

## **YOUTH SERVICES BUS**

### Objective

To provide direction to staff in relation to the utilisation of the bus by Gilgandra Youth Services, other Council services and external organisations

### Scope

Covers all potential users of the bus

### Policy

That the Gilgandra Youth Services (GYS) bus be available to other internal services if not being used by GYS. At the discretion of the General Manager, the bus will be made available to external organisations if the following parameters are established:

- That the bus will be utilised for youth trips only
- That the request for use of the bus be made in a writing to the General Manager
- That all other avenues of bus hire should be exhausted before the General Manager allows the use of the GYS bus
- That responsible officers and driving status of these officers be identified
- That all fuel be paid by the borrowing party
- That the cost to hire the bus be as stipulated in Council's current year fees & charges
- That the bus hire fee be waived if the funds are allocated by Council through the Contributions and Donations vote

### Relevant Legislation

Local Government Act 1993

### Associated Documents

Nil

<b>Responsible Officer:</b>	Director Community Services		
<b>Date Adopted:</b>	17/9/09 20/3/18	<b>Resolution No:</b>	431/09 48/18
<b>Version:</b>	2	<b>Review Date:</b>	February (annually)