

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 15 September 2020 at 4.00pm.**

Agenda

- (1) Election of Mayor and Deputy Mayor
- (2) Submission of Questions for Next Meeting
- (3) National Anthem
- (4) Prayer
- (5) Acknowledgement of Traditional Owners:  
*"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."*

**\*\*RECORDING\*\***

At this stage I would like to remind everyone present that this meeting is being recorded

- (6) Apologies
- (7) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

- (8) Confirmation of Minutes:
  - Ordinary meeting held on 18 August 2020 (circulated previously)

(9) Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - I. prejudice the commercial position of the person who supplied it, or
  - II. confer a commercial advantage on a competitor of the council, or
  - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
  - Gravel Pit Agreements (c)
  - Request to Write Off Rates and Water (c)
- Procedural Motion to re-open meeting to Press and Public

(10) Reports from Servants

(11) Correspondence



David Neeves  
General Manager

## **SEPTEMBER 2020 INDEX**

### Election

1. Election of Mayor and Deputy Mayor 3

### Mayor

2. Mayoral Commitments 8
3. GM's performance review 9

### General Manager

1. SCCF Project Priorities 10
2. GrainCorp Industrial Precinct 13
3. Inland Rail Water Projects 17
4. Inland Rail Interface Improvement Program Round 2 20
5. Code of Conduct 22
6. Outdoor Staff Picnic Day 24

### Director Corporate Services

1. Annual Accounts – Year End 30/6/20 25
2. Gilgandra Cultural Precinct – Commercial Lease Option 28
3. Request to Write Off Rates and Overdue Water (Closed) 4

### Director Community Services

1. Orana Living and Jack Towney Hostel Reserves 32
2. LGNSW Conference Motions 35

### Director Infrastructure

1. Gravel Pit Agreements (Closed) 1
2. Sustainable Ground Water Use in Gilgandra LGA 38

### Director Planning and Environment

1. Tooraweenah CWA – Local Activity Approval 41

### Standard Reports

- All Minutes 42
- Notation Reports 58
- Cat B 64

## ELECTION OF MAYOR

### SUMMARY

To elect Council's Mayor for the forthcoming period.

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Section 290 (l) (b) of the Local Government Act 1993 provides that the election of the Mayor by the Councillors, if first election after an ordinary election, is to be held within three (3) weeks after the ordinary election.

An amendment to the Act (Section 230 (1) provides that a Mayor elected by the Councillors (on or after 30 August 2016) holds the Office of Mayor for two years commencing on the day the person elected to the Office is declared to be so elected.

### Nomination

The regulations under the Local Government Act, 1993, provide that a Councillor may be nominated without notice for election as Mayor. Nominations are to be made in writing by two or more Councillors (one of whom may be the nominee) and is not valid unless the nominee has indicated consent to the nomination in writing. (Nomination forms for both the Mayoral and Deputy Mayoral positions have been forwarded separately with this business paper).

The nomination is to be delivered or sent to the Returning Officer or handed to the Returning Officer at the meeting.

### Returning Officer

The regulations (Clause 1) under the Act provide for the General Manager to be the Returning Officer for Mayoral elections.

### Method of Election

If only one councillor is nominated, that councillor is elected.

Where more than one candidate nominates for election, the Council is to resolve whether the election is to proceed by:

- (a) ordinary ballot
- (b) preferential ballot
- (c) open voting

Open voting means voting by a show of hands or similar means, while the ballots referred to are to be secret ballots.

Where the election is by ballot, it will be conducted by the preparation, marking and counting of ballot-papers in the presence of the Council and the General Manager/Returning Officer is to decide the manner in which votes are to be marked on the ballot papers.

In cases where there are only two candidates, the ordinary ballot or open voting methods are considered most efficient and also allow for the election of Mayor if more than two candidates stand. Council has previously adopted the ordinary ballot method of voting.

Where there are more than two candidates, the preferential ballot may be utilised.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Plan Actions</u>	<b>4.1.2.3</b> Develop, implement and continually monitor a good governance plan

#### RECOMMENDATION

That, should there be two or more nominations received for the position of Mayor for the ensuing term, an election be conducted by way of ordinary ballot.

David Neeves  
General Manager

## **ELECTION OF DEPUTY MAYOR**

### **SUMMARY**

To consider election of a Deputy Mayor for the forthcoming period.

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Section 231 of the Local Government Act 1993 authorises a Council to elect one of its Members as Deputy Mayor who may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the Office of Mayor.

Section 231 states:

*231 Deputy mayor*

- (1) The councillors may elect a person from among their number to be the deputy mayor.*
- (2) The person may be elected for the mayoral term or a shorter term.*
- (3) The deputy mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of mayor.*
- (4) The councillors may elect a person from among their number to act as deputy mayor if the deputy mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no deputy mayor has been elected.*

Firstly, Council must determine if it will elect a Deputy Mayor and the length of term. Secondly, if it decides in the affirmative, it should determine the procedure for such election.

As with Mayoral elections, if only one councillor is nominated, that councillor is elected and, where more than one candidate nominates for election, the Council is to resolve whether the election shall be carried out by:

- (a) ordinary ballot
- (b) preferential ballot
- (c) open voting

It is suggested that, in the event of an election, the procedure should be the same as in the case of the election of Mayor.

As noted earlier, nomination forms are included with the Business paper and ballot papers will be available for use if required.

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<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Plan Actions</u>	<b>4.1.2.3</b> Develop, implement and continually monitor a good governance plan

RECOMMENDATION

1. That Council elect a Deputy Mayor for the ensuing two year Mayoral term.
2. That should there be two or more nominations received for the position of Deputy Mayor, an election be conducted by way of ordinary ballot

David Neeves  
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.



**MAYORAL MINUTE - 12/20**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise of the Mayor's activities during the preceding month.

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20/8/20	Inland Rail videoconference meeting
21/8/20	Roads inspection
25/8/20	Local Emergency Management Committee meeting
26/8/20	Traffic Committee meeting
27/8/20	Covid-19 LGA update, teleconference
1/9/20	Council Workshop
2/9/20	Dinner with Minister Adam Marshall, Sam Faraway MLC and Dugald Saunders, Member for Dubbo
3/9/20	Meeting with Minister Adam Marshall, Sam Faraway MLC, Dugald Saunders Member for Dubbo and Minister Bronwyn Taylor
3/9/20	General Manager's Performance Review
15/9/20	Council Meeting

**Principal Activity**

Strategic Leadership

**Policy Implications**

Nil

**Budget Implications**

Nil

**Delivery Program Actions**

**4.1.2.1**

Conduct the business of Council in an open and transparent manner

**RECOMMENDATION**

That the report be noted.

D Batten  
Mayor

**MAYORAL MINUTE - 13/20**  
**GENERAL MANAGER'S PERFORMANCE REVIEW**

**SUMMARY**

To formalise the Annual Performance Review of the General Manager.

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The General Manager's performance review was undertaken on Thursday, 3 September. Due to a change in scheduling that was necessitated by the visit of two state ministers to Gilgandra on Thursday morning, the Deputy Mayor, Cr Walker was unable to attend.

As a result, the review was undertaken by Cr Peart and myself, facilitated via ZOOM technology by Mr Christian Morris from Local Government NSW.

The result of the review was satisfactory with no major issues being identified. A copy of the review documentation will be available for councillors' perusal if required.

Generally the review panel noted the success of the staff restructure and acknowledged the sound progression of the Council under the stewardship of Mr Neeves.

Given the recent extension of the General Manager's contract, it was agreed that consideration of any changes to those contract conditions was not warranted.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>4.1.2.1</b> Conduct the business of Council in an open and transparent manner

**RECOMMENDATION**

That the report be noted.

D Batten  
Mayor

**STRONGER COUNTRY COMMUNITIES FUND PROJECT PRIORITIES**

**SUMMARY**

To consider the remaining projects under the Stronger Country Communities Fund (Rounds 2 and 3) and set priorities for the remaining works for the McGrane Oval and Shire Park Programs.

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**McGrane Oval**

Following are the remaining projects under the McGrane Oval Master Plan, their estimated construction costs and their recommended order of priority for completion. The balance remaining in the SCCF fund for McGrane Oval is \$280330.

Project Element	Progress	Estimated Cost
1. Toilets refurbishment & new disabled amenities (Junior League) + Bubblers etc	Design Completed, pending quotation	\$ 75,345
2. Oval Picket Fence	Quotations received	\$142,342
3. Grandstand Painting	Quotations received	\$ 20,850
4. Project Management	Ongoing	\$35,000
5. Viewing Area / Concourse	Designs Pending	\$ 58,100
6. Canteen Footpath	Designs Pending	\$ 5,100
7. Accessible Car Parking Space	Designs Pending	\$ 7,790
8. Commentary Box Painting	Designs Pending	\$ 9,600
9. Sealed Carpark to Northern End of the Main Oval	Designs Pending	\$ 59,600
10. Seating, Concrete and Stainless Steel Recycling Bins	Designs Pending	\$ 31,600
<b>Total of items 1-10</b>		<b>\$445,327</b>
<b>Available SCCF Funds</b>		<b>\$280,330</b>
<b>Shortfall</b>		<b>-\$164,997</b>

The recommendation is that Council prioritises items 1-4 which amounts to **\$273,573**, noting that some of the elements listed above 5-10 could be funded if other projects within the SCCF come in under budget.

