

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 21 November 2023 at 4.00pm.**

Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

“I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation.”

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
 - Ordinary meeting held on 17 October 2023
9. Presentation of the 2022/23 Financial Statements
10. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law

- (f) matters affecting the security of the council, councillors, council staff or council property
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.
-
- Procedural Motion to close Council to Press and Public
 - Reports from Servants to Closed Council Meeting
 - Organisational Update (a)
 - T262324OROC Supply and Delivery of Bitumen Emulsion (d)
 - T272324OROC Provision of Traffic Control (d)
 - Gilgandra Caravan Park Request for Rent Reduction (d)
 - Procedural Motion to re-open meeting to Press and Public

11. Reports



David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

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MAYORAL MINUTE - 17/23
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities since the 17 October 2023 meeting.

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18/10/23	Meeting with Tooraweenah Aerodrome Working Party
25/10/23	Travel to Bathurst
26/10/23	Meeting with Weeds Specific County Council
29/10/23	Travel to Coonabarabran – Castlereagh Macquarie County Council Tour of Weed Infestation Warrumbungle Shire Area
30/10/23	Castlereagh Macquarie County Council Meeting in Coonabarabran
30/10/23	Meeting with Mr Roy Butler, Member for Barwon
30/10/23	SES Presentation and Acknowledgement Ceremony
02/11/23	Groworx Welcome BBQ – Thanks to Cr Walker
11/11/23	Remembrance Day – Wreath Laying
13/11/23	Lakes Advisory Discussion on Orana Living Review
13/11/23	Gilgandra Lifestyles Advisory Board Meeting
14/11/23	Economic Development Committee Meeting
17/11/23	Orana Outlook Forum in Dubbo
18/11/23	Online Training: Review of Council Financial Statements
21/11/23	Council Workshops followed by Council Meeting

Principal Activity Lead

Policy Implications Nil

Budget Implications Nil

Delivery Program Actions **4.2.1.1**
 Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders

RECOMMENDATION

That the report be noted.

D Batten
Mayor

MAYORAL MINUTE - 18/23
CORRESPONDENCE FROM THE MINISTER FOR REGIONAL TRANSPORT
AND ROADS IN RELATION TO THE REGIONAL EMERGENCY ROAD
REPAIR FUND (RERRF)

SUMMARY

To advise Council of correspondence received from the Minister for Regional Transport and Roads, the Hon. Jenny Aitchison MP, in relation to the Regional Emergency Road Repair Fund (RERRF).

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The Regional Emergency Road Repair Fund (RERRF) is a \$670 million initiative which provides funding to assist local councils across regional NSW with urgent road repairs, priority corrective maintenance and repair of potholes on their Local and Regional roads.

All eligible regional councils have been granted funding allocations based on kilometres of road network (Local and Regional roads) managed in a council's Local Government Area (\$/km), based on the previous submission made by regional councils for the Regional and Local Road Repair Program in January 2023.

The Minister for Regional Transport and Roads has written to Council to advise that under the RERRF Council has been allocated just over \$3.3 Million.

Please see attached correspondence for further details.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	1.1.1.2 Deliver NDRRA program for local and/or regional roads

RECOMMENDATION

That the correspondence be noted.

D Batten
Mayor

MAYORAL MINUTE - 19/23
PARLIAMENTARY INQUIRY INTO CRIME, LAW, AND ORDER IN
REGIONAL NEW SOUTH WALES

SUMMARY

To advise Council of the call from the Country Mayors Association of New South Wales for a Parliamentary Inquiry into crime, law, and order in regional New South Wales.

.....

On 19 October 2023, the Country Mayors Association of NSW (CMA) supported by the Police Association of NSW launched the CMA report into Crime, Law, and Order in regional communities. The recommendations within the report call for the establishment of a Parliamentary inquiry, an increase in funding to enhance front line policing in regional communities in need, establishment of first response agreements in all police stations and that the formula used to determine the first response agreements in those stations with agreements are reviewed. The report also calls for bipartisan support from all State MP's.

CMA Chairman, Mayor Jamie Chaffey said statistics showed residents of rural, regional, and remote New South Wales were more likely to be sexually assaulted, more likely to have their cars stolen, more likely to have their homes broken into and more likely to be impacted by domestic violence. When these crimes did occur, the Police response was delayed due to the resources available.

"It is estimated one-third of New South Wales' population live outside metropolitan areas," Mayor Chaffey said. "But we are still second-class citizens when it comes to the safety of our communities. "For the first time, our CMA annual survey has revealed that crime, law, and order is now in the top five emerging issues for New South Wales local governments.

"We knew crime was increasing, but we looked to the NSW Bureau of Crime Statistics and Research (BOCSAR) data to clarify the situation. We were shocked to learn that as well as the alarming incident counts in regional New South Wales, the rate of incidents per 100,000 people was, in some cases, horrifying when compared to metropolitan figures. Up to 90% of crimes including vehicle theft, breaking and entering, sexual assault and domestic assault are happening here, in our regional communities", Mayor Chaffey added.

"We also have significantly fewer Police than our city cousins, and as a whole, New South Wales has less Police per head of population than Queensland, Victoria, and South Australia. Our Police officers are already facing an incredible workload, with only one Police officer per 467 NSW residents.

“We have not been heard by our state leaders, and our people - particularly the elderly and the vulnerable - are scared. They need to feel safe. They deserve to feel safe.”

“In this Country Mayors Association of New South Wales report, endorsed by the Police Association of New South Wales, are calling for change. The report paints a very clear picture of a law and order crisis in regional communities. Our already-stretched Police officers cannot continue to try to address this impossible challenge alone.”, Mayor Chaffey concluded.

Following the success of the Parliamentary Inquiry into health outcomes and access to health services in regional New South Wales that was established in 2020, we know the only way forward is to seek the bipartisan support of our state Members of Parliament to commit to this inquiry.

The health inquiry saw 15 public hearings across New South Wales, and heard one heart-breaking story after another about the level of inequity and the lack of care for our regional communities. It came up with 22 findings and 44 recommendations to bring about the changes needed.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council policy 4.3.5.1 Represent community concerns in relation to government and non-government service delivery issues

RECOMMENDATION

That Council calls on:

1. All members of the NSW Parliament to commit to bipartisan support to establish a Parliamentary Inquiry into and report on the rate of crime in all categories reported on by the Bureau of Crime Statistical and Research (BOCSAR) in Regional, Rural and Remote New South Wales, specifically focusing on the inequity between Metro and Regional Local Government areas;
2. All members of the NSW Parliament to commit to bipartisan support to increase spending on the NSW police force to increase front line policing numbers in Regional, Rural and Remote regions most at need;
3. The NSW Government to commit to the minimum staffing agreements (known in the NSW Police Force as First Response Agreements) for

non-24 hour police stations, all of which are located in Regional, Rural and Remote Local Government areas; and

4. The NSW Government to review the current formula used to assess staffing levels including the universally agreed outdated current model for those Local Government areas that do have a First Response Agreement in place.

D Batten
Mayor

ANNUAL REPORT 2022/23 ENDORSEMENT

SUMMARY

To present Council with the Annual Report 2022/23 for Endorsement.

.....

The 2022/23 Annual Report has been prepared in accordance with Sections 428 and 428A of the *Local Government Act 1993* (NSW) and clause 217 of the *Local Government (General) Regulation 2021* (NSW) and is attached to this report.

The Annual Report highlights Council’s achievements and progress against the Community Strategic Plan 2032 outcomes and strategies of Live, Enjoy, Grow, and Lead.

The final audited Financial Statements will be presented as an attachment to the Annual Report when it is made available to the Minister for Local Government by 30 November 2023, as required.

The audited Financial Statements 2022/23 outline the income and expenditure and financial position of Council during this period.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council Policy.

RECOMMENDATION

That Council:

1. Endorse the Annual Report 2022/23;
2. Publishes the Annual Report on Council’s Website; and
3. Submits the Annual Report to the Minister for Local Government

David Neeves
General Manager

**ANNUAL CODE OF CONDUCT COMPLAINT STATISTICS
2022/23 RETURN**

SUMMARY

To present Council of the Annual Code of Conduct Complaint Statistics Return for the 1 September 2022 to 31 August 2023 period for endorsement.

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The 2022/23 Annual Code of Conduct Complaint Statistics Return has been prepared in accordance with Clauses 11.1 and 11.2 of the *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW 2020*.

I have the great pleasure to report that no Code of Conduct complaints were received during the period between the 1 September 2022 to 31 August 2023. It is very pleasing and a great reflection on the harmony and effectiveness of this Council body.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council Policy.

RECOMMENDATION

That Council:

1. Endorse the Annual Code of Conduct Complaint Statistics Return 2022/23;
and
2. Submits the Annual Code of Conduct Complaint Statistics Return to the Office of Local Government.

David Neeves
General Manager

**LOCAL GOVERNMENT NEW SOUTH WALES ANNUAL CONFERENCE
2023 – MOTIONS PROGRESS UPDATE**

SUMMARY

To advise Council of the progress of the Local Government New South Wales (LGNSW) annual conference 2023 proposed motions.

.....

At the 18 July 2023 Council Meeting, the LGNSW annual conference 2023 was discussed, and the following motions were resolved to be put forward by Council:

RESOLVED 137/23	Cr Walker/Cr Babbage
1. That Council put forward the following motions:	
a. That Local Government NSW lobby the NSW Government's Land and Housing Corporation (LAHC) regarding their lack of investment of new additional social housing in rural and regional NSW and their disinterest and underfunding towards repairing vacant public houses in disrepair.	
b. That Local Government NSW lobby the NSW Government to produce detailed planning guidelines to mitigate the impacts the development of renewable energy will have in pristine rural communities and such mitigation measures be thoroughly communicated to Renewable Energy Zone (REZ) communities.	
c. That Local Government NSW pursue designated funding from the NSW Government for the urgent replacement of first generation public swimming pools reaching end of life in Regional NSW.	
2. That the Mayor and General Manager (or their substitutes) plus one other Councillor be authorised to attend the Conference.	

Council staff approached LGNSW requesting whether other councils have proposed similar motions and LGNSW advised that motions a. and c. above are matters that LGNSW are currently in the process of addressing. Council staff then requested a progress update from LGNSW in relation to the motions.

LGNSW have advised the following in response:

***“Gilgandra draft motion: That Local Government NSW lobby the NSW Government's Land and Housing Corporation (LAHC) regarding their lack of investment of new additional social housing in rural and regional NSW and their disinterest and underfunding towards repairing vacant public housing in disrepair.*”**

LGNSW has continued its advocacy for urgent action to address the housing and homelessness crisis in NSW.

Recent advocacy has included:

- [Pre-budget submission to NSW Government](#), which called for investment of \$2.6 billion annually over the next 10 years to build 5,000 additional units of public and social housing each year, to address the homelessness and housing affordability crisis right across NSW.
 - The submission also called for dedicated funding and resources to help councils facilitate social and affordable housing in their local areas, by: Urgently improving processes for the timely approval of affordable housing contribution schemes developed by councils; and direct funding and assistance for councils to develop and implement housing strategies and to deliver innovative local initiatives.
 - Our [post-budget commentary](#) noted that much more is still needed in this area, while a dedicated [housing article](#) summarised housing budget measures.
- Housing and homelessness is a [key advocacy priority](#) for LGNSW, and we continue to call for:
 - Build 5,000 additional units of public and social housing each year for the next 10 years to contribute to addressing the homelessness and housing affordability crisis right across NSW.
 - Minimum targets of 5-10% public, social and affordable housing across NSW and 25 per cent for government-owned land.
 - Establish a ministry solely dedicated to addressing homelessness and the housing crisis
- The [2023 Annual Conference](#) will be holding a panel on the housing crisis on Sunday 12 November 2023. Including government, opposition and independent expert speakers this is also a good opportunity for all LGNSW members to directly raise concerns.
- [September 2023 letter](#) to Minister Scully (Planning and Public Spaces) and Minister Jackson (Housing and homelessness) calling for urgent action and a partnership approach. This letter also set out key LGNSW priorities on this matter.

Gilgandra draft motion: That Local Government NSW Pursue designated funding from the NSW Government for the urgent replacement of first generation public swimming pools reaching end of life in Regional NSW.

This draft motion is consistent with resolution 29 of the 2020 Annual Conference. At that time we wrote to the Minister for Local Government

and the Minister for Sport in NSW. The Minister for Sport encouraged all regional councils to consider applying for the Regional Sport Facility Fund (which is now closed).

This position is also reflected in the [LGNSW Policy Platform](#) which calls for increased infrastructure funding to local government (position 3.4) , state and commonwealth governments to accept that rural councils will never be able to fund the basic standard of infrastructure and public services to which all Australians are entitled from own source revenue (position 4.2), increased funding for rural communities, including a strengthening of needs-based funding in the distribution of grants to local government (4.8).

More broadly, LGNSW has undertaken continuing advocacy seeking action to improve the financial sustainability of local government, including through amendments to the rate peg methodology, removal of the Emergency Services Levy (ESL) on councils and an increase to Financial Assistance Grants. Positively, the draft report of the [IPART review of the rate peg methodology](#) included a proposal to allow councils to recover the full cost of any increase in the ESL through an individual adjustment to each council's rate peg. While this is not a complete solution, if adopted it would go a long way towards improving councils' financial sustainability and reducing instances of budget shock for councils due to sudden and large increases in the ESL. The final report is now with the Minister for Local Government for consideration and we expect this to be released shortly.

The September 2023 State Budget included [\\$350 million for the new NSW Regional Development Trust Fund](#), which will strategically invest in four focus areas, one of which is community infrastructure. We will provide councils with more detail on this fund as it emerges, but understand that it would allow for expenditure on infrastructure such as public swimming pools.”

In relation to motion b. above, the NSW Government are already in the process of addressing this concern. Therefore, it was determined that the motions put forward by Council in July 2023 were not included in the LGNSW Annual Conference.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.5.1 Represent community concerns in relation to government and non-government service delivery issues

RECOMMENDATION

That progress on the Local Government New South Wales (LGNSW) annual conference 2023 proposed motions be noted.

David Neeves
General Manager

**TOORAWEEAH PUBLIC SCHOOL CATEGORISATION – CLOSURES
DUE TO ELEVATED FIRE RISK**

SUMMARY

To advise Council of the closures to the Tooraweenah Public School due to the elevated fire risk and their request for support in recategorisation.

.....

On 12 October 2023, hot and windy weather conditions were expected across large parts of the state. Extreme fire danger warnings and total fire bans were issues across the state, which included the Central West Plains. In consultation with the RFS, the NSW Department of Education (Department) decided to close six (6) schools in the Central West for the day, which included Tooraweenah Public School (TPS).

The Department’s Bushfire Risk Register was reviewed and updated in 2022. Each NSW public school has a risk rating, from Category 1 (extreme risk) to Category 4 (low risk).

The ratings take into consideration things like landscape scale, distance to vegetation, bushfire behaviour, impact of catastrophic bushfire behaviour, as well as situational factors such as evacuation and isolation from emergency services.

Under the new ratings system, Category 1 and Category 2 schools will be directed to temporarily close when Fire Danger Ratings in the upper end of extreme, and/or catastrophic ratings are issued or forecast for the following day.

The revised school ratings coincided with the introduction of the Australian Fire Danger Rating system (AFDRS) in September 2022 to ensure nationally consistent colours, signs and terminology to signal the level of threat from fires.

These new ratings under the AFDRS are moderate, high, extreme, and catastrophic. The proactive moves by the Department aimed to minimise any threat to students and staff in high-risk areas.

On 6 November 2023, Council received correspondence from the Tooraweenah Public School P&C (TPSPC) requesting support from Council for the school to be recategorised from a Category 3 to a Category 2 under the new system.

TPSPC advised that:

“On the 12th of October 2023 our school was unfortunately closed and considered non-operational due to an increased bushfire risk. On this day the temperature was around 29 degrees Celsius with high wind speeds and no active bushfires within 150km of our school.”

And went on to state that the school has:

“...an exceptional bushfire safety procedure, that has been developed in conjunction with the Rural Fire Service and the Department of Education to ensure the safety of students, teachers & staff.

Alongside this bushfire safety plan, there are 5 NSW RFS brigades within a 10km radius of our school, each with fully equipped firefighting trucks, trailers and well trained RFS volunteers. The vegetation surrounding our school is also very minimal.”

Which in their opinion make the Category 2 categorisation unnecessary.

TPSPC also expressed their various concerns with the categorisation including: the children’s mental health, disruption to the children’s education, potential enrolment effects to the school, and family care pressures.

RFS have indicated that the Department of Education make these category judgements via a desk top exercise and have suggested that the Department undertake a physical inspection of the location.

Please see attached the correspondence from the TPSPC for further details.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council policy 4.3.5.1 Represent community concerns in relation to government and non-government service delivery issues

RECOMMENDATION

That Council:

1. Note the correspondence from the Tooraweenah Public School P&C;
2. Write to the Department of Education to request that the Tooraweenah Public School’s Bushfire Risk Register Category be reassessment and that a Department Executive undertake an onsite inspection as part of their reassessment; and

3. Provide a letter of support to the Tooraweenah Public School P&C in their request for the school to have the Bushfire Risk Register recategorised to Category 3.

David Neeves
General Manager

**REVIEW OF POLICY - PUBLIC INTEREST DISCLOSURES POLICY AND
PROCEDURE REPLACEMENT**

SUMMARY

To present draft Public Interest Disclosures Policy and Public Interest Disclosures and Internal Reporting Procedure for consideration and adoption.

.....

The *Public Interest Disclosures Act 2022* (PID Act) applies to all NSW public sector agencies and came into effect on 1 October 2023, repealing the previous *Public Interest Disclosures Act 2013*.

The PID Act provides a framework for public officials to report serious wrongdoing in the public sector, and to be protected when they do so. Reports can be made to a disclosure officer within their agency, the head of an agency, a person's manager and to disclosure officers within other agencies, such as integrity agencies.

The major amendments of the PID Act include the following:

- Provides that 'personal work-related conduct' does not fall within the public interest disclosure (PID) scheme
- Amends the process for authorised officers' handling and allocation of disclosures, and principal officers' investigation of disclosures
- Expands the scope of protections for disclosers and availability of civil remedies for reprisal action taken against a person who has made, or may make, a PID
- Removes the general secrecy offence
- Clarifies the roles of the Office of the Commonwealth Ombudsman and the Inspector-General of Intelligence and Security in receiving and investigating complaints about the handling of a disclosure by an agency
- Establishes a procedure for handling disclosures where there is a machinery of government change
- Amends the definitions of 'agencies', 'public officials' and 'principal officers'
- Excludes grant recipients from the application of the Act; and
- Provides for a review of the PID Act five years after the commencement of the amendments in the bill.

The attached draft Public Interest Disclosures Policy and Public Interest Disclosures and Internal Reporting Procedure aim to replace Council's current documents to ensure that it meets the PID Act statutory requirements and are based on the NSW Ombudsman's Model Policy.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.1 Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council Policy.

RECOMMENDATION

That the replacement Public Interest Disclosures Policy, and Public Interest Disclosures and Internal Reporting Procedure be adopted.

David Neeves
General Manager

(PH.AV.1)

**COOEE LODGE AGED CARE QUALITY AND SAFETY COMMISSION
PERFORMANCE REPORT**

SUMMARY

To advise Council of the findings of the site audit conducted by the Aged Care Quality and Safety Commission, 19 September 2023 to 21 September 2023.

.....

On 19 September 2023 until 21 September 2023, four assessors from the Australian Government Aged Care and Quality Safety Commission (Commission) conducted an unannounced three (3) day audit of Cooee Lodge. The audit was conducted in line with the requirements from the Commonwealth Government for Aged Care services to be compliant with the outcomes of the Aged Care Quality Standards. Over the period of the assessment the auditors assessed each standard along with the 42 outcomes associated with the standards.

During the audit, Cooee management and the team were interviewed and were required to show evidence to establish compliance. A preliminary report, which was tabled to the Director Aged Care and Disabilities, outlined expected noncompliance in 12 of the outcomes resulting in six (6) of the standards being unmet. As is the usual process, a response was tabled back to the Commission outlining how the service did in fact meet the requirements. This report was a comprehensive report and contained many items of evidence to support the tabling of the report.

On 15 November 2023, Council received the final report stating the Commission's findings based on Council's response report. The final report determined that Council was complaint in 41 of the 42 outcomes. The one requirement of noncompliance resulted in an unmet in standard eight (8) - Organisational Governance. A direction to revise the plan for continuous improvement in relation to standard 8, requirement (3)(e).

The result of the audit is a marked improvement from the findings of the April 2022 report which resulted in 32 non-compliances and seven (7) unmet standards.

The Commission's decision has resulted in the service being reaccredited for a period of (three) 3 years, this being the maximum period of reaccreditation. Cooee Lodge accreditation will expire in December 2026.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 NOVEMBER 2023

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	1.3.1.7 Meet the Governance requirements applicable to Gilgandra Lifestyles

RECOMMENDATION

That the performance report from the Aged Care Quality and Safety Commission be noted.

Donna Dobson
Director Aged Care and Disabilities

**LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM
ROUND 4, PART B**

SUMMARY

To provide a recommendation relating to the use of the Local Roads and Community Infrastructure Program Round 4, Part B.

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Councillors previously received a report regarding Round 4 of the Local Roads and Community Infrastructure Program in March 2023. Council subsequently resolved to allocate \$874,888 towards further sealing of National Park Road. At the time of that report, I was unaware that there was a second component to the funding - Part B.

The Part B amount is \$506,706 and is exclusively for roads projects. There are a few options for works that would have merit such as the creek crossing on Hilliers Road, an intersection upgrade of Armatree and Berida Bullagreen Road, causeway/drainage structure upgrades on various roads, further road widening on Leeches Creek Road to name a few.

Council has in recent times been the fortunate recipient of a substantial amount of grant funding, which it has predominantly allocated to rural roads. This may be an opportunity to do something worthwhile in the urban environment, particularly where there are identified drainage issues.

An area in Gilgandra that has been problematic for quite some time is in the industrial precinct around Collison and Naden Drives. The road pavement in this area is subject to heavy vehicles and is in poor condition and deteriorating. The formation is deficient and a major contributor to the lack of runoff, causing water to pool at the lower end of Naden Drive.

It is suggested that this amount of funding is of a scale to sufficiently import material, reform and shape those roads to support heavy vehicles and provide efficient drainage. It is therefore recommended that Council allocate the Part B funding component to improvements in Collison and Naden Drives.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil – fully funded externally
<u>Delivery Program Actions</u>	1.2.1.5 Improve stormwater drainage for the southern catchment of Gilgandra

RECOMMENDATION

That Council allocate \$506,706 towards upgrades of Collison and Naden Drives to be funded from the Local Roads and Community Infrastructure Program Round 4, Part B.

Daryl Colwell
Director Infrastructure

DA 2023/485 DEVELOPMENT APPLICATION - UNMANNED SERVICE STATION & REQUEST FOR VARIATION TO DCP

SUMMARY

To consider approval (subject to conditions) of Development Application (DA) 2023/485 which has received public submissions. In addition, the DA requests for variation to Development Control Plan standards.

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A Development Application (DA) was received via the NSW Planning Portal for the construction of a new unmanned service station at 2-10 Bridge Street Tooraweenah NSW (Lot 3-7/Sec 3/ DP 7129).

The land holding has an area of 4135m². It fronts Bridge Street/John Renshaw Parkway to the West and Murray Street to the South. The site is currently vacant, with residential dwellings adjoining the land.

The land is zoned RU5 Village and a service station is a permissible use with consent under the provisions of the Gilgandra Local Environmental Plan 2011 (LEP).

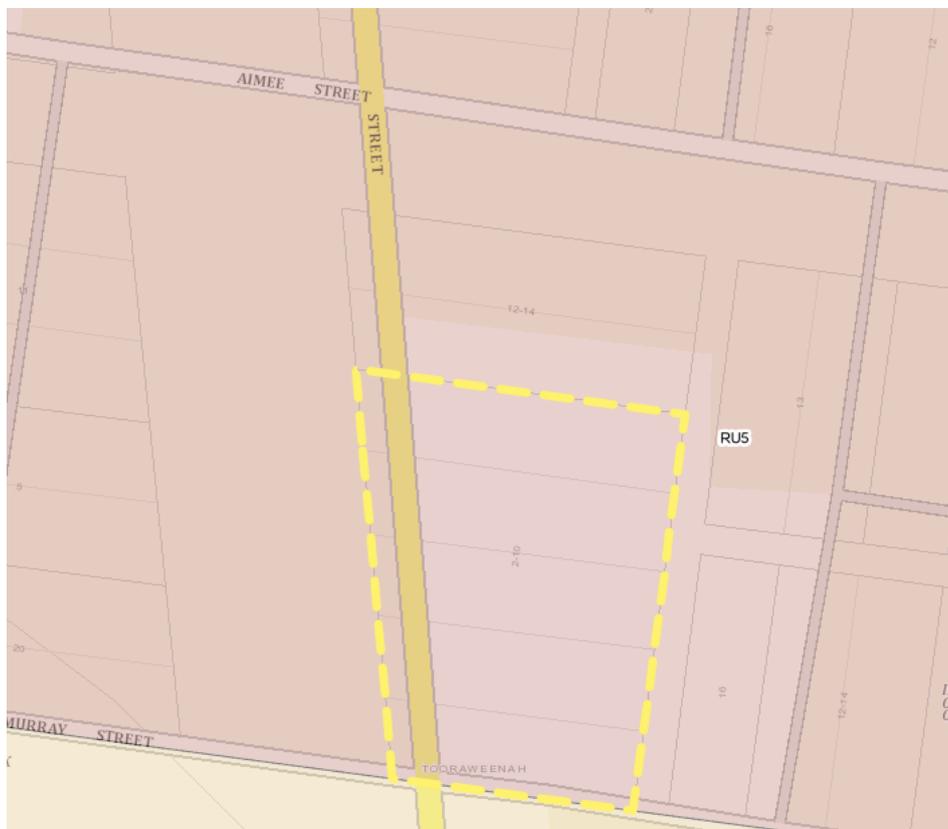


Figure 1: Current site

The objectives of the RU5 Village zone are:

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To provide for a variety of housing types.
- To minimise the impacts of non-residential uses and ensure these are compatible with surrounding development.
- To encourage tourist and visitor related development in Tooraweenah.

The development proposes to construct a new unmanned service station, including construction of new crossovers off Bridge Street, earthworks, landscaping and on-site structures including fuel storage and dispenser, oily water separator and a new pylon sign. The proposal is designed to cater for two B Double trucks to fuel up concurrently and operate 24 hours, 7 days week with all traffic entering and exiting Bridge Street via a single direction driveway.

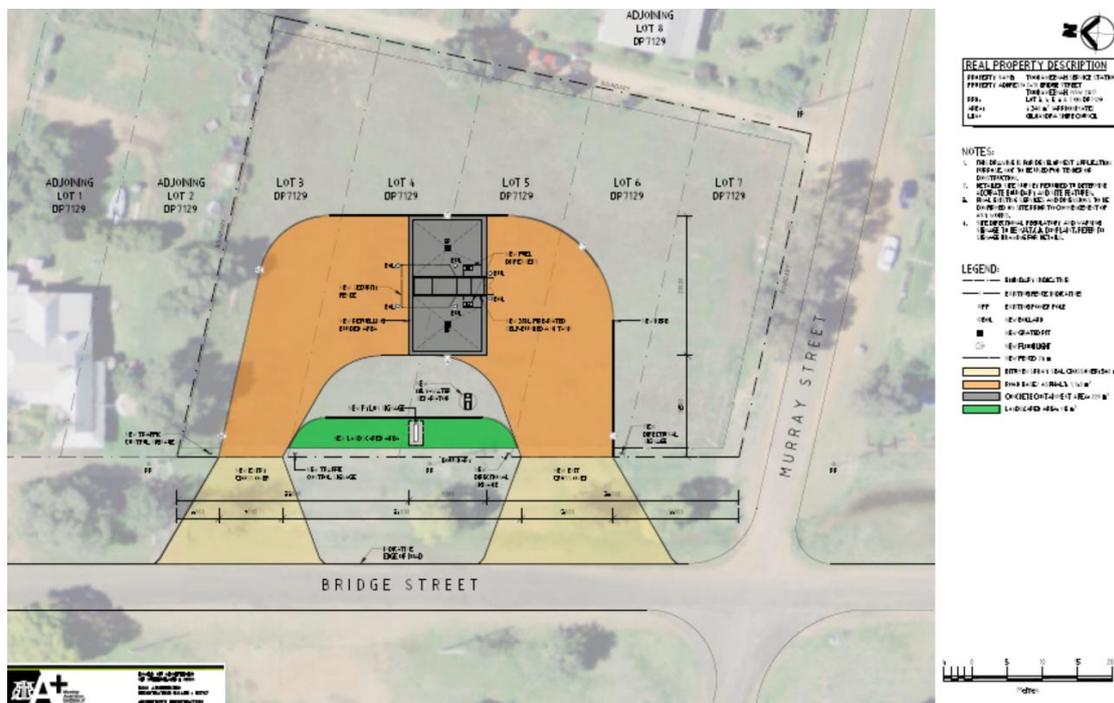


Figure 2: Proposed site layout, indicative only

Notification of neighbours and opportunity for submissions was undertaken from Wednesday, 26 April 2023 to Wednesday, 10 May 2023. Four (4) submission were received. Submissions raised concerns including:

- Ergonomics of the site;
- Depreciation of land values;
- Increase in noise pollution;
- Localised stormwater flooding;
- Increased demand in parking;
- Unwanted traffic in residential areas;
- Explosion and fire risk;

- Detriment to village aesthetic and heritage building across the road from the development;
- Odour of diesel;
- Increased dust generation; and
- Daily nuisance of noise, dust and odour impacting quality of life

All concerns raised in these submissions have been considered as part of the assessment process.

The DA was referred to Transport for NSW (TfNSW) given proposed development fronting classified road, Bridge Street (John Renshaw Parkway) along with Essential Energy given proximity of their services and infrastructure. Both public authorities have provided their advice along with suggested conditions and notations which have been incorporated into the proposed conditions.

Request for Variation to DCP standards

The application includes construction of a new unmanned service station and associated structures and elements. The proposal seeks a number of variations to specific standards in the Gilgandra Development Control Plan 2011 specifically in relation to waiving car parking requirements.

DCP Section	What is proposed	Comment on variation
8.7 Utilities & Services c. Trade Waste Application and facilities are required where liquid wastes (excluding domestic waste from a hand wash basin, shower, bath or toilet) are to be discharged to Council's sewerage system.	A new oily water treatment plant is proposed to treat run off from the refuelling area before discharging the clean water to stormwater infrastructure.	Tooraweenah does not currently have a sewerage system. Additionally, the proposed water separator product manufacture specification stipulates that 98% of pollutants are captured and waste is suitable for release to stormwater. A condition of consent is recommended to this effect.
8.8 Traffic and access d. Unsealed vehicle movement areas are generally not acceptable due to environmental management impacts. e. Loading bay(s) must be sited to avoid use for other purposes such as customer parking or materials storage and be line marked and signposted.	The vehicle movement areas are proposed to be a minimum standard of road base/asphalt. No loading bay is proposed.	Due to submission relating to generation of dust and noise a condition of consent is recommended to require vehicle movement areas to have a bitumen spray seal. There is no retail sale of good except for fuel. No loading bays are deemed necessary.

<p>h. The provision of parking spaces for people with disabilities is to be in accordance with AS 1428.1.</p>	<p>No provision for disabled parking spaces have been made.</p>	<p>Due to the development being unmanned, self-service and no retail sales of goods other than fuel, it is not considered necessary to require disabled car parking, standard car parking or loading bays.</p> <p>If the development changes to include sales of anything other than fuel a new Development Application will be required to implement these needs. A condition of consent is recommended to this effect.</p>
<p>8.9 Pedestrian Access a. New commercial buildings or buildings involving alterations to more than 50% of the building structure are required to include equitable provision of access to and circulation within the premises for people with disabilities in accordance with the provisions of AS1428.1, and the Disability Discrimination Act.</p>	<p>No disabled access or parking is proposed.</p>	<p>Due to the development being unmanned, self-service and no retail sales of goods other than fuel, it is not considered necessary to require disabled car parking, standard car parking or loading bays.</p>
<p>Chapter 14 Car Parking The DCP stipulates that 4 car spaces per service bay plus 1 car space per 200m² site area or 1 per 20m² Gross Floor Area of any convenience store area.</p>	<p>No car parking is proposed.</p>	<p>Council is prepared to waive car parking requirements due to the development not have any retail sales of convenience items and being completely unmanned.</p> <p>However, maintenance will need to occur on the site regularly. Therefore, a condition is recommended that 1 car park be provided to the East of the proposed hard stand area having a surface of road base/asphalt.</p>
<p>22. Waste Minimisation</p>	<p>No details have been included regarding the</p>	<p>A Waste Management Plan is to be prepared by the developer</p>

	location of bin, sizes and collection.	and lodged with Council for approval prior to any Construction Certificate.
25. Erosion & Sediment Control	No Erosion & Sediment Control Plan has been supplied.	An Erosion & Sediment Control Plan is to be prepared by the developer and lodged with Council for approval prior to issue of a Construction Certificate.

It is considered reasonable to vary Gilgandra Shire Council's Development Control Plan 2011 based on the information provided and comments in above table.

Gilgandra Local Environmental Plan Clause 5.14 Siding Spring Observatory

The objective of this clause is to protect observing conditions at the Siding Spring Observatory by promoting lighting practices that minimise light pollution.

Subclause (2) General Consideration for all development

consider whether the development is likely to adversely affect observing conditions at the Siding Spring Observatory, taking into account the following matters—

- (a) the amount and type of light to be emitted as a result of the development and the measures to be taken to minimise light pollution,*
 - (b) the impact of those light emissions cumulatively with other light emissions and whether the light emissions are likely to cause a critical level to be reached,*
 - (c) whether outside light fittings associated with the development are shielded light fittings,*
 - (d) the measures to be taken to minimise dust associated with the development,*
- Note—*
Dust tends to scatter light and increase light pollution.
- (e) the Dark Sky Planning Guideline published in the Gazette by the Planning Secretary.*

There are six (proposed) outside shielded flood lights proposed and six under cover lights for the development. The proposed lights will emit 861.2 lumens. This amount of lighting is shown on the lighting plan and will ensure lumen will not reach a critical level. All vehicle movement areas will be road base as a minimum or concrete to reduce dust impacts.

Subclause (7) On Land over 18km from the observatory

(7) Development on land 18 kilometres or more from observatory *The consent authority must not (except with the concurrence of the Planning Secretary) grant development consent to development on land that is 18*

kilometres or more from the Siding Spring Observatory if the consent authority considers that the development is likely to result in the emission of light of 1,000,000 lumens or more.

Comment: There will not be an emission of more than 1,000,000 lumens as a result of this development.

(9) The consent authority must consult with the observatory director before granting development consent to development (other than development for the purposes of a dwelling house, secondary dwelling or dual occupancy) on land that is 18 kilometres or more from the Siding Spring Observatory if the consent authority considers that the development is likely to result in the emission of light of 50,000 lumens or more.

Comment: The proposed lighting plan shows that the proposed lighting will emit 861.2lumens therefore no consultation with the observatory director is required.

The development complies with Clause 5.14, A standard condition is recommended requiring the ongoing compliance with subclause (2).

Bushfire

Due to the significance of a fire in proximity to storage classified liquids Council are requiring the applicant to provide a concrete tank with a capacity of 20,000L and stortz fitting dedicated to fire fighting. The tank will be filled by the non-potable water supply of Tooraweenah. A condition of consent has been included in the draft conditions.

Submissions

Each submission has been reviewed and an aggregated response to all key issues and concerns is provided below.

Ergonomics: Council's assessment has not raised any concern on the ergonomics or design of the development and is considered suitable for the proposed development and land.

Land values: Land values do not form part of the development assessment process. The development is permissible in the RU5 Village Zone and subject to conditions of consent meets environmental requirements.

Noise Pollution: The increase in noise as a result of the development is noted as a risk to adjoining land owners. To mitigate this risk the applicant has provided landscaping along the boundaries to adjoining residents. Vehicle movement areas have also been conditioned to be a bitumen spray seal which will reduce vehicle movement noises.

It is understood that some noise may still occur due to this development but it is not anticipated to be greater than 55dB being the background noise level.

Stormwater flooding: Council's Engineering team have reviewed the application and are satisfied that stormwater entering Council's stormwater infrastructure is suitable for the area. A condition of consent has been included requiring submission of a Stormwater Management Plan.

Increase in parking: Council's assessment has not found any increase in parking demand as a result of this development. Should there be operational changes in the future, a new DA would be required and further parking requirements would be imposed.

Unwanted traffic in a residential area: The proposed development has been referred to Transport for NSW for their comment, along with assessment by Council's Infrastructure department. All traffic would enter and exit the site on Bridge Street which is a classified road and suitable for the proposed traffic. A Traffic Impact Assessment has been prepared by the Transport Planning Partnership which concludes "...the proposed development is unlikely to cause any adverse impacts on the surrounding road network."

Detrimental impact to amenity: The development will be a shipping container structure and is consistent with developments of this nature. High quality signage and landscaping are also proposed to minimise amenity impact and incorporate the development into the village setting. Council does not consider the proposed development will significantly impact the amenity of the village.

Hazard Event: The storage of fuel is a hazard and as such has been considered as a risk to persons and property. The hazard assessment of State Environmental Planning Policy (Resilience and Hazards) 2021 has determined that the storage of fuel must not be within 9.5m of the adjoining residences boundaries. The development has sufficient distances from the storage tank to the boundary of the site.

Therefore, development is not potentially hazardous according to the State Environmental Planning Policy (Resilience and Hazards) 2021.

Fumes and smell of diesel: The diesel will be stored within a storage tank which adheres to AS 1692 (steel tank for flammable and combustible liquids) and AS 1940 (The storage and handling of flammable and combustible liquids). The storage of diesel is therefore not anticipated to result in fumes. Any spillage of liquids would be captured within the oil-water treatment plant. The potential for fumes and smell is considered to be appropriately mitigated. Notwithstanding, a condition of consent will be included stating the fumes and smell of fuel is not to cause a detriment to adjoining properties.

Increased levels of dust: Dust is noted to be a concern which may cause adverse effect on adjoining properties. Therefore, Council will require all areas where vehicles will manoeuvre to be sprayed with double bitumen seal. It is considered that dust nuisance is suitably mitigated.

Daily nuisance of the above impacting daily life: Council has included conditions of consent relating to the mitigation of noise, dust and smell which are considered suitable to ensure the amenity quality of adjoining residential properties.

The proposed development is considered to be generally acceptable with respect to the relevant provisions of the applicable Environmental Planning Instruments, Development Control Plans and Council policies. The proposal is not considered likely to have significant negative impact upon the environment or upon the amenity of the locality and is therefore recommended for approval subject to conditions.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Variation to Council's DCP standards
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.3 Assess and process Development Applications, Complying Development Certificates, Construction Certificate Applications and Local Activity Approvals in a timely manner

RECOMMENDATION

1. That permission be granted to vary Clauses 8.7,8.8, 8.9 and Part 14, 22, 25 of Gilgandra Shire Council's Development Control Plan 2011 for the property of 2-10 Bridge Street, Tooraweenah to allow for construction of the proposed development under DA 2023/485.
2. That DA 2023/485 be approved in accordance with the Environmental Planning and Assessment Act 1979 subject to the conditions outlined in Attachment A - Conditions of Consent.
3. That, in accordance with section 375A of the Local Government and Planning Legislation Amendment (Political Donations Act) 2008, the names of councillors who support and oppose the decision be recorded.

Neil Alchin
Director Growth and Liveability

ATTACHMENT A – CONDITIONS OF CONSENT DA 2023/485

General Conditions

1. Development must be carried out in accordance with the following approved plans and documents, except where the conditions of this consent expressly require otherwise:

Plan title	Drawing/Reference No.	Date
Statement Environmental Effects, TFA Group Pty Ltd	22300	18/7/2023
Traffic Impact Assessment, The Transport Planning Partnership	23235, Version 2	24/7/2023
Existing Site & Demolition Plan	22300-DA01 Rev B	13/07/2023
Proposed Site Plan (as red panned)	22300-DA02 Rev B	13/07/2023
Proposed Site Elevation	22300-DA03 Rev B	13/07/2023
Proposed Concept Landscaping (As red panned)	22300-DA04 Rev B	13/07/2023
Signage layout & Details	22300-DA05 Rev B	13/07/2023
Conceptual oily water management plan	22300-DA06 Rev B	13/07/2023
Tooraweenah Community Fuel Pod – Lighting Simulation, GAMMA	22300-DA02-B	17/7/2023

In the event of any inconsistency between the approved plans and documents, the approved Plans prevail.

In the event of any inconsistency with the approved plans and a condition of this consent, the condition prevails.
Reason: To ensure all parties are aware of the approved plans and supporting documentation that applies to the development.

2. It is a condition of a development consent for development that involves building work that the work must be carried out in accordance with the requirements of the Building Code of Australia.

It is a condition of a development consent for development that involves residential building work for which a contract of insurance is required under the Home Building Act 1989, Part 6 that a contract of insurance is in force before building work authorised to be carried out by the consent commences.

It is a condition of a development consent for a temporary structure used as an entertainment venue that the temporary structure must comply with Part B1 and NSW Part H102 in Volume 1 of the Building Code of Australia.

In subsection (1), a reference to the Building Code of Australia is a reference to the Building Code of Australia as in force on the day on which the application for the construction certificate was made.

In subsection (3), a reference to the Building Code of Australia is a reference to the Building Code of Australia as in force on the day on which the application for development consent was made.

This section does not apply—

- a. to the extent to which an exemption from a provision of the Building Code of Australia or a fire safety standard is in force under the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021, or
- b. to the erection of a temporary building, other than a temporary structure to which subsection (3) applies.

Condition Reason: Prescribed condition under section 69 of the Environmental Planning and Assessment Regulation 2021.

3. This section applies to a development consent for development involving building work, subdivision work or demolition work.

It is a condition of the development consent that a sign must be erected in a prominent position on a site on which building work, subdivision work or demolition work is being carried out—

- a. showing the name, address and telephone number of the principal certifier for the work, and
- b. showing the name of the principal contractor, if any, for the building work and a telephone number on which the principal contractor may be contacted outside working hours, and
- c. stating that unauthorised entry to the work site is prohibited.

The sign must be—

- d. maintained while the building work, subdivision work or demolition work is being carried out, and
- e. removed when the work has been completed.

This section does not apply in relation to—

- f. building work, subdivision work or demolition work carried out inside an existing building, if the work does not affect the external walls of the building, or

Crown building work certified to comply with the Building Code of Australia under the Act, Part 6.

Condition Reason: Prescribed condition under section 70 of the Environmental Planning and Assessment Regulation 2021.

Building Work

Before Issue of a Construction Certificate

4. A S138 Roads application is to be applied for and approved by Gilgandra Shire Council for the removal of four trees within the road reserve of Bridge Street and the installation of two industrial crossovers to the satisfaction of Council.
Reason: To ensure compliance with the State Environmental Planning Policy (Biodiversity & Conservation) 2021 and the Roads Act 1993
5. The applicant is to ensure a distance of 10 metres from the nearest part of the development to Essential Energy's infrastructure (measured horizontally) and a distance of 3.96 metres from the proposed sign that forms part of the development (measured horizontally from the nearest conductor) is achieved to ensure that there is no safety risk.
Reason: To ensure the development does not impact on Essential Energy infrastructure.
6. The applicant is to ensure that all works comply with SafeWork clearance requirements. In this regard it is the responsibility of the person/s completing any works to understand their safety responsibilities. The applicant will need to submit a Request for Safety Advice prior to a Construction Certificate being issued if works cannot maintain the safe working clearances set out in the Working Near Overhead Powerlines Code of Practice, or CEOP8041 - Work Near Essential Energy's Underground Assets.
Reason: To ensure the development is carried out safely.
7. The applicant is to prepare and submit an Erosion and Sediment Control Plan to Council for approval. Once approved the mitigation measures shown within the plan must be carried out onsite. The Gilgandra Development Control Plan Chapter 25 specifies requirements for this plan.
Reason: To ensure compliance with the Gilgandra Development Control Plan
8. The Construction Certificate plans will include one car parking space which will be hardstand for maintenance and repair workers. The car park will be designed to AS 2890.
Reason: To provide parking for the operational employees of the development which does not conflict with the entry and exit of vehicles using the service station.
9. A Waste Management Plan shall be prepared and approved by Council in accordance with Gilgandra Development Control Plan, Chapter 22.5 Commercial, retail and industrial premises.

Waste management facilities must be suitably enclosed, covered and maintained so as to prevent polluted wastewater run-off entering the storm water system. Arrangements must be in place regarding the regular maintenance and cleaning of waste management facilities. Tenants and cleaners must be aware of their obligation in regard to these matters.

Bin storage is to be provided to the east of the refueling area.

Reason: To provide suitable waste management functions for the site in compliance with Gilgandra Development Control Plan

10. Vehicle maneuvering area shown on DA plan 22300-DA02 Proposed Site Plan is to be a 14/7mm C170 bitumen spray seal to minimise dust generation so as not to create a nuisance to adjoining properties. Prior to the issue of a Construction Certificate a pavement plan is to be submitted to and approved by Council demonstrating the area to be sealed and the type of seal to be used in accordance with this condition.

Reason: Trafficable areas should not generate dust, producing an adverse environmental impact (Section 4.15 (C)).

11. The provision by and at full cost to the developer of an industrial standard concrete vehicular cross-over 9m wide (at property boundary) shall be constructed for entry vehicular access at the northern entrance of the development. The cross-over design shall include 32MPa reinforced concrete slab that is 200mm thick over a 300mm compacted layer of DGS20 sub-base. Construction must not interfere with existing road drainage. A detailed plan of works is to be submitted to Council's Director of Infrastructure for approval prior to works commencing.

Reason: To provide safe access and egress to the site.

12. The provision by and at full cost to the developer of an industrial standard concrete vehicular cross-overs 13m (at property boundary) wide shall be constructed for exiting vehicular access on the southern boundary of the development. The cross-over design shall include 32MPa reinforced concrete slab that is 200mm thick over a 300mm compacted layer of DGS20 sub-base. A detailed plan of works is to be submitted to Council's Director of Infrastructure for approval prior to works commencing.

Reason: To provide safe access and egress to the site.

13. The forecourt area used for refuelling is to be concrete sealed and bunded. Prior to the issue of a Construction Certificate a pavement plan is to be submitted to and approved by Council demonstrating the area to be sealed and the type of seal to be used in accordance with this condition.

Reason: To mitigate dust from vehicle movement and ensure appropriate management of refuelling areas

14. Prior to the issue of any Construction Certificate a stormwater management plan shall be submitted to and approved by Council. The Plan must detail how stormwater from roofed areas is to be managed as well as the method of treatment and disposal of stormwater from all hardstand and bunded areas. If stormwater is to be managed via an existing treatment device hydraulic calculations are to be provided to Council to certify that the capacity of the device is sufficient to service the development.

Reason: To ensure the appropriate management of stormwater

15. The applicant is to construct BAL/ BAR road widening to occur at the entry cross-over. A design shall be submitted to Council for approval prior to its construction.

All works will occur at the cost to the developer. Any damages to the road during construction works shall be fixed to Council's standard at the cost of the developer. These plans are to be approved by Council prior to the release of the Construction Certificate.

Reason: To ensure road safety of users and compliance with Transport for NSW standards

16. A Construction Certificate must be obtained from Council or an accredited certifier for the following work at least two (2) days prior to any construction work commencing. Where the Construction Certificate is obtained from an accredited certifier the determination and all appropriate documents must be notified to Council within seven (7) days of the date of determination.

Reason: Required by Section 81A of the Environmental Planning and Assessment Act, 1979 and Part 8, Division 2 of the Environmental Planning and Assessment Regulation, 2000.

Before building work commences

17. Notice of appointment of a Principal Certifying Authority and Notice of Commencement must be submitted at least two (2) days prior to any building or ancillary work being carried out must be submitted to Council on the relevant form.

Reason: Required by Section 4.19 of the Environmental Planning and Assessment Act, 1979 and Clause 135 & 136 of the Environmental Planning and Assessment Regulation, 2000.

18. A sign must be erected on the development site showing:

- a) Name of the Principal Contractor (if any) for any building work and a

telephone number on which that person may be contacted outside working hours.

b) Stating that unauthorised entry to the work site is prohibited.
Reason: To ensure compliance with the Environmental Planning and Assessment Act, 1979.

19. A hoarding or fence must be erected between the work site and a public place.

Reason: To protect the health and safety of the public

20. Prior to any work commencing toilet facilities must be provided at or in the vicinity of the work site.

Reason: To provide sanitary facilities for workers

21. Prior to carrying out any works, a "Dial Before You Dig" enquiry should be undertaken in accordance with the requirements of Part 5E (Protection of Underground Electricity Power Lines) of the Electricity Supply Act 1995 (NSW); the location of overhead and underground powerlines are also shown in the Look Up and Live app.

Reason: To ensure the development is carried out safely

During building work

22. All construction work must be carried out in accordance with the requirements of the Building Code of Australia

Reason: Compliance with statutory requirements.

23. All excavations and backfilling associated with the proposed development must be executed safely and in accordance with appropriate professional standards.

Reason: To ensure safe working practice and to comply with the prescribed conditions as set out under the Environmental Planning and Assessment Act, 1979.

24. Installation of the above ground tanks and pipework shall be designed and installed to comply with Australian Standard 1940 (fuel code)

Reason: To ensure compliance with relevant Australian Standards and ensure site and community safety

25. All waste generated on site is to be disposed at an approved waste management facility regulated or licensed to receive such waste.

Reason: To protect public health, safety and the environment.

26. Construction works are to be limited as follows:

a) Monday to Friday - 7.00 am to 6.00 pm.

b) Saturday 7.00 am to 4.00 pm.

c) No construction work which will adversely impact on the amenity of the area is to take place on Sundays or Public Holidays.

Reason: To preserve the amenity of the area

27. In the event that any Aboriginal archaeological material is discovered during earthmoving/construction works, all work in that area shall cease immediately and the Office of Environment and Heritage (OEH) notified of the discovery as soon as practicable.

Work shall only recommence upon the authorisation of the OEH.

Reason: To protect Aboriginal heritage

28. All trafficable areas on site shall be constructed and maintained to minimise dust generation so as not to create a nuisance to adjoining properties.

Reason: Trafficable areas should not generate dust, producing an adverse environmental impact (Section 4.15 (C)).

Before Issue of an Occupation Certificate

29. The occupation or use of the site must not commence until an Occupation Certificate has been issued by the Principal Certifying Authority.

(N.B. All Critical Stage Inspections must have been completed prior to the issue of the Occupation Certificate).

Reason: To ensure compliance with the Development Consent and Construction Certificate and to ensure that the building is substantially completed and does not constitute a danger to the occupants.

30. Lots 3-7, Sec 3 in DP 7129 are to be consolidated prior to release of the Occupation Certificate. The deposited plan is to be registered showing this consolidation and a copy of the plan provided to Council.

Reason: To ensure the development operates as approved

31. A concrete tank with storage capacity not less than 20,000 litres with storz fitting for the purpose of stored water for firefighting purposes shall be onsite. The tanks shall be connected to Council service with a float valve.

Reason: To ensure provide firefighting water is available

32. The applicant shall pay Council a water connection fee in accordance with adopted fees and charges prior to an Occupation Certificate being issued.

Reason: To ensure services are in place to support the development.

33. Landscaping is to be planted prior to the release of the Occupation Certificate, in accordance with the proposed concept landscape plan, dated 13/07/23. There is to be 18 Queensland Brush Box along boundaries to adjoining residential properties and Murray Street. These

trees are to be maintained including regular watering and protection when planted.

Reason: To ensure the privacy screening trees are planted

34. The oily water separator must be the Enviro OE30 device or a system of a higher quality. The treated stormwater discharge must release water with a total petroleum hydrocarbons (TPH) contents below 5ppm(mg/L). The system is to comply with Australian Run Off quality guideline and EN-8581-1. A maintenance and alarm system is to be implemented.

Reason: To ensure the pollutants are not discharged into the stormwater system

35. Vehicles which are longer than a B Double are not permitted to enter or exit the site.

Reason: To ensure the development operates as approved.

Occupation and Ongoing use

36. Any external lighting shall be shielded and shall not result in the total emission of light of 50,000 lumens or more. Should additional external lighting be required that will exceed this requirement approval from Council must be obtained.

Lighting is to comply with the lighting simulation and compliance report by GAMMA dated 17/07/2023. Any variation requires approval from Gilgandra Shire Council or Siding Springs Observatory.

Reason: To ensure compliance with Gilgandra Local Environmental Plan 2011.

37. During ongoing use of the premises
- a) signage of the building street number and building name (where applicable) must be clearly displayed
 - b) advertising signs must not be placed or displayed on any public space (including the public footpath or street)
 - c) any approved lighting of signs must comply with Australian Standard AS 4282:2019 - Control of the Obtrusive Effects of Outdoor Lighting
 - d) no upward facing light sources can be displayed on signs on the premises.
 - e) signs must only be illuminated when the premises are in operation and only during the operating hours approved under this consent

Reason: to ensure lighting is not detrimental to the locality

38. The Pylon Sign shall be located on the subject land and will be finished in quality material. Illuminations may not flash, slide or move. The sign shall be replaced periodically to ensure signage amenity does not deteriorate.

The illumination intensity/brightness is to be capable of modification and control after insulation.

Reason: Compliance with Gilgandra Development Control Plan and to ensure the safety of passing traffic

39. All refuelling activities shall occur on a concrete (impervious) bunded slab, including tanker loading/unloading and vehicle refuelling areas. This area is to drain to an approved Class 1 treatment device.

Reason: To protect the groundwater on the site and the environment.

40. All vehicle movements to and from the site are to be in a forward direction.

Reason: To provide safe access and egress to the site

41. Landscaping, signage and fencing are not to impede sight lines of traffic within or when passing, entering or departing from the site

Reason: To provide safe access and egress to the site

42. The following materials have been approved to be stored at the development. No additional materials shall be stored here without Council approval.

Quantity	Material	Classification
15,000L/15 Tons	Unleaded Petroleum	C3PGII
20,000L/20 tons	Diesel	C1

The storage of diesel and petroleum shall occur at least 9.5m away from the boundaries of adjoining residential properties.

Reason: Compliance with State Environmental Planning policy (Resilience and hazards) 2021

43. No retail sales are permitted except the sale of Diesel and Unleaded Petroleum.

Reason: To ensure that the development operates as approved.

44. The proposed landscaping shall be maintained to ensure plants are in a healthy condition. This may mean additional care and watering is provided when landscaping is planted.

If any plants die along the north, east or south boundary these plants are to be re-planted with a similar height and width tree.

Reason: To ensure that landscaping is in a good condition and that screening between the development and adjoining land is preserved and maintained.

45. The development shall not emit fumes and smell which would cause a significant detriment to amenity.

Reason: To ensure the amenity of the area

46. The development is to comply with all requirements of the Protection of the Environment Act 1997.

Comment: To ensure compliance with requirements of the Protection of the Environment Act 1997

Notations

Essential Energy

- If the applicant believes the development complies with safe distances or would like to submit a request to encroach Essential Energy's network then they will need to complete a Network Encroachment Form via Essential Energy's website [Encroachments \(essentialenergy.com.au\)](http://essentialenergy.com.au) and provide supporting documentation. Applicants are advised that fees and charges will apply where Essential Energy provides this service.

Attention is also drawn to Section 49 of the Electricity Supply Act 1995 (NSW). Relevantly, Essential Energy may require structures or things that could destroy, damage or interfere with electricity works, or could make those works become a potential cause of bush fire or a risk to public safety, to be modified or removed.

- If the proposed development changes, there may be potential safety risks and it is recommended that Essential Energy is consulted for further comment.
- Any existing encumbrances in favour of Essential Energy (or its predecessors) noted on the title of the property should be complied with.
- Any activities in proximity to electrical infrastructure must be undertaken in accordance with the latest industry guideline currently known as ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure.

General

- 'Storing and Handling Combustible Liquid: Environmental Protection Participants Manual' may be helpful to ensure ongoing legislative compliance with the Protection of the Environment Act 1997.

<https://www.epa.nsw.gov.au/-/media/epa/corporate-site/resources/licensing/2007210liquidsmanual.pdf?la=en&hash=F58F9A86A4293434464AC43554AEEDB7FDCF6E01>

PREPARATION OF PLANNING PROPOSAL

SUMMARY

The purpose of this report is to seek Council's endorsement to formally initiate a Planning Proposal to amend the Gilgandra Local Environmental Plan (LEP) 2011. The amendment is to rezone certain land fronting the Oxley Highway from RU1 Primary Production to E4 General Industrial. The rezoning will enable the development of the Oxley Highway land for employment purposes.

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Background

The Western Councils Sub Regional Land Use Strategy (2009) which underpins the Gilgandra Local Environmental Plan (LEP) 2011 identified land on the Newell Highway and Oxley Highway sites as being potential sites for industrial land use (Figure 1), with the Newell Highway site zoned for industrial purposes in 2011.

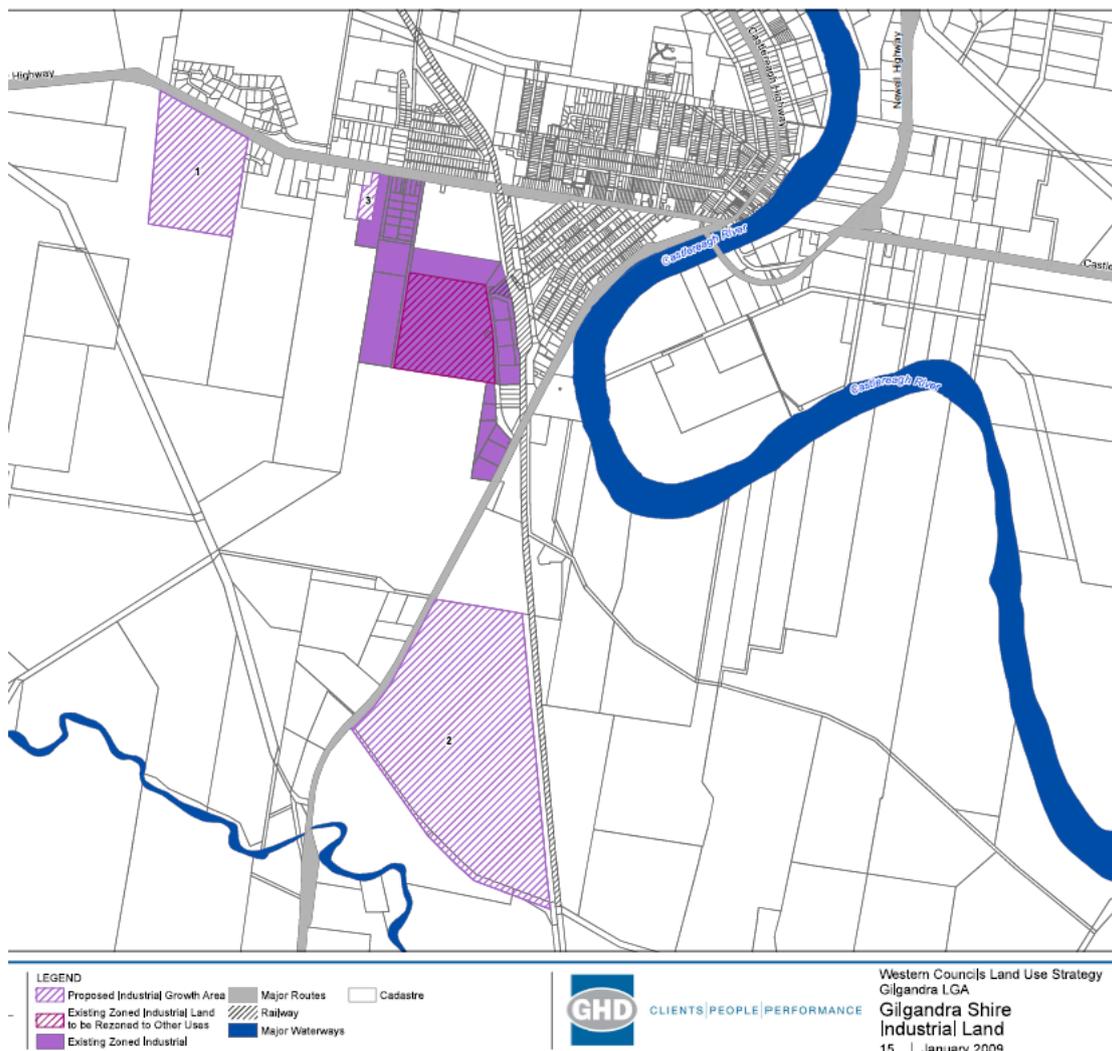


Figure 1: Extract from Western Landuse Strategy 2009

The recent withdrawal of support from the landowner to enable development by Council of the zoned industrial land on the Newell Highway has resulted in there being a limited industrial land supply for the medium to longer term. As a result, consideration needs to be given to alternative industrial growth areas with the Oxley Highway site a strategic alternative consistent with the 2009 Landuse Strategy.

Planning Proposal

Rezoning of land is a lengthy and involved process through what is known as a Planning Proposal (PP) through the Department of Planning and Environment (DPE). A PP describes the outcome and justification for an LEP amendment and is the key part of the process for making an LEP, as set out under Division 3.4 of the *NSW Environmental Planning and Assessment Act 1979*.

It is proposed to initiate a Council led PP to rezone land fronting Oxley Highway, specifically Lot 1, DP 1070081 and part Lot 2 DP 1070081 from RU1 Primary Production to E4 General Industrial. The Oxley Highway site is approximately 52 hectares in size and is proposed to be rezoned with a minimum lot size of 5,000 m² and no height limit or Floor Space Ratio development standards.

E4 zoning under the Gilgandra LEP 2011 has the following objectives:

- To provide a range of industrial, warehouse, logistics and related land uses.
- To ensure the efficient and viable use of land for industrial uses.
- To minimise any adverse effect of industry on other land uses.
- To encourage employment opportunities.
- To enable limited non-industrial land uses that provide facilities and services to meet the needs of businesses and workers.
- To ensure that new development and land uses incorporate measures that take account of their spatial context and mitigate potential impacts on neighbourhood amenity and character and on the efficient operation of the local or regional road system.

Council proposes to purchase and develop the northern-most approximate 21-hectare section with frontage to the Oxley Highway as a fully serviced industrial subdivision with access off the Highway through a new intersection. A preliminary access point off Oxley Highway has been identified for the proposed industrial land as shown in Figure 2. Access to the proposed industrial subdivision would not be via Aralee Road noting the use of this road is predominantly for residential access to Aralee Estate.



Figure 2: Subject land, with indicative proposed site access, Oxley Highway

The balance of the land would be retained by the landowner and potential longer term industrial growth land, noting there is a solar farm development approval on this land (not yet constructed).

Council has initiated preliminary discussions with key agency stakeholders via preparation of a Scoping Report (Attachment 1 – saved in folder) and has commenced preparation of site-specific studies that are required to be lodged with the PP. Specific studies being prepared include Traffic Impact Assessment, Aboriginal Cultural Heritage Due Diligence, Biodiversity Assessment Report, Bushfire Hazard Report, Landuse Conflict Risk Assessment, Water and Sewer Servicing Strategy and Preliminary Land Contamination report. Community consultation and formal exhibition of the PP will form a key part of the process. This will be undertaken following a gateway determination being issued by DPE and when site specific studies have been completed.

<u>Principal Activity:</u>	Grow
<u>Policy Implications:</u>	Nil
<u>Budget Implications</u>	No budget implications. There is an allocation of \$100,000 in the 23/24 planning budget for strategic landuse planning
<u>Delivery Program Actions</u>	3.2.2.2 Review Council’s Local Environmental Plan 3.2.2.4 Facilitate the development of Industrial Land

RECOMMENDATION

That Council:

1. Staff prepare a planning proposal to Rezone RU1 Primary Production land for employment purposes to E4 General Industrial being Lot 1 DP 1070081 and part Lot 2 DP 1070081, Oxley Highway, Gilgandra.
2. Submit the planning proposal to the NSW Department of Planning and Environment seeking a “Gateway Determination”.
3. Exhibit the planning proposal and undertake government agency consultation based on the Gateway Determination issued by the NSW Department of Planning and Environment. The exhibition will include any required studies or supporting information.
4. Note that a further report will be brought back to Council for consideration following public exhibition of the planning proposal. This will include any submissions and any recommended changes to the planning proposal.

Neil Alchin
Director Growth and Liveability

COMMUNITY DIGITAL SIGNAGE PROJECT

SUMMARY

To advise of increased costs associated with this project, and request an increased budget allocation to allow the project to proceed

.....

Council considered this matter at its September 2023 Meeting and resolved:

RESOLVED 187/23	Cr Walker/Cr Mann
That Council defer decision until the quarterly budget review in November 2023.	

Background

The community digital signage project ties in closely with the larger Gilgandra Region signage project to create attractive, bold and distinctive features and statements about our region.

At the Economic Development Committee meeting held on 7 February 2023 a recommendation was made to Council for:

- A larger Visitor “what’s on” and welcome digital sign to be located at Apex Park.
- A smaller Community Notice Board digital sign to be located in one of the Miller Street plazas.

This signage will be available for Council and community groups to promote local information, events, news, and attractions.

The aim is to improve Gilgandra Shire’s visitor economy and community pride and offers more people the opportunity to attend and socialise at events.

Budget

Available funding for the project is \$75,000 by way of a grant through the Stronger Country Community Fund Round 3.

Formal quotations for design and construct were called in April 2023 with four quotations received ranging in price from \$77,690 to \$160,438 (excl. GST). An assessment panel comprising the Director Growth & Liveability, Activation & Communications Manager and Community Engagement Officer assessed the submissions received based on the following:

- Price
- Concept designs

- Timeframe for completion
- Use of local suppliers

As a result of this assessment a preferred contractor was selected as having the most suitable all-round solution in terms of the assessment criteria and particularly their design capability, along with ongoing maintenance and management of the associated messaging technology. (See submission separately attached).

The successful quotation is \$143,556 (excl. GST) allowing for internal project management of 10%, and a 10% contingency the estimated budget for the project is. The preferred contractor have confirmed they will honour their quoted price to 30 November 2023.

The additional budget allocation requested to allow the project to progress is \$68,556.

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Additional budget allocation of \$68,556
<u>Delivery Program Actions</u>	<p>2.1.4.1 Support community groups with promotion of activities and assistance with applications for external funding*</p> <p>2.1.5.1 Implement the Gilgandra Activation Blueprint to create the CBD Community Hub: the GIL*</p> <p>2.3.3.1 Implement the Gilgandra Cultural Precinct Strategic Plan to increase visitation benefitting the regional and economic development of the Gilgandra Region*</p>

RECOMMENDATION

That Council endorse an additional budget allocation of \$68,556, as detailed in the September QBR to allow the Community Digital Signage Project to be delivered.

Neil Alchin
Director Growth & Liveability

**PROGRESS WITH THE DELIVERY OF THE GILGANDRA CULTURAL
PRECINCT PLAN 2018/19 – 2027/28**

SUMMARY

To provide an overview of progress in delivery of the outcomes and key goals identified in the Gilgandra Cultural Precinct Plan 2018/19 – 2027/28.

.....

Separately enclosed with this business paper is a copy of the Gilgandra Cultural Precinct Strategic Plan 2018/19 – 2027/28.

The overview section of the plan is reproduced below:

Introduction

The Gilgandra Cultural Precinct (GCP or ‘The Precinct’) refers to the area surrounding the Coo-ee Heritage Centre, linking to the Gilgandra CBD and nestled between the Newell Highway and the Castlereagh River. Within this space are the key tourist destinations of The Coo-ee Heritage and Visitor Information Centre, the Rural Museum and the Windmill Walk.

Vision

A multi-purpose community and cultural precinct that enables a sense of place and identity about Gilgandra and regional NSW for our communities and visitors.

Mission

To provide programs and services to empower our community, to express and engage with Gilgandra’s local identity, history, culture and diversity and to offer a unique visitor and learning experience in regional NSW focusing on our military history, Aboriginal heritage, farming and natural landscape.

Outcomes

1. Local community ownership, use and pride of Gilgandra Cultural Precinct (GCP)
2. Recognition of Gilgandra and the GCP as tourist destinations in regional NSW
3. Support and encourage local and regional creative and artistic expression
4. Understanding and respect for local history and heritage
5. Increased visitation to benefit the regional and economic development of Gilgandra Shire

Key Goals

1. Fully staffed Coo-ee Heritage Centre (CHC) for seven days per week by 2019
2. Visitation to CHC increased by 10% pa to 32,000 by 2024/25

3. CHC gross income increased to \$305,000 by 2024/25
4. Integrated visitor experience about Gilgandra Shire
5. New visual signs on road leading to GCP
6. Increased web, social media and marketing presence
7. Technology led interpretation on farming, local landscape, sustainability and Aboriginal heritage
8. New education and family programs, including an annual flagship event
9. An effective cultural and creative grants program
10. Capital upgrades for conferencing, venue hire, co-located Council facilities, and free camping
11. A strengthened partnership with the Gilgandra Museum & Historical Society

Action to Date

Below is a summary of progress to date against the outcomes and key goals of the Plan

- The CHC is now staffed on a 7 day a week basis with assistance from volunteers
- Visitation to the CHC in the 3 years to 2019 averaged 20,000 per year. Since reopening the visitation for the 12 months from October 2022 to October 2023 has increased to over 35,000 people
- Local Visitation (9270) to the CHC makes up over 25% of the total
- Gilgandra Art Gallery booked out with local and regional exhibitions to the end of 2024
- The galleries in the CHC have been redesigned to enhance an integrated experience around local history, local exhibitions and displays, our military history, and our local Aboriginal History
- Aboriginal working group established for JTG experience
- Australian Collection display rationalised
- The external elements of the GCP have been enhanced to highlight the Castlereagh River and our local landscape
- The Windmill Walk linking the GCP to the CBD upgraded
- Landscaping around the CHC
- Community Garden area established
- Town and Shire entry signs have been renewed to reflect the key themes of the GCP
- Under The Gums flagship event has been relocated to the GCP
- An outdoor deck and associated café and meeting spaces established

- Start up, operation and transition of Café Space by Council to private operator
- Air conditioning upgraded throughout the CHC
- Regular meeting and function bookings at the CHC
- An overnight parking trial area established
- Regular meetings with the Gilgandra Museum and Historical Society and upgrades to galleries and the Gilgandra Museum in partnership

Visitation Projections

Year	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Visitors	20,000	20,000	20,000	22000	24000	26000	28000	30000	32000	34000	36000

The projection for 2023 of 26000 people has been surpassed with visitation reaching 35,000 in the first 12 months since reopening in September 2022.

Financial Projections

Year	2017/18	2023/24 As projected in the GCP	2023/24 Budget Actuals
Salaries	125,636	146,012	145,597
Maintenance / Operations -CHC	73,077	93,390	95,798
Maintenance / Operations - Outdoor Areas	16,959	20,250	45,000
Electricity	7,773	8,118	12,500
Cleaning	29,904	55,140	30,000
Commission	5,358	18,648	3,000
Souvenirs	22,971	75,867	21,000
Exhibitions	3,380	2,434	3,075
Programs	3,495	18,402	0
Advertising	2,367	8,967	2,000
Total Expenses	290,920	447,228	357,970
Gallery Donations	8,704	56,000	6,100
Souvenirs	38,668	140,000	30,000
Exhibitions	4,983	4,524	3,900
Venue Hire	842	11,364	5,000
Lease			10,000
Total Income	53,197	211,888	55,000
Net Subsidy by Council	237,723	235,340	302,970
%	82%	53%	85%

Note

- Income based on current trends is likely to be around \$ 75,000 which would reduce the net subsidy by Council to 79%
- There may be an opportunity to revisit the gallery gold coin donation model

Conclusion

The Gilgandra Cultural Precinct Upgrade project has been a great success in terms of delivering the outcomes identified by the community and Council when the Gilgandra Cultural Precinct Strategic Plan was developed. There is an opportunity now to review the plan against progress to this point and ensure that both social and economic objectives continue to be addressed into the future.

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	In line with 2023/24 budget.
<u>Delivery Program Actions</u>	2.2.1.1 Implement the Gilgandra Cultural Precinct Strategic Plan to increase local community ownership and pride*

RECOMMENDATION

1. That actions taken to date in response to the outcomes and key goals identified in the Gilgandra Cultural Precinct Strategic Plan 2018/19-2027/28 be noted
2. That a review of Gilgandra Cultural Precinct Strategic Plan be undertaken by Council in 2024/25

Neil Alchin
Director Growth and Liveability

GILGANDRA DISTRICT SPEEDWAY CLUB RESTORATION WORKS PROPOSAL

SUMMARY

To present the Gilgandra District Speedway Club's (GDSC) restoration works proposal for Council's consideration.

.....

Council has received correspondence from GDSC outlining a proposal for restoration works at the speedway. GDSC have advised that due to unexpected weather events and the facility being an outside sporting arena, the facility has been subject to the elements such as flooding and movement of earth which has caused damage to the track wall. The damage to the track wall is now a safety concern.

GDSC have advised that Speedway Australia have conducted its yearly audit (please see attached) outlining the safety concerns and track breaches, resulting in a downgrading of track from 3-stars to 1-star. The downgrade limits the ability of the club to only being able to host lower racing divisional classes. GDSC are concerned that the downgrade will negatively impact its financial situation as well as the attendance numbers.

Smaller restoration work has already commenced following the audit, but the track wall requires substantial further funding. GDSC have made verbal enquiries with local contractors in relation to the required work and anticipate the total cost of approximately \$600,000.00 to replace the entire wall.

GDSC has already applied for a grant under the Community Building Partnership Program in the sum of \$50,000.00. The grant has received endorsement from Roy Butler and Council. GSDC have advised that it has also received support from the community by way of donation of some machinery and materials to ensure the facility can continue to operate.

Council have also provided a submission to the Crown Reserves Improvement Fund 2023 for the full replacement of the track wall (for the total \$600,000.00) on GDSC's behalf.

In the instance that the speedway track wall cannot be upgraded ahead of the 2024, Gilgandra Speedway could potentially miss out on 5 race meets during the period of January-May 2023 (including Easter and Australia day) which attracts many people to the region over the long weekend, filling out all accommodation providers and providing traffic for the local businesses.

GDSC are requesting if Council would consider assisting them by way of financial assistance to complete the required work either by donation or loan. Council has the opportunity to amend the SCCF Rd 5 projects to allocation

\$50,000-\$60,000 to allow for urgent repair works in order to continue racing for the 23/24 racing season.

Principal Activity Enjoy

Policy Implications Nil

Budget Implications Nil

Delivery Program Actions **2.1.1.1**
Provide a range of recreational and sporting facilities which enable the community to pursue active recreational pursuits.
2.1.1.4
Collaborate with user groups of sports grounds to ensure their operational requirements are met.

RECOMMENDATION

That Council consider and discuss GDSC's restoration works proposal.

Neil Alchin
Director Growth and Liveability

(RC.EM.1)

REQUEST TO WAIVE FEES - CAROLS ON THE CASTLEREAGH

SUMMARY

To advise Council of the Carols on the Castlereagh event and the Combined Christian Churches request to waive the \$200.00 venue hire fee for the Cooee Heritage Centre

.....

On 7 November 2023, Council received correspondence from the Combined Christian Churches advising of their annual carols event, known as the Carols on the Castlereagh, to be held at the Cooee Heritage Centre on Sunday, 4 December 2023.

It is proposed that musicians are to be set up on the deck of the CHC with the audience to gather on the lawns. A sausage sizzle, drink stand, jumping castle and dace painting station will be spread across the grounds.

The Committee has requested whether Council would consider waiving the \$200.00 Venue Hire Fee for the Cooee Heritage Centre for this occasion as well as extra bins to be provided for the event. Please see attached the correspondence for further details.

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	2.1.4.1 Support community groups with promotion of activities and assistance with application for external funding

RECOMMENDATION

That Council consider the Combined Christian Churches' request to waive the \$200.00 Venue Hire Fee for the Cooee Heritage Centre.

Neil Alchin
Director Growth and Liveability

QUARTERLY BUDGET REVIEW 30 SEPTEMBER 2023

SUMMARY

To detail the variances to the original estimates for the 2023/24 financial year as presented in the Quarterly Budget Review as at 30 September 2023. In addition, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

.....

List of Budget Changes Previously Adopted by Council

Note	Description	When Done	Income Change	Expense Change	Resp.
	No previous changes as this is the 1 st quarter				

Result

The overall result for General Fund for this review as at 30 September 2023 is a \$1,509,012 decrease to the estimated deficit at year end to an estimated result of a \$1,146,889 surplus (depreciation not included).

Water Fund has no change to the estimated result at year end of a \$147,096 surplus (depreciation not included).

Sewer Fund has a \$98,800 increase to the estimated surplus at year end to an estimated result of a \$489,313 surplus (depreciation not included).

Orana Living has a \$248,488 increase to the estimated surplus at year end to an estimated result a \$308,761 surplus (depreciation not included).

Carlinda Enterprises no change to the estimated result at year end of an \$11,660 surplus (depreciation not included).

Cooee Villa Units has a \$6,923 decrease to the estimated surplus at year end to an estimated result of a \$153,957 surplus (depreciation not included).

Home Care Packages has no change to the estimated surplus at year end of a \$60,504 surplus (depreciation not included).

Cooee Lodge Hostel has a \$180,000 increase to the estimated surplus at year end to an estimated result of a \$187,131 surplus (depreciation not included).

Jack Towney Hostel has no change to the estimated surplus at year end of a \$127,820 surplus (depreciation not included).

The overall result for this review as at 30 September 2023 is a \$2,028,912 increase to the estimated surplus at year end for Council as a whole to an estimated result of a \$2,632,666 surplus (depreciation not included).

Details - Notes

The following notes are to be read in conjunction with the Quarterly Budget Review documents and contain a detailed description of the major variances to Council's budget. These changes are listed in the variance columns.

GENERAL FUND

Note 1000 (page 1)

Councillors

\$713 additional expense

Responsible Officer: General Manager

A small increase due to the notification and acceptance of the remuneration allowances for the mayor and councillors.

Note 1101 (page 2)

Wages & Other Employee Costs

\$93,683 less expense

Responsible Officer: Director Growth & Liveability

The savings of \$93,683 is the result of the calculation of staff wages that should have been included in the budget for Transformational Change wages. This amount is offset by an additional cost at note 1140 on page 2.

Note 1103 (page 2)

Administration Expenses

\$30,642 additional expense

Responsible Officer: Director Growth & Liveability

The additional costs is due to an increase in insurance premiums that was higher than originally estimated.

Note 1124 (page 2)

Plant Running Expenses

\$14,100 additional expense

Responsible Officer: Director Infrastructure

The additional costs is due to an increase in insurance premiums that was higher than originally estimated.

Notes 1125, 1126, 1127, 1128 & 1129 (page 2)

Employee Overhead Costs – General Fund

Employee Overhead Costs – Orana Lifestyles

Employee Overhead Costs – Carlginda

Employee Overhead Costs – Cooee Lodge

Employee Overhead Costs – Jack Towney Hostel

\$55,302 additional expense

\$38,282 additional expense

\$3,543 additional expense
\$24,504 additional expense
\$6,452 additional expense

Responsible Officer: Executive Leader Transformational Change

The overall additional expense is \$128,083 and it is due to an increase in the workers compensation insurance premium. It has increased from an estimated \$1,159,286 to \$1,287,369. The premium was \$954,907 the previous year. There are a number of reasons for this. The number and types of workers compensation claims affect this. However, the main reason is that Council's total wages expenses exceeds \$18M which moves GSC shire into the insurers large employer category and this incurs additional premiums. Understanding the impacts to Council, we have initiated a review through StateCover Mutual to look at alternative insurance cover options to help reduce the premium costs as well as a focus on the work health and safety procedures.

Note 1140 (page 2)

Wages & Other Employee Costs

\$93,683 additional expense

Responsible Officer: Executive Leader Transformational Change

As explained at note 1101 and offset by savings of the same amount.

Note 1200 (page 3)

Fire Services Income

\$54,810 additional income (62.20%)

Responsible Officer: General Manager

The reimbursement provided for operational costs incurred on behalf of the RFS was significantly larger than anticipated.

Grow Worx Expenses

No Change

Responsible Officer: Director Aged Care and Disabilities

Noting the Council previous intention to fund the additional Grow Worx costs from the DIAP reserve. There is no adjustment required in this QBR. There is \$245,000 allocated in the budget to cover the Grow Worx costs, with \$137,436 expedited as at the 30 September. This issue will be further considered at the December QBR once all costs are finalised.

Note 1511 (page 5)

Gilgandra Youth Services Expenses

\$1,003 additional expense

Responsible Officer: Director Growth & Liveability

Due to the increase in insurance premiums.

Note 1701 (page 7)

Gilgandra Library Expenses

\$75,743 additional expense

Responsible Officer: Director Growth & Liveability

This is the result of grant funding received in a previous year and brought into account to spend in 23/24. It is offset by a transfer from reserves at note 2900 on page 10.

Note 1721 (page 7)

Gilgandra Swimming Pool Expenses

\$3,531 additional expense

Responsible Officer: Director Growth & Liveability

Due to the increase in insurance premiums.

Note 1741 (page 7)

Parks & Gardens Expenses

\$120,000 additional expense

Responsible Officer: Director Infrastructure

The additional cost of \$120,000 is requested to cover the increased level of service requested for the parks and gardens area, including the Cultural Heritage Centre

Note 1743 (page 7)

Tree Removal

\$40,000 additional expense

Responsible Officer: Director Infrastructure

An additional allocation of \$40,000 is required to assist with the initial implementation of a removal of dead trees program.

Notes 1910 & 1911 (page 8)

Rural Roads Income & Expenses

\$1,831,737 additional income

\$225,387 additional expense

Responsible Officer: Director Infrastructure

At the June QBR, Council were advised that a claim for \$1,831,737 for the 22/23 was still outstanding and would be received in 23/24. This additional allocation allows for the payment of that claim. There is also an additional cost \$225,387 which is expected. The net result is a positive \$1,606,350 in additional income.

Notes 1930, 1931 & 1932 (page 8)

State Roads Income, Oncost Charges Profit & Expenses

\$200,000 additional income

\$60,000 additional income

\$200,000 additional expense

Responsible Officer: Director Infrastructure

It is expected that additional costs and income will be incurred over the original estimate. This will result in an additional \$60,000 in profit.

Notes 2011 & 2013 (page 9)

Cooee Heritage Centre Kiosk Income & Expenses

\$89,600 less income

\$110,705 less expense

Responsible Officer: Director Growth & Liveability

The operations of the kiosk have now been contracted to a third party. This has led to the estimate for income and expenses to be reduced.

Notes 2015 & 2016 (page 9)

Economic Development Income & Expenses

\$9,723 less income

\$20,622 additional expense

Responsible Officer: Director Growth & Liveability

The reduction income is due to the allocation of \$20,000 for projects funding being removed. This is offset by reduced expenses of the same amount. However, there is an additional income allocation of \$10,277 for Under the Gums ticket sales proceeds.

The additional expenses of \$20,622 is made up of the following:

- \$20,000 less expense for projects that is offset by less income above.
- \$30,622 additional expense offset by a transfer from reserves at note 2900 on page 10 for the FRRR Community Garden Club.
- \$10,000 additional expense offset by a transfer from reserves at note 2900 on page 10 for the PPP Blueprint 2.0 Development.

Notes 2019 & 2020 (page 9)

Inland Rail Income & Expenses

\$42,252 additional income

\$237,607 less expense

Responsible Officer: Director Growth & Liveability

The original budget estimate for the reimbursement of costs from ARTC was \$157,748. The actual amount as at 30th September was \$188,103 and a further \$12,000 or so is expected to be received making a total of around \$200,000.

The expenses for wages have been reduced by \$87,607 from \$174,494 to \$86,887. This is made up of \$21,202 which is allocated towards the Community Events Program capital allocation on page 11. This is for the Under the Gums event. The remaining \$66,045 savings is due to the position being vacant. An allocation of 50% remains to allow for the Economic Development Manager position. There is also a reduction in expenses of \$150,000 for costs associated with Inland Rail.

Notes 2030 & 2031 (page 9)

Land Sales Income & Expenses

\$450,000 additional income

\$1,120,000 additional expense

Responsible Officer: Director Growth & Liveability

The additional cost of \$1,120,000 relates to the purchase of two portions of land for industrial purposes and the \$450,000 additional income is for the estimated sale of land which includes an existing shed.

Notes 2051 & 2053 (page 9)

Lease Income – Staff & Other Expenses

\$20,000 less income

\$15,320 less expense

Responsible Officer: Director Growth & Liveability

The reduced income is for staff housing that is no longer required and is partly offset by reduced rental cost of that house.

Note 2052 (page 9)

Reimbursement of Grain Corp Costs

\$206,000 additional income

Responsible Officer: General Manager

An allocation has been included to recoup costs incurred in the Grain Corp subdivision project that has now been abandoned.

Note 2801 (page 9)

Financial Assistance Grant

\$4,575,156 less income

Responsible Officer: Director Growth & Liveability

Council has received the then 23/24 allocation of \$5,080,503 in advance in 22/23. This additional income was transferred to reserves at that time. This amount is now transferred from reserves at note 2900 on page 10 and offsets the reduced income of \$4,575,156 here. The difference of \$505,347 is an increase in the grant.

Note 2900 (page 10)

Transfers from Reserves

\$7,931,296 additional income

Following is a list of the variances:

- CLIRP Grant & IT Upgrades: \$11,786 less income and \$17,857 additional income that is offset by additional capital expenses of \$6,071 on page 11.
- Rural Roads: \$100,000 less income that is offset by less capital expense on page 12.
- River Revitalisation: \$2,348 less income that is offset by less capital expense on page 11.
- Electronic Signage: \$75,000 additional income that is offset by additional capital expense on page 12.
- Library Grant: \$75,743 additional income that is offset by additional operational expenses on page 7.
- Library Capital: \$57,479 additional income that is offset by additional capital expense on page 11.
- McGrane Oval Amenities: \$11,118 additional income offset by additional capital expense on page 12.
- Miller Street Plaza: \$34,829 additional income offset by additional capital expense on page 11.
- Financial Assistance Grant: \$5,080,503 additional income offset by reduced operating income on page 9.
- Community Events Program & The GIL Events & Activities: \$24,417 additional income and \$3,928 additional income offset by additional capital expense on page 11.

- Business Case Study & Strategy Development Fund: \$391,450 additional income offset by reduced capital income on page 11.
- FRRR Community Garden Club & PPP Blueprint 2.0 Development: \$30,622 additional income and \$10,000 additional income offset by increased operating expenses on page 9.
- Local Roads & Community Infrastructure Grant: \$515,521 additional income offset by additional capital expense on page 12.
- Stronger Country Communities Fund: \$1,290,377 additional income offset by reduced capital income on page 11 and increased capital expenses on pages 11 and 12.
- The Mill on Miller Street: \$306,946 additional income offset by additional capital expense on page 11.
- Your High Street Grant: \$119,640 additional income offset by additional capital expense on page 11.

Note 2901 (page 10)

Transfers to Reserves

\$206,000 additional expense

Following is a list of the variances:

- Grain Corp Reimbursement of Costs: \$206,000 additional expense offset by additional operating income on page 9.

Note 2903 (page 11)

Capital Income

\$433,073 additional income

Local Roads & Community Infrastructure

\$787,751 additional income. The total allocations for the LRCI rounds 1 to 3 is \$3,332,391 of which \$1,666,196 has already been received. This leaves a further \$1,666,195 to be paid.

The additional grant income of \$787,751 plus additional reserves income of \$515,521 equals \$1,303,272 which is offset by additional capital expense of that amount on page 12.

Drought Resilience

\$250,000 less income. This is offset by reduced capital expense of the same amount on page 12.

SCCF Round 4 & 5

\$940,767 less income. The reduced capital income of \$940,767 plus the additional transfer from reserves income of \$1,290,377 equals additional income of \$349,610. This is offset by increased capital expenses of \$291,883 for SCCF 4 on page 11 and \$57,727 for SCCF 5 on page 12.

Business Case & Strategy Development Fund

\$391,450 less income. This is offset by a transfer from reserves of the same amount on page 10.

Community Building Partnerships

\$100,000 additional income. This is offset by additional capital expense of \$100,000 for the Drought Communities Program on page 11.

SCCF Round 3 – Library Upgrade

Regional Cultural Fund – Library Upgrade

BBRF – Library Upgrade

\$215,959 additional income

\$114,483 additional income

\$581,497 additional income

The above additional grant funding allocation equal \$911,939 in total. This amount plus a transfer from reserves total of \$426,586 (being \$306,946 for the Mill on Miller Street Grant and \$119,640 for the Your High Street Grant) equals \$1,338,525 which mostly offsets the additional capital expense of \$1,418,525 for the Library Upgrade Project on page 11.

Community Events Program

\$23,965 additional income. This amount plus transfers from reserves of \$28,345 plus the \$21,202 operating savings on page 9 total to \$73,512 which offsets the additional capital expense at Community Events Program on page 11.

Water Bore Project (Inland Rail)

\$100,000 additional income. An additional allocation to offset expected additional capital costs on page 12.

Regional Tourism Activation Fund (RTAF)

\$91,635 additional income. This additional funding allocation is the remaining portion of the grant and is offset by additional capital expense of the same amount for the Cooe Heritage Centre.

Note 2904 (pages 11 & 12)

Capital Expenditure

\$1,504,881 additional expense

River Revitalisation

The allocation is reduced by \$102,348 from \$300,000 to \$197,652 to match the transfer from reserves on page 9. The reduced transfer from reserves is \$2,348 so the difference of \$100,000 is a savings.

Childcare Strategy

The allocation of \$5,000 will not meet the expected costs to develop the childcare strategy. The proposed methodology, the level of community engagement and the finishing graphics work will not be delivered within the \$5,000 allocation. As such an additional \$15,000 is required.

Community Events Program

The additional cost of \$73,512 is funded by additional grant income of \$23,965, additional transfers from reserves of \$28,345 and operational savings of \$21,202.

SASS Round 2 – Miller St Plaza Upgrades

An additional \$34,829 that was unspent in 22/23 and is offset by a transfer from reserves of the same amount.

Library Capital

The \$57,479 is unspent funds from previous year and is offset by transfer from reserves. It will be used to assist with the fit out of the new library.

Drought Communities Program

There is further cost to come to finish this program and an additional allocation of \$100,000 is included for that reason. It is offset by additional capital income.

Plant Purchases & Sales

The total budget for this area was \$801,000 and there was \$1,302,721 spent leaving an overspend of \$501,721. This is mostly offset by a transfer from reserves of \$476,543 on page 10.

IT Capital

The additional \$6,071 is offset by transfers from reserves for the CLIRP grant and IT Capital on page 10.

Coote Heritage Centre

The additional allocation of \$91,635 is offset by additional capital income of the same amount.

SCCF Round 4

The following SCCF Round 4 projects total an additional \$291,883 in capital expenses:

- Youth Club Amenities - \$61,883
- Tooraweenah Showground Toilets - \$180,000
- CBD Activation & Events - \$50,000

The total amount is offset by a transfer from reserves.

Library Upgrade

The additional allocation of \$1,418,525 is made up of the following:

- SCCF Round 3 Grant - \$215,959
- RCF Grant - \$114,483
- BBRF Grant - \$581,497
- Transfer from Reserves (The Mill on Miller St) - \$306,946
- Transfer from Reserves (Your High Street) - \$119,640

This amounts to \$1,338,525 with the remaining \$80,000 being an additional Council allocation required to complete the project due to delays and increased construction costs.

Water Bore Project (Inland Rail)

An additional allocation of \$100,000 as an estimated amount of costs remaining in the project. This is offset by capital income of the same amount.

Graincorp Industrial Precinct

This project has been abandoned and, as a result, the original budget allocation of \$4,974,385 has been removed and added to the Industrial Subdivision 1 project further in the report.

McGrane Oval

An amount of \$11,118 was unspent from last and transferred to reserves. It is now brought back into the budget and is offset by a transfer from reserves.

Local Roads & Community Infrastructure Program

The amount of \$1,303,272 is made up of the following:

- Additional Grant Funding - \$787,751
- Transfer from Reserves - \$515,521

Community Health Strategy

An additional allocation of \$50,000 is requested to complete the strategy. This item was allocated to the 24/25 year in the LTFP and is requested to be brought forward to this year.

Electronic Signage

The additional allocation of \$75,000 is offset by a transfer from reserves. As reported in the closed section of the November Council Meeting, an additional allocation of \$68,556 is required to complete the community digital signage project for a total budget allocation of \$143,556

Inland Rail Housing Project

This project has been delayed and, as a result, the budget allocation is reduced by \$4,720,000 from \$7,000,000 to \$2,280,000. The remaining allocation is required to construct the housing for the Department of Education and NSW Health. The project name will be amended to reflect this change.

Regional Drought Resilience Program

The budget allocation is reduced by \$250,000 as this funding was received and spent in 22/23. This change is offset by reduced capital income.

SCCF Round 5

The available income for SCCF is as follows:

- Transfer from Reserves - \$1,290,377
- SCCF Round 3 (Library Upgrade) - \$215,959

- SCCF Round 4 - \$319,152
- SCCF Round 5 - \$254,412

The above amounts total \$2,079,900.

The above income amounts are allocated to capital projects as follows:

- Library Upgrade - \$215,959
- SCCF Round 4 - \$591,883
- SCCF Round 5 - \$1,272,058

Business Case & Strategy Development Fund

Reduced expense allocation by \$3,584 as this amount was spent in the previous year.

Asset System Development

There needs to be more thought, planning and investigation put into this project before a system can be developed. This will not happen this year and, as a result, the budget line has been removed. It is offset by a reduced transfer from reserves.

Industrial Subdivision 1

As previously explained, the budget allocation of \$4,974,385 for the Graincorp Subdivision has been transferred to this project.

Note 2905 (page 12)

Loan Income

\$5,000,000 less income

Responsible Officer: Director Growth & Liveability

The proposed \$5,000,000 internal loan from Orana Living to General Fund for the construction of Inland Rail housing is no longer required due to the project being delayed. It is offset by reduced capital expenses. This change is also reflected in the budget for Orana Living.

Note 2906 (page 12)

Loan Repayments

\$450,000 less expense

Responsible Officer: Director Growth & Liveability

The reduced expense of \$450,000 was the 23/24 repayment to Orana Living for the aforementioned \$5,000,000 internal loan.

Note 3000 (page 14)

WATER SUPPLY

\$165,021 additional income

\$165,021 additional expense

Responsible Officer: Director Infrastructure

There is additional grant income of \$136,145 plus a transfer from reserves of \$28,876 making a total income increase of \$165,021. This is offset by additional capital expense of the same amount for the establishment of bore number 9.

Note 4000 (page 15)

SEWERAGE SERVICES

\$580,000 less income

\$678,800 less expense

Responsible Officer: Director Infrastructure

The capital income for the new Treatment Plant is reduced by \$700,000 to \$272,000. This is offset by reduced capital expenses for the project by \$688,000 to \$392,000. The difference between the funding and the cost is \$120,000 and this is funded by a transfer from reserves of the same amount.

There is also an increase of \$9,200 in administration expenses for insurance costs and a transfer of the \$60,000 capital allocation from Pump Station Upgrade to SPS no.10.

Note 5000 (page 16)

ORANA LIVING

\$4,800,000 less income

\$5,048,488 less expense

Responsible Officer: Director Aged Care & Disabilities

The \$250,000 increase in Administration income is to reflect interest that will be received with the \$5,000,000 remaining in the bank. Also, the \$5,000,000 transfer from reserves for the internal loan to General Fund is no longer required.

There are a number of operational changes to the budget to more accurately reflect the service provided.

In capital, the reduced expense of \$4,550,000 is made up of the following:

- \$5,000,000 less expense being the internal loan
- \$200,000 less income being a principal repayment for the internal loan
- \$250,000 less income being an interest payment for the internal loan.

Note 6000 (page 17)

CARLGINDA ENTERPRISES

\$465 additional expense

Responsible Officer: Director Growth & Liveability

An increase in expense of \$465 to reflect the increase in insurance cost.

Note 7000 (page 18)

COOEE VILLA UNITS

\$6,923 additional expense

Responsible Officer: Director Aged Care & Disabilities

An increase in expense of \$6,923 to reflect the increase in insurance cost.

Note 7500 (page 19)

HOME CARE PACKAGES

Responsible Officer: Director Aged Care & Disabilities

No changes.

Note 8000 (page 20)

COOEE LODGE

\$453,250 additional income

\$273,250 additional expense

Responsible Officer: Director Aged Care & Disabilities

There is an additional \$300,000 in care income expected based on current resident levels. There is also an additional \$153,250 in no recurrent grant funding to be paid from the Business Improvement Fund.

Additional expenses include \$110,000 for catering for improved food standards, \$141,250 in administration expenses for the Business Improvement Fund and increased insurance costs and \$22,000 in capital expenses for the purchase of nursing stations.

Note 8500 (page 21)

JACK TOWNEY HOSTEL

Responsible Officer: Director Aged Care & Disabilities

No changes.

Finance Manager's Comments / Recommendations

General Fund

The original budget estimate for General Fund was an end of year result of a \$362,123 deficit (depreciation not included). This review indicates an estimated result of a \$1,146,889 surplus (depreciation not included) which is an improvement of \$1,509,012.

This result should be viewed as being satisfactory compared to the original budget.

Water Fund

The original budget estimate for Water Fund was an end of year result of a \$147,096 surplus (depreciation not included). This review indicates no change to the estimated result and should be viewed as being satisfactory compared to the original budget.

Sewer Fund

The original budget estimate for Sewer Fund was an end of year result of a \$390,513 surplus (depreciation not included). This review indicates an estimated result of a \$489,313 surplus (depreciation not included) which is an improvement of \$98,800 and should be viewed as being satisfactory compared to the original budget.

Orana Living

The original budget estimate for Orana Living was an end of year result of a \$60,273 surplus (depreciation not included). This review indicates an estimated result of a \$308,761 surplus (depreciation not included) which is an improvement of \$248,488 and should be viewed as being satisfactory compared to the original budget.

Carlginda Enterprises

The original budget estimate for Carlginda Enterprises was an end of year result of an \$11,660 surplus (depreciation not included). This review indicates an estimated result of an \$11,195 surplus (depreciation not included) which is a worsening of \$465. This result should be viewed as being unsatisfactory compared to the original budget.

Although the result for this review is unsatisfactory, the amount involved is not material and the estimated result is still a surplus. No remedial action is considered necessary.

Cooee Villa Units

The original budget estimate for Cooee Villa Units was an end of year result of a \$160,880 surplus (depreciation not included). This review indicates an estimated result of a \$153,957 surplus (depreciation not included) which is a worsening of \$6,923. This result should be viewed as being unsatisfactory compared to the original budget.

Although the result for this review is unsatisfactory, the amount involved is not material and the estimated result is still a surplus. No remedial action is considered necessary.

Home Care Packages

The original budget estimate for Home Care Packages was an end of year result of a \$60,504 surplus (depreciation not included). This review indicates no change to the estimated result and should be viewed as being satisfactory compared to the original budget.

Cooee Lodge

The original budget estimate for Cooee Lodge was an end of year result of a \$7,131 surplus (depreciation not included). This review indicates an estimated result of a \$187,131 surplus (depreciation not included) which is an improvement of \$180,000 and should be viewed as being satisfactory compared to the original budget.

Jack Towney Hostel

The original budget estimate for Jack Towney Hostel was an end of year result of a \$127,820 surplus (depreciation not included). This review indicates no change to the estimated result and this should be viewed as being satisfactory compared to the original budget.

Overall Position

The original budget estimate for Gilgandra Shire Council was an end of year result of a \$603,754 surplus (depreciation not included). This review indicates an estimated result of a \$2,632,666 surplus (depreciation not included) which is an improvement of \$2,028,912. This result should be viewed as being satisfactory compared to the original budget.

Estimated Financial Performance Indicators

The ratios for 2021/22 and 2022/23 are actual ratios for Council's information while those for 2023/24 are an estimate only until the financial statements are completed and are subject to change.

	Benchmark	2023/24	2022/23	2021/22
Operating Performance Ratio	> 0.00%	8.64%	7.42%	6.18%
Own Source Revenue Ratio	> 60.00%	65%	53.84%	66.06%
Unrestricted Current Ratio	> 2.00:1	3.85:1	3.84:1	3.47:1
Debt Service Cover Ratio	> 3.00 x	7.00 x	7.33 x	9.10 x
Rates & Charges Outstanding	< 10.00%	10.00%	10.30%	8.68%
Cash Expense Cover Ratio	> 6.00 x	11.00 x	10.93 x	11.14 x
Building & Infrastructure Renewal Ratio	> 100.00%	100%	74.22%	138.69%
Renewal Backlog Ratio	< 2.00%	2.00%	1.47%	2.22%
Required Maintenance Ratio	> 1.00	1.00	0.93	1.05

Principal Activity

Lead

Policy Implications

Nil

Budget Implications

Review of Annual Budget

Delivery Program Actions

4.2.2.1

Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

4.2.1.1

Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements

RECOMMENDATION

That, subject to any decisions on the recommendations as reported, the Quarterly Budget Review document and report as at 30 September 2023 be adopted.

Neil Alchin

Director Growth and Liveability

**2023/24 QUARTERLY OPERATIONAL PLAN REVIEW TO 30 SEPTEMBER
2023**

SUMMARY

To consider progress with Council's 2023/24 Operational Plan as at 30 September 2023.

.....

Separately enclosed with this business paper is the 2023/24 Operational Plan Review document for the quarter 1 July 2023 to 30 September 2023.

Highlights for the Quarter by theme include:

Live

- FLR2 (Berida Bullagreen Rd) and FLR3 (Hillside Rd) finalised.
- Dicks Camp shoulder widening and causeway reconstruction nearing completion.
- Installation of Bore 6 Finalised
- Completed media replacement in WTP
- T3 managers workshop and draft framework commenced for Village Management Plans. Working group established
- 17 home care packages being delivered with room for growth
- Cooee Lodge 100% occupied at the end of the reporting period, and a healthy waitlist
- MOW meals provided to over 100 clients in the Gilgandra region
- Orana Living delivering support services to 29 clients across 6 outlets
- Carlinda providing supported employment to 19 Employees
- 35.42 tonnes domestic recycling collected
- Extend recycling space at Gilgandra Waste Facility with new shed and skillions
- Youth Spring Holiday activities saw an increase in participation. Mosaic & resin art and laser tag a success
- An average of 42 participants in breakfast club daily
- Upgrade and refurbishment of amenities at Gilgandra swimming pool
- 23 dogs, 7 cats impounded during Quarter
- Interagency meeting held attended by 16 people representing 13 services
- Health Strategy internal working party established, T3 managers workshop and draft framework commenced
- Telstra mobile phone Repeater installation at Jack Towney Hostel underway

- CLIRP Grant Infrastructure installed. LoRaWAN, weather station and people counter installed at CHC. Public Wifi installed at CHC. Installation of Premium Grade NBN connection at DEPOT has expanded NBN cabling in Gilgandra

Enjoy

- Go4fun footy in the park family day held over Spring Holiday break
- Greening Strategy T3 Manager and Council workshop strategy session, identified timeframes for early 2024 to commence.
- Sporting Group requests McGrane Oval included in projects under round 5 of Stronger Country Communities Fund
- Youth Strategy T3 managers and council strategy workshops held. Timeframe for youth strategy, early 2024. Application submitted with Regional NSW for funding.
- Aboriginal Bike Safety Program delivered with positive response
- Assistance to local community groups with funding, including St Ambrose Church and Gilgandra Community Garden Club
- Construction of the GIL Library Hub progressing with Library relocation by March 2024
- LIBRARY
- 2921 loans hard copy items
- 432 new items catalogued inc. 108 donations
- 1017 older items deleted
- 138 reference, technology & local history enquiries completed
- Literacy programs-10 Storytime and Baby Rhymetime sessions- 92 children & 44 adults
- Children's programs- 22 sessions LEGO, Tech & Engineering @ the Library- 185 children & 95 adults
- Adult programs- 7 sessions Writers' Group, Book Club and Savings Finder- 58 adults
- Internet users: 828 incl. wifi
- Public computers, internet & wifi continuously available- no down time
- 2983 visitors this quarter & 17 new members.
- 235 people came to the Library specifically to spend time studying, working, relaxing
- Official opening of CHC Galleries with family members of JTrudgett speaking and attending, including Towney Time Talk.
- Overnight parking trial ongoing, mural consultation completed and to commence shortly.
- New management of CHC kiosk activated.

- UTG event attracting over 3,000 attendance, with 44% from outside of the local LGA overall rating 8.6 from ticket holders. Average spend \$111 per person, over 350,000 people reached through social promotions
- Gilgandra Art Gallery booked out for 2024 with local and regional artists
- Over 25 community groups involved in the filming for Joy Trudgett Gallery.
- Successful Onsite Accreditation Review for CHC
- 10 Local Heritage Fund projects approved for 23/24
- Goin' to Gil weekend festival implemented with businesses running events in conjunction with UTG, including Miller Street Activities
- Real Country project team established across three Council's, PP&P successful contractor. Draft concepts and strategy work to Council and T3 managers workshops. Community's consultation across the three regions completed, with online survey to accompany. Combined Council's feedback on infrastructure works provided to contractor.

Grow

- Shop Local Fathers day promotion delivered
- Purchase of Light Industrial Land in Naden Drive completed. Subdivision approved and concept plans for servicing developed. Purchase of Industrial land on Oxley Highway proceeding, contracts exchanged and deposit paid. Concept plans developed for servicing subdivision developed. Planning proposal process to rezone from Rural to Industrial underway.
- Regional Drought Recover Planning in partnership with Warrumbungle Council Tenders and procurement process underway
- Towards 5000 working party established. Workshop discussion with Council and T3 managers. Towards 5000 to become a vision for relevant strategic plans including Health Vision, Child Care, etc.
- Funding application submitted for Residential Growth Management Strategy, waiting on announcement
- Planning proposal to rezone rural land to industrial land on the Oxley Highway is currently being pursued with the DPI.
- Development application for the TWAf being finalised for lodgement
- Inland Rail Water Bore project construction nearing completion

Lead

- ICT Governance Framework finalised after consultation with staff. Cyber Security Policy adopted by Council.
- CLIRP Grant Construction underway 2.8Km Conduit and LoRaWAN network installed plus emergency wireless and Camera links upgrades. New high speed NBN link installed in Admin Building
- Base Business Process review distributed and completed

- Community Services ICT and ERP Reviews Commenced.
- Transformational Change training for ELT and Managers continued this quarter with Prioritisation/Time Management training held
- Business continuity plan updated
- 13 Development Applications lodged in reporting period
- 23/24 budget & LTFP completed
- Representations to State and Federal MP's regarding grade separation funding withdrawal
- Regular attendees at Country Mayors and CoREM functions

Principal Activity Lead

Policy Implications Nil

Budget Implications Actions delivered in line with 2023/24 budget.

Delivery Program Actions **4.3.2.1**
Review Council's Integrated Plans in line with
NSW State Government guidelines

RECOMMENDATION

That the 2023/24 Operational Plan Review for the quarter ended 30 September 2023 be adopted.

Neil Alchin
Director Growth and Liveability

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

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Economic Development Committee 14 November 2023

Gilgandra Lifestyles Advisory Board 13 November 2023

Principal Activity Lead

Policy Implications Nil

Budget Implications Nil

Operational Plan Actions **4.2.1.1**
Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders*

ECONOMIC DEVELOPMENT COMMITTEE

14 November 2023

PRESENT

Cr G Babbage (Chair)
Cr D Batten (Mayor)
D Bonnington
C King
J McKenna
D Clouten
C Harvey
N White

IN ATTENDANCE

Mr N Alchin (Director Growth & Liveability)
Mrs M Kouroulis (Acting Activation & Communications Manager)
Mrs K Larkin (Project Manager Strategy & Collaboration)

Proceedings of the meeting commenced at 5.40pm

APOLOGIES

Cr I Freeth
Cr A Bunter
L White
D Robinson
J Quilter
E McAllister
K Banks
H Whiteman

Acceptance of T Mellor – D Batten / D Clouten

COMMITTEE'S RECOMMENDATION 26/23	C Harvey / D Bonnington
That the apologies submitted be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 27/23	C Harvey / D Batten
That the minutes of the meeting held on 8 August 2023 be confirmed.	

BUSINESS ARISING

Nil

REPORT FROM PROJECT MANAGER STRATEGY & COLLABORATION

CASTLEREAGH COUNTRY DROUGHT RESILIENCE PLAN

SUMMARY

To provide an update on the Castlereagh Country Drought Plan engagement to commence 27 November 2023.

COMMITTEE'S RECOMMENDATION 28/23	J McKenna / N White
1. That the Committee provide key stakeholders to be included in consultation of the Castlereagh Country Drought Plan.	
2. That the Committee take part in Drought Plan engagement where appropriate	

Proceedings in Brief

Key stakeholders suggested:

- CWA Gilgandra Evening Brand
- Lester Thurston
- Prime Lamb
- Vianney McAllister
- Rhors Home Timber and Hardware & CRT
- Nutrient
- Ahrens
- CBD Businesses
- Jenny Bradley
- Ted Charnley

PROJECT MANAGER STRATEGY & COLLABORATION UPDATE - Joy Trudgett Gallery | Real Country.

SUMMARY

To present the Committee reports for notation with updates on Strategy & Collaboration projects including the Joy Trudgett Gallery – 'Real Country' Aboriginal Cultural Video and Real Country Business Case and Strategy Work.

COMMITTEE'S RECOMMENDATION 29/23	C Harvey / C King
1. That the progress on these Strategy & Collaborations Projects be noted.	

GOIN' TO GIL WEEKEND & UNDER THE GUMS FESTIVAL 2024

SUMMARY

To provide an update of survey results to the Committee for Under the Gums 2023 and advise of planning commence for the Goin' to Gil Weekend and Under the Gums Festival 2024.

COMMITTEE'S RECOMMENDATION 30/23	D Bonnington / J McKenna
1. That feedback of the 2023 Under the Gums and Goin' to Gil Weekends be noted.	
2. That interested members nominate to be part of the Goin' to Gil and Under the Gums Panning Crew for 2024.	

Proceedings in Brief

Planning Crew nominations:

- D Bonnington
- C Harvey
- C King
- N White
- J McKenna
- G Babbage

That Council consider allocating an underwriting budget allocation towards the 2024 UTG Festival, including consideration of vendor payments and running of bar.

TOWARDS 5000 STRATEGY WORKS – COMMUNITY HEALTH VISION & CHILD CARE (0-12) STRATEGY

SUMMARY

To provide an update on progress towards developing a Community Health Vision and Child Care (0-12) Strategy for the Gilgandra Region, working towards the Towards 5000 population goal.

COMMITTEE'S RECOMMENDATION 31/23	D Cluton C Havrey
1. That input is provided into the stakeholder list by February	
2. That the Working Party be involved in the consultation commencing February for the Community Health Vision and Child Care (0-12) Strategies to feed into the Towards 5000 framework.	
3. That progress with the development of a Gilgandra Community Health	

Vision and Child Care (0-12) Strategy be noted.

Proceedings in Brief

Working Party nominations:

- N White
- G Babbage
- D Batten

REPORTS FROM ACTING ACTIVATION AND COMMUNICATIONS MANAGER

COMMUNITY IMPROVEMENT DISTRICTS (CID) PILOT PROGRAM

SUMMARY

To provide an overview of the NSW Governments Community Improvement District (CID) Pilot Program, and in support of a proposed Council' application, and seek participation from members of the committee with a business in the Gilgandra CBD.

COMMITTEE'S RECOMMENDATION 31/23	D Batten / C King
1. That Council's application for the Community Improvement District (CID) Pilot Program be supported. 1. Businesses within the CBD that wish to partner with Council to contact the Acting Activation & Communications Manager by close of businesses Friday, 17 November 2023.	

Proceedings in Brief

Nominations for CBD to participate:

- C King
- C Harvey
- G Babbage

ACTING ACTIVATION & COMMUNICATIONS MANAGER UPDATE

Activate Gilgandra | A Christmas Wonderland | Murals | Overnight Parking

- Active Gilgandra
 - BIG Ideas
 - Christmas Shop Local
- A Christmas Wonderland
- Gilgandra Cultural Precinct Murals
- Co-ee Overnight Parking Trial

SUMMARY

To present the Committee reports for notation with updates on Activation & Communication projects including Activate Gilgandra, A Christmas Wonderland Community Event, Gilgandra Cultural Precinct Murals, and the Overnight Parking Trial.

COMMITTEE'S RECOMMENDATION 32/23	D Bonnington / D Clouten
1. That the update and progress with various activation projects be noted.	

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7.43 PM.

Cr Gail Babbage
Chairperson

GILANDRA LIFESTYLES ADVISORY BOARD

13 November 2023

PRESENT

Cr P Mann (Chair)
Cr D Batten
Cr A Bunter
Cr N Mudford
Cr G Peart
Mr B Bailey (Pride Living) – via videoconference
Ms K Ong (Pride Living)

IN ATTENDANCE

Mr D Neeves (General Manager)
Mrs D Dobson, (Director Aged Care & Disabilities)
Julie Prout (Executive Assistant)
Sam Aganoff and Natasha Ross (Lake Advisory) – Guest observers

Proceedings of the meeting commenced at 4.30pm
with the Mayor assuming the Chair.

ELECTION OF CHAIR

Nominations were call for the position of Chair and only one nomination, that of Cr Paul Mann, was received. The Mayor declared Cr Mann as Chair for the forthcoming term.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 36/23	Cr Batten/Cr Bunter
That the Minutes of the meeting held on 1 August 2023 be confirmed.	

BUSINESS ARISING

Fire System

The commissioning of the fire system was discussed and it was noted that a Plan of Management would be developed with Fire & Rescue NSW with a view to having this finalised prior to the next meeting. Current fire systems meet all legislative requirements.

QUARTERLY BUDGET REVIEW

SUMMARY

To present the Quarterly Budget Review for Gilgandra Lifestyles for the quarter ending 30 September 2023.

Proceedings in Brief

Cooee Lodge Hostel

- It was noted that \$77,000 was received as a reimbursement of COVID expenses – note this was reimbursement of expenditure incurred in 2021/22 and the first part of 22/23.
- In response to a request for Growrox expenditure, it was noted that Growrox wages will form part of the usual wages vote, however Growrox legal and other costs are contained within a separate Growrox line item.
- The Chair expressed an interest in having aged care specific financial sustainability ratios included in future financial reporting.

Cooee Lodge Retirement Village

- Service charge relates those new residents who are “renting” before paying the whole purchase price.
- Budget M&R – The Finance Manager will journal appropriate amounts to capital on a quarterly basis.

Jack Towney Hostel

- The Chair requested an update on Jack Towney Capital works at the next meeting
- Noted no interest income shown on this QBR
- Noted Property M&R includes garden maintenance
- Noted Australian Department of Health and Ageing Aged Care Financial Reporting (ACFR) definitions would be presented to next meeting

Commonwealth Home Support and Home Care Packages

It was noted the Commonwealth is reviewing funding in next 18 months and this will be reported as information comes to hand.

COMMITTEE’S RECOMMENDATION – 37/23	Cr Batten/Cr Bunter
That the Quarterly Budget Review for Gilgandra Lifestyles for the quarter ending 30 September 2023 be noted.	

OPERATIONAL PLAN REVIEW

SUMMARY

To present the Operational Plan review for Gilgandra Lifestyles.

COMMITTEE'S RECOMMENDATION – 38/23	Cr Peart/Cr Mudford
That the Operational Plan review for the period ending 30 September 2023 be noted.	

STAR RATING

SUMMARY

To report the current Star Ratings for Cooee Lodge Hostel.

Proceedings in Brief

There was detailed discussion on the Mirus Reporting format versus the Aged Care Quality and Safety Commission's Star Rating format and the Director Aged Care & Disabilities answered questions on certain aspects of the reporting. Further, the Director advised that a new Clinical Care Co-ordinator and Facility Manager would be commencing within the next two weeks.

The Board approved of the reporting format and associated commentary and requested this continue.

COMMITTEE'S RECOMMENDATION – 39/23	Cr Bunter/Cr Mudford
1. That the information be noted. 2. That the Board adopt the Mirus format for provision of ongoing Star Rating information. 3. That further exploration be undertaken for a dashboard type reporting for IQ reporting.	

GILGANDRA LIFESTYLES' ADVISORY BOARD TERMS OF REFERENCE

SUMMARY

To present the Gilgandra Lifestyles' Advisory Board Terms of Reference for review.

Proceedings in Brief

It was noted that James Saunders had resigned from the Board. In determining the best skill-based replacement, discussion centred around a possible second clinical representative, particularly a local or one who is familiar with the facility and its operations. The Board was advised that weekly Clinical Risk Committee meetings are held on site at Cooee Lodge Hostel and any concerns are logged in the Clinical Risk Register for benchmarking.

The Director Aged Care & Disabilities discussed requirements re accountability principles and local exemptions. Further clarification to be provided at the next meeting.

COMMITTEE'S RECOMMENDATION – 40/23	Cr Mudford/Cr Peart
1. That, noting the changes determined at the meeting, the Gilgandra Lifestyles' Advisory Board Terms of Reference be adopted.	
2. That, noting the resignation of James Saunders from the Committee, public Expressions of Interest be called to fill the vacant non-councillor position through to the end of the current term in September 2024.	

(FM.AC.1)

REVIEW OF REFUNDABLE ACCOMMODATION DEPOSIT (RAD) AND DAILY ACCOMMODATION PAYMENT (DAP)

SUMMARY

To review the Refundable Accommodation Deposit and Daily Accommodation Payment applicable to Cooee Lodge Hostel.

COMMITTEE'S RECOMMENDATION – 41/23	Cr Peart/Cr Mudford
That no change be made to the current RAD fee of \$300,000.	

(CS.PL.1)

GILGANDRA COMMUNITY HEALTH VISION

SUMMARY

To provide an update on progress towards developing a Community Health Vision for the Gilgandra Region.

COMMITTEE'S RECOMMENDATION – 42/23	Cr Bunter/Cr Babbage
That progress with the development of a Gilgandra Community Health Vision be noted.	

SERVICE UPDATE – COOEE LODGE HOSTEL

SUMMARY

To provide an update on activity within Cooee Lodge Hostel.
Proceedings in Brief

It was noted:

- ICT review and business mapping is underway with consultants, Strategic Directions who are looking at what we can generate from current systems
- It was noted that the reporting period was 1/7/23 to 30/9/23
- There was robust discussion when considering quality indicators
- Consideration would be given to adding a consumer representative to the Clinical Risk meetings

COMMITTEE'S RECOMMENDATION – 43/23	Cr Bunter/Cr Babbage
That, noting no concerns from the independent Clinical representative, the report be noted.	

(CS.RP.1)

SERVICE UPDATE - COOEE LODGE RETIREMENT VILLAGE

SUMMARY

To provide an update on the Cooee Lodge Retirement Village.

COMMITTEE'S RECOMMENDATION – 44/23	Cr Peart/Cr Mudford
That the report be noted.	

(CS.SP.1)

SERVICE UPDATE – JACK TOWNEY HOSTEL, HOME CARE PACKAGES, COMMUNITY CARE AND SOCIAL SUPPORT

SUMMARY

To provide an update on activity within Jack Towney Hostel, Home Care Packages, Community Care and Social Group.

Proceedings in Brief

It was suggested Council encourage more volunteers for meals on wheels and the Director advised that a recent campaign had recruited several new volunteers.

COMMITTEE'S RECOMMENDATION – 45/23	Cr Mudford/Cr Peart
That the report be noted.	

Groworx Workforce

The Chair made a point of recognising the great work by the Council staff, particularly Director Aged Care & Disabilities, Donna Dobson and Executive

Assistant, Julie Prout in co-ordinating the arrival and onboarding of the Groworx workforce.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.53PM.

Cr P Mann
Chair

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

.....

<u>Consultative Committee – Ordinary Meeting</u>	18 October 2023
<u>Consultative Committee – Extraordinary Meeting</u>	15 November 2023

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Operational Plan Actions</u>	4.2.1.1 Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders*

CONSULTATIVE COMMITTEE – ORDINARY MEETING

18 October 2023

PRESENT

Mr B Dixon, USU Outdoor Staff Representative
Mr C Marchant, USU Outdoor Representative
Mr M Foran, USU Outdoor Representative
Mr G McAnally-Elwin, USU Indoor Representative
Mr D Colwell, Management Representative
Mrs Donna Dobson, Management Representative
Mrs M Welsh, Management Representative
Mr D Neeves, Management Representative

IN ATTENDANCE

Mrs J Eason, People and Culture Manager

Proceedings of the meeting commenced at 9.33am.

APOLOGIES

Mr N Alchin, Management Representative

COMMITTEE'S RECOMMENDATION – 15/23	B Dixon/C Marchant
That the apologies submitted be accepted.	

ABSENT

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 16/23	D Colwell/M Foran
That the Minutes of the meeting held 4 July 2023 be confirmed as a true and correct record of the meetings.	

ORGANISATION STRUCTURE AMENDMENTS

SUMMARY

To provide information on amendments to the organisation structure presented to and for consultation with staff.

COMMITTEE'S RECOMMENDATION – 17/23	D Neeves/B Dixon
That the report be noted	

REVISED POSITION DESCRIPTIONS

SUMMARY

To present the revised position description of Learning Development Officer and Inland Rail Project Manager.

COMMITTEE'S RECOMMENDATION – 18/23	D Neeves/B Dixon
That the report be noted	

HEALTH AND WELLBEING PROGRAM

SUMMARY

To provide information on the Health and Wellbeing program.

COMMITTEE'S RECOMMENDATION – 19/23	B Dixon/C Marchant
That the report be noted	

RECRUITMENT

SUMMARY

To provide information on recruitment.

COMMITTEE'S RECOMMENDATION – 20/23	B Dixon/C Marchant
That the report be noted	

TRAINING

SUMMARY

To provide information on training.

COMMITTEE'S RECOMMENDATION – 21/23	B Dixon/C Marchant
That the report be noted	

GENERAL BUSINESS

Nil

NEXT MEETING

The next Committee meeting will take place on 5 December 2023.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.41AM.

G McAnally-Elwin
Acting Chair

CONSULTATIVE COMMITTEE – EXTRAORDINARY MEETING

15 November 2023

PRESENT

Mr B Dixon, USU Outdoor Staff Representative
Mr C Marchant, USU Outdoor Representative
Mr M Foran, USU Outdoor Representative
Mr G McAnally-Elwin, USU Indoor Representative
Mr D Colwell, Management Representative
Mrs M Welsh, Management Representative
Mr A Woolley, USU Indoor Representative

IN ATTENDANCE

Mrs J Eason, People and Culture Manager

Proceedings of the meeting commenced at 3.30pm.

APOLOGIES

Mr N Alchin, Management Representative
Mrs Donna Dobson, Management Representative
Mr D Neeves, Management Representative

COMMITTEE’S RECOMMENDATION – 22/23	A Woolley/C Marchant
That the apologies submitted be accepted.	

ABSENT

DECLARATIONS OF INTEREST

Nil

POSITION DESCRIPTION

SUMMARY

To present the position description of Roads Engineer.

COMMITTEE’S RECOMMENDATION – 23/23	A Woolley /B Dixon
That the report be noted	

GENERAL BUSINESS

Nil

NEXT MEETING

The next Committee meeting will take place on 5 December 2023.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 3.34PM.

G McAnally-Elwin
Acting Chair

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Questions for Next Meeting
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

Statement of Bank Balances and Investment Balances

To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No.19) - Month of October 2023.
2. Certificate of Bank Reconciliation - Month of October 2023.
3. Details of investments as at 31 October 2023 (Local Government Financial Management Regulation No.19).

CASH BOOK BALANCE AS AT	30-Sep-23	\$7,862,863.00
Plus: Receipts		\$2,874,007.64
Less: Payments		\$5,037,636.92
CASH BOOK BALANCE AS AT	31-Oct-23	<u>\$5,699,233.72</u>

STATEMENT BALANCE AS AT	30-Sep-23	\$7,859,692.62
Plus: Receipts		\$2,845,176.60
Less: Payments		\$4,958,375.16
STATEMENT BALANCE AS AT	31-Oct-23	<u>\$5,746,494.06</u>

Plus: Unpresented Receipts		\$4,544.52
Less: Unpresented Payments		\$51,804.86
RECONCILED BALANCE AS AT	30-Sep-23	<u>\$5,699,233.72</u>

Cashbook balance as at 31 October 2023:	\$5,699,233.72
Investments held as at 31 October 2023:	\$29,000,000.00
Total Cash & Investments Held as at 31 October 2023:	<u>\$34,699,233.72</u>

The bank balances in each of the funds as at 31 October 2023 are:

General Fund	\$12,479,746.85
Water Fund	\$3,189,281.22
Sewer Fund	\$3,436,246.31
Orana Living	\$6,114,063.98
Carlinda Enterprises	\$614,137.58
Cooee Villa Units	\$2,947,663.44
Cooee Lodge	\$4,355,332.17
Jack Towney Hostel	\$1,243,813.64
Trust Fund	\$318,948.53

Balance as per Total Cash & Investments Held: \$34,699,233.72

Details of Council's investments are as follows:

(1)	\$1,000,000.00	For 365 days	4.90%	Due 08-Mar-24	With Defence
(2)	\$1,000,000.00	For 366 days	5.00%	Due 04-Sep-24	With Bendigo
(3)	\$1,500,000.00	For 366 days	4.30%	Due 04-Mar-24	With Bendigo
(4)	\$1,000,000.00	For 271 days	5.01%	Due 8-Apr-24	With Macquarie
(5)	\$1,000,000.00	For 182 days	4.74%	Due 11-Mar-24	With Macquarie
(6)	\$1,000,000.00	For 270 days	5.05%	Due 23-Apr-24	With Macquarie
(7)	\$1,000,000.00	For 92 days	4.89%	Due 08-Nov-23	With Macquarie
(9)	\$1,000,000.00	For 180 days	5.10%	Due 08-Apr-24	With Bank of Qld
(10)	\$2,500,000.00	For 182 days	5.51%	Due 08-Jan-24	With Suncorp
(11)	\$2,000,000.00	For 181 days	4.90%	Due 27-Nov-23	With NAB
(12)	\$2,000,000.00	For 122 days	5.15%	Due 13-Nov-23	With NAB
(13)	\$2,000,000.00	For 180 days	4.80%	Due 14-Nov-23	With NAB
(14)	\$1,000,000.00	For 182 days	5.10%	Due 26-Feb-24	With NAB
(15)	\$3,000,000.00	For 210 days	5.20%	Due 05-Mar-24	With NAB
(16)	\$2,000,000.00	For 182 days	4.75%	Due 13-Nov-23	With NAB
(17)	\$2,000,000.00	For 270 days	4.75%	Due 04-Dec-23	With NAB
(18)	\$2,000,000.00	For 180 days	5.35%	Due 10-Jan-24	With NAB
(19)	\$2,000,000.00	For 452 days	5.15%	Due 26-Aug-24	With Bank of Qld
Total					\$29,000,000.00
Investments:					

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>July 2022</u>		
141/22	Compulsory Acquisition by Agreement Of Road Reserves and Licence Agreement	Report to future meeting
<u>November 2022</u>		
231/22	ARTC Housing Design	To be included in Tenders in 2023
<u>December 2022</u>		
247/22	Subdivision of 6324 Newell Highway, Gilgandra	Stage 1 Subdivision completed – Registration Pending
<u>July 2023</u>		
137/23	2023 Local Government NSW Annual Conference Motions	Report to this meeting

PROGRESS ON “QUESTIONS FOR NEXT MEETING”

SUMMARY

To inform Council of appropriate action which has or will be taken in relation to Councilors “Questions for Next Meeting” outstanding from previous meetings.

.....

NIL

October 2023 DA processing times

DA Number	Elapsed Processing Days (Planning Portal)
2023/480	167 days
2023/497	51 days
2023/505	19 days

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager