

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 15 March 2022 at 4.00pm.**

Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
 - Ordinary meeting held on 15 February 2022
9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Staff leave (a)
 - Expression of Interest – Land Purchase (c)
 - Tender – Sewer Pump Station (d)
 - Tender – Traffic and Safety Signage (d)
 - Tender – Water Meters (d)
 - Tender – Stationery (d)
- Procedural Motion to re-open meeting to Press and Public

10. Reports

A handwritten signature in black ink, appearing to read 'David Neeves', with a long horizontal stroke extending to the right.

David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

MAYORAL MINUTE - 3/22
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities for the past month.

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14/2/22	Funeral of former councillor, Noel Wrigley, Dubbo
15/2/22	Council workshop followed by Council meeting
16/2/22	ABC radio interview for Alliance Western Councils, LGNSW Mayoral Meeting
17/2/22	Gilgandra Weekly interview; Prime 7 interview for Alliance of Western Councils
22/2/22	Council Workshop, opening of Aboriginal Medical Services Centre
23/2/22	Traffic Committee Meeting
24/2/22	Gilgandra Interagency meeting
28/2/22	Castlereagh Macquarie Country Council meeting
1/3/22	Council Road inspection followed by Council Workshop
8/3/22	Council Workshop
11/3/22	Opening of Buunji Activity centre
15/3/22	Council Workshop followed by Council Meeting

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.1.2.1

Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That the report be noted.

D Batten
Mayor

MAYORAL MINUTE - 4/22
FLOOD RELIEF – EASTERN NSW

SUMMARY

To provide the opportunity for Gilgandra residents to provide cash relief for flooding victims along the Eastern seaboard.

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I have been approached by local resident Mr Roy Duncan OAM regarding the opportunity for Gilgandra Shire and its residents to offer cash support to flood affected residents of NSW.

During discussion with Mr Duncan I suggested that an opportunity exists to utilise the grant funded Under The Gums event, scheduled for 9 April, as a dedicated donation exercise where a local group be it The Men's Shed or Lions Club could conduct a cash donation collection.

Last year's Under The Gums event attracted in the vicinity of 2000 people. Mr Duncan is liaising with the Men's Shed regarding their availability and support for such a project.

The Bendigo Bank, which has a local community bank branch, has a national appeal underway which is administered by their at arms' length Community Enterprise Foundation. The thought I conveyed to Mr Duncan is that through the Bendigo Bank appeal, any money collected could be deposited locally in the knowledge that it would be disbursed by an organisation experienced and respected in such matters.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.2.1 Conduct the business of Council in an open and transparent manner

RECOMMENDATION

1. That Council support the use of the Under The Gums event as an advertised collection point for an appeal to support flood victims impacted by the current weather systems.
2. That Council encourage the disbursement of funds through a recognised, registered charity.

D Batten
Mayor

THE GIL LIBRARY HUB – BUSINESS INCUBATOR

SUMMARY

To provide a response to the Question for Next meeting by Cr Freeth regarding the possibility changing a fix pane glass window to an opening window at The Gil Library Hub.

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At the February Meeting, Cr Freeth requested staff respond to the follow question:

BUSINESS INCUBATOR

Could Council consider modifying the business incubator room to be a dual-purpose area to include an inside kiosk area?

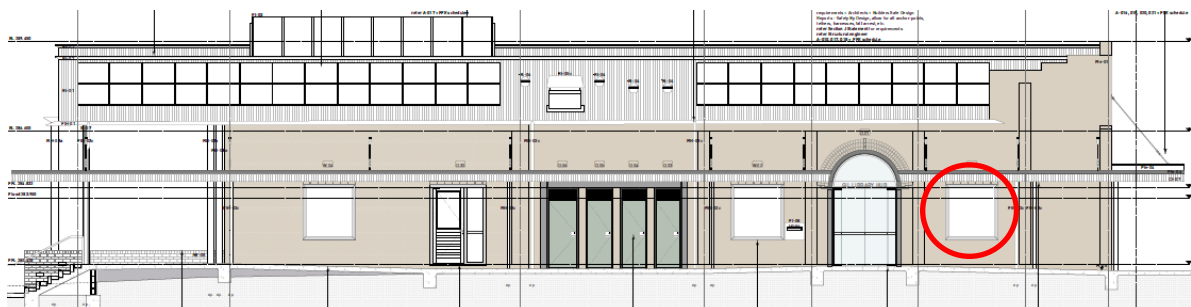
By installing a set of bi-fold café style windows and a serving counter in the Plaza side of the business incubator room, it would replace the function of the old kiosk. It has access from Miller Street for people to bring in their goods without having to go inside the Hub. The local volunteers will be able to enjoy an enclosed area out of the weather and not have the hassle of setting up tables outside the Hub.