### Shire Parks Program

Following are the remaining projects under the Shire Parks Program, their estimated cost to complete and their recommended order of completion:

Project Element	Progress	Estimated Cost
1. Skate Park Refurbishment and Extension, including demolition	Under Construction	\$147,000
2. Design & Project Management Costs to complete the projects	Ongoing	\$10,000
3. Skate Park Landscaping	Quotations Pending	\$20,000
4. Mature Shade Trees	Quotations to be called	\$9,250
5. Shade Structure to Play Equipment	Quotations to be called	\$21,752
<b>Total of items 1-5</b>		<b>\$208,002</b>
<b>Available SCCF Funds</b>		<b>\$188,179</b>
<b>Short Fall</b>		<b>-\$ 19,823.30</b>

# Note the completion of the disabled access path linking the playground to the toilets will be funded from Disability Activity Inclusion Plan (DIAP) footpath allocation.

The recommendation is that Council prioritises Items 1-4 which amount to **\$186,250**, noting that element 5 will remain unfunded.

As the SCCF programs nears completion and there is a better understanding of the surplus funds available, Council will have the opportunity to elect to complete some of the unfunded projects as listed above.

Any items listed as being unfunded could be a consideration by Council in future Council budgets and funded by Council

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>4.2.3.2</b> Apply for grants that assist Council to achieve identified projects

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 15 SEPTEMBER 2020

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RECOMMENDATION

That Council endorse the priority projects under the Stronger Country Communities Program for McGrane Oval Master Plan and the Shire Parks Programs as listed in the report.

David Neeves  
General Manager

## **GRAINCORP INDUSTRIAL PRECINCT**

### **SUMMARY**

To seek the direction of Council on key design elements of the GrainCorp Industrial Precinct.

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The work to progress a Development Application for the GrainCorp Industrial precinct has reached a point where Council's input on a number of key issues is required.

Council has had the opportunity to consider a number of key issues at Workshop presentations in August and September 2020.

### **Balladoran Railway Road / Newell Highway Intersection**

The draft masterplans for the site that have been developed to this point do not include the use of Balladoran Railway Road intersection as part of the design. The subdivision does have roads proposed to access out onto Balladoran Railway Road

In initial design briefings to Premise (Consultant preparing the Development Application on Councils behalf) it was requested the main site access be developed at the existing GrainCorp entry. This is because the cost of a constructing an additional channelised intersection on the Newell Highway is estimated at around \$1 Million.

This design guidance has been followed in the drafts, however Council as the developer must now determine a strategy to deal with traffic movements on the remainder of the site. A number issues need to be considered in Council's determination:

- Single point of entry and exit is not an ideal outcome from a planning perspective. It limits evacuation options in the event of an emergency such as a fire. It also limits access should there be a traffic accident at a key point such as the entry on intersection with the Newell Highway. The Planning for Bushfire guidelines will require Council to have an alternate emergency access/egress point.
- Any design that has site access, even existing or secondary access on Balladoran Railway Road, may be referred to Transport for NSW who are likely to condition some level of upgrade to the Balladoran Rail Road / Newell Highway intersection.

The Balladoran Railway Road / Newell Highway intersection does have some deficiencies in its current condition. There is no dedicated turning lane or slip lane for northbound traffic turning right onto Balladoran Railway Road. In fact, the only design enhancement is a small left hand slip lane for south bound traffic turning left onto Balladoran Railway Road from the Newell Hwy.

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As discussed at previous workshops, there is a possibility to undertake a realignment of Balladoran Rail Road through the subdivision. This would remove the issue of the development impacting on the Balladoran / Newell Highway intersection as the associated upgrade cost.

The alternative design strategy is to encapsulate the development within the site with a single point of access at the current GrainCorp entrance. There would be a need to develop an emergency access and exit at some other location in the development but this would not form part of regular traffic movements for the development.

Council may elect to settle on these two options and conduct a brief public consultation process. As the developer in this scenario, it would not be normal practice to present options to the community for comment. However, as discussed in the workshops, Council has two roles in this development - as both the developer and the approval authority and an effective way to progress is to gain the community feedback on the two options prior to lodgement of the Development Application.

### **Biodiversity Offset Scheme**

The impact of the biodiversity and the amount of land available for development, it is recommended that the parcel of land adjacent to the CRN railway be included in the Master Plan but not be part of the initial development application.

This would have to be negotiated with Graincorp as part of the sale and transfer process. It would become a Stage 2 of the development and could be sold at any point by Graincorp or revisited by Council at a point in the future.

GrainCorp have expressed their desire to maintain the control of this parcel of land in some form. Progressing through the Development application without this land is not seen as a problem given demand forecasting.

The final masterplan will determine the Biodiversity Offset Scheme liability. Once this cost is established, minimisations actions will be undertaken. These actions will include:

- Where possible, designing the subdivision to avoid high value vegetation.
  - Utilising difficult develop areas of the subdivision as possible offset sites.
  - Investigate the use of vegetation buffers required by GrainCorp as potential offsets
  - Investigate the development of Biodiversity Stewardship sites
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## **State Environmental Planning Policy (Koala Habitat Protection) 2019**

The GrainCorp site has identified Koala habitat and must be dealt with as per the guidelines of State Environmental Planning Policy (Koala Habitat Protection) 2019 – commonly referred to as the Koala SEPP.

There has been significant discussion in the media regarding this SEPP. The mapping that determines the Koala habitat is best described as a “blunt instrument” with areas are covered through linkages of identified habitat trees and other anomalies.

As part of the Development Application process, staff have requested the Environmental Planning consultant (Premise) undertake a review of the Koala SEPP issue, with the aim of proving it is not Koala habitat. The Koala SEPP details a process to undertake this review.

Successfully removing the site from the Koala SEPP Mapping is a significant advantage moving forward when Council is trying to sell land and facilitate development on the site.

## **Design Principles**

The workshops in August and September identified a number of key design principles of the development that should be maintained in the process:

- All blocks with visibility to the Newell Highway should front or face that direction to avoid the rear of the development facing the entrance to the community. Service roads or vegetation buffers may to be used facilitate this outcome.
- At the direction of GrainCorp a buffer zone is to be developed between their current and future operations and the subdivision development.
- The need to develop or upgrade the Balladoran Railway Road / Newell Highway Intersection should be avoided.
- Should Balladoran Railway Road be realigned, the new alignment shall avoid any unnecessary T intersection and be the primary carriageway.

<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>5.1.1.4</b> Ensure an adequate supply of industrial land is available to match our Shire’s growth potential

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RECOMMENDATION

1. That Council develop two options, with Option A including the realignment of Balladoran Railway Road through the subdivision and Option B not including Balladoran Railway in the design and that the subdivision design only include access utilising the current intersection in the GrainCorp South.
2. That community feedback regarding road realignment of Balladoran Rail Road realignment be sought.
3. That Council investigate the establishment of a Bio Diversity Stewardship site not only for this development but also for future activities.
4. Council support the additional investigations of the site with the aim of clearing the Koala habitat SEPP coverage of the entire development site.
5. That Council note the design principles for the subdivision as outlined in the report

David Neeves  
General Manager

**INLAND RAIL WATER PROJECT**

**SUMMARY**

To seek Council resolution to progress the signing of a funding agreement with ARTC Inland Rail to undertake the Inland Rail Water Infrastructure Legacy Project

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In 2017 when discussions around the construction of Inland Rail were commencing, it was apparent that as a major earthworks project, significant volumes of water would be required. A common concern raised by landholders was that they didn't want the water required for the construction of Inland Rail to compete against their own needs.

Based on those initial discussions, Council staff have researched volumes anticipated to be required with both ARTC and the civil construction sector. In addition staff have looked at methodology and learnings from similar projects to see how water is secured and what likely issues and opportunities would emerge with the Inland Rail project.

Some Key findings are:

On most infrastructure projects, existing water sources are used to avoid developing costly infrastructure. In most scenarios the water sources are rivers, dams, waste water (quarry sites that have non potable dams as an example) and the likely scenario in this region, purchasing water from private land holders.

The purchasing of water from private land holders could be from two likely methods. Buying from existing bores and either improving infrastructure such as pumps and tanks. The second method would be to sink bores on private land through a private agreement with a land owner. This individual landowner would benefit financially and then the legacy opportunity to have a bore and associated infrastructure on their land.

Whilst the development of this sort of private negotiation model has potential to deliver significant benefits to a small number of private land holders, there is also the significant challenge that this methodology would see competition for water from existing known sources used by people for stock and domestic supply.

In 2017/18 Council engaged Projence and Water Drilling Resources to develop a proposal for a water supply scheme for the constructions of Inland Rail. As Council is aware through previous briefings, the guiding principles of this proposal are:

- Aim to secure water from sources that do not compete or limit competition with existing stock and domestic supplies. The aim is to target deep aquifers that are currently not accessed due to depth and associated cost in drilling to that depth.
- Aim to develop legacy water infrastructure that can be used for future community uses. These include, but not limited to, the option for Council to have a more reliable source of water for roadworks, access to water for firefighting and other emergency service needs and improve water supply to community facilities.
- Potential to develop a rural water scheme that individual land holders could access on a cost recovery basis. There are several existing models in NSW where this already happens.

The proposal has been kept commercial in confidence until now as it was used to try and secure funding for the project and presents a commercial advantage to our community through the work associated with the report and proposal.

Council's Inland Rail Project Manager has worked with relevant staff at ARTC Inland Rail to develop the project to the point where there is now a formal proposal and funding model.

#### Project Scope

The scope of the project is to drill four water bores at sites approximately 25 km apart with the aim of securing water from depths and aquifers not accessed in that area.

