

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 19 December 2023 at 4.00pm.**

Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

“I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation.”

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
 - Ordinary meeting held on 21 November 2023
9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Mayoral Minute – General Manager Contract (a)
 - Community Health Vision and Community Childcare Strategy (d)
 - The ‘GIL” Library Hub Update (d)
 - Tender F4121 Collection and Recycling of Used Mattresses (d)
 - Request to Reduction in Water Account (d)
- Procedural Motion to re-open meeting to Press and Public

10. Reports

A handwritten signature in black ink, appearing to read 'David Neeves', with a horizontal line extending to the right.

David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

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MAYORAL MINUTE - 21/23
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities since the 21 November 2023 meeting.

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22/11/23	Traffic Committee Meeting
22/11/23	Charles Sturt University Dubbo Christmas Celebration
23/11/23	Coalition of Renewable Energy Mayors, Sydney
24/11/23	Country Mayors Annual General Meeting, Sydney
27/11/23	Presentation to Gladys Harvey, Community Care
28/11/23	Local Government New South Wales Online Learning Reviewing Council Financial Statements
28/11/23	Castlereagh Drought Resistance Workshop
28/11/23	Local Emergency Management Committee
30/11/23	Newell Highway Taskforce, Online
4/12/23	Castlereagh Macquarie County Council, Coonamble
4/12/23	Jack Toney Hostel Christmas Function
5/12/23	Armatree Village Plan
7/12/23	Tooraweenah School Presentation
8/12/23	Alliance of Western Councils, Dubbo
11/12/23	Lead a Deputation of Local Representatives to Discuss Staffing Matters at Gilgandra Highschool
12/12/23	Gilgandra Public School Presentations
12/12/23	Orana Living Clients Christmas Function
13/12/23	Visit from Member for Parkes, Hon Mark Coulton
14/12/23	Christmas Wonderland Gilgandra
19/12/23	Council Workshops followed by Council Meeting

Principal Activity Lead

Policy Implications Nil

Budget Implications Nil

Delivery Program Actions **4.2.1.1**

Implement the Community Engagement Strategy to inform, involve, empower, consult, and collaborate with stakeholders

RECOMMENDATION

That the report be noted.

D Batten
Mayor

MAYORAL MINUTE – 22/23
TOUR DE OROC 2024 SPONSORSHIP

SUMMARY

To advise dates for the Toyota Tour de OROC and determine Council's level of involvement.

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The Rotary Club of Dubbo South are the organisers of this year's Tour de OROC.

Since its inception in 2013, the Toyota Tour de OROC has raised over \$660,000 for Macquarie Home Stay, staging events in 2013; 2015; 2017; 2019; and a COVID-19 delayed event in 2022.

The first day pushes off from Dubbo on Monday 18 March 2024 with an overnight stay in Coonamble.

Day 2 the cyclists will make their way to Walgett.

The third day the cyclists will travel from Walgett to Lightning Ridge.

Day four the bus will travel from Lightning Ridge to Walgett and then the cyclists will ride from Walgett to Brewarrina.

Day Five the trek will be from Brewarrina to Bourke.

The last day the cyclists will make their final stretch from Bourke to Cobar with the bus bringing the cyclists back to Dubbo on Sunday, 24 March 2024.

Founder of the Toyota Tour de OROC, Mathew Dickerson said:

“Sponsors have always been incredibly supportive of this event and we look forward to more support again in 2024. We already have record rider numbers so the committee is looking forward to setting records in sponsorship as well.”

Council is asked to consider and determine a level of support for the event, noting that there is an opportunity to be a “sponsor” for the event.

Previously council has contributed a Silver Sponsorship in the sum of \$1,500.

This year it is suggested Council take up a Silver Sponsorship package at a cost of \$1,500 (Limit of 12). This affords Council recognition as a sponsor on banners, support vehicles and the cycling jerseys.

Other options range from Platinum Sponsor (\$5,000) to Bronze Sponsor (\$300). A copy of the full sponsorship proposal is available on request.

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	No allocation for this sponsorship has been allocated in the 23/24 budget
<u>Delivery Program Actions</u>	4.2.1.1 Implement the Community Engagement Strategy to inform, involve, empower, consult, and collaborate with stakeholders

RECOMMENDATION

1. That the dates of the Tour de OROC be noted.
2. That Council commit to support the event by way of Silver Sponsorship at a cost of \$1,500.

D Batten
Mayor

MAYORAL MINUTE – 23/23
NAME OF MEETING ROOM IN THE NEW LIBRARY HUB

SUMMARY

To seek Council's support in naming the 42-seat meeting room in the new library after former Librarian Glenys Prout.

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The late Glenys Prout was appointed Gilgandra Librarian in 1980, after spending her early career as a teacher. She was a staunch advocate of the library and of reading and early literacy. Glenys always worked to encourage children to read and enjoy learning, establishing the library's first Story Time program and toy collection.

Glenys was successful in numerous grant applications over the years, which helped refurbish the library in 1996 and purchase much-needed equipment and resources to improve services. Glenys also worked to move Gilgandra Library collections from the old card catalogue onto our first computerised system in 1994-1995.

Glenys was also an active member of the Country Public Libraries Association, which advocated for country library services and enabled sharing information and skills across rural NSW libraries. Glenys was successful in bringing the Country Public Libraries Association annual conference "Informing the Bush in the Future" to Gilgandra in 1996. This conference brought 200 Librarians and Councillors from all over NSW to Gilgandra, for a program of innovative speakers, entertainment, and hospitality that is remembered in library circles even today.

In 2005, Glenys was part of the first committee to establish Gilgandra Reads Everything Around Town (GREAT Day), a celebration of the importance of reading to children right from birth. Glenys also began the "Baby Book Bag" program in the same year, where babies are given a library bag containing a board book and information about the importance of reading. This program continues today and in fact is supported by the recently introduced Dolly Parton books for children initiative.

Over the years, the library grew in membership and in the range of resources it provided, and space in the existing building was tight. Glenys advocated strongly for a new library building, and in mid-2006, the State Library of NSW's Building and Planning Advisory Service was engaged to assess several potential sites for a new Library. They were also engaged to prepare a design brief for a new library building.

Glenys was diagnosed with cancer in late 2006, and passed away on 23 July 2007, at the aged of 57. Glenys served our community as a Librarian for 27 years, bringing much innovation to the library and greatly improving Gilgandra's

access to information and knowledge. She was known for her concern for others and her keen sense of humour and continues to be greatly missed.

The naming of the meeting room in the new Library Hub, I believe, is a fitting recognition of Ms Prout's service and commitment to the Gilgandra community.

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	2.1.5.2 Provide appropriate high quality, current collections, information services, programs, technology and community space for personal, business and community development.

RECOMMENDATION

That Council approved the naming of the 42-seat meeting room in the new Library Hub as the Glenys Prout Room.

D Batten
Mayor

**REAL COUNTRY TOURISM EXPERIENCE STRATEGY AND
INFRASTRUCTURE BUSINESS CASE**

SUMMARY

To present Council with the Draft documentation regarding the Real Country Tourism Experience Strategy and Infrastructure Business Case project in collaboration with Coonamble Gilgandra and Warrumbungle Shire Councils, supplied by People, Place and Partnership.

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Background Information

Coonamble, Gilgandra, and Warrumbungle Shire Councils (the Councils) are actively working together, covering a collective area of 27,142km² in central west NSW, to enhance the visitor experience associated with the rich natural landscapes including the Warrumbungle National Park, Pilliga Forest, Castlereagh River, Macquarie Marshes and artesian bore baths.

The Real Country Tourism Experience Strategy and Infrastructure Business Case project leverages on the collaboration between Coonamble, Gilgandra and Warrumbungle Shire Council's along with Destination NSW in the Real Country tourism campaign which launched in August 2022 across digital and social platforms, as well as television screens.

<https://visitrealcountry.com.au/>



Funding

Gilgandra Shire Council, in partnership with Coonamble and Warrumbungle Shire Council's, submitted and was successful in its application under the Regional NSW Business Case and Strategy Development Fund for the Real Country Tourism Experience Strategy and Infrastructure Business Case project. With a value of \$489,312, including 25% for project management, administration and contingency.

Project Scope

Gilgandra, Warrumbungle and Coonamble Shire Councils are working collaboratively to leverage the Real Country tourism campaign with the Tourism Experience Strategy and Infrastructure Business Case project, funded by NSW Government.

- **The Strategy.** This will be a strategic assessment and opportunity analysis of the Real Country region to develop the visitor experience and marketing strategy.
- **The Business Case:**
 - a. *Impact of planned infrastructure across the Real Country region to make the Real Country tourism experience a reality, enhancing the natural assets of the Real Country region*
 - b. *Real Country Tourism and Experience private investment opportunities*

The Real Country project is strategically aligned with state and local strategic plans and community priorities and visions for the future, including economic, visitation and growth:

- *NSW Visitor Economy Strategy 2030*
- *Destination Country and Outback – Destination Management Plan 2022-2030 (currently draft)*
- *Castlereagh and Western Plains Regional Economic Development Strategies (currently being reviewed).*

Along with the individual Councils Community Strategic Plans and relevant strategic documents.

The infrastructure project for the Business Case centres on the natural beauty of the Castlereagh River flowing through Real Country region, with the stunning backdrop of the Warrumbungle ranges and celebration of cultural recognition and country. Catalyst infrastructure project for the Real Country region include:

- *Coonamble Connection to Country*
- *Gilgandra River Beautification*
- *Coonabarabran Riverbank Revitalisation projects*

The vision of the project seeks to grow Real Country region into a regional experience destination, provide economic support outside of the agricultural industry, engage with communities, enhance natural assets, drive community and visitor access, increase visitation and overnight stays, increase education,

provide cultural experience and wellbeing opportunities, improve space for events, and leverage natural assets with initiatives of activities, art and scapes.

The business case will ensure invest-ready projects funding opportunities and financial planning and consider opportunities to create key connections and experiences through elements and private investment opportunities.

Tender T2/23

Coonamble, Gilgandra and Warrumbungle Shire Councils called a joint tender for the Real Country Tourism Experience Strategy and Infrastructure Business Case. Tenders closed at 11am on Friday, 24 February 2023 with five tenders received.

People, Place and Partnership (PP&P) were awarded the contract.

Project Engagement

The Real Country team and PP&P have met multiple times over the past months with Destination NSW, Department Regional NSW, staff, Economic Development Committee, community members and local business to review the infrastructure projects and undertake a desktop review of the plans, target markets and current visitation statistics across the region.



Project Engagement Workshops for the Real Country Tourism Experience Strategy and Infrastructure Business Case have been held across the three regions.

There were seven community workshops held across the three regions, along with accommodation, business and Aboriginal stakeholder consultations. Further there was an online survey and online engagement session for the projects.

An engagement report has been provided.

Below is concept designs for each Council area as provided by the architecture team, Jasmx, as engaged by PP&P.

Coonamble:

1 BUSINESS CASE PROJECT WARRENA WEIR RECREATION PRECINCT



1 BUSINESS CASE PROJECT WARRENA WEIR RECREATION PRECINCT



1 BUSINESS CASE PROJECT STAGE 1



301 Appendix 1 - Stage 1 - View of the beach area from the concrete structure. Prepared by GHD and PWP for the Beach Quality Project



302 Appendix 1 - Stage 1 - View of the water feature from the concrete structure. Prepared by GHD and PWP for the Beach Quality Project

1 2 BUSINESS CASE PROJECT THE ADVENTURE PRECINCT



Art rendering: Opportunity 100-1 - Key elements of a future precinct to the River (see 100-10) and the associated facilities.

Photo: © Google and BHP for the Real Country Project



Attached to this report for review by Council are several documents, including:

- Real Country Destination Strategic Plan
- Real Country Engagement Report
- Real Country Business Case
- Real Country Cost Plan / QS Findings
- Exhibition Engagement Plan

It is recommended an exhibition period will follow of the strategy documents in early 2024 and the community will be invited to review.

It is anticipated the project will be finalised, and funding acquitted with by Gilgandra Shire Council with the NSW Government by 31 March 2024.

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	2.3.2.1 Launch and implement the three regions campaign, 'Real Country' with Coonamble and Warrumbungle Shire Councils in conjunction with Destination NSW* 3.2.2.3 Implement Gilgandra Activation Blueprint to strengthen the structure plan for the Gilgandra Region - provide strategic direction for Council's larger ongoing projects*

RECOMMENDATION

1. That the Real Country Tourism Experience Strategy and Infrastructure Business Case be endorsed for public exhibition
2. That public exhibition of the documents is undertaken in accordance with the Exhibition Engagement Plan including:
 - a. Real Country Destination Strategic Plan
 - b. Real Country Engagement Report - Summary
 - c. Real Country Business Case
3. That public exhibition commences 20 December 2023 and concludes 9 February 2023

David Neeves
General Manager

PREPARATION OF PLANNING PROPOSAL

SUMMARY

To amend details of the land proposed to be rezoned as part of a Council initiated Planning Proposal from RU1 Primary Production to E4 General Industrial as endorsed at the Council meeting held 21 November 2023.

.....

Background

Council endorsed preparation of a Council initiated Planning Proposal at the November 2023 Council meeting as follows:

PREPARATION OF PLANNING PROPOSAL

SUMMARY

The purpose of this report is to seek Council's endorsement to formally initiate a Planning Proposal to amend the Gilgandra Local Environmental Plan (LEP) 2011. The amendment is to rezone certain land fronting the Oxley Highway from RU1 Primary Production to E4 General Industrial. The rezoning will enable the development of the Oxley Highway land for employment purposes.

RESOLVED 221/23	Cr Peart/Cr Bunter
<p>That Council:</p> <ol style="list-style-type: none">1. Staff prepare a planning proposal to Rezone RU1 Primary Production land for employment purposes to E4 General Industrial being Lot 1 DP 1070081 and part Lot 2 DP 1070081, Oxley Highway, Gilgandra.2. Submit the planning proposal to the NSW Department of Planning and Environment seeking a "Gateway Determination".3. Exhibit the planning proposal and undertake government agency consultation based on the Gateway Determination issued by the NSW Department of Planning and Environment. The exhibition will include any required studies or supporting information.4. Note that a further report will be brought back to Council for consideration following public exhibition of the planning proposal. This will include any submissions and any recommended changes to the planning proposal.	

Division

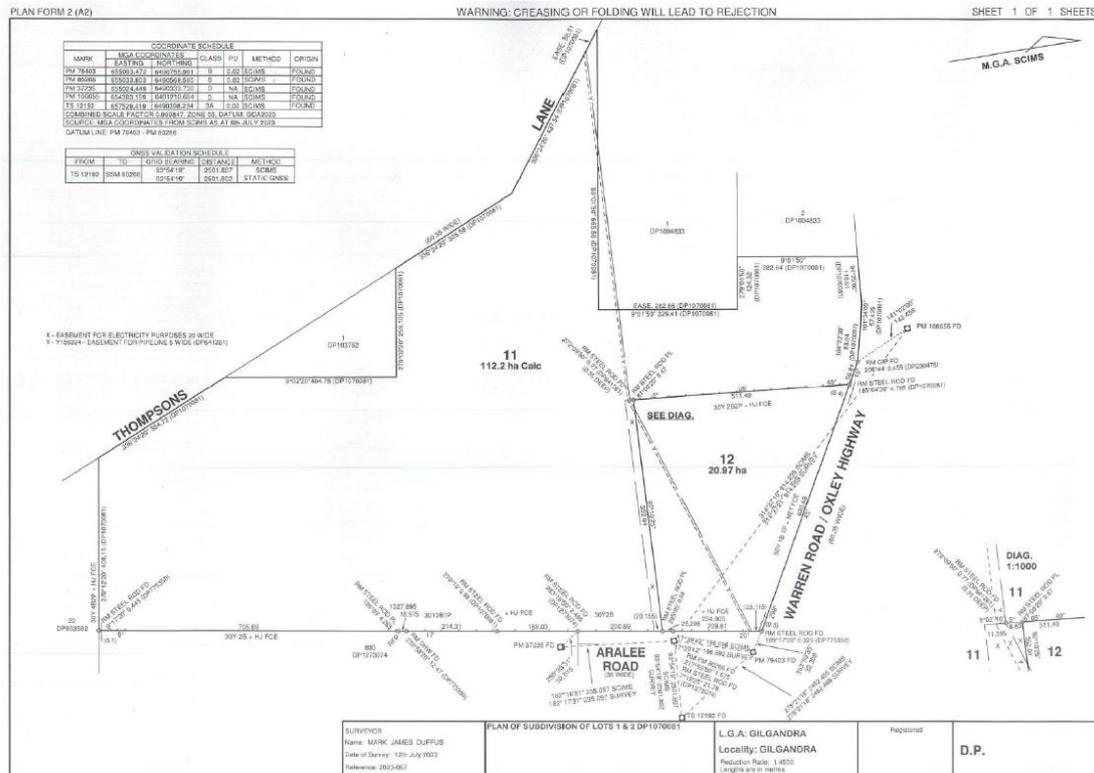
For: Crs Walker, Babbage, Bunter, Freeth, Mann, Mockler, Mudford, Peart
Against: Nil

.....

Following the November resolution, further discussions with the current landowner have resulted in a refined scope for the Planning Proposal to proceed only with rezoning the land Council intends to purchase and develop as an industrial subdivision, being approximately 21 hectares fronting the Oxley Highway.

