

## NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 20 December 2022 at 4.00pm.**

### Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

*"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."*

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
  - Ordinary meeting held on 15 November 2022
9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - I. prejudice the commercial position of the person who supplied it, or
  - II. confer a commercial advantage on a competitor of the council, or
  - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
  - Audit Risk Improvement Committee Chair (a)
  - Community Plaza Upgrade – Streets, Beat and Eats Project (d)
  - Netwaste Regional Organics Chipping Tender (d)
- Procedural Motion to re-open meeting to Press and Public

10. Reports

A handwritten signature in black ink, appearing to read 'David Neeves', with a long horizontal stroke extending to the right.

David Neeves  
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

**MAYORAL MINUTE - 21/22**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise of the Mayor's activities for the past month.

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16/11/22	Meeting re Tooraweenah Airstrip
17/11/22	Meeting with LGNSW and other councils re Aged Care, Sydney
18/11/22	Country Mayors Annual General Meeting, Sydney
19/11/22	100 years of CWA unveiling of community seat, Hunter Park
29/22/22	Meeting with Hon Sam Faraway, Dubbo, re Inland Rail grade separation
7/12/22	Further meeting with Transport for NSW and ARTC re Inland Rail grade separation
8/12/22	Tooraweenah Public School presentation
9/12/22	Alliance of Western Council Board meeting, Narromine
12/12/22	Media Announcement Hudson Pear Funding by Minister for Agriculture
13/12/22	Hudson Pear meeting, Lightning Ridge
15/12/22	Gilgandra Public School Presentation
15/12/22	A Christmas Wonderland
19/12/22	Castlereagh Macquarie County Council General Meeting - Coonamble
20/12/22	December Council workshop and meeting

Principal Activity                      Lead

Policy Implications                      Nil

Budget Implications                      Nil

Delivery Program Actions              **4.2.1.1** Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders

**RECOMMENDATION**

That the report be noted.

D Batten  
Mayor

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**REGIONAL HOUSING DELIVERY PLANS**

**SUMMARY**

To provide an update on the Department of Regional NSW, Regional Housing Delivery Plans

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The NSW Government is pursuing a strong regional economic development agenda in the wake of drought, bushfires, floods and COVID-19. Businesses and individuals are actively encouraged to relocate to the regions. However, the lack of available and affordable housing is a real barrier to achieving the State's regional recovery goals.

The Department of Regional NSW (DRNSW) - Regional Housing Supply Unit's responsibility is to work collaboratively with relevant agencies, local councils and stakeholders to identify issues and solutions for the supply and availability of regional housing.

A lack of available and affordable housing is a real barrier to achieving the State's regional recovery goals. DRNSW is developing a suite of regional housing initiatives tailored to local need that will assist in reducing housing pressures. These initiatives will reflect the 4 pillars of the NSW Housing Strategy, Housing 2041 (supply, affordability, diversity, resilience) and align with the Regional Housing Taskforce recommendations.

To inform more detailed program design and place-based solutions, DRNSW seeks to prepare a suite of Regional Housing Delivery Plans (Plans). The Plans will identify the number and diversity of housing requirements at a local scale and will explore the impediments to meeting this demand through free market supply options. The Plans will develop a suite of 'on the ground' options to reduce the current housing supply challenges, and ensure service delivery and economic development in regional areas remain on track.

The Plans will facilitate the supply of 'development ready' land, provide more certainty as to where certain kinds of housing can be developed, and review planning levers on the local level to support the delivery of housing in the near term. In July 2022, contracts were awarded to 6 consultants to deliver the ten Plans identified in tranche 1.

Gilgandra and Warrumbungle LGAs are grouped in what the State Government refers to as the Castlereagh Functional Economic Zone. As part of Tranche 2 released on the 16 November, Gilgandra and Warrumbungle has been included for the DRNSW to complete the Regional Housing Delivery Plans. Tranche 2 Councils are those Councils experiencing major infrastructure projects and are within the Renewable Energy Zones. In our case, the Central West Orana Renewable Energy Zone.

For further information regarding the renewable energy zone boundaries click on the following link: <https://www.energyco.nsw.gov.au/cwo-rez>

The Regional Housing Delivery plan program is scheduled to run from November 2022 to April 2023, following which a funding program and approval process will occur. We estimate that the funding program and approval process will take approximately 6-12 months.