#### Terms

The current draft agreement has a number of terms to be negotiated but the non-negotiable aspects for Council to move forward with the project include:

- That Gilgandra Shire Council undertake the project at no cost to council or the community on a full cost recovery basis.
- That Council own and manage all water infrastructure that is developed for the project in perpetuity.
- That the Gilgandra Shire community and associated landowners be fully engaged and involved in the project to create community understanding and confidence in the project.

### Project Management

As Council is seeking full cost recovery from ARTC, it is recommended and intended that both project management and hydrogeological expertise be externally acquired by Council to oversee and implement this project. This will ensure experts in this field are managing the project and answering questions with the necessary technical skills and knowledge. We believe it is vital to the success of this project that there is open and transparent dialogue between landholders and Council's technical consultants.

Success of this project means more than just accessing water, success means better outcomes for the broader community are achieved by Council taking this leadership role and it's not simply left up to the project proponent and/or lead contractor constructing the N2N Section. In addition, the success for our community in that legacy water infrastructure provides long-term benefits, improves the lifestyle, safety, sustainability and business practices of a wide range of stakeholders in the Gilgandra Shire community.

<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>5.1.5.2</b> Proactively pursue industries/ businesses associated with the Inland Rail Project.

### RECOMMENDATION

1. That Council provides in principle support for the project.
2. That the General Manager be authorised to sign a funding agreement with ARTC Inland Rail to proceed with the Inland Rail Water Infrastructure Legacy program.
3. That further reports be submitted to Council as this project progresses

David Neeves  
General Manager

**INLAND RAIL INTERFACE IMPROVEMENT PROGRAM ROUND 2**

**SUMMARY**

To advise about applications for Round 2 of the Inland Rail Interface Improvement Program.

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The Australian Government has committed \$44 million to the Inland Rail Interface Improvement Program (II Program) to assist in the development of project ideas that have the potential to boost the benefits that flow from Inland Rail.

The II Program supports the development of ideas for more productive rail-based supply chains and improvements to capacity on key country rail lines that intersect with Inland Rail.

These ideas can come from industry, local operators, governments and the community, or others that are interested in taking advantage of the long term benefits of Inland Rail.

The II Program has two streams:

- A \$20 million Productivity Enhancement Program (PEP) to assess the costs and benefits of proposed improvements to the interface between supply chains and Inland Rail.
- A \$24 million Country Lines Improvement Program (CLIP) to assess the costs and benefits of proposed improvements to country lines that intersect with Inland Rail, with a view to potentially accommodating longer, heavier and faster trains.

Council, in partnership with Coonamble Shire Council, is currently undertaking a Round 1 Country Line Improvement Program (CLIP) examining the upgrade of the Gilgandra to Coonamble line and connectivity to Inland Rail at Curban. The focus of this project is to ensure interoperability between the networks and facilitating opportunities for existing rail users and future opportunities. This process is due for completing in November 2020.

Several applications were lodged by Council for other Projects in Round 1.

These were:

- Workers Accommodation for the Construction of Inland Rail
  - The establishment of Concrete Pre Casting Facilities for the Construction of Inland Rail
  - The development of the Inland Rail Water Infrastructure Legacy Scheme
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Feedback was these projects did not fit for the focus and intention of the program. In addition, progress has been made on the Workers' accommodation and water scheme through working with ARTC Inland Rail.

There has been a short window to look at projects for Round 2 with the EOI process closing on Friday, 18 September 2020.

Based on assessment of the criteria and issues and opportunities that are being investigated as part of preparation of the arrival of Inland Rail applications, the following two projects have been prepared:

- **Rail Infrastructure Maintenance Facility**

This project would model off a current project looking at a rail maintenance facility in Toowoomba. It would be a prefeasibility level with the aim of investigating the requirements and opportunities of establishing this type of facility.

- **Multi User Rail Access Facilities at Gilgandra and Curban**

This would aim to be a prefeasibility report that investigates the opportunity the construction infrastructure for Inland Rail creates for a low cost agricultural focused rail access point in the Gilgandra Shire. This would be for producers and companies that currently do not have rail loading facilities and would have to share capital establishment cost. This project would build on the work currently being undertaken in the Round One project.

Given the short timeframe available, it is recommended Council limit applications to these two projects. That being said, if there is another project that the Council feel should be lodged there may be time to do so after the Council meeting with three days available.

<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>5.1.5.2</b> Proactively pursue industries/ businesses associated with the Inland Rail Project.

### RECOMMENDATION

That Council support the two applications to the Inland Rail Interface Improvement Program (II Program) for a Rail Infrastructure Maintenance Facility and Multi-User Rail Access Facilities at Gilgandra and Curban.

David Neeves  
General Manager

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## CODE OF CONDUCT

### SUMMARY

To advise of amendments to the Model Code of Conduct for Local Councils in NSW and associated procedures.

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The Office of Local Government has advised via Circular 20-32 on 14 August 2020 that the Procedures for *the Administration of the Model Code of Conduct for Local Council in NSW* (the Procedures) have been amended in response to the decision by the Supreme Court in the matter of *Cornish v Secretary, Department of Planning, Industry and Environment* [2019] NSWSC 1134.

Amendments have also been made to the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct). The new Model Code of Conduct and Procedures have been prescribed under the Local Government (General) Regulation 2005.

Gilgandra Shire Council adopted its Code of Conduct based on the Model Code of Conduct for Local Councils in NSW on 16 April 2019.

The following amendments to the Gilgandra Shire Council Code of Conduct are put forward for adoption:

1. Remove section 9.9 (because it is now redundant)
  - 9.9 Where you are a councillor or the general manager, you must comply with any council resolution requiring you to take action as a result of a breach of this code.
2. Updated section 3.6 to reflect more contemporary standards
  - 3.6 You must not harass or unlawfully discriminate against others, or support others who harass or unlawfully discriminate against others, on the grounds of age, disability, race (including colour, national or ethnic origin or immigrant status), sex, pregnancy, marital or relationship status, family responsibilities or breastfeeding, sexual orientation, gender identity or intersex status or political, religious or other affiliation.
3. Amend the Definition of "Council Committee" to include Audit, Risk and Improvement Committees (ARICs) in anticipation of the commencement of the requirement for all councils to appoint an ARIC following the next local government elections

*"a committee established by a council comprising of councillors, staff or other persons that the council has delegated functions to and the council's audit, risk and improvement committee"*

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4. Amendments have been made to the gifts and benefits provision of the Model Code of Conduct in response to feedback from some councils. The amendments are:
- Lift the \$50 cap on the value of gifts that may be accepted to \$100
  - clarify that items with a value of \$10 or less are not “gifts or benefits” for the purposes of the Model Code of Conduct and do not need to be disclosed
  - clarify that benefits and facilities provide by councils (as opposed to third parties) to staff and councils are not “gifts or benefits” for the purposes of the Model Code of Conduct; and
  - remove the cap on the value of meals and refreshments that may be accepted by council officials in conjunction with the performance of their official duties.

Councils are not obliged to amend their codes of conduct to lift the cap on the value of gifts that may be accepted if they do not wish to. It is open to councils to retain the existing \$50 cap or to impose another cap that is lower than \$100.

Principal Activity

Strategic Leadership

Policy Implications

Budget Implications

Delivery Program Actions

RECOMMENDATION

That amendments 1-4 as outlined in the report be adopted.

David Neeves  
General Manager



**OUTDOOR STAFF PICNIC**

**SUMMARY**

To advise of a request from the Outdoor Staff Picnic Committee to hold the annual picnic on Friday, 2 October 2020.

.....

The following letter has been received from the Outdoor Staff Picnic Committee:

“The Outdoor Staff Picnic Committee requests permission to hold their annual picnic day on Friday, 2 October 2020. The venue for the picnic will be the Gilgandra Sporting Club and, in line with previous years, we ask that Council donate \$200 towards to cost of the picnic.

An invitation is extended to the Mayor and Councillors to attend the picnic and we ask that those attending advise Council’s customer service staff to assist with catering.

Thank you for your support and generosity in previous years.”

Council should, in line with previous years, also confirm a general shutdown on Friday, 2 October 2020 for Council’s Picnic Day.

As the Picnic Day will be held at a licensed venue, Covid safe plans as implemented by the venue will apply.

**Principal Activity**

Strategic Leadership

**Policy Implications**

It has been Council’s custom in the past to close on picnic day and to assist with a donation of \$200 towards the outdoor staff picnic

**Budget Implications**

Usually funded from Council’s Contributions and Donations budget

**Delivery Program Actions**

**4.2.4.2**

Determine initiatives to assist in maintaining a productive and motivated workforce

**RECOMMENDATION**

1. That Friday, 2 October 2020 be approved as Council’s picnic day and Council declare a general shutdown.
2. That Council make a donation of \$200 towards the picnic to be funded from the Contributions and Donations allocation.

David Neeves  
**General Manager**

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**ANNUAL ACCOUNTS – YEAR ENDING 30 JUNE 2020**

**SUMMARY**

To advise Council of the completion of the annual financial statements for the year ended 30 June 2020 and, in accordance with the provisions of the Local Government Act (1993), obtain the necessary resolution to refer same to the auditor.

.....

Under the provisions of the Local Government Act 1993, annual financial statements are required to be prepared within two months of the end of the year and submitted for audit. The auditor must complete the statements within two months of receipt of same.

