GILGANDRA SHIRE COUNCIL
Live > Enjoy > Grow

9 July 2025

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 15 July at 4.00pm**.

Agenda

1. Submission of Questions for Next Meeting

2. National Anthem

3. Prayer

4. Acknowledgement of Traditional Owners:

   "I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."

5. Commencement of recording

6. Apologies

7. Declarations of Interest

   At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

8. Confirmation of Minutes

   - Ordinary meeting held on 24 June 2025

9. Listing of matters to be considered in Closed Council

   The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

   (a) personnel matters concerning particular individuals (other than councillors)
   (b) the personal hardship of any resident or ratepayer
   (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
   (d) commercial information of a confidential nature that would, if disclosed:
      I. prejudice the commercial position of the person who supplied it, or
      II. confer a commercial advantage on a competitor of the council, or
      III. reveal a trade secret
   (e) information that would, if disclosed, prejudice the maintenance of the law
   (f) matters affecting the security of the council, councillors, council staff or council property
   (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Council Staff to Closed Council Meeting
    - General Manger’s Performance Review (a)
    - Aged Care Clinical Governance (a)
    - Tender T15/25 Towards 5000 Masterplanning and Local Planning (d)
- Procedural Motion to re-open meeting to Press and Public

10. Reports

David Neeves
<u>General Manager</u>

Procedural Motion – to exclude Press and Public

> "That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting."

<u>15 JULY 2025 INDEX</u>

Mayor

General Manager

Director Aged Care and Disabilities

Director Growth and Liveability

Standard Reports

(GO.CO.1)

MAYORAL MINUTE - 9/25
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities since the 24 June 2025 meeting.

…………

01/07/25	Geoff Kiehne Rescue Centre Signage Options meeting with the SES
15/07/25	Council Workshops and Council Meeting

Principal Activity — Lead

Policy Implications — Nil

Budget Implications — Nil

Delivery Program Actions — **4.2.2.1**
Inform and empower community input into decision making

RECOMMENDATION

That the report be noted.

D Batten
Mayor

(GO.CO.1)

MAYORAL MINUTE - 10/25
LOCAL GOVERNMENT NSW LOCAL GOVERNMENT WEEK AWARDS 2025, COREM AND COUNTRY MAYORS EVENTS

SUMMARY

To advise of the Local Government NSW Week Awards 2025, CoREM and Country Mayors events in Sydney on Thursday, 7 August 2025 – Friday, 8 August 2025.

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CoREM, Sydney

The next CoREM meeting is being held in Sydney on Thursday 7 August 2025 between 4:00pm-6:00pm. Cr Doug Batten, Mayor will be attending.

Country Mayors Association Events, Sydney

Country Mayors Association's MA Biodiversity Conservation Offsets and Waste Workshop

The Country Mayors Association is hosting a Biodiversity Conservation Offsets and Waste Workshop (Biodiversity Workshop) with Environment Minister, the Hon Penny Sharpe on Thursday, 7 August 2025 between 2:00pm-5:00pm. Mr David Neeves, General Manager, Cr Doug Batten, Mayor and Cr Ash Walker, Deputy Mayor will be in attendance.

Country Mayor's Association's Dinner

Following the Biodiversity Workshop, the Country Mayors Association will be hosting a dinner with the Former Prime Minister the Hon Tony Abbott AC as a guest speaker. Cr Doug Batten, Mayor will be in attendance.

Country Mayors Association Meeting – Crime, Law and Order

On Friday, 8 August 2025 is the Country Mayors Association Meeting at Parliament house with the theme of Crime, Law and Order. The meeting will be held between 8:00am-1:15pm. Mr David Neeves, General Manager, Cr Doug Batten, Mayor and Cr Ash Walker, Deputy Mayor will be in attendance.

Local Government NSW Local Government Week Awards 2025, Sydney

LGNSW is hosting the LGNSW Local Government Week Awards 2025 on Thursday 7 August 2025 between 6:30pm-10:30pm. The event will be held at the Four Seasons Hotel in Sydney. Mr David Neeves, General Manager; Cr Ash Walker, Deputy Mayor; Mrs Kathryn Larkin, Project Manager Strategy and Economic Development; and Mrs Kristy Cosier Planning and Development

Manager will be in attendance as representatives of Council for Council's nomination in the Planning Awards category.

Council are finalist in two (2) categories:

LGNSW Planning Awards

Division A (0-30,000 people) **Council**	**Project Title**
Cowra Council	The Cowra Housing Strategy 2025
Gilgandra Shire Council	Gilgandra Region > Planning Towards 5000 Population
Narrabri Shire Council	Boggabri Floodplain Management and Study Plan

Innovation in Special Events

Division A (0-30,000 people) **Council**	**Project Title**
Armidale Regional Council	Armidale Autumn Festival
Brewarrina Shire Council	Brewarrina Blizzard
Gilgandra Shire Council	Goin' to Gil Weekend + Under the Gums Festival 2024!
Gunnedah Shire Council	Senior Engagement Talks (SETs)
Narrabri Shire Council	Community-discounted desexing, vaccination and microchipping program
Uralla Shire Council	Uralla Christmas Street Fair 2024
Weddin Shire Council	Light Up the Night New Year's Eve Street Party

Principal Activity	Lead
Policy Implications	Nil
Budget Implications	Nil
Delivery Program Actions	**4.3.4.2** Ensure Council attendance at relevant forums and that State and Federal Members are invited to local civic functions and community celebrations **4.3.7.1** Present and communicate updates on strategic projects, strategies, awards, infrastructure and developments within the community

RECOMMENDATION

1. That the report be noted.

2. That Council approve the attendance of Mr David Neeves, General Manager and Crs Batten and Walker to the CoREM, Country Mayor's Association and LGNSW Events as outlined in the report.

D Batten
Mayor

(PM.MA.1)

ADMINISTRATION BUILDING HAZARDOUS MATERIALS REPORT

SUMMARY

To report to council on the findings of the Hazardous Materials Study conducted for the Administration building located at 15 Warren Road.

…………

At the May Council meeting, Council considered an independent building condition report on the condition of the Administration Building located at 15 Warren Road and resolved:

RESOLVED 96/25	Cr Mockler/Cr Freeth
1. That the site inspection and a building condition report of the Council's Administration building be noted. 2. That the Council prioritise the assessment of the hazardous materials study.	

As a follow up to Resolution 96/25, a hazardous materials study was undertaken of the Administration Building by Enviroscience Solutions, the full report is available in the attachments.

In summary, Enviroscience Solutions' report outlined that Hazardous materials including asbestos containing materials and lead-based paint, and Man-made Vitreous Fibres (MMVF) were identified.

Asbestos containing materials (ACM) have been identified on site in the following building materials:

- External (North Aspect) Fibre Cement Infill (x3)
- External North Verandah Fibre Cement Council sign
- External (East Aspect) Fibre Cement Cladding, Window Panel and metal window putty
- External (South & West Aspect) Fibre Cement Cladding and Metal Window Putty
- External (South East Aspect) Cladding
- Mayors Bar Vinyl Floor tile and Mayors Toilet Fibre Cement Walls
- Garage storeroom Smooth Fibre cement Wall
- Storeroom Fibre Cement Ceiling and Wall
- Compactus, Assets Room and DWTS Vinyl Floor Tile

The ACM are presently in good condition and is considered non-friable. Whilst the ACM remains in good condition the risk of impacts to staff is low but remains a risk and will need to be managed particularly during any maintenance works performed on the building. There is approximately 280m^2 of materials containing Asbestos throughout the building.

Lead-based paint (LBP) was identified to be the Cream/Green exterior paint on the cladding and soffit lining, and also the Green/Pink exterior paint found on the fascia panels and 'Gilgandra Council' sign. The material is in damaged and poor condition, peeling and flaking with fragments on the ground in some places. The lead paints were only identified on the exterior the building and will need to be managed to reduce the risk of exposure. However, the location of the LBP's are on the areas of the building identified in the building condition report as showing weather damage and in need of replacement for example the fascia's as show in the photo below.

Man-made Vitreous Fibres (MMVF) were identified within the internal ceiling cavity as insulation batts, insulative sarking and air conditioning ducting. Man-made vitreous fibres (MMVFs) can pose health risks, primarily through inhalation, causing respiratory irritation and potentially lung cancer (Source NSW Health). The material is in good condition and accessible to trades people entering the internal ceiling cavity area. No Polychlorinated Biphenyls (PCBs) or Ozone-depleting substances (ODSs) were found to be present.

The Administration Building was constructed and opened in 1958 and is approaching 67 years old. The hazardous materials identified in the building was no surprise given the age of the building and the era it was constructed.

Enviroscience have proposed the following recommendations in cases where individuals unexpectantly find hazardous building material(s):

- Depending on the type and quantity of the material, it should be scheduled to be removed under controlled conditions utilising a licensed asbestos removal contractor (Class B – Bonded removalist) or (Class A – Friable removalist).

- A Scope of Works be drawn up prior to engaging an asbestos removalist to ensure that the appropriate legislative requirements are adhered to.
- Council undertakes airborne asbestos air monitoring, using a competent laboratory during the asbestos removal.
- That an independent Occupational Hygienist undertake a visual clearance inspection, coupled with air monitoring and site contamination assessment at the end of the removal process.
- That the licensed contractor prepares a safe method of work statement including wet removal methods for the asbestos removal works, utilising Type P1 or P2 half face particulate respirators, appropriate personnel decontamination procedures and appropriate disposal methods.
- If the material is to remain in situ, and unlikely to be disturbed it should be noted on the premises' Asbestos Register. If the asbestos material is removed the register should be updated to reflect this change in the management plan.

The ACM's that were identified in the report were in good condition and can be managed effectively according to the Asbestos Management Plan. Provided they remain in this condition and are not disturbed they pose minimal risk if left in situ. When renovation or demolition works are to occur the asbestos based materials, which are likely to be disturbed should be removed prior to works commencing. If asbestos based products are disturbed, the area should be isolated and an independent assessment by an Occupational Hygienist should be undertaken coupled with airborne asbestos air monitoring.

The above issues flagged by Enviroscience further validates Council's position to renew the administration building.

Included in Council Long Term Financial Plan is an allocation of $200,000 in 2026/2027 to undertake the planning and detailed design for the renewal of the Administration Building with a further allocation of $5,000,000 for construction works to be undertaken in 2027/2028. Prior to commencing the detailed design, an options study shall be completed to understand the scope of the project and the future direction and needs of administration for Council into the future. If the Council were to consider relocating the Administration Building to an alternate location for example in Miller Street then further work shall be undertaken to understand risks and benefits of a relocation, how services can be consolidated and what operational savings can be achieved.

Principal Activity	Live
Policy Implications	Nil
Budget Implications	Nil. The hazardous substance report cost $5,049 and was funded through existing budget allocations

Delivery Program Actions

1.2.2.6
Ensure compliance to building standards, including fire

RECOMMENDATION

1. That the Hazardous Materials report for the Administration building located at 15 Warren Rd be noted and staff take immediate action to minimise the Work Health and Safety Risks.

2. That an options report considering the future Administrative needs of the Council, including possible locations, be prepared and submitted to a future meeting.

David Neeves
General Manager

(CS.LP.1)

OFFICIAL OPENING OF THE GILGANDRA LIBRARY HUB UPDATE

SUMMARY

To provide Council with an update on the official opening of the Gilgandra Library Hub.

…………

Council staff sent a formal request for the official opening of the Gilgandra Library Hub to the Federal Government Funding Body for the Building Better Regions Fund (BBRF) on 23 April 2025. On 19 May 2025, Council was requested to provide the relevant documentation for the request to be considered. Council staff provided three (3) preferred dates for the official opening of the Gilgandra Library Hub being:

- Friday, 15 August 2025
- Monday, 29 September 2025
- Tuesday, 30 September 2025

Council staff was advised the same day that the request had been forwarded onto the Department of Infrastructure for consideration.

On 21 May 2025, Council staff was requested to provide the Department with a full breakdown of the spent funding which was provided within a reasonable timeframe.

With no further updates from the Department or the BBRF body, Council staff sent a follow up email on 25 June 2025 to its BBRF Manager requesting an update on the formal request. The BBRF Manager called Council staff last week advising that they are chasing the relevant Department staff for a response and will provide Council with an update on its request as soon as possible. On 9 July 2025, Council staff left another message with the BBRF Manager requesting an update and still await a response.

Principal Activity	Enjoy, Lead
Policy Implications	Nil
Budget Implications	Nil
Delivery Program Actions	**2.1.6.1** Provide appropriate high quality, current collections, information services, programs, technology and community space for personal, business and community development 4.3.7.1

Present and communicate updates on strategic projects, strategies, awards, infrastructure and developments within the community

RECOMMENDATION

That the report be noted.

David Neeves
General Manager

(CM.AG.1)

REQUESTED UPDATE - COMPULSORY ACQUISITION BY AGREEMENT OF ROAD RESERVES AND LICENCE AGREEMENT

SUMMARY

To provide Council with an update on the proposed compulsory acquisition of Crown Land (road reserves) by Inland Rail on behalf of Transport for NSW (TfNSW).

