



11 April 2018

## NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 17 April 2018 at 4.00pm.**

### Agenda

- (1) Submission of Questions for Next Meeting
- (2) National Anthem
- (3) Prayer
- (4) Acknowledgement of Traditional Owners:  
*"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."*
- (5) Apologies
- (6) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

- (7) Confirmation of Minutes:
  - Ordinary meeting held on 20 March 2018 (circulated previously)
- (8) Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

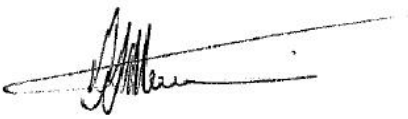
- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - I. prejudice the commercial position of the person who supplied it, or
  - II. confer a commercial advantage on a competitor of the council, or
  - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

2.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
  - General Manager's Performance Review (a)
  - Local Environmental Plan – Land Use (c)
  - Bores (g)
  
- Procedural Motion to re-open meeting to Press and Public

(9) Reports from Servants

(10) Correspondence

A handwritten signature in black ink, appearing to read 'David Neeves', written over a horizontal line.

David Neeves  
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

**MAYORAL MINUTE - 5/18**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise Council of the Mayor's activities during the preceding month.

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Since the last report, as Mayor I have represented Council as follows:

28/3/18	GM's performance review
29/3/18	Interagency meeting
3/4/18	Council workshop
7/4/18	Visit by Deputy Premier – Cr Walker and the General Manager
9/4/18	Senior Citizens' luncheon and presentation – Cr Walker
10/4/18	Global Geoparks meeting, Gilgandra
10/4/18	Discussion on Regional Economic Zone with Warrumbungle Shire
10/4/18	Meeting with SES representatives
10/4/18	Disability Services Committee meeting
10/4/18	Council workshop
12/4/18	Meeting with ARTC community engagement staff
12/4/18	Farewell morning tea for Community Care Manager, Jill Blackman
16/4/18	Visit by staff of Pacific National
17/4/18	Council meeting

**Principal Activity**

Strategic Leadership

**Policy Implications**

Nil

**Budget Implications**

Nil

**Delivery Program Actions**

**4.1.2.1**

Conduct the business of Council in an open and transparent manner

**RECOMMENDATION**

That the report be noted.

D Batten  
Mayor

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**RISING SUN ARTWORK**

**SUMMARY**

To provide additional information on the Rising Sun artwork and seek Council's input into a suitable location.

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At the last meeting, whilst considering projects for the Centenary of Armistice project, Council resolved to purchase a rising sun artwork which was advertised for sale in Molong. At the time it was noted that there would be some repairs required and that the Men's Shed would be willing to undertake these repairs.

At my request, the artwork was inspected by Council's Director Planning & Environment, Lindsay Mathieson, and Councillors were emailed the issues raised.



A matter of concern is that the sculpture is not suitable for permanent external display, which was indicated as the main purpose of the purchase. The current owner has suggested it is better suited to an indoor display.

Council staff have since been investigating other indoor locations which may be able to display the artwork to its full potential.





The Gilgandra Services Club was suggested, however the Club was not supportive due to the size of the artwork and the available space.

Display at the Cooee Heritage Centre was considered however Cultural Officer, Kylie Moppett, explained the importance of acquisitions being assessed in accordance with significance to Gilgandra, and the Centre's long term goals and criteria for items being displayed. Council is in the process of arranging the development of a Cultural Plan which will consider the future direction of the Cooee Heritage Centre in terms of display. At this stage Kylie doesn't believe this artwork is suitable for long term display at the Cooee Heritage Centre.

The Rural Museum was also investigated as an option however the available space is very limited and the location would not do justice to the artwork.

Cr Wrigley suggested the Sound Shell as an option and advised that the space on the rear wall was sufficient to allow the artwork to be displayed. Whilst not the intent of the sound shell, the artwork could be enhanced with suitable lighting to good effect.

However, there are a few reservations with this location, being:

- The shelter would only partly protect the artwork from the weather
- The artwork is currently displayed on a stand and would have to be removed from the stand and attached to the wall, otherwise the sound shell would no longer be suitable for its intended purpose
- There is no security camera in that area and any damage or vandalism would be difficult to rectify, given the composition of the material.

During investigations and discussion with the owner the following interesting facts were noted:

- The artwork was commissioned in 1988 as a bicentennial project and travelled around Australia on one of five Kenworth trucks as part of a bigger story
- The rising sun emblem represents Army only and is the pattern created in 1904
- Permission must be sought via the Army Brand Manager for the use of all Australian Army emblems, however in discussions with the Army Brand Manager, it was noted that permission is not required when purchasing memorabilia

Council has recently had two visits from members of the public to discuss the artwork and state their case. One was promoting the purchase and the other was very much against it due to Gilgandra's association being predominantly with World War II and not World War I.

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<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$8,000 for the artwork plus any installation costs or lighting which would depend on the location
<u>Delivery Program Actions</u>	Purchase outside of current Delivery Program however suggestion was put forward as part of Council's request for input into suitable Centenary of Armistice projects

#### RECOMMENDATION

That Council either determine a suitable location to house the rising sun sculpture, preferably in a secure indoor setting or not proceed with the purchase.

David Neeves  
General Manager



## **CHARGING FOR GILGANDRA WATER SUPPLY SERVICES 2018/19**

### **SUMMARY**

To determine a charging structure for Council's Gilgandra Water Supply Services for the 2018/19 rating year.

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Council introduced Best Practice Pricing in 2005/2006 as directed by the State Government and it is proposed to continue with a two part structure, being an access charge and a usage charge per kilolitre.

Councillors would be aware of the difficulty in forecasting water usage and therefore making the usage revenue difficult to estimate. However, the water usage charge is based on production costs and any variation from the estimate will be compensated for by respective increased or decreased production costs.

It is proposed to increase both the usage charge and the access charges by 5% compared to the previous year. The effects of the proposed changes are illustrated in the following tables:

### **2017/18 STRUCTURE**

	<b>Charge</b>	<b>Assess/Kilolitres</b>	<b>Revenue</b>
Access Charge – 20mm	\$257.00	1,268	\$325,876
Access Charge – 25mm	\$402.00	63	\$25,326
Access Charge – 32mm	\$659.00	4	\$2,636
Access Charge – 40mm	\$1,032.00	9	\$9,288
Access Charge – 50mm	\$1,613.00	5	\$8,065
Access Charge – 80mm	\$4,131.00	1	\$4,131
Access Charge – 100mm	\$6,454.00	2	\$12,908
Usage Charge *	\$1.14	481,028 kls	\$548,372
<b>TOTAL REVENUE ESTIMATE</b>			<b>\$936,602</b>

\* Based on average consumption for the last 10 years.

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**PROPOSED 2018/19 STRUCTURE**

	<b>Charge</b>	<b>Assess/Kilolitres</b>	<b>Revenue</b>
Access Charge – 20mm	\$270.00	1,266	\$341,820
Access Charge – 25mm	\$422.00	68	\$28,696
Access Charge – 32mm	\$692.00	5	\$3,460
Access Charge – 40mm	\$1,084.00	8	\$8,672
Access Charge – 50mm	\$1,694.00	6	\$10,164
Access Charge – 80mm	\$4,338.00	1	\$4,338
Access Charge – 100mm	\$6,777.00	4	\$27,108
Usage Charge *	\$1.20	481,028 kls	\$577,234
<b>TOTAL REVENUE ESTIMATE</b>			<b>\$1,001,492</b>

\* Based on average consumption for the last 10 years.

In order to achieve the required income under Council's 30 year plan for water infrastructure and operating costs, it is proposed to increase the usage charge and the access charges by 5% from the previous year.

Utilising the proposed charging structure will realise estimated income of \$1,001,492 being an increase of \$64,890 from the 2017/18 charging structure. Water usage is a variable factor and water income will increase more if water usage increases.

Policy Implications

Nil

Budget Implications

As presented.

Delivery Program Actions

**3.2.2.3** Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

RECOMMENDATION

That Council adopt the proposed charging structure for 2018/19 and include the charges in Council's statement of revenue policy to be included in the Draft Management Plan.

N J Alchin  
Director Corporate Services

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**CHARGING FOR TOORAWEEAH WATER SUPPLY SERVICES 2018/19**

**SUMMARY**

To determine a charging structure for Council's Tooraweenah Water Supply Service for the 2018/19 rating year.

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Council has used a two part structure consisting of an access charge and usage charge per kilolitre.

Council introduced Best Practice Pricing in 2005/2006 as directed by the State Government and it is proposed to continue with the two part structure currently in use.

Councillors would be aware of the difficulty in forecasting usage and, therefore, making the usage revenue difficult to estimate. However, the water usage charge is based on production costs and any variation from the usage estimate will be compensated for by respective increased or decreased production costs.

It is proposed that the usage charge and the access charge be increased by 5% compared to the previous year.

The proposed structure for Tooraweenah Water Supply charges for 2018/19 is:

**PROPOSED 2018/19 STRUCTURE**

	Charge	Assess/Kilolitres	Revenue
Access Charge	\$129.00	77	\$9,933
Usage Charge *	\$1.43	11,717 kl	\$17,927
<b>TOTAL REVENUE</b>			<b>\$27,860</b>

\* Based on average consumption for the last 10 years.

The above charging structure represents a 5% increase for both the access and usage charges and will raise an additional \$1,327 compared to the previous year.

**Policy Implications**

Nil

**Budget Implications**

As presented.

**Delivery Program Actions**

**3.2.2.3** Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

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RECOMMENDATION

That Council adopt the proposed charging structure for 2018/19 and the charges be included in Council's Statement of Revenue Policy to be included in the Draft Management Plan.

N J Alchin  
Director Corporate Services

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## **SEWER CHARGING – 2018/19**

### **SUMMARY**

To determine a charging structure for Council's Sewerage Services for the 2018/19 rating year.

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Council introduced Best Practice Pricing in 2005/2006 as directed by the State Government and, it is proposed to continue with a two part charging structure comprised of an access charge and a usage charge (based on water usage) with the usage charge including Trade Waste charges.

In order to achieve the required income under Council's 30 year plan for sewer infrastructure and operating costs, it is proposed to increase the overall estimated income raised by 7% in 2018/19 for both the usage charges and the access charges compared to the previous year.