Whilst the regional plans have merit and will form the basis as to how the accelerated housing funding is rolled out, it is problematic for us and does not align with our timeframes to commence construction of the Aeropark Subdivision stage 2.

At the April meeting Council considered the final Gilgandra Housing Strategy (GHS) after completing public consultation and resolved:

<b>RESOLVED 78/22</b>	<i>Cr Peart/Cr Mann</i>
<i>That the Gilgandra Housing Strategy, as presented, be adopted.</i>	

The GHS has been developed generally following the NSW Government Local Housing Strategy Guidelines and considers the housing priorities at the state, regional and local levels.

Now that GHS has been developed, there are concerns that the regional Housing Delivery Plans will only replicate our findings and delay the release of funding should we be eligible. Council will participate in the region delivery planning process but we should also lobby the NSW Government to seek Accelerated Housing Funding outside of the scope of existing funding programs primarily due to the urgent need for additional housing, level of planning undertaken to date and that the timing of our projects do not align with DRNSW tranche 2 regional Housing Delivery Plans or the subsequent funding.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>4.3.5.1</b> Represent community concerns in relation to government and non-government service delivery issues

#### RECOMMENDATION

1. That Council note the inclusion of Gilgandra Shire Council in the Castlereagh Functional Economic Zone for the purpose of developing a Regional Housing Delivery plan.
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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 20 DECEMBER 2022

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2. That in recognition of the immediate need to develop a residential housing subdivision, acknowledging how advanced Council is with the developed Gilgandra Housing Strategy and the progress of the detailed planning with Aeropark Subdivision, Council lobby the Deputy Premier for \$2,500,000.00 in funding to support the construction of the Aeropark Subdivision Stage 2 under the Accelerated Housing Infrastructure Fund.

David Neeves  
General Manager

**DA 2022/474 SUBDIVISION OF 6324 NEWELL HIGHWAY, GILGANDRA**

**SUMMARY**

To consider development application 2022/474 to subdivide parcel into 5 lots.

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A development application was received via the NSW Planning Portal from Barr Planning with landowner consent (GrainCorp Operations Pty Ltd) for the subdivision of existing allotment (Lot 11/DP792215) into five allotments, including consolidation of Lot 47/DP 752564 into the newly created Lot 5.

The land is currently zoned Industrial (IN1) and Primary Production (RU1) under the provisions of the Gilgandra Local Environmental Plan (LEP) 2011. The IN1 zoned portion of the land contains the existing GrainCorp operation and RU1 zoned land is located to the south of Balladoran Railway Road.

The site is currently owned by GrainCorp and operated in association with the grain storage facility. It is understood that GrainCorp are looking to rationalise the operation and subdivide the land not required for their operations to complete an industrial subdivision. The subdivision provides an industrial land supply for Gilgandra and ensures that future land uses outside of the immediate operation area are consistent with the environmental impacts associated with the GrainCorp operation.

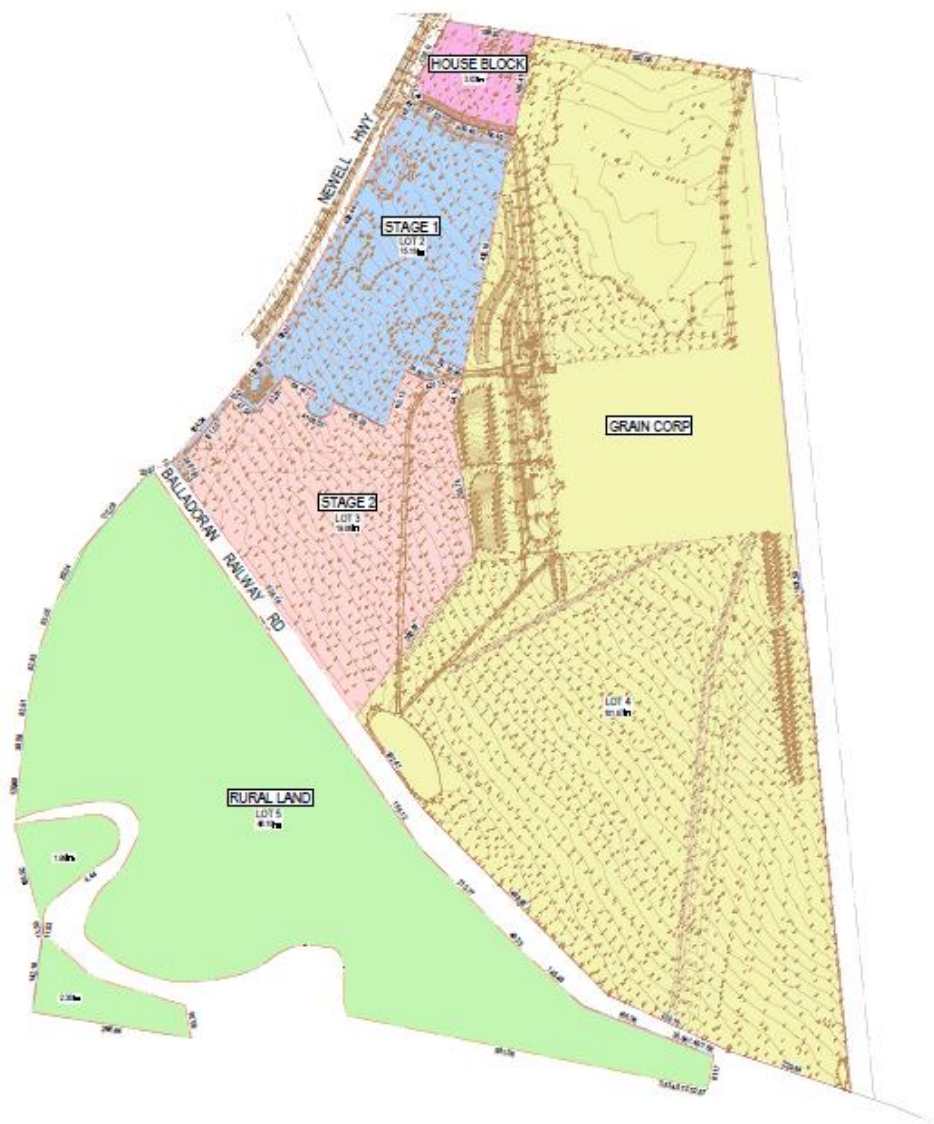
The application proposes to subdivide the existing Lot 11/ DP792215 and consolidate to form five (5) new lots, with Lot 47/DP752564 to be consolidated into Lot 5 – Rural Land (shown in Figure 1):

- Lot 1 – Parcel future dwelling – 3.03ha
- Lot 2 – Industrial Subdivision (Stage 1) – 15.15ha
- Lot 3 – Industrial Subdivision (Stage 2) – 19.06ha
- Lot 4 – Grain Corp Parcel - 101.87ha
- Lot 5 – Rural Land – 50.40ha

There are no works proposed as part of the application and no new roads with future road reserves identified as Lots on the subdivision plan.

Notification of neighbours and opportunity for submissions was undertaken from Monday 28 November and closed 5pm Monday, 12 December 2022. Council staff spoke with two neighbours regarding the proposed development and provided access to the plan during the notification period. Council did not receive any formal submissions.





The IN1 portion of the land is recognised as an Urban Release Area (URA) under Part 6 of the Gilgandra LEP 2011, however does not extend to the RU1 zoned portion. Brief commentary is made with regard to the provisions under the respective LEP 2011 clauses and how they have been satisfied:

- **6.1 Arrangements for designated State public infrastructure:** Department Planning Certificate (reference URA-002B, dated 22/8/2019) confirming satisfactory arrangements for state public infrastructure provisions are in place.
  - **6.2 Public utility infrastructure:** There are no works proposed by DA 2022/474, however Council is satisfied that infrastructure will be available when required.
  - **6.3 Development Control Plan:** The proposed development is considered minor in nature and is consistent with the objectives of the zone. A Development Control Plan will be required for future development on new lots created through the proposal.
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The proposed development is considered to be generally acceptable with respect to the relevant provisions of the applicable Environmental Planning Instruments, Development Control Plans and Council policies. The proposal is not considered likely to have any significant negative impact upon the environment or upon the amenity of the locality and is therefore recommended for approval subject to conditions.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>4.3.1.3</b> Assess and process Development Applications, Complying Development Certificates, Construction Certificate Applications and Local Activity Approvals in a timely manner

#### RECOMMENDATION

1. That DA 2022/474 be approved under the Environmental Planning and Assessment Act 1979.
2. That the following Conditions of Consent be noted as forming part of the development consent:
  - a. Development of the site shall be carried out generally in accordance with the approved plans, specifications and documentation submitted with the application, subject to any notations in red or modification required as a consequence of any condition, including:
    - i. SEE for Five Lot Subdivision, 6324 Newell Highway, Gilgandra (Barr Planning, for Projence) Revision 1, December 2022
    - ii. Subdivision Plan (Industrial Subdivision, DRB Consulting Engineers), Reference 200367, Drawing No. CIV.251, Revision E, 8 December 2022

Reason: To ensure compliance with this consent

- b. Compliance with any attached Prescribed Conditions that may be relevant to the proposed development.

