

## NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 17 October 2023 at 4.00pm.**

### Agenda

1. Submission of Questions for Next Meeting
2. National Anthem
3. Prayer
4. Acknowledgement of Traditional Owners:

*“I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation.”*

5. Commencement of recording
6. Apologies
7. Declarations of Interest

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes
  - Ordinary meeting held on 19 September 2023
9. Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - I. prejudice the commercial position of the person who supplied it, or
  - II. confer a commercial advantage on a competitor of the council, or
  - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property

(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
  - Dr Patrick Giltrap Donation (d)
  - Graincorp South Settlement (d)
  - Biodiversity Offset Scheme (d)
- Procedural Motion to re-open meeting to Press and Public

## 10. Reports

A handwritten signature in black ink, appearing to read 'David Neeves', written over a horizontal line.

David Neeves  
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

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- |  |          |
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### Director Infrastructure

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**MAYORAL MINUTE - 16/23**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise of the Mayor's activities since the 19 September 2023 meeting.

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20/09/23	Castlereagh Macquarie County Council Zoom Meeting Re Hudson Pear Control
21/09/23	Webinar on State Budget Outcomes
22/09/23	Coo-ee Heritage Centre Galleries Opening
22/09/23	Meeting with Senator Deborah O'Neill, Duty Senator for Parkes
26/09/23	Meeting with Mr Roy Butler Member for Barwon (cancelled)
09/10/23	Community Q&A Session Re Groworx Initiative
11/10/23	KPMG Webinar 'Leadership in Aged Care'
17/10/23	Council Workshops and Council Meeting

Principal Activity                      Lead

Policy Implications                      Nil

Budget Implications                      Nil

Delivery Program Actions                      **4.2.1.1**  
Implement the Community Engagement Strategy to inform, involve, empower, consult and collaborate with stakeholders

**RECOMMENDATION**

That the report be noted.

D Batten  
Mayor

**SMART WATER METER IMPLEMENTATION**

**SUMMARY**

To provide an update on the implementation of smart meters within Gilgandra Shire.

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This report is provided in response to a question from Cr Bunter at the September meeting. As Cr Bunter pointed out, smart metering brings a level of sophistication to our water utility through instantaneous monitoring, remote readings, leak detection and the ability to pick up unusual consumption. In more advanced settings, it can assist with network demand management, map non-revenue losses and provide a tool for customised data queries.

The obvious benefits from an operational view is the introduction of efficiencies through the minimisation of laborious tasks such as meter reading. Typically, in Gilgandra Shire meters are read twice a year taking one staff member around three weeks to complete on each occasion. Remote reading also reduces the work, health and safety risks to meter readers by eliminating their interaction with dogs in yards.

From a community perspective, smart meters open up the possibility of changing the way water charges are invoiced. Charges applied more regularly (e.g. quarterly or monthly) are often smaller and easier to manage than those at half yearly intervals. Leak detection identified within the interval rather than at the billing stage will similarly assist to manage unexpected costs for residents along with limiting unnecessary water loss.

Council commenced progressively replacing water meters in 2015/16 by installing meters that were compatible with smart technology. There are approximately 1400 assessments (including Tooraweenah) within the shire that are connected to a town supply and require water meters to be fitted. At this time, there are around 200 meters that remain to be changed over.

As the meter replacements are nearing completion, it was considered timely that our attention switch to procuring the supporting software and ancilliary systems. For this reason \$500,000 has been included in the Long Term Financial Plan over two years, commencing this financial year and concluding in the next. This coincides with the Business Improvement (ICT) programme to ensure that the systems are integrated and compatible.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Within Long Term Financial Plan
<u>Delivery Program Actions</u>	<b>1.2.1.4</b> Provide a potable Gilgandra water supply that meets Australian Drinking Water Guidelines

RECOMMENDATION

That the update on the implementation of smart meters be noted.

