

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 17 November 2020 at 4.00pm.**

Agenda

- (1) Submission of Questions for Next Meeting
- (2) National Anthem
- (3) Prayer
- (4) Acknowledgement of Traditional Owners:
"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."

****RECORDING****

At this stage I would like to remind everyone present that this meeting is being recorded

- (5) Apologies
- (6) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

- (7) Confirmation of Minutes:
 - Ordinary meeting held on 20 October 2020 (circulated previously)
 - Extraordinary meeting held on 2 November 2020 (circulated previously)

(8) Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Castlereagh River Restoration and Beautification Project (d)
 - Proposed land purchase – rear of Miller Street (c)
 - Tender (Hunter Regional Procurement) - Supply and delivery of passenger, truck and earthmover tyres (d)
 - Tender (Hunter Regional Procurement) - Supply and delivery of bitumen emulsion (d)
- Procedural Motion to re-open meeting to Press and Public

(9) Reports from Servants

(10) Correspondence



David Neeves
General Manager

NOVEMBER 2020 INDEX

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Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

SENATE INQUIRY INLAND RAIL

SUMMARY

To advise Council of an invitation for Council to appear before the Rural and Regional Affairs and Transport References Committee Inquiry into the Management of the Inland Rail Project by the ARTC and Commonwealth Government.

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On 2 November 2020, Council staff were notified of an invitation by the Rural and Regional Affairs and Transport References Committee to give evidence at a public hearing in the Inquiry into the management of the inland rail project.

This process will be done via video link due to COVID-19 restrictions.

A public hearing had been scheduled to be held in Gilgandra earlier in the year but was abandon due to COVID-19.

At its meeting on 22 October 2019, Council resolved:

RESOLVED 216/19	Cr Walker/Cr Johnson
1. That Council make a written submission to the Senate Rural and Regional Affairs and Transport References Committee inquiry into the Management of the Inland Rail project by the Australian Rail Track Corporation and the Commonwealth Government.	
2. That the Mayor and General Manager be endorsed as Council's representative should Gilgandra Shire Council be invited or requested to appear at a hearing of the Senate Rural and Regional Affairs and Transport References Committee.	

Enclosed separately to this report is the written submission to the Inquiry. It is proposed the Acting Mayor, if invited to do so, will read a brief prepared statement reaffirming the written submission and emphasising the following key points:

- There are approximately 38 directly impacted landholders in the Gilgandra Shire. Some of these landholders hold strong views on the alignment.
- Council has had no influence or involvement over the determination of the alignment.
- Council believes Gilgandra is one of the most impacted communities with nearly 100km of greenfield alignment, nearly 40 properties directly impacted and 18 new road rail interfaces on Council's rural road network

- The project also presents significant opportunity and Council has had to try to progress these opportunities in very difficult circumstances.

It is recommended the Acting Mayor, Inland Rail Project Manager and I represent Council to provide evidence and answer any questions from the Committee. The previous motion allowed for the Mayor and General Manager, however it is proposed to include the Inland Rail Project Manager given his day-to-day role and level of understanding of Councils actions to this point.

The hearing will take place between 10am and 10.45am on Thursday, 19 November 2020 and can be viewed live at:

https://www.aph.gov.au/news_and_events/watch_parliament

Information and documents associated with the Inquiry can be found at:

https://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Rural_and_Regional_Affairs_and_Transport/InlandRail

<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	5.1.5.2 Proactively pursue industries / businesses associated with the Inland Rail project

RECOMMENDATION

That Council endorse the attendance of the Acting Mayor, Inland Rail Project Manager and General Manager to represent Council to provide evidence at a hearing of the Senate Rural and Regional Affairs and Transport References Committee.

David Neeves
General Manager

CAPITAL WORKS QUARTERLY UPDATE

SUMMARY

To provide an update on progress with the 2020/21 Capital Works Program as at 30 September 2020.

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Over the past 12 months I have reported separately on the capital works progress. Prior to Cr Batten taking leave, we were working on a summary format to provide Councillors an update on the progress of the projects outlined in the Capital works program in line with the QBR Process. The aim is to provide a brief illustration of the current expenditure vs budget, how the project is tracking with some brief comments. A copy of this document is attached.

The Capital Works Program involves 110 individual line items.

The estimated value of the 2020-21 Capital Works is **\$24,723,707.00** across the whole of Council with **\$3,198,759.80** being spent as at the end of September.

As with previous years, Council's capacity, even with the involvement of external contractors, will struggle to complete all items adopted in the budget. There will be a significant number of capital projects that will carry over into the 2021/22 financial year.

<u>Principal Activity</u>	Strengthened Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making 4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements.

RECOMMENDATION

That the report be noted.

David Neeves
General Manager

2020/21 QUARTERLY OPERATIONAL PLAN REVIEW TO 30 SEPTEMBER 2020

SUMMARY

To consider progress with Council's 2020/21 Operational Plan as at 30 September 2020.

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Separately enclosed with this business paper is the 2020/21 Operational Plan Review document for the 4th quarter to 30 September 2020.

An abridged version highlighting progress and challenges of particular significance has been included along with the complete planning document.

<u>Principal Activity</u>	Strategic Leadership Community Engagement
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Actions delivered in line with 2020/21 budget.
<u>Delivery Program Actions</u>	4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements 2.1.1.2 Report Council's issues actions and achievements to the Community

RECOMMENDATION

That the 2020/21 Operational Plan Review for the quarter ended 30 September 2020 be adopted.

N J Alchin
Director Corporate Services

QUARTERLY BUDGET REVIEW 30 SEPTEMBER 2020

SUMMARY

To detail the variances to the original estimates for the 2020/21 financial year as presented in the Quarterly Budget Review as at 30 September 2020. In addition, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

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List of Budget Changes Previously Adopted by Council

As this is the first Quarterly Budget Review for the 2020/21 financial year, there have been no budget changes previously adopted by Council.

Note	Description	When Done	Income Change	Expense Change	Resp.
	Gilgandra Shire Council Total		\$0	\$0	

Result

The overall result for General Fund for this review as at 30 September 2020 is a \$797,935 decrease to the estimated deficit at year end to an estimated result of a \$145,434 surplus (depreciation not included).

Water Fund has no change to the estimated result at year end of a \$146,625 deficit (depreciation not included).

Sewer Fund has no change to the estimated result at year end of a \$39,680 deficit (depreciation not included).

Orana Living has no change to the estimated result at year end of a \$473,550 surplus (depreciation not included).

Carlinda Enterprises has no change to the estimated result at year end of a \$27,368 surplus (depreciation not included).

Cooee Villa Units has no change to the estimated result at year end of a \$36,666 surplus (depreciation not included).

Home Care Packages has no change to the estimated result at year end of a \$4,643 deficit (depreciation not included).

Cooee Lodge Hostel has no change to the estimated result at year end of a \$431 deficit (depreciation not included).

Jack Towney Hostel has no change to the estimated result at year end of a \$10,5554 surplus (depreciation not included).

The overall result for this review as at 30 September 2020 is a \$797,935 decrease to the estimated deficit at year end for Council as a whole to an estimated result of a \$502,193 surplus (depreciation not included).

Details - Notes

The following notes are to be read in conjunction with the Quarterly Budget Review documents and contain a detailed description of the major variances to Council's budget. These changes are listed in the variance columns.

GENERAL FUND

Note 1000 (page 1 QBR)

Councillors

\$13,000 less expense

Responsible Officer: General Manager

Savings as a result of a resignation of a Councillor and the position will not be filled this year.