Reason: To ensure compliance with Section 4.17(11) of the Environmental Planning and Assessment Act, 1979.

- c. Pursuant to Section 6.3 of the Environmental Planning and Assessment Act 1979, a subdivision certificate relating to the approved subdivision shall be obtained and subsequently lodged for registration with the Lands Titles Office. If the required subdivision

certificate is sought from Council, the final survey plan and two paper copies shall be submitted to Council with the application for subdivision certificate.

Reason: To comply with legislative requirements.

The developer shall be entirely responsible for the costs of any extension to electricity or telecommunications services to the new allotment, if required.

- d. The developer shall be entirely responsible for the costs of any extension to electricity or telecommunications services to the new allotments, if required.

Reason: Any extension of services is the responsibility of the applicant.

- e. The creation of easements for services, rights of carriageway and restrictions as to user may be applicable under Section 88B of the Conveyancing Act. Easements may be required for electricity creation of easements for services, rights of carriageway and restrictions as to user may be applicable under Section 88B of the Conveyancing Act.

Reason: To provide adequate access and protection for services.

- f. The developer shall, at their own expense, provide all weather access to each proposed individual site, from the edge of the bitumen seal to the development site. Each access shall be suitable to meet the needs for access for emergency services vehicles. Construction of the access must not cause erosion or interfere with the free drainage of stormwater.

Reason: To provide safe access.

- g. The developer shall ensure a Development Control Plan (DCP) is prepared in accordance with Clause 6.3 of the Gilgandra LEP 2011 for future development on the created lots within the Urban Release Area.

Reason: To ensure compliance with the Gilgandra LEP 2011

3. That, in accordance with section 375A of the *Local Government and Planning Legislation Amendment (Political Donations Act) 2008*, the names of councillors who support and oppose the decision be recorded.

N J Alchin  
Director Growth & Liveability

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**CASTLEREAGH RIVER RESTORATION AND BEAUTIFICATION PROJECT – SEARS AND EOI/TENDER**

**SUMMARY**

To provide Council with an update on the Castlereagh River Restoration and Beatification project and to seek approval for actions to further progress the project.

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The Castlereagh River Restoration and Beatification project has been quietly progressing over the past few years. It is a complex project that has now reached the point where to progress any further expert and appropriately qualified professionals are needed to undertake work.

To this point the following work has been carried out:

- Prefeasibility report
- Laboratory testing of sand samples
- Extensive Geotechnical investigations of target area.
- Preliminary Biodiversity and Threatened Species Report
- Project Visualisation Fly through

Staff working on the project determined lodging or requesting Secretary's Environmental Assessment Requirements (SEARs) was the most appropriate action SEARs identify what information needs to be included in the Environmental Impact Statement (EIS).

Attempts were made to undertake early engagement with authorities such as Crown Lands. Some progress was made but it was apparent that the project could only be progressed so far via informal requests for advice and assistance. The State Government bodies have formalised processes, no different to the way that Council requires a Development Application to be lodged, so that the issues can be assessed.

Request for SEARs has been issued and Council has two years to respond with a formal Environmental Impact Statement (EIS). This is a comprehensive process that requires a number of technical reports and investigations. The details of the SEARs response is included as an attachment to this report.

Council staff cannot confidently provide an accurate estimate of the likely cost to prepare the EIS. This is as a result of the following two factors:

1. Current significant demand for environmental and engineering consultants; and
2. The consultants are experiencing their own staff shortage, impact cost and delivery timeframes.

These factors and the fact the anticipated cost is in excess of \$250,000.00 requires Council to undertake a formal tender. This process is relatively straight forward and would be conducted via Tenderlink.

Another option is to undertake an Expression of Interest (EOI) to seek industry availability and likely cost without the need to conduct a comprehensive tender process to establish likely cost and industry availability.

