



MINUTES

OF THE

ORDINARY MEETING

OF

GILGANDRA SHIRE COUNCIL

HELD ON

20 MAY 2025

PRESENT

Councillors

D Batten (Mayor)

A Bunter

M Foran (via Teams)

I Freeth

P Mann

B Mockler

G Peart

A Walker (Deputy Mayor)

N White

Employees

D Neeves
General Manager

N Alchin
Director Growth and Liveability

D Colwell
Director Infrastructure

D Dobson
Director Aged Care and Disabilities

M Welsh
Executive Leader Transformational
Change

R Berryman
Executive Assistant

G McAnally-Elwin
Finance Manager

K Cosier
Planning and Development Manager

K Larkin
Project Manager Strategy and
Economic Development

Proceedings of the meeting commenced at 4:01pm.

LEAVE OF ABSENCE

NIL

ATTENDANCE VIA AUDIO-VISUAL MEANS

Cr Foran has requested to be able to attend the meeting via audio means.

RESOLVED 86/25	Cr Bunter/Cr Freeth
That Cr Foran be allowed to attend via audiovisual means	

ADJOURNMENTS

NIL

DECLARATIONS OF INTEREST

NIL

CONFIRMATION OF MINUTES

RESOLVED 87/25	Cr Mann/Cr Mockler
That the minutes of the Ordinary meeting on 15 April 2025 which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

LISTING OF MATTERS
TO BE CONSIDERED IN CLOSED COUNCIL

RESOLVED 88/25	Cr Peart/Cr Bunter
That Council note the following matters to be listed as specified under Section 10(2) of the <i>Local Government Act 1993</i> :	
<ul style="list-style-type: none">• Organisational Structure Review (a)• Aged Care Clinical Governance (a)• Requests for Information – Cooee Lodge Hostel (a)	

RESOLVED 89/25	Cr Peart/Cr Bunter
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Section 10(2) of the <i>Local Government Act 1993</i> , relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 4:02pm.	

(GO.CO.1)

MAYORAL MINUTE - 6/25
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities since the 18 February 2025 meeting.

RESOLVED 94/25	Cr Batten
That the report be noted.	

(CM.CP.1)

CALENDAR OF COMPLIANCE UPDATE

SUMMARY

To advise Council of its current compliance with the Office of Local Government's Calendar of Compliance and Reporting Requirements 2024/25 in accordance with the *Local Government Act 1993* and related policies.

RESOLVED 95/25	Cr Mockler/Cr Peart
That the report be noted.	

(PM.MA.1)

ADMINISTRATION BUILDING CONDITION REPORT

SUMMARY

To report to council on the findings of a recent independent report on the condition of the Administration building located at 15 Warren Road.

RESOLVED 96/25	Cr Mockler/Cr Freeth
1. That the site inspection and a building condition report of the Council's Administration building be noted.	
2. That the Council prioritise the assessment of the hazardous materials study.	

(GO.CO.1)

COUNCILLOR FORAN RESIGNATION - ECONOMIC DEVELOPMENT COMMITTEE

SUMMARY

To acknowledge Cr Foran's Resignation from the Economic Development Committee and call for nominations to fill the vacant position on the Committee.

RESOLVED 97/25	Cr Foran/Cr Walker
That Council:	
<ol style="list-style-type: none">1. Acknowledge Cr Foran's resignation from the Economic Development Committee.2. Invite interested Councillors to put forward a nomination to fill the vacancy on the Economic Development Committee:<ol style="list-style-type: none">a. Cr Walker appointed3. Add Cr Foran to the invitation list for Interagency Committee meetings.	

(GO.ME.1)

2025 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

SUMMARY

To consider the General Manager and Mayor's attendance to the 2025 National General Assembly of Local Government.

RESOLVED 98/25	Cr Mockler/Cr Mann
That the report be noted.	

(PH.PR.1)

RE-ESTABLISHMENT OF ALCOHOL FREE ZONE

SUMMARY

To seek Council's concurrence to continue an alcohol free zone over the township of Gilgandra.

RESOLVED 99/25	Cr Peart/Cr Freeth
<ol style="list-style-type: none">1. That, noting the success of the current Alcohol Free Zone in Gilgandra in managing anti-social behaviour, an Alcohol Free Zone be continued for a further four years from 17 July 2025 to 16 July 2029.2. That the Alcohol Free Zone include all streets, lanes and parks in Gilgandra, the IGA car park, Gilgandra Community Plaza plus the area adjacent to the public toilets in Miller Street and Windmill Walk area immediately under the Jack Renshaw bridge.3. That Council seek public feedback for a period of thirty (30) days following the May Council meeting by way of public advertisement of the proposed re-establishment of the Alcohol Free Zone.4. That, should any feedback be received during the specified timeframe, the issues raised be considered at the June Council meeting.	

(GO.CO.1)

CLINICAL GOVERNANCE

SUMMARY

To present a Clinical Governance framework and Clinical Governance Committee terms of reference for adoption.

Proceedings in Brief

Point 1 was removed from the original recommendation as it was resolved (91/25) that a Workshop on Section 377 Committees will be held to discuss delegation of authority.

RESOLVED 100/25	Cr Mann/Cr Mockler
1. That the fees for the Independent chair and the independent committee member be set at \$1,000 for the chair and \$800 for the other independent consultant per meeting they attend for the 25/26 Financial Year.	
2. That Sandy Mathews and Emma Robinson be appointed as independent Clinical Consultants to the Clinical Governance Committee for a term of 2 years.	

Proceedings in Brief

Mr Guy McAnally-Elwin entered the room at 4:15pm

(A2806)

**NAMING OF AGED CARE AND DISABILITY SERVICES BUILDING –
41 MILLER STREET, GILGANDRA**

SUMMARY

To determine a name for the new building at 41 Miller Street, Gilgandra.

RESOLVED 101/25	Cr Walker/Cr Mockler
That the building at 41 Miller Street, Gilgandra, be named “The GIL Care Connect” to reflect the diversity of the services provided.	

(CM.TE.1)

PARKS AND GARDENS 2025/26 BUDGETS

SUMMARY

To provide clarification as to the breakdown of the 2025/26 parks and gardens budgets.

RESOLVED 102/25	Cr Peart/Cr White
That the information presented regarding the breakdown of the parks and gardens 2025/26 estimates be noted.	

(CM.TE.1)

ROADS WORKS PROGRAM

SUMMARY

To provide an overview of planned roadwork and a recommended program for the allocation of Roads to Recovery (R2R) funding for 2025-2029.

MOTION	Cr Mann/Cr White
That the R2R program for the period 1 July 2024 – 30 June 2029 be reworked to include works in the Gilgandra township either Wriggley street or alternate street to commence in 2027/28 financial year.	

The motion was put and lost.

RESOLVED 103/25	Cr Bunter/Cr Walker
That the R2R program for the period 1 July 2024 – 30 June 2029 be adopted as attached	

Proceedings in Brief

Mrs Kathryn Larkin, Project Manager for Strategy and Economic Development entered the room at 4:32pm.

(CM.PL.1)

COMMUNITY STRATEGIC PLAN 2035

SUMMARY

To present Council's draft Community Strategic Plan 2035 to go on public exhibition

RESOLVED 104/25	Cr Mockler/Cr White
That the draft 2035 Community Strategic Plan 2025 be placed on public exhibition for a period of 28 days.	

(CM.PL.1)

DELIVERY PROGRAM AND OPERATIONAL PLAN 2025/26-2028/29

SUMMARY

To consider the draft Delivery Program and Operational Plan for 2025/26-2028/29 to go on public exhibition.

RESOLVED 105/25	Cr Walker/Cr Bunter
That the draft 2025/26-2028/29 Delivery Program and Operational Plan be placed on public exhibition for a period of 28 days.	

(FM.PL.1)

LONG TERM FINANCIAL PLAN 2025/26 – 2034/35

SUMMARY

To consider the draft Long Term Financial Plan for 2025/26-2034/35 to go on public exhibition.

RESOLVED 106/25	Cr Walker/Cr Freeth
That the draft Long Term Financial Plan 2025/26-2034/35 be placed on public exhibition for a period of 28 days.	

(FM.PL.1)

2025/26 TO 2028/29 BUDGET REPORT

SUMMARY

To present a report on the draft 2025/26 to 2028/29 budget for all Council funds and detail matters considered in preparation of same.

Proceedings in Brief

Mrs Donna Dobson, Director Aged Care and Disabilities is to provide a report to the next council meeting with a summary of the workings of the budget items for aged care and disabilities.

RESOLVED 107/25	Cr Walker/Cr Bunter
That Council consider and determine any changes to the relevant estimates to allow inclusion of the Draft Budget and Revenue Policy in the 2025/26 Operational Plan to go on public exhibition.	

Proceedings in Brief

Mrs Kristy Coser, Planning and Development Manager entered the room at 5:05pm.

(FM.PL.1)

QUARTERLY BUDGET REVIEW 31 MARCH 2025

SUMMARY

To detail the variances to the original estimates for the 2024/25 financial year as presented in the Quarterly Budget Review as at 31 March 2025. In addition, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

RESOLVED 108/25	Cr Mockler/Cr Freeth
That the Quarterly Budget Review document and report as at 31 March 2025 be adopted.	

Proceedings in Brief

Mr Guy McAnally-Elwin, Finance Manager left the room at 5:05pm.

(GS.PG.1)

**CENTRAL WEST MACHINING & ENGINEERING (CWME) BIG IDEAS
(BUSINESS IMPROVEMENT GRANT) REQUEST FOR VARIATION**

SUMMARY

To review and determine the outcome of the variation request provided by CWME to their BIG Ideas funding agreement.

RESOLVED 109/25	Cr Walker/Cr Bunter
1. That Council approve the variation requested submitted by CWME, noting that the revised project scope is in line with BIG Ideas objectives.	
2. Completion date for outstanding projects under the BIG Ideas Program (Round Two) be extended to the 31 January 2026.	

(CS.PL.1)

STRATEGIC PROJECT FUNDING SECURED

SUMMARY

To provide an update on funding recently secured for two key strategic projects through the Community Improvements District Program (CID) and Regional Housing Strategic Planning Fund (RHSPF).

RESOLVED 110/25	Cr Mockler/Cr Walker
That Council notes the recent funding approval through the Community Improvements District Program and Regional Housing Strategic Planning Fund programs and the projects to be delivered.	

(RC.EM.1)

**GOIN' TO GIL WEEKEND + UNDER THE GUMS FESTIVAL 2025
BUDGET, EVENT STRATEGIC MANAGEMENT AND MARKETING PLANS**

SUMMARY

To provide an update on the 2025 budget and present the Event Strategic Management and Marketing Plans 2025 – 2028 of the Goin' to Gil Weekend and Under the Gums Festival.

RESOLVED 111/25	Cr Walker/Cr Bunter
1. That Council note the history of the Goin' to Gil Weekend and Under the Gums Festival since its inception in 2021, its growth and introduction of the community Planning Crew.	

2. That the Goin' to Gil Weekend and Under the Gums Strategic Event Management and Marketing Plans be endorsed.
3. That any surplus funds generated by the annual Goin' To Gil and UTG Event be placed into reserves by way of the quarterly budget review for allocation to the Event in future years
4. That the event delivery be reviewed in November/December 2025 based on learnings from the 2025 event, noting that staff and the Planning Crew will know more at the end of this event from a sponsorships, ticketing perspective.
5. That further consideration be given to providing Section 355 delegations to the Goin' to Gil and Under the Gums Crew and establishing a Committee of Council in conjunction with the review of the 2025 delivery.

Proceedings in Brief

Mrs Kathryn Larkin, Project Manager for Strategy and Economic Development left the room at 5:24pm.

(FM.BU.1)

OPTIONAL ADDITIONAL WASTE CHARGE – FEES AND CHARGES

SUMMARY

To consider the inclusion of an optional waste bin collection charge in the draft 2025/26 Fees and Charges for domestic and non-domestic customers.

RESOLVED 112/25	Cr Mann/Cr Mockler
That Council adopt the proposed Additional Waste Service Charge structure as set out in the above report and include the charges in Council's Statement of Revenue Policy to be included in the Draft Operational Plan for 2025/26.	

Proceedings in Brief

Mrs Kristy Cosier, Planning and Development Manager left the room at 5:28pm.

(CM.PL.1)

2024/25 QUARTERLY OPERATIONAL PLAN REVIEW Q3 1 JANUARY TO 31 MARCH 2025 (LATE)

SUMMARY

To consider progress with Council's 2024/25 Operational Plan during Q3 1 January 2025 to 31 March 2025.

RESOLVED 113/25	Cr Mockler/Cr White
That progress on the 2024/25 Operational Plan Review for Q3 1 January to 31 March 2025 be noted.	

(CS.AG.1)

NORTH WESTERN LIBRARY AGREEMENT (LATE)

SUMMARY

To advise Council of the new North Western Library Co-operative Agreement 1 July 2025 to 30 June 2030, and to present the Agreement for Council's approval.

RESOLVED 114/25	Cr Mann/Cr Bunter
That Council endorse the North Western Library Co-operative Agreement 1 st July 2025 to 30 th June 2030, and authorise Mayor and General Manager to execute the Agreement on Council's behalf.	

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

Economic Development Committee

6 May 2025

RESOLVED 115/25	Cr Walker/Cr Mockler
That the minutes of the Economic Development Committee held on 6 May 2025 be adopted.	

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

Proceedings in Brief

Mr David Neeves, General Manager is to present a report to the next Council regarding Resolution 141/22 Outstanding Matters From Previous Meetings item, being the Compulsory Acquisition by Agreement of Road Reserves and Licence Agreement.

RESOLVED 116/25	Cr Walker/Cr Peart
That the reports be noted.	

QUESTIONS FOR NEXT MEETING

NIL

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5:30PM.

Cr D Batten
Mayor