

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 20 October 2020 at 4.00pm.**

Agenda

- (1) Submission of Questions for Next Meeting
- (2) National Anthem
- (3) Prayer
- (4) Acknowledgement of Traditional Owners:
"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."

****RECORDING****

At this stage I would like to remind everyone present that this meeting is being recorded

- (5) Apologies
- (6) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

- (7) Confirmation of Minutes:
 - Ordinary meeting held on 21 September 2020 (circulated previously)

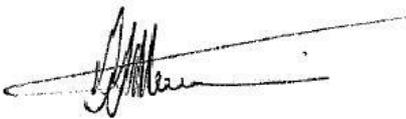
(8) Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Tender – Lucas Bridge (a)
 - Sale of land (c)
- Procedural Motion to re-open meeting to Press and Public

(9) Reports from Servants



David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

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WESTERN REGIONAL PLANNING PANEL

SUMMARY

To seek nominees for the Western Regional Planning Panel.

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Council has received advice that the membership period for Gilgandra Shire Council nominated members on the Western Regional Planning Panel has expired.

Current members are:

Cr Brian Mockler – Permanent member – **Expiry: 21/09/2019**

Cr Greg Peart – Permanent member – **Expiry: 21/09/2019**

The Planning Panels Operational Procedures set out that the Panels have two council members appointed by each council. At least one council member is required to have expertise in one or more of the following areas: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism.

Both Cr Mockler and Cr Peart have indicated they would be prepared to remain as Council's nominees.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	8.1.1.1 Maintain active relationship with Orana Regional Organisation of Councils
	7.1.1.1 Provide assessments of development and subdivision approvals in a timely manner

RECOMMENDATION

That Cr Mockler and Cr Peart be nominated as Council's representatives on the Western Regional Planning Panel.

David Neeves
General Manager

2020/21 CHRISTMAS CLOSE DOWN

SUMMARY

To seek endorsement for a close down of operations at Christmas 2020/21.

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Since 2011, Council has endorsed a two week shutdown over the Christmas period with all employees required to take seven days' leave. In 2015, Council modified the criteria to read:

“that where Christmas Day falls on a Monday, Tuesday or Wednesday, the last day be the Friday before Christmas excepting for essential services and services being provided under contract. If Christmas Day falls on a Thursday or Friday, the last day of work be 24 December.”

In line with the modified criteria, with Christmas Day falling on a Thursday this year, staff would be required to work Thursday, 24 December and not return to work until Monday, 11 January in order to achieve the two week closure.

Management staff have considered this timing and propose that for the 2020/21 period, Council offices close from 5pm on Tuesday, 22 December 2020 and re-open for business on Monday, 4 January 2021 in order to better service our community. This would require employees to take only five days' leave, however some may take extended leave to coincide with the annual shutdown.

Essential services will continue to be serviced by a skeleton staff in the Infrastructure and Planning & Environment divisions.

Operational community service functions will continue as usual. This generally includes Orana Living, Cooee Lodge, Coo-ee Heritage Centre, the Waste Facility and Library, noting closures will occur on public holidays for the Library and Waste Facility.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.2.4.2 - Determine initiatives to assist in maintaining a productive and motivated workforce.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 OCTOBER 2020

RECOMMENDATION

That Council endorse a close down of operations from 5pm on Tuesday, 22 December 2020 until Monday, 4 January 2021.

David Neeves
General Manager

STRONGER COUNTRY COMMUNITIES FUND ROUND 2 - EXCLUDED PROJECTS

SUMMARY

To confirm Council's decision to not proceed with a number of the Recreation and Community Arts projects under Round 2 of the Stronger Country Communities Fund (SCCF).

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In October 2018 Council was advised of the success of its application under SCCF Round 2 for funding of \$1,814,809. This allocation was \$241,662 less than the amount sought by Council for project elements within the following Recreation and Community Arts elements:

Project Title	Grant Value
McGrane Oval Masterplan	991,045
Country Halls Program	\$238,923
Village Beautification	\$149,050
Shire Parks Program	\$237,317
Shire Signage Program	\$100,600
Recreation & Community Art	**\$97,874

**** Recreation & Community Art received only part of the \$339,536 requested**

Projects included in the Recreation and Community Art submission were:

****Recreation & Community Art**

Ernie Knight Oval Bore, including irrigation, tank, tank pad + connection	\$140,081
Street Seating x 21	\$31,500
Outdoor Exercise Equipment	\$60,090
McGrane Oval Playground	\$21,265
Silo Art	\$40,000
Contingency + admin	\$46,600

**** Recreation & Community Art received only \$97,874 of the \$339,536 requested.**

Given the shortfall, Council was required to determine which projects within the Recreation & Community Art submission would proceed with the grant funding.