Both a Tender and EOI will create a gateway or hold point to allow council to make an assessment as to their financial commitment to the project.

To date Council has spent \$75,872.00 on investigating the viability of this project. Income in the sum of a \$30,000.00 grant was received from the NSW State Government to fund the pre-feasibility report. We have explored the interest from extractive industries proponents who may want to progress this project. This has been received with mixed results.

Overall the environmental and approval risks outweighed their perceived benefits. In other words, the unknown financial costs and commitment on resources to gain an approval was a deterrent for those consulted. It is difficult to provide an accurate estimate of costs to develop a bold project such as this. Throughout the discussions it became clear that if the project receives planning approval then significant risk to the prospective developer would be eliminated. Calling for tenders will be the only way for Council to obtain a current market value assessment of the costs to prepare the EIS.

<u>Principal Activity</u>	Grow
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Council has allocated \$500,000 over the next 2 years towards this project
<u>Delivery Program Actions</u>	<b>3.3.2.3</b> Continue to progress the Sand Extraction and Castlereagh River Beautification project*

## RECOMMENDATION

That Council call Tenders for qualified Environmental Consultants to undertake an Environmental Impact Statement for the Castlereagh River Restoration and Beautification project.

NJ Alchin  
DIRECTOR GROWTH AND LIVEABILITY

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**PLANNING LEGISLATION UPDATES**

**SUMMARY**

To provide an update on the Employment Zones reform and Agritourism changes

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The Department of Planning have been leading two recent reforms that will result in changes to the Gilgandra Local Environmental Plan (LEP) 2011.

**Employment zones reform**

Review of the employment zones commenced in May 2021 in response to NSW Government commitment to support long term economic recovery through job creation and encouraging increased productivity in NSW.

The reform will replace the existing Business and Industrial zones to become Employment zones, specifically:

<b>Current reference Gilgandra LEP 2011</b>	<b>Proposed zone</b>
B2 Local Centre	E1 Local Centre
B6 Enterprise Corridor	E3 Productivity Support
IN1 General Industrial	E4 General Industrial

The employment zones implementation also include consequential changes for references to environment protection zones to conservation zones. These will also commence on 26 April 2023.

The changes are intended to be introduced into 134 individual LEPs through six self-repealing State Environmental Planning Policies (SEPPs) on 16 December 2022 but will not commence until 26 April 2023. Mapping for the employment zones for Gilgandra Local Government Area (LGA) will be delivered digitally via the planning portal. The new employment zones will be implemented within local environmental plans in three packages over the next few months.

The reforms are considered to be a positive step in maximising productivity while minimising land use conflicts and addressing current barriers within the planning system that allows businesses to establish, expand or adapt.

**Agritourism planning changes**

The Department is introducing clear planning definitions for agritourism in NSW to make it easier for farmers to know how they can use their land for new income streams. The use of the land for agritourism must be ancillary (secondary) to the agricultural use of the land.

The Standard Instrument LEP was updated on 1 December 2022 to include the definitions of the new land uses, 'agritourism', 'farm experience premises' and 'farm

gate premises'. Updates were made to the existing definitions for a range of other land uses, including 'agriculture', 'farm stay accommodation', 'camping ground', 'caravan park', 'artisan food and drink industry', 'restaurant or café' and 'cellar door premises'.

Amendments were also made to certain mandatory provisions of the Standard Instrument LEP to alter the planning controls relating to farm stay accommodation, roadside stalls and intensive livestock agriculture. These changes apply to the RU1 Primary Production zone and are outlined in the *Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2022*.

<u>Principal Activity</u>	Grow
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>3.2.2.2</b> Review Council's Local Environmental Plan

#### RECOMMENDATION

That the report be noted.

N J Alchin  
Director Growth & Liveability

**ORANA LIVING ADVISORY BOARD OF MANAGEMENT**

**SUMMARY**

To consider the roles, responsibilities and future of the former Disability Services Committee.

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The former Disability Services Committee has been under review for some time. The committee structure of the previous term was not meeting the desired operational outcomes or enabling Council to fulfil its governance obligations. Reforms within the NDIS industry over recent years have seen many changes which has resulted in the committee structure and terms of reference becoming out of date.

As an NDIS provider, Council must meet its governance and board member responsibilities under the NDIS Practice Standards and Quality Indicators.

In April this year, Council considered a similar report on Aged Care services following an Executive Review undertaken by Pride Living and determined to establish a Committee specific to all Aged Care Services in accordance with s355 of the Act.