The visibility is still good so that potential customers will see that a stall is operating from the street.

The café style windows would suit the theme of the Plaza.

The cost of including the café style windows and serving counter would be a small amendment to the plan; the existing window in that room could be deleted to save on costs. Suitable flooring in the room should be considered as food items are going to be sold in the area and it will need to be an easy clean option.

The final design as approved by Council which went to tender included a fixed pane window as shown the image below.



The idea of changing the fixed pane glass window was put to the Architect, who provided the following response:

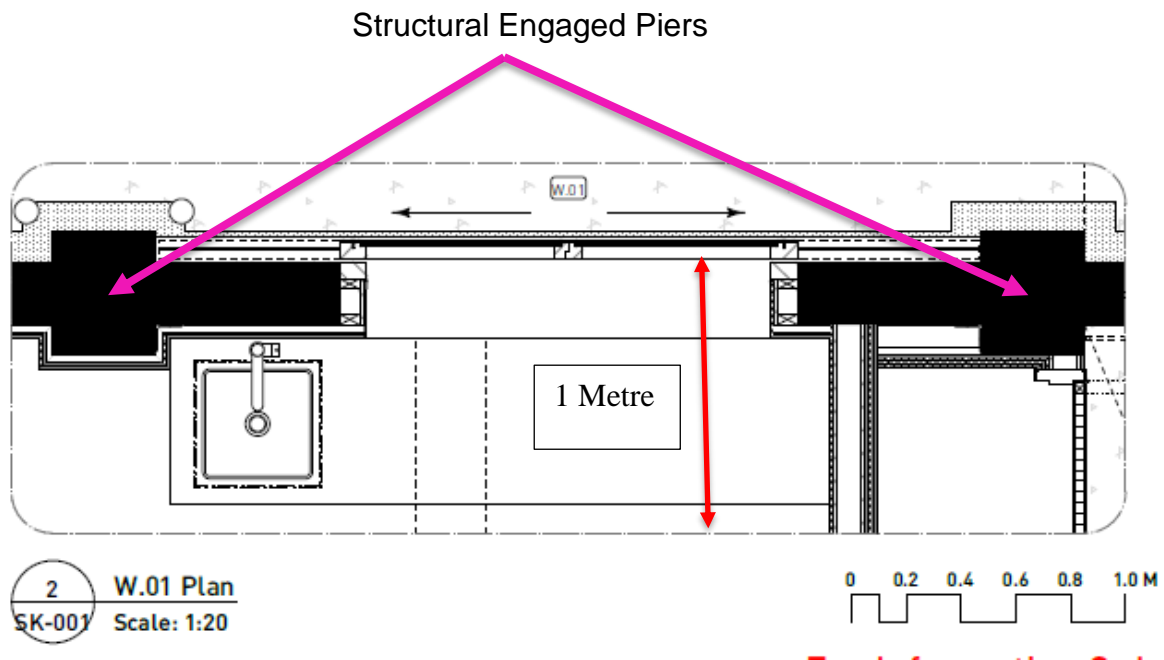
We reviewed the option for including a servery style window to the incubator space during the concept design stages. There were a few reasons this was not pursued such as:

- *Difficulty in achieving a comfortable ergonomic and accessible counter. A DDA accessible counter is typically lower than a standard bench and therefore would limit the ability to have a sink and cupboards within the incubator space.*
- *There is also an ergonomic issue for the server as they would have to reach across the bench and through the window.*
- *An outward opening window would cause potential hazards for pedestrians.*
- *An inward opening window would also limit the way the room can be configured – clashing with the TV position for example.*
- *A sliding window is limited by the engaged piers both internally and externally.*
- *We would also be introducing a security risk by having an operable window here – particularly as this space will be rented by the public.*
- *By introducing a different window we would lose the symmetry of the façade – and the clear entry that is framed by the two windows.*

The sliding window was preferred over the bifold type window option due to lower maintenance and higher durability. Further, with bifold windows the Architect would typically recommend that they open outward for a better weather seal, however this would cause potential conflict with pedestrian movement. The sliding window is similar to the window that has been designed to the kitchen opening to the rear deck.

The costs, whilst minor in the scheme of the entire development costs, would still amount to a few thousand dollars.

By replacing fixed pane window with an opening window whether it be a bi-fold or sliding option would detract from the aesthetics of the entrance to the building by eliminating the symmetry of the main entrance - having two windows of equal appearance either side. The opening space of either window would not be conducive to a servery window because the opening is would be 700-800mm wide. The window cannot have a sliding internal cavity which could facilitate a larger opening because of the engaged structural pier as shown in the diagram below.