Note 1101 (page 2 QBR)

Wages & Other Employee Costs

\$100,000 additional expense

Responsible Officer: Director Corporate Services

The additional amount of \$100,000 is to complete a business review. This allocation was placed into reserves last year and is offset by a transfer from reserves on page 10.

Note 1102 (page 2 QBR)

Interest on Borrowings

\$17,823 less expense

Responsible Officer: Director Corporate Services

The proposed borrowings, at the time the budget was prepared, included an amount of \$1,460,000 for the Lucas Bridge. Funding for this project has been forthcoming and, as a result, the required amount to be borrowed is reduced to \$745,000. This has led to a savings in the amount of interest to be paid.

Note 1103 (page 2 QBR)

Administration Expenses

\$30,000 additional expense

Responsible Officer: Director Corporate Services

An additional, one off payment of \$30,000 for a new phone system that will be allocated across all areas of Council.

Note 1310 (page 3 QBR)

Medical Centres Income

\$13,952 less income

Responsible Officer: Director Corporate Services

A reduction income due to Covid 19 and Council's decision to not charge rent during this period.

Note 1312 (page 3 QBR)

Dentist Expenses

\$150,000 additional expense

Responsible Officer: Director Corporate Services

As previously determined by Council an amount of \$150,000 was set aside last year to complete work at the dental surgery and to assist with the transition of services. This amount is offset by transfers from reserves on page 10.

Note 1531 (page 5 QBR)

Government Access Centre

\$31,550 less expense

Responsible Officer: Director Corporate Services

There will be a savings in wages for the year due to the resignation of a staff member and their non replacement for the first four months.

Notes 1700 & 1701 (page 7 QBR)

Gilgandra Library Income & Expenses

\$1,404 additional income

\$1,440 additional expense

Responsible Officer: Director Community Services

A small adjustment in the income and expenses for this area.

Notes 1910 & 1911 (page 8 QBR)

Rural Roads Income & Expenses

\$8,098,100 additional income

\$8,098,100 additional expense

Responsible Officer: Director Infrastructure

Council has been successful in obtaining \$8,000,000 in NDRRA funding and a further \$98,100 in Improving Country Roads funding. This additional monies will be offset by expenses of the same amount.

Notes 1930, 1931, 1933 & 1934 (page 8 QBR)

State Roads

\$9,065,993 additional income

\$8,065,993 additional expense

Responsible Officer: Director Infrastructure

Council has been awarded a major project on the Oxley Highway that is expected to be completed by the end of the financial year. This contract is worth \$9,000,000 with an expected profit of \$1,000,000. There is also an additional \$65,993 in income and expenses for the last portion of the arrangement with Warren Shire Council.

Note 1941 (page 8 QBR)

Roads to Recovery Expenses

\$305,000 less expense

Responsible Officer: Director Infrastructure

The \$305,000 will be used on the Lucas Bridge project with the costs to be all contained within the capital area.

Note 2000 (page 9 QBR)

Caravan Park Income

\$1,651 less income

Responsible Officer: Director Corporate Services

Due to COVID-19 and Council's decision to waive the lease payment during this time, there will be less income received.

Note 2030 (page 9 QBR)

Land Sales Income

\$134,354 additional income

Responsible Officer: Director Corporate Services

Greater than estimated income will be received due to a much larger portion of land that will be sold.

Note 2801 (page 9 QBR)

Financial Assistance Grant

\$2,051,489 less income

Responsible Officer: Director Corporate Services

Council received a prepayment of the first half of the 20/21 grant in 19/20. As a result, this amount was transferred to reserves. This reduction in funding is offset by a transfer from reserves of the same amount on page 10.

Note 2900 (page 10 QBR)

Transfers from Reserves

\$8,067,574 additional income

Following is a listing of the changes in transfers from reserves (the responsible officer is listed in brackets):

- Lucas Bridge (DInf): \$26,512 less income. At the time the budget was prepared, it was estimated that an amount of \$131,000 would be left over from the 19/20 allocation. The actual amount was \$104,488 and required an adjustment of \$26,512.
- Sporting & Recreational Precinct (DCorp): \$48,200 less income. At the time the budget was prepared, it was estimated that an amount of \$100,000 would be left over from the 19/20 allocation. The actual amount was \$51,800 and required an adjustment of \$48,200. Offset by less capital expenses of the same amount on page 12.
- Business Systems Review (DCorp): \$100,000 additional income. Offset by additional operating expense of the same amount on page 2.
- Council Chambers Technology (DCorp): \$15,000 additional income. Offset by additional capital expense of the same amount on page 11.

- Dental Surgery (DCorp): \$100,000 additional income. Offset by additional operating expense on page 3.
- Dental Transition of Services (DCorp): \$50,000 additional income. Offset by additional operating expense on page 3.
- Financial Assistance Grant (DCorp): \$2,051,489 additional income. Offset by less operating income on page 9.
- Graincorp Industrial & Intersections (GM): \$471,308 additional income. Offset by additional capital expense on page 12.
- McGrane Oval Amenities (DInf): \$29,531 additional income. Offset by additional capital expense on page 12.
- Specialist Disability Accommodation (DComm) \$2,507,475 additional income. Offset by additional capital expense on page 12.
- SES Building (DCorp): \$422,176 additional income. Offset by additional capital expense on page 11.
- Shire Depot (DInf): \$2,270,307 additional income. Offset by additional capital expense on page 11.
- Tooraweenah CWA Telstra (DComm): \$30,000 additional income. Offset by additional capital expense on page 12.
- Youth Club (DComm): \$10,000 additional income. Offset by additional capital expense on page 11.
- Gym (DComm): \$10,000 additional income. Offset by additional capital expense on page 11.
- Promotional Signage (DCorp): \$75,000 additional income. Offset by additional capital expense on page 11 with regards to SCCF Round 2.

Note 2901 (page 10 QBR)

Transfers to Reserves

\$190,504 additional expense

Following is a listing of the changes in transfers to reserves (the responsible officer is listed in brackets):

- Stronger Country Communities Fund (DCorp): \$190,504 additional expense due to an overspend the previous year which was funded from a non existent reserve. This reserve now needs to be replenished. Offset by less capital expense on page 11.

Note 2903 (page 11 QBR)

Capital Income

\$5,644,953 less income

Following is a listing of the capital income variances (the responsible officer is shown in brackets):

- Grants – Graincorp South Industrial Precinct & Intersections (GM): \$2,136,000 additional income offset by additional capital expense on page 12.
 - Grants – Library Upgrade (DComm): \$1,459,544 additional income. This amount reflects all the funding to be received from the State Government. It is offset by additional capital expense on page 11.
-

- Contribution – Curban Hall Committee (DComm): \$33,463 additional income. The Committee have been successful in obtaining funding to do improvement works at the Hall. Council will pay the accounts and be reimbursed. It is offset by additional capital expenses on page 11.
- Grants – Bridges (DInf): \$1,250,000 additional income. Council has been successful in obtaining funding to complete the Lucas Bridge project. This has resulted in changes to the way the bridge was to be funded including reduced borrowings. The full changes for the funding for the bridge will be explained further in this report.
- Grants – SCCF Round 2 (DCorp): \$699,419 additional income. Offset by additional capital expenses on page 11.
- Grants – Aerodrome Lighting Upgrade (DInf): \$66,527 additional income. Offset by additional capital expense on page 12.

Note 2904 (pages 11 & 12 QBR)

Capital Expenditure

\$11,178,563 additional expense

Following is a listing of the capital expenditure variances (the responsible officer is shown in brackets):

Drought Communities Programme (DCorp)

The original budget had the \$1,000,000 from the DCP allocated to the Lucas Bridge (\$840,000) and the remainder unallocated (\$160,000). The Lucas Bridge project has now attracted grant funding and the DCP funds can now be fully utilised. The first variance is to remove the \$160,000 unallocated allocation.

The following variances make up the \$1,000,000 DCP grant funds:

- Footpaths: \$150,000
- Pool Upgrades: \$83,337
- Signage Replacement: \$20,000
- CBD Activation & The GIL Events: \$56,663
- Armatree Black Dog Ride: \$10,000
- Curban Biddon Culvert: \$175,000
- BP Stormwater Outlet: \$50,000
- Gravel Resheeting: \$305,000
- Kerb & Gutter: \$105,000
- Gilgandra Speedway: \$45,000

Lucas Bridge (DInf)

While there is no variance towards the allocation for this project, the funding changes require further explanation. The funding for the original budget was as follows:

- Loan Funds: \$1,460,000
 - DCP Funds: \$840,000
-

The funding now is from the following sources:

- Grant Funds: \$1,250,000
- Loan Funds: \$745,000
- R2R Funds: \$305,000

The transfer of Roads to Recovery funds from the road network to Lucas Bridge is offset by the \$305,000 allocation to gravel resheeting within the DCP allocation.

Chambers & Offices (DCorp)

An additional \$15,000 to install technology improvements in the Council Chambers. This is offset by a transfer from reserves on page 10.

Council Depot (DInf)

An additional \$2,270,307 to complete the project that is carried over from 19/20. This is offset by a transfer from reserves on page 10.

Youth Club (DComm)

An additional \$10,000 to upgrade the air conditioning. This is offset by a transfer from reserves on page 10.

Curban Hall (DComm)

An additional \$33,463 to complete improvement works which is offset by additional capital income on page 11.

Construct New SES Premises (DInf)

The additional allocation of \$678,176 is made up of \$422,176 carried over from 19/20, which is offset by a transfer from reserves on page 10, and a further \$256,000 as previously voted by Council.

Gym (DComm)

An additional \$10,000 to upgrade the air conditioning. This is offset by a transfer from reserves on page 10.

SCCF Round 2 (DCorp)

The following projects make up the \$583,915 allocated to SCCF Round 2:

- McGrane Oval: \$41,044
- Parks Program: \$90,163
- Recreation & Community Art: \$20,935
- Country Halls: \$136,041
- Promotional Signage: \$174,190
- Village Beautification: \$174,190

The total cost of \$583,915 is offset by capital income of \$699,419 on page 11 which leaves \$115,504 in income remaining. This is offset by a transfer to reserves of \$190,504 on page 10 which leaves \$75,000 unfunded. This is, in turn, offset by a transfer from reserves for Promotional Signage on page 10.

Library (DComm)

The additional allocation of \$1,459,544 brings the allocation to \$2,959,544 and is the total amount available for the project. It is offset by additional capital income on page 11.

Sporting & Recreational Precinct (DCorp)

The initial allocation of \$100,000 is reduced to \$51,800 to match the funds that were transferred to reserves in 19/20. This is offset by a reduced transfer from reserves on page 10.

Industrial Estate Intersection (DInf)

An additional \$18,990 to complete this project which is offset by a transfer from reserves of \$471,308 on page 10.

Specialist Disability Accommodation (DComm)

An additional \$2,507,475 which was carried over from 19/20 and is offset by a transfer from reserves on page 10.

Graincorp Industrial Precinct (GM)

An additional \$2,607,308 which is offset a transfer from reserves of \$471,308 on page 10 and by additional capital income of \$2,136,000 on page 11.

McGrane Oval Broadcast Box (DCorp)

An additional \$29,531 which was carried over from 19/20 and is offset by a transfer from reserves on page 10.

Aerodrome Lighting Upgrade (DInf)

An additional \$133,054 which is partly offset by additional capital income of \$66,527 on page 11. The remaining \$66,527 is funded by Council.

Tooraweenah CWA Telstra (DComm)

An additional \$30,00 which was allocated in 19/20 and is offset by a transfer from reserves on page 10.

Notes 2905 & 2906 (page 12 QBR)

Loan Income & Repayments

\$715,000 less income

\$14,876 less expense

Responsible Officer: Director Corporate Support

The reduction in borrowings of \$715,000 is due to the funding received for Lucas Bridge. This has then led to a reduction in the amount of the loan repayments.

Note 3000 (page 14 QBR)

WATER SUPPLY

\$441,262 additional income

\$441,262 additional expense

Responsible Officer: Director Infrastructure

There is additional income in grant funding (\$305,731) for the bore projects and a further \$135,534 carried over from 19/20 and transferred from reserves. The additional \$441,262 is offset by the additional capital expenses.

Note 4000 (page 15 QBR)

SEWERAGE SERVICES

\$47,925 additional income

\$47,925 additional expense

Responsible Officer: Director Infrastructure

There is additional income in grant funding (\$18,975) for the business case for a new Treatment Plant and a further \$28,950 carried over from 19/20 and transferred from reserves. The additional \$47,925 is offset by the additional capital expenses.

Note 5000 (page 16 QBR)

ORANA LIVING

Responsible Officer: Director Community Services

There are no changes.

Note 6000 (page 17 QBR)

CARLGINDA ENTERPRISES

Responsible Officer: Director Community Services

There are no changes.

Note 7000 (page 18 QBR)

COOEE VILLA UNITS

Responsible Officer: Director Community Services

There are no changes.

Note 7500 (page 19 QBR)

HOME CARE PACKAGES

\$26,000 additional income

\$26,000 additional expense

Responsible Officer: Director Community Services

It is expected that an additional \$26,000 in unspent client funds from previous years will be spent in 20/21 and this is offset by a transfer from Reserves.

Note 8000 (page 20 QBR)

COOEE LODGE

Responsible Officer: Director Community Services

There are no changes.

Note 8500 (page 21 QBR)

JACK TOWNEY HOSTEL

Responsible Officer: Director Community Services

There are no changes.

Finance Manager's Comments / Recommendations

General Fund

The original budget estimate for General Fund was an end of year result of a \$652,501 deficit (depreciation not included). This review indicates an estimated result of a \$145,434 surplus (depreciation not included) which is an improvement of \$797,935. This result should be viewed as being satisfactory compared to the original budget.

Water Fund

The original budget estimate for Water Fund was an end of year result of a \$146,625 deficit (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Sewer Fund

The original budget estimate for Sewer Fund was an end of year result of a \$39,680 deficit (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Orana Living

The original budget estimate for Orana Living was an end of year result of a \$473,550 surplus (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Carlginda Enterprises

The original budget estimate for Carlginda Enterprises was an end of year result of a \$27,368 surplus (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Cooee Villa Units

The original budget estimate for Cooee Villa Units was an end of year result of a \$36,666 surplus (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Home Care Packages

The original budget estimate for Home Care Packages was an end of year result of a \$4,643 deficit (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Cooee Lodge

The original budget estimate for Cooee Lodge was an end of year result of a \$431 deficit (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Jack Towney Hostel

The original budget estimate for Jack Towney Hostel was an end of year result of a \$10,554 surplus (depreciation not included). This review indicates no change to the estimated result. This result should be viewed as being satisfactory compared to the original budget.

Overall Position

The original budget estimate for Gilgandra Shire Council was an end of year result of a \$295,742 deficit (depreciation not included). This review indicates an estimated result of a \$502,193 surplus (depreciation not included) which is an improvement of \$797,935. This result should be viewed as being satisfactory compared to the original budget.

Estimated Financial Performance Indicators

The ratios for 2018/19 and 2019/20 are actual ratios for Council's information while those for 2020/21 are an estimate only until the financial statements are completed and may be subject to change.

	Benchmark	2020/21	2019/20	2018/19
Operating Performance Ratio	> 0.00%	3.05%	6.61%	1.21%
Own Source Revenue Ratio	> 60.00%	65.00%	71.92%	66.48%
Unrestricted Current Ratio	> 2.00:1	4.25:1	4.25:1	4.35:1
Debt Service Cover Ratio	> 3.00 x	9.67 x	9.67 x	8.96 x
Rates & Charges Outstanding	< 10.00%	11.73%	11.73%	9.24%
Cash Expense Cover Ratio	> 6.00 x	14.34 x	14.34 x	10.80 x
Building & Infrastructure Renewal Ratio	> 100.00%	105.00%	151.93%	119.77%
Renewal Backlog Ratio	< 2.00%	2.00%	1.10%	1.30%
Required Maintenance Ratio	> 1.00	1.00	0.91	0.94

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 NOVEMBER 2020

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Review of Annual Budget
<u>Delivery Program Actions</u>	4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making 4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements

RECOMMENDATION

That, subject to any decisions on the recommendations as reported, the Quarterly Budget Review document and report as at 30 June 2020 be adopted.

N J Alchin
Director Corporate Services

THE GIL CBD ACTIVATION UPDATE

SUMMARY

To provide an update on the activities and progress of 'the GIL' in 2020, within the aim of CBD activation.

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The GIL is a key initiative within the Gilgandra Activation Blueprint and commitment to supporting local businesses.

With the aim of CBD activation, this initiative has been closely guided by Council's Economic Development Committee throughout 2020 and follows the success of the 12 Days of Christmas project, which generated local spending and 100% of survey respondents noted an increase in traffic in the main street during this time.

The GIL launched online in April 2020 and re-opened its doors in June, with impacts from COVID-19 seeing disruptions and closures to our local businesses, including the Coo-ee Heritage Centre.

During this closure period, Council's Coo-ee Heritage Centre staff were redeployed within Council and worked with Community Care for Meals on Wheel deliveries and Community Transport.

Coo-ee Heritage Centre staff were involved in the GLADIS phone tree program connecting volunteers and clients throughout the COVID shut-down and periods of isolation. Since then, staff continue to support Community Care from phone calls to paperwork to staff continuing to assist where available on roster arrangements. The GIL also sells used Library books and items from the Carlinda op shop and serves as a further central information point for Council services and Gilgandra information.

'The GIL' focusses on complementing existing businesses and services in the main street, while offering locals and visitors more reasons to stop in our town and spend in our local stores. It is about driving transformational change that will lead to the long-term development of the community. The projects and events have been aimed to complement the recent investments by Council aimed at capturing growth in the visitor economy, such as the caravan parking and dump point in the CBD.

The GIL now hosts the Visitor Information Centre, along with the GIL Collective, where the region's artists, makers and businesses are showcased in a centralised location. It is also home to hot desks, free WIFI, baby change and family friendly areas along with the Mill @ the GIL, open to host events, workshops, training and business and community activities.

There is close to 50 stockists currently showcasing stock within the GIL each being local or regionally based, with the exception of display items.

The GIL Collective Facebook page has gained 489 Likes since April 2020 with over 52,000 people reached through post engagement.

There has been close to 6,000 through the doors of the GIL since opening.

The Collective operates on a fee basis, with commission agreements of 25% for those in the pop-up retail space, or 15% for those who are volunteering with Council.

As a result of these agreements, 13 new volunteers have engaged with Council directly.

A financial summary indicates:

- Capital Expenses budget of \$50,000 for this project in FY20/21.
- Gross Sales of \$51,512.50
- Income from Commissions of 15% (minimum), equates to \$7,725
- Expenses are \$10,954.30 which is 21.19% of annual budget.
- Staff wages are costed to CHC and as at 31 October were 23.44% of annual budget.

Other activities at the GIL include the hosting three region tours for volunteers around Gilgandra and Tooraweenah, hiring both the Community Care and Youth Services buses. Additional tours are planned for 2021 around Gilgandra and Armatree following the successful feedback from staff and volunteers, and the installation of the Big Armatree and Armatree History Board.

The GIL has seen Chalk Painting workshops, business Facebook Masterclass training, community yoga with the gym, NSW Health parents sessions as well as community engagement sessions by Council.

Future planned activities include Christmas promotion, late night shopping and market street stall event coinciding with the Meet Me @ Miller Street project and Grow Gilgandra promotions.

With the increase of regional tourism currently, the GIL is maximising on attracting tourists to the Gilgandra Region and is directly connected to wider GSC projects, including those from the Gilgandra Activation Blueprint. Directly, the Streets as Shared spaces Meet Me @ Miller Street grant which sees the temporary enhancement of two laneways in the Gilgandra CBD, a Shared Zone to the rear of the shops to the river frontage and connecting the Windmill Walk to the CBD. Further, the Gilgandra Cultural Precinct project and ultimately the new Library & Community Hub.

The expected timeframe for the completion of this GIL project will coincide with the construction commencing for the new Library & Community Hub scheduled for April 2021.

The opening of the upgraded Coo-ee Heritage Centre is planned July 2021. There have been questions raised regarding the future of the GIL Collective. There will be a transition period between the Library & Community Hub construction commencing, before the opening of the Coo-ee Heritage Centre and this will be an opportune time to explore options for the GIL Collective and Visitor Information Centre.

Council needs to be aware that there will be a period of 3-6 months where the construction of the Library/Community Hub and the CHC Upgrades overlap. A temporary visitor information centre will need to be established. The options being explored are leasing a commercial space within an existing business or a short term lease of vacant premises located in the CBD.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Within existing CBD Activation budget
<u>Delivery Program Actions</u>	5.1.2.1 Provide support for existing business and facilitate opportunities for business development and growth
	5.1.1.2 Continue to foster and promote the importance of the purchase of goods and services locally.
	5.2.1.1 Deliver professional visitor information services promoting the attractions and services of the Shire.
	5.2.2.2 Reinvigorate Gilgandra with a fresh promotional campaign.

RECOMMENDATION

That the report be noted.

M Welsh
Acting Director Corporate Services

FLYING FOX CAMP

SUMMARY

To advise that a flying fox camp has returned to the Gilgandra public swimming pool.

.....

In 2019 a small camp of flying foxes set up a camp within the London Plane tree at the Gilgandra swimming pool. The camp was present between November 2019 and February 2020 and there were around 30-50 individual flying foxes. It was believed at that time, due to the drought conditions, the flying foxes were seeking a cool area to roost with an accessible water source. It was not anticipated they would return once environmental conditions improved.

In the winter of 2020 routine maintenance works were undertaken by an arborist on the London Plane tree at the swimming pool, (other trees onsite were also removed). The arborist is supplying a management plan for the trees at the pool.

At the end of October 2020 around a dozen flying foxes returned to the public pool, again roosting in the London Plane tree. By early November, the number had increased to around 100 individuals and, by this week, the camp had grown and spread into the nearby Jacaranda Tree. Council placed a barrier around the base of these trees to minimise public exposure to the faeces under these trees.