It is suggested that Council should undertake a similar review of Disability Services functions and establish an Advisory Board comprising of Councillors and industry experts for NDIS operations and covering clinical and quality standard compliance, governance and industry reform – much the same as the recently formed Gilgandra Lifestyles Advisory Board.

It is expected that a similar process be applied whereby the Advisory Board would meet quarterly, with the minutes and recommendations of the Board reported to Council for deliberation at its ordinary meetings.

It is recommended that Council re-establish the Disability Services Committee under the banner of Orana Living Advisory Board, comprising up to four Councillors and up to three industry experts covering areas of clinical and quality standard compliance, governance and industry reform.

The General Manager, Director Aged Care & Disabilities and Orana Living Manager would provide an advisory role.

Councillor representation should include the Mayor and four additional interested Councillors.

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<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Yet to be determined
<u>Delivery Plan Actions</u>	<b>1.3.2.4</b> Meet the governance requirements applicable to Orana Living

### RECOMMENDATION

1. That an Executive Review of Disability Services functions be endorsed.
2. That Council establish a Committee specific to all NDIS Services offered by Council and that such committee be named "Orana Living Advisory Board" under s355 of the Act.
3. That the membership of the Committee comprise of the Mayor, three additional Councillors and three industry experts covering clinical and quality standard compliance, governance and industry reform, for NDIS operations experience.
4. That Council nominate the four additional Councillors to serve on the Orana Living Advisory Board.
5. That Council delegate the Orana Living Advisory Board to establish the terms of reference for adoption by Council.
6. That meetings of the Orana Living Advisory Board meetings be scheduled quarterly and align with Council's quarterly budget and operational review format, being the first week in May, August, November and February.

Donna Dobson  
Director Aged Care & Disabilities

**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

**SUMMARY**

To present the Consultative Committee meeting held on 13 December 2022 for notation.

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**PRESENT**

Mr G McAnally-Elwin, Indoor Staff Representative  
Mr M McLaughlin, USU Staff Representative  
Mr B Dixon, USU Outdoor Staff Representative  
Mr D Colwell, Management Representative  
Mrs M Welsh, Executive Leader Transformational Change  
Mrs Donna Dobson, Director Aged Care and Disabilities  
Mr A Woolley, Indoor Staff representative

**IN ATTENDANCE**

Mrs J Eason, People and Culture Manager

Proceedings of the meeting commenced at 9.34am.

**APOLOGIES**

Mr C Marchant, USU Outdoor Staff Representative

<b>COMMITTEE'S RECOMMENDATION – 11/22</b>	M McLaughlin/A Woolley
That the apologies submitted be accepted.	

**ABSENT**

Mrs A Wieland, USU Carlginda Staff Representative  
Mr N Alchin, Management Representative

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

**Proceedings in Brief**

- Mr McLaughlin asked whether the delivery of first aid training had been investigated. Mrs Eason advised the first aid training was delivered online due to Covid-19 restrictions and that face to face delivery had resumed.

<b>COMMITTEE'S RECOMMENDATION – 12/22</b>	M McLaughlin/B Dixon
That the Minutes of the meeting held 30 June 2022 be confirmed as a true and correct record of the meeting.	

(CM.PL.1)

### **CONSULTATIVE COMMITTEE CONSTITUTION**

#### **SUMMARY**

To present the Consultative Committee Constitution for review.

#### **Proceedings in Brief**

- Section 9 of the Constitution needs updating from 'HR Manager' to People and Culture Manager.
- In relation to Section 5 it was discussed that no DEPA or LGEA representatives were members of the committee due to past members no longer working at Council. Mr McLaughlin will source other union members and MANEX to be advised that the 'quorum for meetings of the Committee shall be a simple majority of members, provided that the number of management representatives is not greater than the number of representatives elected.'

<b>COMMITTEE'S RECOMMENDATION – 13/22</b>	M McLaughlin/A Woolley
That the revised Consultative Committee Constitution be adopted.	

### **HEALTH AND WELLBEING PROGRAM**

#### **SUMMARY**

To provide information on the Health and Wellbeing program.

#### **Proceedings in Brief**

Mr McLaughlin asked whether it was mandatory for staff to attend skin checks and he was advised it was voluntary.