In order to calculate the sewer usage charges, estimated water usage has been determined. Councillors would be aware of the difficulty in forecasting water usage and, therefore, making the sewer usage revenue difficult to estimate. However, the sewer usage charges are based on operating costs and any variation from the estimate should be compensated for by respective increased or decreased operating costs.

The effects of the proposed changes are illustrated in the following tables:

### **2017/18 STRUCTURE**

<b>SERVICE</b>	<b>CURRENT CHARGES (PA)</b>	<b>REVENUE</b>
Trade Waste Inspection Charge		\$0
Trade Waste Usage Charge	\$2.72 x 10,016* kls	\$27,244
Residential Usage Charge	\$382 x 994 assessments	\$379,708
Commercial & Non Rateable Usage Charge	\$1.71 x 73,452* kls	\$125,603
Access Charge – 20mm	\$307 x 1,251 assessments	\$384,057
Access Charge – 25mm	\$477 x 60 assessments	\$28,620
Access Charge – 32mm	\$780 x 4 assessments	\$3,120
Access Charge – 40mm	\$1,221 x 7 assessments	\$8,547
Access Charge – 50mm	\$1,899 x 3 assessments	\$5,697
Access Charge – 80mm	\$4,814 x 1 assessment	\$4,814
Access Charge – 100mm	\$7,521 x 2 assessments	\$15,042
<b>TOTAL REVENUE ESTIMATE</b>		<b>\$982,452</b>

\* Based on the average water consumption for the last 10 years.

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## PROPOSED 2018/19 STRUCTURE

SERVICE	CURRENT CHARGES (PA)	REVENUE
Trade Waste Inspection Charge		\$0
Trade Waste Usage Charge	\$2.91 x 10,016* kls	\$29,147
Residential Usage Charge	\$409 x 996 assessments	\$407,364
Commercial & Non Rateable Usage Charge	\$1.83 x 73,452* kls	\$134,417
Access Charge – 20mm	\$328 x 1,250 assessments	\$410,000
Access Charge – 25mm	\$510 x 62 assessments	\$31,620
Access Charge – 32mm	\$835 x 4 assessments	\$3,340
Access Charge – 40mm	\$1,306 x 7 assessments	\$9,142
Access Charge – 50mm	\$2,032 x 4 assessments	\$8,128
Access Charge – 80mm	\$5,151 x 1 assessment	\$5,151
Access Charge –100mm	\$8,047 x 3 assessments	\$24,141
<b>TOTAL REVENUE ESTIMATE</b>		<b>\$1,062,450</b>

\* Based on the estimated water consumption for the year.

Utilising the proposed charging structure will realise estimated income of \$1,062,450 being an increase of \$79,998 from the 2017/18 rating year structure.

Policy Implications

Nil

Budget Implications

As presented

Delivery Program Actions

**3.2.2.3** Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

## RECOMMENDATION

That Council adopt the proposed charging structure for 2018/19 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Management Plan.

N J Alchin  
Director Corporate Services

## **STORMWATER CHARGES 2018/19**

### **SUMMARY**

To present a proposed structure for 2018/19 for the Stormwater Management Service Charge.

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The commencement of the Local Government Amendment (Stormwater) Act 2005 on 13 April 2006 enabled Council to make or levy an annual charge for stormwater management services for urban land categorised as residential or business for which the service is available.

Council however cannot make or levy an annual charge for stormwater management services on vacant land, crown land or crown land held under lease for private purposes granted under the Housing Act 2001 or the Aboriginal Housing Act 1998.

Income raised from the implementation of this charge can be spent on capital projects and recurrent expenditure relating to new or additional stormwater management services to eligible land.

It is proposed that the charge remain at the \$25 per assessment limit set by the Local Government Amendment (Stormwater) Act 2005. The proposed structure for stormwater management service charge for 2017/18 is:

<b>Category</b>	<b>Assess</b>	<b>Charge</b>	<b>Revenue</b>
Residential – Gilgandra	913	\$25 / assessment	\$22,825
Business – Gilgandra	152	\$25 / assessment	\$3,800
			\$26,625

Using the proposed structure will realise an estimated income of \$26,625 for 2018/19.

Policy Implications

Nil

Budget Implications

As presented

Delivery Program Actions

**3.2.2.3** Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

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RECOMMENDATION

That Council adopt the proposed charging structure for 2018/19 and include the charges in Council's Statement of Revenue Policy to be included in the Draft Management Plan.

N J Alchin  
Director Corporate Services

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## **WASTE MANAGEMENT CHARGES FOR 2018/19**

### SUMMARY

To determine a charging structure for Council's Waste Services for the 2018/19 rating year.

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Council is required to set the charges for domestic waste so as not to exceed the reasonable cost of providing such services. As the domestic waste service and other services are of identical nature, all waste charges can be determined on the same principles.

Council also levies a rural waste charge on all rating assessments that are outside the Gilgandra town boundary. The charge has been calculated to recover costs associated with the operation and maintenance of rural waste facilities.

During 2015/16, the decision was made to close all rural waste facilities and offer a waste collection service to the villages of Tooraweenah and Armatree. The cost associated with the additional service has been included in the calculations of the domestic and other waste services charges for 2018/19.

The closure of the rural waste facilities does not eliminate all costs associated with them, however, the estimated costs for 2018/19 will be reduced and this will be reflected in a reduced rural waste charge.

### Domestic Waste Services

It is proposed to continue with a Domestic Waste Service charging structure for the Tooraweenah and Armatree villages and the Gilgandra township as in previous years. It is proposed that the charges for Tooraweenah, Armatree and Gilgandra will increase by 3% compared to the 2017/18 year. All charges raised will not exceed the reasonable cost of providing such services. This will raise an estimated \$460,113 for the 2018/19 year.

### Other Waste Services

It is proposed to continue with an Other Waste Services charging structure for the Tooraweenah and Armatree village and the Gilgandra township as in previous years. It is proposed that the charges for Tooraweenah, Armatree and Gilgandra will increase by 3% compared to the 2017/18 year. All charges raised will not exceed the reasonable cost of providing such services. This will raise an estimated \$115,456 for the 2018/19 year.

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Rural Waste Charges

It is proposed that the charge will not be increased and remain at \$21 per assessment. All charges raised will not exceed the cost of maintaining the closed rural waste facilities. This will raise an estimated \$21,546 for the 2018/19 year.

**2017/18 STRUCTURE**

Charge	Assessments	Amount	Totals
Domestic Waste - Residence Charge	978	\$402	\$393,156
Domestic Waste – Village Residence	77	\$371	\$28,567
Domestic Waste - No Residence Charge	61	\$55	\$3,355
Domestic Waste – Village No Residence	34	\$53	\$1,802
Domestic Waste - 2 Flats Charge	8	\$504	\$4,032
Domestic Waste - 3 Flats Charge	4	\$736	\$2,944
Domestic Waste - 4 Flats Charge	5	\$959	\$4,795
Domestic Waste - 5 Flats Charge	3	\$1,208	\$3,624
Domestic Waste - 8 Flats Charge	1	\$1,909	\$1,909
Domestic Waste - 10 Flats Charge	1	\$2,366	\$2,366
<i>Total Domestic Waste Income</i>			<i>\$446,550</i>
Commercial Waste Non Business	41	\$57	\$2,337
Commercial Waste CBD	47	\$610	\$30,409
Commercial Waste Other	80	\$507	\$42,960
Commercial Waste Villages	10	\$507	\$5,370
Non Rateable 1 Service	16	\$420	\$7,120
Non Rateable 2 to 5 Services	3	\$1,249	\$3,972
Non Rateable 6 to 10 Services	1	\$2,589	\$2,589
Non Rateable Over 10 Services	1	\$16,970	\$16,970
<i>Total Other Waste Income</i>			<i>\$111,727</i>
Rural Waste Charge	1,026	\$21	\$21,546
<i>Total Rural Waste Income</i>			<i>\$21,546</i>
<b>TOTAL 2017/18</b>			<b>\$579,823</b>

**2018/19 STRUCTURE**

Charge	Assessments	Amount	Totals
Domestic Waste - Residence Charge	978	\$414	\$405,306
Domestic Waste – Village Residence	76	\$382	\$29,032
Domestic Waste - No Residence Charge	63	\$57	\$3,591
Domestic Waste – Village No Residence	33	\$55	\$1,925
Domestic Waste - 2 Flats Charge	8	\$519	\$4,152
Domestic Waste - 3 Flats Charge	4	\$758	\$3,032
Domestic Waste - 4 Flats Charge	5	\$988	\$4,940
Domestic Waste - 5 Flats Charge	3	\$1,244	\$3,732
Domestic Waste - 8 Flats Charge	1	\$1,966	\$1,966
Domestic Waste - 10 Flats Charge	1	\$2,437	\$2,437
<i>Total Domestic Waste Income</i>			<i>\$460,113</i>
Commercial Waste Non Business	40	\$59	\$2,360
Commercial Waste CBD	47	\$666	\$31,302
Commercial Waste Other	79	\$553	\$43,687
Commercial Waste Villages	11	\$553	\$6,083
Non Rateable 1 Service	17	\$458	\$7,786
Non Rateable 2 to 5 Services	3	\$1,364	\$4,092
Non Rateable 6 to 10 Services	1	\$2,667	\$2,667
Non Rateable Over 10 Services	1	\$17,479	\$17,479
<i>Total Other Waste Income</i>			<i>\$115,456</i>
Rural Waste Charge	1,026	\$21	\$21,546
<i>Total Rural Waste Income</i>			<i>\$21,546</i>
<b>TOTAL 2015/16</b>			<b>\$597,115</b>

As stated earlier, Council must not charge for waste services beyond “reasonable cost”. The following tables indicate the income and expenditure for the service. Table 1 is for the 2017/18 financial year as a comparison and Table 2 is for the 2018/19 financial year:

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**TABLE 1 (2017/18):**

**EXPENDITURE:**

% of Gilgandra Waste costs applicable to service	Total Waste	% Applicable	\$ Applicable
	Estimate	To Services	To Services
Admin Expenses - Gilgandra	\$39,716.00	100.00%	\$39,716
Contractor Charges	\$125,000.00	100.00%	\$125,000
Gilgandra Waste Facility Costs	\$364,337.00	80.00%	\$291,470
Gilgandra Waste Reserve	\$46,865.00	80.00%	\$37,492
Kerbside Recycling Costs	\$64,637.00	100.00%	\$64,637
Rural Waste Operating Costs	\$21,177.00	100.00%	\$21,177
Rural Waste Reserve	\$0.00	100.00%	\$0
	<b>\$661,732.00</b>		<b>\$579,491.60</b>

	Domestic Waste	Other Waste	Rural Waste
	80.00%	20.00%	0%
Admin Expenses - Gilgandra	\$31,772.80	\$7,943.20	\$0.00
Contractor Charges	\$100,000.00	\$25,000.00	\$0.00
Gilgandra Waste Facility Costs	\$233,175.68	\$58,293.92	\$0.00
Gilgandra Waste Reserve	\$29,993.60	\$7,498.40	\$0.00
Kerbside Recycling Costs	\$51,709.60	\$12,927.40	\$0.00
Rural Waste Operating Costs	\$0.00	\$0.00	\$21,177.00
Rural Waste Reserve	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURE 2017/18</b>	<b>\$446,651.68</b>	<b>\$111,662.92</b>	<b>\$21,177.00</b>

**INCOME:**

Domestic Waste Income	Qty	Charge	Totals
Residence Charge	978	\$402.00	\$393,156.00
Village Residence Charge	77	\$371.00	\$28,567.00
No Residence Charge	61	\$55.00	\$3,355.00
Village No Residence Charge	34	\$53.00	\$1,802.00
2 Flats Charge	8	\$504.00	\$4,032.00
3 Flats Charge	4	\$736.00	\$2,944.00
4 Flats Charge	5	\$959.00	\$4,795.00
5 Flats Charge	3	\$1,208.00	\$3,624.00
8 Flats Charge	1	\$1,909.00	\$1,909.00
10 Flats Charge	1	\$2,366.00	\$2,366.00
<b>Total Domestic Waste Income</b>			<b>\$446,550.00</b>
<b>Other Waste Income</b>			
Commercial Non Business	41	\$57.00	\$2,337.00
Commercial CBD	47	\$647.00	\$30,409.00
Commercial Other	80	\$537.00	\$42,960.00
Village Commercial	10	\$537.00	\$5,370.00
Non Rateable 1 Service	16	\$445.00	\$7,120.00
Non Rateable 2 to 5 Services	3	\$1,324.00	\$3,972.00
Non Rateable 6 to 10 Services	1	\$2,589.00	\$2,589.00
Non Rateable Over 10 Services	1	\$16,970.00	\$16,970.00
<b>Total Other Waste Income</b>			<b>\$111,727.00</b>
<b>Rural Waste Income</b>			
Rural Waste Charge	1026	\$21.00	\$21,546.00
<b>Total Rural Waste Income</b>			<b>\$21,546.00</b>
<b>TOTAL WASTE INCOME 2017/18</b>			<b>\$579,823.00</b>

**RESULT 2017/18:**

**Domestic Waste**

Income	\$446,550.00
Expenditue	\$446,651.68
Surplus / (Defecit)	<b>(\$101.68)</b> * To comply with the Act, the forecast must be a deficit.

**Other Waste**

Income	\$111,727.00
Expenditue	\$111,662.92
Surplus / (Defecit)	<b>\$64.08</b>

**Rural Waste**

Income	\$21,546.00
Expenditue	\$21,177.00
Surplus / (Defecit)	<b>\$369.00</b>

Should any figures that have been used in this calculation that have been extracted from the proposed estimates be altered by Council, then this calculation will have to be re-done.  
 re-done.

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**TABLE 2 (2018/19):**

**EXPENDITURE:**

% of Gilgandra Waste costs applicable to service	Total Waste	% Applicable	\$ Applicable
	Estimate	To Services	To Services
Admin Expenses - Gilgandra	\$40,542.00	100.00%	\$40,542
Contractor Charges	\$125,000.00	100.00%	\$125,000
Gilgandra Waste Facility Costs	\$383,514.00	80.00%	\$306,811
Gilgandra Waste Reserve	\$42,000.00	80.00%	\$33,600
Kerbside Recycling Costs	\$69,776.00	100.00%	\$69,776
Rural Waste Operating Costs	\$20,000.00	100.00%	\$20,000
Rural Waste Reserve	\$1,546.00	100.00%	\$1,546
	<b>\$682,378.00</b>		<b>\$597,275.20</b>

	Domestic Waste	Other Waste	Rural Waste
	80.00%	20.00%	0%
Admin Expenses - Gilgandra	\$32,433.60	\$8,108.40	\$0.00
Contractor Charges	\$100,000.00	\$25,000.00	\$0.00
Gilgandra Waste Facility Costs	\$245,448.96	\$61,362.24	\$0.00
Gilgandra Waste Reserve	\$26,880.00	\$6,720.00	\$0.00
Kerbside Recycling Costs	\$55,820.80	\$13,955.20	\$0.00
Rural Waste Operating Costs	\$0.00	\$0.00	\$20,000.00
Rural Waste Reserve	\$0.00	\$0.00	\$1,546.00
<b>TOTAL EXPENDITURE 2018/19</b>	<b>\$460,583.36</b>	<b>\$115,145.84</b>	<b>\$21,546.00</b>

**INCOME:**

<b>Domestic Waste Income</b>	Qty	Charge	Totals
Residence Charge	979	\$414.00	\$405,306.00
Village Residence Charge	76	\$382.00	\$29,032.00
No Residence Charge	63	\$57.00	\$3,591.00
Village No Residence Charge	35	\$55.00	\$1,925.00
2 Flats Charge	8	\$519.00	\$4,152.00
3 Flats Charge	4	\$758.00	\$3,032.00
4 Flats Charge	5	\$988.00	\$4,940.00
5 Flats Charge	3	\$1,244.00	\$3,732.00
8 Flats Charge	1	\$1,966.00	\$1,966.00
10 Flats Charge	1	\$2,437.00	\$2,437.00
<b>Total Domestic Waste Income</b>			<b>\$460,113.00</b>
<b>Other Waste Income</b>			
Commercial Non Business	40	\$59.00	\$2,360.00
Commercial CBD	47	\$666.00	\$31,302.00
Commercial Other	79	\$553.00	\$43,687.00
Village Commercial	11	\$553.00	\$6,083.00
Non Rateable 1 Service	17	\$458.00	\$7,786.00
Non Rateable 2 to 5 Services	3	\$1,364.00	\$4,092.00
Non Rateable 6 to 10 Services	1	\$2,667.00	\$2,667.00
Non Rateable Over 10 Services	1	\$17,479.00	\$17,479.00
<b>Total Other Waste Income</b>			<b>\$115,456.00</b>
<b>Rural Waste Income</b>			
Rural Waste Charge	1026	\$21.00	\$21,546.00
<b>Total Rural Waste Income</b>			<b>\$21,546.00</b>
<b>TOTAL WASTE INCOME 2018/19</b>			<b>\$597,115.00</b>

**RESULT 2018/19:**

<b>Domestic Waste</b>	
Income	\$460,113.00
Expenditue	\$460,583.36
Surplus / (Defecit)	<b>(\$470.36)</b> * To comply with the Act, the forecast must be a deficit.
<b>Other Waste</b>	
Income	\$115,456.00
Expenditue	\$115,145.84
Surplus / (Defecit)	<b>\$310.16</b>
<b>Rural Waste</b>	
Income	\$21,546.00
Expenditue	\$21,546.00
Surplus / (Defecit)	<b>\$0.00</b>

Should any figures that have been used in this calculation that have been extracted from the proposed estimates be altered by Council, then this calculation will have to be re-done.  
 re-done.

Where relevant, the above figures are directly related to the figures in the 2018/19 estimates. Therefore, if Council should reduce any of the related costs in the estimates, the savings should then be reflected in the charges to ratepayers.

Alternatively, should Council wish to increase any of the related charges (such as amounts transferring to reserves), the increased costs should then be reflected in increased charges to ratepayers.

Section 504 (3) of the act clearly states that "income obtained from domestic waste management must be calculated so as not to exceed the reasonable cost to the council of providing those services."

<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	As presented
<u>Management Plan Implications</u>	<b>3.2.2.3</b> Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates

#### RECOMMENDATION

1. That Council adopt the proposed charges as set out in the above report in the Statement of Revenue Policy to be included in Council's Draft Management Plan.
2. That Council's Revenue Policy includes relevant information stating that the Recycling Service is funded by the Domestic Waste Management Service Charge.

N J Alchin  
Director Corporate Services

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**ARMISTICE COMMEMORATION PROJECT**

**SUMMARY**

To confirm the suitable commemoration project for Centenary of Armistice of World War I.

.....

Gilgandra Shire Council allocated \$40,000 in the current budget for a suitable project to commemorate the Armistice of World War I on the 11 of November of 2018.

Council sought community feedback by way of engagement through social media, local newspaper and radio, and letters to community groups to invite their suggestions.

3 projects were shortlisted by Council for further consideration and community input:

1. Tooraweenah Sculpture – Soldier returning from war
2. Soldier Settlers Project
3. Silo Art Project

These 3 shortlisted projects were added to a survey that closed on Monday, 9 April for community feedback. Feedback was also offered via phone, email or face to face.

Results of this feedback is as follows:

**Armistice Project: (first priority results)**

- Silo Art 64%
- Tooraweenah Sculpture 20%
- Soldier Settlers 16%

Given the amount of research required in relation to the Soldier Settlers project it may be unrealistic to expect the project be delivered in the required timeframe.

It is also suggested that the silo art project form part pf Council's Stronger Country Communities Fund application.

**Principal Activity**

Strategic Leadership

**Policy Implications**

Nil

**Budget Implications**

A budget of \$40,000 has been allocated for this project

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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 17 APRIL 2018

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Delivery Program Actions

**4.2.3.2**

Apply for grants that assist Council to achieve identified projects

RECOMMENDATION

1. That Council proceed with the Tooraweenah sculpture project to commemorate the Centenary of Armistice on 11 November 2018.
2. That Council apply for the Silo Art project under the Stronger Country Communities Fund.

N J Alchin  
Director Corporate Services

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**STRONGER COUNTRY COMMUNITIES FUND**

**SUMMARY**

To confirm the intention to lodge an application for funding under the Stronger Country Communities Fund.

.....

Gilgandra Shire Council has an allocation of \$1,814,809 under Round 2 of the Stronger Country Communities Fund.

The Stronger Country Communities Fund is for local infrastructure projects to improve the lives of residents and to enhance the attractiveness of these areas as vibrant places to live and work.

Under this funding, there is a requirement for 50% to be spent on sporting infrastructure.

Council has identified 6 community projects from the Community Strategic Plan and review of the Long Term Financial Plan.

1. McGrane Oval	\$995,000.00
2. Halls Program	\$280,000.00
3. Hunter Park Program	\$200,000.00
4. Recreation & Community Art	\$340,000.00
5. Signage	\$100,000.00
6. Beautification	\$150,000.00
	<b>\$2,065,000.00</b>

*Please note these figures differ slightly to the original to reflect the grant allocation.*

The community were asked to provide feedback regarding these projects and any new ideas. An online survey was conducted, with promotion through social media, local newspaper and radio station. Feedback was also taken face to face, over the phone and by email. The closing date for the survey and feedback was Monday, 9 April.

There were 213 responses across all age groups 18-75+. 60% of feedback received was from Gilgandra township residents, 31% rural residents, .94% visitors and the remainder from the villages of Tooraweenah and Armatree.

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The following information provide details of the survey results:

Project	Support %	Ranking from community	
McGrane Oval	80.5	1	4.54
Hunter Park Program	71.18	2	3.89
Halls Program	87.06	3	3.82
Recreation & Community Art	79.76	4	3.31
Beautification	80.72	5	3.03
Signage	75.3	6	2.50

Breakdown of individual projects:

### McGrane Oval – Ranking 1

Project Name	Budget	Details	Cost breakdown
McGrane Oval	\$995,000.00	Lighting - oval, netball & touch fields	\$365,000.00
		Change rooms	\$95,000.00
		Public toilets	\$35,000.00
		Turf wicket	\$35,000.00
		Bins	\$5,000.00
		2 x netball courts	\$110,000.00
		Spectator seating + shade	\$30,000.00
		Alarms	\$20,000.00
		Cricket nets	\$40,000.00
		Remote controlled scoreboard	\$45,000.00
		Parking	\$35,000.00
		Fencing - oval + perimeter	\$120,000.00
		PA system	\$20,000.00
		Repaint grandstand	\$40,000.00
			<u>\$995,000.00</u>

Comments (88):

- Watering system; more greenery
  - Shade at gate
  - Air conditioning for canteen
  - New change rooms/toilets with female and baby change facilities
  - Continue of Windmill Walk around town
  - Security for change rooms
  - Top dressing of fields
  - Improved accessibility for disabled
  - White picket fence
-

### Hunter Park Program – Ranking 2

Project Name	Budget	Details	Cost breakdown
Hunter Park Program	\$200,000.00	Hunter Park - skate park, shade, landscaping, furniture	\$200,000.00
			<u>\$200,000.00</u>

Comments (64):

- Hunter Park – BBQ, lawn, shade, additional parking, CCTV
- Bencubbin Park not used enough; turn it back natural or to residential; not pleasant; review of usage; not maintained
- Hunter Park priority over Bencubbin – visitors; image
- Gardens & better irrigation
- Undercover seating
- Bike track
- Spent too much already; don't waste money where it will be trashed
- Weeds and maintenance
- Pool facilities upgrades
- Clarice Scholz Park; Jordana Park should be included
- Tooraweenah – hitting wall for tennis or ½ basketball court
- Shame Apex Park has been removed

Considerations:

- Bencubbin Park project removed

### Halls Program – Ranking 3

Project Name	Budget	Details	Cost breakdown
GSC Halls Program	\$280,000.00	Shire Hall - toilets, kitchen, cladding	\$150,000.00
		Toora Hall	\$50,000.00
		Curban hall	\$50,000.00
		Armatree CWA	\$10,000.00
		Gilgandra CWA	\$20,000.00
			<u>\$280,000.00</u>

Comments (61):

- Tooraweenah Hall - \$55,000 (\$25,000 façade; \$15,000 AC; \$15,000 disabled toilet)  
Air con; cosmetics/façade; maintenance; toilet; painting; change room
- Gilgandra Shire Hall - \$150,000  
Air con; seating; sound quality; murals; art spaces; exterior
- Curban Hall - \$65,000 (\$30,000 foundations; \$5,000 floors; \$30,000 lighting)  
BBQ area
- Armatree CWA – foundations
- Include Gilgandra CWA – kitchen; rooms (\$30,000 kitchen)

- Bearbung – \$50,000 for upgrades
- Considerations:
- Include Gilgandra CWA
  - Armatree CWA not on Council or Crown Lands
  - Bearbung Hall not on Council or Crown Lands, suggestion for inclusion in the 2019/20 budget review.

#### Recreation & Community Art – Ranking 4

Project Name	Budget	Details	Cost breakdown
<b>GSC Recreation &amp; Community Art</b>	\$340,000.00	Ernie Knight Oval - irrigation	\$150,000.00
		Spectator & streets seating	\$60,000.00
		Outdoor exercise equipment	\$50,000.00
		McGrane Oval - playground	\$40,000.00
		Silo Art - Gilgandra	\$40,000.00
			<u>\$340,000.00</u>

#### Comments (36):

- Boost health & wellbeing to community; promotes health; happiness
- Promote events that encourage activity e.g. fun runs, parkrun
- Consider elderly, junior and disabled
- Upgrade gym – including air conditioning
- More seating & shade in Plaza with vines – Moree & Coolah playgrounds
- Maintain facilities - weeds & burrs; upgrade walking track; add furniture
- Exercise equipment wouldn't be used (gym available);
- Playground & street seating unnecessary
- Ernie Knight future to be planned – upgrade toilets and add grandstand/portable
- Tooraweenah – football posts; move cricket nets; upgrade sports shed; solar lighting

#### Considerations:

- Silo art included in line with discussions at Council workshop.

#### Beautification – Ranking 5

Project Name	Budget	Details	Cost breakdown
<b>Town Beautification</b>	\$150,000.00	Tooraweenah	\$50,000.00
		Armatree	\$50,000.00
		Gilgandra	\$50,000.00
			<u>\$150,000.00</u>

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Comments (49):

- Trees & seating areas; murals & streetscapes; drinking fountain at Plaza; footpaths/islands
- Native gardens at entry points; silo art; large public feature e.g. big windmill; cycle track around town; Cooee Heritage Centre landscaping; GSC Chambers entrance
- Gardens and beds; maintenance; flowering plants for birds; low maintenance fruit & nut trees
- Tooraweenah – walking track; tree lines; tennis courts
- Armatree – big “Armatree” on highway; History board; silo art; tree line
- Beautiful for visitors & Grey nomads increase
- Need to encourage the tourism dollar; attract more visitors & retain residents

Considerations:

- Armistice – potentially cross over projects

**Signage – Ranking 6**

Project Name	Budget	Details	Cost breakdown
Signage	\$100,000.00	Town entry signs	\$75,000.00
		McGrane Oval Home sign	\$5,000.00
		Village + Shire signs	\$20,000.00
			<hr/> \$100,000.00

Comments (49):

- Current signs look poor, old, decrepit; out of date; faded
- Want vibrancy; represent people & culture; maximum exposure & attraction
- Important for community to be proud, visitors welcomed, showcase Gilgandra
- New signage can tell a story; promote our towns; give a better image
- Agree, but seems a lot of money. Agree, but not enough money
- Important for aspects of economic development for shire & villages
- Consult with rural villages; acknowledge indigenous; use local artist
- Ask men’s shed; Aztec signs; facilities in town are more important; low priority

Considerations:

- Possibly include Curban Hall signage & street signage with indigenous translation, estimated at \$10,000.
-



### **Other Ideas**

Other ideas that came out of the survey to potentially be considered for future budgets, include:

- Tooraweenah Showground – mobile grandstand \$30,000; open shed \$40,000; amenities block \$300,000; power to arena \$150,000  
Tooraweenah playground; cricket nets; sports shed; solar lighting \$60,000
  - Cooee Heritage Centre – redesign to cater for functions; add café; upstairs (lift and balcony); fast food restaurant; commercial kitchen
  - Visitor Information Centre relocation to CBD
  - Birdlife sanctuary at Cooee Heritage Centre (Currumbin)
  - Gilgandra High School – \$90,000 shade sails; \$75,000 curtains + sound for hall; water tank; lattice & painting
  - Bearbung Recreational reserve Trust \$50,000 kitchen, AC + lining
  - Freedom camping (general + @ Cooee Oval)
  - Re-open observatory – boost tourism & economic development + Dark Sky Park
  - Speedway – mobile toilet
  - Multipurpose centre built + youth centre + basketball complex
  - New pool 50m; water park; upgrade facilities
  - Memorial walk Cooee Heritage Centre + resting platform
  - Quality drinking water
  - Gilgandra CWA; silo art (mentioned above); painting around town
  - Awnings on shops in Miller Street
  - Vacation Care
  - Library Upgrade
  - Gym upgrade
  - Cemetery gardens
  - Caravan park amenities
  - Dog park
  - Glass/plastic return facility
  - Bus for Cooee Lodge
  - Movie theatre for town
  - Cooee March feature e.g. large statue
  - Gutter kerbing Federation Street
  - Caravan park amenities
  - Rehabilitation program for drug & alcohol dependence – pilot program
  - Emergency accommodation
  - New sports + fun runs
  - Concert or events
  - Dump point Tooraweenah
  - Extend current cycleway/walkway
-

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	A potential for grant funding of \$1,814,809, noting the total of projects identified in the report totals \$2,065,000
<u>Delivery Program Actions</u>	<b>4.2.3.2</b> Apply for grants that assist Council to achieve identified projects

### RECOMMENDATIONS

1. That Council submit an application under the Stronger Country Communities Fund for all 6 projects in priority as ranked by the community.
2. That the other suggestions provided by the community during the recent survey be considered with the 2019/20 budget and Long Term Financial Plan.

N J Alchin  
Director Corporate Services

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Considerations:

- Include Gilgandra CWA
- Armatree CWA not on Council or Crown Lands
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Considerations:

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Comments (49):

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Considerations:

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Considerations:

- Possibly include Curban Hall signage & street signage with indigenous translation, estimated at \$10,000.
-

### **Other Ideas**

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  - Caravan park amenities
  - Rehabilitation program for drug & alcohol dependence – pilot program
  - Emergency accommodation
  - New sports + fun runs
  - Concert or events
  - Dump point Tooraweenah
  - Extend current cycleway/walkway
-

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	A potential for grant funding of \$1,814,809, noting the total of projects identified in the report totals \$2,065,000
<u>Delivery Program Actions</u>	<b>4.2.3.2</b> Apply for grants that assist Council to achieve identified projects

### RECOMMENDATIONS

1. That Council submit an application under the Stronger Country Communities Fund for all 6 projects in priority as ranked by the community.
2. That the other suggestions provided by the community during the recent survey be considered with the 2019/20 budget and Long Term Financial Plan.

N J Alchin  
Director Corporate Services

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**NAIDOC WEEK FUNCTION**

**SUMMARY**

To advise of a proposed NAIDOC week function to highlight achievements of indigenous community members.

.....

In recent years we have been successful in obtaining grant funding to support annual NAIDOC week celebrations in July. The youth service has run a community or family event with a BBQ in Hunter Park or Ernie Knight Oval with support from various agencies in the way of stalls and information that provide services to the indigenous community.

This year it is proposed to conduct a 'gala' presentation event that show cases and highlights achievements. Again this will be subject to grant funding which is not extensive but the event will create an opportunity to bring the community together giving Gilgandra a formal 'stage' to acknowledge those within the community who have achieved in employment or family service or other accomplishments.

The idea is to instill a sense of pride within the Indigenous community, showcasing their hard work and dedication to their positions in our community all with a bit of glitz and glam. Nominations will be sought for a broad range of categories or expertise but each with a distinct role or clear connection to services in Gilgandra. These include:

- Customer Services
- Education
- Community Services
- Health
- Aged Care
- Disability
- Hospitality
- Volunteers

It is intended there will be category nominations from the relevant services and also from the community.

Note that whilst this year's theme is "because of her we can" celebrating the contributions and influence of indigenous women, nominations will be open to all comers. Indigenous women will however be particularly recognized through the event with the community being invited to highlight the successes of indigenous women in their life.



The Gilgandra Aboriginal Lands Council has been consulted and have indicated their support. It will be considered by the board at a future meeting.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil : provided grant budget
<u>Delivery Program Actions</u>	<b>1.5.1.2</b> Support NAIDOC Week celebrations

RECOMMENDATION

That Council note the proposed event and provide the necessary support upon request.

M Wilson  
Director Community Services

**VACATION CARE PROGRAM**

**SUMMARY**

To advise of issues to be addressed in considering the merit of Council providing a vacation care program for children aged 5 to 12 years.

.....

There are a number of factors that need to be considered in determining the merit of a vacation care service in Gilgandra. Perhaps the most critical of these is demand – or how many children or parents would like to take up the service and at what price point?

Currently we do not know the answer to that and, as has been suggested, a survey-monkey canvassing of the community appetite is a sensible first step.

Anecdotally one would assume there would be at least some take up of this service but this might be lessened depending on the cost. There is no current service except for family day care options which cater more to the under-fives.

These costs may be reduced by the Child Care Subsidy which will, from 1 July 2018, provide various levels of government support depending on parental activity levels and combined parental income. The highest rate of subsidy which is 85% of the fee applies at income less than \$66,958 and is capped at \$10.29 per hour. As such a minimum fee would be about \$15 per day increasing with family income.

A limited sampling of 'local' options show costs ranging from no charge at Walgett with some FACS funding; \$93 per child per day at Merriwa (maybe pre-school); \$50 per child per day at Dubbo Neighbourhood Centre; \$66 per child per day at Bathurst and \$50 per child per day at Tamworth.

Other considerations would go to issues such as location, sourcing staff, quality assurance or licensing requirement; associated policy development and qualifications of staff.

Given the youth program run from the current Hall Street location is a free service funded through our EIPP program and caters for the youth demographic from 12 years plus, it is felt that a separate location should be identified for any proposed vacation care program. Any location must be suitably secure and have appropriate accessibility and toilet facilities.

Possible other locations might be schools or pre-schools however no approach to date has been made in that regard.

To be eligible or qualify for a child care subsidy the service must operate for a minimum of seven (7) weeks a year. There are 10-11 weeks school holidays each year. At least one additional staff member would need to be recruited for this. Such a role may be attractive to existing pre-school staff who would also have the necessary qualifications such as Certificate III. There is probably a need for a person one day per week to administer and coordinate the program through the year.

On that basis, estimated wages and on-costs would be \$3,000 per week for 10 weeks offset by a minimum daily charge of \$40 (assuming full complement of 15 participants) with additional charges for program and activities costs and possibly real estate and insurances needing to be factored in.

### ***Application process for providers and services***

The NSW, Education department is responsible for assessing anyone who is seeking to own and/or operate early childhood education and care services in NSW. The assessment and approvals procedures are in place to:

- ensure the safety, health and wellbeing of children attending education and care services
- ensure all approved providers and services understand their responsibilities under the relevant legislation and
- promote continuous improvement in the provision of quality education and care services.

As an applicant to become an approved provider or operate a service in NSW, you must satisfy the department that you are a fit and proper person and can demonstrate the requisite level of knowledge and understanding of your responsibilities under the relevant legislation.

In assessing an application, the department looks at a range of factors and pieces of information to make an informed assessment. This can include:

- your compliance history with any current or previous legislation if you are an existing provider or held an approval under previous legislation
- any relevant service rating
- results from your National Criminal Records Check and Working With Children Check
- documents you have provided as part of your application, and
- any further information reasonably required to make an assessment.

Part of this process may include attendance at an information and assessment session, and/or an interview with departmental staff – although this may be waived if we are considered low risk.

---

### **Next steps**

An educated assessment as to the merit of vocational care in Gilgandra cannot be made until a market survey is conducted as well as investigating further relevant licensing requirements.

From there other issues mentioned above will need to be considered.

### General Manger's Comments:

I believe that Council needs to establish what level of subsidised support would be offered by the Council or if it will operate on a full cost recovery basis. Forming a position provides staff with the direction necessary to complete the business case which will then form the basis of the market survey. You could expect the level of support indicated through the market survey will vary greatly depending on the costs. My recommendation to the Council is that the provision of this service, based on the potential ongoing budget implications, be modelled on full cost recovery, ensuring its eligibility for the child care subsidy and use of existing school infrastructure. If Council was to provide the necessary facilities then this would be prohibitive to the service.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Currently unfunded
<u>Delivery Program Actions</u>	<b>1.3.5.4</b> Promote availability of both after school care and vocational care programs

### RECOMMENDATION

That Council proceed with developing a business case and undertake market research for the provision of vocational care during school holidays with the objectives that:

- a) the service is provided at full cost recovery;
- b) the service qualifies for the Child Care Subsidy; and
- c) support is obtained by the Department of Education to utilise their infrastructure for the provision of the service.

M Wilson  
Director Community Services

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**REQUEST TO UPGRADE MAHERS HILL ROAD**

**SUMMARY**

To advise of a petition received from residents of Mahers Hill Road.

.....

20 people have signed a petition requesting Council to provide the funding to bitumen seal a 2km stretch of Mahers Hill Road (see as an attachment). The residents state (in part):

The 2km's of gravel/dirt road is in a very poor state and has mostly been this way for 18 years. The grading which is done to this road is only a very short term solution with the corrugation and pot holes reappearing within weeks. It is not only the corrugation and the pot holes that are of issue but in wet weather conditions the road is dangerous and of a major safety concern.

There are 7 families who live on Mahers Hill Road, 15 residents from these properties travel this road for work in Gilgandra and also take their children to catch the school bus. This road is also utilised by vehicles via the adjoining Ellis Road and also the workers that travel out from Gilgandra.

We are writing to ask the Council to consider funding to bitumen seal this road and would ask that this be addressed at the next General Meeting in hope to get this funding passed and the project underway.

We are of the understanding that water will be required for this project and would like to note that this would be accessible for Council use from the property "Springfield" at the owners discretion.

Mahers Hill Road is categorised as a Large Residential Road - Rural in Council's Local Roads Hierarchy.

The function of the Local Roads Hierarchy Plan is to provide for planning, funding and recording of current and future maintenance, renewal and upgrade works required on local rural and urban roads. The roads hierarchy divides all roads within the Shire into identifiable road classifications that reflect the function and purpose of the roads that make up Council's local road network.

As per the Roads Hierarchy, Large Residential Roads (LR) - Rural

**Category LR - Definition**

- Does function as a Large Residential Road
- May have linkage to one or more Secondary Non-through Roads
- Predominantly serves more than one property access
- Links one or more properties with a higher categorised road
- Has an average daily traffic count of less than eighty (80) vehicles per day
- Has an overall road formation width of eleven (11) metres
- Has a maximum road pavement width of six (6) metres

**Classifications:**

❖ **Sealed**

❖ **Unsealed**

**Aims / Objectives**

- Fully maintain all Large Residential Roads - Condition 3 or higher
- Fully maintain all bridges on Large Residential Roads - Condition 3 or higher

The ranking of the asset conditions is be based on the five points detailed in the following table:

Rank	Description	Explanation of Condition
1	VERY GOOD	Only planned maintenance required
2	GOOD	Minor maintenance required plus planned maintenance
3	FAIR	Significant maintenance required
4	POOR	Physically unsound and/or beyond rehabilitation
5	VERY POOR	Significant renewal/rehabilitation required

The most recent assessment of this road has classified Mahers Hill as a condition 3 tendering toward 4 in some sections There have been no recent traffic counts conducted.

If there is water available from “Springfield”, works will be planned and undertaken to maintenance grade this road as part of our routine works.

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<u>Principal Activity</u>	Strengthened Infrastructure
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Not currently costed in the 17/18 budget
<u>Delivery Program Actions</u>	Not currently listed in Council's Delivery Program

RECOMMENDATION

1. That Council acknowledge receipt of the petition and note the residents' concerns.
2. That Council reaffirm its position on prioritising the rehabilitation and maintenance of the existing sealed rural road network.
3. That the residents be notified that no additional sealing works is planned for Council's local rural road network in the 10 year Long Term Financial Plan.
4. That the offer of water be accepted and Council undertake the necessary road maintenance grading works as part of the routine maintenance operations.

Mark Linton-Harland  
Acting Director Infrastructure

(RD.PR.1)

**2018/19 ROADS PROGRAM**

**SUMMARY**

To determine the program for the 2018/19 under the Roads to Recovery program.

.....

The current Roads to Recovery (R2R) Program commenced 1 July 2014 and is scheduled to finish 30 June 2019. The budget for 2018/19 is:

<b>Funding source</b>	<b>Amount (\$)</b>
Roads to Recovery funding (exc management fee)	1,028,339
Rural Roads Additional Allocation	204,546
<b>TOTAL</b>	<b>\$1,232,885</b>

The proposed list of works to be undertaken under the program is outlined in the attached table.

<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Expenditure of \$1,264,524 proposed as outlined in the report
<u>Delivery Program Actions</u>	<b>6.2.1.6</b> Undertake annual Roads to Recovery program

**RECOMMENDATION**

That Council adopted the 2018/19 Road Program as presented.

Mark Linton-Harland  
Acting Director Infrastructure



MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 17 APRIL 2018

<b>Road Works Program 2018-19</b>					
	Work Location	Segment	Estimated Cost	Work Type	Funded
<b>Rural Road Stabilising Works</b>					
RS	Collie Bourbah Road	10	\$56,000	Stabalise	R2R
RS	Collie Bourbah Road	12	\$56,000		
RS	National Park Road	28	\$33,600	Stabalise	R2R
			<b>\$145,600</b>		
<b>Culvert Reconstruction Works</b>					
ST	Everton Road		\$60,000	Causeway Rehab	R2R
ST	Curban Biddon Road		\$150,000	Culvert Extension	R2R
			<b>\$210,000</b>		
<b>Bitumen Resealing Works</b>					
RS	Collie Road	0	\$81,600	Reseals	R2R
RS	National Park Road	4	\$81,600	Reseals	RRAA
RS	National Park Road	34	\$81,600	Reseals	RRAA
RS	Yarrandale Road	14	\$81,600	Reseals	R2R
PT	Armatree Road	4	\$81,600	Reseals	R2R
ST	Bridge Street Gilgandra - Highway to Morris Street	0	\$10,140	Reseals	R2R
ST	Dudley Street Gilgandra - Wrigley to Noreen Street	0	\$10,440	Reseals	R2R
ST	Eiraben Street Gilgandra - Court to Byrne Avenue	0	\$13,820	Reseals	R2R
ST	Myrtle Street Gilgandra - Station to Raymond Street	0	\$13,230	Reseals	R2R
ST	Rawson Street Gilgandra - Noreen to Chelmsford Avenue	0	\$11,550	Reseals	R2R
ST	Strickland Street Gilgandra - Wrigley to Noreen Street	0	\$10,440	Reseals	R2R
			<b>\$477,620</b>		
<b>Gravel Resheeting Program Works</b>					
RS	Tooraweenah Road	28	\$18,000	Gravel Resheet	RRAA
PT	Armatree Road	12	\$30,000	Gravel Resheet	R2R
PT	Balladoran Railway Road	4	\$30,000	Gravel Resheet	R2R
PT	East Coonamble Road	24	\$30,000	Gravel Resheet	R2R
PT	Gilmours Road	8	\$30,000	Gravel Resheet	R2R
ST	Bedford Park Road	8	\$30,000	Gravel Resheet	R2R
ST	Doorambah Road	8	\$30,000	Gravel Resheet	R2R
ST	Eura Forest Road	0	\$30,000	Gravel Resheet	R2R
ST	Everton Road	4	\$30,000	Gravel Resheet	R2R
ST	Hillside Hall Road	8	\$30,000	Gravel Resheet	R2R
ST	McLures Lane	6	\$30,000	Gravel Resheet	R2R
ST	Old Mill Road	2	\$30,000	Gravel Resheet	R2R
ST	Tonderburine - Tooraweenah	2	\$30,000	Gravel Resheet	R2R
PNT	O'Connors Road	0	\$30,000	Gravel Resheet	RRAA
			<b>\$408,000</b>		
<b>Total Works Program</b>			<b>\$1,241,220</b>		
To be funded by:				From total budget of:	Balance of budget
	<b>Roads to Recovery component</b>		<b>\$1,030,020</b>	<b>\$1,028,339</b>	<b>-\$1,681</b>
	<b>Rural Roads Additional Allocation component</b>		<b>\$211,200</b>	<b>\$204,546</b>	<b>-\$6,654</b>
			<b>\$1,241,220</b>	<b>\$1,232,885</b>	<b>-\$8,335</b>

**TENDER 1/17 – UPGRADE OF ELECTRICAL SWITCHBOARDS FOR COUNCIL’S PROPERTY ASSETS**

**SUMMARY**

To advise that upgrade works to all Council’s electrical switchboards will be complete by 18 April 2018.

.....

At its meeting on 21 March 2017, Council appointed Macquarie Electric of Dubbo as the successful tenderer to upgrade the electrical switchboards as specified in Tender 1/17. Council also resolved to support an additional budget allocation in the current financial year of \$180,000 (GST Incl.) to upgrade the electrical switchboards with Residual Current Devices (RCD’s) and associated works.

On 19 September 2017, Council supported a further budget allocation in the current financial year of \$53,000 (GST Incl.) to allow for the continued upgrade of the electrical switchboards to Council buildings as recommended by Macquarie Electric. A substantial component of the extra \$53,000 was for the additional costs involved with upgrading the switchboard and distribution board at Cooee Lodge, which were both quite dated and non-compliant.

The total allocated Budget for the project was **\$233,000 (GST Incl.)**

There is one small switchboard at the Sewer Treatment Plant that was outside the scope of the original contract and this is scheduled for replacement on 18 April.

On completion of the upgrade works, the Total Actual Cost of the project will be **\$226,138.04 (GST Incl.)**, which is \$6,861.96 under the revised budget. The under budget figure of \$6,861.96 is due to the depot not being upgraded (pending new buildings) and some meter boards that were actually upgraded after the initial report by Public Works and prior to the engagement of the contractor.

Council is to be congratulated on recognising the importance of providing a safe work place for Council employees and the general public, along with the continual improvement of Council’s assets. It also demonstrates Council’s commitment to the Safety Improvement Program.

<u>Principal Activity</u>	Assessment management and service delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$6,861.96 (GST Incl.) under budget

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Delivery Program Actions

**6.1.2.1**

Ensure all council buildings are maintained in a safe and operable condition

RECOMMENDATION

That the report be noted.

Brian Irvin  
Acting Director Planning & Environment

## **ROAD SAFETY OFFICER'S REPORT**

### **SUMMARY**

To provide an outline of the Road Safety Officer Role which is shared with Dubbo Regional Council.

.....

The Local Government Road Safety Program (LGRSP) aims to assist NSW councils to reduce the likelihood of deaths and injuries from road trauma in their local communities.

Local councils are well placed to plan, implement and deliver road safety projects relevant to their communities. Councils interact regularly with local residents, schools, government agencies, businesses and other stakeholders. Council officers have a detailed knowledge of their local road networks, traffic management issues and road crash history.

Transport for NSW (TfNSW) and Roads and Maritime Services (RMS) work in partnership with local Councils to part-fund LGRSP projects targeting road safety issues at a local level and to part-fund Road Safety Officer (RSO) positions.

The objectives of the LGRSP are:

- To adopt the Safe System approach to plan, develop and implement evidence-based projects aimed at improving road user safety in local communities.
- Raise the profile of road safety within local government areas (LGAs).
- Facilitate the involvement of local businesses, other government agencies and community groups/clubs in road safety project development.
- Improve the coordination of local government road safety initiatives with regional, state and national road safety initiatives.
- Review and evaluate the effectiveness of local government road safety projects.
- Consultation with internal council stakeholders in particular through the Local Traffic Committee and relevant external local businesses, other government agencies and community groups is integral to delivery of effective road safety initiatives.

The RSO role is now shared between Dubbo Regional Council (DRC) and Gilgandra Shire Council (GSC). Formerly the role was shared between Wellington Council, Gilgandra Shire Council and Dubbo City Council.

The role receives 50/50 funding from RMS, this funding covers such expenses as RSO salary, leave, provision of work related transport and approved project funding. Councils bear the cost of office resources, technical support and other office expenses.

DRC is the administrator of the role and hence is responsible for funding administration and the supply of resources. The share ratio now equates to DRC having a four days per week allocation and GSC having a one day per week allocation.

### **Action Plans**

Three-year Action Plans are developed by the RSO based on road safety needs of both DRC and GSC and are arrived at via crash statistics, anecdotal feedback from council, NSW Police Force, TfNSW and the community. Action Plans are filtered through TfNSW's 'Safe Systems Approach'<sup>i</sup> before being submitted to RMS for approval and funding.

The current three-year Action Plan submission for DRC and GSC covers 2017 – 2020 and is attached. Among other data, this document will show both council's crash data analysis showing a break-up of speeding, fatigue, alcohol, pedestrian and cycle crashes.

Areas of concern for GSC were fatigue, speeding and alcohol crashes in that order. Consequently a large focus for the RSO is in addressing fatigue firstly followed by speed and alcohol related crashes.

Approved three-year projects that address the above issues affecting GSC therefore are:

- Free Cuppa for the Driver – (2017/2020) addressing driver fatigue
- Slow Down Around Our Town (2018/2020) addressing speed
- Plan B Swag competition – (2017/2020) addressing drink driving

Other three-year projects for GSC are:

- Three free child car seat checking and installation days
  - Three free 'Helping Learner Drivers Become Safer Drivers' workshops
  - Bike Week event if GSC would like it, note GSC chose not to run this event in 2016/2017.
-

Other three-year projects not funded by RMS but funded by DRC on behalf of GSC are:

- Back-to-school media campaigns – Terms One and Three
- Road Rules Awareness Week media campaigns – February annually
- Bus Safety Awareness Week media campaigns – November annually
- Fatality Free Friday – May annually, note GSC chose not to host this event in 2017/2018.

Community events held annually in GSC LGA are:

- ‘Stepping On’ presentations – Gilgandra Hospital – twice annually
- ‘Plus 65’ and ‘Pedestrian safety’ presentations to groups like Probus, Men’s Shed, Cooee Lodge residents – approximately three presentations per year
- 0 – 5 years road safety presentations available but none booked in for 2017/2018

Meetings attended on an advisory basis:

- Local Traffic Committee
- Gilgandra Liquor Accord

Stakeholder engagement and assistance is provided to:

- Divisions of GSC
  - Library, marketing, events, tourism, engineering and design
  - Regular all-staff emails disseminating road safety information
- Local businesses in LGA especially through the ‘Free Cuppa’ and IGA car-park projects
- Local organisations
  - Gilgandra Hospital
  - Gilgandra Schools and Pre-school
  - Gilgandra Youth Centre
  - Cooee Lodge

## **Outcomes**

Outcomes of the LGRSP are to:

- Increase involvement and ownership by councils in road safety initiatives
  - Run effective local road safety projects reflecting the safe system approach to road safety
  - Increase the expertise and be proactive in road safety at the local level of government
  - Facilitate the involvement of local government in the development of road safety networks and partnerships
-

General Manager's Comments:

In recent years Council has absorbed these cost within the general local roads maintenance allocation. The current agreement lapses on 30 June 2018. Council will need to reaffirm its commitment to funding part of the position for a further 3 years as part of the new plan submitted by the Road Safety Officer to the RMS. There is no doubt that road safety is important. Prior to adopting the budget Council needs to reaffirm its support for the position or determine an alternative approach.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	2017/2018 budget yet to be determined however is estimated at \$35,000. 2016/2017 = \$33,243 <i>(To determine the shared costs Council relies on RMS and DRC actual costings for the end of the financial year).</i>
<u>Delivery Program Actions</u>	Not currently listed in Council's Delivery Program

RECOMMENDATION

That the report be noted

Jayne Bleechmore  
Road Safety Officer

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<sup>i</sup> The National Road Safety Strategy is based on the Safe System approach to improving road safety. This involves a holistic view of the road transport system and the interactions among roads and roadsides, travel speeds, vehicles and road users.

**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

SUMMARY

To present the following minutes of Committee meetings for notation.

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<u>Interagency</u>	29 March 2018
<u>Local Licensees</u>	20 March 2018

<u>Principal Activity</u>	Respected Leadership
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<u>Policy Implications</u>	Nil
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<u>Budget Implications</u>	Nil
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<u>Delivery Program Actions</u>	<b>3.1.2.1</b> Conduct the business of Council in an open and transparent manner
	<b>3.1.2.5</b> Meet all statutory requirements in a timely manner



MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 17 APRIL 2018

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**INTERAGENCY**

29 March 2018

**PRESENT**

Barnardos – Gina Johnson - Chair  
ASPIRE – Tom Stonestreet  
Centacare - Kodi Brady  
Department Prime Minister & Cabinet - Anna Toomey  
Gilgandra Community Care – Narelle Rodway  
Gilgandra High School – Neal Read  
Gilgandra Housing & Homelessness Support – Helen Naef  
Gilgandra Preschool – Kristy Hyndes, Joanne Buckland  
Gilgandra Public School – Tricia Howard  
Gilgandra Shire Council – Cr Doug Batten  
Gilgandra Shire Library – Liz McCutcheon  
Gilgandra Youth Services – Kiaya Leonard  
Joblink Plus – Kate McClelland  
Orana Arts – Paris Norton  
St Vincent de Paul – Neil Rabbett

**IN ATTENDANCE**

Julie Prout (Executive Assistant)

Proceedings of the meeting commenced at 12.05pm

**APOLOGIES**

Carers NSW - Robyn Howard  
Gilgandra Community Care – Jill Blackman  
Gilgandra Shire Council Aged Care – Angelena Thompson  
Joblink Plus – Tracey Stevenson  
WACHS - Lyndall Fryer and Jinnaya Tyson

<b>COMMITTEE'S RECOMMENDATION 3/18</b>	H Naef/K Leonard
That the apologies be accepted.	

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION 4/18</b>	K Leonard/P Howard
That the proceedings of the previous Interagency meeting held on 1 February 2018 be confirmed.	

**BUSINESS ARISING**

**Electricity Vouchers**

Neil Rabbett advised that St Vincent de Paul are only offering processing of electricity vouchers one day per month.

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MEETING OF: GILGANDRA SHIRE COUNCIL  
 HELD ON: 17 APRIL 2018

**SERVICE STATISTICS FORM - 1 FEBRUARY TO 29 MARCH 2018**

	Joblink Plus	Gilgandra Youth Services	Community Care	St Vincent de Paul	GSC Aged Care	WACHS
Number of individuals supported:	Gulargambone: 76 Gilgandra: 100 Mendooran: 76	164	32 meal clients; 1590 main meals delivered; 1 NDIS client; 14 CPT (taxi) vouchers	105 (10 new)	Cooee Lodge: 44 permanent; 2 respite (50 places) Jack Towney: 7 residents; 3 home care	4 Gilgandra clients and awaiting 1 to consent to program
Nature of Support:	Employment Services	Case working/one on one – 6; Youth Centre entry and activities – 158; Up to 20 regular individuals	Meals, Transport, Social, Disadvantage, NDIS	Food and electricity vouchers, clothing	Cooee Lodge: Aged Care Hostel; JT: Low level residential care and Home support	First time Mum's program for women have an Aboriginal and/or Torres Strait Islander baby. Support starting in early pregnancy and following through until child reaches 2 years of age
Additional information:			Transport update to next meeting			

### ASPIRE program

Tom Stonestreet spoke about event 18/19 April – Holiday program for students in years 4-8 at the High School, good response to date. On the Thursday there will be a community engagement event with stakeholders – invite all service providers to attend. Tom's email is: [t.stonestreet@unsw.edu.au](mailto:t.stonestreet@unsw.edu.au)

### SERVICE UPDATES

#### Preschool

Kristy Hyndes and Jo Buckland advised the Preschool is at full capacity for 4/5 year old days and, with pending enrolments for 3 year olds, will be full by June.

The specialised Occupational Therapy and Speech programs are running again this year with funding being obtained to continue at the present.

They are working on funding applications to extend facilities however their main focus this year is community connections.

#### Community Care

Narelle Rodway commenced 26/3 as Community Care Manager and is learning the role. Jill Blackman is retiring within the next couple of weeks.

#### Joblink Plus

Kate McClelland commenced 26/3 as Job Placement Consultant servicing Gilgandra.

Tracey Stevenson is moving into new role – Outreach and Relief Consultant training for a FREE bar and coffee course – food safety supervisor, coffee, bar and RSA. To register interest in course, log into <http://whandt.com.au/courses/nsw-government-funded-course/>

#### Centacare

Kodi Brady advised their current funding is coming to an end in June; hopefully will be re-funded.

#### Library

Liz McCutcheon advised there will be a film coming to library on Saturday, 28 April at 2pm – a documentary titled “Unrest”.

Unrest tells the first-person story of newlyweds Jennifer Brea and her husband, Omar, grappling with how to live in the face of a lifelong illness. It is also a global

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story about an international community of patients with a serious, life-altering illness.

#### Orana Arts

Paris Norton advised of activities with Orana Arts.

#### St Vincent de Paul

Neil Rabbett advised they are awaiting the building of new offices in Gilgandra. Also that SVDP will commence at Coonamble next week with 9 appointments booked already. The service has 220 Energy Account Payment Assistance (EAPA) clients.

#### Department of Prime Minister & Cabinet

Anna Toomey advised of the readjusted format of DPMC – now working with funding streams – children and schooling, culture and capability, safety and wellbeing.

Anna Toomey | Senior Engagement Officer  
Central West Engagement Team | Western NSW  
Indigenous Affairs | Regional Network | Department of the Prime Minister & Cabinet  
Email: Anna.TOOMEY@network.pmc.gov.au

#### Public School

Reroofing of the buildings happening at the moment; everything else going well; enrolments stable.

#### Homelessness & Housing

Helen Naef talked about financial management orders with NSW Trustee & Guardian – ideal to protect people in certain circumstances. Service providers can go online and get this in place and be the applicant. Order reviewed in 12 months. Although the timeframe to set up is about 3 months, it maximises the use of the Centrelink benefit and Helen would recommend the process.

#### Youth Services

Kiaya Leonard advised that Susan Brisbane has now left the service. Youth Week will be held from 13-20 April. A disco has been organised for all ages up to 17 (U/10's to be supervised) on Wed 11 April at the Basketball stadium from 6-9pm with a free BBQ. A skateboard workshop will be held on the Sunday and this has been promoted via flyers. There will be a special trip to Coonabarabran for a disco on Friday, 20 April for 12-17 year olds. The service is also promoting the ASPIRE program.

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The service is looking into parenting programs – food ready – and also Save a Mate with High School as has occurred in the past. It was noted parents are asking for an information session on drugs and alcohol.

Breakfast Club is averaging 2 bus loads per day (15-17 students). There is a “time out” system for misbehaviour and following a recent incident, 2 students are currently not attending. Strategies are in place working with the family. It was suggested that investigations occur to see if the Department of Family & Community Services can fund Breakfast Club.

#### Gilgandra High School

Neal Reed advised the High School is working on a School Plan - teachers working together, school working with community with the aim to improve teaching practice.

Wiradjuri teaching is continuing at both the High School and Gilgandra Public School.

They are currently advertising for a teacher 4 days per week to work with students on literacy and numeracy.

The ASPIRE work is benefitting school and students.

The Wellbeing hub is experiencing slow progress due to funding issues.

#### Barnardos

Supported playgroup happening; TAFE course with parents starting term 2 - Safe food handling; clients signed up. Other programs still occurring.

### GENERAL BUSINESS

Nil

### NEXT MEETING

Thursday, 31 May 2018 – 12 noon

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 12.51PM.

G Johnson  
Chair

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**LOCAL LICENSEES**

20 March 2018

**PRESENT**

A Walker (Chairman) – Armatree Hotel  
A Jenkin – Mountain View Hotel  
J Jones – Gilgandra Services Club  
L Zell – Tattersall’s Hotel  
J Bleechmore – RSO  
B Luff – Royal Hotel  
Cr D Batten - Gilgandra Shire Council  
N Harland – IGA  
E Taylor – Collie Hotel  
W Shipton – Railway Hotel

**IN ATTENDANCE**

Sgt N Campbell – Gilgandra Police  
J Campbell – Administration Assistant  
M Wilson – Gilgandra Shire Council

Proceedings of the meeting commenced at 9.04am.

**APOLOGY**

K Boggs – Road User Safety Officer RMS

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

MOTION	J Jones/L Zell
That the minutes of the meeting held on 29 November 2017 be confirmed. Carried.	

**BUSINESS ARISING**

Mr Walker welcomed Sgt Nick Campbell Gilgandra Police and Wayne Shipton who has taken over the Railway Hotel.

Sgt Campbell noted that he had visited most of the pubs in the short time he has been in Gilgandra.

Mr Walker advised that he had been working with IGA regarding them having to label packaged liquor as it was sold.

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Mr Walker suggested that the Accord supply a letter to support IGA to lift the condition of having to label sold packaged liquor. Sgt Campbell to discuss with other police officers and the subject to be revisited. Ms Harland also said that she will investigate further with the Department of Liquor and Gaming.

### GENERAL BUSINESS

#### Plan B

Mr Walker touched briefly on Plan B with Mrs Bleechmore reporting on behalf of Mrs Boggs.

Thanking everyone who participated in Plan B with a special thank you to Johanne Campbell for co-ordinating venues and merchandise. This promotion was run successfully in 32 towns, with 138 licensed venues participating.

Swags were purchased by Red Dirt Camping in Dubbo but if there is a local supplier, we would be happy to purchase from them.

Thanks to the Sporties and the Mountain View Hotel announcing their winner and promoting on Facebook. Kevin Humphries MP also publicised Plan B with a media release, on his website and Facebook page mentioning all towns participating.

Mr Jones acquired the major prize for the overall winner – a Toohey's esky. Mr Walker will go through the entries and select an overall winner and a photo taken at the relevant venue. Collie Hotel yet to draw a winner for the swag as they received their promotional material launch later than everyone else.

Mrs Boggs also wanted to know if there was any feedback, how many entries all up were received and did it start of conversations or get patrons thinking about how they were going to get home?

#### Proceedings in Brief

- Cr Batten acknowledged the police and their productive efforts. Sgt Campbell advised that Dubbo LAC has merged with Mudgee which will give them more resources.
- Mr Walker noted that it was important to have a Licensing Sgt at these meetings.

### NEXT MEETING

The next meeting will be held on Tuesday June 19, 2018 at 9.00am.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.55AM.

A Walker  
Chairman

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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 17 APRIL 2018

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RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves  
General Manager



MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 17 APRIL 2018

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## **REPORTS FOR INFORMATION AND NOTATION**

### **SUMMARY**

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

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**STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES**

**SUMMARY**

To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of March 2018.
2. Certificate of Bank Reconciliation – Month of March 2018.
3. Details of investments as at 31 March 2018 (Local Government Financial Management Regulation No. 19).

<b>CASH BOOK BALANCE AS AT</b>	<b>28-Feb-18</b>	<b>\$2,010,910.28</b>
Plus: Receipts		\$2,461,250.56
Less: Payments		\$3,872,227.19
<b>CASH BOOK BALANCE AS AT</b>	<b>31-Mar-18</b>	<b>\$599,933.65</b>

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<b>STATEMENT BALANCE AS AT</b>	<b>28-Feb-18</b>	<b>\$1,984,502.71</b>
Plus: Receipts		\$2,426,618.02
Less: Payments		\$3,821,836.38
<b>STATEMENT BALANCE AS AT</b>	<b>31-Mar-18</b>	<b>\$589,284.35</b>

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Plus: Unpresented Receipts		\$16,820.09
Less: Unpresented Payments		\$6,170.79
<b>RECONCILED BALANCE AS AT</b>	<b>31-Mar-18</b>	<b>\$599,933.65</b>

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Cashbook balance as at 31 March 2018:	\$599,933.65
Investments held as at 31 March 2018:	\$19,524,346.06
<b>Total Cash &amp; Investments Held as at 31 March 2018:</b>	<b>\$20,124,279.71</b>

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MEETING OF: GILGANDRA SHIRE COUNCIL  
 HELD ON: 17 APRIL 2018

The bank balances in each of the funds as at 31 March 2018 are:

General Fund	\$6,735,792.27
Water Fund	\$2,003,242.91
Sewer Fund	\$948,311.18
Orana Lifestyle Directions	\$2,256,265.63
Carlinda Enterprises	\$353,307.40
Cooee Villa Units	\$1,581,149.80
Cooee Lodge	\$4,738,902.22
Jack Towney Hostel	\$998,750.34
Trust Fund	\$508,557.96

**Balance as per Total Cash & Investments Held: \$20,124,279.71**

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 182 days @	2.60%	Due on 10-Sep-18	With AMP Bank
(b)	\$1,000,000.00	For 275 days @	2.65%	Due on 01-Dec-18	With AMP Bank
(c)	\$500,000.00	For 182 days @	2.60%	Due on 05-Apr-18	With AMP Bank
(d)	\$1,500,000.00	For 270 days @	2.65%	Due on 23-Nov-18	With AMP Bank
(e)	\$500,000.00	For 90 days @	2.50%	Due on 10-Apr-18	With Bankwest
(f)	\$1,000,000.00	For 150 days @	2.55%	Due on 01-Jun-18	With Bankwest
(g)	\$500,000.00	For 182 days @	2.45%	Due on 03-Sep-18	With Bankwest
(h)	\$500,000.00	For 275 days @	2.45%	Due on 03-Dec-18	With Bendigo
(i)	\$1,000,000.00	For 365 days @	2.65%	Due on 06-Aug-18	With Bendigo
(j)	\$1,000,000.00	For 181 days @	2.40%	Due on 04-Jul-18	With Bendigo
(k)	\$500,000.00	For 365 days @	2.55%	Due on 04-Oct-18	With Bendigo
(l)	\$500,000.00	For 181 days @	2.40%	Due on 11-Jul-18	With Bendigo
(m)	\$1,000,000.00	For 180 days @	2.65%	Due on 18-Sep-18	With BoQ
(n)	\$1,000,000.00	For 181 days @	2.55%	Due on 10-Jul-18	With BoQ
(o)	\$500,000.00	For 182 days @	2.50%	Due on 07-May-18	With IMB
(p)	\$1,000,000.00	For 182 days @	2.50%	Due on 28-May-18	With IMB
(q)	\$1,000,000.00	For 150 days @	2.50%	Due on 17-May-18	With ME Bank
(r)	\$1,500,000.00	For 182 days @	2.50%	Due on 27-Aug-18	With ME Bank
(s)	\$500,000.00	For 365 days @	2.53%	Due on 02-Aug-18	With NAB
(t)	\$1,000,000.00	For 365 days @	2.60%	Due on 05-Apr-18	With NAB
(u)	\$1,000,000.00	For 92 days @	2.55%	Due on 07-Jun-18	With NAB
(v)	\$1,000,000.00	For 153 days @	2.58%	Due on 07-Aug-18	With NAB
(w)	\$524,346.06		2.17%	At Call	With TCorp
Total Investments:					
<b>\$19,524,346.06</b>					

**OUTSTANDING MATTERS FROM PREVIOUS MEETINGS**

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>August 2014</u>		
233/14	Aero Park Shed Lease	Being followed up
<u>July 2015</u>		
165/15	SES Accommodation	Experiencing issues with appropriate land tenure through State Government. Land dimensions will be relevant in order to finalise layout
<u>February 2016</u>		
26/16	Industrial Subdivision Stormwater - Pines Industrial Subdivision	In progress – with solicitor
<u>June 2017</u>		
154/17 121/17	Purchase of land Chelmsford Ave	Awaiting settlement
155/17	Land purchase, Miller Street	One parcel outstanding
<u>September 2017</u>		
260/17	Vacation Care	Report to this meeting
264/17	Mudfords Road	Awaiting response from the Minister
291/17	Ernie Knight Oval Bore	Report to future meeting on upgrade options and detailed costings
<u>November</u>		
317/17	Replacement of Prime Mover	Auction process being pursued
318/17	Road Train routes	Awaiting response from RMS

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December

328/17	Sale of industrial land	Contracts signed
337/17	Cultural Action Plan	Cultural Officer has commenced work on this plan, however the workshop is on hold due to a funding issue with the position within LGNSW
338/17	Economic Development Action Plan and Goals Statement	Workshop 10/4 to progress
345/17	No. 10 pump station	Report to future meeting.

February 2018

15/18	Application - Growing Local Economies Fund for intersection upgrade	Application is progressing
18/18	Railway Street Stormwater Drainage	Work has been completed
27/18	Section 94 Contributions	Report to future meeting on options available for Section 94 plans to best suit the needs of the Gilgandra LGA and including extractive industries

March 2018

48/18	Policies	Policies updated and uploaded to new website
50/18	Centenary of Armistice	Report to this meeting
51/18	Rising Sun Artwork	Report to this meeting
55/18	Flora Reserve	Local service clubs, community organisations and interested individuals to be canvassed for their willingness to provide assistance
61/18	Endurance Ride State Championships	Payment being processed
	EIPP Bus to Dubbo	Report to June/July meeting at end of trial period

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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 17 APRIL 2018

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### **DEVELOPMENT APPLICATIONS**

The following applications were received from 1 March 2018 – 31 March 2018.

<b>DA Number</b>	<b>Received</b>	<b>Applicants Name</b>	<b>Application Description of Work</b>	<b>Property Address</b>	<b>Certificate Number</b>	<b>Decision</b>	<b>Decision Date</b>
2018/243	06/03/2018	ANDREW NEWSTEAD	CONSTRUCTION OF A NEW SHED	Lot 78 BYRNE AVENUE GILGANDRA	CC2018/24	APPROVED	15/03/2018
2018/244	09/03/2018	NATHAN GILMOUR	STREET SIGN ON FOOTPATH	17-19 MILLER STREET GILGANDRA		APPROVED	16/03/2018
2018/246	27/03/2018	GILGANDRA SHOW SOCIETY	TO HOLD ANNUAL AGRICULTURAL SHOW INCLUDING AMUSEMENT DEVICES, RODEO & FOOD STALLS	63-67 WARREN ROAD GILGANDRA	LA2018/246	APPROVED	28/03/2018
<b>Total for March 2018</b>				<b>\$20,000.00</b>			
<b>Total for 2018</b>				<b>\$766,252.00</b>			

### **RECOMMENDATION**

That the reports be noted.

David Neeves  
General Manager

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