Section 413 (1) of the Local Government Act (1993) provides as follows:

*A council must prepare financial reports for each year, and must refer them for audit as soon as practicable (having regard to the requirements of section 416 (1)) after the end of that year.*

**Note.**

*Under section 416 (1), a council's financial reports for a year must be prepared and audited within 4 months after the end of the year concerned, and under section 428 (2) (a) the audited financial reports must be included in the council's annual report.*

As Council is aware, the financial statements are prepared under the requirements of Section 413 of the Act and, as required by AAS27, the general purpose financial statement is prepared on a consolidated basis and includes all entities of the Council:

- General Fund
- Water Supply Fund
- Sewerage Services Fund
- Orana Lifestyle Directions Fund
- Carlginda Enterprises Fund
- Cooee Lodge Villa Units Fund
- Cooee Lodge Hostel Fund
- Jack Towney Hostel Fund

The financial statements consist of an Income Statement which provides information on expenses and revenues from ordinary operations and the operating result (before capital expenditure), Statement of Comprehensive Income which details increases and decreases to Councils financial position other than through operations, Statement of Financial Position which shows the assets and liabilities of the Council at the end of the year, Statement of Changes in Equity which shows the movement in equity for the year, Statement of Cash Flows which provides information on inflows and outflows of cash for the year, Notes to the Financial Statements which provide more detail on items appearing in the above Statements and Special Schedules which are required by the Code of Accounting Practice and provide further detail on cost of services and other statistical information.

The Notes to the Financial Statements are designed to provide users with additional information on items appearing on the face of the financial statements and are self explanatory. Special Schedules provide further information on the activities of Council.

#### SUMMARY OF ACCOUNTS

Copies of the Income Statement, Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cashflows and Note 27(a) Statement of Performance Measures as at 30 June 2020 are attached to this report.

These statements are consolidated and the auditor will make a presentation to Council at the November meeting.

#### SUMMARY OF RESULT

The unaudited operating result for Council is a surplus of \$3,443,000. This compares to the budgeted result of a surplus of \$4,833,000 and an actual result of a surplus of \$3,328,000 in 2018/19.

The main points of difference compared to the budget are:

- User Charges & Fees increased by \$1,350,000 due to higher than expected RMS and private works.
  - Grants & Contributions provided for Capital Purposes decreased by \$2,261,000 due to inclusion of funded projects in the budget that did not occur in 19/20.
  - Interest & Investment Income increased by \$711,000 due to the sale of Southern Phone.
  - Employee Costs increased by \$1,244,000 due to an increase in staff working hours and the inclusion of Preschool wages which are not included in the Councils budgets.
  - Net Losses from Disposal of Assets increased by \$433,000 due to the write off of the Depot building assets that were demolished.
-

As stated earlier, the result is unaudited at this stage and may be subject to change.

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Refer to 2019/20 final budget review and statement of account.
<u>Delivery Plan Actions</u>	<b>3.2.2.1</b> Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

RECOMMENDATION

That the financial statements be accepted by the Council and referred for audit.

N J Alchin  
Director Corporate Services

**GILGANDRA CULTURAL PRECINCT – COMMERCIAL LEASE OPTION**

**SUMMARY**

To consider a commercial lease opportunity, café/coffee shop/commercial kitchen at the Coe-ee Heritage Centre (CHC) as part of the Gilgandra Cultural Precinct (GCP) Upgrades project and associated strategic plan.

.....

With a major project in progress for upgrade of the Gilgandra Cultural Precinct, the opportunity for an increase in commercial presence at the CHC has been revisited.

Through this review of the opportunity, many items have been considered including the CHC's history, expected use of the space, economic benefits and the connection and complementing spaces with the Cultural precinct into Gilgandra's CBD and the wider Gilgandra Region.

One of the main barriers in progressing a commercial opportunity to date at the CHC has been funding; the grant presented by the Regional Cultural Fund is an opportunity to overcome such a barrier as part of the overall project and intended outcomes.

**History**

The opportunity for the commercial lease has been raised on a number of occasions in the history of the CHC. A number of dates and key findings have been included below.

**2001** Refurbishment of the Centre to include the galleries.  
Included plans to consider a function space at this time.

**2008** Damian Poole – Coe-ee Heritage Centre Business Plan  
Three stages implementation which included greater use and engagement of the centre, venue hire and appoint leasehold to generate higher streams of income

**2010** Orana Region Standards Program with NSW Museums & Galleries  
Key Outcome from the Action Plan: Venue Hire – to develop a F=function space for use of the Centre for weddings

**2013** Wendy Osmond Report  
Key Outcomes – to develop space for utilisation for engagement and education programs

**2018** Community Engagement – Gilgandra Cultural Precinct Strategic Plan  
Feedback received regarding coffee and function use

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**2018 Gilgandra Cultural Precinct Strategic Plan**

Increase use of the CHC, become a tourist destination, increased visitation, generate income in the CHC, create a sustainable Precinct for future use, provide spaces for activities.

**2019 Wendy Osmond Report**

Utilising exterior spaces from the 3 galleries for visitor use. Increasing sight lines. Temporary displays in JTG to allow for events. Tours, acts and performances. Create lively gathering spaces.

**2020 Community Engagement – GCP Upgrade Project Consultation**

Feedback regarding catering and coffee options for visitors, function use

**2020 Grant McConnell & Carol Bagaric**

Visual design concept of utilising the space to enhance the visitor experience and local use of the CHC through open design, creative and engaging displays and multi-use active spaces with catering and lease opportunities

**Gilgandra Cultural Precinct Upgrades Project**

In 2019, Council was successful in a NSW Government's Regional Cultural Fund (RCF) grant for the Gilgandra Cultural Precinct (GCP). This includes upgrades to the Coe-ee Heritage Centre, as well as the Windmill Walk, linking the CBD, Rural Museum and Coe-ee Heritage Centre.

In line with Council's strategic planning documents, the Coe-ee Heritage Centre (CHC) is committed to offer a well-represented and functional visitor centre and cultural experience to residents and visitors.

This grant followed extensive Council and community consultation and the development of Council's Gilgandra Cultural Precinct Strategic Plan.

This plan focusses on 3 key themes within Gilgandra:

- Military heritage, including Coe-ee March
- Landscape, including the natural environment and farming
- Aboriginal heritage

The main outcomes and priorities of the GCP Strategic Plan focus on:

- Generating local community ownership and pride
  - Being a visitor destination
  - Support and encouragement for local and regional cultural and artistic expression
  - Understanding, knowledge and respect for local history, heritage and environment
  - The economic benefit to Gilgandra Shire
-

At the completion of the current project the CHC will have additional appeal as a destination from both visitors and locals. A commercial presence in the form of a café/coffee shop/commercial kitchen will add significantly to this appeal.

This outcome needs to be balanced against Councils current strategies aimed at continuing to activate the Miller Street CBD and supporting existing local businesses.

The matter was discussed in detail at the September meeting of the Economic Development Committee and a general consensus was reached that an EOI should be called to gauge the level of interest/ opportunity at a local level in establishing a Coffee Shop/Café/commercial kitchen at the CHC.

A number of points were raised by committee members:

- Healthy competition is good, not to discourage growth in the region, especially in a small town
- Direct competition with nearby business. We would need to ensure local businesses are informed of opportunity for EOI submission
- Potential for small steps, on weekends and holidays etc – similar to Japanese Gardens in Dubbo example
- Opportunity to create a hub for activity and foods  
CHC connects with CBD and encourages more opportunities for people to visit
- Ensuring the connection of visitors to the CBD
- Tourism opportunity
- Ensure any EOI process is thorough to have best chance of attracting a successful operator

In summary the addition of a commercial presence at the CHC is seen as a great opportunity to further enhance the Centre's reputation as a visitor destination while also encouraging significant increased participation from the local community.

Principal Activity                      Sense of Place, Strategic Leadership

Policy Implications                      Nil

Budget Implications                      Within existing GCP budget

Delivery Program Actions

**1.3.9.1**

Provide a museum, keeping place and cultural centre for Gilgandra and district which supports and develops a range of travelling and local exhibitions to attract diverse audiences.

**4.2.3.2**

Apply for grants that assist Council to achieve identified projects

**5.1.2.1**

Provide support for existing business and facilitate opportunities for business development and growth

**5.2.2.2**

Reinvigorate Gilgandra with a fresh promotional campaign.

RECOMMENDATION

1. That Council support the inclusion of café/coffee shop/commercial kitchen area into the designs at the Coo-ee Heritage Centre (CHC).
2. That Council proceed with calling local Expressions of Interest for establishing a café/coffee shop/commercial presence at the CHC, ensuring those already operating this type of business in Gilgandra are clearly notified of the opportunity.

N J Alchin  
Director Corporate Services



**ORANA LIVING AND JACK TOWNEY HOSTEL RESERVES**

**SUMMARY**

To provide an update on development of a long term approach to identification of priorities and investment of funds in reserve for Jack Towney Hostel (JTH) and Orana Living.

.....

The options for investment of funds in reserve for each of these services is markedly different.

Jack Towney Hostel is largely funded by Australian Government Grants which require that any surplus funds are reinvested in this service. Upgrading and expansion of facilities, investment in staff training and equipment is generally permissible under these agreements. The facility is also a partnership between the Aboriginal Cooperation and Council which should be consulted regarding significant investment in capital infrastructure. The total funds in reserve for JTH as at 31 August 2020 was \$960,275. This includes funds relating to HCP's of approximately \$387,000 which need to be included as committed to the recipients of the packages. The balance of uncommitted funds is therefore \$573,275.

The total in reserve for Orana Living at 31 August 2020 was \$3,375,630. Council has more latitude to expend these funds as Orana Living is essentially a not for profit service managed by Council. However, while the SDA is currently on budget, a conservative estimate of the funds that may be required for completion is around \$300,000. The balance of available funds is therefore \$3,075,630.

It is proposed the following steps toward development of a longer term strategy for expenditure of these funds.

**Step 1: Audit of condition and useability of current client and resident accommodation**

- There has been no recent assessment of the useability and adequacy of current accommodation at Orana Living or JTH in line with accepted standards such as AS1428 which applies to both aged care and accommodation for people with a disability. This assessment will provide budget estimates to address any inadequacies of the current accommodation.
- Audit of the condition of existing fixtures and fittings in all accommodation and estimates of repair and replacement costs.

- The adequacy of equipment including; vehicles and specialised equipment to support mobility for each service and estimated replacement costs.
- Assessment of the adequacy of the existing Orana Living day facility and estimated costs to renovate, repair and/or replace as identified.
- Assessment of the adequacy of staff accommodation including office fixtures and equipment, estimated costs to address gaps and inadequacies.

Completion of the work outlined in Step 1 will be completed within 3 months and will identify the estimated costs for each component for Councils consideration. This work may also identify options for further new residential accommodation and/or complete renovation of individual sites.

**Step 2: Opportunities for expansion to meet emerging demand for services to people with a disability**

Council has a current DIAP which expires this year. A review of the DIAP is therefore a priority for Council this year. It will enable council to review and reset new priorities for a 2020 - 2024 DIAP. Similarly, Council's PAMP requires review and resetting of agreed priorities. Completion of both the DIAP and the PAMP require consultation with people with a disability and their cares to ensure these reflect local needs. Once complete the DIAP and PAMP will identify individual projects and estimated costs, as agreed by Council that will be completed during the 2020 – 2024 period.

**Step 3: Opportunities for expansion to meet emerging demand for services to older people**

In the last few months JTH has received requests for new types of accommodation which are more couple-friendly and inclusive of carers and families. Now is a good time to review how well our current services are meeting the needs of our Aboriginal community and identify opportunities to reconfigure or expand our services. Again, this process needs to engage the local community in the discussion. The outcomes will provide council with a clear guideline for investment of funds which improve our existing services.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Planned expenditure of funds in reserves for JTH and Orana Living
<u>Delivery Program Actions</u>	<b>4.2.2.1</b> Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

RECOMMENDATION

That actions listed in the report be noted.

Jo Manion  
Director Community Services

**MOTIONS FOR LOCAL GOVERNMENT NSW CONFERENCE (LGNSW)**

**SUMMARY**

To consider the following three/four motions for submission to the LGNSW Conference.

.....

The following motions have been drafted based on recent discussion in Council and identification of key issues:

**Motion 1**

**MOU with NSW Health to ensure regional NSW communities have access to GP and allied health services**

That LGNSW actively pursue the reinstatement of its previous MOU with NSW Health and Primary Health Networks and through this the establishment of designated funding for regional GP, dental and other priority allied health services.

**Supporting information:**

Councils in regional areas have historically invested significant funds toward retention of general practice and allied health within their areas. This has included; construction of specialist health infrastructure, subsidising accommodation and direct grants to services to support their ongoing operations.

NSW Health policy and planning decisions regarding visiting medical staff, continued operation of multi-purpose services and provision of allied health services is increasingly impacting on our ability to maintain these services within regions. The gap between health outcomes for regional rural populations and urban areas continues to widen.

There is limited formal interagency cooperation between Council's and NSW Health at the policy and decision making level to ensure that the resources invested by Councils and NSW Health are delivering the best health outcomes for regional communities.

This is particularly urgent given the trend in provision of telehealth services. While we welcome the benefits of telehealth services, there continues to be a high unmet need for access to face to face services.

## **Motion 2**

### **Replacement of first generation dying swimming pools in regional NSW**

That LGNSW pursue designated funding from the NSW government for the urgent replacement of first generation dying swimming pools in regional NSW.

#### **Supporting information:**

The drought highlighted the important social health and community wellbeing impacts of the local swimming pools to communities in regional NSW. The local pool is a key piece of social infrastructure maintained and operated by many councils for the benefit of the general public. In regional areas the council swimming pool is the only opportunity for school carnivals and swimming lessons as well as being a social focus for young families and children. We know that access to a local pool has quantifiable impact on health data trends such as the number of drownings, obesity levels and the incidence of social isolation within our communities. Without an injection of funds to enable councils to replace first generation dying pools our communities will struggle to continue to provide to these facilities and the associated health benefits.

## **Motion 3**

### **Mitigation of the impacts of the Biodiversity Offset Scheme on new job creation in rural NSW**

That LGNSW lobby the state government to provide designated funding to support Councils offset costs associated with the Biodiversity Offset Scheme that may be prohibitive to new midsize development which can demonstrate a direct positive impact on population and job growth as well as diversification of regional economies.

#### **Supporting information:**

The Biodiversity Scheme is intended to address the environmental impacts of new development in NSW, however this legislation burdens regional and rural communities and is in effect an indirect tax on development in Regional NSW.

Councils are not seeking to disregard legislation and in fact see ourselves as good environmental citizens of the State of NSW. The current blanket application of the policy and compliance requirements across NSW is a disincentive for new development in smaller regional towns seeking to diversify their economic profile, particularly when most new development will occur on Greenfield sites.

Council is seeking Government intervention to review the legislation and to consider support to Local Government to help navigate through the Biodiversity Offset Scheme. This could be achieved by establishing stewardships sites on land owned by Council so that local credits can be available to offset local development biodiversity credit liabilities. The cost of offset credits is rapidly increasing and should be a concern for all.

Whilst the intent of the legislation has merit, that being to improve biodiversity and the environment, it doesn't compensate communities when the legislation is the deal breaker for development proceeding which affects social wellbeing and opportunity for growth in rural and regional communities. This legislation is perceived by rural councils to be an ideology imposed from a metropolitan context, who have already developed their land, without fully understanding the implication to regional and rural communities.

<u>Principal Activity</u>	Representation and Collaboration
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>8.1.3.1</b> Monitor issues such as law and order, education and health that impact on the Gilgandra community

#### RECOMMENDATION

That Council support and submit the abovementioned motions to the LGNSW 2020 Annual Conference.

Jo Manion  
Director Community Services

**SUSTAINABLE GROUNDWATER USE IN GILGANDRA LGA**

**SUMMARY**

To provide a summary of Council's water license historical usage and the development of a regional water use strategy regarding access to groundwater and implications for the Castlereagh River.

.....

At the July Council meeting it was resolved in part that:

- A report be presented to a future meeting on the history of the water license historical usage and long term sustainability of such.
- That Council develop a regional water strategy which reflects our access to groundwater and any long term implications on the Castlereagh River system.

The following table provides a summary of Council's licensed water entitlements, including both surface and groundwater:

<b>SURFACE WATER ENTITLEMENTS</b>				
<b>License no.</b>	<b>Water Source</b>	<b>Entitlement Type</b>	<b>Volume (ML)</b>	<b>Location</b>
80AL705194	Tooraweenah/Coonamble tributaries	Local water utility	37	Tooraweenah Village
80AL705332	Castlereagh River Gilgandra to Coonamble Shire	Local water utility	1500	Gilgandra Town
80AL705333	Castlereagh River Gilgandra to Coonamble Shire	Unregulated river	5	Gilgandra Town
<b>GROUNDWATER ENTITLEMENTS</b>				
80AL704480	Southern Recharge groundwater source	Aquifer	19	Ernie Knight Oval
80AL704134	Southern Recharge groundwater source	Local water utility	520	Council Admin. Building
80AL704494	Southern Recharge groundwater source	Aquifer	1	Tyre Dump, Gilgandra
80AL704136	Southern Recharge groundwater source	Local water utility	1500	Gilgandra, various locations
80AL704490	Southern Recharge groundwater source	Aquifer	50	Caravan Park, Gilgandra
80AL722727	Southern Recharge groundwater source	Aquifer	10	Arboretum, Gilgandra

Additionally, there are a number of small aquifer entitlements which are used for recreational and other purposes.

Council typically extracts less than 100ML per year of its surface water entitlement, while groundwater extraction varies between 800-1200ML per year. On average, Council's surplus is approximately 2600ML per year with the majority of this volume attributed to an unused proportion of its surface water entitlement.

With the exception of 2019, formal water restrictions have never been implemented in the Gilgandra LGA. However, there have been occasions where residents were sent notices during sustained periods of hot weather requesting that they refrain from outdoor use of water.

The restrictions implemented in 2019 were the result of the need to conserve water due to a culmination of events. These were a town bore being offline whilst severe drought conditions were being experienced and the need to curtail usage to within the operational capacity of the water treatment plant. This was an exceptional instance and it appears that Council has sufficient entitlements to meet current and future requirements.

In relation to the development of a regional water strategy regarding access to groundwater and implications for the Castlereagh River, it appears that this would duplicate work currently being done by Council and other water agencies. Particular reference is made to Integrated Water Cycle Management (IWCM) that is a Council strategy that addresses the linkages between water supply, sewerage and stormwater within the urban environment and community expectations.

Local water utilities across NSW are working towards their individual IWCM strategies and require State Government approval prior to their adoption. This has proved quite challenging as a gap exists between expectations from the department (DPIE) and available information at the local level. Council has held several meetings with representatives from the department in order to resolve these issues and a task list was developed in order to progress the IWCM.

One of these tasks was a sustainable yield and resilience assessment of the bore supply to be carried out in conjunction with an experienced hydrogeologist. As Council has no knowledge of private bores drawing from the same aquifer, it makes sense that specialist knowledge in this field is required to interpret the inter-relationship between town usage and that of other groundwater users in the regional context. It seems that the current work being performed in the IWCM addresses the intent of the Resolution regarding a regional water use strategy.

Additionally, the NSW Government is currently developing Regional Water Strategies across the State. The intention of these strategies is to bring together the best and latest climate evidence with a wide range of tools and solutions to plan and manage the water needs in each NSW region over the next 20 years.

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The Regional Water Strategies set out a framework of actions to deliver five objectives:

- Deliver and manage water for local communities
- Enable economic prosperity
- Recognise and protect Aboriginal cultural values and rights
- Protect and enhance the environment
- Affordability - Identify least cost policy and infrastructure options

Options selected for inclusion in the final strategy for each region will need to address at least one of these objectives. Council attended an engagement session in October 2019 where sustainable groundwater use was put forward as major issue.

<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	IWCM and Regional Water Strategies
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>6.1.2.04</b> Provide a potable town supply to Gilgandra that meets Australian Drinking Water standards.

#### RECOMMENDATION

That the report be noted.

Daryl Colwell  
Director Infrastructure

**TOORAWEEAH CWA – LOCAL ACTIVITY APPROVAL FEES**

**SUMMARY**

To consider a request from the Tooraweenah CWA for Council to waive Local Activity Approval fees.

.....

The Tooraweenah CWA has submitted a Local Activity Approval (Section 68 under the *Local Government Act*) to hold monthly market stalls at Hunter Park.

They usually hold a monthly market at the Cooee Heritage Centre (CHC) for which they don't have a current approval, however since the CHC has been closed and there is no access to public toilets, they have requested to hold the markets in Hunter Park.

Secretary Denise Quealy has written to Council requesting that the \$100 fee for the Local Activity Approval be waived, noting that as a charitable organisation, any monies raised by the Tooraweenah CWA goes to help the community.

<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$100
<u>Delivery Program Actions</u>	<b>5.1.1.2</b> Continue to foster and promote the importance of the purchase of goods and services locally

**SUBMITTED FOR COUNCIL'S DETERMINATION**

Lindsay Mathieson  
Director Planning & Environment

**MINUTES – COMMITTEE MEETINGS FOR ADOPTION**

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

.....

Economic Development Committee

8 September 2020

Please refer to report to Economic Development Committee included as an attachment with this Business Paper.

Principal Activity

Community Engagement

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

**2.1.1.1**

Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered

**2.1.1.4**

Recognise the importance of and encourage community members on to Council committees

**ECONOMIC DEVELOPMENT COMMITTEE**

8 September 2020

**PRESENT**

Cr N Wrigley  
Mr D Clouten  
Mrs K Reynolds  
Mrs G Babbage  
Mrs E McAllister  
Mr W Morris  
Mr J Jones  
Ms M King  
Mr H Whiteman

**IN ATTENDANCE**

Mr N Alchin (Director of Corporate Services – Acting Chair)  
Mrs K Larkin (Marketing & Communications Manager)

Proceedings of the meeting commenced at 5.35pm

**APOLOGIES**

Cr D Batten (Mayor)

<b>COMMITTEE'S RECOMMENDATION 17/20</b>	K Reynolds/D Clouten
That the apologies submitted be accepted.	

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION 18/20</b>	W Morris/E McAllister
That the minutes of the meeting held on 2 June 2020 be confirmed as a true and correct record of the meeting noting that Mrs E McAllister was present at the meeting	

**BUSINESS ARISING**

Nil

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Proceedings in Brief

Mr Hayden Whiteman was welcomed to his first committee meeting

**GROW GILGANDRA**

**SUMMARY**

To consider elements of the Grow Gilgandra program for 2020/21 including Shop Local, Business Improvement Grant (BIG ideas) Program and the Business Signage project.

<b>COMMITTEE'S RECOMMENDATION 19/20</b>	D Clouten/G Babbage
That Council proceed with Grow Gilgandra for 2020/21 including the Shop Local campaign, BIG Ideas program and the Business Signage project	

Proceedings in Brief

Elizabeth McAllister suggested that banners for the main street in the regions colours would be a good promotional idea.

**GILGANDRA CULTURAL PRECINCT PROJECT UPDATE**

**SUMMARY**

To advise of Councils plans to upgrade the Gilgandra Cultural Precinct, including the Cooee Heritage Centre and include input on items for Council consideration

Proceedings in Brief

The Marketing and Communications Manager presented the GCP concept plans to the meeting.

<b>COMMITTEE'S RECOMMENDATION 20/20</b>	K Reynolds/E McAllister
That the Committee note progress with the GCP Project and provide feedback to Council in relation to both the Commercial lease options and Visitor Information Services location.	

Proceedings in Brief

The Committee members provided feedback in relation to Commercial Lease Options for the CHC and the location of Visitor Information Services.

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Visitor Information Services location:

- All business owners agreed in main street
- Both volunteers thought CHC – but did note that they don't always stop twice
- All agreed a touchscreen option may be beneficial in one location (thinking CBD)
- Marilyn King suggested Library staff as VIC to assist with resourcing
- Resourcing with volunteers
- The Newell travelling market is not the only group now we want to capture – VFR, day-trippers and locals are new market opportunities to tap into

Commercial Lease Option for CHC

- Healthy competition is good, not to discourage growth in the region, especially in a small town
- Direct competition with nearby business. We would need to ensure local businesses are informed of opportunity for EOI submission
- Potential for small steps, on weekends and holidays etc – similar to Japanese Gardens in Dubbo example
- Opportunity to create a hub for activity and foods

CHC connects with CBD and encourages more opportunities for people to visit

- Ensuring the connection of visitors to the CBD
- Tourism opportunity
- Ensure any EOI process is thorough to have best chance of attracting a successful operator

## **FREEDOM CAMPING – TRIAL OF OVERNIGHT REST AREA IN GILGANDRA**

### **SUMMARY**

To put forward a proposal to trial the establishment of an overnight free rest area in Gilgandra in response to the growing demand from self-contained recreational vehicles and caravaners visiting our region.

### **Proceedings in Brief**

Committee Members discussed the matter in detail and raised the following points:

- Welcome pack similar to the new residents pack great – and businesses each week can input
  - Suggestion for RV friendly signs
  - All members in agreeance with a trial
  - Communication with our caravan parks and other businesses – plus promotions
  - Social media use to combat negative feelings on there currently
-

<b>COMMITTEE'S RECOMMENDATION 21/20</b>	W Morris/Cr Wrigley
1. That the Committee support in principle Council's proposal to trial an overnight rest area for fully self-contained recreational vehicles at Cooee Oval as outlined in this report.	
2. That the Committee note that stakeholder feedback and an Overnight Rest Area Blue Print plan will be provided to the next committee meeting.	

## **MARKETING & COMMUNICATIONS MANAGER UPDATE**

### **SUMMARY**

To present an update on various Marketing & Communications projects to the Committee for comment and feedback.

### **Future of the Gil Collective**

#### **Proceedings in Brief**

It was noted that the Committee is keen for options for the transition of the Gil Collective into a private business opportunity in another location in the CBD at the point where it is required to close to allow for construction of the new Library Hub. Locations suggested included the SPAR supermarket building, Tavern and building next to Gil Toyota in Warren Road.

<b>COMMITTEE'S RECOMMENDATION 22/20</b>	E McAllister/D Clouten
That the Marketing and Communications Manager's update report be noted.	

## **GENERAL BUSINESS**

Nil

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7.35 PM.

N J Alchin  
Acting Chair

### **RECOMMENDATION**

That the above listed Committee minutes be adopted.

David Neeves  
General Manager

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**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

SUMMARY

To present the following minutes of Committee meetings for notation.

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Consultative Committee  
Traffic Committee

1 September 2020  
26 August 2020

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

**4.1.2.1**

Conduct the business of Council in an open and transparent manner

**4.1.2.3**

Develop, implement and continually monitor a good governance plan



MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 15 SEPTEMBER 2020

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**CONSULTATIVE COMMITTEE**

1 September 2020

**PRESENT**

Mr G McAnally-Elwin, Indoor Staff Representative (Chair)  
Mr C Marchant, USU Outdoor Staff Representative  
Mrs A Wieland, USU Carlginda Staff Representative  
Mr N Alchin, Management Representative  
Mr M McLaughlin, USU Staff Representative  
Mr D Colwell, Management Representative

Proceedings of the meeting commenced at 10.35am

**IN ATTENDANCE**

Mrs M Welsh, HR Manager

**APOLOGIES**

Mr J Ritchie, USU Outdoor Staff Representative  
Mr D Neeves, Management Representative

**ABSENT**

Nil

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION – 8/20</b>	M McLaughlin/N Alchin
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That the Minutes of the meeting held 2 June 2020 be confirmed as a true and correct record.	
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**REPORTS**

**RISK AND SAFETY COORDINATOR**

**SUMMARY**

To present the revised position description of the Risk Management Officer

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Proceedings in brief

Mrs Welsh advised that the title of the position has changed to Risk and Safety Coordinator and after being reviewed by the Quality Control panel the position has moved to a Grade 14 in Council's Salary Structure. The main changes to the position description involved case management of workers compensation, health and wellbeing responsibilities, compliance training, and WHS inspections in the field.

Mr Alchin advised that this position would be working closely with the HR Manager to deliver WHS and risk outcomes across all departments of Council.

Mr McLaughlin asked whether the position will be working more in the field to assist staff with their WHS obligations and was advised that it is planned that this will be the case.