The sliding window and bi-fold window present further problems with reduced security of that particular window; very difficult to seal or make the window weather or dust proof. The image above highlights the width of the bench space/serving counter to be approximately 1m wide, thus some users may have trouble reaching across this distance to either open the window or serve people ergonomically. This is not ideal, nor is the option of reducing the width of the counter as the changes would only result in the need to remove the sink to reduce the width of the cupboard space, a key design element of the business incubator. Reducing the width of the cupboard storage area and eliminating the sink is therefore not supported.

When designing the building, the opportunity of incorporating kiosk/cake stall was considered and, after significant deliberation and trying to include all possible uses within the building, a separate physical structure was not supported. However, the active use of spaces for the purpose of street stall type activities in the vicinity of the building and plaza area was. The design has multiple elements that can and will facilitate a variety of street stall activities. The building and plaza area has been designed with a suite of options that would facilitate street stalls, including:

- The kitchen servery area on which adjoins the rear deck includes a servery window to accommodate café style windows and a serving counter. This area will be a bookable space and lend itself to a wide range of activities including the opportunity for a cake stall and high tea functions where people can enjoy buying cake and a cuppa on the deck overlooking the river on seating provided.
 - The plaza area has been designed to actively encourage street stalls and market type activities. There are various external power point locations. The seating and tree locations have been designed with adequate spacing to allow for street stalls.
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- An area between the main entrance and the western facing side of the building will be equipped with external water, sewer and power connections. This lends itself to pop up café style vendors, pop up shops, mobile food vendors or cake stalls. The area can be equipped with a temporary gazebo and could be set up by Council when bookings require it. The gazebo could include sides to reduce the effects of cool breezes and could be oriented to face either Miller Street or North facing to the plaza area. This area would also be under the covered walkway area providing further protection against the elements
- The Undercover stage within the plaza area also provides for an area where a temporary cake stall could be set up.

All these spaces can be booked with bookings facilitated by Council staff.

The Incubator Space

The incubator space was not designed to replace the current kiosk/cake stall. An excerpt from the planning of the Start-Up Hub space is included below:

The purpose of the Incubator Space is to create a vibrant and active space where start-ups, pop-ups, scale-ups, social enterprises and entrepreneurs can thrive in the Gilgandra Region.

Essentially the space becomes a Start-Up Hub for aspiring business owners, whether a Pop-Up physical retail space with prime centralised location in Gilgandra's Miller Street, or an office space to promote and grow a digital idea or provide a service.

The Start-Up Hub will be supported by actions from the Gilgandra Activation Blueprint and Economic Development Plan with support for Events, training, equipment and resources, digital support, marketing advice and planning guidance.

The Start-Up Hub can be used for a Pop-Up Shop where people can test out a retail presence, with smaller financial risk and commitment than a permanent shop-front. Small businesses may be on a budget, unsure how to set up a brick-and-mortar store, or may not have an understanding of planning requirements.

Pop-ups provide an ideal opportunity for emerging or digitally-native brands to trial a brick-and-mortar space. Many small business in the region currently have been established and supported through digital channels, whether Facebook, Instagram or Etsy. While technology might make purchasing more economical and convenient, there is no replacement for face-to-face service.

A physical store allows connection with customers —and it is expected that people will be craving connection post-pandemic, while many have gotten used to a convenience of shopping online, people miss feeling connected to brands (and to each other) in a physical environment, particularly in a small regional town as ours, further supporting the Shop Local promotion and CBD Activation of driving people to the main street.

It is expected that the space will be managed through a rental lease arrangement developed as a template with negotiations made with individual lessees. It is expected these arrangements would be for fixed term options of up to six months.

GSC would be able to gather data on the start-up companies in Gilgandra, in terms of investment being put into new businesses, volumes of these business, product-mix available and demographic of entrepreneurs.

Pop-up shop examples:

- Creative Fusion Dubbo – 20 local artists and makers,
- Christmas Art & Crafts Shop – seasonal
- RB Sellars pop-up – testing new regions
- Elevation in Orange – unique products in seasonal

Examples of business incubators and support initiatives:

- The Hub Mudgee
- The Exchange Dubbo
- Upstairs @ Bathurst

The Start-Up Hub will embrace innovation, creativity and provides a unique place to start a business in the Gilgandra Region. The GIL Library Hub will provide a community for founders, entrepreneurs and business owners to share, learn, build networks, and bring their ideas to life.

It connects people, supports collaboration, attracts investors, and ultimately strengthens the community. It seeks to deliver results through delivering goods and services needed in Gilgandra Region, providing jobs, revenue, facilitating growth, acceleration of business and attracting new companies and industries, assisting in a sustainable Gilgandra Region.