Daryl Colwell  
Director Infrastructure

**CONCLUSION OF THE GILGANDRA WATER SECURITY PROJECT**

**SUMMARY**

To provide an update on the Gilgandra Water Security Project and finalise funding requirements with Restart NSW.

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In July 2015 Council entered into a funding agreement with the NSW Government (Restart NSW) to install a new bore, controlling equipment and pipeline to provide water security for Gilgandra. Originally, Restart NSW were funding \$1,110,000 with Council contributing \$140,000.

Following completion of the bore installation (Bore 9), there were unspent funds available and Council sought permission to re-allocate those funds towards another bore (Bore 5), which was approved by Restart NSW. At the completion of the Bore 5 installation, there were funds still remaining.

The timing coincided with a condition assessment of Bore 6, which indicated significant pitting in the bore casing and a recommendation that Council consider replacement of this bore. Again Council applied to use the unspent portion of the funding towards the replacement of Bore 6, which was subsequently approved.

Bore 6 installation was finished on 2 August 2023, complete with all headworks and controller units. The total expenditure for all three bores and associated pipework was \$1,497,944.76 with \$1,110,000 funded from Restart NSW and \$387,944.76 co-contributed from Council. This equates to three new bores at a total cost to Council of around \$130,000 each while achieving the overall objective of improved water security for Gilgandra.

The final expenditure in the 2023/24 financial year is \$165,021.26 with \$136,145.71 outstanding from Restart NSW. The additional expenditure of \$28,875.55 was unfunded, however given the complexity of this project and the overall value to the community, this additional expenditure is relatively minor. It is recommended that the additional budget allocation required to fund the over expenditure be a consideration during the September quarterly budget review.

<u>Principal Activity</u>	Live
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Minimal, no effect on the Long Term Financial Plan
<u>Delivery Program Actions</u>	<b>1.2.1.3</b> Finalise installation of Bore 6

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RECOMMENDATION

That Council note the successful completion of this project and the additional unbudgeted expenditure required be a consideration of the September quarterly budget review

Daryl Colwell  
Director Infrastructure

**UNDER THE GUMS FESTIVAL 2023**

**SUMMARY**

To advise of a project update for Under the Gums Festival Weekend, including projected budget overspend.

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**Under the Gums Event**

Held on banks of Gilgandra’s Cultural Precinct along the Castlereagh River Under the Gums was attended by some 3,000 revellers as they enjoyed a night of live music, stalls, street food, crews and brews.

With internationally recognised headliners Kaylee Bell, and Golden Guitar Awards winner, with #1 single debuting on ARIA Australian Country Album Chart, Casey Barnes led the music line up. Joined by The Buckleys, Brad Butcher as well as regional (and a local favourite!) Tameka, Mickey Pye, Shane Riley, Elle Flanagan and Brad Haling.

While the event joined a weekend of ‘Goin’ to Gil’ festivities, the Under the Gums show commenced from 3pm with an afternoon of family friendly activities including market stalls thanks to CWA Gilgandra, SES and RFS trucks on display, jumping castle and face painting. The bigger ‘kids’ enjoyed access to regional street food, with the bar crew ensuring everyone stayed refreshed through the evening.

The utilisation of the sound shell, along with the activation of the Gilgandra Cultural Precinct supports the investment by Council, state and federal governments into this precinct and further shows the opportunities.

Funding included NSW Government’s Stronger Country Communities Fund and Community Events Program, as well as promotions through Council’s contribution through regional marketing.

With 44% of attendees to the event from outside the Gilgandra LGA proving this a success, and a wonderful opportunity to boost community and economic development.

**Goin’ to Gil Weekend Festival:**



### **Funding and Budget**

In Council's September meeting, a report was considered identifying a potential overspend of the budget and identifying the reasons behind this.

