



MINUTES

OF THE

ORDINARY MEETING

OF

GILGANDRA SHIRE COUNCIL

HELD ON

15 FEBRUARY 2022

PRESENT

Councillors

D Batten (Mayor)
A Walker (Deputy Mayor)
G Babbage
A Bunter
I Freeth
P Mann
B Mockler
N Mudford
G Peart

Employees

D J Neeves
General Manager
N J Alchin
Director Corporate Services
D Colwell
Director Infrastructure
L Mathieson
Director Planning & Environment
J Prout
Executive Assistant
M Kouroulis
Community Engagement Officer

Proceedings of the meeting commenced at 4.03pm via Video Conferencing.

ATTENDANCE VIA AUDIO-VISUAL MEANS

Crs Walker and Peart have requested to be able to attend the meeting via audio visual means.

RESOLVED 18/22	Cr Mockler/Cr Bunter
That approval be granted for Crs Walker and Peart to attend the meeting via audio visual means.	

LEAVE OF ABSENCE

Nil

ADJOURNMENTS

Nil

DECLARATIONS OF INTEREST

Cr Bunter – *Cooe Heritage Centre EOI process.*
Cr Bunter has a working relationship with proponents mentioned in the report.

In noting a request from Gilgandra District Cricket Association, General Manager, David Neeves, advised he is an office bearer of the Gilgandra Junior Cricket Association.

CONFIRMATION OF MINUTES

RESOLVED 19/22	Cr Mudford/Cr Babbage
That the minutes of the Ordinary meeting held on 4 January 2022, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

RESOLVED 20/22	Cr Mann/Cr Bunter
That the minutes of the Extraordinary meeting held on 1 February 2022, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

LISTING OF MATTERS
TO BE CONSIDERED IN CLOSED COUNCIL

RESOLVED 21/22	Cr Freeth/Cr Babbage
That Council note the following matters to be listed as specified under Section 10 (2) of the Local Government Act 1993:	
<ul style="list-style-type: none">• Coeee Heritage Centre EOI process (c)• Gilgandra Caravan Park Water Infrastructure (c)	

RESOLVED 22/22	Cr Freeth/Cr Babbage
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10 (2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 4.06pm.	

RESOLVED 26/22	Cr Bunter/Cr Mudford
That the General Manager, Mr David Neeves, in line with Clauses 9(3), 377 and 335 of the Local Government Act, 1993, list all business relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate in line with the confidentiality policy of Council and Clause 10 (2) of the Act for consideration by the next meeting of the Council as such matters are deemed to be of confidential nature or such that Council's interest may be prejudiced by publicity, that the press and public be excluded from the meeting, provided however that, at the discretion of the Mayor, interested parties and/or their agents be granted approval to address the Council so that they are provided with the opportunity to substantiate any proposals under consideration and answer any questions from Councillors in relation thereto.	

(GO.CO.1)

MAYORAL MINUTE - 1/22
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities this year.

RESOLVED 27/22	Cr Batten
That the report be noted.	

(CM.PL.1)

MAYORAL MINUTE - 2/22
ALLIANCE OF WESTERN COUNCILS

SUMMARY

To provide information on the proposed Alliance of Western Councils and a history of regional council collaboration.

RESOLVED 28/22	Cr Batten
That, subject to the outcome of the formation meeting, Gilgandra Shire Council become a member of the Alliance of Western Councils.	

Proceedings in Brief

Mr Randall Medd and Mrs Kristy Cosier entered the meeting at 4.29pm.

(FM.FR.1)

CAPITAL WORKS QUARTERLY UPDATE

SUMMARY

To provide an update on progress with the 2021-22 Capital Works Program as at 31 December 2021.

RESOLVED 29/22	Cr Bunter/Cr Mockler
That the report be noted.	

(CS.PL.1)

GILGANDRA HOUSING STRATEGY

SUMMARY

To seek Council's endorsement of the draft Gilgandra Housing Strategy for public exhibition.

Proceedings in Brief

Mr Medd spoke to the report and provided further information to councillors. The General Manager noted an intention to lobby State Government regarding the need for increased housing in the smaller regional centres.

RESOLVED 30/22	Cr Mann/Cr Bunter
1. That Council endorse the draft Gilgandra Housing Strategy for public exhibition for a period of 28 days with a final report to be presented at the April Ordinary Council meeting.	
2. That Council progress planning and preliminary design on the Aero Park Residential Subdivision to inform 2022/23 budget discussions.	

Proceedings in Brief

Mr Medd and Mrs Cosier left the meeting.

(GO.AU.1)

DELEGATIONS TO MAYOR

SUMMARY

To confirm certain delegations to the Mayor.

RESOLVED 31/22	Cr Peart / Cr Mockler
That the delegations to the Mayor, as presented, be confirmed for the term up until the next Mayoral election.	

(GO.AU.1)

DELEGATIONS TO GENERAL MANAGER

SUMMARY

To advise a review of current Delegations to the General Manager is required in accordance with provisions of the Local Government Act.

RESOLVED 32/22	Cr Mudford/Cr Babbage
That Council authorise the Schedule of Delegations to the General Manager.	

(RD.AG.1)

ROAD MAINTENANCE COUNCIL CONTRACT (RMCC)

SUMMARY

To consider a request from Warren Shire Council

RESOLVED 33/22	Cr Freeth/Cr Bunter
1. That Council acknowledge Warren Shire Council's interest in resuming the RMCC Contract within the shire Boundaries of their Council	
2. That Council have no objections to relinquishing the RMCC Contract which covers the Warren Local Government Area	
3. That Council write to Transport For NSW noting our support for Warren Shire Council on the grounds that any future contract relates to individual LGA's and does not become a cluster type contract between Warren and Gilgandra Shire Councils.	

Proceedings in Brief

Finance Manager, Mr Guy McAnally-Elwin entered the meeting.

COOEE LODGE RETIREMENT VILLAGE UPDATE

SUMMARY

To provide an update on activity within Cooee Lodge Hostel and Villas.

RESOLVED 34/22	Cr Bunter / Cr Mann
That the report be noted and Council acknowledge the excellent efforts of all Council staff involved in the operations of all Gilgandra Lifestyles' Services.	

(CS.SV.1)

ORANA LIVING SERVICE UPDATE

SUMMARY

To provide an update on Orana Living operations

RESOLVED 35/22	Cr Bunter / Cr Mockler
That report be noted and Council acknowledge the excellent efforts of all Council front line staff undertaking personal care roles.	

(CM.PL.1)

2021/22 QUARTERLY OPERATIONAL PLAN REVIEW TO 31 DECEMBER 2021

SUMMARY

To consider progress with Council's 2021/22 Operational Plan as at 31 December 2021.

RESOLVED 36/22	Cr Mudford / Cr Peart
That the 2021/22 Operational Plan Review for the quarter ended 31 December 2021 be adopted.	

QUARTERLY BUDGET REVIEW 31 DECEMBER 2021

SUMMARY

To detail the variances to the original estimates for the 2021/22 financial year as presented in the Quarterly Budget Review as at 31 December 2021. In addition, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

Proceedings in Brief

The Finance Manager and Director Corporate Services clarified some queries from Councillors. The need to confirm a contribution from Sports Council towards the Multipurpose Sports Facility planning was noted.

RESOLVED 37/22	Cr Mudford/Cr Babbage
That the Quarterly Budget Review document and report as at 31 December 2021 be adopted.	

Proceedings in Brief

Mr McAnally-Elwin left the meeting at 5.30pm.

**“IT’S GREAT” GILGANDRA REGION EVENTS ATTRACTION GRANT
FUND PROGRAM**

SUMMARY

To consider establishing a Gilgandra Region Events Attraction fund, ‘It’s GREAT!’ Grant Program for events, festivals and cultural activities, as a further opportunity of the Grow Gilgandra program and a key driver of Live > Enjoy > Grow Gilgandra vision.

RESOLVED 38/22	Cr Mann/Cr Mockler
1. That Council endorse the “Its GREAT” Gilgandra Region Events Attraction Grant Fund Program model as an additional element of the Grow Gilgandra Program in 2021/22 noting that up to \$50,000 is available in existing budget allocations in 2021/22.	
2. That Council endorse the guidelines, application, assessment and acquittal processes as outlined in this report.	

HUNTER PARK PRECINCT MULTIPURPOSE SPORTS CENTRE

SUMMARY

To consider budget commitments and opportunities to apply for Grant Funding to progress the Hunter Park Precinct Multipurpose Sports Centre Project.

Proceedings in Brief

The Director Corporate Services advised the timeframe to have an economic assessment and business case prepared was against an application for this funding. It was noted however that Council would have all required information to submit an application for a second round of funding under the same guidelines and that the priorities for this and other projects would be determined by Council during the forthcoming budget preparations.

RESOLVED 39/22	Cr Walker/Cr Babbage
1. That Council consider a contribution to the construction stage of the project, as outlined in this report, when reviewing its Long Term Financial Plan over coming months.	
2. That Council note the engagement of Remplan to assist with preparation of an economic assessment and business case to be used in conjunction with grant opportunities as they occur.	

(PM.LO.1)

GILGANDRA DISTRICT CRICKET ASSOCIATION REQUEST TO REDUCE OVAL HIRE FEES

SUMMARY

To consider a request from the Gilgandra District Cricket Association to reduce Oval Hire fees for the 2019/20 and 2020/21 Cricket Seasons.

RESOLVED 40/22	Cr Mockler/Cr Peart
That Council not accede to the Gilgandra District Cricket Association's request for a reduction in oval fees for the following reasons:	
a) Gilgandra Cricket Association has not substantiated that the reimbursement/waiving of fees is necessary due to financial hardship being experienced by the Association or whether this impacts on the viability of the competition into the future;	
b) The fees form a minor contribution to the overall costs of maintaining turf wickets and the sporting fields throughout the season which are already subsidised by ratepayers and Council;	
c) Ratepayers have an expectation that senior sporting groups pay a reasonable contribution to the maintenance and upkeep of the sporting facilities they use;	
d) That annual user fees are set in recognition of making sporting fields available in general and are not tied specifically to a certain facility or whether one or two wickets are prepared.	

Proceedings in Brief

Council acknowledged the need for staff to arrange a meeting with the Gilgandra District Cricket Association executive or President.

(WM.SP.1)

RETURN & EARN COLLECTION POINT

SUMMARY

To provide a summary of requirements and considerations should Council operate a Return & Earn collection point at the Gilgandra Waste Facility.

Proceedings in Brief

It being 5.46pm, the Director Corporate Services, Neil Alchin, left the meeting.

RESOLVED 42/22	Cr Walker/Cr Peart
That a decision on this matter be deferred pending an invitation to the local area manager of Tomra Cleanaway to present to Council.	

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

RESOLVED 43/22	Cr Bunter/Cr Mann
That the reports be noted.	

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

RESOLVED 44/22	Cr Mudford/Cr Bunter
That receipt of the Category B correspondence be noted.	

LATE REPORT

(SD.PL.1)

SEWER TREATMENT PLANT REPLACEMENT

SUMMARY

To confirm Council's commitment to the replacement of the Gilgandra Sewer Treatment Plant.

RESOLVED 45/22	Cr Peart/Cr Mann
That Council confirm its commitment to replacing the Gilgandra Sewer Treatment Plant and allocate \$1,673,668 from the sewer fund as its contribution.	

QUESTIONS FOR NEXT MEETING

CR MUDFORD:	<u>COUNCIL OWNED LAND, CHELMSFORD AVENUE</u> Could Council look into the management of the parcel of land owned by Council in Chelmsford Avenue in relation to fire danger and weed control? Has any thought been given to leasing this land.
MAYOR'S RESPONSE:	A report will be presented to Council's next meeting.
CR FREETH:	<u>BUSINESS INCUBATOR/KIOSK</u> Could Council consider modifying the business incubator room to be a dual-purpose area to include an inside kiosk area?

	<p>By installing a set of bi-fold café style windows and a serving counter in the Plaza side of the business incubator room, it would replace the function of the old kiosk. It has access from Miller Street for people to bring in their goods without having to go inside the Hub. The local volunteers will be able to enjoy an enclosed area out of the weather and not have the hassle of setting up tables outside the Hub.</p> <p>The visibility is still good so that potential customers will see that a stall is operating from the street.</p> <p>The café style windows would suit the theme of the Plaza.</p> <p>The cost of including the café style windows and serving counter would be a small amendment to the plan; the existing window in that room could be deleted to save on costs. Suitable flooring in the room should be considered as food items are going to be sold in the area and it will need to be an easy clean option.</p>
MAYOR'S RESPONSE:	A report will be presented to Council's next meeting.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.58PM.

Cr D Batten
Mayor