In deliberating the request, the frequency of use of the current kiosk/cake staff was considered. There were 15 bookings by the following organisation for ticket selling at IGA or the Kiosk/Cake stall since 1 July 2022:

- Lions Club
- CWA
- RFS- Get Ready
- Jeans for Genes
- Cancer Fundraiser
- Red Nose Day
- Relay for Life
- Red Cross
- Lighthouse
- Anglican Church Plant Stall
- Bendigo Bank

The booking system doesn't differentiate however, after looking at the bookings, I am confident to suggest that in the eight months since 1 July 2021, the cake stall has been used no more than six times.

Whilst noting the intention of the question, I have formed the opinion that the installation of the window should not be supported, primarily because:

- there is already a suite of options available to accommodate temporary street stalls;
- the intent of the business incubator space does not lend itself to be used as an intermittent street stall/kiosk; plus
- security issues, functionality and aesthetics as outlined earlier in the report.

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

\$1500 additional allocation required

Delivery Program Actions

4.1.1.1 Support Councillors in their role by providing information regularly and training as required

RECOMMENDATION

1. That the request to modify the business incubator room to be a dual-purpose area to include a stall/kiosk not be supported.
2. That the suite of options available to accommodate temporary street stalls be noted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

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<u>Consultative Committee</u>	1 March 2022
<u>Interagency</u>	24 February 2022
<u>Traffic Committee</u>	23 February 2022

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.2.1 Conduct the business of Council in an open and transparent manner 4.1.2.3 Develop, implement and continually monitor a good governance plan

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

CONSULTATIVE COMMITTEE

1 March 2022

PRESENT

Mr N Alchin, Management Representative
Mr C Marchant, USU Outdoor Staff Representative
Mrs A Wieland, USU Carlginda Staff Representative
Mr M McLaughlin, USU Staff Representative
Ms K Fisher, Indoor Staff representative
Mr Lindsay Mathieson, Management Representative

Proceedings of the meeting commenced at 9.32am

IN ATTENDANCE

Mrs M Welsh, HR Manager

APOLOGIES

Mr G McAnally-Elwin, Indoor Staff Representative
Mr D Colwell, Management Representative

ABSENT

Mr J Ritchie, USU Outdoor Staff Representative

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

Proceedings in Brief

It was noted that Mr N Alchin was present at the meeting on 7 December 2021 however was not listed as such.

COMMITTEE'S RECOMMENDATION – 1/22	M McLaughlin/D Colwell
That the Minutes of the meeting held 7 December 2021 be confirmed as a true and correct record of the meeting, noting that Mr N Alchin was in attendance.	

HEALTH AND WELLBEING PROGRAM

SUMMARY

To provide information on the Health and Wellbeing program.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

Proceedings in brief

Mr McLaughlin asked whether the health checks held in February 2022 were compulsory and Mrs Welsh advised they were not compulsory.
Ms Fisher asked whether the Health and Wellbeing program would be including some initiatives around mental health and Mrs Welsh advised that Council's EAP service is being utilised and the EAP provider will be visiting workplaces around May as well as Resilience training scheduled for August and the Walkabout Barber conducting a suicide prevention workshop in September.

COMMITTEE'S RECOMMENDATION – 2/22	M McLaughlin/L Mathieson
That the information presented be noted.	

ITEMS FOR NOTATION

SUMMARY

To provide the Committee with information on the following issues – recruitment and training

COMMITTEE'S RECOMMENDATION – 3/22	A Wieland/M McLaughlin
That the information presented be noted.	

ORGANISATIONAL STRUCTURE REVIEW

SUMMARY

To provide the Committee with an update on the organisation review.

COMMITTEE'S RECOMMENDATION – 4/22	L Mathieson/A Wieland
That the information presented be noted.	

GENERAL BUSINESS

Nil

NEXT MEETING

The next Committee meeting will take place on 7 June 2022.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9..49AM.

N Alchin
Chairman

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

INTERAGENCY

24 February 2022

PRESENT

Royal Flying Doctor Service - Ursula Ryan (Chair)
Gilgandra Shire Council (Mayor) - Doug Batten
Royal Flying Doctor Service– Julie Coles
Gilgandra Shire Council Youth / Fitness & Homelessness – Monica Mudford
Gilgandra Shire Council Youth Services – Nunka Pearce
Gilgandra Shire Library - Liz McCutcheon
Mission Australia - Cherry May, Jyet Priya
NSW Health (Drug & Alcohol) – David Stone
NSW Health (Response & Recovery) – Dee Gaff
Gilgandra Multipurpose Service – John Alchin, Buddie Knight
Gilgandra Primary School – Patricia Howard
St. Vincent de Paul – Paul Dolan
Gilgandra Local Aboriginal Lands Council - Sheila Johnson
Gilgandra Police – Glen Knight

IN ATTENDANCE

Nil

Proceedings of the meeting commenced at 12.03pm

APOLOGIES

Gilgandra MPS – Sue Gregory
Gilgandra Shire Council Housing & Homelessness – Gregory Winter
Barnardos – Gina Johnson
Western Women’s Domestic Violence Court Advocacy Service – Tearne Ryan
St Joseph’s School – Tony Musgrave
Royal Flying Doctor Service – Karen Manning, Gavin Jones

BUSINESS ARISING

Nil

SERVICE UPDATES

Mission Australia

Cherry May from Mission Australia in Dubbo introduced Priya, who works within Missions Partner Support Program. This program provides emotional support for female domestic violence victims whose male partner is engaged in Mission’s men’s behavioural program. Services are able to refer or have client self-refer to the partner support program.