(RC.EM.1)

#### **UNDER THE GUMS + GOIN' TO GIL FESTIVAL WEEKEND 2023**

##### **SUMMARY**

To advise of a project update for Under the Gums and the Goin' to Gil Festival Weekend, including projected budget overspend.

<b>RESOLUTION</b>	<b>Cr Walker/Cr Babbage</b>
That Council:	
1. Note the Grant application for \$20,000 under NSW Government Regional Event Fund may not be supported by the new Labour State Government.	
2. Note the possible budget over runs and that this be a consideration of the September quarterly budget review.	
3. Note the progress for the Under the Gums and Goin' to Gil festival weekend.	

*Under the Gums 2023 has secured funding through the NSW Government Stronger Country Communities Program and Community Events Program. This funding totals \$115,918 there was in-kind support through GSC, along with projected ticket sales.*

*The initial assessment through these programs where tickets could be provided at a subsidised cost for all attendees, however through negotiations and required variations with the department, a limited number of tickets, now known as the Level Up area, could be ticketed, the remainder of the event free to access.*

- The over-booking of artists for the event, \$30,000, a decision made at the time when general admission ticket sales were planned.*
- The introduction of the larger acts brings with them production and hospitality riders not previously budgeted which accounts for additional stage, lighting and staffing costs.*
- The move to the GCP saw additional costs for carparking, amenities hire, additional fencing hire, traffic control and transport.*
- The larger scale event has flagged additional licensing requirements.*
- In order to compete regionally for ticket sales, introduction of the bus from Dubbo was introduced.*
- The NSW Government's Regional Event Fund GSC applied for to the value of \$20,000 has not been announced and discussions with the Department of Regional we are led to believe with the new State Government this program may not be realised.*

The budget reflects a deficit of \$31,444.04, please review attachment at the end of the report. The additional costs will be a consideration of the September QBR.

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## **The Future**

Council's Economic Development Committee and Under the Gums Planning Crew aims to extend the growth of Under the Gums, over a three-year growth plan, to go from a free local event, to a sustainable and flagship festival for Gilgandra Region, and wider Real Country, Great Western Plains and regional NSW, into 2025 and beyond.

Bringing expenditure and travel into the region, for longer periods, support local and regional businesses, build the night sky experience, increase the profile. Extending the 'Goin' to Gil' weekend notion, bringing in learnings, and anticipated community involvement, from the backgrounds of the Cooee Festival and Come Home to Gilgandra Festivals into planning.

The plan projects \$60,000 income in each of the following two financial years by Stronger Country Communities Fund Round 5. The introduction of sponsorships and decreasing subsidised ticket sales are required to fund the Festival.

## **Survey Results**

Surveys have been conducted across four areas:

- Local businesses
- Ticket holders
- Artists
- Food and beverage vendors

With the results summarised below.

### Local Businesses Survey

11 local business responses (5 retail, 2 hospitality, 1 each hair/beauty, auto, service and grocery/butcher) results are as follows:

- 43% agreed overall Goin' to Gil had a positive impact on their business
  - 36% saw a substantial or small increase in foot traffic in the lead up to or over the Goin' to Gil weekend
  - 27% saw a substantial or small increase in sales over the same period
  - 60% said customers were a great mix of locals and visitors, with 10% seeing mostly visitors
  - 73% said they received relevant information of the Festival
  - 73% attended the Under the Gums event
  - Only 1 respondent would like to be involved in the Planning Crew next year
  - Comments about the weekend is summarised in the word cloud below, with many wanting to see greater main street activation, and idea to host this on the Sunday:
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#### Ticket Holders Survey

- 163 responses, 57% from Gilgandra LGA, 14% Dubbo, 2 respondents VIC, 1 QLD.
- Majority of respondents were female (83%) aged 55-64 (26%), followed closely by 22% and 23% respectively aged 35-44 and 45-54.
- 48% attended with family, followed by 47% attending with partner or friends.
- The event was rated 8.6 out of 10 by respondents.
- Most heard through social media, word of mouth and posters, all promotion activities were selected in this question.
- Average spend was \$111.
- 68% were willing to pay between \$20-\$40 for adult tickets next year with the remainder % willing to pay \$40-\$100.
- 77% we were willing to pay \$10-\$15 for kids tickets next year with the remainder willing to pay \$15-\$30 per ticket.
- 26% made a weekend of the Festival.
- Overall rating scores:
  - Accessibility 89%
  - Parking 85%
  - Food and beverage 80%
  - Artists 86%
  - Information 83%
  - 23% attended Goin' to Gil activities
- Below is a word cloud of 'what we did well'



Artist Survey

- 5 artists responded
- Scores:
  - Communications 9/10
  - Sound 8/10
  - Lighting 8/10
  - Venue 9.5/10
  - 100% would be back again.

**It's a Wrap!**

Please find attached document detailing the engagement, media response and overview of the Under the Gums event.

<u>Principal Activity</u>	Enjoy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$32,000
<u>Delivery Program Actions</u>	<b>2.2.1.2</b> Implement the Gilgandra Cultural Precinct Strategic Plan to recognise the GCP as a tourist destination* <b>2.3.1.1</b> Implement the Gilgandra Activation Blueprint to build on local and community events with the it's GREAT! Transformation project*

RECOMMENDATION

That the report be noted.

Neil Alchin  
Director Growth & Liveability

### Under the Gums 2023 - Working Budget (Ledger No.290203 + 290344)

Project Title	Under the Gums	11/10/2023
Job Number	290203 + SCCF405	
Council Name	Gilgandra Shire Council	
<b>Total Project Budget Amount</b>	<b>\$115,919.00</b>	

Project costs MUST be GST exclusive.

Item / Activity / Task	Estimate	Actual Costs	Outstanding Orders	Remaining Balance
<b>123Tix income</b>	\$ 15,000.00	\$ 10,277.27		
<b>SCCF405</b>	\$ 50,000.00	\$ 50,000.00		
<b>CEP</b>	\$ 65,919.00	\$ 65,919.00		
<b>TOTAL INCOME</b>	<b>\$ 130,919.00</b>	<b>\$ 126,196.27</b>		
<b>Project Management SCCF405 (6001)</b>				
Project Management Costs	\$5,000.00	\$6,251.95	\$0.00	-1,251.95
	<b>\$5,000.00</b>	<b>\$6,251.95</b>	<b>\$0.00</b>	<b>-1,251.95</b>
<b>Consultant Fees CEP 290203 (6005)</b>				
Consultant Fees (6005)	\$65,919.00	\$85,623.38	\$0.00	-19,704.38
	<b>\$65,919.00</b>	<b>\$85,623.38</b>	<b>\$0.00</b>	<b>-19,704.38</b>
<b>Consultant Fees SCCF405 (6005)</b>				
Consultant Fees (6005)	\$45,000.00	\$44,619.77	\$12,530.48	-12,150.25
	<b>\$45,000.00</b>	<b>\$44,619.77</b>	<b>\$12,530.48</b>	<b>-12,150.25</b>
<b>Contingency (6003)</b>				
Contingency (6003)	\$0.00	\$8,614.73	\$0.00	-8,614.73
	<b>\$0.00</b>	<b>\$8,614.73</b>	<b>\$0.00</b>	<b>-\$8,614.73</b>
<b>TOTAL EXPENSES TO DATE</b>	<b>\$115,919.00</b>	<b>\$145,109.83</b>	<b>\$ 12,530.48</b>	<b>-\$41,721.31</b>

TOTAL ACTUAL COSTS & OUTSTANDING ORDERS

TOTAL INCOME - COSTINGS

**-\$31,444.04**



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## **REPORTS FOR INFORMATION AND NOTATION**

### **SUMMARY**

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Questions for Next Meeting
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

**STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES**

**SUMMARY**

Statement of Bank Balances and Investment Balances  
To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No.19) - Month of September 2023.
2. Certificate of Bank Reconciliation - Month of September 2023.
3. Details of investments as at 30 September 2023 (Local Government Financial Management Regulation No.19).

<b>CASH BOOK BALANCE AS AT</b>	<b>31-Aug-23</b>	<b>\$7,765,872.54</b>
Plus: Receipts		\$5,200,667.94
Less: Payments		\$5,075,939.74
<b>CASH BOOK BALANCE AS AT</b>	<b>30-Sep-23</b>	<b><u>\$7,890,600.74</u></b>

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<b>STATEMENT BALANCE AS AT</b>	<b>31-Aug-23</b>	<b>\$7,736,254.34</b>
Plus: Receipts		\$2,503,660.03
Less: Payments		\$2,380,221.75
<b>STATEMENT BALANCE AS AT</b>	<b>30-Sep-23</b>	<b><u>\$7,859,692.62</u></b>

Plus: Unpresented Receipts		\$30,908.12
Less: Unpresented Payments		\$0.00
<b>RECONCILED BALANCE AS AT</b>	<b>30-Sep-23</b>	<b><u>\$7,890,600.74</u></b>

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Cashbook balance as at 30 September 2023:	\$7,890,600.74
Investments held as at 30 September 2023:	\$29,000,000.00
<b>Total Cash &amp; Investments Held as at 30 September 2023:</b>	<b><u>\$36,890,600.74</u></b>

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The bank balances in each of the funds as at 30 September 2023 are:

General Fund	\$15,350,128.49
Water Fund	\$3,211,578.06
Sewer Fund	\$3,420,466.18
Orana Living	\$5,797,917.99
Carlinda Enterprises	\$559,399.38
Cooee Villa Units	\$2,912,673.89
Cooee Lodge	\$4,315,462.74
Jack Towney Hostel	\$1,053,841.01
Trust Fund	\$269,133.00

**Balance as per Total Cash & Investments Held: \$36,890,600.74**

Details of Council's investments are as follows:

(1)	\$1,000,000.00	For 365 days	4.90%	Due 08-Mar-24	With Defence
(2)	\$1,000,000.00	For 366 days	5.00%	Due 04-Sep-24	With Bendigo
(3)	\$1,500,000.00	For 366 days	4.30%	Due 04-Mar-24	With Bendigo
(4)	\$1,000,000.00	For 271 days	5.01%	Due 8-Apr-24	With Macquarie
(5)	\$1,000,000.00	For 182 days	4.74%	Due 11-Mar-24	With Macquarie
(6)	\$1,000,000.00	For 270 days	5.05%	Due 23-Apr-24	With Macquarie
(7)	\$1,000,000.00	For 92 days	4.89%	Due 08-Nov-23	With Macquarie
(9)	\$1,000,000.00	For 180 days	4.65%	Due 11-Oct-23	With Bank of Qld
(10)	\$2,500,000.00	For 182 days	5.51%	Due 08-Jan-24	With Suncorp
(11)	\$2,000,000.00	For 181 days	4.90%	Due 27-Nov-23	With NAB
(12)	\$2,000,000.00	For 122 days	5.15%	Due 13-Nov-23	With NAB
(13)	\$2,000,000.00	For 180 days	4.80%	Due 14-Nov-23	With NAB
(14)	\$1,000,000.00	For 182 days	5.10%	Due 26-Feb-24	With NAB
(15)	\$3,000,000.00	For 210 days	5.20%	Due 05-Mar-24	With NAB
(16)	\$2,000,000.00	For 182 days	4.75%	Due 13-Nov-23	With NAB
(17)	\$2,000,000.00	For 270 days	4.75%	Due 04-Dec-23	With NAB
(18)	\$2,000,000.00	For 180 days	5.35%	Due 10-Jan-24	With NAB
(19)	\$2,000,000.00	For 452 days	5.15%	Due 26-Aug-24	With Bank of Qld
Total					<b>\$29,000,000.00</b>
Investments:					

**OUTSTANDING MATTERS FROM PREVIOUS MEETINGS**

**SUMMARY**

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

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<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>July 2022</u>		
141/22	Compulsory Acquisition by Agreement Of Road Reserves and Licence Agreement	Report to future meeting
<u>November 2022</u>		
231/22	ARTC Housing Design	To be included in Tenders in 2023
<u>December 2022</u>		
227/22 240/22	Audit Risk Improvement Committee Chair	Reported to September meeting
247/22	Subdivision of 6324 Newell Highway, Gilgandra	Stage 1 Subdivision completed – Registration Pending
248/22	Castlereagh River Restoration and Beautification Project – Sears and EOI/Tender	Reported to September meeting
<u>July 2023</u>		
137/23	2023 Local Government NSW Annual Conference	Motions to be put forward
<u>August 2023</u>		
149/23	Biodiversity Offset Scheme Credit Offer	Report to this meeting

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**PROGRESS ON “QUESTIONS FOR NEXT MEETING”**

**SUMMARY**

To inform Council of appropriate action which has or will be taken in relation to Councilors “Questions for Next Meeting” outstanding from previous meetings.

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**December 2022**

Upgrade of National Park Road and  
Baronne Creek

Baronne Creek Tender was considered  
at the September meeting and is in  
negotiation stage.

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## **DEVELOPMENT APPLICATIONS**

The following development applications were approved during October 2023:

<b>DA Number</b>	<b>Applicant's Name</b>	<b>Application</b>	<b>Property address</b>	<b>Development Value</b>
2022/441	KB Concrete Pty Ltd	Extractive Industry (Sand Quarry)	2719 East Coonamble Road, Curban NSW 2827	\$50,000
2023/495	Caffeinity Coffee & Wine Co.	Change of Use – Café & Function Centre	6 Castlereagh Street, Gilgandra NSW 2827	\$0
2023/498	Bower Homes	Dwelling	25 West Mialla Road, Balladoran NSW	\$630,000
2023/500	Lucy Babbage	Additional Use – Café	40 Miller Street, Gilgandra NSW 2827	\$0
2023/501	Phillip Frecklington	Shed	35 Farrar Street, Gilgandra NSW 2827	\$18,750
2023/502	Monica Mudford	Pool	2777 Castlereagh Highway, Curban NSW 2827	\$55,179
2023/506	Andrew Newstead	Shed	579 Castlereagh Highway, Gilgandra NSW 2827	\$25,000
			September	<b>\$778,929</b>
			<b>Total 2023</b>	<b>\$15,760,511</b>

## **Applications under assessment**

- DA 2023/480 – Solar Farm
- DA 2023/485 – Unmanned fuel depot, Tooraweenah
- DA 2023/497 – Wind monitoring mast
- DA 2023/503 – Dual Occupancy

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- DA 2023/504 – Motel Alterations & Additions
- DA 2023/505 – Shade Sail

**SEPTEMBER2023**

DA Number	Actual Days	Stopped Days	Total Days	Working Days	Stopped Work Days	Total Work Days
2023/495	42	0	42	30	0	30
2023/502	15	0	15	11	0	11
2023/501	22	0	22	16	0	16
2022/441	583	0	583	417	0	417
2023/500	32	0	32	22	0	22
2023/506	8	0	8	6	0	6
2023/498	38	0	38	28	0	28

Summary Statistics	
No of Applications	7
Total Actual Days	740.00
Mean Actual Days	105.71
Mean Stopped Days	0.00
Mean Total Days	105.71
Mean Work Days	75.71
Mean Work Stop Days	0.00
Mean Total Work Days	75.71
Median Actual Days	32.00

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RECOMMENDATION

That the reports be noted.

David Neeves  
General Manager