Currently, as part of the COVID safety plan in place at the pool, there are hand sanitizing stations in place, additional cleaning and sanitizing of the facility, and normal sanitisation and filtration of the pool water. These measures also reduce any risk to human health.

Public Health NSW advises:

“Flying foxes in Australia are known to carry two infections which can pose a serious risk to human health - Australian bat lyssavirus and Hendra virus. Human infections with these viruses are very rare and when there is no handling or direct contact with flying foxes, there is negligible public health risk.”

Council’s EHO contacted the Office of Environment & Heritage (OEH) for assistance in managing camps of flying foxes. Samantha Wynn (Senior Team Planning North West) advised that under the *Biodiversity Conservation Act 2016* Council must follow the *Flying Fox Camp Management Code of Practice 2018* and supplied a template for a Flying Fox Management Plan.

Samantha also provided Chris Dawe (also from OEH) as a contact for expertise on Flying Foxes. He has been active in the development of Management Plans in Bathurst, Cowra, Orange, and Wellington. EHO contacted the (4) relevant Councils about their Flying Fox Management Plan, community consultation processes and any other additional resources they can share. Chris Dawe may also be coming to Gilgandra sometime during the week of the 16-20 November to visit the Flying Fox camp site at the swimming pool, identify the bat species, and speak with relevant Council staff about the process of developing a Flying Fox Management Plan.

There are two types of Flying Foxes who frequent the Central West. These are the Little Red Flying Fox (*Pteropus scapulatus*) and the Grey Headed Flying Fox (*Pteropus poliocephalus*). Both are native species and therefore protected, however the Grey Headed Flying Fox is listed as a threatened species under federal law (*Environment Protection and Biodiversity Conservation Act 1999*).

Initial observations of the flying foxes at the pool suggest that they are the Little Red Flying Fox species, however these two species often congregate together and share the same habitat, therefore the identity of these flying foxes should be confirmed by an expert.

Some facts about the Little Red Flying Fox:

- They are important pollinators in maintaining biodiversity in the Australian environment
- They forage almost exclusively on eucalyptus nectar
- They form “clusters” while in a camp, grouping together on one branch
- They are the most nomadic and wide ranging of the flying fox species
- They exhibit an unusual method of obtaining drinking water during dry periods, skimming a stream's surface to gather it onto their fur while they are in flight
- They travel long distances at night to feed, up to 50km from their roosting site
- They communicate in a variety of ways including smell
- They have a lifespan of around 13-15 years
- Camps can be temporary as flying foxes traverse in search of food, or become a permanent colony if there is a suitable year round food and water supply.

Once a Flying Fox Management Plan has been developed in consultation with relevant stakeholders and the community, some options can be explored in regard to camp management actions. This may include (but is not limited to):

- Removal of tree limbs and whole trees
 - Disturbance actions using noise, light and smoke.
-

All actions undertaken require licensing and approval by the OEH and must be conducted in a manner that avoids harming flying foxes, or have any adverse effects on the life cycle of flying foxes especially the breeding season and rearing of young flying foxes. Removal of vegetation cannot occur while the Flying Foxes are present within the camp.

Research suggests that attempting to relocate Flying Foxes from a camp has had limited success. Curry et.al (2018) reported that the attempts to relocate flying foxes from Melbourne's Royal Botanical Gardens cost over \$3M, resulted in a "splinter group" establishing a permanent colony within nearby residential areas, and has required ongoing routine disturbance actions since 2003. Roberts et.al (2011) reported on an attempted relocation of an established colony alongside the Maclean High School between 1999-2007 that cost over \$400,000 and included over 640 person hours of effort. The result was a fracturing of the original colony into nearby Iluka township which caused problems with the local residents, while some flying foxes remained at the original site.

The purpose of this report is to make Council aware of the situation and consider their response in regard to input in the Flying Fox Management Plan and flagging potential budget implications for potential future actions.

GM Comments:

Whilst appreciating there is a process to follow in developing a management plan for the flying foxes, the coexistence of the flying foxes in the pool grounds will challenge Council's ability to offer the service levels expected by the community at the pool. Already the impacts are significant.

References:

Currey, K., Kendal, D., van der Ree, R & Lentini, P. (2018) *Land Manager Perspectives on Conflict Mitigation for Urban Flying Fox Camps*, Diversity (10), 39.

Roberts, B., Eby, P., Catterall, C., Kanowski, J. & Bennett, G. (2011) *The Outcomes and Costs of Relocating Flying Fox Camps: Insights from the Case of Maclean, Australia*. In: Law B, Eby P, Lunney D, Lumsden L, editors. *The biology and conservation of Australasian bats*. Mosman, NSW: Royal Zoological Society of NSW. 277–287.

<u>Principal Activity</u>	Landuse Planning and Sustainable Environment
<u>Policy Implications</u>	Management plan to be developed
<u>Budget Implications</u>	No budget allocation
<u>Delivery Program Actions</u>	7.1.1.4 Maintain public health and amenities by actively responding, investigating and acting on complaints

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 NOVEMBER 2020

RECOMMENDATION

That the report be noted.

Lindsay Mathieson
Director Planning & Environment

HERITAGE STRATEGY 2020-2023

SUMMARY

To present a revised Heritage Strategy for adoption.

.....

Council's current Heritage Strategy was for the period of 2015-2019. This strategy was reviewed by Heritage Advisor, Mr Peter Duggan and a draft strategy for 2020-2023 is provided for Council's consideration.

The new draft strategy is required as part of Council's funding agreement with the Office of Environment, Energy & Science (formally Office of Environment and Heritage). The nine recommendations that form part of the draft Heritage Strategy are based on requirements from the Office of Environment, Energy & Science.

<u>Principal Activity</u>	Landuse Planning and Sustainable Environment
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	3.1.2.1 Actively preserve identified cultural, heritage and natural assets

RECOMMENDATION

That the Heritage Strategy 2020-2023 be adopted.

Lindsay Mathieson
Director Planning & Environment

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

.....

<u>Aged Care Committee</u>	5 November 2020
<u>Disability Services Committee</u>	3 November 2020
<u>Sports Council</u>	2 November 2020

Principal Activity Community Engagement

Policy Implications Nil

Budget Implications Nil

Delivery Program Actions

2.1.1.1
Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered

2.1.1.4
Recognise the importance of and encourage community members on to Council committees

AGED CARE

5 November 2020

PRESENT

Cr G Peart (Chairman)
Cr N Mudford
Mrs A Bunter
Mrs R Frost
Mr P Mann

IN ATTENDANCE

Ms Jo Manion (Director Community Services)
Ms N Rodway (Acting Manager Cooee Lodge)
Mrs M Smith (Manager Community Care)
Ms D Gordon (Jack Towney Hostel Supervisor/HCP/CHSP Manager)
Mrs S Temple (Administration)

Proceedings of the meeting commenced at 5.00pm

APOLOGIES

Cr D Batten
Cr N Wrigley
Mr D Neeves
Mr B Malone
Mr M Cain

COMMITTEE'S RECOMMENDATION 30/20	A Bunter/ Cr N Mudford
That the apologies be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 31/20	Cr N Mudford/ Mr P Mann
That the minutes of the meeting held on 5 August 2020 be confirmed.	

BUSINESS ARISING

The ongoing Payroll tax issue has finally been resolved with \$150K received for reimbursement of overpayment.

REPORTS

QUARTERLY OPERATIONAL PLAN REVIEW AS AT 30 SEPTEMBER 2020

SUMMARY

To consider progress for the quarter with Aged Care Operational Plan actions.