<b>COMMITTEE'S RECOMMENDATION – 14/22</b>	M McLaughlin/A Woolley
That the report be noted	

### **RECRUITMENT**

#### **SUMMARY**

To provide information on recruitment.

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Proceedings in Brief

Mr McLaughlin asked whether an IT position had been advertised and he was advised that an IT position had not been advertised.

<b>COMMITTEE'S RECOMMENDATION – 15/22</b>	M McLaughlin/A Woolley
That the report be noted	

**TRAINING**

SUMMARY

To provide information on training.

<b>COMMITTEE'S RECOMMENDATION – 16/22</b>	M McLaughlin/A Woolley
That the report be noted	

GENERAL BUSINESS

Nil

NEXT MEETING

The next Committee meeting will take place on 7 March 2023.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.48AM.

G McAnally-Elwin  
Chair

Principal Activity Lead

Policy Implications Nil

Budget Implications Nil

Delivery Program Actions **4.2.1.1**  
Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders\*

RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves  
General Manager

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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 20 DECEMBER 2022

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## **REPORTS FOR INFORMATION AND NOTATION**

### **SUMMARY**

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Questions for Next Meeting
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

**STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES**

**SUMMARY**

To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of November 2022.
2. Certificate of Bank Reconciliation - Month of November 2022.
3. Details of investments as at 30 November 2022 (Local Government Financial Management Regulation No. 19).

<b>CASH BOOK BALANCE AS AT</b>	<b>31-Oct-22</b>	<b>\$3,495,772.48</b>
Plus: Receipts		\$4,940,070.28
Less: Payments		<u>\$3,212,335.70</u>
<b>CASH BOOK BALANCE AS AT</b>	<b>30-Nov-22</b>	<b><u>\$5,223,507.06</u></b>
<hr/>		
<b>STATEMENT BALANCE AS AT</b>	<b>31-Oct-22</b>	<b>\$3,568,936.97</b>
Plus: Receipts		\$4,897,097.44
Less: Payments		<u>\$3,177,754.39</u>
<b>STATEMENT BALANCE AS AT</b>	<b>30-Nov-22</b>	<b><u>\$5,288,280.02</u></b>
Plus: Unpresented Receipts		\$12,736.59
Less: Unpresented Payments		<u>\$77,509.55</u>
<b>RECONCILED BALANCE AS AT</b>	<b>30-Nov-22</b>	<b><u>\$5,223,507.06</u></b>
<hr/>		
Cashbook balance as at 30 November 2022:		\$5,223,507.06
Investments held as at 30 November 2022:		<u>\$26,000,000.00</u>
<b>Total Cash &amp; Investments Held as at 30 November 2022:</b>		<b><u>\$31,223,507.06</u></b>

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MEETING OF: GILGANDRA SHIRE COUNCIL  
 HELD ON: 20 DECEMBER 2022

The bank balances in each of the funds as at 30 November 2022 are:

General Fund	\$12,721,535.62
Water Fund	\$3,169,099.73
Sewer Fund	\$2,203,703.50
Orana Living	\$5,175,727.92
Carlinda Enterprises	\$689,795.06
Cooee Villa Units	\$2,279,587.00
Cooee Lodge	\$3,690,379.52
Jack Towney Hostel	\$942,159.23
Trust Fund	\$351,519.48

**Balance as per Total Cash & Investments Held: \$31,223,507.06**

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 365 days @ 1.00	Due on 10-Mar-23	With AMP Bank
(b)	\$500,000.00	For 30 days @ 0.10%	Due on 04-Dec-22	With Bendigo
(c)	\$1,500,000.00	For 365 days @ 0.97%	Due on 04-Mar-23	With Bendigo
(d)	\$500,000.00	For 30 days @ 0.10%	Due on 04-Dec-22	With Bendigo
(e)	\$1,000,000.00	For 182 days @ 2.71%	Due on 13-Jan-23	With Macquarie
(f)	\$1,000,000.00	For 365 days @ 0.50%	Due on 13-Dec-22	With Macquarie
(g)	\$1,000,000.00	For 364 days @ 3.54%	Due on 25-Aug-23	With Macquarie
(h)	\$1,000,000.00	For 273 days @ 4.24%	Due on 28-Jul-23	With Macquarie
(i)	\$1,000,000.00	For 181 days @ 3.93%	Due on 08-May-23	With Macquarie
(j)	\$1,000,000.00	For 365 days @ 1.80%	Due on 14-Feb-23	With Bank of Qld
(k)	\$2,500,000.00	For 240 days @ 3.05%	Due on 09-Feb-23	With Suncorp
(l)	\$2,000,000.00	For 270 days @ 4.05%	Due on 14-Jul-23	With NAB
(m)	\$2,000,000.00	For 183 days @ 3.00%	Due on 28-Dec-22	With NAB
(n)	\$2,000,000.00	For 300 days @ 0.75%	Due on 19-Dec-22	With NAB
(o)	\$1,000,000.00	For 180 days @ 3.45%	Due on 28-Feb-23	With NAB
(p)	\$3,000,000.00	For 150 days @ 3.46%	Due on 09-Feb-23	With NAB
(q)	\$2,000,000.00	For 242 days @ 3.88%	Due on 15-May-23	With NAB
(r)	\$2,000,000.00	For 365 days @ 3.15%	Due on 01-Jun-23	With Bank of Qld
Total Investments: <b>\$26,000,000.00</b>				