…………

At its May Council meeting, Council requested Mr David Neeves, General Manager to provide a report to Council regarding the following resolution, which was an Outstanding Matter from a Previous Meeting item:

RESOLVED 141/22	Cr Peart/Cr Mudford
1. That the General Manager be authorised to commence negotiations with ARTC Inland Rail for Compulsory Acquisition by Agreement of Crown Lands parcels impacted by the Inland Rail corridor. 2. That the General Manager be authorised to negotiate with ARTC Inland Rail on the development of Licence to perform works on a Public Road – Section 138 Roads Act 1993. 3. That both documents be presented to a future Council meeting prior to signing.	

On 1 July 2025, an email was sent to Inland Rail seeking clarification and requesting an update on the Deed of Compulsory Acquisition and the Licence to Perform Works. Council is currently awaiting a response.

Principal Activity	Grow
Policy Implications	Nil
Budget Implications	Nil
Delivery Program Actions	**3.3.2** Leverage major regional projects, construction, operations and new regional opportunities to create legacies for Gilgandra Region

RECOMMENDATION

That the report be noted.

David Neeves
General Manager

(CR.SD.1)

TOORAWEENAH SHOW SPONSORSHIP AND ADVERTISING PACKAGES 2025

SUMMARY

To advise Council of correspondence received from the Tooraweenah PA&H Association in relation to the Tooraweenah Show sponsorship and advertising packages.

…………

Council has received correspondence from the Tooraweenah PA&H Association's Secretary, Kristy Gale advising of the Tooraweenah Show sponsorship and advertising packages for 2025.

Ms Gale wrote the following:

> *"2025 is shaping up to be one of the best yet including - Yard Dog Trials and the completion of the Castlereagh Challenge, Tractor Pull, Speed Shear, Dog High Jump, horse events, Young Woman and Rural Ambassador, novelty events, children's entertainment, mechanical bull, Pooka the clown and a pavilion featuring a wide variety of arts, craft and wool. There will be market stalls, vintage car display and food and beverage stalls including our celebrated CWA luncheon room. This year we would love to also have a fireworks display to complete our show with a bang!*
>
> *To ensure the show continues to thrive I invite you to be a sponsor, advertiser or to donate to the 109th Tooraweenah Show to be held Saturday 11th October 2025."*

The closing date for sponsorships is 31 July 2025. Please see ***attached*** the correspondence with attachments for further information.

The Council ensures that the Tooraweenah Village remains presentable, but it does not provide services specifically for the Tooraweenah Show, such as mowing, garbage collection, setup, or pack-down.

Principal Activity	Enjoy
Policy Implications	Nil
Budget Implications	\$44.00-\$66.00 for advertising. \$275.00-\$5,500.00 for sponsorship.
Delivery Program Actions	**2.1.1.1** Provide a range of recreational and sporting facilities which enable the

community to pursue active recreational pursuits.

RECOMMENDATION

For Council's Consideration.

David Neeves
General Manager

(GO.CO.1)

AGED CARE AND DISABILITY SERVICES ADVISORY BOARDS

SUMMARY

To reconsider the need for a Gilgandra Lifestyles and Disabilities Advisory Board and Delegated Authority.

....

Council considered a proposal to disband the Aged Care Advisory Board and Disability Services Advisory Board and meet governance requirements through an amended advisory structure direct to Council at its November 2024 meeting. Council resolved:

RESOLVED 212/24	Cr Bunter/Cr White
1. That the nature and extent of the governance and reporting requirements within Aged Care be noted. 2. That the Gilgandra Lifestyles Advisory Board and Disability Services Advisory Board be disbanded. 3. That a Clinical Care and Risk Committee be formed comprising key clinical staff of Cooee Lodge Hostel, Jack Towney Hostel and Orana Living, the Director Aged Care and Disability Services plus two paid independent clinical consultants. 4. That the Director Aged Care and Disabilities prepare monthly reports to Council outlining performance, identifying any issues of concern, trends and analysis related to corporate governance, clinical governance and operational risk including strategy and capital works updates. 5. That we reconsider the need for a Gilgandra Lifestyles and Disabilities Advisory Board at the July 2025 Council Meeting.	

To recap, the Gilgandra Lifestyles Advisory Board (GLAB) was established in 2022 and the Disability Services Advisory Board in 2024 in response to Aged Care and NDIS reforms.

These Boards were set up as Section 355 Committees of Council with no delegation of authority. In accordance with the Boards' Terms of Reference (Charter), the Boards were scheduled to meet three (3) monthly and comprise of councillor representation and paid advisory staff with relevant skills and experience in one or more of the following areas:

- Governance and industry reform experience
- Clinical governance
- Financial management in a corporate environment

- Residential aged care facility operations experience
- Experience as a senior manager in organisations which provide human services similar to those provided by Gilgandra Lifestyles
- Experience on the Board or governing body of organisations which provide services similar to those provided by Gilgandra Lifestyles
- Organisational strategy development
- Knowledge of the health care/ home care/retirement living sector knowledge and expertise
- Experience in community-based organisations

The *Provider Governance Reform Quick Reference* available on the Aged Care Quality and Safety Commission website (copy separately provided), outlines the requirements for existing providers. Please see the Reference as at 1 December 2023 below, in particular the highlighted section, some of which is not applicable for a local government authority:

New providers Day of approval | **Existing providers** 1 December 2023

What	**Align your governing body to membership requirements**	**Establish a quality care advisory body**	**Offer to/establish a consumer advisory body**	**Ensure your people are skilled and build their capability**	**Align your constitution to the requirements**
Why	The right mix of people will improve your organisation and consumer care outcomes.	The advisory body will give invaluable feedback on the quality of care and services provided and support your continuous improvement processes.	This allows you to hear directly from those at the centre of care; your consumers.	A quality team will drive quality care and services.	This ensures directors are authorised to act in consumers' best interests.
Get ready	· Ensure the majority of governing body members are independent and non-executive. · Include one member with experience in the provision of clinical care in your governing body. You are automatically **exempt** from this requirement if you: · have fewer than 5 board members and provide care to less than 40 care recipients · are an Aboriginal Community Controlled Organisation · have a determination from the Commission that one or both requirements do not apply.	· Establish and ensure continuation of a quality care advisory body. · Ensure the quality care advisory body provides six-monthly reports about the quality of aged care that the approved provider provides through each aged care service. · Require the governing body to consider the quality care advisory body reports and feedback when making decisions in relation to aged care. · Make sure the governing body advises the quality care advisory body **in writing** about how their feedback was used/considered.	· Offer to establish (at least once every 12 months) a consumer advisory body (or multiple bodies). · Require the governing body to consider the consumer advisory body reports and feedback when making decisions in relation to aged care. · Make sure the governing body advises the consumer advisory body **in writing** about how their feedback was used/considered.	· Ensure staff have appropriate skills, qualifications or experience to provide the care and services they are hired to. · Give opportunities to develop your employees' capability to provide services. **1 December 2023 requirements do not apply if you are:** · a state or territory government · a state or territory authority or · a local government authority.	· Make sure that your constitution requires directors to act in the best interests of consumers (only applicable if your service is a wholly owned subsidiary of another body corporate that is not an approved provider).

The information contained in this template is general in nature. It is your responsibility to be aware of your legislative requirements. If you are unsure about how these apply to your situation, please contact us.

Phone 1800 951 822 **Web** agedcarequality.gov.au **Write** Aged Care Quality and Safety Commission, GPO Box 9819, in your capital city

This information is further supported in the Frequently Asked Questions of the Aged Care Quality & Safety Commission website as follows:

I am an approved provider who is exempt from the governing body requirements. Do I need to apply for a determination?

No. If you meet the criteria that exempts you from the governing body requirements, it will be applied automatically, and you won't need to apply or complete the form for a determination.

That criterion is:

- You have fewer than 5 members on your governing body and fewer than 40 consumers receiving aged care services
- You are a state or territory approved provider, including state or territory authorities.
- You are an approved Aboriginal Community Controlled Organisation (ACCO) provider. However, it's important to note that all providers are still accountable for the broader responsibilities outlined in the Aged Care Quality Standards and other requirements of the *Aged Care Act 1997*.

You will still be required to meet responsibilities relating to ensuring proper governance, having adequately skilled staff, and consumer and quality care advisory bodies.

The governance requirements of Standard 8 of the Aged Care Quality and Safety Standards are:

Standard 8

Organisational governance

Consumer outcome

(1) I am confident the organisation is well run. I can partner in improving the delivery of care and services.

Organisation statement

(2) The organisations' governing body is accountable for the delivery of safe and quality care and services.

Requirements

(3) The organisation demonstrates the following:

(a) Consumers are engaged in the development, delivery and evaluation of care and services and are supported in that engagement;
(b) The organisation's governing body promotes a culture of safe, inclusive and quality care and services and is accountable for their delivery;
(c) Effective organisation wide governance systems relating to the following:
  (i) information management;
  (ii) continuous improvement;
  (iii) financial governance;
  (iv) workforce governance, including the assignment of clear responsibilities and accountabilities;
  (v) regulatory compliance;
  (vi) feedback and complaints.
(d) Effective risk management systems and practices, including but not limited to the following:
  (i) managing high-impact or high-prevalence risks associated with the care of consumers;
  (ii) identifying and responding to abuse and neglect of consumers;
  (iii) supporting consumers to live the best life they can.
(e) Where clinical care is provided – a clinical governance framework, including but not limited to the following:
  (i) antimicrobial stewardship;
  (ii) minimising the use of restraint;
  (iii) open disclosure.

Both the Gilgandra Lifestyles Advisory Aged Care and the former Disability Services Committee considered the Delivery Program and QBR Financial information which is later replicated in an Ordinary Council meeting. Regular reports from management are also considered and contain relevant rending and analysis and any areas of concern.

There is also now a Clinical Care and Risk Meeting that meets at Cooee Lodge Hostel on a weekly basis consisting of clinical staff and managers with minutes circulated to myself as Director, enabling me to be aware of any immediate risks or concerning trends and act accordingly if necessary. The quarterly meeting structure of these advisory boards is not conducive to ensuring the Board is aware of concerns in a timely manner.

The past Board meeting structure was an attempt to meet Council's board responsibilities under the Aged Care Act structure. Feedback from the independent members and the external consultants' report is that the format was not effective, noting also that most reports were for notation by the Board only.

It was proposed that governance requirements could be better met by establishing a Clinical Governance Committee comprising key clinical staff and this was agreed by Council at its November meeting (Section 3 of resolution on page 1 of this report). It is now suggested that the Orana Living Manager be included as a non-clinical member of the Committee to provide oversight on any operational concerns within Orana Living. The Orana Living Manager would be considered to be a subject matter expert.

This Committee would then provide a confidential monthly report to Council identifying any issues of concern related to clinical risk. Council as a whole would consider additional reports relating to aged care and disability services as and when required. Savings could be made by having paid clinical staff concentrating on clinical issues and Council as a whole considering policy and financial matters.

At the June meeting Council adopted the Clinical Governance Framework, the details surrounding the Clinical Governance Committee and the Clinical Governance Committee Terms of Reference but did not provide delegation authority for the committee under Section 377 Local Government Act. The debate centred on whether the existing delegated authority granted by the Council to the General Manager provided scope for autonomy in critical decision making without referrals to the Council or needing to delegate authority under Section 377 Local Government Act to the Clinical Governance Committee.

Since the June Meeting, a review of the General Manager's delegation has occurred and the delegations do not explicitly define authority to Act under the Aged Care or National Disability Insurance Scheme Acts or associated legislation and commission standards. However, Section 335(k) of the Local Government Act provides authority to undertake council functions under any other Act as stated below:

s335 Functions of general manager
The general manager of a council has the following functions—

(a) to conduct the day-to-day management of the council in accordance with the strategic plans, programs, strategies and policies of the council,
(b) to implement, without undue delay, lawful decisions of the council,
(c) to advise the mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of the council,
(d) to advise the mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of the council and other matters related to the council,
(e) to prepare, in consultation with the mayor and the governing body, the council's community strategic plan, community engagement strategy, resourcing strategy, delivery program, operational plan and annual report,
(f) to ensure that the mayor and other councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions,
(g) to exercise any of the functions of the council that are delegated by the council to the general manager,
(h) to appoint staff in accordance with the organisation structure determined under this Chapter and the resources approved by the council,
(i) to direct and dismiss staff,
(j) to implement the council's workforce management strategy,
(k) any other functions that are conferred or imposed on the general manager by or under this or any other Act.

In essence, whilst the approved delegated authority by the Council to the General Manager may not be explicit to aged care or disability legislation, the authority to act and undertake functions of the Council is picked up through Section 335(k) of the Local Government Act 1993.

The difficulty in this is that this interpretation limits sub-delegation to the Director Aged Care and Disability Service to authorise actions required as part of the Clinical Governance Committee without referral to the General Manager. The intent of the Clinical Governance Committee is to enable the Clinical expertise on the committee, whom are best qualified through their AHPRA registrations, to make the necessary decision in the clinical interest of the clients. By requiring referral to the General Manager on each decision will complicate the process. Therefore, to avoid any doubt the recommendation to the Council is to:

***Provide delegated authority to the General Manager (or appointed nominee) to consider and determine all actions required to enable compliance with the Aged Care Act, National Disability Insurance Scheme, associated subordinate legislation, NDIS Practice Standards and the Aged Care Quality Standards*.**

Due to the review to the whole of Council's ICT programs, delays with accessing suitable data from existing systems (Disability Services in particular) plus setting up the Committee and associated Charter, Terms of Reference and Delegation of Authority there has been no Clinical Governance meeting to date. However, the first meeting is scheduled for Monday, 14 July 2025.

Council is being provided with monthly reports documenting clinical issues and trends within aged care via a Red/Green/Amber dashboard type report and addressing any concerns. The Star Rating report and graphs depicting Average Daily Subsidy, AN-ACC Distribution, Occupancy and Casemix have also been provided. Additionally, trends in complaint and feedback have also been tabled.

As another level of governance, the independent Audit Risk Improvement Committee (ARIC) is provided a report on significant risk which identifies trends and analyses the risk. Recommendations of the ARIC are for consideration and action as appropriate.

Independent oversight on the Clinical Care and Risk Committee plus regular reporting to the Commonwealth (as detailed to Council's November meeting) will ensure that any concerns are identified early and can be dealt with in a timely manner.

Successful audits and maintaining accreditation is another indicator for Council of good governance and procedures.

Principal Activity	Lead
Policy Implications	Nil
Budget Implications	Nil
Delivery Plan Actions	**4.3.1.1** Ensure all governance targets and statutory requirements are met in line with the relevant Acts and Regulations and Council policy

RECOMMENDATION

1. That the first meeting of the Clinical Governance Committee to consider clinical governance across aged care and disability services be noted.

2. That the inclusion of the Orana Living Manager in the Clinical Governance Committee as a non-clinical representative be endorsed.

3. That the minutes of the Clinical Governance Committee be presented to the next Council meeting following each Clinical Governance Committee meeting.

4. That the Gilgandra Lifestyles Advisory Board and Disability Services Advisory Board not be reinstated at this stage.

5. That the Director Aged Care and Disabilities continue to prepare monthly reports to Council outlining performance, identifying any issues of concern, trends and analysis related to corporate governance, clinical governance and operational risk including strategy and capital works updates for aged care and disability services.

6. That Council provide delegated authority to the General Manager (or his appointed nominee) to consider and determine all actions required to enable compliance with the Aged Care Act, National Disability Insurance Scheme Act, associated subordinate legislation and NDIS Practice Standards and the Aged Care Quality Standards.

Donna Dobson
Director Aged Care and Disabilities

(GS.PG.1)

GILGANDRA SWIMMING POOL CONDITION REPORT

SUMMARY

To consider a Gilgandra swimming pool condition report prepared by NSW Public Works at the request of Council.

…………

Council has been challenged by major increasing maintenance issues at the Gilgandra swimming pool over a number of years.

As a result, Council engaged NSW Public Works to undertake inspection of the swimming pool which was built in 1939 making it more than 85 years old. David Watson, Manager Clients and Project Delivery of NSWPW Riverina Office at Dubbo engaged Water Resource Management (WRM) for condition assessment of plant and equipment and Engineering Emergency Management for structural condition assessment.

The scope of works included the following:

- Undertake site inspection and record visual condition of various elements.
- Discussion with Council staff about the issues and problems.
- Prepare a Condition Report.
- Recommendations about upgrading the facility

The assessment was carried out by Mikhail Kogan, Senior Structural Engineer NSW Public Works Engineering Emergency Management along with Zoran Slavnic, Principal Engineer and Mihir Suthar, Mechanical Engineer from Water Resource Management Public Works.

Following an onsite inspection on 9 April 2025, NSW Public Works has prepared a detailed condition report which is separately included in the attachments to this business paper.

The condition report objectives are to:

- Inspect and record the current structural condition of the swimming pools, concourse areas and amenities.
- Conduct a condition and safety assessment of the mechanical equipment installed in the swimming pool centre.
- Make recommendations for further action based on the visual condition and discussion with staff responsible for maintaining the facility or who were present during site inspection.

The report includes:

- A summary of general observations of the conditions of the existing main pool, wading pool, concourse, amenities and shade structures.
- A condition rating report of mechanical and electrical equipment - Appendix A.
- Photos of the conditions of structures taken during the site visit

The main issues identified include:

- The main pool appears to be in a poor condition. The water loses are significant due to pool leaking. It is reported to be 9cm water level reduction in 22 hours, which equates to about 3,500 litres of water loss in one day
- The wading pool is in a poor condition and leaks into main pool when main pool water level is lowered. The joints are in poor condition. The scum gutter at low level and concourse is cracking along the joints.
- The concourse slabs are in a fair to good condition. Large extent of original concourse slabs has been replaced with new concrete. The slabs are cracking at many locations around drainage openings, movement joints and re-entrant corners. Concourse slabs have been replaced in the past and different colours of slabs replaced to existing is discernible.
- The amenities were recently upgraded and are in a good condition
- The shade structure covering the wading pool is in a good condition. The fabric roof and metal supporting structure appears to be in a good condition. Other metal awning structures are also in fair to good condition.

  The swimming pool mechanical assets were assessed and their conditions graded based on the table referred to on page 22 of the report.

Assets with a fair to poor rating included:

- Pipe work and pumps associated with the pool filtering system
- Back wash tank
- Plant room platform

The report includes the following summary and recommendations:

"The swimming pools were built 85 years ago and have served the community very well over these years. The pools do not comply with current NCC for access, evaporation losses and other requirements.
The pools are leaking at rate of about 90mm drop in water level in 24 hours and water levels is restored from town water supply. The above leakage equates to about loss of 35kilo litres in 24 hours. We were advised that Council has attempted to address the leakage but were not successful.
Main pool concrete structure appears to be in a satisfactory condition except the joints in the floor slab and walls appears to in a poor condition. There are few broken floor tiles. Water may be leaking through the joints.

It is recommended to replace the joint sealants and replace broken tiles in short term and to use pool for short term until funding for upgrade or new pool is available.
We also recommend Council to seek funding to upgrade the pool to comply with the current NCC.
There are three options available for upgrade:
1. Upgrade the pool to current National Construction Code (NCC) by installing a new ramped entry, upgrade pool water circulation and install pool covers. The existing pool shell could be maintained and pool upgraded using proprietary "Myrtha Panels". This approach was used by Cobar Shire Council to upgrade their pool.
2. Demolish and rebuild new pool complying with current NCC. New pool could be made 50m long lap pool.
3. Another cost-effective option may be following Bourke Council upgrading of Bourke Memorial Pools in 2022. Dwayne Willoughby. Bourke Council, Manager Planning, Regulatory and Environmental Services, has kindly shared his details and documents with us if Gilgandra Council like to follow their example.
Wading pool is in poor condition specifically the joints in the scum gutter.
NSW PW recommend demolishing the wading pool and rebuilding new pool complying with the current NCC.
Most of the mechanical equipment located inside the plant room and filters are in a fair condition with majority of the equipment having past or are close to their design life therefore it is recommended to have them either refurbished or replaced with new equipment adhering to current design and safety standards.
The chlorine storage and dosing equipment is in an excellent condition designed to meet current performance and safety standards hence they can be retained.
Community feedback may also be sought for the type of facility required by the residents."

Council has included in its strategic plans and associated Long Term Financial Plan the intended replacement of the Gilgandra Swimming Pool complex with a modern fit for purpose complex including a "splash park" experience, as part of the Hunter Park recreational precinct. However, this project is dependent on receiving $14M in grant funding. The report from the NSW Public Works report can be used in support of funding opportunities as they arise.

The interim maintenance works to replace the joint sealants and replace broken tiles in short term can be achieved within current 25/26 pool maintenance budget allocations.

It is also worth noting that the cost of the water loss from the pool estimated at 1278kL per annum at $1.65/kL equates to $2,109.

Principal Activity	Enjoy
Policy Implications	Nil
Budget Implications	The report cost $22,455 which was funded in the 2024/25 budget
Delivery Program Actions	**2.1.1.1** Provide a range of recreational and sporting facilities which enable the community to pursue active recreational pursuits* **2.1.1.2** Identify and pursue external funding opportunities for the Hunter Park Sporting and Recreational Precinct construction*

RECOMMENDATION

1. That Council note the Gilgandra Swimming Pool Condition Report provided by NSW Public Works.

2. That Council confirm its commitment to replacing the existing Gilgandra swimming pool complex in line with its strategic plans and the Hunter Park Recreational Precinct project.

3. That the condition report be used in support of future funding opportunities relating to the Hunter Park Recreational Precinct project as opportunities arise.

4. That Council notes the interim maintenance works required to replace the pool joint sealants and broken or missing tiles in readiness for the 25/26 Swimming season.

Neil Alchin
Director Growth and Livability

(GS.PG.1)

GILGANDRA CULTURAL PRECINCT – TERRY NANGLE SOUND SHELL

SUMMARY

To consider options for appropriate recognition of the “Terry Nangle Sound Shell”

…………

At Council’s December 2024 Ordinary Meeting it was resolved that Council name the Sound Shell located in the Cultural Precinct in honour of the late Terry Nangle.

(CR.LI.1)

MAYORAL MINUTE – 15/24
RECOGNITION OF THE LATE MR TERRY NANGLE

SUMMARY

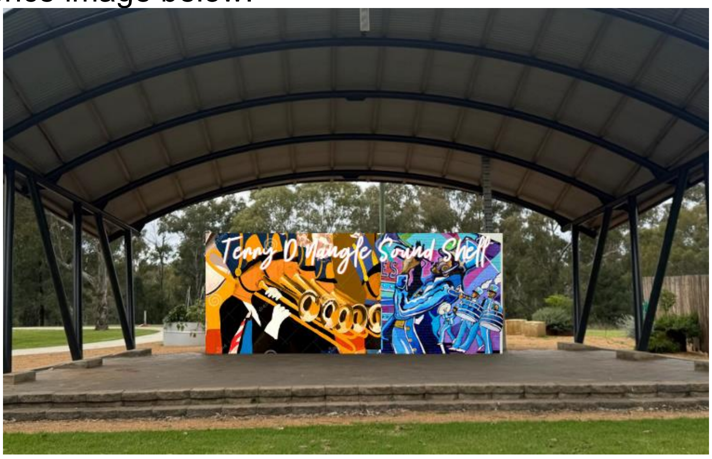
To propose formal recognition of the late Mr Terry Nangle by Council.

RESOLVED 242/24	Cr Bunter/Cr Peart
That Council name the Sound Shell at the Cultural Precinct as ‘The Terry Nangle Memorial Sound Shell’.	

Council’s Activation & Communication Manager and Community Engagement Officer recently met with Maxine Elsom and Phillip Batten on site to discuss preferred options for the sound shell to appropriately honour Mr Nangle. The following options were presented and discussed:

1. **Commemorative plaque** on the block wall of the Sound Shell acknowledging Mr Nangle’s contributions to the community (refer to attachments for draft wording and design).
2. **Signage** prominently positioned to be visible from the Windmill Walk footpath or good visibility from a distance in the GCP.
3. **Commissioning a mural** on the black wall of the Sound Shell representing music, song, and dance, to reflect Mr Nangle’s legacy.

Example/reference image below:



A budget of $5,500 (GST inclusive) is estimated for the mural, based on the cost for design and painting of the community garden mural, and the other murals to the south of the sound shell, and a current estimate from a regional artist.

The price for an A3 brass plaque, including an appropriate image is approximately $2,000 incl GST, currently not budgeted. It is requested that Council allocate $2,000 to as an additional allocation fund the plague in the 25/26 financial year budget. The mural and plague will be in lieu of a formal sign.

The mural will be delivered within funding from the Stronger Country Communities Program (SCCF R5), Castlereagh River > Beautification and public art project. Which has a total budget of $389,881.00 of which $326,491.84 has already been spent, leaving $63,389.16 to complete the following outstanding works:

1. Removal of old seating and signage
2. Installation of 3 x rest shelters
3. Landscaping around the rest shelters
4. Installation of 3 x small piers adjacent to the rest shelters
5. Installation of a water / drinking station along the Windmill Walk

This additional mural, which reflects and honours Mr Nangle's contribution to the community, will complement the existing murals and beautification works delivered as part of the Gilgandra Cultural Precinct (GCP). It aligns with the outcomes of the GCP Strategic Plan by enhancing community ownership, increasing use and pride in the precinct, and fostering greater understanding and respect for local history and heritage.

Principal Activity	Enjoy
Policy Implications	Nil
Budget Implications	$2,000 additional budget allocation to fund the Remembrance Plague.
Delivery Program Actions	**2.2.1.1** Implement the Gilgandra Cultural Precinct Strategic Plan to foster understanding and respect for local history and heritage, strengthen community ownership and pride, and support local and regional creative and artistic expression **2.2.1.2** Implement the Gilgandra Cultural Precinct Strategic Plan to recognise the GCP as a tourist destination*

RECOMMENDATION

1. That Council endorse funding for and installation of an appropriate plaque in remembrance Terry Nangle supporting the naming of the ‘Terry Nangle Sound Shell’.

2. That Council endorse a variation to the Stronger Countries Communities Fund Round 5 to include a community mural on the wall of the Sound Shell in lieu of a reduced scope for landscaping around the rest shelters.

3. That Council support the commissioning of a mural on the internal wall of the Sound Shell reflecting a musical theme and importance of the community band whilst acknowledging Mr Terry Nangle’s legacy and contribution to the community.

4. The funding for the mural be funded through Stronger Countries Communities Fund Round 5 - Castlereagh River > Beautification and public art project allocation.

Neil Alchin
Director Growth and Livability

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

…………

Consultative Committee	24 June 2025
Consultative Committee	1 July 2025
Consultative Committee	8 July 2025

CONSULTATIVE COMMITTEE
24 June 2025

PRESENT
Mr C Marchant, USU Outdoor Representative
Mr M Foran, USU Outdoor Representative
Mr D Colwell, Management Representative
Mr B Dixon, USU Outdoor Staff Representative
Mr D Neeves, Management Representative
Mrs M Welsh, Management Representative
Mr G McAnally-Elwin, USU Indoor Representative
Mrs Donna Dobson, Management Representative

IN ATTENDANCE

Mrs J Eason, People and Culture Manager

Proceedings of the meeting commenced at 9.40am.

APOLOGIES

Mr Neil Alchin, Management Representative

COMMITTEE'S RECOMMENDATION – 5/25	B Dixon/D Colwell
That the apologies submitted be accepted.	

ABSENT

DECLARATIONS OF INTEREST

Although no formal declarations of interest were made during the meeting, it was noted in post-meeting discussions that Bryan Dixon, Melissa Welsh, and Donna Dobson may have had interests requiring disclosure. However, the General Manager allowed the meeting to proceed.

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 6/25	B Dixon/D Colwell
That the Minutes of the meeting held 25 March 2025 be confirmed as a true and correct record of the meetings.	

ORGANISATIONAL STRUCTURE REVIEW

SUMMARY

To provide information on the new organisational presented to and for consultation with staff.

COMMITTEE'S RECOMMENDATION – 7/25	C Marchant/D Neeves
That the report be noted	

NEW POSITIONS – POSITIONS DESCRIPTIONS

SUMMARY

To present seven position descriptions for the newly created or significantly revised positions as part of the organisational structure.

COMMITTEE'S RECOMMENDATION – 8/25	C Marchant/D Neeves
That the position descriptions, as presented be noted, with a change to Claiming and Finance Officer where a step was in twice be amended.	

DRAFT UV EXPOSURE & SUN PROTECTION AND STAFF UNIFORM POLICY

SUMMARY

To present a draft of the revised UV Exposure & Sun Protection and the Staff Uniform Policy

COMMITTEE'S RECOMMENDATION – 9/25	M Foran/C Marchant
That the report be reviewed to include a provision for wet weather days	

RECRUITMENT AND TRAINING

SUMMARY

To provide information on recruitment and training

COMMITTEE'S RECOMMENDATION – 10/25	D Dobson/D Colwell
That the report be noted	

GENERAL BUSINESS

David Neeves gave on overview of the Consultative Committee meetings time line to present positions descriptions and have them made available on the intranet

Question from Cec Marchant regarding WHS not being included in all positions it was noted this was not required for all positions and that WHS accountabilities were included in all position descriptions under Corporate Wide Accountabilities.

Question from Bryan Dixon regarding the grading process, the OO- soft system was explained

Question from Bryan Dixon regarding the recruitment process and if applicants could be considered for other roles, the process was explained noting that this is a confidential process

NEXT MEETING

The next Committee meeting will take place 1 July 2025 @ 1.30pm at the depot training room.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 10.12AM.

G McAnally-Elwin
Chair

CONSULTATIVE COMMITTEE
1 July 2025

PRESENT

Mr C Marchant, USU Outdoor Representative
Mr Kane Wighton, USU Outdoor Representative
Mr D Colwell, Management Representative
Mr B Dixon, USU Outdoor Staff Representative
Mr D Neeves, Management Representative
Mrs M Welsh, Management Representative
Mr G McAnally-Elwin, USU Indoor Representative
Mr Neil Alchin, Management Representative

IN ATTENDANCE

Mrs J Eason, People and Culture Manager

Proceedings of the meeting commenced at 1.38pm.

APOLOGIES

Mrs Donna Dobson, Management Representative

COMMITTEE'S RECOMMENDATION – 11/25	B Dixon/D Colwell
That the apologies submitted be accepted.	

ABSENT

Nil

Kane Wighton attended as the replacement for former USU Outdoor representative Michael Foran, who recently retired from Council.

NEW POSITIONS – POSITIONS DESCRIPTIONS

SUMMARY

To present position descriptions for the newly created or significantly revised positions as part of the organisational structure.

COMMITTEE'S RECOMMENDATION – 12/25	C Marchant/D Neeves
That the position descriptions, as presented be noted.	

GENERAL BUSINESS

Cec Marchant proposed amendments to the draft UV Exposure & Sun Protection Policy and the Staff Uniform Policy to include provisions for wet weather days. It was decided that these amendments would be presented to ELT.

NEXT MEETING

The next Committee meeting will take place 8 July 2025 @ 9.30am.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.43AM.

G McAnally-Elwin
Chair

CONSULTATIVE COMMITTEE
8 July 2025

PRESENT
Mr C Marchant, USU Outdoor Representative
Mr Kane Wighton, USU Outdoor Representative
Mr B Dixon, USU Outdoor Staff Representative
Mr D Neeves, Management Representative
Mrs M Welsh, Management Representative
Mr Neil Alchin, Management Representative

IN ATTENDANCE

Mrs J Eason, People and Culture Manager

Proceedings of the meeting commenced at 9.32.

APOLOGIES

Mrs Donna Dobson, Management Representative
Mr G McAnally-Elwin, USU Indoor Representative
Mr D Colwell, Management Representative

COMMITTEE'S RECOMMENDATION – 13/25	D Neeves/N Alchin
That the apologies submitted be accepted.	

ABSENT

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 14//25	N Alchin/K Wighton
That the Minutes of the meeting held 24 June & 1 July 2025 be confirmed as a true and correct record of the meetings.	

NEW POSITIONS – POSITIONS DESCRIPTIONS

SUMMARY

To present thirteen position descriptions for the newly created or significantly revised positions as part of the organisational structure.

COMMITTEE'S RECOMMENDATION – 15/25	D Neeves/K Wighton
That the position descriptions, as presented be noted.	

GENERAL BUSINESS

The Consultative Committee endorsed the amended UV EXPOSURE & SUN PROTECTION AND STAFF UNIFORM POLICY

NEXT MEETING

The next Committee meeting will take place 15 July 2025 @ 9.30am

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.37AM.

C Marchant
Acting Chair

RECOMMENDATION

That the minutes be noted.

David Neeves
General Manager

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

…………

1. Statement of Bank Balances (Local Government Financial Management) Regulation No.19) – Month of June 2025.

2. Certificate of Bank Reconciliation – Month of June 2025.

Details of investments as at 30 June 2025 (Local Government Financial Management Regulation No.19).

CASH BOOK BALANCE AS AT		**31-May-25**	**$1,522,306.46**
Plus:	Receipts		$7,676,006.39
Less:	Payments		$4,048,624.41
CASH BOOK BALANCE AS AT		**30-Jun-25**	**$5,149,688.44**

STATEMENT BALANCE AS AT		**31-May-25**	**$1,463,192.49**
Plus:	Receipts		$7,622,308.97
Less:	Payments		$4,016,303.28
STATEMENT BALANCE AS AT		**30-Jun-25**	**$5,069,198.18**
Plus:	Unpresented Receipts		$80,490.26
Less:	Unpresented Payments		$0.00
RECONCILED BALANCE AS AT		**30-Jun-25**	**$5,149,688.44**

Cashbook balance as at 30 June 2025:	$5,149,688.44
Investments held as at 30 June 2025:	$29,000,000.00
Total Cash & Investments Held as at 30 June 2025:	**$34,149,688.44**

The bank balances in each of the funds as at 30 June 2025 are:

General Fund	$10,706,489.68
Water Fund	$3,674,831.76
Sewer Fund	$3,425,861.11
Orana Living	$5,093,985.12
Carlginda Enterprises	$414,596.11
Cooee Villa Units	$4,702,648.34
Cooee Lodge	$5,414,680.52
Jack Towney Hostel	$463,678.78
Trust Fund	$252,917.02
Balance as per Total Cash & Investments Held:	**$34,149,688.44**

Details of Council's investments are as follows:

(1)	$1,000,000.00	For	274	days	5.10%	Due	03-Sep-25	With Defence
(2)	$1,000,000.00	For	365	days	4.65%	Due	04-Sep-25	With Bendigo
(3)	$1,500,000.00	For	184	days	4.30%	Due	04-Sep-25	With Bendigo
(4)	$2,000,000.00	For	185	days	4.70%	Due	13-Oct-25	With Bank of Qld
(5)	$2,000,000.00	For	182	days	4.60%	Due	25-Aug-25	With Bank of Qld
(6)	$2,000,000.00	For	182	days	4.63%	Due	07-Oct-25	With Bank of Qld
(7)	$1,000,000.00	For	182	days	4.20%	Due	04-Dec-25	With IMB Bank
(8)	$1,000,000.00	For	184	days	4.65%	Due	24-Sep-25	With IMB Bank
(9)	$2,000,000.00	For	150	days	4.20%	Due	20-Nov-25	With IMB Bank
(10)	$1,000,000.00	For	150	days	4.60%	Due	04-Sep-25	With NAB
(11)	$1,000,000.00	For	210	days	4.30%	Due	04-Dec-25	With NAB
(12)	$3,000,000.00	For	180	days	4.80%	Due	06-Aug-25	With NAB
(13)	$3,000,000.00	For	90	days	4.50%	Due	21-Jul-25	With NAB
(14)	$2,000,000.00	For	120	days	4.65%	Due	05-Aug-25	With NAB
(15)	$1,000,000.00	For	181	days	4.25%	Due	26-Nov-25	With NAB
(16)	$2,000,000.00	For	91	days	4.70%	Due	07-Jul-25	With NAB
(17)	$2,500,000.00	For	302	days	4.43%	Due	03-Mar-26	With Suncorp
					Total Investments:		**$29,000,000.00**	

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 JULY 2025

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

…………

Res. No.	Subject	Action
July 2022		
141/22	Compulsory Acquisition by Agreement Of Road Reserves and Licence Agreement	Report to this Council Meeting

PROGRESS ON "QUESTIONS FOR NEXT MEETING"

SUMMARY

To inform Council of appropriate action which has or will be taken in relation to Councilors "Questions for Next Meeting" outstanding from previous meetings.

…………

NIL

DEVELOPMENT APPLICATIONS

Council League Table

As of 1 July 2024, the Department of Planning, Housing and Infrastructure is now publicly monitoring timeframes and expectations set for lodgment and assessment of development applications for all Local Government Areas in New South Wales.

Council is expected to:

1. Lodge DAs within 14 days of submission to the planning portal.
2. Determine DAs (including DAs determined by a local planning panel) as soon as practical and whichever is the lesser of Council's previous financial year average, or within an average of 115 days. Gilgandra previous financial year average was 55 days.

In August 2024, the NSW Government created a Housing Taskforce to bring together experts from multiple government agencies to streamline planning processes, with a focus on state agency involvement in development applications (DA). The NSW government agency performance is reviewed every 6 months for matters of concurrence, integrated development and referrals. In the 2024/2025 Financial Year 89% of referrals meet the legislated timeframe.

June 2025 – Lodgement Timeframes

Average lodgement days	Number of applications lodged	Number of applications meeting expectation (14-day lodgement)	% of applications meeting expectation (14-day lodgement)	Total development cost
7	1	1	100%	$593,450

June 2025 – Assessment Timeframes (this data is reflective of no DAs being approved in June 2025)

Expectation days*	Average Assessment days	Number of applications assessed	Number of applications meeting expectation	% of applications meeting expectation	Total development cost
55	0	0	-	-	

June Development Application Details

There were no DAs approved in June 2025.

Development Applications currently under assessment

- 2025/591 – Laundry addition, 41 Farrar Street, Gilgandra
- 2025/594 – Telecommunications Tower, 76 Wamboin Street, Gilgandra
- 2025/587 – Warehouse, 7 Enterprise Drive, Gilgandra
- 2025/597 – Renovations/Function Room, 33 Morris Street, Gilgandra
- 2025/598 – Carport, 218 Warren Road, Gilgandra

David Neeves
General Manager

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

…………

Documents mentioned are available upon request for any interested Councillors.

1. CASTLEAREGH MACQUARIE COUNTY COUNCIL MEETING MINUTES

   Minutes of the meeting held on 28 April 2025.

RECOMMENDATION

That receipt of the Category B correspondence be noted.

David Neeves
General Manager