COMMITTEE'S RECOMMENDATION 32/20	Mr P Mann/Mrs A Bunter
That the Operational Plan review for the period ending 30 September 2020 be endorsed.	

QUARTERLY BUDGET REVIEW

SUMMARY

To present the Quarterly Budget Review report for the Aged Care for the period ending 30 September 2020.

COMMITTEE'S RECOMMENDATION 33/20	Mrs R Frost/ Cr Mudford
1. That the request for \$78K for COVID staff showering expenses be transferred from Reserves, noting that if an application for reimbursement of these expenses is successful, this amount will be repaid to Reserves.	
2. That the Quarterly Budget Review for the period ending 30 September 2020 be noted.	

DIRECTOR'S REPORT

SUMMARY

To provide feedback to the Committee on previous discussions to the review of Aged Care reporting.

COMMITTEE'S RECOMMENDATION 34/20	Mr P Mann/ Mrs A Bunter
1. That the Committee endorse representation by Council through our local Federal MP for a one off payment to Council to meet the costs of our aged care pandemic response.	
2. That the report be noted.	

SERVICE UPDATE – COOEE LODGE

SUMMARY

To provide an update on activity within Cooee Lodge Hostel and Villas.

COMMITTEE'S RECOMMENDATION 35/20	Mrs A Bunter/ Mrs R Frost
<p>1. That the report be noted.</p> <p>2. Following the results from the survey on car parking that Council progress to concept design on option 2 taking into consideration the following:</p> <ul style="list-style-type: none">• Need to ensure the car parking areas improve accessibility to residents and visitors• Maintain the access for emergency and medical transport services• Consider weather protection of these areas in the form of shade sails or similar <p>3. That Council also consider whether additional parking areas at the rear of the hostel and in the area currently occupied by the green tank could provide better overall car parking outcomes for the facility and address the competing needs of staff, residents and visitors to the facility.</p>	

SERVICE UPDATE - JACK TOWNEY

SUMMARY

To provide an update and overview of Jack Towney Hostel, Home Care Packages and Commonwealth Home Support Programs.

COMMITTEE'S RECOMMENDATION 36/20	Mrs A Bunter/ Mrs R Frost
That the report be noted.	

SERVICE UPDATE - COMMUNITY CARE

SUMMARY

To provide an update on the activity within Community Care.

COMMITTEE'S RECOMMENDATION 37/20	Cr Mudford/ Mr P Mann
That the report be noted	

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.28PM.

Cr G Peart
Chairperson

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 NOVEMBER 2020

DISABILITY SERVICES COMMITTEE

3 November 2020

PRESENT

Cr S Baker (Acting Chair)
Ms J Manion (Director Community Services)
Ms Tracy Stevenson (Community Representative)
Mrs L Bartlett (Client Representative)
Leonie Bacon (Client representative)

IN ATTENDANCE

Mrs J Lummis (Manager Orana Living)
Mr M Hodge (Waste Operations Manager)
Mr D Neeves (General Manager)
Ms Kylie Gibson (Policy and Training Officer Carlinda)

Proceedings of the meeting commenced at 4.30pm with Cr Naden entered the meeting via phone at 4.36 pm

APOLOGIES

Mr Paul Mann (Community Representative)
Ms L Townsend (Community Representative)
Doug Batten (Mayor)

COMMITTEE'S RECOMMENDATION 25/20	M Hodge/T Stevenson
That the apology be accepted.	

ABSENT

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

Proceedings in Brief

It was noted that Ms L Townsend was in attendance at the meeting on 4 August 2020 however was not listed.

COMMITTEE'S RECOMMENDATION 26/20	M Hodge/J Lummis
That the minutes of the meeting held on 4 August 2020 be confirmed noting that Ms L Townsend was also in attendance.	

BUSINESS ARISING

Nil

REPORTS

OPERATIONAL PLAN REVIEW

SUMMARY

To present the Operational Plan review for Disability Services.

COMMITTEE'S RECOMMENDATION 27/20	T Stevenson/L Bacon
That the Operational Plan review for the period ending 30 September 2020 be endorsed.	

QUARTERLY BUDGET REVIEW

SUMMARY

To present the Quarterly Budget Review for Disability Services for the period ending 30 September 2020.

COMMITTEE'S RECOMMENDATION 28/20	Cr Naden/T Stevenson
That the Quarterly Budget Review for Disability Services for the period ending 30 September 2020 be endorsed.	

SERVICE REPORT – ORANA LIVING

SUMMARY

To present a service report for Orana Living.

COMMITTEE'S RECOMMENDATION 29/20	T Stevenson/Cr Naden
That the report be noted.	

SERVICE REPORT – CARLGINDA ENTERPRISES

SUMMARY

To present a service report for Carlginda Enterprises.

COMMITTEE'S RECOMMENDATION 30/20	L Bacon/L Bartlett
That the report be noted.	

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 NOVEMBER 2020

CLIENTS' REPORT

SUMMARY

To present a report from the Clients' representatives.

COMMITTEE'S RECOMMENDATION 31/20	T Stevenson/D Naden
That the report be noted.	

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4.55PM.

Cr Susan Baker
Acting Chair

SPORTS COUNCIL

2 November 2020

PRESENT

K Reynolds – (Vice President) Park Tennis Club (Acting Chair)
M Stewart – Junior Basketball
N Alchin – (Secretary) Gilgandra Shire Council
D Neeves – Junior Cricket
A Newstead

Proceedings of the meeting commenced at 5.37 pm

IN ATTENDANCE

Nil

APOLOGIES

B Luff
Cr D Batten – Mayor
M Stewart – Gilgandra Rugby League
A Hall – Gilgandra Jockey club

COMMITTEE'S RECOMMENDATION – 9/20	A Newstead/Marg Stewart
That the apology received be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 10/20	K Reynolds/ A Newstead
That the Minutes of the Sports Council Meeting held on 2 March 2020 be confirmed as a true and correct record of the meeting.	

BUSINESS ARISING

Request from Little Athletics

It was noted that the request by Little Athletics for a removable section to extend the 100m track can be accommodated and the issue of the concrete lip would be addressed with the use of an earthen ramp should the need arise.

Protocol/Agreement for McGrane Oval Hirers

It was noted that this document has not been progressed as yet.

SPORTING & RECREATIONAL PRECINCT UPDATE

A draft project brief was presented and it was noted this would be distributed to user groups for comment.

GENERAL BUSINESS

Smoking at McGrane Oval

It was noted that some patrons are not adhering to the NO SMOKING legislation and that No Smoking signs may be needed in and near the grandstand.

McGrane Oval - Grand Final Day

It was reported that the Oval presentation for the grand final was once again magnificent and congratulations should be passed on to the Parks & Gardens team responsible.

Basketball

Marg Stewart reported that there was no basketball comp due to COVID-19 however they are just commencing again now.

Quotes are being obtained to have the floor sanded. This is necessary due to the damage caused by the leaking air conditioners which have recently been replaced.

Junior Sport

There are good numbers of juniors registering for junior sport with Little Athletics reporting 98 participants and Junior Cricket reporting 95 participants (with a split of 70% boys and 30%).

Update on McGrane Oval Works

Works scheduled include:

- Fence around oval
- Upgrade of Junior League toilets
- Upgrade of Commentator's box
- Grandstand to be painted

An upgrade of the Concourse is subject to a funding decision by Council.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 NOVEMBER 2020

User Groups of Oval

A meeting will be arranged between the presidents of Senior League, Rugby Union and Senior Cricket to determine season starts and ends and planned oval maintenance.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.14PM.

B Luff
President

RECOMMENDATION

That the above listed Committee minutes be adopted.

David Neeves
General Manager

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

.....

Interagency

14 October 2020

Liquor Accord

20 October 2020

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.1.2.1

Conduct the business of Council in an open and transparent manner

4.1.2.3

Develop, implement and continually monitor a good governance plan

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 NOVEMBER 2020

INTERAGENCY

14 October 2020

PRESENT

Gilgandra Shire Council – Jo Manion (Acting Chair)
St Vincent de Paul – Paul Dolan, Helen Naef
Gilgandra Youth Services - Monica Mudford
Barnardos – Lisa and Mindy
Mirhanha – Deidrie Naden

IN ATTENDANCE

Naomi Pitts – Minutes

Proceedings of the meeting commenced at 10.30am

BUSINESS

The Gilgandra Interagency has stopped due to Covid-19. A small group had come together earlier in the year to discuss the interagency, the evidence provided from the group showed that the interagency was not having an impact of active action for services. A survey was done to update the information of services in the directory. In the survey family seems to be the main reoccurring subject.

CONCLUSIONS

Operational changes are required to improve the usefulness of these meetings. This includes frequency of meetings and membership.

It was also proposed that the title of the meeting be changed from “Interagency” to something that reflected a more active forum and that the group plan a series of forums or event to better promote services.

It was agreed that the attendance list would be limited to those services who have completed the information requested in our interagency survey e.g. Name, contact details, types of assistance provided.

This information could then form the basis for a current summary on services available.

ACTION ITEMS

- Talk about next event for services and families including all services that attend the interagency
- Resend the service information survey to current contacts on the interagency register and those new

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.35AM.

J Manion
Acting Chair

LIQUOR ACCORD

20 October 2020

PRESENT

A Walker - Chairman (Armatree Hotel)
Q Karaitiana (Gilgandra Services Club)
Sgt N Campbell (Gilgandra Police)
Sgt M Wiegold (Licensing - Orana Mid West Police District)
G Mason (Gilgandra IGA)
T Moss (Gilgandra IGA)
L Zell (Tatts Hotel)

IN ATTENDANCE

V Singh (13 Cabs Taxi Service)
J Prout (Gilgandra Shire Council)

Proceedings of the meeting commenced at 9.00 am
at the Gilgandra Services Club

APOLOGIES

A Jenkin (Mountain View Hotel)
J Jones (Gilgandra Services Club)
D Sant (Railway Hotel)
P Lalor (Safework NSW Inspector, WHS Regional)

MOTION	Q Karaitiana/N Campbell
That the apologies submitted be accepted.	
Carried.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

MOTION	N Campbell/Q Karaitiana
That the minutes of the meeting held on 17 March 2020 be confirmed.	
Carried.	

NEW TAXI SERVICE

Ash Walker introduced Mr Vikram Singh to the meeting. Mr Singh has been operating a taxi service in Dubbo since Jan 2020 and, following comments from Gilgandra customers that there is no regular service in Gilgandra, has just commenced operations in Gilgandra with a 10 seater wheelchair accessible Maxi Taxi. Mr Singh spoke of his nine years retail experience in Coles, specialising in the customer service experience.

13 cabs is a national company with the same number Australia wide and providing access to resources and the best onboarding experience for drivers.

Mr Singh advised he plans to operate 7am-9pm Sun-Thurs with extended hours on Friday and Saturday. It is proposed the service will offer employment for up to four part time local drivers with an additional standard sedan vehicle available as well if needed. It was also noted that each cab has four cameras to assist with safety for drivers and passengers.

The location of the current taxi rank was discussed and it was noted Mr Singh may apply to Council to have the rank relocated to the area adjacent to the Gilgandra Community Plaza.

Proceedings in Brief

Mr Singh left the meeting at this point.

BUSINESS ARISING

Informal get together

Ash Walker to follow up with Ash Jenkin to try to organise a get together prior to Christmas

Publicity

A copy of the minutes to be forwarded to The Gilgandra Weekly. A suggestion was also made to promote the availability of the Taxi Service.

Plan B

It was noted there had been no contact from the RMS regarding the Swag competition. Those present suggested the possibility of using the RMS \$ to subsidise taxi fares and Ash Walker agreed to discuss this option with the RMS.

Policies for Under Age Drinking

It was noted there were no actual policies for under age drinking.

REVIEW OF CONSTITUTION

MOTION	L Zell/Q Karaitiana
That Section 7, Nominations, Annual Fees and Levies, be amended from: “There will be no nomination fees, there will be an annual membership fee \$150 for 1 (a), 1 (b) and 1 (c) class of membership and \$50 for all other classes excluding government agencies classes. This class of membership is free.” to read: “That there be no annual membership fees. Carried.	

REVIEW OF GILGANDRA LIQUOR ACCORD TERMS

MOTION	Q Karaitiana/N Campbell
That the following amendments (in strike through or in bold) be made to the Gilgandra Liquor Accord Terms: <ul style="list-style-type: none">• “Members of the Gilgandra Liquor Accord agree to support the following initiatives for on-premise consumption”• Not Sell ready-to-drink beverages containing an alcohol by volume content of more than 5% at licensee’s discretion. Carried.	

GENERAL BUSINESS

Current Licensing Concerns

Sgt Wiegold advised of the following areas of concern:

QR codes - all venues are encouraged to use QR codes, noting that the lifting of restrictions proposed for 1 December will be conditional on having QR codes in use.

RSA/RCG checks – licensees were requested to check the currency of RSA and RCG certification for all staff as an audit will be undertaking at all venues in coming months.

COVID – COVID marshalls are to be vigilant in their duties and can’t be spending long periods behind the bar. If anyone has any concerns regarding their COVID Safety Plan, please contact Phil Lalor, SafeWork NSW Inspector for WHS Regional on 6841 7909.

IGA Car Park

Garth and Tanya expressed concern that people are drinking alcohol in the IGA car park on the assumption that it is private land and asked whether Alcohol free signs could be erected. It was noted that the Gilgandra township is an alcohol free area however Julie Prout agreed to investigate suitable signage.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 NOVEMBER 2020

NEXT MEETING

The next meeting will be held on Tuesday, 16 March 2020 at 9.00am in the Council Chambers.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 10.02AM.

A Walker
Chairman

RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 17 NOVEMBER 2020

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of October 2020.
2. Certificate of Bank Reconciliation - Month of October 2020.
3. Details of investments as at 31 October 2020 (Local Government Financial Management Regulation No. 19).