Refined Planning Proposal scope

The land proposed for rezoning from RU1 Primary Production to E4 General Industrial under the Planning Proposal amended scope is currently known as part Lot 1, DP 1070081 (as shown as proposed Lot 12 in Figure 1).



The balance of the land originally included in the scope of the Planning Proposal would be retained by the landowner and remain zoned as RU1 Primary Production under the Gilgandra Local Environmental Plan 2011, however remains a potential future industrial growth area.

The amended scope of the Planning Proposal does not impact on the site-based studies that are currently being prepared as the land involved formed part of the original scope and is reduced in area. It will also allow servicing strategies for the water and sewer and traffic access point to be designed to service a specific industrial subdivision area.

Principal Activity: Grow

Policy Implications: Nil

Budget Implications No budget implications. There is an allocation of \$100,000 in the 23/24 planning budget for strategic land use planning

Delivery Program Actions **3.2.2.2**
Review Council’s Local Environmental Plan

3.2.2.4

Facilitate the development of Industrial Land

RECOMMENDATION

That Council:

1. Staff prepare a planning proposal to Rezone RU1 Primary Production land for employment purposes to E4 General Industrial being part Lot 1 DP 1070081 (proposed Lot 12 on plan of subdivision, Reference 2023-067), Oxley Highway, Gilgandra.
2. Submit the planning proposal to the NSW Department of Planning and Environment seeking a “Gateway Determination”.
3. Exhibit the planning proposal and undertake government agency consultation based on the Gateway Determination issued by the NSW Department of Planning and Environment. The exhibition will include any required studies or supporting information.
4. Note that a further report will be brought back to Council for consideration following public exhibition of the planning proposal. This will include any submissions and any recommended changes to the planning proposal.

Neil Alchin
Director Growth and Liveability

(A2419)

**REQUEST FOR VARIATION TO DEVELOPMENT CONTROL PLAN –
20 WAMBOIN STREET, GILGANDRA**

SUMMARY

To consider a request for variation to Council’s Development Control Plan 2011 (DCP).

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Council has received correspondence from Ms Mary Anne Gwyn and Ms Peta Gwyn who intend to construct a Dwelling on their property at 20 Wamboin Street, Gilgandra (Lot A DP371414), pending Development Application Approval from Council.

Mary Anne and Peta have requested a variance to Gilgandra’s Development Control Plan 2011 (DCP) as, without a variance being granted, the proposal would not be compliant with Council’s DCP.

The land is currently vacant zoned R1 General Residential under the Gilgandra Local Environmental Plan 2011 (LEP). The proposed location of the Dwelling on the lot falls outside of Clause 7.2.4 “Setbacks.” However, it has been demonstrated that the proposed location of the Dwelling is not inconsistent with other developments in the area and will not adversely affect the streetscape or interfere with any infrastructure. The design of the proposed dwelling is such that it would easily comply with setbacks and Building Code of Australia (BCA) requirements of a normal residential lot but as the proposed lot is on a corner, the side setback from the secondary frontage is restrictive. The DCP 2011 stipulates the following:

Table 7-1 Minimum Front Setbacks

Street Type	Minimum frontage setback (m)	Minimum side setback to corner street (m)
Local access street	7.5 m	7.5 m
Classified road	9.0m	9.0 m

Side and Rear Setback

Council will generally consider applications to vary setbacks on their merits provided that dwelling structures are adequately separated for privacy and overshadowing does not result (including private open space and dwelling structures on adjoining land not in the same ownership). The wall proposed to be constructed adjacent to the allotment boundary must comply with the National Construction Code fire rating requirements (Figure 1 Site Plan).

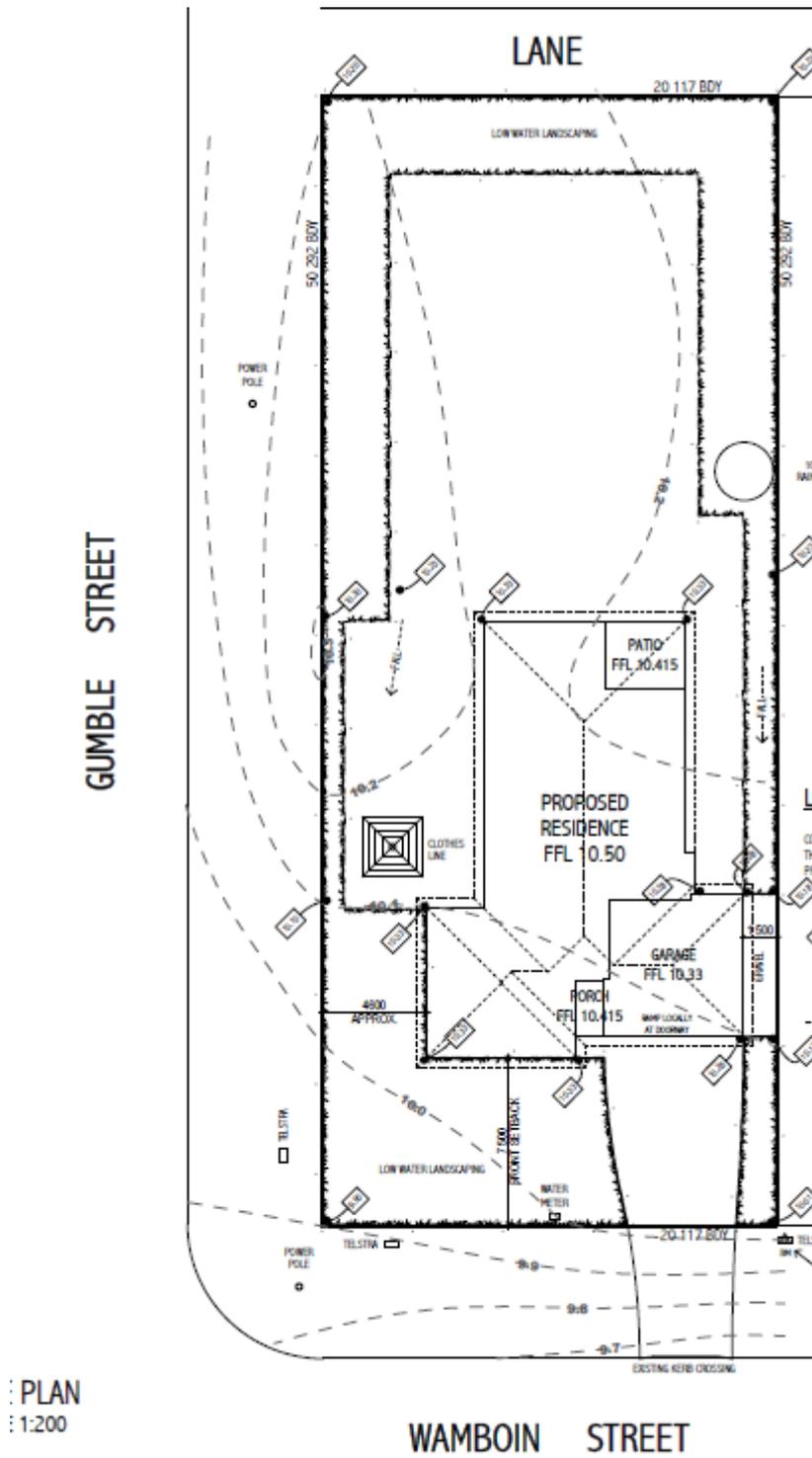


Figure 1: Site Plan

It is considered reasonable to vary Gilgandra Shire Council's Development Control Plan 2011 standards as requested to allow the proposed dwelling to be built with a setback comparable to that of neighbouring buildings for the following reasons:

- The setback would not be inconsistent with the streetscape in the immediate area.
- The setback would not be inconsistent with setbacks of numerous secondary frontages in the area of Wamboin Street south of Warren Road.
- The setback would not cause overshadowing of neighbouring buildings.
- The setback would not impede access to or operation of any infrastructural elements.
- The setback would not contravene any requirements of the BCA.
- The matter has been referred to Essential Energy for assessment of the proposal in relation to electrical infrastructure and Essential Energy has replied stating: *“Essential Energy has no comments to make as to potential safety risks arising from the proposed development.”*

<u>Principal Activity</u>	Lead
<u>Policy Implications</u>	Variation to Council's DCP
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.3.1.3 Assess and process Development Applications, Complying Development Certificates, Construction Certificate Applications and Local Activity Approvals in a timely manner

RECOMMENDATION

1. That permission be granted to vary Clause 7.2.4 “Setbacks” of Gilgandra Shire Council's Development Control Plan 2011 for the property 20 Wamboin Street, Gilgandra (Lot A DP371414).
2. That, in accordance with section 375A of the *Local Government and Planning Legislation Amendment (Political Donations) Act 2008*, the names of Councillors who support and oppose the decision be recorded.

Neil Alchin
Director Growth and Liveability

UNDER THE GUMS FESTIVAL 2024

SUMMARY

To determine Council's financial commitment by way of underwriting the Under the Gums Festival 2024 to allow for planning to progress.

.....

The Under the Gums event has run for three years growing exponentially each year. In 2023 saw the event light up the Gilgandra Cultural Precinct on the banks of the Castlereagh River, with the largest crowd to date and attracting visitors from interstate, with 44% of attendees from outside of the Gilgandra Region. Locals flocked to the event and the after party held across the road at Gilgandra Sporties, and the event saw a range of attendees from families, with close to 600 Child tickets secured through the online ticketing system 123Tix. This year saw the weekend of activation with Goin' to Gil festivities planned across the region and the involvement from an Under the Gums Planning Crew of community, business, and staff representatives.

In Council's October meeting, a summary of the 2023 Under the Gums Festival event along with the Goin' to Gil Weekend festivities was considered by Council, including survey results, budgets and future plans. The following resolved:

RESOLVED 200/23	Cr Bunter/Cr Babbage
That Council:	
1. Acknowledge the wonderful efforts of those community members involved in Under the Gums 2023, in particular the Under the Gums and Goin' to Gil Festival Planning Crew	
2. Agree that the weekend before the October Long Weekend being the 27-29 September 2024 be confirmed as the 2024 Goin' to Gil Festival, with Under the Gums planned for Saturday, 28th September 2024; and	
3. Invite interested members of the public to participate in the 2024 Goin' to Gil Festival and Under the Gums Planning Crew.	

Subsequently, an Under the Gums Planning Crew internal group has been formed and community Goin' to Gil Project Team have met multiple times over the previous weeks to discuss the festival.

Feedback from the Planning Crews from the 2023 event, summarised:

- All access to the front of stage
- Activities at other venues around town/Region
- More interactive posts, less static on social media
- Markets down the street, possibly on another day
- Other weekend activities over the weekend e.g. Speedway, Golf, football, racing, rodeo circuit
- Pool opening a weekend earlier?
- Mixed ages and demographics – feedback

- Early bird and local's discount
- Review of other festivals, including
- \$40-\$60 ticket, depending on artist \$25 first year?
- VIP tickets greater with artist contract negotiations meet + greet – CHC deck
- Artist share in ticket sales
- Sponsorship opportunities
- Cover band to encourage engagement and dancing
- Mix of music genres
- MC required – ?2Bats4Balls
- Target markets – mix of demographics and include families
- Target tour and coach companies travelling to the event
- Camping/glamping options
- Too many artists, quite late, focus on After Party
- Windmill Walk marching band
- Add DOB to ticket sales and as 'why' in the survey
- Call out earlier for business/groups to be involved in Goin' to Gil weekend
- #LocalLegends in promotion
- Toilets lighting
- Rubbish and recycling bins
- Greater promotion

The Project Team has been asked to set the Objectives of both the Goin' to Gil weekend and Under the Gums Festival, including:

- Family friendly approach
- Local pride
- Increased visitation
- Length of stay across the weekend
- Spend in the region
- Business and community group involvement
- Income generation – sustainable event

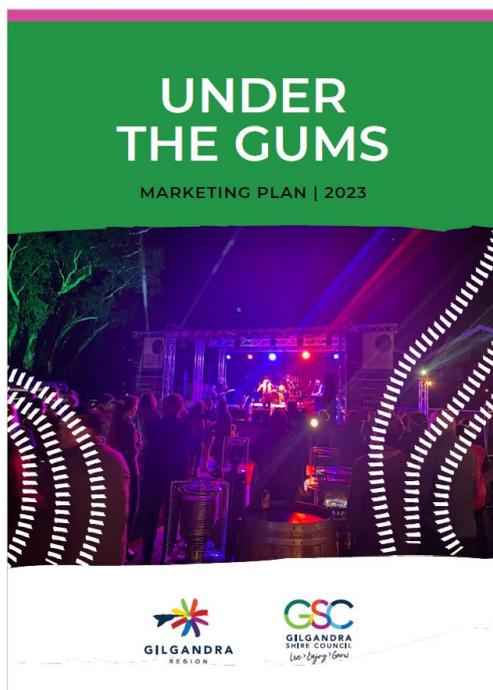
Objectives will be finalised in the first meeting in 2024.

Council's Economic Development Committee and Under the Gums Planning Crew aims to extend the growth of Under the Gums, over a three-year growth plan, to go from a free local event, to a sustainable and flagship festival for Gilgandra Region, and wider Real Country, Great Western Plains and regional NSW, into 2025 and beyond.

Bringing expenditure and travel into the region, for longer periods, support local and regional businesses, build the night sky experience, increase the profile. Extending the 'Goin' to Gil' weekend notion, bringing in learnings, and anticipated community involvement, from the backgrounds of the Cooee Festival and Come Home to Gilgandra Festivals into planning.

The plan projects \$60,000 income in each of the following two financial years by Stronger Country Communities Fund Round 5. The introduction of sponsorships and subsidised ticket sales are required to fund the Festival.

Please see attached two documents, including the Under the Gums Marketing Plan identifying the target markets and promotional opportunities to boost the event sales, and Under the Gums 2023 Project Wrap to understand the impact of the first attempt at a regionally-focussed event.



Following the 2023 event, ticket holder surveys were conducted, with 163 respondents finding:

- 48% attended Under the Gums with family, followed by 47% attending with partner or friends.
- Average spend at Under the Gums was \$111.
- 68% were willing to pay between \$20-\$40 for adult tickets next year with the remainder % willing to pay \$40-\$100.
- 77% we were willing to pay \$10-\$15 for kids tickets next year with the remainder willing to pay \$15-\$30 per ticket.
- 26% made a weekend of the Goin' to Gil Festival.

Attached to the report is the future budget over the three-year growth plan identifying:

- The introduction of ticketing for adults, children, locals, and VIPs
- Introduction of sponsorship opportunities

- GSC in-kind for contingency and project management – note that future resourcing may be considered
- Increase in CPI costs, with artists fees to increase
- Income to generate surplus to be used in following years

Income is not guaranteed but set by the number of tickets sales or sponsorship opportunities, which may rely on the artist line up for the year. While the event in its infancy for becoming sustainable, Council is asked to consider underwriting costs to ensure the event planning can go ahead, giving the best chance for increasing ticket sales.

Under the Gums 2024	
Income	Price
Grants - Stronger Country Communities Fund R5	\$ 60,000.00
Graincorp community partnership	\$ 50,000.00
Ticket Sales	\$ 39,500.00
Inkind/GSC contribution - PM contingency promotions	\$ 15,000.00
Merchandise sales	\$ 5,000.00
Sponsorships	\$ 10,000.00
SUB TOTAL	\$ 179,500.00
Expenses	Price
Entertainment	\$ 60,000.00
Sound, lighting, Audio production	\$ 25,000.00*
Security	\$ 10,000.00
Traffic control, barriers + signage	\$ 4,000.00
Accommodation + travel + artist riders	\$ 4,000.00
Hire - chairs, bar tables, wine barrels	\$ 2,000.00
Hire - fencing	\$ 5,000.00
Hire - toilets + lighting	\$ 9,000.00
Kids activities	\$ 2,000.00
Bus Hire	\$ 2,000.00
Photography and Videographer	\$ 8,000.00
Advertising	\$ 10,000.00
Staff costs	\$ 5,000.00
Contingency, project management + admin	\$ 14,600.00
SUB TOTAL	\$ 160,600.00
P/L	\$ 18,900.00

Principal Activity

Enjoy

Policy Implications

Nil

Budget Implications

No impacts to the 23/24 budget, however will require a \$100,000 commitment in the 2024/25 Budget

Delivery Program Actions

2.2.1.2

Implement the Gilgandra Cultural Precinct Strategic Plan to recognise the GCP as a tourist destination*

2.3.1.1

Implement the Gilgandra Activation Blueprint to build on local and community events with the it's GREAT! Transformation project*

RECOMMENDATION

That Council commit \$100,000 in the 2024/25 budget towards underwriting the Under the Gums Festival 2024 in order for planning to continue.

Neil Alchin
Director Growth and Liveability

MEETING OF:
HELD ON:

GILGANDRA SHIRE COUNCIL
21 NOVEMBER 2023

Under the Gums 2023 - Working Budget (Ledger No.290203 + 290344)

Project Title	Under the Gums	11/10/2023
Job Number	290203 + SCCF405	
Council Name	Gilgandra Shire Council	
Total Project Budget Amount	\$115,919.00	

Project costs MUST be GST exclusive.

Item / Activity / Task	Estimate	Actual Costs	Outstanding Orders	Remaining Balance
123Tix income	\$ 15,000.00	\$ 10,277.27		
SCCF405	\$ 50,000.00	\$ 50,000.00		
CEP	\$ 65,919.00	\$ 65,919.00		
TOTAL INCOME	\$ 130,919.00	\$ 126,196.27		
Project Management SCCF405 (6001)				
Project Management Costs	\$5,000.00	\$6,251.95	\$0.00	-1,251.95
	\$5,000.00	\$6,251.95	\$0.00	-1,251.95
Consultant Fees CEP 290203 (6005)				
Consultant Fees (6005)	\$65,919.00	\$85,623.38	\$0.00	-19,704.38
	\$65,919.00	\$85,623.38	\$0.00	-19,704.38
Consultant Fees SCCF405 (6005)				
Consultant Fees (6005)	\$45,000.00	\$44,619.77	\$12,530.48	-12,150.25
	\$45,000.00	\$44,619.77	\$12,530.48	-12,150.25
Contingency (6003)				
Contingency (6003)	\$0.00	\$8,614.73	\$0.00	-8,614.73
	\$0.00	\$8,614.73	\$0.00	-\$8,614.73
TOTAL EXPENSES TO DATE	\$115,919.00	\$145,109.83	\$ 12,530.48	-\$41,721.31

TOTAL ACTUAL COSTS & OUTSTANDING ORDERS

TOTAL INCOME - COSTINGS

-\$31,444.04

BUSINESS IMPROVEMENT GRANT (BIG IDEAS) PROGRAM

SUMMARY

To consider and determine applications for the BIG Ideas Program.

.....

The Business Improvement Grant (BIG Ideas) Program recognises that local businesses and business activity contribute to the vibrancy and energy of our town and region and creates the ability for these businesses to generate new ideas and turn those ideas into profitable ventures that is critical to drive economic development and support the improvement and growth of local businesses within the Gilgandra Region.

The BIG Ideas Program has the following objectives:

- **Business growth**
To support the growth of business in the Gilgandra Region by encouraging new investment, and greater employment opportunities.
- **Sustainable economy**
To encourage business innovation and enhance the diversity of the Gilgandra Region's retail mix.
- **Premise and precinct activation**
To support private sector initiatives that complement Council's and the Gilgandra Region's activation and revitalisation projects, including Gilgandra's Activation Blueprint.
- **Investment promotion**
To promote the Gilgandra Region as an attractive place to work, live and invest.

The funding allocation for the second round 2023/24 of BIG Ideas is \$50,000 under two funding categories:

- Stream 1: Up to \$5,000 (ex GST) - Non-matched funding.
- Stream 2: Up to \$10,000 (ex GST) - Matched funding (\$ for \$)

Overview:

- Total application received: 18
- Total funding requested \$93,874
- Total Business contribution \$108,866

An internal panel comprising the Director of Growth and Liveability, Acting Activation and Communications Manager and Tourism and Activation Coordinator assessed the applications against the program criteria (see attachments to this meeting).

Of the eighteen applications received, two projects were deemed ineligible due to their failure to meet the requirements for fixed infrastructure items.

Applications were also received from two long term local Family Day Care providers. Both of these providers operate their businesses from their homes and operate under the banner of Gunnedah Day Care and have therefore also been deemed ineligible.

Two applications are also only considered partially eligible, as certain items within each project included non-fixed infrastructure, deeming these specific elements ineligible.

The available total funding allocation of \$50,000 allows for full funding of the seven highest ranked projects, and partial funding of the two equal next ranked projects. Should Council wish to consider the funding of all fourteen eligible projects a total allocation of \$75,694 would be required.

The BIG Ideas program will be a topic of discussion at Councils workshop prior to the meeting on 19 December 2023 to provide an opportunity for Councillors to consider the process, outcomes, and budget implications in more detail prior to formal consideration of this report.

<u>Principal Activity</u>	Grow
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$50,000 budget allocation 2023/24
<u>Delivery Program Actions</u>	3.1.1.1 Implement the Gilgandra Activation Blueprint to support local businesses to thrive - including Grow Gilgandra transformation projects

RECOMMENDATION

That Council determine the level of funding to be allocated to the fourteen eligible applications received under the 2023/24 BIG Ideas Program, in line with the individual application rankings as outlined in this report.

Neil Alchin
Director Growth and Livability

MEETING OF: GILGANDRA SHIRE COUNCIL
 HELD ON: 19 DECEMBER 2023

Ranking	Business Name	Project	Aim	BIG Ideas funding (ex GST)	Business contribution (ex GST)	Total Cost (ex GST)
1	Central West Machining & Engineering	Showroom extension, creating 2 offices and a kitchen area with a smoko room.	This is in an effort to make the workplace more comfortable, open the showroom up and allow us to expand our product range and offer more to our customers and travelers passing through.	\$ 10,000.00	\$ 50,000.00	\$ 60,000.00
2	Gil News & Gifts	Add an undercover awning out the back to partly cover the court yard.	Having a covered area would allow more use of the court yard in all weather situations, including events throughout all seasons.	\$ 7,972.50	\$ 7,972.50	\$ 15,945.00
3	The Shed - Gilgandra	Completion of façade on 'The Hub' and 'Service Centre' Sides of The Shed	To complete the outside facade of The Shed with colourbond, to match the entrance side, replacing all the existing corrugated iron which is rusted and damaged and allows further weather damage to the structure of the building.	\$ 10,000.00	\$ 19,335.02	\$ 29,335.02
4	This N That	Security, additional clothing stands and	Enhanced security to the building and to improve the display of both clothing and product in store and expand the range of goods provided to the Gilgandra community.	\$ 5,000.00	\$ 394.07	\$ 5,394.07
4	Thompson's Flooring Centre	Enclosing in the awning and painting of awning / façade	To improve the facade of our shop to create a facade to match the extensive, modernised renovations & hard work we have achieved on the inside of our building.	\$ 5,000.00	\$ 1,818.18	\$ 6,818.18
4	Gilgandra Pharmacy	Light and Bright - new and additional lighting	Lightening and brightening initiatives will allow for the site to remain a key piece of the central business district and align with the significant improvements made to the main street through the substantial public and private investment already made by others	\$ 5,000.00	\$ 1,420.00	\$ 6,420.00
7	The Meating Place	The Meating Place Awning Signage	Add branding to our awning to better advertise The Meating Place and fits in with recommended funding uses for shopfront activation.	\$ 350.00	\$ -	\$ 350.00
7	Gilgandra Licensed Post Office	Portico Restoration	Revive the front entry and portico of the circa 1902 building, providing a much needed improvement to the facade of the property.	\$ 4,200.00	\$ -	\$ 4,200.00
9	The Rustic Burrow Trading Co	Security, and added shelving	Installation of security cameras and door alarms for the shop, one at the front and one at the rear, including added storage shelving at the rear of shop for excess stock to increase product offerings.	\$ 3,813.00	\$ -	\$ 3,813.00
9	The Keystone Cafe	Front Facade Upgrade	Update and freshen up the front facade. New coat of paint on trims around the windows and front door including the ceiling. Adding two beautiful round planter pots with flowers, enhancing Miller Street beautification, and shopfront activation	\$ 2,755.91	\$ -	\$ 2,755.91
11	Ethereal Skin & Beauty Ave.	New signage, outdoor parking area and garden	Replace the existing signage on the front of the shop due to damages as well as improve the outdoor garden and parking areas to not only improve the appearance but make the parking as accessible as possible.	\$ 5,000.00	\$ 1,000.00	\$ 6,000.00
12	Gilgandra Caravan Park	Gilgandra Caravan Park Guest Experience Improvement Plan Cabin 1&2	Renovating the two cabins would provide more suitable, quality accommodation for visiting workers and their families as well as holiday makers and people passing through Gilgandra	\$ 7,052.00	\$ 9,026.00	\$ 16,078.00
13	Tingles Massage and Beauty	Shop Lighting improvement	Installing new LED lighting would help with ongoing maintenance, be more energy efficient, plus cheaper to run and create a better working environment for both staff and customers. The addition of new lighting to the front window displays will allow the shop front to illuminate at night and enhance the appearance of Tingles Massage & Beauty.	\$ 3,550.50	\$ -	\$ 3,550.50
14	Orana windmill Motel	Upgradation of BBQ at Motel	Refurbish the BBQ area which can be used by whole family, providing a space for more guests to sit and enjoy quality time together, boosting bookings and visitors to Gilgandra.	\$ 6,000.00	\$ 6,000.00	\$ 12,000.00
15	Donna's Daycare	Shade n Play	Improve backyard play space by installing shade sails to give the children more outdoor playtime on the grassed areas in the hotter months, and install of a storage shed for outdoor equipment so it is protected from the weather and stays in good condition.	\$ 2,590.00	\$ -	\$ 2,590.00
16	Kerry Gale Family Daycare	FDC improvements	Improve backyard play space by installing shade sails to give the children more outdoor playtime on the grassed areas in the hotter months, and purchase of a new cot in line with new regulations.	\$ 4,590.00	\$ -	\$ 4,590.00
17	Silveroaks Motel	New Blackouts Blinds	Increase visitation, especially night workers (road workers, train drivers, construction workers, tradies), complimenting recent upgrades to meet the expectation of current demands in accommodation industry, including painting, new CCTV, change all the noisy window aircon to split aircon.	\$ 6,000.00	\$ 6,000.00	\$ 12,000.00
17	Royal Hotel Gilgandra	Hotel Table & Seating Upgrade	Upgrade seating and tables in main bar area with more current furnishings.	\$ 5,000.00	\$ 5,900.00	\$ 10,900.00
TOTAL				\$ 93,873.91	\$ 108,865.77	\$ 202,739.68