Mr McLaughlin asked about the relief duties of the position and if this positions will be filled whilst it is relieving in the HR Manager and Payroll positions and was advised that any relief duties will be assessed on a case basis.

Mrs Wieland asked about including an understanding of local government in the position description under the desirable criteria and it was confirmed that this criteria is already included in the position description.

<b>COMMITTEE'S RECOMMENDATION – 9/20</b>	M McLaughlin/A Wieland
That the position description be noted.	

**ITEMS FOR NOTATION**

SUMMARY

To provide the Committee with information on the following issues.

<b>COMMITTEE'S RECOMMENDATION – 10/20</b>	D Colwell/C Marchant
That the information presented be noted.	

**GENERAL BUSINESS**

Nil

**NEXT MEETING**

The next Committee meeting will take place on 1 December 2020.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 10.49AM.

G McAnally-Elwin  
Chairman

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**LOCAL EMERGENCY MANAGEMENT COMMITTEE**

25 August 2020

**PRESENT**

Mr D Neeves (Gilgandra Shire Council) - Chair  
Insp D Maher (NSW Police)  
Mr S Beaton (NSW Ambulance)  
Mr G Bunyan (NSW Rural Fire Service)  
Mr K Wise (NSW Police – REMO)  
Mr S Basham (Rural Fire Service)  
Mr G Kiehne (Gilgandra SES)  
Mr M Colwell (Essential Energy)  
Mr C Riley (Gilgandra SES)  
Mr L Mathieson (Fire & Rescue NSW)  
Mrs M Basham (LLS)  
Mr D Colwell (Gilgandra Shire Council - LEMO)  
Cr D Batten (Mayor, Gilgandra Shire Council)  
Mr A Hojel (Fire & Rescue NSW)  
Mr M Harris (MPS) – via teleconference

**IN ATTENDANCE**

Mrs J Prout (Gilgandra Shire Council)  
Ms J Manion (Gilgandra Shire Council)

Proceedings of the meeting commenced at 4.32pm  
in the Council Training Room

**APOLOGIES**

Sgt N Campbell (NSW Police - LEOCON)  
Ms B Bignell (Gilgandra MPS)  
Mr C Philip (NSW Rural Fire Service)

<b>COMMITTEE'S RECOMMENDATION 10/20</b>	D Batten/M Colwell
That the apologies submitted be accepted.	

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION 11/20</b>	S Basham/G Kiehne
That the minutes of the meeting held on 26 May 2020 be accepted as a true record of proceedings.	

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**BUSINESS ARISING**

Nil

**AGENDA ITEMS**

**REMO'S REPORT**

Kel Wise showed a powerpoint presentation and the meeting undertook a desktop/discussion exercise in line with the NSW State Emergency Management Plan – Evacuation Management Guidelines (March 2014) and the NSW Evacuation Management Guidelines COVID 19 Supplement.

The scenario involved a storm causing the roof over the kitchen of the aged care home to collapse and also caused structural damage to 35 homes in town and power outage. It was identified the SES would be the combat agency in this scenario and the committee discussed the options to best assist the residents in such an event, noting the aged care residents would be the first priority and keeping them in their own environment would be the best option. If needed to be moved, a triage system to be used and buses sought to assist.

Other issues discussed, including COVID 19 considerations were:

- Making safe the kitchen area (Essential Energy)
- Electrical contractor to isolate kitchen power to ensure power can be restored to other areas of the facility
- Registrations to be taken for other affected residents from their vehicles
- The need for Police to keep a register of who is going where
- Try to source motels with kitchen facilities
- Displaced pets could be housed at the Showground, noting LLS has cages of differing sizes available.

Kel also advised he had attended an information session on the proposed Inland Rail N2N section which will involve four year program of construction from 2021-2025 and then trains coming through at a speed of 115km per hour.

The issue of emergency response arrangements to access the rail corridor were noted and details/maps are being requested.

The issue of no grade separation on the highway crossings was also noted as an area of concern and it was suggested the LEMC and individual agencies raise this issue at the time of the EIS consultation process.

<b>COMMITTEE'S RECOMMENDATION 12/20</b>	K Wise/G Kiehne
That the REMO's report be noted.	

Proceedings in Brief

It was noted the new building at the Showground could be added to the EMPLAN once full details of the building are known

CORRESPONDENCE RECEIVED REQUIRING DISCUSSION

Nil

EVENTS

- Possibly football grand final 10 October
- Come-by-Chance Races may be transferred to Gilgandra?

It was noted that information regarding events should be sent through to Health.

UPDATE OF EMERGENCY CONTACT DETAILS

The contacts detail were circulated and organisations asked to provide any changes to Council.

GENERAL BUSINESS

Nil

NEXT MEETING

Tuesday, 24 November 2020 (venue to be determined)

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.30PM.

David Neeves  
Chairman

**TRAFFIC COMMITTEE**

26 August 2020

**PRESENT**

Mr Daryl Colwell (Chairman & Council Representative)  
Cr Doug Batten (Local Member's Representative)  
Mr Richard Drooger (TfNSW Representative)

**IN ATTENDANCE**

Mr Iain Thurlow (Customer Service Officer)

Proceedings of the meeting commenced at 11.09 am

**APOLOGIES**

Sgt Nicholas Campbell (NSW Police)

Noting exceptional circumstances relating current COVID-19 situation  
(It was agreed by the whole committee, including Sgt Campbell, that the meeting would proceed with draft minutes sent to Sgt Campbell for comment prior to finalising minutes to satisfy quorum requirements).

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION - 1/20</b>	D Batten/R Drooger
That the minutes of the meeting held on 28 August 2019 be confirmed.	

**BUSINESS ARISING**

Richard Drooger advised of wet weather vehicle incidents on Tap Hill from earlier in the year. TfNSW identified that build-up of debris was possibly affecting drainage from the road surface. TfNSW has since carried out debris clearing, noting that there have been no further reports of related incidents at the location.

**REPORTS FROM DIRECTOR INFRASTRUCTURE**

**RELOCATION OF BUS STOP AT GILGANDRA PRE-SCHOOL**

**SUMMARY**

To advise that a request was received from the Gilgandra Pre-School to relocate the bus stop in Court Street to in front of the main access to the facility.

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Proceedings in Brief

It was noted that there are no legislative requirements for retention of the “No Stopping” zone.

<b>COMMITTEE’S RECOMMENDATION - 2/20</b>	R Drooger/D Batten
1. That the bus stop in Court Street at the Pre-School be relocated from its existing location to in front of the main access to the facility.	
2. That the ‘no stopping’ zone be removed.	
3. That the drop off zone be relocated from its existing location to where the bus stop was and extended to the newly created bus stop area.	

GENERAL BUSINESS

Disabled Parking Request, Miller Street

The request involves provision of a disabled parking space in the vicinity of the pathology collection centre located at 12 Miller Street. It was noted that there are significant space-related constraints at this site due to street furniture, two trees, light pole and a footpath blister. It has also been observed that an open drivers-side door on a vehicle parked at the location is very close to the fog line. Provision of the requested disabled parking space would require major structural changes to the footpath, including ramps. The rear of the business premises provides only for tenant parking. The proponent has been made aware of these constraints. The TfNSW Representative advised that disabled parking spaces tend not to be provided in parallel parking zones. The meeting determined that no further action be taken.

Streets as Shared Spaces

Council has received funding under the *Street as Shared Spaces* Program offered by the NSW Planning, Industry & Environment Dept. The project will rationalise the rear of the CBD shops from the Windmill Walk to the CBD creating opportunities for events to be held, with a Shared Zone (Category 2) space temporarily introduced, along with signage and traffic calming measures. It is a temporary activation project that will be delivered as a joint planning, infrastructure and CBD Activation initiative. Funding is through Category 1, quick response or demonstration projects, which requires projects to be delivered within 3 months of funding announcement. While being commenced as a trial, Council has the intention of seeking permanent approval for the Shared Zone space. Council is to formulate a plan for discussion. It was suggested that the trial comply with relevant standards for shared zones to facilitate permanent implementation at a later date.

Possible walk to Curban via East Coonamble Road

An applicant has sought preliminary information regarding a possible group walk/run fundraiser from the East Coonamble Road/Newell Highway intersection through to Curban village. East Coonamble Road is designated as a primary through road, with a traffic speed limit of 100 km/hr. The Traffic Committee noted that a special events application would be required. Requirements would be determined depending upon various factors, including the number of persons involved, number of separate groups, starting point, warning vehicle(s) and support vehicle(s). The meeting determined that discussion between the organisers and Traffic Committee should be encouraged prior to any event taking place.

Email from TfNSW – Potential hazard at Grain Storage Facility, Newell Highway

TfNSW has advised that a potential hazard has been identified by Graincorp at their Gilgandra Storage facility on the Newell Highway opposite Caltex. Trucks parking on the road shoulder interfere with sight distance of oncoming traffic for vehicles leaving the Graincorp site, leading to near misses on the highway. TfNSW has suggested that control measures could include placing VMS boards during the harvest season to notify highway traffic of large numbers of heavy vehicles turning, or removing the parking area with barricades. It was pointed out that this issue is located on the highway and therefore not a matter for the Local Traffic Committee.

However, the Mayor raised the issue of the adjacent intersection between the Newell Highway and Hargraves Lane (Regional Road No. 7526), the range of issues associated with the route of Hargraves Lane, its intersection with the Oxley Highway, and through traffic proceeding to Federation Street. The Mayor noted that the Show Society has submitted an application for grant funding to renew the Showground fencing, including that along the current alignment of Hargraves Lane.

The TfNSW Representative suggested that an independent consultant could be engaged to conduct a study or safety audit of issues associated with the route.

The Mayor affirmed that the route will be heavily impacted by Inland Rail construction over the next five (5) years.

<b>COMMITTEE'S RECOMMENDATION - 3/20</b>	D Batten/R Drooger
That Council establish a working group with TfNSW to consider the linkage between Hargraves Lane ((Regional Road No. 7526), the shortcomings of the Hargraves Lane/Newell Highway intersection, and traffic movements and associated businesses along the route.	

Sgt Campbell has concurred with the proceedings of this meeting, with no further comment.

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**MATTERS OUTSTANDING FROM PREVIOUS MEETINGS**

**SUMMARY**

To advise the status of outstanding matters.

<b>Item</b>	<b>Heading</b>	<b>Determination</b>	<b>Status</b>
11.12	Intersection of Oxley Highway and Regional Road No. 7526 (Hargraves Lane/Federation Street corner)	That an overall plan be prepared and listed for consideration at a future meeting.	No further action – this matter now included within recommendation 3/20 above.
	OPLINC Website	Richard Drooger to enquire re ½ start time.	<p>11.03.19 TfNSW advised that feedback has been passed on to OPLINC. They are looking at making changes to improve reliability and to make the system a little more user friendly. Apparently the 30 minute activation will stay in place for now. We were told the reason for that timeframe has something to do with how the system integrates with live traffic and maps which provide trip times etc.</p> <p>26.8.20 TfNSW advised that issue related to capacity, with the website overwhelmed by too many simultaneous users. OPLINC has advised TfNSW that capacity improvements had been made to the web portal, however these are as yet untested due to a lack of demand. The 30 minute activation window will remain. The meeting determined to readdress this issue if the problem reoccurs.</p>
8.19	Request for timed parking in front of Home Hardware Gilgandra	That 2hr timed parking be implemented along the frontage of Home Timber and Hardware in Morris Street.	Signage ordered but not installed as <i>Dial Before You Dig</i> has identified significant optic fibre infrastructure in the location. Any excavation will need to be made by hand.

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 15 SEPTEMBER 2020

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NEXT MEETING

Wednesday, 25 November 2020 at 11.00am

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.56 AM.

D Colwell  
Chairman

RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves  
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 15 SEPTEMBER 2020

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**REPORTS FOR INFORMATION AND NOTATION**

**SUMMARY**

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

**STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES**

**SUMMARY**

To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of August 2020.
2. Certificate of Bank Reconciliation - Month of August 2020.
3. Details of investments as at 31 August 2020 (Local Government Financial Management Regulation No. 19).

<b>CASH BOOK BALANCE AS AT</b>	<b>31-Jul-20</b>	<b>\$5,428,589.41</b>
Plus: Receipts		\$5,582,015.75
Less: Payments		\$3,348,408.42
<b>CASH BOOK BALANCE AS AT</b>	<b>31-Aug-20</b>	<b><u>\$7,662,196.74</u></b>

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<b>STATEMENT BALANCE AS AT</b>	<b>31-Jul-20</b>	<b>\$5,878,352.28</b>
Plus: Receipts		\$5,562,867.07
Less: Payments		\$3,590,258.33
<b>STATEMENT BALANCE AS AT</b>	<b>31-Aug-20</b>	<b><u>\$7,850,961.02</u></b>

Plus: Unpresented Receipts		\$31,040.96
Less: Unpresented Payments		\$219,805.24
<b>RECONCILED BALANCE AS AT</b>	<b>31-Aug-20</b>	<b><u>\$7,662,196.74</u></b>

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Cashbook balance as at 31 August 2020:	\$7,662,196.74
Investments held as at 31 August 2020:	\$22,050,335.28
<b>Total Cash &amp; Investments Held as at 31 August 2020:</b>	<b><u>\$29,712,532.02</u></b>

The bank balances in each of the funds as at 31 August 2020 are:

General Fund	\$14,045,448.62
Water Fund	\$2,797,160.97
Sewer Fund	\$1,755,639.96
Orana Living	\$3,375,630.48
Carlinda Enterprises	\$496,279.69
Cooe Villa Units	\$1,338,648.89
Cooe Lodge	\$4,283,381.64
Jack Towney Hostel	\$960,275.82
Trust Fund	\$660,065.95

**Balance as per Total Cash & Investments Held: \$29,712,532.02**

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 368 days @ 1.70%	Due on 14-Dec-20	With AMP Bank
(b)	\$1,000,000.00	For 365 days @ 1.45%	Due on 10-Mar-21	With AMP Bank
(c)	\$1,000,000.00	For 365 days @ 1.70%	Due on 27-Jan-21	With AMP Bank
(e)	\$500,000.00	For 184 days @ 1.20%	Due on 03-Sep-20	With Bendigo
(f)	\$1,000,000.00	For 214 days @ 1.00%	Due on 06-Jan-21	With Bendigo
(g)	\$1,500,000.00	For 212 days @ 0.80%	Due on 04-Mar-20	With Bendigo
(h)	\$500,000.00	For 183 days @ 1.55%	Due on 04-Oct-20	With Bendigo
(i)	\$500,000.00	For 214 days @ 1.45%	Due on 11-Nov-20	With Bendigo
(j)	\$1,000,000.00	For 364 days @ 0.80%	Due on 16-Jul-21	With Macquarie
(k)	\$2,000,000.00	For 244 days @ 1.70%	Due on 15-Dec-20	With Macquarie
(l)	\$1,000,000.00	For 275 days @ 1.70%	Due on 17-Jan-21	With Macquarie
(m)	\$1,000,000.00	For 183 days @ 1.70%	Due on 02-Oct-20	With MCU
(n)	\$500,000.00	For 182 days @ 1.10%	Due on 04-Nov-20	With IMB
(o)	\$1,000,000.00	For 182 days @ 1.40%	Due on 25-Sep-20	With IMB
(p)	\$1,000,000.00	For 184 days @ 1.25%	Due on 20-Nov-20	With ME Bank
(q)	\$1,500,000.00	For 365 days @ 1.50%	Due on 15-Dec-20	With ME Bank
(r)	\$500,000.00	For 270 days @ 0.80%	Due on 23-Apr-21	With NAB
(s)	\$2,000,000.00	For 182 days @ 0.85%	Due on 29-Dec-20	With NAB
(t)	\$1,000,000.00	For 271 days @ 1.00%	Due on 22-Feb-21	With NAB
(u)	\$1,000,000.00	For 365 days @ 0.90%	Due on 20-Jul-21	With NAB
(v)	\$500,000.00	For 152 days @ 1.60%	Due on 06-Sep-20	With NAB
(w)	\$1,050,335.28	0.25%	At Call	With TCorp
<b>Total Investments: \$22,050,335.28</b>				

**OUTSTANDING MATTERS FROM PREVIOUS MEETINGS**

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>September 2017</u>		
264/17	Mudfords Road	Followed up again. Also being pursued through RFS
<u>March 2018</u>		
55/18	Flora Reserve	Discussions with local service clubs, groups, etc on hold pending creation of a plan of management for the site.
<u>December 2019</u>		
263/19	Electric Vehicle Fast Charging Station	Awaiting further information
<u>May 2020</u>		
89/20	Signage project	Quotations closed
<u>July 2020</u>		
130/20	Request by WaterNSW	Report to this meeting
<u>August 2020</u>		
143/20	Medical Practice	Lease being arranged
150/20	General Manager's Review	Report to this meeting
152/20	New Water Bore – Gilgandra Racecourse & Recreation Trust	Lease being prepared

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### **DEVELOPMENT APPLICATIONS**

The following development applications were approved during August 2020:

DA Number	Received	Applicants Name	Application Description of Work	Property Address	Decision	Development Value
2020/351	16/06/2020	J.Lamb	Shed	572 Castlereagh Hwy	Approved 06/08/2020	\$26,389
2020/354	14/08/2020	P.Gaff	Deck	5 Morris St	Approved 28/08/2020	\$24,500
2020/356	29/07/2020	E.Gwyn	Building Certificate	412 West Mialla Rd	Approved 26/08/2020	\$250
<b>August Total 2020</b>						<b>\$51,139 \$1,734,755</b>

### **Applications under assessment**

- DA2020/334 – Jack Towney Hostel, under assessment
- DA2020/335 - Freight Transport Facility/ Stop the clock, further information.
- DA2020/355 - Shed
- DA2020/357 – Covered deck
- DA2020/358 – Shed

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 15 SEPTEMBER 2020

**AUGUST 2020**

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2020/351	18	0	18	14	0	14
2020/356	29	0	29	21	0	21
2020/354	15	0	15	11	0	11

Summary Statistics	
No of Applications	3
Total Actual Days	62.00
Mean Actual Days	20.67
Mean Stopped Days	0.00
Mean Total Days	20.67
Mean Work Days	15.33
Mean Work Stop Days	0.00
Mean Total Work Days	15.33
Median Actual Days	18.00

**RECOMMENDATION**

That the reports be noted.

David Neeves  
General Manager



**PRECIS OF CATEGORY B CORRESPONDENCE**

**SUMMARY**

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

1. **THE HON MARK COULTON MP**

Advising he has shared Council's concerns regarding the inequity of the drought response to that of the COVID-10 pandemic with the Federal Minister for Agriculture, Drought and Emergency Management, the Hon David Littleproud MP and will write again as soon as a response has been received from Minister Littleproud.

**RECOMMENDATION**

That receipt of the Category B correspondence be noted.

David Neeves  
**General Manager**