CASH BOOK BALANCE AS AT	30-Sep-20	\$3,019,334.29
Plus: Receipts		\$2,234,101.74
Less: Payments		<u>\$4,187,266.06</u>
CASH BOOK BALANCE AS AT	31-Oct-20	<u>\$1,066,169.97</u>

STATEMENT BALANCE AS AT	30-Sep-20	\$3,216,473.06
Plus: Receipts		\$2,196,154.76
Less: Payments		<u>\$4,146,081.14</u>
STATEMENT BALANCE AS AT	30-Sep-20	<u>\$1,266,546.68</u>

Plus: Unpresented Receipts		\$8,224.70
Less: Unpresented Payments		<u>\$208,601.41</u>
RECONCILED BALANCE AS AT	30-Sep-20	<u>\$1,066,169.97</u>

Cashbook balance as at 31 October 2020:	\$1,066,169.97
Investments held as at 31 October 2020:	<u>\$25,050,335.28</u>
Total Cash & Investments Held as at 31 October 2020:	<u>\$26,116,505.25</u>

The bank balances in each of the funds as at 31 October 2020 are:

General Fund	\$10,607,214.05
Water Fund	\$2,633,360.85
Sewer Fund	\$1,629,179.78
Orana Living	\$3,667,539.55
Carlinda Enterprises	\$491,277.74
Cohee Villa Units	\$1,430,871.49
Cohee Lodge	\$3,961,773.35
Jack Towney Hostel	\$945,421.54
Trust Fund	\$749,866.90

Balance as per Total Cash & Investments Held: \$26,116,505.25

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 368 days @ 1.70%	Due on 14-Dec-20	With AMP Bank
(b)	\$1,000,000.00	For 365 days @ 1.45%	Due on 10-Mar-21	With AMP Bank
(c)	\$1,000,000.00	For 365 days @ 1.70%	Due on 27-Jan-21	With AMP Bank
(e)	\$500,000.00	For 214 days @ 1.30%	Due on 04-Nov-20	With Bendigo
(f)	\$1,000,000.00	For 214 days @ 1.00%	Due on 06-Jan-21	With Bendigo
(g)	\$1,500,000.00	For 212 days @ 0.80%	Due on 04-Mar-21	With Bendigo
(h)	\$500,000.00	For 365 days @ 0.65%	Due on 06-Oct-21	With Bendigo
(i)	\$500,000.00	For 214 days @ 1.45%	Due on 11-Nov-20	With Bendigo
(j)	\$1,000,000.00	For 364 days @ 0.80%	Due on 16-Jul-21	With Macquarie
(k)	\$2,000,000.00	For 244 days @ 1.70%	Due on 15-Dec-20	With Macquarie
(l)	\$1,000,000.00	For 275 days @ 1.70%	Due on 17-Jan-21	With Macquarie
(m)	\$1,000,000.00	For 182 days @ 0.90%	Due on 04-Apr-21	With MCU
(n)	\$500,000.00	For 182 days @ 1.10%	Due on 04-Nov-20	With IMB
(o)	\$1,000,000.00	For 105 days @ 0.55%	Due on 06-Jan-21	With IMB
(p)	\$1,000,000.00	For 184 days @ 1.25%	Due on 20-Nov-20	With ME Bank
(q)	\$1,500,000.00	For 365 days @ 1.50%	Due on 15-Dec-20	With ME Bank
(r)	\$500,000.00	For 270 days @ 0.80%	Due on 23-Apr-21	With NAB
(s)	\$2,000,000.00	For 182 days @ 0.85%	Due on 29-Dec-20	With NAB
(t)	\$1,000,000.00	For 271 days @ 1.00%	Due on 22-Feb-21	With NAB
(u)	\$1,000,000.00	For 365 days @ 0.90%	Due on 20-Jul-21	With NAB
(v)	\$500,000.00	For 183 days @ 1.20%	Due on 06-Oct-20	With NAB
(w)	\$3,000,000.00	For 367 days @ 0.73%	Due on 13-Sep-21	With NAB
(w)	\$1,050,335.28	0.25%	At Call	With TCorp
Total Investments:				\$25,050,335.28

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>September 2017</u>		
264/17	Mudfords Road	Followed up again. Also being pursued through RFS.
<u>March 2018</u>		
55/18	Flora Reserve	Discussions with local service clubs, groups, etc on hold pending creation of a plan of management for the site.
<u>December 2019</u>		
263/19	Electric Vehicle Fast Charging Station	Awaiting further information
<u>August 2020</u>		
143/20	Medical Practice	Lease being finalised
152/20	New Water Bore – Gilgandra Racecourse & Recreation Trust	Lease finalised
<u>September 2020</u>		
165/20	Gravel Pit Agreements	To be progressed as time permits
175/20	Graincorp Industrial Precinct	Community consultation and feedback process commenced; Biodiversity stewardship site to be investigated
181/20	Coo-ee Heritage Centre commercial lease	EOIs to be called shortly
186/20	Trial of overnight rest area at Cooee Oval	Scheduled to fall in line with reopening of the CHC in Autumn 2021

DEVELOPMENT APPLICATIONS

The following development application were approved during October 2020:

DA Number	Received	Applicants Name	Application Description of Work	Property Address	Decision	Development Value
2020/360	14/09/2020	P.Carter	Cremation Facility	Enterprise Drive	Approved 21/10	\$150,000
2020/361	18/09/2020	W.Wilson	Shed	132 Lower Miller st	Approved 12/10	\$12,200
2020/362	06/05/2020	B.Thomas	Shed	190 Arthursleigh Lane	Approved 13/10	\$16,000
2020/363 S68	14/10/2020	P.Brown	Carnival rides	63-67 Warren Road	Approved 16/10	-
2020/364	12/10/2020	M.Mudford	Demolition shed	5 Warren Road/Pool	Approved 14/10	\$5880
2020/365	14/10/2020	R.Bunter	Shed	16 Vera Street	Approved 30/10	\$19,800
October Total 2020						\$203,880 \$4,456,835

Applications under assessment

- DA2020/366 – Shed – Warren Rd
 - DA2020/368 - New Dwelling –Farrar St
 - DA2020/369 - Demolition, toilet block, rear 20 Miller St
 - DA2020/370 - New Roof, Warren Rd
-

**Planning Developments - Mean & Median Report Processing Times
 for the Month of OCTOBER**

OCTOBER 2020

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2020/361	25	0	25	17	0	17
2020/362	8	0	8	6	0	6
2020/364	3	0	3	3	0	3
2020/363	3	0	3	3	0	3
2020/360	38	0	38	28	0	28
2020/365	17	0	17	13	0	13

Summary Statistics	
No of Applications	6
Total Actual Days	94.00
Mean Actual Days	15.67
Mean Stopped Days	0.00
Mean Total Days	15.67
Mean Work Days	11.67
Mean Work Stop Days	0.00
Mean Total Work Days	11.67
Median Actual Days	12.50

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager

CATEGORY A –
REQUEST FOR FINANCIAL SUPPORT – ST JOSEPH’S P&F DEBUTANTE BALL

SUMMARY

To advise of a request for support from St Joseph’s School.

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Mr Tony Musgrave, Principal of St Joseph’s School, has written to Council as follows:

“The St Joseph’s P&F Debutante Ball will be held on Friday, 27 November. The ball, which was scheduled to be held in March, was postponed due to COVID-19. The committee has now made the decision to go ahead this month, mainly to allow those young people who were making their debut and had purchased dresses etc to have this opportunity.

Obviously, due to COVID-19 we will still have to adhere to the current restrictions as to numbers, social distancing, food and alcohol service etc. Therefore, the ball will be limited to family and friends of the debs and partners, there will be no food served and alcohol will be BYO. Due to these restrictions we do not anticipate making any profits for our P&F on the ball this year.

To this end, we are requesting council to waive the hall hire fee this year. We look forward to hearing from you in due course.”

The cost for hire of the hall for this function, including dance practices is \$324.60:

Hire of main hall – community rate	\$126.50
Additional preparation – one day	\$66.00
Dance practices (3 x \$22) – March	\$66.00
Dance practices (3 x \$22) – November	\$66.00

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	1.2.1.2 Provide a Shire Hall facility that meets community needs

SUBMITTED FOR COUNCIL’S DETERMINATION

David Neeves
General Manager

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

1. **TOORAWEEENAH CWA**

Thanking Council for the donation towards the Telstra 4G small cell tower at Tooraweenah.

RECOMMENDATION

That receipt of the Category B correspondence be noted.

David Neeves
General Manager