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 19 DECEMBER 2023

INTERAGENCY COMMITTEE

23 November 2023

PRESENT

Gilgandra Shire Council – Youth Services – Monica Mudford
(Acting Chair)
Gilgandra Shire Library – Liz McCutcheon
Gilgandra Shire Council - Housing & Homelessness Services -
Tracey Stevenson
Barnardos – Caseworker – Lisa Arkell
D.A.N.S - In Home Care – Emma Meyers
Transport for NSW – Jayne Hutty
Gilgandra Lifestyles - Helen Kildey
Services Australia – Jordan Ross
Gilgandra Public School – Michael Darcy
Orana Support Service – Ana Pateman
Gilgandra Local Aboriginal Land Council – Sonya Graham
Wellways – Trish Henry

PRESENT ON ZOOM

Live Better – Filomena Pingiaro
Verto – Sheralee Player
Marathon Health – Ewen Jones
Mission Australia – Chloe Anderson
Western NSW Primary Health Network - Michelle Droulers
Proceedings of the meeting commenced at 12.00pm

APOLOGIES

RAMHP – Camilla Herbig
Gilgandra Shire Council (Mayor) - Doug Batten
Gilgandra Preschool – Kristy Hyndes
Housing Plus – Tiffany Schilling-Cameron
NSW Health - Candice Gregory
St Joseph’s School – Geoffrey Gibbons (Principal)
Mission Australia - Leanne Frost
Barnardos – Gina Johnson
Verto Training Services – Kim Burke
Services Australia – John Letfallah and Sarah Bligh

COMMITTEE'S RECOMMENDATION 5/23	E. Meyers / J. Hutty
That the apologies for the meeting on the 23 November 2023 be confirmed.	

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 6/23	L. Arkell, E.Meyers
That the proceedings of the previous Interagency meeting held on 24 August 2023 be confirmed.	

BUSINESS ARISING

No business arising.

SERVICE UPDATES

Orana Support Service

Ana Pateman spoke about the services provided by Orana Support Service (OSS), including

- Accommodation- OSS head leases properties and manages them with the clients who live there, with regular property inspections and support for the clients. This enables vulnerable clients to access accommodation.
 - Women's Refuge, Dubbo- Homelessness/ Domestic Violence (DV) crisis accommodation for women and their children. They also support clients to transition from the refuge to rental properties. Also support women seeking restitution of their children.
 - Accompanied Children's Support Service- This is one of only two such services. It assists the children of the women who have experienced Homelessness/ DV, who are often traumatised by their experiences. This is for the children of all clients.
 - Sturt House- Short term accommodation for men who are homeless, on bail, or just out of jail. OSS supports them to get drivers' licences, get back into the workforce and find accommodation. Also assist with essentials for setting up home such as furniture; they collect donations for this.
 - Dubbo Op Shop and Wellington Op Shop. Clients receive vouchers to purchase from these shops.
 - Dubbo Office- Suite 1. Level 1, 168-172 Brisbane St, Dubbo. Staff collect excess groceries from supermarkets daily, for distribution to clients at the
-

office. They also have a Food Van that they take wherever there are community events- it has a commercial kitchen.

OSS have a new program they are hoping to get off the ground in Gilgandra. Ana put in an EOI for a Department of Communities and Justice (DCJ) Core and Cluster Refuge for Gilgandra, and has been invited to tender. This would be a brand-new women's refuge for women experiencing DV and their children.

OSS is currently preparing the tender. The refuge would consist of a core building and 6 independent accommodation units, plus outdoor play areas and gardens, surrounded by security. The estimated cost is around \$5.5M. It will require a block of land approx. 2,500 m², and the tender needs to be supported by a letter from the owner of this land. Ana is optimistic about the tender; Gilgandra has 2.5 times the state rate for DV. OSS is also tendering for refuges for 3 other towns.
Email: ana@oranasupport.com.au

Barnardos

Lisa Arkell spoke about support available over the Christmas period. Barnardos will be accepting and delivering donations in the run-up to Christmas. They have provided a Christmas 2023 Intake form, which can be used to refer people in need of support to them for this assistance, in the form of a hamper or children's gifts. Please send any referrals or offers of donations of non-perishable items to gjohnson@barnardos.org.au.

Commonwealth Psychosocial Support Program- Marathon Health

Ewen Jones advised that the Commonwealth Psychosocial Support Program (CPS) has capacity for new referrals at this stage. CPS is delivered by Marathon Health and is a free community-based program for people with severe and persistent mental illness who are not currently supported by the NDIS or state-funded programs. CPS outreaches in Gilgandra every week, face-to-face every second week, and each participant works with a recovery coach. The Christmas closure for CPS is from 22 December- 2 January.
Email: psychosocialsupports@marathonhealth.com.au,
ewen.jones@marathonhealth.com.au
M: 0488 546 075

Mission Australia

Chloe Anderson spoke about Mission Australia's Early Childhood team for the NDIS. They provide "Early Childhood Early Intervention" (ECEI); a program that supports children aged 0-9 years who have a developmental delay or disability, and their families/ carers. They are still taking referrals, and these can be self-referrals. ECEI staff are located in Dubbo but outreach to Gilgandra on a needs

basis. To contact them, please phone 1800 932 118 or email: eceiwesternandfarwestnsw@missionaustralia.com.au

Live Better

Filomena Pingiaro spoke about the Carer Gateway Project, which cares for the carers of people living with disability, sickness or old age. They provide short or medium term support, to identify what services are in place and what else might be needed. They will support in the interim until long term supports are in place. They can help with individualised coaching and counselling, and look to connect people with respite and peer support. Their Young Carer Program provides carers up to 25 years of age with the opportunity to attend camps during school holidays.

To refer oneself or someone else, phone the Intake team on 1800 422 737. Live Better will be closed over Christmas but the Intake number will be staffed the whole time.

VERTO

Sheralee Player noted that VERTO will be closed for Christmas from 12.30 pm on Friday 22 December, re-opening on Wednesday 3 January. VERTO offers counselling, employment and training opportunities, and is a Registered Training Organisation. Phone: 1300 483 786. Email: splayer@verto.org.au

Western NSW Primary Health Network

Michelle Droulers from the Orange Office of Western NSW Primary Health Network (WNSW PHN) spoke about her role as the Immunization & Cancer Screening Coordinator. She works to encourage people to take up immunization and cancer screening, focusing on groups that are less likely to do the screening. Michelle is available to come out to do information sessions on the importance of screening, for any group. To contact Michelle to book an information session, please email Michelle.Droulers@wnswphn.org.au, or phone 0418 713 979. General phone number is 1300 699 167.

Wellways – HASI Program

Trish Henry is the Mental Health Case Manager for Wellways, for Coonamble, Gilgandra and Gulargambone. She provides intensive support one-on-one for people with mental health issues.
Email: phenny@wellways.org

Gilgandra Local Aboriginal Land Council

Sonya Graham is the Acting CEO of Gilgandra Local Aboriginal Land Council. The Land Council will be closed over Christmas. The Land Council can be contacted by phone: 02 6847 1477 or email: gil.lalc@bigpond.com

Gilgandra Public School

Michael Darcy, Principal Gilgandra Public School, spoke of the strong community engagement with the school. Michael recently presented on Gilgandra's strong community engagement recently at a meeting at Mudgee. The Secretary of NSW Department of Education, Murat Dizdar is coming out to visit Gilgandra Public School soon.

Services Australia

Jordan Ross from Services Australia spoke about the help they can give people with Centrelink. Jordan is the Indigenous Services Officer, and is currently helping people with Abstudy applications. Centrelink will again have early reporting for the Christmas period, in the week before Christmas. Other staff at the Financial Information Service can help with advice around planning for retirement and aged care. The Community Engagement Officer is able to come out to assist people to get on the right payments. To contact the Financial Information Service, please phone 132 300 and ask for Financial Information Service. Please see the attached flyer.

Transport for NSW

Jayne Hutty spoke about her role supporting the Local Government Road Safety Officers and the road safety programs in the region. As Gilgandra doesn't have a Road Safety Officer, Jayne is happy to come out to Gilgandra to give talks. Jayne noted the Transport Access Regional Partnership (TARP) Grants, which can be used to transport a disadvantaged group needing transport to an event or activity that improves services or outcomes. However, there is also the Alternative Transport Seed Funding, which can be used for one off events. For example, for the ABBA Festival in Trundle, this funding supported a shuttle bus from the camping ground to the event, to reduce the risk of accidents. Jayne also spoke about the Plan B (Win A Swag) Competition, which is being held in 5 venues in Gilgandra LGA, including Tooraweenah. Please contact Jayne if you need further information. Email: jayne.hutty@transport.nsw.gov.au. M: 0459 772 842.

Gilgandra Youth Services and Gilgandra Pool

Monica Mudford, Youth and Recreation Manager, gave an update on these services. Bill Welsh has been appointed as Youth Support Worker, following the resignation of Nunka Pearce. Bill will be working with families and running holiday activities over summer. Bill was previously the Pool Manager, so this position was advertised. Subsequently, Terry Melbourne was appointed as Pool Manager; he brings a wealth of experience to the role and will be promoting water safety and pool safety in the community.

Email: gys@gilgandra.nsw.gov.au

D.A.N.S In Home Care

Emma Meyers, Care Manager at D.A.N.S, spoke about the services they offer in Orange, Wellington, Dubbo and Gilgandra. D.A.N.S are able to support clients funded under the NDIS, DVA or through a Home Care Package and provide services such as:- gardening, in-home care, personal or domestic care, employing local people. Emma was asked if there were any job vacancies at present, and advised that positions are advertised on the D.A.N.S website;

<https://www.dansinhomecare.com.au/careers>

Emma is holding an Information day at Café 41 today, and is planning to do more information days in the future. Emma is also happy to come out to help people with information, as needed. Email: admin@dans-1st.com.au

Gilgandra Housing and Homelessness

Tracey Stevenson advised that the service has been a little quieter of late. Over the Christmas shutdown, the Link2Home service will be the main way for people to seek help. Link2home is the statewide homelessness information and referral telephone service. It is available 24 hours a day, 7 days a week, every day of the year (1800 152 152). Gilgandra Housing and Homelessness receives referrals from Link2Home.

Tracey also noted that the DCJ Housing Mobile Outreach Team which visited Gilgandra on 11/10/23 received a great response, with more people applying for social housing. Hopefully, this will help the government to recognise that there is a great need for more social housing in Gilgandra.

Email: tstevenson@gilgandra.nsw.gov.au

Barnardos

Lisa Arkell spoke about the various programs being run by Barnardos: Reconnect Program- for young people aged 12-18 years, who are homeless or at risk of homelessness, and their families, Family Preservation Program- for families with children aged 0 to 17 years, who face problems, and Children and Parenting Support. All programs are going well. Barnardos will be closed from 24 December to 2 January. Email: gjohnson@barnardos.org.au

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 19 DECEMBER 2023

Gilgandra Lifestyles

Helen Kildey, the Gilgandra Lifestyles Coordinator spoke about her role as a concierge or connector for aged care services in Gilgandra. She works to help people access the services they need, including the Cooee Lodge Retirement Village, Cooee Lodge Hostel, Jack Towney Hostel and accessing home care services and packages. The demand for her help in accessing these services is strong.

Gilgandra Shire Library

Liz McCutcheon gave an update on construction of the GIL Library Hub; work is continuing, furniture installation is scheduled. Liz noted the range of holiday activities available at the Library for the school holidays.
Email: lmccutcheon@gilgandra.nsw.gov.au

GENERAL BUSINESS

Meeting Dates in 2024

The following meeting dates were proposed for 2024 and accepted by the group.

Thursday 22 February 12 noon

Thursday 23 May 12 noon

Thursday 2 August 12 noon

Thursday 28 November 12 noon

NEXT MEETING

Thursday, 22 February @ 12.00pm

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 1.01 pm.

Monica Mudford
Acting Chair

LOCAL EMERGENCY MANAGEMENT COMMITTEE

28 November 2023

PRESENT

Mr D Neeves (Gilgandra Shire Council – Chair)
Mr D Colwell (Gilgandra Shire Council - LEMO)
Cr D Batten (Mayor, Gilgandra Shire Council)
Acting Sergeant J Berryman (Orana Mid Western Police District – Dubbo Police
LEOCON)
Mr A Hazelton (Essential Energy)
Mr S Basham (NSW Rural Fire Service)
Ms D White (NSW Rural Fire Service)
Mr M Arkell (NSW Rural Fire Service)
Ms D Faulks (NSW Rural Fire Service)
Mr A Hojel (Fire and Rescue)
Mr D Jordan (Fire and Rescue)
Mr S Beaton (NSW Ambulance)
Mr J Alchin (NSW Health)
Ms S Masonwells (Reconstruction Authority)
Mr G Kiehne (SES)
Mr C Riley (SES)

IN ATTENDANCE

Mrs Rebekah Berryman (Gilgandra Shire Council)

Proceedings of the meeting commenced at 5.00pm
At Gilgandra Multi Purpose Service, 6 Chelmsford Avenue, Gilgandra

APOLOGIES

Mr D Dickey (Transport for NSW)
Mrs M Basham (LLS)
Inspector J Conolly (NSW Police)
Mr A Elms (REMO)
Mr L Mathieson (FRNSW)
Mr A Smithers (Gilgandra SES)
Ms A Watson (SES)

COMMITTEE'S RECOMMENDATION 14/23	J Alchin/D White
That the apologies submitted be accepted.	

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 15/23	Cr D Batten/G Kiehne
That the minutes of the meeting held on 22 August 2023 be accepted as a true record of proceedings	

BUSINESS ARISING.

Discussed the follow up on item 13/23 in relation to the Multiagency MAFS Casualty Event Writing Party. There has been no progress. Update to be available for the next meeting.

AGENDA ITEMS

REMO'S REPORT

COMMITTEE'S RECOMMENDATION 16/23	C Riley/A Hazelton
That the REMO's report be noted.	

REPORTS FROM OTHER AGENCIES

NSW Reconstruction Authority (NSWRA) Agency Report

COMMITTEE'S RECOMMENDATION 17/23	G Kiehne/C Riley
That the report be noted.	

NSW SES Agency Report

Chris Riley is now Local Unit Commander for the SES. The committee congratulated Geoff Kiehne on his efforts over the years.

COMMITTEE'S RECOMMENDATION 18/23	C Riley/A Hojel
That the report be noted.	

RFS Report

Dez White advised 144 incidents across both LGAs due to lightening in the long grass. Dez is now permanent District Manager. Aaron Powell is leaving. Rebekah Berryman to review LEMC contact list as Dez has advised that she is not receiving our emails.

LLS Update

Fire ants present in NSW.

Fire and Rescue Update

Anthony advised that 23 incidents in the area. Fortnightly training continuing and 2 drivers are now available to drive the vehicles in the area.

COMMITTEE'S RECOMMENDATION 18/23	D White/S Basham
That the report be noted.	

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 19 DECEMBER 2023

CORRESPONDENCE RECEIVED REQUIRING DISCUSSION

NIL

EVENTS

Christmas Wonderland – 14 December 2023
Race Meetings – 30 December, 7 January 2024

UPDATE OF EMERGENCY CONTACT DETAILS

Contact details were provided and circulated for updating.

GENERAL BUSINESS

Flood Warning for the Area

That it be noted.

Fire Ban

Steve Basham advised of total fire ban for Thursday, 30 November 2023.

Draft NSW EMPLAN 2023 Review – Email of Support (DN)

That it be noted.

NEXT MEETING

27 February 2024 – Gilgandra Multi Purpose Service, 6 Chelmsford Avenue
Ambulance Training Room

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.16PM.

David Neeves
Chairman

TRAFFIC COMMITTEE

22 November 2023

PRESENT

Mr Daryl Colwell (Chairman & Council Representative)
Mr Richard Drooger (TfNSW Representative)
Cr Doug Batten (Local Member's Representative)

IN ATTENDANCE

Katie Dobson (Executive Assistant)
Carmel Hannelly (TfNSW Representative)

Proceedings of the meeting commenced at 11:08 am

APOLOGIES

A/Sgt Joshua Berryman (NSW Police) (Spoke with Joshua before meeting who granted permission for the meeting to go ahead in accordance with the Delegation to Councils for the Regulation of Traffic section 5.3.1)

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 10/23	Cr Batten/ R Drooger
That the previous minutes be confirmed.	

BUSINESS ARISING

Nil

A CHRISTMAS WONDERLAND FESTIVAL

SUMMARY

To advise of the 'A Christmas Wonderland Festival' to be held in Gilgandra on 15 December 2022.

COMMITTEE'S RECOMMENDATION – 11/23	R Drooger/ Cr Batten
That the closure of Miller Street in Gilgandra between 3pm-11pm, Gilgandra be approved for A Christmas Wonderland Festival to be held on 14 December 2023.	

NO STOPPING SIGNS BETWEEN SPORTIES EXIT AND SILVER OAKS DRIVEWAY

SUMMARY

To advise of the assessment of parking arrangements undertaken between the exit of the Sporties Club and Silver Oaks Motel.

COMMITTEE'S RECOMMENDATION – 12/23	R Drooger/ Cr Batten
That 'No Parking' signage be installed between the driveways of the Sporties Carpark and the Silver Oaks Motel along the Newell Highway.	

POLICE PARKING SITE, OUT THE FRONT OF GILGNADRA POLICE STATION AT 12 MYRTE STREET GILGANDRA

SUMMARY

To advise the need for Police Only parking signs to be displayed along the frontage of 12 Myrtle Street.

COMMITTEE'S RECOMMENDATION – 13/23	Cr Batten/ R Drooger
That 'No Stopping, Police Vehicles exempt' signage be installed between the power pole and driveway in front of 12 Myrtle Street.	

MATTERS OUTSTANDING FROM PREVIOUS MEETINGS

SUMMARY

To advise the status of outstanding matters

COMMITTEE'S RECOMMENDATION – 14/23	R Drooger/ Cr Batten
That progress with the matters outstanding from previous meetings be noted.	

GENERAL BUSINESS

IGA Carpark shared zone signage

Mr Colwell raised that a customer service request regarding the shared zone in the IGA carpark has been lodged. The request is regarding the signage and yellow marking on the road. The yellow markings have been rostered to be done when resources permit. It was discussed that the sign related to the request was a repeat/reminder sign and that the appropriate signage is already installed marking the start of the shared zone. No further action is needed as the shared zone meets the standards.

Request for speed humps in Miller street

Mr Colwell raised that a request has been made regarding the possibility that speed humps be installed before the pedestrian crossing on Miller street. It was discussed that it would be better to raise the whole crossing instead of installing

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speed humps. Mr Drooger is going to enquire if state roads that are a heavy vehicle route are able to have raised crossings installed. If allowed, Mr Drooger is also going to enquire if any have been installed in similar situations and gather feedback regarding the effectiveness and increased noise associated with installing a raised pedestrian crossing.

NEXT MEETING

Wednesday, 28 February 2023 at 11.00 am

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11:32AM

D Colwell
Chairman

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Questions for Next Meeting
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

Statement of Bank Balances and Investment Balances
 To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No.19) - Month of November 2023.
2. Certificate of Bank Reconciliation - Month of November 2023.
3. Details of investments as at 30 November 2023 (Local Government Financial Management Regulation No.19).

CASH BOOK BALANCE AS AT	31-Oct-23	\$5,706,234.11
Plus: Receipts		\$7,509,613.62
Less: Payments		\$7,749,552.65
CASH BOOK BALANCE AS AT	30-Nov-23	<u>\$5,466,295.08</u>

STATEMENT BALANCE AS AT	31-Oct-23	\$5,746,494.06
Plus: Receipts		\$7,457,106.04
Less: Payments		\$7,729,274.37
STATEMENT BALANCE AS AT	30-Nov-23	<u>\$5,474,325.73</u>

Plus: Unpresented Receipts		\$24,394.95
Less: Unpresented Payments		\$32,425.60
RECONCILED BALANCE AS AT	30-Nov-23	<u>\$5,466,295.08</u>

Cashbook balance as at 30 November 2023:	\$5,466,295.08
Investments held as at 30 November 2023:	\$30,000,000.00
Total Cash & Investments Held as at 30 November 2023:	<u>\$35,466,295.08</u>

The bank balances in each of the funds as at 30 November 2023 are:

General Fund	\$12,810,050.34
Water Fund	\$3,498,921.24
Sewer Fund	\$3,590,697.15
Orana Living	\$5,943,181.01
Carlinda Enterprises	\$612,152.97
Cocee Villa Units	\$3,378,203.39
Cocee Lodge	\$4,416,009.03
Jack Towney Hostel	\$908,215.91
Trust Fund	\$308,864.04

Balance as per Total Cash & Investments Held: \$35,466,295.08

Details of Council's investments are as follows:

(1)	\$1,000,000.00	For 365 days	4.90%	Due 08-Mar-24	With Defence
(2)	\$1,000,000.00	For 366 days	5.00%	Due 04-Sep-24	With Bendigo
(3)	\$1,500,000.00	For 366 days	4.30%	Due 04-Mar-24	With Bendigo
(4)	\$1,000,000.00	For 271 days	5.01%	Due 8-Apr-24	With Macquarie
(5)	\$1,000,000.00	For 182 days	4.74%	Due 11-Mar-24	With Macquarie
(6)	\$1,000,000.00	For 270 days	5.05%	Due 23-Apr-24	With Macquarie
(7)	\$1,000,000.00	For 272 days	5.07%	Due 06-Aug-24	With Macquarie
(9)	\$1,000,000.00	For 180 days	5.10%	Due 08-Apr-24	With Bank of Qld
(10)	\$2,500,000.00	For 182 days	5.51%	Due 08-Jan-24	With Suncorp
(11)	\$2,000,000.00	For 182 days	5.15%	Due 27-May-24	With NAB
(12)	\$2,000,000.00	For 182 days	5.25%	Due 13-May-24	With NAB
(13)	\$3,000,000.00	For 181 days	5.25%	Due 13-May-24	With NAB
(14)	\$2,000,000.00	For 182 days	5.10%	Due 26-Feb-24	With NAB
(15)	\$3,000,000.00	For 210 days	5.20%	Due 05-Mar-24	With NAB
(16)	\$2,000,000.00	For 150 days	5.15%	Due 11-Apr-24	With NAB
(17)	\$1,000,000.00	For 270 days	4.75%	Due 04-Dec-23	With NAB
(18)	\$2,000,000.00	For 180 days	5.35%	Due 10-Jan-24	With NAB
(19)	\$2,000,000.00	For 452 days	5.15%	Due 26-Aug-24	With Bank of Qld
Total					\$30,000,000.00
Investments:					

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>July 2022</u>		
141/22	Compulsory Acquisition by Agreement Of Road Reserves and Licence Agreement	Report to future meeting
<u>November 2022</u>		
231/22	ARTC Housing Design	To be included in Tenders
<u>December 2022</u>		
247/22	Subdivision of 6324 Newell Highway, Gilgandra	Stage 1 Subdivision completed – Registration Pending
<u>July 2023</u>		
137/23	2023 Local Government NSW Annual Conference Motions	Reported to November Meeting
<u>November 2023</u>		
208/23	Gilgandra Caravan Park Requests – Impact of Overnight Parking Trial	Report to future meeting
226/23	Quarterly Budget Review	Report to this meeting

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PROGRESS ON “QUESTIONS FOR NEXT MEETING”

SUMMARY

To inform Council of appropriate action which has or will be taken in relation to Councilors “Questions for Next Meeting” outstanding from previous meetings.

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NIL

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DEVELOPMENT APPLICATIONS

The following development applications were approved during November 2023

DA Number	Applicant's Name	Application	Property address	Development Value
2023/485	TFA Group Pty Ltd	Unmanned Fuel Station	2-10 Bridge Street, Tooraweenah	\$300,000
2023/503	Aboriginal Housing Office	Dual Occupancy	76 Myrtle Street, Gilgandra	\$1,072,766
2023/510	Michael Hazelton	Shed	19 Butler Drive, Gilgandra	\$32,988
2023/513	Taylor Made Buildings	Dwelling	35 Iris Street, Gilgandra	\$252,280
				November
				\$1,658,034
				Total 2023
				\$21,864,045

Applications under assessment

- DA 2023/504 – Motel Alterations & Additions
 - DA 2023/508 – Rural subdivision
 - DA 2023/511 – New dwelling
 - DA 2023/515 – Shed
 - DA 2023/516 – Shed
-

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November 2023 DA processing times

DA Number	Elapsed Processing Days (Planning Portal)
2023/485	137 days
2023/503	60 days
2023/510	9 days
2023/513	10 days

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager

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PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

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Documents mentioned are available upon request for any interested Councillors.

1. **ALLIANCE OF WESTERN COUNCILS**

Minutes of the meeting held 8 September 2023.

2. **COUNTRY MAYORS ASSOCIATION**

Minutes of the meeting held 24 November 2023.

3. **COUNTRY MAYORS ASSOCIATION**

December Business Paper Communique.

RECOMMENDATION

That receipt of the Category B correspondence be noted.

David Neeves
General Manager