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**OUTSTANDING MATTERS FROM PREVIOUS MEETINGS**

**SUMMARY**

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>September 2020</u>		
165/20	Gravel Pit Agreements	Liaison commenced
175/20	Graincorp Industrial Precinct	Working through pre-development issues
<u>July 2021</u>		
124/21	Industrial Land – Purchase Offer	Agreement in principal reached, draft contracts in preparation
<u>May 2022</u>		
106/22	Gilgandra District Cricket Association	Council policy re 50% of fees charged to sporting groups being put into reserves be reviewed
<u>June 2022</u>		
115/22	Development application – Temporary Workforce Accommodation Facility	DA documentation progressing
<u>July 2022</u>		
141/22	Compulsory Acquisition by Agreement of Road Reserves and Licence Agreement	Report to future meeting
<u>November 2022</u>		
221/22	Creation of a New Rate Sub Category	to be developed in line with 2023/2024 rating
227/22	ARIC Chair	Report to this meeting
228/22	Social Housing Availability	Letter drafted



MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 20 DECEMBER 2022

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231/22	ARTC Housing Design	to be included in Tenders in 2023
233/22	Betterment Fund Application	Application lodged

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 20 DECEMBER 2022

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**PROGRESS ON “QUESTIONS FOR NEXT MEETING”**

**SUMMARY**

To inform Council of appropriate action which has or will be taken in relation to Councilors “Questions for Next Meeting” outstanding from previous meetings.

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**November 2022**

Organisation Restructure – update      report to February 2023 meeting

### **DEVELOPMENT APPLICATIONS**

The following development application were approved during November 2022:

<b>DA Number</b>	<b>Applicant's Name</b>	<b>Application</b>	<b>Property Address</b>	<b>Development Value</b>
2022/470	Sonia Bonham	Change of use	16 Murray Street, Tooraweenah NSW 2831	\$0.00
2022/471	Conrad Gargett Group Pty Ltd	Additions to dwelling	2488 Newell Highway, Bidson NSW 2827	\$605,000
			November	\$605,000
			<b>Total 2022</b>	<b>\$17,190,964</b>

### **Applications under assessment**

- DA2022/434 – Service Station
  - DA2022/441 – Sand Quarry
  - DA2022/463 – Graincorp bunkers
  - DA2022/462 – Ahrens manufacturing shed & office
  - DA2022/469 – Modifications
  - DA2022/473 – Alterations and additions
  - DA 2022/475 – Plaza shade structure
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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 20 DECEMBER 2022

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**NOVEMBER 2022**

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2022/471	29	0	29	21	0	21
2022/470	34	0	34	24	0	24

Summary Statistics	
No of Applications	2
Total Actual Days	63.00
Mean Actual Days	31.50
Mean Stopped Days	0.00
Mean Total Days	31.50
Mean Work Days	22.50
Mean Work Stop Days	0.00
Mean Total Work Days	22.50
Median Actual Days	31.50

RECOMMENDATION

That the reports be noted.

David Neeves  
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 20 DECEMBER 2022

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**PRECIS OF CATEGORY B CORRESPONDENCE**

**SUMMARY**

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

1. **COUNTRY MAYORS ASSOCIATION**

Minutes of the AGM and general meeting held on 18 November 2022

**RECOMMENDATION**

That receipt of the Category B correspondence be noted.

David Neeves  
**General Manager**