Cherry has been working on Mission Australia's Youth Week program and is looking to re-engage with Megan Townsend at the Gilgandra High School.

Gilgandra Youth Services

Monica Mudford from Gilgandra Youth Service introduced new youth support worker Nunka Pearce. Nunka will now take on the role previously held by Hannes Van der Walt.

Nunka is working toward organising activities for 2022 Youth week including a silent disco, movie night with GYS's inflatable screen (Jurassic Park in the Dark) and a possible trivia night.

Monica advised that Gilgandra Shire Council has engaged Brian Down (Walkabout Barber), who is an Aboriginal barber and trauma counsellor, in September 2022 and was having a community meeting regarding 2022 Naidoc activities after the interagency meeting at GYS. More information to be shared at the next interagency meeting.

Monica reported that the Family Fun Day and BaseZero rock climbing activity held during the 2021/2022 summer school holidays were a huge success.

Gilgandra Local Aboriginal Lands Council

Sheila Johnson reported that following Covid restriction and isolation that the Local Lands Council were getting back on track and trying to reengage with local community groups and continue their work.

Sheila voiced her support towards Gilgandra Youth Services engagement of Brian Down and was looking forward to restarting the conversation around NAIDOC celebrations. Sheila was hoping to engage a guest speaker to support NAIDOC events in Gilgandra.

NSW Health – Aboriginal Health

Buddie Knight introduced herself as the Aboriginal Health Worker based at Gilgandra Multipurpose Service. Buddie provides culturally appropriate and safe support to Aboriginal community members engaged in the health system.

Buddie reported that, for a time, she had moved from her health support role to provide Covid Care Support throughout Government enforced restriction and isolations. Buddie has been an integral part of the Covid testing team and within vaccination clinic, not just in Gilgandra but across the region.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

NSW Police – Gilgandra Aboriginal Community Liaison Officer

Glen Knight introduced himself as the Gilgandra Aboriginal Community Liaison Officer with NSW Police. Glen is originally a local man from Gilgandra but has recently returned to his current position within the Gilgandra Community. This is Glen's first Gilgandra Interagency meeting.

Glen has organised a meeting to be held at Gilgandra Shire Hall next Thursday (10th March 2022). This meeting will be an opportunity for community members to come and discuss the issue of elder abuse. NSW Police will be in attendance. This meeting looks to assist community members in the identification and approach to dealing with emotional, physical and financial abuse towards elderly individuals. The meeting will begin at 10am.

Doug Batten encouraged Glen to send through any information regarding the event to the communications team at Gilgandra Shire Council for distribution of their social media platforms.

Although Glen's position is based in Coonabarabran, he attends Gilgandra every day and provides support to surrounding areas.

NSW Health – Gilgandra Multipurpose Service

John Alchin introduced himself as the Nurse Manager of Gilgandra Multipurpose Service. After thirty years away from Gilgandra, twelve of those years spent abroad John has returned to Gilgandra looking to help make the Health Service a greater part of the community again. John is looking to engage the community with the health service to strengthen Gilgandra.

In June 2021 the Gilgandra MPS acute residential facility received approximately \$196k of funding. This federal funding stemmed from the recent Royal Commission into Aged Care facilities, with funds designed to improve facilities structures and internal functioning. John believes the funding will be a good start to improving Gilgandra's acute aged care residence. Improvements to Gilgandra's MPS aged care facility will occur with guidance from the Regional Geriatrics Team supported by Dementia Support Australia.

John would like to see Gilgandra's acute aged care facility become more 'home like' for residents to enjoy activities similar to what they would have undertaken prior to hospital admission.

NSW Health – Rural Response & Recovery

Dee Gaff from NSW Health's Rural Response and Recovery Team introduced herself as a senior peer worker for the program. The Program has recently secured four more years of funding, which has resulted in a name change for the program. The change from being Drought Support to Rural Response and Recovery looks to address the adversity experienced in rural communities regardless of drought.

The team provides rural communities with peer support, from people with lived experience of rural life and dealing with mental health struggles. Providing support and referrals, the program collaborates with other services to ensure there are provisions available to help rural and remote community members who may be experiencing financial, emotional or mental health difficulties.

Until three weeks ago, Dee and colleague David Stone were supporting NSW Health with Covid contact tracing and are looking forward to working with rural communities again.

NSW Health's Rural Response and Recovery Team has advertised three additional peer support worker positions with their base location being identified as being negotiable.

David Stone highlighted that the program was not a counselling program but a peer support service which provided physical presence and support for those isolated and was able to refer to NSW Health, General Practitioners, additional support workers and social support services.

The Rural Response & Recovery team does not require formal referrals but does require an individual's consent to be contacted. Although the team does not visit the Gilgandra area on a specific day, they are willing to consider a regular attendance time dependant on the needs of the community. Flyers will be available for distribution soon, with the team willing to support and participate in any community events.

Royal Flying Doctors – Covid 19 Older Persons Community Engagement

Julie Coles represented the Royal Flying Doctors Service as the new Covid 19 older person's community engagement officer. In her position Julie looks to work with elderly within the community and facilitate reengagement and reconnection. Julie is responsible for covering communities between Cobar and Dubbo and is looking forward to introducing herself to services and individuals in the Gilgandra community.

John Alchin from Gilgandra MPS expressed his need to engage with Julie regarding MPS's Activity Day Centre.

Monica Mudford asked whether Julie had been in contact with Community Care or Meals on Wheels Service. Monica will introduce Community Care manager Emma Myers to Julie via email.

Royal Flying Doctor Service – Drug and Mental Health

Ursula Ryan advised that the RFDS is continuing to engage with clients at Brenshaw Medical (located behind Gilgandra MPS). RFDS's Alcohol & Drug Clinician (Karen Manning) services Gilgandra every Thursday from 9am to 2pm.

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Ursula is open to partnering with any services and their upcoming events. Ursula is proactive and willing to run positive lifestyle programs within Gilgandra as she has a background in Youth Support and would like to ignite new interest and use of the aquaponics pod located at the Gilgandra High School. This pod is a tool for the RFDS GROW program which has been shown to be a successful program in the Gulargambone community.

Post Covid restrictions, Ursula and her team would like to reengage with the Gilgandra High School and re-establish early drug and alcohol education and mental health pathways for its students.

Ursula will distribute referral forms with her RFDS brochure to all services attending interagency.

Gilgandra Library – Services for seniors

Liz McCutcheon is pleased to be able to continue to offer Tech Savvy Seniors sessions at the library. This program looks to provide seniors within the community the opportunity to learn new skills around technology use.

2022 Seniors' Week will include a free Seniors Festival Luncheon held at the Gilgandra Shire Hall, Monday 28th March 2022, from 10am. The event will include presentation of Gilgandra's Senior Citizen awards. Services and community members are able to nominate for these awards via the nomination form, available on the Gilgandra Shire Council website, or as a printed copy from the Gilgandra Shire Council administration building or Gilgandra Library. The luncheon will be catered for by Gilgandra High School Hospitality students with the local entertainment also provided.

Each service attending the interagency meeting was given a flyer for the event and is encouraged to promote.

Gilgandra Public School.

Gilgandra Public School's Principal Patricia Howard, noted that the Public School is operating as usual with Covid restrictions still limiting the number of visitors permitted in the school grounds.

Gilgandra Housing & Homelessness Support Service

Monica Mudford provided feedback on the use of the Link2Home service, provided by NSW Housing during Covid pandemic compared to current situation.

GHHS service is still a well utilized service with many clients still accommodated within emergency accommodation provided by local caravan parks and motels.

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Doug Batten was pleased to announce that Gilgandra Shire Council has successfully completed and adopted a housing strategy for the Gilgandra area. This document is available for services to read and provides a valuable insight into Gilgandra's housing and affordability. Monica Mudford commended Gilgandra Shire Council for being proactive in surveying Gilgandra and being present in the current conversation surrounding housing availability and affordability.

St. Vincent de Paul

Paul Dolan introduced himself at the President for St. Vincent de Paul in Gilgandra. Paul is covering and responsible for the Castlereagh area (Gilgandra to Coonamble) but is currently administering for the Warrumbungle Local Government Area's St. Vincent de Paul office.

St. Vincent de Paul is still facing Covid-19 restrictions with interactions between clients still via telephone or video. The Gilgandra St Vincent de Paul shop front has reopened, after being closed for six months. Paul was pleased to announce the opening of a new St. Vincent de Paul shop front in Dubbo. Hopefully the shops can continue to provide income so that the organisation can provide collaboration support (much like what was provided during the drought and mouse plague to remote communities such as Goodooga).

St. Vincent de Paul is currently undergoing an organisational restructure.

NEXT MEETING

Thursday, 26 May 2022

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 1.05 PM.

Discussion about a potential Community Service Expo and the further development of a service calendar of event dates to be included in the agenda for next meeting.

