



MINUTES
OF THE
ORDINARY MEETING
OF
GILGANDRA SHIRE COUNCIL
HELD ON
15 APRIL 2025

PRESENT

Councillors

D Batten (Mayor)

A Bunter

M Foran

I Freeth

P Mann

B Mockler

G Peart

A Walker (Deputy Mayor)

N White

Employees

D Neeves
General Manager

N Alchin
Director Growth and Liveability

D Colwell
Director Infrastructure

D Dobson
Director Aged Care and Disabilities

M Welsh
Executive Leader Transformational
Change

R Berryman
Executive Assistant

K Cosier
Planning and Development Manager

Proceedings of the meeting commenced at 4:02pm.

LEAVE OF ABSENCE

NIL

ADJOURNMENTS

NIL

DECLARATIONS OF INTEREST

NIL

CONFIRMATION OF MINUTES

RESOLVED 57/25	Cr Walker/Cr White
That the minutes of the Ordinary meeting on 18 March 2025 which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

RESOLVED 58/25	Cr Mockler/Cr Mann
That the minutes of the Extraordinary meeting held on 1 April 2025, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

**LISTING OF MATTERS
TO BE CONSIDERED IN CLOSED COUNCIL**

RESOLVED 59/25	Cr Bunter/Cr Peart
That Council note the following matters to be listed as specified under Section 10(2) of the <i>Local Government Act 1993</i> :	
<ul style="list-style-type: none">• Aged Care Residential Staff Accommodation Project (d)• Quotation 25/24: Residential Call System (Nurse Call) (d)• Aged Care Clinical Governance (a)• Used Motor Oil Collection and Recycling (d)• Tender T8/25: McGrane Oval Female Amenities (d)• Tender T382425OROC: Supply and Delivery of Stationary (d)	

RESOLVED 60/25	Cr Bunter/Cr Peart
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Section 10(2) of the <i>Local Government Act 1993</i> , relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 4:08pm.	

(GO.CO.1)

MAYORAL MINUTE - 5/25
MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities since the 18 February 2025 meeting.

RESOLVED 68/25	Cr Batten
That the report be noted.	

Proceedings in Brief

Mrs Kristy Cosier, Planning and Development Manager entered the room at 4:21pm

(A3339)

DA 2024/566 TOURIST AND VISITOR ACCOMMODATION (TEMPORARY WORKERS ACCOMMODATION FACILITY)

SUMMARY

To determine DA 2024/566 Tourist And Visitor Accommodation (Temporary Workers Accommodation Facility) at 14 Marshall Street, Gilgandra.

RESOLVED 69/25	Cr Peart/Cr Mann
<ol style="list-style-type: none">1. That permission be granted to vary Chapter 14 of Gilgandra Shire Council's Development Control Plan 2011 for the property of 14 Marshall Street (Lot 50 DP 1293728, Lot 26 DP 735005 & Lot 1 DP 824103) to allow for Tourist & Visitor Accommodation DA 2024/566.2. That DA2024/566 be approved in accordance with the Environmental Planning and Assessment Act 19793. That the conditions outlined in Attachment 3 be noted as forming part of the conditions of consent.4. That, in accordance with section 375A of the Local Government and Planning Legislation Amendment (Political Donations Act) 2008, the names of councillors who support and oppose the decision be recorded.	

Division

For: Crs Batten, Bunter, Freeth, Foran, Mann, Mockler, Peart, Walker, White
Against: Nil

(GO.CO.1)

RESPONSE TO QUESTION ON NOTICE – EXECUTIVE CERTIFICATE FOR ELECTED MEMBERS

SUMMARY

To advise Council of the current budget allocations for training of elected members in response to question on notice by Cr Foran at the March 2025 Council Meeting.

RESOLVED 70/25	Cr Walker/Cr Bunter
1. That the following Councillors have indicated their interest in completing the Executive Certificate for Elected Members through the University of Technology: a. Cr M Foran b. Cr A Bunter	
2. That Council acknowledge the budget constraints in the 24/25 year and consider the required budget allocation for Councillor training as part of the 25/26 budget process.	

(PE.GN.1)

OUTDOOR STAFF ANNUAL PICNIC DAY

SUMMARY

To advise of a request from the Outdoor Staff Picnic Committee to hold the annual picnic on Friday, 3 October 2025.

RESOLVED 71/25	Cr Peart/Cr Freeth
1. That Friday, 3 October 2025 be approved as Council's picnic day and Council declare a general shutdown.	
2. That Council make a donation of \$200 towards the picnic to be funded from the Contributions and Donations allocation.	

(CM.TE.1)

INTERNAL AUDIT FUNCTION CHARTER ADOPTION

SUMMARY

To present the draft Internal Audit Function Charter for adoption.

RESOLVED 72/25	Cr Mann/Cr Mockler
That the draft Internal Audit Function Charter be adopted as presented.	

(A3345)

41 MILLER STREET, GILGANDRA - FITOUT

SUMMARY

To provide a project update on fitout of 41 Miller Street.

RESOLVED 73/25	Cr Walker/Cr Mockler
That the report be noted.	

(CS.RP.1)

REQUESTS FOR INFORMATION – COOEE LODGE HOSTEL

SUMMARY

To advise of requests for information from the Aged Care Quality and Safety Commission and the Department of Health and Aged Care in relation to Cooee Lodge Hostel.

RESOLVED 74/25	Cr Bunter/Cr White
That request for information and appropriate response be noted.	

(CM.TE.1)

GILGANDRA REGION GREEN SPACE STRATEGY

SUMMARY

To present the draft Gilgandra Region Green Space Strategy for public exhibition.

RESOLVED 75/25	Cr Mockler/Cr Peart
That Council commence public exhibition of the draft Gilgandra Region Green Space Strategy inviting comment for a period of 28 days.	

(RD.MT.1)

**REALLOCATION OF LOCAL ROADS AND COMMUNITY INFRASTRUCTURE
ROUND 4A FUNDING**

SUMMARY

To consider the reallocation of Local Roads and Community Infrastructure (LRCI) Round 4A funding.

RESOLVED 76/25	Cr Mockler/Cr Bunter
That Council request a variation in the scope of LRCI Round 4A and 4B funding to reallocate \$1,385,150 from sealing of National Park Road to sealing of 4km of the Tooraweenah-Mendooran Road prior to 30 June 2025, commencing on segment 0 at the Newell Highway end.	

(FM.BU.1)

**UNEXPECTED EXPENDITURE IN WATER OPERATING BUDGET 24-2025
FINANCIAL YEAR**

SUMMARY

To provide an overview of unplanned expenditure in the water in fund this financial year.

RESOLVED 77/25	Cr Mann/Cr Peart
That \$113,220 be transferred from the water fund reserve to the operating budget to offset unplanned expenditure that was incurred in the 2024-2025 financial year.	

(WM.SP.1)

WASTE & RECYCLING COLLECTION SERVICES

SUMMARY

To consider procurement options and timeframes for waste and recycling services.

RESOLVED 78/25	Cr Peart/Cr Walker
That Council: <ol style="list-style-type: none">1. Notes the conclusion of the current waste contract effective 30 June 2026 and the need to formalise new contractual arrangements prior this date.2. Explores the options of extending the current domestic waste and recycling collection contract, by agreement, with the current contractor, JR Richards and Sons Pty Ltd through to 30 June 2028 and that a further report be presented to the Council.3. Requests that further information be provided to future meeting regarding the possible participation in the Dubbo/Midwestern/Narromine regional waste tendering process, whilst including the opportunity for a Gilgandra only category in regional contracts to ensure local contractors are able to tender.4. Notes our participation in the Alliance of Western Councils Food Organics, Garden Organics (FOGO) Mandate Working Group.	

(LP.PL.1)

LAND CLASSIFICATION

SUMMARY

To seek approval from Council to categorise recently purchased land.

RESOLVED 79/25	Cr Bunter/Cr White
1. That Council resolve to give 28 days' public notice that the property at 41 Miller Street be reclassified as operational land, and after the 28 days' notice period if no objection is given be classified as Operational Land.	
2. That Council resolve to give 28 days' public notice that the property at 68 Myrtle Street be classified as operational land, and after the 28 days' notice period if no objection is given be classified as Operational Land.	

(EM.SP.1)

COMPANION ANIMALS LEGISLATION REVIEW

SUMMARY

To note the review of Companion Animals Act 1998 and the Council's key points for submission to the Discussion Paper.

RESOLVED 80/25	Cr Mann/Cr Freeth
1. That Council notes the review of the Companion Animals Act 1998 currently being undertaken.	
2. That Council actively participates in the legislative review process and makes submission on the Discussion Paper as outlined.	

(SA.TE.1)

BUSH FIRE PRONE LAND MAP 2024

SUMMARY

To advise that the new Bush Fire Prone Land Map was certified on the 7 March 2025 by the Deputy Commissioner Preparedness & Capacity NSW Rural Fire Service (NSW RFS).

RESOLVED 81/25	Cr Bunter/Cr White
That Council note the Bush Fire Prone Land Map 2025 has been certified.	

Proceedings in Brief

Mrs Kristy Cosier, Planning and Development Manager left the room at 4:53pm

(CS.LP.1)

THE MILL AT THE GIL PLAZA - GAZEBO FOR KIOSK

SUMMARY

Outlining the plans to provide a gazebo as a kiosk facility in the Mill at the Gil Plaza at the GIL Library Hub.

RESOLVED 82/25	Cr Peart/Cr White
1. That Council note plans around the booking of the Mill on Miller Plaza as a location for local community groups to conduct fund raising activities and commercial entities to promote on a case by case basis.	
2. That Council support the purchase of a gazebo for use as a temporary kiosk in the GIL Library Hub Plaza.	

(LP.PL.1)

TOORAWEEAH AERODROME WATER SUPPLY PROJECT

SUMMARY

To consider a Council contribution to the Arthur Butler Aviation Museum (ABAM) Tooraweenah Water Supply Project.

RESOLVED 83/25	Cr Walker/Cr Mockler
1. That Council contribute plant and labour required to run the water supply infrastructure from Tooraweenah to the Tooraweenah Aerodrome at an estimated cost of \$11,250.	
2. That Council determines how to fund the works as part of the March Quarterly Budget Review.	

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

RESOLVED 84/25	Cr Freeth/Cr Mockler
That the reports be noted.	

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

RESOLVED 85/25	Cr Bunter/Cr White
That receipt of the Category B correspondence be noted.	

MINUTES OF: GILGANDRA SHIRE COUNCIL
HELD ON: 15 APRIL 2025

Proceedings in Brief

Cr Mayor Batten acknowledged the vast scope of Council's operations as highlighted in the comprehensive range of reports to this month's Council meeting and thanked Council staff for their efforts in addressing Council's requirements.

QUESTIONS FOR NEXT MEETING

NIL

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4:58PM.

Cr D Batten
Mayor