Another option for Council was to fund the balance of the projects using Council funds or other sources and at the time Council resolved:

RESOLVED 224/18	Cr Batten/Cr Mockler
1. That the grant funding under the Stronger Country Communities Fund be accepted and the General Manager be authorised to sign and seal all associated documents.	
2. That Council support the completion of all projects within the Recreation & Community Art portion of the grant and that the funding of these projects be part of Council's budgetary review process.	

The funding body was advised of Council's decision and all project elements were included in the funding deed. However Council subsequently determined as part of its budgetary process for 2019/20 that the following projects be removed:

Ernie Knight Oval (Reduction in works)	\$62,006
Street Seating (Reduction in works)	\$11,701
Outdoor Exercise Equipment	\$60,090
McGrane Oval Playground	\$21,265
Silo Art	\$40,000
Contingency + admin	\$46,600

To assist with acquitting SCCF Round 2 grants, a formal resolution from Council is required, confirming that the above elements are not proceeding.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Implications</u>	4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

RECOMMENDATION

That as outlined in this report Council confirm that the following projects:

- Ernie Knight Oval (Reduction in works)
- Street Seating (Reduction in works)
- Outdoor Exercise Equipment
- McGrane Oval Playground
- Silo Art
- Contingency+ Admin

within the partly funded Recreation & Community Art submission, under the SCCF Round 2, are not proceeding.

Neil Alchin
Director Corporate Services

LOCAL HERITAGE PLACES 2020-2021 APPROVED PROJECTS

SUMMARY

To seek endorsement of Local Heritage Fund projects for 2020/21.

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15 Local Heritage Funding applications have been assessed by Council's Heritage Advisor, Peter Duggan, and are recommended for endorsement:

PROPERTY	PROJECT	TOTAL COST	REQUESTED	RECOMMENDED
"Chinnock", 12 Morris Street, Gilgandra	Repaint timber balustrade members.	\$1870	\$935	\$935
Daniel Robinson, 13 Morris Street, Gilgandra	Repaint verandah and front path	\$2220	\$1110	\$1110
B Spora/N Mudford "The Shed" 22 Miller Street, Gilgandra	Installation of disabled access at rear of property	\$22406	\$2000	\$2000
James Quaglino, "Old Butchery", 25 Murray Street, Tooraweenah	Repaint exterior (owner to provide labour)	\$1962.75	\$1962.75	\$1962.75
Ryan & Rankmore, 35 Miller Street, Gilgandra	Repaint façade and repair entry steps	\$4644	\$2000	\$1500
Doug Clouten, 42-44 Miller Street, Gilgandra	Repaint facade	\$4510	\$2000	\$1500
Peacockes Solicitors, 55 Miller Street, Gilgandra	Repaint facade	\$1100	\$550	\$550
Gilgandra Showground	Repair to wool pavilion shed doors	\$2208	\$1104	\$1104
Johnson's Butchery, 66 Warren Road, Gilgandra	Repaint verandah posts and fascia board	\$2860	\$1360	\$1360
Gilgandra CWA Hall 3 Warren Road, Gilgandra	Install awning over western double doors	\$1300	\$650	\$650
S Connell, "Dooroombah" Tonderburine	Repair and replace verandah posts, beams and floor boards	\$4850	\$2000	\$2000
G Gessell, "Old Skin Shop", 11 Denman Street, Tooraweenah	Reclad existing roof	\$4620	\$2000	\$1000
"Sunnyside" pioneers cemetery, Armatree	Repairs to Pioneer gravesites on property	Yet to receive quotation	\$2000	Max \$1,000 (or half actual cost)
St Ambrose Church, Gilgandra	Repair roof	\$2897.60	\$1397.60	\$1397.60
Mountain View Hotel, 1 Denman Street, Tooraweenah	Replace existing veranda roof sheeting, guttering and posts.	\$4602.85	\$2602.85	\$2,000
TOTAL		\$62,051.20	\$23,672.20	\$20,069.35

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<u>Principal Activity</u>	Land Use Planning and Sustainable Environment
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil noting \$20,069.35 in budget
<u>Delivery Program Implications</u>	3.1.2.2 Develop heritage initiatives that provide support and financial assistance to property owners

RECOMMENDATION

That the recommendations of Council's Heritage Advisor, as outlined in the report, be endorsed.