U Ryan
Chair

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

TRAFFIC COMMITTEE

23 February 2022

PRESENT

Mr Daryl Colwell (Chairman & Council Representative)
Cr Doug Batten (Local Member's Representative)
Mr Richard Drooger (TfNSW Representative)
Ms Carmel Hannelly (TfNSW Representative)
Sgt Nicholas Campbell (NSW Police)

IN ATTENDANCE

Ms Amanda Langlands (Customer Service Officer)
Ms Montana Ryvers (Customer Service Officer)

Proceedings of the meeting commenced at 10.55 am

APOLOGIES

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION - 1/22	D Batten/N Campbell
That the minutes of the meeting held on 26 August 2020 be confirmed.	

BUSINESS ARISING

Nil

REPORTS FROM DIRECTOR INFRASTRUCTURE

RAYMOND STREET SPEEDING

SUMMARY

To advise of a letter with attached 'areas of concern' from the residents of Raymond Street regarding excessive speeding from motorists.

COMMITTEE'S RECOMMENDATION - 2/22	D Batten/R Drooger
1. That, noting traffic data and the lack of crash data within in, the changes to the traffic configuration in the request not be granted.	
2. That the 50km speed limit in residential zone unless otherwise signed be publicised.	
3. That the local Police task the Highway Patrol to survey the areas of concern between 8pm and 12am.	

ANZAC DAY 2022

SUMMARY

To advise of preparations for Anzac Day 2022 and gain Local Traffic Committee endorsement for the event and Council's approval.

COMMITTEE'S RECOMMENDATION - 3/22	R Drooger/N Campbell
That the Local Traffic Committee endorse the Anzac Day events to be held on 25 April 2022 in Gilgandra for Council approval.	

CONFIGURATION OF GIVE WAY AT INTERSECTION OF MYRTLE AND STATION STREETS

SUMMARY

To advise of a letter received by a resident concerned about the configuration of Give Way signs located at the intersection of Myrtle and Station Streets, Gilgandra.

COMMITTEE'S RECOMMENDATION - 4/22	D Batten/N Campbell
1. That traffic counters be installed mid-block in Station Street between the intersections of Station Street and Myrtle Street and Station Street and Wrigley Street.	
2. That the correspondent be advised of steps to be taken.	

NATIONAL HORSE ENDURANCE RIDE EVENT, TOORAWEEAH

SUMMARY

To advise of a letter received by the Tooraweenah Endurance Club seeking permission to use Council roads for the National Horse Endurance Ride to be held on 9 July 2022.

COMMITTEE'S RECOMMENDATION - 5/22	D Batten/R Drooger
That, noting that the event has previously been conducted successfully, the event organisers be contacted for further details on the nature of the ride and how safety and traffic management matters are to be addressed..	

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

UNDER THE GUMS EVENT, GILGANDRA

SUMMARY

To advise of the Under the Gums Event to be held in Gilgandra on 9 April 2022.

Proceedings in Brief

It was agreed this event would be categorised as Class 3 in accordance with NSW Guide to Traffic and Transport Management for Special Events.

COMMITTEE'S RECOMMENDATION - 6/22	D Batten/R Drooger
That the Under the Gums event to be held on 9 April 2022 be approved subject to emergency services being notified of the full road closure of Bridge Street and the rear CBD car park, Gilgandra, between 6-10pm on that date.	

COME HOME TO GILGANDRA FESTIVAL

SUMMARY

To advise of the Come Home to Gilgandra Festival to be held on the long weekend in October 2022 in Gilgandra.

Proceedings in Brief

It was agreed this event would be categorised as Class 2 in accordance with NSW Guide to Traffic and Transport Management for Special Events.

COMMITTEE'S RECOMMENDATION - 7/22	D Batten/R Drooger
That the information about the Come Home to Gilgandra event to be held 1 October 2022 be noted.	

REQUEST FOR SPEED HUMPS TO BE INSTALLED ON MERRI AND WAUGAN STREETS

SUMMARY

To advise of a request for speed humps to be installed in both Merri and Waugan Streets.

COMMITTEE'S RECOMMENDATION - 8/22	R Drooger/D Batten
1. That traffic counters be installed in Merri and Waugan Streets in the vicinity of Jordana Park to gather data in relation to speeding.	
2. That the correspondent be advised of the steps to be taken.	

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

MATTERS OUTSTANDING FROM PREVIOUS MEETINGS

SUMMARY

To advise the status of outstanding matters.

Proceedings in Brief

It was noted:

- Items 11.12 and 26/8/20 – the ROSI funding has this work scheduled for 2025 to coincide with construction of the Inland Rail.
- The issue with the OPLINC website feedback is complete.

COMMITTEE'S RECOMMENDATION - 9/22	D Batten/N Campbell
That the matters outstanding from previous meetings be noted.	

GENERAL BUSINESS

Recent Fatality on Council Road

Nick Campbell raised an issue which was discussed at the recent Local Emergency Management Committee in relation to advice of fatalities or serious accidents on local roads and Richard Drooger advised that he did.

Discussion ensued on the best steps to prevent this occurring in future, noting that this issue is being escalated to the Regional Emergency Management Committee.

It was noted, that in the interim, Richard Drooger would email Daryl Colwell the TfNSW fatal accident report.

NEXT MEETING

Wednesday, 25 May 2022 at 11.00am

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.55 AM.

D Colwell
Chairman

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves
General Manager

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Questions for Next Meeting
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

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This information will be circulated prior to the meeting

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>September 2017</u>		
264/17	Mudfords Road	Hon Sam Faraway has referred matter to Minister for Energy and Environment - response still pending
<u>September 2020</u>		
165/20	Gravel Pit Agreements	Liaison commenced
175/20	Graincorp Industrial Precinct	Working through pre-development issues
<u>November 2020</u>		
225/20	Flying Fox Management Plan	Put on hold noting no flying foxes this summer
<u>April 2021</u>		
52/21	Offer to purchase land	For consideration in conjunction with budget preparations.
<u>July 2021</u>		
124/21	Industrial Land – Purchase Offer	Agreement in principal obtained
125/21	Opportunity to Purchase Land	Advice received that an EOI process will be conducted
<u>January 2022</u>		
5/22	Committee structure and membership	Report to April meeting

February 2022

23/22	Lease of Café, CHC	On track to open when CHC reopens
24/22	Gilgandra Caravan Park Water Infrastructure Renewal	Work has commenced; working with Lessees to ensure minimal impact on operations
28/22	Alliance of Western Councils	Meeting to be held in Gilgandra 30 March 2022
30/22	Gilgandra Housing Strategy	Draft document on public Exhibition – report to April meeting
31/22	Delegations to Mayor	Delegations updated
32/22	Delegations to General Manager	Delegations updated
33/22	Road Maintenance Council Contract	Letter to be sent
38/22	It's GREAT - grant fund program	Work on guidelines and application process has commenced – expected launch May/June 2022
39/22	Hunter Park Precinct multipurpose sports centre	Contribution to be considered in Long Term Financial Plan
40/22	Gilgandra District Cricket Assn	Cricket association advised of Council decision; meeting to be arranged
42/22	Return & Earn Collection Point	A meeting with Tomra Cleanaway to be organised

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 MARCH 2022

PROGRESS ON “QUESTIONS FOR NEXT MEETING”

SUMMARY

To inform Council of appropriate action which has or will be taken in relation to Councillors “Questions for Next Meeting” outstanding from previous meetings.

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February 2022

Council owned land, Chelmsford Avenue	Expressions of interest for lease of this and other council owned or crown land circulated
Business incubator/kiosk	Report to this meeting

MEETING OF:
HELD ON:

GILGANDRA SHIRE COUNCIL
15 MARCH 2022

DEVELOPMENT APPLICATIONS

The following development application were approved during February 2022:

DA Number	Received	Applicant's Name	Application	Property Address	Decision	Development Value
2022/435	18/01/2022	Scott Drady	Dwelling & Garage	1029 Gundy Creek Road Bearbong	Approved	\$350,000
2022/436	27/01/2022	Daryl Wolverson	Demolition of a dwelling	35 Iris Street	Approved	\$20,000
2022/437	27/01/2022	Scott James	Swimming Pool	6237B Newell Highway	Approved	\$57,945
2022/438	10/02/2022	Sara Worner	Demolition of a dwelling	4701 John Renshaw Parkway	Approved	\$5,000
2022/439	11/02/2022	Gilgandra Show Society	Annual Agricultural Show	63-67 Warren Road	Approved	\$0
2022/440	11/02/2022	Wayne Rowe	Subdivision	23 Barden Street	Approved	\$0
					February	\$432,945
					Total 2022	\$4,493,515

Applications under assessment

- DA2021/430 – Solar Farm
 - DA2022/434 – Service Station
 - DA2022/441 – Sand Quarry
 - DA2022/442 – Shed
-

MEETING OF:
HELD ON:

GILGANDRA SHIRE COUNCIL
15 MARCH 2022

FEBRUARY 2022

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2022/437	19	0	19	13	0	13
2022/436	21	0	21	15	0	15
2022/438	7	0	7	5	0	5
2022/439	12	0	12	8	0	8
2022/435	39	0	39	29	0	29

Summary Statistics	
No of Applications	5
Total Actual Days	98.00
Mean Actual Days	19.60
Mean Stopped Days	0.00
Mean Total Days	19.60
Mean Work Days	14.00
Mean Work Stop Days	0.00
Mean Total Work Days	14.00
Median Actual Days	19.00

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager
