than the period over which the underlying liability could reasonably be expected to arise, whichever is the lesser

The investment guidelines set by TCorp are as follows:

- Only authorised investments are to be used
- Portfolio limits are:
 - TCorp: 100%
 - AAA: 100%
 - AA: 100%
 - A: 100%
 - A-: 40%
 - BBB: 35%
 - BBB- and below: 0%
- Institution limits are:
 - TCorp: 100%
 - AAA: 100%
 - AA: 100%
 - A: 30%
 - A-: 20%
 - BBB+: 10%
 - BBB: 5%
 - BBB- and below: 0%
- Maximum investment terms:
 - T/Corp: n/a
 - AAA: n/a
 - AA: 5 years
 - A: 3 years
 - BBB+: 3 years
 - BBB: 12 months
 - BBB- and below: n/a

Council's current placement of investments adheres to the TCorp guidelines and is as follows:

AA rated NAB:	52.10% maximum term of 12 months
A rated Suncorp	8.55% maximum term of 8 months
A rated Macquarie Bank:	17.11% maximum term of 12 months
BBB+ rated Bendigo Bank	8.55% maximum of 12 months
BBB+ rated Bank of Queensland:	10.26% maximum term of 12 months
BBB rated AMP Bank:	3.42% maximum term of 12 months

There is a small breach of the TCorp guidelines with the Bank of Queensland portion being 10.26% when the limit for a BBB+ institution is 10%. Breaches of this nature will occur from time to time depending on investment maturity dates and levels of investment. It will be adjusted at the first opportunity.

A copy of the draft Investment Policy, adapted to meet TCorp guidelines, is included as an attachment.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 SEPTEMBER 2022

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Implications</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council policy

RECOMMENDATION

That the review of Council's Investment Policy to meet TCorp guidelines be noted and the draft policy, as attached, be adopted.

N J Alchin
Director Growth & Liveability

STRONGER COUNTRY COMMUNITIES FUND ROUND 5

SUMMARY

To confirm projects for inclusion in Council’s Stronger Country Communities Fund (SCCF) Rounds 5 application for funding.

.....

The objective of the Stronger Country Communities Fund is to boost the wellbeing of communities in regional areas by providing new or upgraded social and sporting infrastructure or community programs that have strong local support.

Eligible projects under Round 5 include:

- construction of new, or upgrades to existing, local community infrastructure
- construction of new, or upgrades to existing, local sporting infrastructure
- capital works related to street beautification and other public places that promote the health, happiness and wellbeing of the community
- delivering programs that benefit the local community and provide public benefit
- infrastructure to assist the delivery of general community programs
- infrastructure or community projects or programs which improve and promote accessibility and inclusion

Gilgandra Shire Council’s allocation under Round 5 of the SCCF totals \$1,272,058 in two parts:

- Council projects \$874,540
- Community projects \$397,518

Following on from the announcement of Round 5 funding, an initial workshop with Council was held on 16 August 2022 to discuss potential projects aligned with Council’s Long Term Strategic Plans with the following put forward:

Town and Region Beautification <ul style="list-style-type: none">• River Beautification• Main Street Works• Miller Street Activation• Greening Strategy• Pedestrian Crossing• Windmill Walk extension	Facilities and Sporting <ul style="list-style-type: none">• McGrane Oval• Armatree Playground• Basketball seating – Youth Club• Flora Reserve Events <ul style="list-style-type: none">• A Night Under The Gums• A Christmas Wonderland
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Feedback was then sought from local community groups and the wider community in relation to projects put forward by Council, and seeking nomination of potential community based projects.

The following is a summary of the 42 community responses to Council's projects:

35 agree with Town and Region Beautification - 83%

31 agree with Sporting and Facilities - 73%

32 agree with Events - 76%

17 comments regarding suggested GSC projects, some concerns sporting, maintenance

General ideas put forward included:

- Basketball courts
- Roads and footpaths
- Shade in parks
- Something at Ernie Knight Oval
- Murals and tourist attraction
- More public artwork
- Extension of the Windmill Walk around town
- Playground at the visitors centre
- Hunter Park access - carpark upgrades or pathways
- Festoon lighting on Miller Street
- Outdoor exercise equipment
- Water refilling stations
- Public artwork
- Shaded seating behind shops in CBD
- Signage and art along river

The following community groups put forward projects for consideration:

- Gilgandra Golf Club - Play equipment, soft fall, fenced area - \$20,000
- Community garden (detailed description), \$25,000
- Silo art (Armatree + general comments), \$60,000 (note Graincorp's response)
- Gil Community Op Shop - Signage, fixtures and fittings and outdoor signage. - \$10,000
- St Ambrose Church (detailed description) \$250,000
- RSL Sub-branch - eternal flame on refurbished Cooee March Memorial Archway – \$5000 (Council staff estimate)
- Arthur Butler Aviation Museum Incorporated – two amenities stalls - \$20,000

However, the intent of the program has altered in Round 5, with each single project by single location must be a minimum of \$100k, where previous years' projects were able to be grouped by themes. Unfortunately, this advice rules out the bulk of the community projects.

Council subsequently considered community feedback and the proposed Council and Community projects at a Workshop on 9 September and finalised the following list of projects for inclusion. A ranking in priority order is required for the application and this has been included for confirmation.

Council Projects			Community Projects		
\$874,540			\$397,518		
Miller/Main Street Beautification	Pedestrian crossing (beautification to tie in two plazas)	\$300,000	Tooraweenah Showground	Amenities	\$297,518
	Main Street works (paving of the riverside, pedestrian crossing to Windmill Walk on river side - textured CCTV)		St Ambrose Church	Renovations	\$100,000
Events	A Night Under the Gums - two years	\$120,000			
Public Art	Windmill Walk	\$100,000			
	Soldier settlers' story				
McGrane Oval	Accessibility pathway	\$255,000			
	Seating				
	Irrigation				
	Awning				
	Sealing of car park				
	Commentator's box				
River Beautification	GCP-CBD seating, art, landscaping (removal)	\$99,540			
		\$874,540			\$397,518

Principal Activity

Lead

Policy Implications

Nil

Budget Implications

\$874,540 additional income

Delivery Program Actions

4.2.1.1 Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders

4.3.4.1 Actively pursue external funding opportunities for strategically aligned community and Council projects

RECOMMENDATION

That Council confirm the projects applied for under SCCF Round 5 as listed in this report and endorse the priority rankings determined.

N J Alchin
Director Growth and Liveability

REQUEST TO CONSTRUCT SYNTHETIC CRICKET PITCH AT ERNIE KNIGHT OVAL

SUMMARY

To submit to Council for a determination a request by Gilgandra and District Junior Cricket to construct a synthetic pitch at Ernie Knight Oval

.....

Gilgandra & District Junior Cricket have written requesting Council construct a new synthetic cricket pitch at Ernie Knight Oval. For many years there has been debate with the former Sports Council and more recently the Sports User Group about the future use of Ernie Knight Oval and what facilities are needed.

In recent years, since Junior Cricket has expanded into the Dubbo and District Junior Competition, Ernie Knight Oval has been well utilised by junior cricket hosting teams from Dubbo and Narromine. The turf pitch has reached its end of life. The Parks and Gardens team has indicated that the turf pitch, should it remain, would need to undergo significant refurbishment due to the unevenness and depth of the root matter. This has prompted discussion within the cricket fraternity as to whether the turf pitch should be replaced with a synthetic grass pitch. This was reported to Council within the minutes of the Sports user group meeting minutes at the August meeting. Both Senior and Junior Cricket have provided written support to change the turf pitch to a synthetic pitch. Junior Cricket have indicated that Ernie Knight in its current condition is not playable for children as there is not even or true bounce and in the absence of the second ground would need to play their home games at either Eumungerie or Dubbo. This should be avoided if possible noting the activation of our community as a result of attracting sporting teams to Gilgandra

Please refer to the request by Gilgandra District and Junior Cricket. Junior Cricket is well supported by the community with 82 participants across all forms of junior cricket in the 21/22 season.

Council's financial records indicate that the Ernie Knight turf pitch preparation and maintenance costs Council on average \$4,207 pa.

Actual cost per year:

21/22: \$4,019.63	20/21: \$4,174.79	19/20: \$1,558.62
18/19: \$5,401.47	17/18: \$5,696.21	

In preparation for this report, staff prepared and sought quotations for the construction of a new synthetic cricket pitch and three quotations were received.

The total costs of the construction of the synthetic pitch and to make good is estimated at \$22,000. Junior Cricket and Senior Cricket has pledged \$500 each as a contribution towards the project plus are willing to provide in-kind support.

Cricket NSW's Infrastructure Lead has indicated that funding for \$9000 funding through Cricket Australia's Infrastructure Fund is available to help fund this project. Therefore Council's contribution will be \$12,000. The construction of a synthetic pitch would eliminate turf pitch maintenance costs by \$4000pa, thus the payback period for Council is three years.

Noting the payback period, the financial contribution from both Senior and Junior Cricket, Cricket Australia and the tight timeframes in which to meet the approaching cricket season, it is recommended that Council authorise the works and provide an additional budget allocation of \$12,000.

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$12,000
<u>Delivery Program Actions</u>	2.1.1.4 Collaborate with user groups of sports grounds to ensure their operational requirements are met

RECOMMENDATION

That Council support the request by Gilgandra Junior Cricket and allocated an additional budget of \$12,000 for the construction of a new synthetic cricket pitch.

N J Alchin
Director Growth and Liveability

LOCAL ROADS HIERARCHY PLAN REVIEW

SUMMARY

To present the final review of the Local Roads Hierarchy Plan (Version 4) for adoption.

.....

The Local Roads Hierarchy Plan (LRHP) for Gilgandra Shire was last reviewed in 2015. The Council resolved to review of the LHRP at its April 2022 Ordinary Meeting with a draft workshopped with Councillors to revise the guiding principles and ensure that each road was objectively assessed against those principles. The Draft LRHP was then placed on public exhibition for 28 days until 31 May 2022 with comment invited from the community. Advertising was via Council's website, Gilgandra Weekly, 2WAR FM, social media and copies were available from Council's administration offices.

There were four submissions received directly relating to the LRHP and two indirectly via the Community Strategic Plan submissions. Each of these submissions were provided to Councillors verbatim. A summary of these submissions and issues raised therein is provided below.

Mrs Jamee Wykes:

- Little or no part of the Plan defines how outcomes are achieved
- The Plan makes no mention if there is any plan or strategic vision to seal additional roads
- The Plan does not include or state any objectives of what the Council will be responsible for on how roads will be managed

Mrs Simone Fordham

- The Plan has lack of proper proposed maintenance for primary and secondary through roads – rural
- These roads need proper forming, grading and re-sheeting, not just spot gravelling
- Prioritisation should be given to unsealed and sealed bus routes
- Front line workers need to be able to travel these roads no matter what the weather conditions
- More money needs to be spent on the entire shire roads

Mrs Jessica Semmler

- Tooraweenah-Mendooran Road should be sealed
- Pointed out that Warrumbungle Shire Council is sealing their final section of the road
- Raised inaccessibility during wet weather
- Significant maintenance is required due to large rocks

Mrs Sandra Pagan

- Questioned whether ratepayer's feedback would be considered in the final Plan
- Have serious concerns regarding current condition of the road and lack of maintenance on the rural road network – particularly unsealed
- The Plan has no mention of actions, outcomes or how they will be achieved or measured
- There is no schedule for maintenance, gravel re-sheets, extensions or upgrades
- Questioned defining factors for condition ratings, inspections and what happens after inspections are performed
- Is there any consideration for when these roads reach the end of their useful life?
- Commented on minimal advertising as not everyone is on Facebook

Mr Michael Bowman

- Landholders are shopping out of Gilgandra because rates are spent badly and wasted as the Shire is not interested in rural roads (CSP submission)

Mr James Robinson

- Requesting that Council extend its maintenance regimen on Brown's Access an extra 1.5km to complete the entire road

The submissions were presented to a Councillor workshop with adjustments discussed. Some commentary around Council's re-sheeting strategy has been included together with the specific recommendations that were put forward in my April report. There was a slight error in that report where Beames Road was recommended to be re-classified as a Primary Through Road, which should have been as a Primary Non-Through Road. The final version of the LRHP has included this correction.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Update of Local Roads Hierarchy Plan
<u>Budget Implications</u>	Negligible, may reallocate resources in line with classifications.
<u>Delivery Program Actions</u>	1.1.1.1 - Deliver R2R program for local roads 1.1.1.2 - Deliver NDRRA program for local and/or regional roads 1.1.1.3 - Deliver Fixing Local Roads program 1.1.1.4 - Deliver Block Grant program for regional roads 1.1.1.5 - Deliver program funded by Additional Rural Roads Allocation

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 SEPTEMBER 2022

RECOMMENDATION

That the Local Roads Hierarchy Plan (Version 4), as presented, be adopted.

Daryl Colwell
Director Infrastructure

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

.....

Gilgandra Lifestyles' Advisory Board

13 September 2022

Principal Activity

Lead

Policy Implications

Nil

Budget Implications

Nil

Operational Plan Action

4.2.1.1

Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders*

GILGANDRA LIFESTYLES' ADVISORY BOARD

13 September 2022

PRESENT

Cr D Batten (Acting Chair)
Cr G Peart
Cr P Mann
Cr G Babbage
Cr A Bunter
Cr N Mudford
Mr B Bailey (Pride Living) – via videoconference
Ms K Ong (Pride Living) – via videoconference
Mr J Saunders (Pride Living) – via videoconference

IN ATTENDANCE

Mr D Neeves (General Manager)
Mrs D Dobson, (Director Aged Care & Disabilities)
Mr G Kirkman (Acting Manager Cooee Lodge Hostel)
Mr G McAnally-Elwin (Finance Manager)
Ms J Prout (Executive Assistant)
Ms K Larkin (Activation & Communications Manager)

Proceedings of the meeting commenced at 3.30pm
with the General Manager assuming the role of Chair.

(GO.ME.1)

ELECTION OF THE CHAIR

SUMMARY

To elect the Chair of the Committee.

Proceedings in Brief

Nominations were called for the position of Mayor and only one nomination, that of Cr Mann, was received.

The General Manager/Returning Officer declared Cr Mann duly elected to the position of Mayor for the ensuing two year term.

APOLOGIES

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 2/22	Cr Babbage/Cr Bunter
That the Minutes of the meeting held on 31 May 2022 be confirmed.	

BUSINESS ARISING

It was noted that the Director Aged Care and Disabilities, Mrs Donna Dobson will attend the National Aged Care Conference.

(GO.ME.1)

INTRODUCTION - DIRECTOR AGED CARE AND DISABILITIES

SUMMARY

To introduce to the board Mrs Donna Dobson.

COMMITTEE'S RECOMMENDATION 3/22	Cr Batten/Cr Babbage
That the report be noted.	

(GO.CO.1)

GILGANDRA LIFESTYLES' ADVISORY BOARD TERMS OF REFERENCE

SUMMARY

To submit the draft Gilgandra Lifestyles' Advisory Board terms of reference.

Proceedings in Brief

The Board discussed annual reporting, noting that the Terms of Reference are to be reviewed annually, determined not to make changes to the draft document at this stage.

COMMITTEE'S RECOMMENDATION 4/22	Cr Bunter/Cr Peart
That Gilgandra Lifestyles' Advisory Board terms of reference be adopted.	

(FM.FR.1)

ANNUAL FINANCIAL STATEMENTS YEAR ENDING 30 JUNE 2022

SUMMARY

To present the annual financial statements for the year ended 30 June 2022 prior to auditing for Cooee Lodge Hostel, Cooee Lodge Retirement Village (ILU's) and Jack Towney Hostel.

Proceedings in Brief

It was noted:

- that the financial statements are unaudited at this stage
- that in-house training would be arranged for advisory board members

COMMITTEE'S RECOMMENDATION 5/22	Cr Batten/Cr Peart
1. That the annual financial statements for the year ended 30 June 2022 be noted and a local workshop with the Finance Manager to work through line items on in the statements	

(FM.AC.1)

LIQUIDITY MANAGEMENT STRATEGY

SUMMARY

To present the draft Liquidity Management Strategy for adoption.

Proceedings in Brief

It was noted:

- that operational cash reserves and restricted reserves would be included in future financial reporting
- That there is a requirement for Aged Care operators to report to the Government annually of the use of funds for "permitted use"

COMMITTEE'S RECOMMENDATION 6/22	Cr Bunter/Cr Mudford
That the Liquidity Management Strategy, as presented, be adopted.	

(FM.FR.1)

YEAR TO DATE FINANCIAL STATEMENTS AS AT 31 AUGUST 2022

SUMMARY

To present the year to date (YTD) financial statements for Cooee Lodge Hostel, Cooee Lodge Retirement Village (ILU's) and Jack Towney Hostel.

COMMITTEE'S RECOMMENDATION 7/22	Cr Peart/Cr Mudford
That the report be noted.	

(FM.AC.1)

INDEPENDENT LIVING UNITS (ILU'S) REVIEW

SUMMARY

To present the final ILU review report for consideration.

COMMITTEE'S RECOMMENDATION 8/22	Cr Batten/Cr Peart
That the minimum entry age to the Cooee Lodge Retirement Village be amended to align with the Federal Governments guidelines, requiring at least one occupant is of an age to qualify for the aged pension (pensionable age).	

COMMITTEE'S RECOMMENDATION 9/22	Cr Batten/Cr Peart
<ol style="list-style-type: none">1. That the report and the changes to the Cooee Lodge Villa Unit reporting format be noted.2. That recommended changes to the Deferred Management Fee pricing Options be:<ul style="list-style-type: none">• 10% on entry• 4% for each of the next five years (or part thereof) on anniversary date.3. That the recommended changes to the Deferred Management Fee pricing Options apply from adoption by Council and be reviewed annually.	

Proceedings in Brief

COMMITTEE'S RECOMMENDATION 10/22	Cr Batten/Cr Peart
That a report be presented to a future meeting on how units are valued and the methodology in setting prices.	

(CM.CP.1)

PROFIT IMPROVEMENT ASSESSMENT REPORT

SUMMARY

To consider Pride Livings Profit Improvement Assessment Report

COMMITTEE'S RECOMMENDATION 11/22	Cr Bunter/Cr Batten
<ol style="list-style-type: none">1. That the Cooee Lodge admissions policy be reviewed and an initial screening process be implemented for acuity to bias admissions to people with higher care needs.2. That the provision of Home Care be further integrated so that people with lower acuity can be encouraged to take up home care services until their acuity dictates they need high levels of care that are best providing in a residential setting.3. That key staff be trained in the transition from ACFI to the AN-ACC program.	

Proceedings in Brief

It was noted:

- that new applicants would undergo an assessment to ensure their care needs can be met and that the applicant would be a good fit for the facility.
-

- that an accommodation and admissions policy would guide management and admissions staff when discussing payment options with prospective residents and would ensure pricing is responsive and reflects the inherent risk in fixing prices for the term of stay.

COMMITTEE'S RECOMMENDATION 12/22	Cr Batten/Cr Peart
<p>1. That an Accommodation and Admissions policy be established which sets the target supported ratio and that the actual ratio be actively monitored against this target and for the higher supplement to be applied as soon as possible.</p> <p>2. That the Accommodation policy cover:</p> <ul style="list-style-type: none">• minimum DAP• desired RAD/DAP/Supported mix• how room pricing is established relative to the Minimum DAP; and• comprehensive accommodation options package for potential residents.	

Proceedings in Brief

It was noted:

- The MPIR is set every quarter and should be reported to the Board
- The minimum RAD based on the current MPIR would be \$425,000 to guide the policy, noting that the current RAD equivalent of the daily accommodation supplement paid by the government for pensioners is approx. \$430,000.
- That a report and draft policy would be presented to the next meeting to determine the pricing structure

COMMITTEE'S RECOMMENDATION 13/22	Cr Bunter/Cr Babbage
<p>That, in line with the plan for continuous improvement, an independent review be undertaken of Council's key corporate frameworks and policies, including:</p> <ul style="list-style-type: none">• Risk management framework• Governance calendar• Corporate governance framework• Clinical governance framework and risk appetite• Board reporting dashboards• Delegation of authority• The efficacy of policies and procedures as they relate to the top ten non-compliances identified by the Aged Care Quality and Safety Commission in its March 2021 report• The efficacy of its reporting and incident management and incidence learning and response policies and procedures as they relate to SIRS and clinical indicators	

Proceedings in Brief

It was noted that the recommendation on page 69 of the Business Paper in relation to alternative methods to support the long-term sustainability of services would be considered at a later date.

(CM.CP.1)

GILGANDRA LIFESYTTLES BUSINESS IMPROVEMENT ACTION PLAN UPDATE

SUMMARY

To provide an update on the Gilgandra Lifestyle Business Improvement Action Plan.

COMMITTEE'S RECOMMENDATION 14/22	Cr Bunter/Cr Peart
That progress on Business Improvement be noted.	

(CS.SP.1)

SERVICE UPDATE – COOEE LODGE RETIREMENT VILLAGE

SUMMARY

To provide an update on activity within Cooee Lodge Hostel and Villas.

Proceedings in Brief

The Director Aged Care and Disabilities advised that preliminary discussions have been held on staffing options and possible use of telehealth with the Gilgandra MPS.

It was noted the future reporting would also include statistics on SIRS (Serious Incident Response Scheme) and benchmark quality indicators.

COMMITTEE'S RECOMMENDATION 15/22	Cr Bunter/Cr Mudford
That the report be noted.	

(CS.SP.1)

SERVICE UPDATE – JACK TOWNEY HOSTEL, HOME CARE PACKAGES AND SOCIAL SUPPORT

SUMMARY

To provide an update on activity within Jack Towney Hostel, Home Care Packages and Social Group.

COMMITTEE'S RECOMMENDATION 16/22	Cr Batten/Cr Babbage
That the report be noted.	

(CS.SP.1)

COMMUNITY CARE REPORT

SUMMARY

To present a service update for Community Care functions.

COMMITTEE'S RECOMMENDATION 17/22	Cr Peart/Cr Babbage
That the report be noted.	

(GS.PG.1)

GRANT FUNDING

SUMMARY

To provide an update on the Higher Accommodation Supplement and the Business Improvement Fund Applications.

COMMITTEE'S RECOMMENDATION 18/22	Cr Babbage/Cr Mudford
That the report be noted.	

(CM.CP.1)

NSW FAIR TRADING COMPLIANCE AUDIT

SUMMARY

To provide an update on the enforcement action by NSW Fair Trading.

COMMITTEE'S RECOMMENDATION 19/22	Cr Peart/Cr Mudford
That the report be noted.	

(CS.RP.1)

NSW AGED CARE RELATED COUNCIL FOCUS GROUP

SUMMARY

To provide an update on the development of an aged care related council focus group.

Proceedings in Brief

It was noted the meeting proposed with the Minister for Rural Health had been postponed until next Wednesday.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 SEPTEMBER 2022

COMMITTEE'S RECOMMENDATION 20/22	Cr Batten/Cr Bunter
That the report be noted.	

(GO.ME.1)

MEETING SCHEDULE

SUMMARY

To confirm the meeting schedule for the Gilgandra Lifestyles' Advisory Board.

COMMITTEE'S RECOMMENDATION 21/22	Cr Batten/Cr Babbage
That the meeting schedule be confirmed as the first Tuesday of every three months (February, May, August and November), commencing at 3.30pm.	

Proceedings in Brief

It was noted that 1 November 2022 was Melbourne Cup Day and that the meeting would rescheduled until 8 November 2022.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.15 PM.

Cr P Mann
Chair

RECOMMENDATION

That the above listed Committee minutes be adopted.

David Neeves
General Manager

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

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<u>Interagency</u>	25 August 2022
<u>Traffic Committee</u>	24 August 2022

<u>Principal Activity</u>	Lead
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<u>Policy Implications</u>	Nil
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<u>Budget Implications</u>	Nil
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<u>Operational Plan Actions</u>	4.2.1.1 Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders*
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MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 SEPTEMBER 2022

INTERAGENCY

25 August 2022

PRESENT

Royal Flying Doctor Service - Ursula Ryan (Chair)
Transport for NSW - Jayne Hutton
GSC Community Care - Emma Meyers
GSC Cooee Lodge – Donna Brand
D.A.N.S. In Home Care – Dorothy Lennon
W.A.C.H.S. A.N.F.P.P. First Time Mothers Prog. – Grace Everingham
Gilgandra Preschool – Kristy Hyndes and Joanne Buckland
GSC Youth / Fitness & Homelessness – Monica Mudford
Wellways HASI – Patricia Henry
GSC Homelessness & Housing Support – Tracey Stevenson
GSC Youth Services – Nunka Pearce
Mission Australia – Chloe Anderson and Leanne Frost
Gilgandra Shire Library - Liz McCutcheon
Service NSW – Tamara Francis
Gilgandra High School – Megan Townsend
St. Vincent de Paul – Paul Dolan
Barnardos – Lisa Fahey

IN ATTENDANCE

Nil

Proceedings of the meeting commenced at 12.03pm with one minute's silence in remembrance of Sheila Johnson, CEO of Gilgandra Local Aboriginal Lands Council and long-term member of Gilgandra Interagency.

APOLOGIES

Gilgandra Shire Council (Mayor) - Doug Batten
Royal Flying Doctor Service - Gavin Drake, Karen Manning, Kellyann Johnson
Interrelate – Michelle Katen
Social Futures (Stand By) – Amanda Smart
Salvation Army (Moneycare) – Kelly Salisbury
Marathon Health (Commonwealth Psychosocial Support) – Ewen Jones
Mission Australia – Victoria Maxwell
Transport for NSW – Belinda Maxwell
Housing Plus (Domestic Violence Court Advocacy) – Tearne Ryan
Lifestyle Solutions – Samantha Daly

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 1/22	P Dolan / E McCutcheon
That the proceedings of the previous Interagency meeting held on 26 May 2022 be confirmed.	

BUSINESS ARISING

Nil

SERVICE UPDATES

Service NSW

Tamara Francis spoke about the Savings Finder outreach, which Service NSW hope to offer on a monthly basis in Gilgandra. People would be able to get help to apply for rebates and vouchers, by booking a free phone or face-to-face appointment. Tamara provided copies of the "Over 70 ways you can save" booklet and the Business Concierge leaflet. Service NSW's Business Concierge service assists business to access support, apply for grants and financial assistance, understand government regulations and to create an online Business Profile. The Business Concierge is available by phone too. (13 77 88) Tamara's contact details- Tamara.Francis@service.nsw.gov.au.

Mission Australia

Chloe Anderson (Early Childhood Early Intervention) and Leanne Frost spoke about the NDIS Early Childhood Partner program which supports children aged 0-7 years who have a developmental delay or disability, and their carers, by providing supports or helping to put together information to help work out if a child is eligible to apply for the NDIS. Regarding NDIS, Leanne noted that there is now new wording due to an amendment to the Act, around "reassessments/ variations" instead of program reviews. Leanne noted that this doesn't refer to internal reviews of NDIS decisions, which are still possible. Disability advocates can intervene to support people wishing to appeal decisions.

Leanne also spoke about two Mission Australia programs for Youth. The Homeless Youth Assistance Program (HYAP) provides case management with young people between 12 and 15 who are homeless or at risk of homelessness. Youth on Track provides early intervention for juvenile offenders between 10 and 17 years.

St Vincent de Paul

Paul Dolan spoke about the large number of new clients that the St Vincent de Paul Conference have received lately, and that they are receiving many quite serious referrals. Gilgandra Conference is still supporting Coonamble, Coonabarabran and Baradine. Volunteers (Conference and Shop) are getting older and fewer, and the area of need is getting greater. The Interagency discussed this and suggested that members of the interagency might be able to help, by volunteering or by encouraging young people to volunteer in the shop.

Gilgandra Preschool

Kristy Hynde and Jo Buckland noted that Gilgandra Preschool enrolments had opened for 2023. Transition to school sessions will begin soon. Preschool students have been visiting the Library. The Preschool has purchased land near town for their highly successful Bush Preschool program. The Bush Preschool curriculum enables children to learn in nature and reconnect to land. Children take nothing on to the land and take nothing off. Bush Preschool is currently held twice a week, with 2 different groups, and numbers are capped. Having the new land close to town will enable more Bush Preschool sessions; the goal is to have all children in the last year before school participate in Bush Preschool. Gilgandra Preschool have found that children's language and communication skills improve immensely through play in Bush Preschool.

Barnardos

Lisa Fairey spoke about the Reconnect Program, which Lisa runs, working for 2 days per week from the Gilgandra High School Wellbeing Hub. This is a community based early intervention program for young people aged 12 to 18 years who are at risk of homelessness or are homeless, and their families. Lisa also spoke about the Brighter Futures program, and the Children and Parenting Support program and the playgroups they offer. There are spots available in these programs. Playgroup is now running at Gilgandra, Gulargambone and Bearbung.

Wellington Aboriginal Corporation Health Service

Grace Everingham from WACHS spoke about their Australian Nurse Family Partnership Program (ANFPP), which operates in Dubbo, Wellington, Narromine and Gilgandra. Grace noted that they haven't had intake from Gilgandra for a while, so Gilgandra is at risk of losing the program; hence the need to promote it through the Interagency. The program supports first-time mums of babies identifying as Aboriginal or Torres Strait Islander, or such mums who haven't had an opportunity to parent their babies before. Mums can self-refer or be referred to ANFPP prior to 26 weeks of pregnancy (sometimes this can be extended if circumstances require it). A nurse or midwife and an Aboriginal Family Partnership Worker will support the mum from antenatal care through until the child reaches 2 years of age, through visits at home, in the park, or wherever the mum is comfortable. Having the two years of support leads to better outcomes for mum and bub.

Gilgandra High School

Megan Townsend spoke about the Student Support she provides at Gilgandra High School, supporting students' mental health and wellbeing, and working alongside Barnardos and Mission Australia.

Gilgandra Youth Services

Nunka Pearce spoke about the youth support and targeted early intervention they offer to youth. Breakfast Club continues to go well, with numbers attending in the high 30's. In September, the Walkabout Barber, Brian Dowd will be coming, offering trauma counselling and haircuts, aimed at suicide prevention. Gilgandra Youth Services also recently won an award for their Youth Week program, at the Local Government awards. On Friday nights, GYS have been collaborating with local police to spend time with youth playing football in Hunter Park.

Cooee Lodge

Donna Brand, Clinical Care Co-ordinator, noted that they have 5 available beds at present (none in the dementia care wing). School students may soon come to do gardening with the residents. Cooee Lodge recently received a NIKI pump for subcutaneous infusions in palliative care. Residents enjoyed the Melbourne Cup visit to the Lodge.

Transport for NSW

Jayne Hutty spoke about her role providing community and safety support for the region (Central Precinct). There are programs for a range of road users: young road users (car seat installation) and older road users (Stepping On), learner driver workshops (free, online, commencing November). Also Transport Access Regional Partnership (TARP) grants, which work in partnership with community transport to help a group travel to do something interesting- targeted at transport disadvantaged groups in rural and regional areas. These grants could apply to many groups; for example, indigenous, elderly, youth, migrants or veterans. Grants can apply to group travel to the Koori Knockout. For more information, contact Jayne Hutty jayne.hutty@transport.nsw.gov.au.

Gilgandra Youth and Fitness/ Homelessness Support

The GYS Fitness Centre has new equipment and weights, and have recently recruited a Recreation Officer to work at the pool and gym. There has also been a new intake of Junior Lifeguards, and a shade sail will be installed over the paddle pool. The bathrooms at the pool and gym are to be renovated.

Monica Mudford spoke about the work GYS does contracting to Mission Australia for Homelessness Support. Monica introduced Tracey Stevenson, who replaced Greg Winter in the role of Homelessness Support. Tracey noted they case manage those at risk of housing loss, and that people can be referred to her for help, or can self-refer.

Dubbo Area Nursing Service (DANS)

Dorothy Lennon spoke about DANS In Home Care, which has been operating for 25 years and services Gilgandra, Narromine, Wellington, Dubbo and Orange, and is locally owned. They have 60+ care workers, and can work under Home Care Packages, DVA and for private clients, but not Commonwealth Home Support Programme. They have home care staff from Eumungerie and Gilgandra, and also contract local gardeners in Gilgandra.

Gilgandra Community Care

Emma Meyers spoke about the programs offered, including Meals On Wheels, Social Support and Community Transport. They work under the Commonwealth Home Support Programme (CHSP) and the Community Transport Program.

For transport services, people can contact them directly, and the CHSP is accessed by referral through My Aged Care. The service is supported by volunteers, for Meals On Wheels and much of the transport services.

Wellways

Trish Henry spoke about the mental health support provided by Wellways for people aged 16+ in Gilgandra, Coonamble and Dubbo. Trish works with people at risk of losing housing, homeless people, people with a mental health diagnosis and those not diagnosed. Trish is able to arrange appointments with psychiatrists and to work with other agencies to help people find a home. Trish also spoke about the new "Women's Circle" she has helped to start in Gilgandra- a safe place for women to come together and share anything, with a focus on mindfulness and meditation.

Gilgandra Shire Library

Liz spoke about upcoming programs at the library including author visits, book club and writers group, after-school programs for kids, Tech Savvy Seniors, and literacy programs such as Storytime and the new Baby Rhymetime sessions. Also spoke about the Dolly Parton Imagination Library, which has been funded for 5 years by the State Government in Gilgandra LGA. Babies born from 1 January 2022 can register to receive one free book per month in the mail. Enrolment forms are being completed by Gilgandra MPS Community and Family Health Nurses, and registered by the Library. The construction on the new GIL Library Hub is well under way, and the new building will incorporate community meeting space and rooms.

Royal Flying Doctor Service

Ursula Ryan spoke about the RFDS outreach to Gilgandra. There are currently 2 Drug and Alcohol Clinicians visiting Gilgandra 1 day per week (Thursdays)- still working out of the former Brenshaw Medical Centre at this stage. RFDs also provides mental health services.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 SEPTEMBER 2022

Ursula also spoke about International Overdose Awareness Day and the events for this in Dubbo, including guest speakers on the safe administration of medications for overdose. RFDS can provide information to our community about take-home Naloxone and safe administration, if we would like a guest speaker on this subject.

RFDS can also facilitate the Positive Lifestyle program or the Save-a-Mate Mental Health first aid course, which includes a CPR component. Ursula visits Gilgandra on Thursdays, and is able to assist clients.

Other services

Information was given on behalf of the following services:

- Marathon Health are delivering the Commonwealth Psychosocial Program until 30 June 2023. They can provide one-to-one coaching with a psychosocial recovery coach for people enduring mental illness, over the phone or face-to-face. Not a clinical service. Eligibility- severe and persistent mental illness, aged 16 years and over, not receiving similar program. For more information; phone 1300 402 585 or email psychosocialsupports@marathonhealth.com.au.
- StandBy Support After Suicide- supports anyone who has been bereaved or impacted by suicide including family, friends, witnesses, schools, workplaces, groups, first responders. Free face-to-face or telephone support. Also provide locally tailored community workshop. For 24/7 support, phone 1300 727 247. For admin enquiries, phone 0429 147 491.

NEXT MEETING

Thursday, 24 November 2022

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 1.30 PM.

U Ryan
Chair

INTERAGENCY

24 August 2022

PRESENT

Mr Daryl Colwell (Chairman & Council Representative)
Mr Richard Drooger (TfNSW Representative)
Sgt Nicholas Campbell (NSW Police)
Cr Doug Batten (Local Member's Representative)

IN ATTENDANCE

Amanda Langlands (Customer Service Officer)

Proceedings of the meeting commenced at 11am

APOLOGIES

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 15/22	Cr Batten/R Drooger
That the previous minutes be confirmed.	

BUSINESS ARISING

It was noted that the National Endurance Ride Event went ahead as planned.

COME HOME TO GILGANDRA FESTIVAL

SUMMARY

To progress the approval of a street parade during the Come Home to Gilgandra Festival to be held on 1 October 2022 in Gilgandra.

COMMITTEE'S RECOMMENDATION – 16/22	R Drooger/N Campbell
That the Come Home to Gilgandra Street Parade to be held in Gilgandra on 1 October 2022 be approved and classified as a Class 2 event under the "Guide to Traffic and Transport Management for Special Events Version 3.5" with the following conditions: 1) A Special Events Transport Management Plan (TMP), to be prepared in	

- accordance with the Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event;
- 2) Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;
 - 3) The organiser notifies emergency services of the event;
 - 4) Controlling noise as required by the Protection of the Environment Operations (Noise Control) Regulation 2000;
 - 5) Complying with any of Council's Law Enforcement Officer's reasonable directives;
 - 6) Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
 - 7) Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council and the NSW Police is indemnified against any possible action as the result of an event;
 - 8) The event convener is to consult with all affected businesses and residents adjacent to the proposed event, in writing, indicating any period during which their access may be affected;
 - 9) Advertise the proposed event in local newspaper with relevant information at least two weeks prior to the date;
 - 10) Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
 - 11) The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.

A CHRISTMAS WONDERLAND FESTIVAL

SUMMARY

To advise of the 'A Christmas Wonderland Festival' to be held in Gilgandra on 15 December 2022

COMMITTEE'S RECOMMENDATION - 17/22	R Drooger/Cr Batten
That the closure of Miller Street in Gilgandra between 5.00-9:30pm, Gilgandra be approved for A Christmas Wonderland Festival to be held on 15 December 2022.	

'TOUR DE WARRUMBUNGLES' CYCLING EVENT

SUMMARY

To advise of a letter received from the Rotary Club of Coonabarabran seeking permission to use Council roads for the 'Tour de Warrumbungles' Cycling Event to be held on 2 October 2022.

COMMITTEE'S RECOMMENDATION – 18/22	Cr Batten/R Drooger
<p>That the Tour de Warrumbungle's road cycling event to be held on John Renshaw Parkway on 2 October 2022 be approved and classified as a Class 2 event under the "Guide to Traffic and Transport Management for Special Events Version 3.5" with the following conditions:</p> <ol style="list-style-type: none">1. A Special Events Transport Management Plan (TMP), to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event;2. Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;3. The organiser notifies emergency services of the event;4. Complying with any of Council's Law Enforcement Officer's reasonable directives;5. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;6. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council and the NSW Police is indemnified against any possible action as the result of an event;7. The event convener is to consult with all affected businesses and residents adjacent to the proposed event, in writing, indicating any period during which their access may be affected;8. Advertise the proposed event in local newspaper with relevant information at least two weeks prior to the date;9. Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;10. The organiser is to have a debrief with Gilgandra and Warrumbungle Councils and Police with all traffic control documentation and controls tabled for review.	

MATTERS OUTSTANDING FROM PREVIOUS MEETINGS

SUMMARY

To advise the status of outstanding matters

COMMITTEE'S RECOMMENDATION – 19/22	Cr Batten/R Drooger
That progress with the matters outstanding from previous meetings be noted.	

GENERAL BUSINESS

Under the Gums

Daryl Colwell advised the committee that the 'Under the Gums' event will be held at the Cooe Heritage Centre on 18 March 2023 and that parking may be on the Newell Highway. Richard Drooger expressed the concern of people crossing the highway for the event. The committee decision is to wait on more information regarding parking arrangements.

Parking at Rohr's Home Timber & Hardware

Cr Batten asked about the implementation of the parking signage at the front of Rohr's. Daryl Colwell advised that they are working on installing signage however due to cables underground there are delays and council is waiting on resources to be available.

SCCF Round 5

Cr Batten made the committee aware of the SCCF Round 5 funding to be used for the beautification of the garden beds near the pedestrian crossing.

Line Marking Railway Street

Sgt Campbell expressed concern that the line marking on Railway Street is faded and need to be assessed. Daryl Colwell advised this will be added to the works roster.

NEXT MEETING

Wednesday, 23 November 2022 at 11.00am

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11:50AM

D Colwell
Chairman

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 SEPTEMBER 2022

RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 SEPTEMBER 2022

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Questions for Next Meeting

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of August 2022.
2. Certificate of Bank Reconciliation - Month of August 2022.
3. Details of investments as at 31 August 2022 (Local Government Financial Management Regulation No. 19).

CASH BOOK BALANCE AS AT	31-Jul-22	\$1,491,768.47
Plus: Receipts		\$6,031,328.18
Less: Payments		<u>\$3,243,795.79</u>
CASH BOOK BALANCE AS AT	31-Aug-22	<u><u>\$4,279,300.86</u></u>

STATEMENT BALANCE AS AT	31-Jul-22	\$1,483,546.71
Plus: Receipts		\$5,978,957.52
Less: Payments		<u>\$3,213,363.58</u>
STATEMENT BALANCE AS AT	31-Aug-22	<u><u>\$4,249,140.65</u></u>

Plus: Unpresented Receipts		\$30,356.11
Less: Unpresented Payments		<u>\$195.90</u>
RECONCILED BALANCE AS AT	31-Aug-22	<u><u>\$4,279,300.86</u></u>

Cashbook balance as at 31 August 2022:	\$4,279,300.86
Investments held as at 31 August 2022:	<u>\$25,000,000.00</u>
Total Cash & Investments Held as at 31 August 2022:	<u><u>\$29,279,300.86</u></u>

The bank balances in each of the funds as at 31 August 2022 are:

General Fund	\$11,938,660.09
Water Fund	\$3,187,758.41
Sewer Fund	\$2,199,554.17
Orana Living	\$4,368,716.57
Carlinda Enterprises	\$545,499.60
Cooee Villa Units	\$2,165,605.71
Cooee Lodge	\$3,360,501.00
Jack Towney Hostel	\$1,033,660.55
Trust Fund	\$479,344.76

Balance as per Total Cash & Investments Held: \$29,279,300.86

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 365 days @ 1.00	Due on 10-Mar-23	With AMP Bank
(b)	\$500,000.00	For 365 days @ 0.35%	Due on 04-Nov-22	With Bendigo
(c)	\$1,500,000.00	For 365 days @ 0.97%	Due on 04-Mar-23	With Bendigo
(d)	\$500,000.00	For 365 days @ 0.35%	Due on 03-Oct-22	With Bendigo
(e)	\$1,000,000.00	For 182 days @ 2.71%	Due on 13-Jan-23	With Macquarie
(f)	\$1,000,000.00	For 365 days @ 0.50%	Due on 13-Dec-22	With Macquarie
(g)	\$1,000,000.00	For 364 days @ 3.54%	Due on 25-Aug-23	With Macquarie
(h)	\$1,000,000.00	For 365 days @ 0.50%	Due on 28-Oct-22	With Macquarie
(i)	\$1,000,000.00	For 330 days @ 0.50%	Due on 08-Nov-22	With Macquarie
(j)	\$1,000,000.00	For 365 days @ 1.80%	Due on 14-Feb-23	With ME Bank
(k)	\$2,500,000.00	For 240 days @ 3.05%	Due on 09-Feb-23	With Suncorp
(l)	\$500,000.00	For 242 days @ 0.65%	Due on 17-Oct-22	With NAB
(m)	\$2,000,000.00	For 183 days @ 3.00%	Due on 28-Dec-22	With NAB
(n)	\$2,000,000.00	For 300 days @ 0.75%	Due on 22-Dec-22	With NAB
(o)	\$1,000,000.00	For 300 days @ 0.75%	Due on 19-Dec-22	With NAB
(p)	\$500,000.00	For 330 days @ 0.34%	Due on 01-Sep-22	With NAB
(q)	\$3,000,000.00	For 182 days @ 0.70%	Due on 12-Sep-22	With NAB
(r)	\$2,000,000.00	For 180 days @ 0.30%	Due on 15-Sep-22	With NAB
(s)	\$2,000,000.00	For 365 days @ 3.15%	Due on 01-Jun-23	With Bank of Qld
Total Investments: \$25,000,000.00				

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>September 2020</u>		
165/20	Gravel Pit Agreements	Liaison commenced
175/20	Graincorp Industrial Precinct	Working through pre-development issues
<u>July 2021</u>		
124/21	Industrial Land – Purchase Offer	Agreement in principal obtained
<u>February 2022</u>		
38/22	It's GREAT - grant fund program	Deferred
<u>April 2022</u>		
85/22	Community Garden Network	Liaison continuing
<u>May 2022</u>		
106/22	Gilgandra District Cricket Association	Council policy re 50% of fees charged to sporting groups being put into reserves be reviewed
<u>June 2022</u>		
115/22	Development application – Temporary Workforce Accommodation Facility	Consultant appointed to commence design
<u>July 2022</u>		
141/22	Compulsory Acquisition by Agreement of Road Reserves and Licence Agreement	Report to future meeting

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 SEPTEMBER 2022

August 2022

165/22	Sporting user groups meeting	Requests from Junior League and Netball to be subject to a reasonable contribution (up to 15%) towards projects identified.
167/22	Fixing Local Roads Round 4	Application submitted

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 SEPTEMBER 2022

PROGRESS ON “QUESTIONS FOR NEXT MEETING”

SUMMARY

To inform Council of appropriate action which has or will be taken in relation to Councillors “Questions for Next Meeting” outstanding from previous meetings.

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July 2022

Berida Innisfail/Leeches Creek
Intersection improvements

Report to October meeting

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

1. **THE HON. DUGALD SAUNDERS MP**

Advising that the NSW Government has recreated the Ministerial portfolio of Western NSW to recognise the importance of these communities and the unique challenges and opportunities they face.

The Western NSW area comprises:

Balranald	Central Darling	Narromine
Bogan	Cobar	Walgett
Bourke	Coonamble	Warren
Brewarrina	Gilgandra	Warrumbungle
Broken Hill	Hay	Wentworth
Carrathool	Lachlan	Unincorporated Area

2. **NEWELL HIGHWAY TASKFORCE MEETING**

Minutes of the meeting held on 13 September 2022.

RECOMMENDATION

That receipt of the Category B correspondence be noted.

David Neeves
General Manager