Lindsay Mathieson
Director Planning & Environment

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REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of September 2020.
2. Certificate of Bank Reconciliation - Month of September 2020.
3. Details of investments as at 30 September 2020 (Local Government Financial Management Regulation No. 19).

CASH BOOK BALANCE AS AT	31-Aug-20	\$7,662,196.74
Plus: Receipts		\$2,077,679.57
Less: Payments		<u>\$6,720,542.02</u>
CASH BOOK BALANCE AS AT	30-Sep-20	<u>\$3,019,334.29</u>

STATEMENT BALANCE AS AT	31-Aug-20	\$7,850,961.02
Plus: Receipts		\$2,064,731.14
Less: Payments		<u>\$6,699,219.10</u>
STATEMENT BALANCE AS AT	30-Sep-20	<u>\$3,216,473.06</u>

Plus: Unpresented Receipts		\$2,943.64
Less: Unpresented Payments		<u>\$200,082.41</u>
RECONCILED BALANCE AS AT	30-Sep-20	<u>\$3,019,334.29</u>

Cashbook balance as at 30 September 2020:	\$3,019,334.29
Investments held as at 30 September 2020:	<u>\$25,050,335.28</u>
Total Cash & Investments Held as at 30 September 2020:	<u>\$28,069,669.57</u>

The bank balances in each of the funds as at 30 September 2020 are:

General Fund	\$12,752,714.11
Water Fund	\$2,719,972.10
Sewer Fund	\$1,637,047.50
Orana Living	\$3,541,836.09
Carlginda Enterprises	\$495,160.51
Cooee Villa Units	\$1,350,217.97
Cooee Lodge	\$3,959,582.03
Jack Towney Hostel	\$909,023.26
Trust Fund	\$704,116.00

Balance as per Total Cash & Investments Held: \$28,069,669.57

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 368 days @ 1.70%	Due on 14-Dec-20	With AMP Bank
(b)	\$1,000,000.00	For 365 days @ 1.45%	Due on 10-Mar-21	With AMP Bank
(c)	\$1,000,000.00	For 365 days @ 1.70%	Due on 27-Jan-21	With AMP Bank
(e)	\$500,000.00	For 214 days @ 1.30%	Due on 04-Nov-20	With Bendigo
(f)	\$1,000,000.00	For 214 days @ 1.00%	Due on 06-Jan-21	With Bendigo
(g)	\$1,500,000.00	For 212 days @ 0.80%	Due on 04-Mar-21	With Bendigo
(h)	\$500,000.00	For 214 days @ 1.55%	Due on 03-Oct-20	With Bendigo
(i)	\$500,000.00	For 214 days @ 1.45%	Due on 11-Nov-20	With Bendigo
(j)	\$1,000,000.00	For 364 days @ 0.80%	Due on 16-Jul-21	With Macquarie
(k)	\$2,000,000.00	For 244 days @ 1.70%	Due on 15-Dec-20	With Macquarie
(l)	\$1,000,000.00	For 275 days @ 1.70%	Due on 17-Jan-21	With Macquarie
(m)	\$1,000,000.00	For 183 days @ 1.70%	Due on 04-Oct-20	With MCU
(n)	\$500,000.00	For 182 days @ 1.10%	Due on 04-Nov-20	With IMB
(o)	\$1,000,000.00	For 105 days @ 0.55%	Due on 06-Jan-21	With IMB
(p)	\$1,000,000.00	For 184 days @ 1.25%	Due on 20-Nov-20	With ME Bank
(q)	\$1,500,000.00	For 365 days @ 1.50%	Due on 15-Dec-20	With ME Bank
(r)	\$500,000.00	For 270 days @ 0.80%	Due on 23-Apr-21	With NAB
(s)	\$2,000,000.00	For 182 days @ 0.85%	Due on 29-Dec-20	With NAB
(t)	\$1,000,000.00	For 271 days @ 1.00%	Due on 22-Feb-21	With NAB
(u)	\$1,000,000.00	For 365 days @ 0.90%	Due on 20-Jul-21	With NAB
(v)	\$500,000.00	For 183 days @ 1.20%	Due on 06-Oct-20	With NAB
(w)	\$3,000,000.00	For 367 days @ 0.73%	Due on 13-Sep-21	With NAB
(w)	\$1,050,335.28	0.25%	At Call	With TCorp
Total Investments: \$25,050,335.28				

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>September 2017</u>		
264/17	Mudfords Road	Followed up again. Also being pursued through RFS.
<u>March 2018</u>		
55/18	Flora Reserve	Discussions with local service clubs, groups, etc on hold pending creation of a plan of management for the site.
<u>December 2019</u>		
263/19	Electric Vehicle Fast Charging Station	Awaiting further information
<u>August 2020</u>		
143/20	Medical Practice	Lease being finalised
152/20	New Water Bore – Gilgandra Racecourse & Recreation Trust	Lease being arranged
<u>September 2020</u>		
165/20	Gravel Pit Agreements	To be progressed as time permits
166/20	Request to write off overdue rates	Council negotiating with Bank in line with Council resolution
175/20	Graincorp Industrial Precinct	Community consultation and feedback process commenced; Biodiversity stewardship site to be investigated
177/20	Inland Rail Interface Improvement Program Round 2	Applications submitted

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181/20	Coo-ee Heritage Centre commercial lease	EOIs to be called shortly
183/20	Motions for LGNSW Conference	Motions submitted
186/20	Trial of overnight rest area at Cooee Oval	Scheduled to fall in line with reopening of the CHC in Autumn 2021

DEVELOPMENT APPLICATIONS

The following development applications/Local Activity Approvals were approved during September 2020:

DA Number	Received	Applicants Name	Application Description of Work	Property Address	Decision	Development Value
2020/355	18/08/2020	G.Jenkins	Shed	21 Strickland Street	Approved 09/09/2020	\$19,300
2020/353	07/08/2020	Ver Custodian Pty Ltd	Installation of a Grease Trap, Holding Tank, Secondary Treatment Tank and Irrigation Area	217 Newell Highway (Shell)	Approved 10/09/2020	\$180,000
2020/334	09/03/2020	Gilgandra Shire Council	Extension to Activities/Craft Workshop	Jack Towney Hostel	Approved 18/09/2020	\$95,000
2020/358	26/08/2020	Daniel Robinson	Shed	13 Morris Street	Approved 18/09/2020	\$24,000
2020/357	26/08/2020	Daniel Robinson	Covered Deck	13 Morris Street	Approved 18/09/2020	\$19,200
2020/359	09/09/2020	Tooraweenah CWA	Market Stalls	Hunter Park	Approved 21/09/2020	\$0
2020/335	12/03/2020	Jatt Logistics Pty Ltd	Freight Transport Facility	6 Enterprise Drive	Approved 24/09/2020	\$2,200,000

**September
Total 2020** **\$2,518,200,000
\$4,252,955**

Applications under assessment

- DA2020/352 – Graham Peart – private burial/stop the clock more information requested
- DA2020/360 – Crematorium
- DA2020/361 – Shed
- DA2020/361 – Shed

SEPTEMBER 2020

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2020/355	23	0	23	17	0	17
2020/353	35	0	35	25	0	25
2020/334	197	194	3	141	140	1
2020/358	24	0	24	18	0	18
2020/357	24	0	24	18	0	18
2020/359	13	0	13	9	0	9
2020/335	197	182	15	141	130	11

Summary Statistics	
No of Applications	7
Total Actual Days	510.00
Mean Actual Days	72.86
Mean Stopped Days	54.14
Mean Total Days	18.71
Mean Work Days	52.57
Mean Work Stop Days	38.71
Mean Total Work Days	13.86
Median Actual Days	24.00

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager