



14 March 2018

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 20 March 2018 at 4.00pm.**

Agenda

- (1) Submission of Questions for Next Meeting
- (2) National Anthem
- (3) Prayer
- (4) Acknowledgement of Traditional Owners:
"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."
- (5) Apologies
- (6) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

- (7) Confirmation of Minutes:
 - Ordinary meeting held on 20 February 2018 (circulated previously)
 - Extraordinary meeting held on 6 March 2018 (circulated previously)
- (8) Listing of matters to be considered in Closed Council

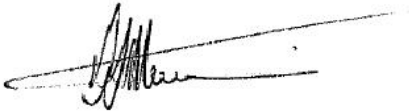
The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Staff leave (a)
- Procedural Motion to re-open meeting to Press and Public

(9) Reports from Servants

(10) Correspondence

A handwritten signature in black ink, appearing to read 'David Neeves', with a long horizontal stroke extending to the right.

David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

MAYORAL MINUTE - 2/18
MAYORAL COMMITMENTS

SUMMARY

To advise Council of the Mayor's activities during the preceding month.

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Since the last report, as Mayor I have represented Council as follows:

26/2/18	Meeting with State member
26/2/18	Sports Council meeting
27/2/18	Local Emergency Management Committee meeting
28/2/18	NSW Farmers Meetings on Inland Rail – Coonamble and Narromine
2/3/18	Country Mayors meeting, Sydney
6/3/18	Extraordinary Council Meeting and Workshop
7/3/18	CMCC Grawin Local Land Services Workshop on Hudson Pear
8/3/18	Police Aboriginal Consultative Committee
13/3/18	DPI Macquarie/Castlereagh Stakeholder Meeting, Dubbo
15/3/18	OROC Joint Organisation forum, Dubbo
16/3/18	OROC Quarterly meeting, Dubbo
19/3/18	Castlereagh Macquarie County Council meeting, Warren
20/3/18	Bushfire management Committee meeting – Coonabarabran
20/3/18	Council meeting

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

4.1.2.1

Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That the report be noted.

D Batten
Mayor

(GO.CO.1)

MAYORAL MINUTE - 3/18
GENERAL MANAGER'S PERFORMANCE REVIEW

SUMMARY

To enable Councillors to have input into the General Manager's mid-year Performance review.

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It is long standing Council practice that the General Manager be afforded a twice yearly performance review. The mid-year review is normally conducted in-house with the annual review facilitated by an Officer from Local Government NSW Recruitment.

Mr Neeves commenced duty in his role as General Manager on 1 August 2016 and it is proposed to conduct his second mid-year review on Wednesday, 28 March 2018.

The review will be undertaken by myself as Mayor, Councillor Walker as Deputy Mayor and a third Councillor nominated by the General Manager.

As part of the review process, Councillors are invited to provide a written submission addressing any issues they wish raised during the review process. Such advice will be required by Friday, 23 March 2018 to enable timely completion of the associated documentation.

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil, noting that an amount of \$3000 is allocated annually
<u>Delivery Program Actions</u>	3.1.2.1 Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That Councillors note the proposed review and provide written advice of any issues they wish raised at the General Manager's mid-year performance review.

D Batten
Mayor

REVIEW OF POLICIES

SUMMARY

To advise of an annual review of Council's policies.

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Council's policy register has been reviewed by staff in line with Council's Delivery Program.

All policies have been updated to reflect the change of position titles for Council's Directors and also the following updated legislation:

- Work Health & Safety Regulation 2017
- Local Government (State) Award 2017
- Environmental Planning & Assessment Act 2011 (changes to section references)

In addition, there are proposed changes to the following policies:

Policy/Policies	Amendment	Reason
• Cooee Lodge Retirement Village	Addition of new section relating to Villa to Hostel Transfer/Fee Waiver	Approved by Aged Care Committee and adopted by Council at February meeting. Presented now in its entirety.
• Media Strategy	Minor changes	Clarification of Council's "authorised spokesperson"
• Communications & Engagement	New policy incorporating previous Social Media Policy	There was an identified need for a formal policy on communications and engagement
• Corporate Image	New policy	There was an identified need for consistency of Council's branding across all services

A copy of each of these policies in DRAFT format is provided as an attachment.

A full listing of all Council's current policies is available on our website:
www.gilgandra.nsw.gov.au/council/your-council/council-policies

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 MARCH 2018

<u>Principal Activity</u>	All activities
<u>Policy Implications</u>	Amendments, as outlined above, to Council's policy register
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.2.3 Develop, implement and continually monitor a good governance plan

RECOMMENDATION

1. That the various changes to the Council's policy register, as outlined, be adopted.
2. That the two new policies (Communications & Engagement and Corporate Image), as presented, be adopted.

David Neeves
General Manager

2018/19 CHRISTMAS SHUTDOWN

SUMMARY

To seek endorsement for a two week shutdown at Christmas 2018/19.

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Council has previously endorsed a two week shutdown over the Christmas period and the arrangement is put forward for endorsement again this year.

It is proposed that Council offices close from 5pm Friday, 21 December 2018 and re-open for business on Monday, 7 January 2019.

Staff will need to make suitable arrangements to take leave and there will be a general acceptance that some staff members may take extended leave to coincide with the annual shutdown.

Essential services will continue to be serviced by a skeleton staff in the Infrastructure and Planning & Environment divisions.

Operational areas of the Community Services department will continue as usual. This generally includes Orana Living, Cooee Lodge, Cooee Heritage Centre, Waste Facility and the Library, noting closures will occur on public holidays for the Library and Waste Facility.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.2.4.2 - Determine initiatives to assist in maintaining a productive and motivated workforce.

RECOMMENDATION

That Council endorse a shut down of operations from 5pm on Friday, 21 December 2018 until Monday, 7 January 2019.

David Neeves
General Manager

CENTENARY OF ARMISTICE PROJECT

SUMMARY

To present submissions from the public on ideas for a suitable Centenary of Armistice Project.

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Council has advertised and sent letters to various groups seeking input on ideas for a suitable Centenary of Armistice Project. The following ideas have been submitted:

Soldier Settlers Commemoration

As suggested to Council's November 2017 meeting, a series of plaques and an interpretive monument which recognises the numerous Soldier Settlers blocks that were created within the Shire at the end of both WWI and WWII. It was envisaged that a bronze plaque that detailed the various blocks within the original holdings that were subdivided, showing the names of the servicemen that drew the block could be erected at a strategic location on or near the subdivision together with an interpretive monument in town which attracted visitors to spend time in visiting the plaques erected throughout the shire. There is some research currently being undertaken on this by Margo Piggott.

<i>Considerations:</i>	<i>Security and maintenance of plaques; conducting research and collating accurate information; the number of soldier settler blocks is unconfirmed at this stage</i>
<i>Estimated cost:</i>	<i>Approx \$2-4,000 per bronze plaque, plus the cost of a suitable monument.</i>

Boulevard of Trees

Kylie Briggs suggested a boulevard of trees along the Newell, one for each local that served during WWI with a plaque - name, unit, service number, birth and death year etc. Kylie further suggested this could be added to over time for other conflicts and campaigns.

<i>Considerations:</i>	<i>Would need to determine the most appropriate area with highway exposure and whether to purchase mature trees or seedlings</i>
<i>Estimated cost:</i>	<i>Mature trees \$4-5,000 each plus the cost of labour</i>

Purchase Military Rising Sun Artwork

Karen Foran suggested purchasing a Ralph Chrystell Large Military Rising Sun which is currently for sale privately in Parkes. The artwork is 3.5m high by 5.5m wide and the cost of \$8,000. Karen is suggesting it may be an appropriate item to purchase and could be placed near the river Memorial wall.

<i>Considerations:</i>	<i>This purchase may need a quick decision by Council</i>
<i>Estimated cost:</i>	<i>\$8,000</i>

Purchase Art Exhibition – Gallipoli to Gilgandra

Shirley Marks suggested Council purchase artist Ian Howard's exhibition **Gallipoli to Gilgandra**. Total cost is \$50k for four pieces however there may be potential to negotiate with the artist. This exhibition was launched on 7 February 2017 at Watters Gallery, Sydney (<https://wattersgallery.com/>). The exhibition is highly significant in that it captures the stories of recruits from Turkey, their experiences in Gallipoli and the Coo-ee connection. Featured in this exhibition are artworks created from "rubblings" at Hitchen House & Balladoran, Bigali Turkey & Hill 60 Trench/Crater together with input (an essay) from locals Shirley Marks and Ann Bywater. Locals met with Ian to assist in this project.

This exhibition has the potential to be the launch of a permanent art collection owned by Gilgandra Shire Council. It would be a major attraction for Gilgandra.

<i>Considerations:</i>	<i>These four artworks are quite large and, for permanent display as proposed, would need to be housed somewhere appropriate</i>
<i>Estimated cost:</i>	<i>\$50,000 for the four large artworks only, noting there may be some scope to negotiate on price or inclusions</i>

Restore the Bridge Street Mural

Toni Kingham suggested restoring the mural in Bridge Street which she feels is very relevant.

<i>Considerations:</i>	<i>Would need skilled artist/s to update</i>
<i>Estimated cost:</i>	<i>Minimal cost for paint; unknown for labour</i>

Grave Markers

Suggestion from the Gilgandra Museum & Historical Society that a plaque or marker be placed on the graves of the men and women who served in WWI and who are buried in the cemeteries of Gilgandra Shire. This would be a lasting tribute to their bravery and sacrifice, especially the men of the Gilgandra Cooee March and Tooraweenah Kookaburra March.

<i>Considerations:</i>	<i>Would be difficult to estimate the cost of staff time to research this and, from past experience, is difficult to confirm burial records from that time. There may also be a need to consult with the families before undertaking such a project</i>
<i>Estimated cost:</i>	<i>Would depend on the type of plaque however estimated by the GM&HA at approx. \$400 per grave</i>

Steel Cut Outs

The Tooraweenah CWA have suggested a laser steel cut out of the light horsemen who were very dominant in World War I. A suggested size is approx. 3 metres.

The Gilgandra Museum & Historical Society has suggested a steel cut out of the Cooee-Marchers to be located among the trees in Cooee Park. It is suggested this would link to the existing Cooee Marcher cut outs along the Windmill Walk.

<i>Considerations:</i>	<i>Design and location</i>
<i>Estimated cost:</i>	<i>Unknown - information should be available at the meeting</i>

Poppies

A verbal suggestion from Chris Horan to consider planting poppies in Council's garden beds.

<i>Considerations:</i>	<i>Could be incorporated into Council's Parks & Gardens works program</i>
<i>Estimated cost:</i>	<i>Minimal</i>

Sculpture for Tooraweenah

Kylie Moppett advised of a conversation with Brett Garling who has an idea for a sculpture in Tooraweenah.

<i>Considerations:</i>	<i>Just a concept at this stage</i>
<i>Estimated cost:</i>	<i>Unknown</i>

Recordings from World War I

The Australian War Memorial has recordings and currently these are being played each night on radio. Shirley Marks thought it might be appropriate to purchase the recordings from those soldiers who enlisted from Gilgandra.

<i>Considerations:</i>	<i>Would involve setting up a media display at the CHC</i>
<i>Estimated cost:</i>	<i>Unknown at this stage</i>

Weather Shelter at Gilgandra High School

Gilgandra High School P&C has suggested a partnership arrangement to install a weather shelter in the High School quadrangle. This proposed “Armistice Shelter” would be used every school day and there would be countless opportunities to continue to educate our young people about Armistice Day and the significance of world wars and the sacrifices that were made by others to ensure the freedom that our students have today.

<i>Considerations:</i>	
<i>Estimated cost:</i>	<i>Not stated</i>

Silo Art

There was a great response and overwhelming support on Council’s Facebook page for silo art with suggestions for a field of poppies; Cooe theme; and/or overview of our town – windmill, shearer, crops, etc. It was noted that many other towns are recognising the merits of this type of promotion for putting their towns on the map and being key places to visit.

<i>Considerations:</i>	<i>Graincorp will require full details of the project before any permission can be granted. This type of project requires a skilled artist with unique abilities in large scale public art installations</i>
<i>Estimated cost:</i>	<i>Prices of individual artists differ – ballpark quotation of \$26,500 obtained from one artist for full length of the eastern side of the Railway Street silos to a height of two thirds of the silos.</i>

Incorporate Silo Art with signage and digital tour and content

Randall Medd suggested combining Silo Art and the Soldier Settler project with digital media. Part one would be undertaking a silo art project on the Graincorp Silo opposite Ernie Knight Oval with the artwork unique to the Gilgandra World War I story: Coe-ee Marchers, who were farmers, farm workers, and local business people left as volunteers. After the war through the Soldier Settler scheme the soldiers return as farmers. This intensifies agriculture, grows the region and the paintings could be on both sides of the silos.

The next part of the project is interpretive panels in an area adjacent to Ernie Knight Oval opposite the silos and/or could also be on the western side of the silos.

People would be able to park near this memorial site to view and photograph the silo art. The memorial would also have the signage that shows the respective locations and history of the soldier settlers.

It is interesting to note that this is where many of these solidier settlers would have lined up with horse and wagons and then trucks – could also highlight the “Wheat Carters” tree. Not far down that street is also the site of the old sale yards.

For the digital component, all the history would be available on Council’s website and there would be maps that people can print off and download. The timeline of properties prior to the scheme, during and now how they are getting larger again could also be shown. There would also be a podcast tour that would involve commentary and relatives talking about their families. Extended interviews could also be available to download as a podcast. This would be living information and valuable to update and add to - a living history project.

<i>Considerations:</i>	<i>Cost</i>
<i>Estimated cost:</i>	<i>Not costed as yet</i>

Separately enclosed with this business paper is a presentation providing further information on the suggestions.

Council must now determine which project or projects are to be progressed based on suitability of the project to recognise the Centenary of Armistice and the budget to be allocated to the project, noting that there may be grant opportunities available to assist with funding.

Council may wish to shortlist those projects considered most suitable for further community consultation.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	An amount of \$40,000 has been allocated in the 2017/18 budget for this project
<u>Delivery Program Actions</u>	1.2.1.4 Develop a project to commemorate WWI Armistice Centenary

RECOMMENDATION

That Council shortlist projects considered most suitable for further consultation with the community to assist with determining the final project to be progressed.

N J Alchin
Director Corporate Services

CAPITAL WORKS

SUMMARY

To provide an update on Capital Works projects planned for 2017/18.

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At the Council workshop held on 19 February, Council considered and discussed the current capital works program and requested an update report be provided to the March meeting.

The table on the next page lists all Capital Works projects planned for 2017/18, together with an update for each item.

As discussed at the workshop, capital works that will not be completed by 30 June 2018 will require a transfer to reserves and these have been identified in the table.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Report on current position
<u>Delivery Program Actions</u>	4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

RECOMMENDATION

That the report be noted.

N J Alchin
Director Corporate Services

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Capital Works Description	Estimates	Amended	Actual to	%age	Comments as reviewed 19/2/18
	2017/18	Budget	31/1/18	58.33%	
GENERAL FUND					
Residential Subdivision	0	0	9,272.73		No commitment in current year or the next year, to be funded from reserves.
Hunter Park Irrigation Tank	0	36,788	32,162.02	87.43%	Needing a fence/shed to complete the works - expected completion 30/6
Jordana Park	40,000	40,000	0.00	0.00%	Project plan being finalised as presented to council 6/3 with further actions as discussed at workshop
Install RCDs on Council Buildings	0	206,413	162,744.56	78.84%	In process of finalising - report to April meeting
Community Housing	20,000	20,000	0.00	0.00%	Transfer to reserves
Gilgandra Waste Facility	100,000	100,000	100.80	0.10%	Transfer to reserves
Library Building	5,000	20,000	13,512.00	67.56%	Transfer \$78,000 to reserves for commencement in next financial year pending result of additional grant application
Library Materials	10,903	10,903	3,950.99	36.24%	Will be fully spent prior to 30 June 2018
Shire Hall	15,000	15,000	883.41	5.89%	Shire Hall User Group Meeting April – may be used for heating/air conditioning this financial year
Major Plant Purchases (nett of trades)	689,500	766,907	232,798.18	30.36%	On target for completion 30/6. Currently reviewing 10 yr replacement program
Cars & Station Wagons Purchases (nett of trades)	51,000	51,000	28,181.81	55.26%	On target for completion 30/6. Currently reviewing 10 yr replacement program
Light Trucks & Utes Purchases (nett of trades)	53,000	53,000	168,485.76	317.90%	On target for completion 30/6. Currently reviewing 10 yr replacement program
Minor Plant Purchases (nett of trades)	19,300	19,300	9,455.54	48.99%	On target for completion 30/6. Currently reviewing 10 yr replacement program
Rural Addressing Project	0	0	9,176.01		Continue funding each year to replace damaged signage est \$5k pa
Hunter Park Toilet Block	0	182,242	135,981.82	74.62%	Outstanding matter is the demolition/reuse of the old toilets. This is construction costs – budget fully expended including ancillary costs

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McGrane Oval Toilets & Change Rooms	10,000	10,000	0.00	0.00%	To be considered as part of Stronger Country Communities fund applications, unlikely to be spent in this current year
IT Equipment	0	150,000	0.00	0.00%	Transfer to reserves
Bushfire Non Cash	250,000	250,000	0.00	0.00%	Pending further discussions with WSC - similar figure to past
Parks & Gardens - Playground Equipment	0	153,579	254,555.40	165.75%	Complete; \$40k to be transferred from Orana Living. Remaining costs to be met from savings in Corporate Services wages budget.
Office Furniture & Equipment	2,500	2,500	880.90	35.24%	To be expended only if required
CWA Buildings Renewal	20,000	20,000	0.00	0.00%	Assisting CWA with toilet project - \$20k for external works to be completed by 30/6
Wallumburrawang Creek Bridge	0	125,000	83,263.29	66.61%	Recently completed the final outstanding works as part of reseal program a report to be submitted to the April meeting detailing the final costing
Webbs Crossing Bridge	0	50,000	8,697.27	17.39%	"
Lucas Bridge	0	0	3,245.00		"
Chambers & Offices	15,000	15,000	0.00	0.00%	Transfer to reserves if not spent
CBD Stage 2	300,000	500,000	11,474.65	2.29%	Considering a modified design; have progressed the cultural heritage study; no concerns identified. Electricity issue partially resolved through use of solar lighting. Planning commencement of the works in 4th quarter of this financial year
Shire Depot Upgrade	2,000,000	2,000,000	23,413.37	1.17%	Still in design stages; looking at reduced scope to bring in line with budget; revisiting staff requirements; unlikely any works will commence this financial year.
Swimming Pool	10,000	10,000	4,779.44	47.79%	Reserve for unplanned works
Youth Club	20,000	20,000	0.00	0.00%	Transfer to reserves
Stormwater	100,000	100,000	0.00	0.00%	Balance of budget to be consumed with culvert under railway line - note savings; also include most of stormwater reserves; proposal presented to council at workshop; works to commence in April
Cemetery Additional Plinth	25,000	25,000	0.00	0.00%	Works commenced and scheduled for completion end March
Luckies Gully Bridge	0	100,000	39,874.08	39.87%	see bridges above

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Additional Promotional Signage	20,000	20,000	0.00	0.00%	To be informed by the outcomes of the Economic Development strategy and associated action plan; likely to be completed by 30/6
Curban Hall	10,000	10,000	0.00	0.00%	\$10k is a contingency for ongoing works repaid by committee if expense incurred; subsidence in footings included 19/20 budget
Footpaths	50,000	50,000	14,033.08	28.07%	Clarice Scholz Park footpath completed; remaining funds to be spent on other footpath renewals prior to 30/6
Kerb & Gutter Renewals	50,000	50,000	0.00	0.00%	Journal required for K&G renewal completed in Warrie Street. Remaining funding to be spent on renewal projects by 30 June 2018
Economic Development Strategy	50,000	50,000	0.00	0.00%	Consultation expenses, inland rail water proposal, ED action plans to be considered
Cemetery & Chelmsford Ave Land	80,000	80,000	31,542.83	39.43%	Settlement pending for Chelmsford Avenue land; Cemetery purchase finalised
Pound	15,000	15,000	0.00	0.00%	Transfer to reserves
Cricket Nets	30,000	30,000	0.00	0.00%	McGrane Oval nets subject to Stronger Country Communities funding but by Oct 18; Ernie Knight oval works still required; Consider Tooraweenah if funds permit. Project to progress in the 4 th quarter
Walkway Works Gilgandra	160,000	200,603	47,618.86	23.74%	Extension of windmill walk adjacent to Central Stores will form part of the proposed works included in Stage II development
Walkway Works Tooraweenah	10,000	10,000	0.00	0.00%	Path from school to village - scheduled for completion by 30/6
Cooee Heritage Centre - Capital Expenses	5,000	5,000	3,786.35	75.73%	Additional vote required for AC compressor which failed; possible project in future - Neil to provide report
Federation St Reconstruction	1,400,000	1,368,184	182,726.62	13.36%	commencing 12/3/18; completion expected early May
Additional Rural Roads Capital Renewals	192,282	306,760	149,845.62	48.85%	Complete 100% of works with savings identified. This is a good result and the balance of unspent funds to be transferred to reserves.
Council Website Upgrade	0	75,000	35,000.00	46.67%	on track for early April launch
Gym	10,000	10,000	0.00	0.00%	Transfer to reserves
	5,838,485	7,333,179	1,701,442.39		

WATER FUND					
Plant Purchases	24,000	24,000	0.00	0.00%	
Bore No.1	0	74,081	15,297.55	20.65%	
Wamboin St Main Decommission	33,200	0	0.00		
Bore No.3 Condition Assessment	25,000	25,000	0.00	0.00%	
Telemetry Upgrade	67,300	67,300	15,301.05	22.74%	
Reservoir 1 Stairway	0	92,250	80.00	0.09%	Contract let to do basic design; designer has been advised to cease any further works pending further instructions as a result of some serious safety issues identified with existing stairs
Water Meter Replacements	20,000	20,000	463.29	2.32%	Gradual replacement of meters that have failed
Stop Valve & Hydrant Replacements	25,000	25,000	28,225.68	112.90%	Complete
Tooraweenah Mains Replacement	0	30,000	29,192.01	97.31%	Complete
Hargraves Ln Reticulation Main	175,000	175,000	689.50	0.39%	Complete
Bore No.9 & 5 Establishment	0	560,000	26,953.26	4.81%	No. 9 completed and currently in commissioning phase; No. 5 issues with casing - further works are being undertaken by contractor to establish the full extent of the problem - likely that a completion date of 30/6 will be met
	369,500	1,092,631	116,202.34		
SEWER FUND					
Mains Replacement / Lining	100,000	100,000	0.00	0.00%	Complete
SPS No.8 Warren Rd - Replace SPS	0	480,457	332,712.83	69.25%	Complete however road rehabilitation remains outstanding; to be considered in future works programs
SPS No.10 Mavis Street - Modify Lid	120,000	0	0.00		Deferred
Sewer Mains - Various Repairs	0	21,000	15,235.57	72.55%	Ongoing
Telemetry Upgrade	182,700	67,300	0.00	0.00%	Progressing with an electrical audit to be conducted by 30/6

Sewer Treatment Plant	165,300	165,300	0.00	0.00%	Reconsidering this capital allocation, potential savings in the current year.
Various Sewer Mains - Clean & Photograph Lines	50,000	110,000	77,315.42	70.29%	Complete
Rising Mains Renewals	21,000	21,000	0.00	0.00%	Transfer to reserves
Replace Pump Station No.14 Rising Main	110,000	110,000	3,144.00	2.86%	There is an incorrect description. For new gravity main from Noreen to Chelmsford along Wamboin St - transfer to reserves
	749,000	1,075,057	428,407.82		
ORANA LIVING					
Motor Vehicle Purchases (nett of trades)	50,000	50,000	81,532.40	163.06%	Complete
Administration - Capital	35,000	35,000	0.00	0.00%	Allocation for NDIS and administration as a contingency
Gilgandra CAS - Capital	40,000	40,000	0.00	0.00%	Preliminary design for Stage II – transfer to reserves
	125,000	125,000	81,532.40		
CARLGINDA					
Capital Expenses - Carlinda	15,000	15,000	2,445.14	16.30%	Contingency for equipment replacement – transfer to reserves
	15,000	15,000	2,445.14		
COOEE LODGE VILLAS					
Tanks & Irrigation	0	29,874	31,433.75	105.22%	Complete
Infrastructure	20,000	20,000	3,316.57	16.58%	Contingency for footpath
	20,000	49,874	34,750.32		
COOEE LODGE HOSTEL					
Replacements	15,000	15,000	0.00	0.00%	
Building	100,000	100,000	11,363.64	11.36%	Transfer to reserves
Other Capital	10,000	10,000	0.00	0.00%	Transfer to reserves
Hargraves Estate	80,000	80,000	140.00	0.18%	Transfer to reserves
Fire Protection	95,000	95,000	0.00	0.00%	Transfer to reserves
	300,000	300,000	11,503.64		

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JACK TOWNEY HOSTEL					
Replacements	0	100,000	0.00	0.00%	Transfer to reserves
Facility Extension - Design & Site Works	200,000	337,130	100,940.07	29.94%	On target for completion 30/3
	200,000	437,130	100,940.07		
TOTALS	7,616,985	10,427,871	2,477,227	23.8%	

RESERVES

SUMMARY

To provide information on Council reserves currently held and to seek approval to vary some of those reserves.

.....

Reserves are cash funds held by Council that have been determined to be internally or externally restricted for a future specific purpose. An internal restriction is a hold placed on cash funds by Council itself while an external restriction is a hold placed on cash funds for legal reasons.

The following is a current list of Council reserves for the General Fund (in alphabetical order):

Reserve	Balance	Year	Reason
Cemetery	\$73,122	15/16	Balance of \$80,000 capital allocation for water supply.
CENTROC Funds (Swimming Pool)	\$10,165	14/15	Balance of \$23,000 for wind up of joint agreement. To be used for the pool.
Community Homes	\$40,000	14/15	Started in 14/15, now \$20,000 per yr.
Computer Purchases	\$12,471	Yearly	\$50,000 per yr and used regularly.
Cooee Heritage Centre	\$7,036	15/16	\$5,000 in 15/16 & \$2,036 in 16/17.
Cooee Lodge	\$17,785	11/12	From oncosts, started at \$132,916.
Dog Pound	\$15,000	16/17	Unused capital allocation <i>intended for future pound upgrades.</i>
ELE	\$952,387	Yearly	\$25,000 per yr plus extra when available.
Emergency Services	\$10,000	13/14	Unused allocation for an SES plan. <i>Could be used for the future SES facility upgrades</i>
Footpaths	\$36,585	15/16	Unused capital allocations that started at \$23,000. <i>Supports the footpath renewal program.</i>
Gilgandra Aerodrome	\$40,286	13/14	Unspent operations allocations that started at \$20,000.
Gilgandra Community Care	\$222,155	Yearly	Restricted funds to be used for future vehicle replacement.
Gilgandra Community Transport	\$138,142	Yearly	Restricted funds to be used for future vehicle replacement.
Gilgandra Youth Services	\$52,741	Yearly	Restricted funds to be used for youth services only.
Gravel Pits	\$122,561	Yearly	Funds from gravel sales (internal and external) to be used for future pit reinstatement costs.
Gymnasium	\$5,636	16/17	Balance of unused capital allocation.

Infrastructure Contributions	\$103,434	Yearly	Restricted funds collected from development contributions for future infrastructure requirements. <i>The policy restricts the funds to be spent on Miller, Bridge and Lower Castlereagh Streets.</i>
Jack Towney Hostel	\$78,092	11/12	From oncosts, started at \$40,000.
Lucas Bridge	\$24,488	15/16	Balance of unused capital allocation. <i>To part fund the design of the new bridge in future years.</i>
Office Equipment / Building	\$18,000	12/13	Unused capital allocations that started at \$10,000.
Orana Living	\$1,059,478	11/12	From both oncosts and surplus funds.
Plant	\$98,898	14/15	Balance of unused capital allocations that started at \$331,000.
Promotional Activities	\$54,730	11/12	Unused operations allocations that started at \$20,000.
Regional Roads Block Grant	\$75,112	Yearly	Restricted funds being unspent grant allocation from the previous year,
Residential Subdivision	\$10,207	15/16	Unspent capital allocation of \$204,000 in 15/16 with \$194,000 used in 16/17. <i>To offset expenditure in 17/18 and to be updated at the next budget review</i>
RMS Profit (Local Roads)	\$195,575	13/14	Left over allocation from RMS contract works profit policy that ended in 13/14.
RMS Profit (Plant)	\$530,604	13/14	Left over allocation from RMS contract works profit policy that ended in 13/14.
RMS Profit (Staff Training)	\$29,490	13/14	Left over allocation from RMS contract works profit policy that ended in 13/14.
Rural Waste	\$35,183	Yearly	Restricted unspent funds from the collection of the rural waste charge.
Safety Improvement Program	\$200,000	16/17	Unspent allocation from last year to be transferred in current and future years.
Scrap Steel Sales	\$46,621	Yearly	Funds collected from scrap steel sales to be used for future projects.
Shire Depot	\$26,411	15/16	Unspent capital funds of \$81,957 from \$133,000 in 15/16. <i>To support the current upgrades project.</i>
Shire Hall	\$25,000	Yearly	Unspent capital allocations each year.
Sports Council	\$29,674	Yearly	Council policy of 50% of the sporting grounds rental to this reserve for future use. <i>To be considered for use in the McGrane Oval upgrades</i>

Stormwater, Kerb & Guttering	\$149,132	16/17	Unspent capital allocation from last year. <i>Committed to part fund the Railway St culvert works in 17/18</i>
Swimming Pool	\$38,678	Yearly	Unspent capital allocations each year.
Tooraweenah Toilets	\$9,119	16/17	Unspent capital allocation from last year.
Waste Facility	\$123,052	Yearly	Restricted unspent funds from the collection of the domestic and commercial waste charges.
Youth Club	\$17,500	14/15	Unspent capital allocations from 14/15 of \$7,500 and 15/16 of \$10,000.
	\$4,734,550		

Note: General Managers comments in italics

From the above table, the following reserves are externally restricted and cannot be varied:

- Gilgandra Community Care: \$222,155
- Gilgandra Community Transport: \$138,142
- Gilgandra Youth Services: \$52,741
- Infrastructure Contributions: \$103,434
- Regional Roads Block Grant: \$75,112
- Rural Waste: \$35,183
- Waste Facility: \$123,052

From the above table, the following reserves are surplus wages oncosts collected from other areas of Council to fund their employee costs:

- Cooee Lodge: \$17,785
- Jack Towney Hostel: \$78,092
- Orana Lifestyle Directions: \$1,059,478

From the above table, the following reserves are previous unspent capital allocations and are being held for future capital works:

- Cemetery: \$73,122
- CENTROC Funds (Swimming Pool): \$10,165
- Community Homes: \$40,000
- Computer Purchases: \$12,471
- Cooee Heritage Centre: \$7,036
- Dog Pound: \$15,000
- Footpaths: \$36,585
- Gilgandra Aerodrome: \$40,286
- Gravel Pits: \$122,561
- Gymnasium: \$5,636

- Lucas Bridge: \$24,488
- Office Equipment / Building: \$18,000
- Plant: \$98,898
- Residential Subdivision: \$10,207
- Shire Depot: \$26,411
- Shire Hall: \$25,000
- Stormwater, Kerb & Guttering: \$149,132
- Swimming Pool: \$38,678
- Tooraweenah Toilets: \$9,119
- Youth Club: \$17,500

The following are the remaining reserves that have been created through a decision of Council:

- ELE: \$952,387
- Emergency Services: \$10,000
- Promotional Activities: \$54,730
- RMS Profit (Local Roads): \$195,575
- RMS Profit (Plant): \$530,604
- RMS Profit (Staff Training): \$29,490
- Safety Improvement Program: \$200,000
- Scrap Steel Sales: \$46,621
- Sports Council: \$29,674

As at 28 February 2018, the total value of the General Fund reserves held was \$4,734,550 and the total amount of cash and investments held was \$8,292,816. This left an amount of cash and investments that was unrestricted of \$3,558,266.

All of the reserves listed in this report, other than those that are externally restricted, are able to be varied by Council.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Plan Actions</u>	4.1.2.2 Develop, implement and continually monitor a good governance plan

RECOMMENDATION

1. That the following reserves totalling \$765,669 be cancelled and balances of those reserves then become unrestricted funds:
 - a. Emergency Services: \$10,000
 - b. RMS Profit (Local Roads): \$195,575
 - c. RMS Profit (Plant): \$530,604
 - d. RMS Profit (Staff Training): \$29,490
2. That the remaining reserves remain in place for future use or until they are no longer required.

N J Alchin
Director Corporate Services

RATE MODELS – 2018/19

SUMMARY

To present rate models for Council's consideration for 2018/19 rating period.

.....

Council needs to consider the proposed rating structure for its Ordinary Rates for the forthcoming rating period.

Council's current structure is composed of the following rating categories:

Category/Subcategory	Summary of Criteria for Category	Section of LG Act
Farmland	All assessments engaged in farming that has a significant or substantial commercial purpose	515
Residential	All assessments used for residential purposes including rural residential assessments	516
Residential - <i>Gilgandra</i>	All assessments used for residential purposes within the township of Gilgandra	516
Business	All assessments used for commercial purposes (excluding farming)	518
Business - <i>Gilgandra</i>	All assessments used for commercial purposes within the township of Gilgandra	518

The Categories are determined by the Local Government Act while individual Councils determine the subcategories.

It is proposed to maintain the existing Sub-Categories used in Council's rating structure, namely, *Residential - Gilgandra* and *Business - Gilgandra*.

There is no change to valuations this year therefore land values with a base date of 1 July 2016 will be used to calculate rates in 2018/19.

For 2018/19, the rate peg has been set at 2.3%. One model reflecting this increase will be presented to Council.

Interest rates for 2018/19 will be charged at the maximum interest rate set by the Minister for Local Government. The interest rate is currently set at 7.5% from 1 July 2017.

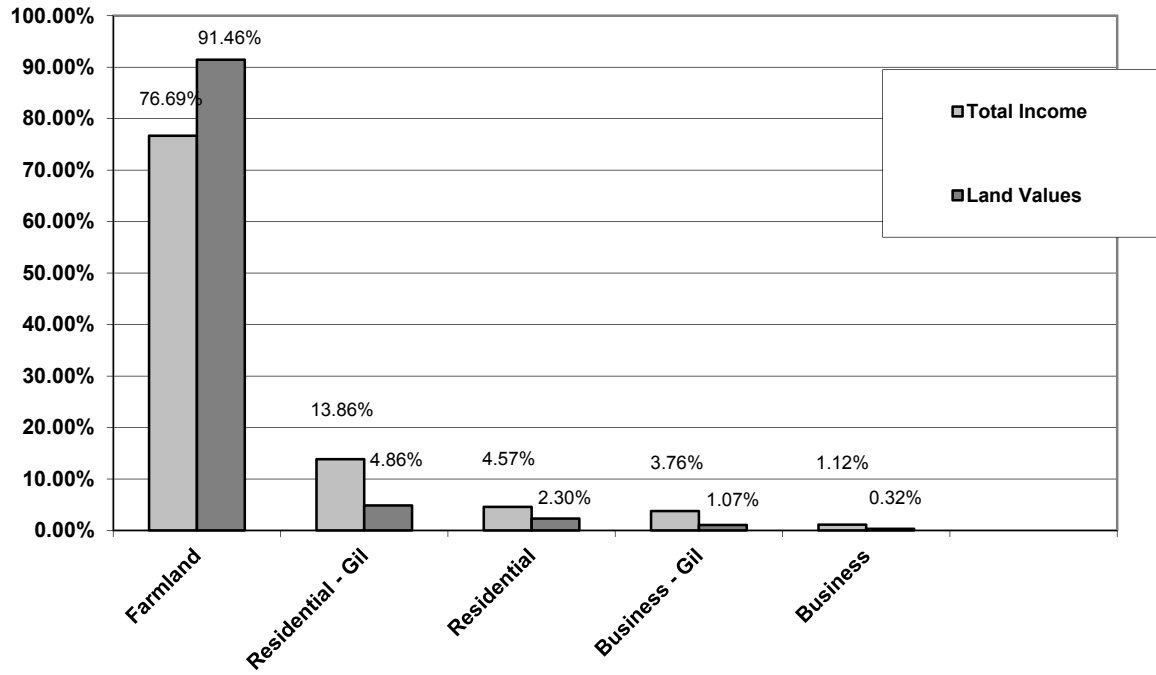
MODEL 1

The principles of this model are as follows:

- Increase the total income by a catch-up of \$5,110
- 2.3% rate peg maximum limit determined by the Independent Pricing and Regulatory Tribunal (IPART)
- Minimums have increased by 2.3% on the previous year
- Income relatives have been kept the same as previous years

CATEGORY	Assess on Cents in \$	Rate	Amount	Assess on Min	Minimum	Amount	Total
FARMLAND	779	0.806752	\$ 3,770,746	33	\$ 545.20	\$ 17,992	\$ 3,788,737
RES-GILGANDRA	165	1.854965	\$ 140,360	882	\$ 617.20	\$ 544,370	\$ 684,730
RESIDENTIAL	146	1.393944	\$ 141,187	152	\$ 556.50	\$ 84,588	\$ 225,775
BUS-GILGANDRA	94	3.082755	\$ 142,707	69	\$ 623.90	\$ 43,049	\$ 185,756
BUSINESS	14	2.502958	\$ 32,458	41	\$ 557.90	\$ 22,874	\$ 55,332
	1198		\$ 4,227,458	1177		\$ 712,873	\$ 4,940,331

MODEL 1 - RATE INCOME v LAND VALUES



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Assess	Category	Location	Last Year	This Model	Var %	Var \$
A32	FARMLAND	BEARBONG	\$ 1,817.51	\$ 1,863.60	2.54	\$ 46.09
A249	FARMLAND	CURBAN	\$ 15,972.08	\$ 16,377.07	2.54	\$ 404.99
A384	FARMLAND	COLLIE	\$ 10,779.19	\$ 11,052.50	2.54	\$ 273.31
A427	FARMLAND	GILGANDRA	\$ 7,159.90	\$ 7,341.44	2.54	\$ 181.54
A444	FARMLAND	MENDOORAN	\$ 2,989.85	\$ 3,065.66	2.54	\$ 75.81
A467	FARMLAND	ARMATREE	\$ 4,020.56	\$ 4,122.50	2.54	\$ 101.94
A522	FARMLAND	KICKABIL	\$ 7,569.04	\$ 7,760.95	2.54	\$ 191.91
A1045	FARMLAND	TONDERBURINE	\$ 6,270.81	\$ 6,429.81	2.54	\$ 159.00
A2337	FARMLAND	BALLADORAN	\$ 2,431.22	\$ 2,492.86	2.54	\$ 61.64
A3102	FARMLAND	TOORAWEEAH	\$ 4,469.04	\$ 4,582.35	2.54	\$ 113.31
A1352	RESIDENTIAL - GIL	BARDEN STREET	\$ 738.00	\$ 754.97	2.30	\$ 16.97
A1426	RESIDENTIAL - GIL	BUNDY STREET	\$ 603.30	\$ 617.20	2.30	\$ 13.90
A1433	RESIDENTIAL - GIL	BUTLER DRIVE	\$ 730.75	\$ 747.55	2.30	\$ 16.80
A1531	RESIDENTIAL - GIL	CHELMSFORD AVE	\$ 1,940.20	\$ 1,984.81	2.30	\$ 44.61
A1559	RESIDENTIAL - GIL	DUDLEY STREET	\$ 603.30	\$ 617.20	2.30	\$ 13.90
A1636	RESIDENTIAL - GIL	FARRAR STREET	\$ 611.07	\$ 625.12	2.30	\$ 14.05
A2046	RESIDENTIAL - GIL	MYRTLE STREET	\$ 649.15	\$ 664.08	2.30	\$ 14.93
A2464	RESIDENTIAL - GIL	WARREN ROAD	\$ 738.00	\$ 754.97	2.30	\$ 16.97
A636	RESIDENTIAL	QUEALEYS LANE	\$ 750.28	\$ 751.34	0.14	\$ 1.06
A661	RESIDENTIAL	EAST COONAMBLE RD	\$ 1,082.96	\$ 1,084.49	0.14	\$ 1.53
A673	RESIDENTIAL	NEWELL HIGHWAY	\$ 544.00	\$ 556.50	2.30	\$ 12.50
A824	RESIDENTIAL	BROWNWOOD DRIVE	\$ 857.46	\$ 858.67	0.14	\$ 1.21
A1153	RESIDENTIAL	TOORAWEEAH	\$ 544.00	\$ 556.50	2.30	\$ 12.50
A1413	RESIDENTIAL	ARMATREE	\$ 544.00	\$ 556.50	2.30	\$ 12.50
A2618	RESIDENTIAL	EVERTON ROAD	\$ 765.59	\$ 766.67	0.14	\$ 1.08
A3078	RESIDENTIAL	WALKER DRIVE	\$ 1,531.18	\$ 1,533.34	0.14	\$ 2.16
A49	BUSINESS - GIL	WARREN ROAD	\$ 785.63	\$ 813.85	3.59	\$ 28.22
A1412	BUSINESS - GIL	BRIDGE STREET	\$ 609.90	\$ 623.90	2.30	\$ 14.00
A1477	BUSINESS - GIL	CASTLEREAGH STREET	\$ 1,252.84	\$ 1,297.84	3.59	\$ 45.00
A1921	BUSINESS - GIL	MILLER STREET	\$ 609.90	\$ 623.90	2.30	\$ 14.00
A1938	BUSINESS - GIL	MILLER STREET	\$ 610.05	\$ 631.96	3.59	\$ 21.91
A3201	BUSINESS - GIL	ENTERPRISE DRIVE	\$ 1,848.01	\$ 1,914.39	3.59	\$ 66.38
A347	BUSINESS	BACK CREEK ROAD	\$ 721.08	\$ 750.89	4.13	\$ 29.81
A805	BUSINESS	ARTHURSLEIGH ROAD	\$ 545.40	\$ 557.90	2.29	\$ 12.50
A854	BUSINESS	NEWELL HIGHWAY	\$ 2,283.43	\$ 2,377.81	4.13	\$ 94.38
A1171	BUSINESS	TOORAWEEAH	\$ 545.40	\$ 557.90	2.29	\$ 12.50
A1207	BUSINESS	TOORAWEEAH	\$ 581.67	\$ 605.72	4.13	\$ 24.05
A3121	BUSINESS	NEWELL HIGHWAY	\$ 14,565.88	\$ 15,167.93	4.13	\$ 602.05

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	As per the above model
<u>Delivery Program Actions</u>	4.2.2.3 Ensure that rates and user charges are levied on an equitable basis taking account of the legislative and financial restrictions under which Council operates.

RECOMMENDATION

That the rating model for ordinary rates for 2018/19 as presented in this report be adopted for inclusion in Councils draft 2018/19 Operational Plan

N J Alchin
Director of Corporate Services

FLORA RESERVE

SUMMARY

To advise of proposed service level requirements for the maintenance of the Flora Reserve and associated budget estimates.

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At its meeting on 17 October 2017, Council accepted the additional responsibility for the upkeep of Flora Reserve in the interim following advice from Mr & Mrs Gaff that the current committee could no longer manage the maintenance on their own.

Council requested a report identifying future service level requirements and the budgetary implications, noting that minimal maintenance would be undertaken by Council's Parks and Gardens team who currently service the roadside Rest Areas and Curban Hall waste collection.

Having discussed maintenance requirements with Mr & Mrs Gaff and Council's Parks & Gardens staff, the suggested service levels are:

- Summer, Autumn and Winter (39 weeks) – 1 staff member; 1.5 hours per fortnight - to service the amenities
- Spring (13 weeks) – 1 staff member; 1.5 hours per week - to service the amenities
- Annual maintenance – 2 staff members; 2 days – hopefully with assistance from community groups

This level of commitment has been costed at \$10,000 per annum which is currently not allocated in the 2016/17 budget.

As part of Council's decision at the October meeting, it was noted that local service clubs and community organisations would be approached seeking commitment towards assisting with the ongoing maintenance of the Flora Reserve. It is anticipated the Duke of Edinburgh students from Shellharbour College will provide some assistance during their visit in April and the Gilgandra Lions Club usually assists with a working bee just prior to Spring. Council does still plan to engage with the community once the scale and timing of the maintenance tasks become apparent.

Previous committee persons have indicated they would also be willing to assist on a semi-regular basis as time and other commitments permit.

There is some infrastructure in place which will need to be maintained, minor repairs will be attended to under the annual maintenance component of the above estimate.

<u>Principal Activity</u>	Strengthened Infrastructure
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Not currently costed in the 17/18 budget
<u>Delivery Program Actions</u>	Not currently listed in Council's Delivery Program

RECOMMENDATION

1. That the initial proposed service levels for the Gilgandra Flora Reserve and associated budget be endorsed.
2. That, as previously proposed, local service clubs, community organisations and interested individuals be canvassed for their willingness to provide assistance.
3. That the situation be monitored and further reported to Council if and when required.

Mark Linton-Harland
Acting Director Infrastructure

ENVIRONMENTAL PLANNING & ASSESSMENT ACT

SUMMARY

To provide Council with notification of the commencement of the new Environmental Planning & Assessment Act 1979

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In November 2017 the NSW Parliament passed the Environmental Planning & Assessment Amendment Act 2017. The Amendment Act allows the commencement of the new Environmental Planning & Assessment Act 1979 – 203 from 1 March 2018.

The Minister for Planning Rob Stokes outlined the Governments proposals to update the EP&A Act through a series of targeted amendments. There are four key objectives:

- Community Participation To enhance community participation.
- Strategic Planning Continuing to improve upfront strategic planning to guide growth & development.
- Probity & accountability Improving transparency, balance & expertise in decision making to improve confidence and trust in the planning system.
- Simpler, faster planning Creating a system that is easier to understand, navigate and use. With better information and intuitive online processes.

With the implementation of the new EP&A Act, transitional arrangements will apply to some clauses for existing developments lodged before the 1 March 2018.

Council staff are currently reviewing documents that will require amending to reflect the new Act.

Principal Activity

Strategic Leadership

Policy Implications

Council documents require amending to reflect the new Act

Budget Implications

Nil

Delivery Program Actions

4.1.2.3

Develop, implement and continually monitor a good governance plan

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RECOMMENDATION

That the report be noted

Lindsay Mathieson
Director Planning & Environment

BIODIVERSITY OFFSETS SCHEME

SUMMARY

To provide council with an update on the Biodiversity Conservation Act 2016.

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The ***Biodiversity Conservation Act 2016*** commenced on 25 August 2017. The Act is a key pillar of the NSW Government's framework for biodiversity assessment and management, together with the land management framework established in the ***Local Land Services Act 2013 (as amended by the Local Land Services Amendment Act 2016)***.

The *Biodiversity Conservation Act 2016*, together with the **Biodiversity Conservation Regulation 2017**, outlines the framework for addressing impacts on biodiversity from development and clearing. It establishes a framework to avoid, minimise and offset impacts on biodiversity from development through the Biodiversity Offsets Scheme.

The Biodiversity Offsets Scheme creates a transparent, consistent and scientifically based approach to biodiversity assessment and offsetting for all types of development that are likely to have a significant impact on biodiversity. It also establishes biodiversity stewardship agreements, which are voluntary in-perpetuity agreements entered into by landholders, to secure offset sites.

The Office of Environment and Heritage and the Office of Local Government, in consultation with LGNSW, are together delivering on a local government capacity building program. As part of this program, Cowra Shire Council has entered into an agreement with OEH to host a Local Government Support Officer for the Central West and Orana and central Far West areas. The officer will be one of eight positions across the state dedicated to supporting Councils as they implement the *Biodiversity Conservation Act 2016*.

Gilgandra Shire Council will be supported by the Local Government Support Officer employed by Cowra Shire Council. The position will be a shared resource servicing all councils within the Central West and Orana and central Far West areas.

Development assessment

The BC Act, together with the Biodiversity Conservation Regulation 2017, outlines the framework for assessment and approval of biodiversity impacts associated with developments that require consent under the *Environmental Planning and Assessment Act 1979*.

The Act introduces a Biodiversity Offsets Scheme. A development to which the Biodiversity Offset Scheme applies will be required to prepare a Biodiversity Development Assessment Report to accompany a development application.

Vegetation management

The State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017 ('Vegetation SEPP') regulates the clearing of vegetation in urban local government areas, as well as urban and environmental zones across the State, where clearing does not otherwise require development consent under the *Environmental Planning and Assessment Act 1979*.

The *Local Land Services Act 2013* (LLS Act) regulates the management of vegetation on rural land.

The Biodiversity Offset Scheme will also apply to certain vegetation clearing activities regulated by the Vegetation SEPP and the LLS Act.

Development control plans and the Vegetation SEPP

Where the Vegetation SEPP applies and the Biodiversity Offsets Scheme does not apply, vegetation clearing activities are managed locally by Councils.

Previously, Councils relied on clauses 5.9 and 5.9AA of the Standard Instrument – Principal Local Environmental Plan and the *Native Vegetation Act 2003* (NV Act) to manage local vegetation. The NV Act was repealed by the *Local Land Services Amendment Act 2016*.

The Vegetation SEPP has substantially reproduced the effect of clauses 5.9 and 5.9AA, allowing Councils to continue to regulate clearing of native vegetation through their development control plan (DCP). Existing DCPs that prescribe vegetation for the purposes of clauses 5.9 and 5.9AA will continue to have effect.

How does the Biodiversity Offsets Scheme work?

The Biodiversity Offsets Scheme is a framework to avoid, minimise and offset impacts on biodiversity from development and clearing, and to ensure land that is used to offset impacts is secured in-perpetuity.

There are two key elements to the Biodiversity Offsets Scheme:

- A. Developers and landholders who undertake development or clearing, generating a credit obligation which must be required to offset their activity
- B. Landholders who establish a biodiversity stewardship site on their land, generating credits to sell to developers or landholders who require those credits, to securely offset activities at other sites.

Part A: Undertaking development or clearing and retiring credits

There are five key steps to participating in the Scheme for developers or landholders ('proponents') who want to undertake development or clearing.

Step 1 – The proponent determines whether the Biodiversity Offsets Scheme applies

First, the proponent needs to determine whether the Scheme applies to their proposed activity in the early stages of the project.

The Scheme applies to:

- Local development (assessed under Part 4 of the *Environmental Planning and Assessment Act 1979*) that is likely to significantly affect threatened species or triggers the **Biodiversity Offsets Scheme threshold**.
- State significant development and state significant infrastructure projects, unless the Secretary of the Department of Planning and Environment and the Chief Executive of OEH determine that the project is not likely to have a significant impact
- **Biodiversity certification** proposals
- Clearing of native vegetation in urban areas and areas zoned for environmental conservation that exceeds the **Biodiversity Offsets Scheme threshold** and does not require development consent
- Clearing of native vegetation that requires approval by the Native Vegetation Panel under the **Local Land Services Act 2016**
- Activities assessed and determined under Part 5 of the *Environmental Planning and Assessment Act 1979* (generally, proposals by government entities), if proponents choose to 'opt in' to the Scheme.

Step 2 – An accredited assessor applies the Biodiversity Assessment Method and offsetting rules to the activity

If the Scheme does apply to a development or activity, the proponent must retain an **accredited assessor** to apply the **Biodiversity Assessment Method** (BAM) to the proposal.

After applying the BAM, the accredited person will prepare a Biodiversity Assessment Report (BAR) that sets out how the proponent has applied steps to avoid and minimise impacts on biodiversity, and setting out the number and type of ecosystem and species credits required to offset residual impacts of the activity on biodiversity ('credit obligation').

In the application for the development or clearing, the proponent can propose to meet the credit obligation using the **variation rules** rather than the **like-for-like rules**. The proponent must demonstrate that they have been unable to find like-for-like after completing required **reasonable steps (PDF 62KB)**. The proponent may also seek to use '**biodiversity conservation actions**' (**PDF 72KB**) as an alternative to retiring credits

Once completed, the proponent must submit the BAR to the relevant consent authority as part of their application.

Step 3 – The consent authority assesses the application and determines whether to approve or refuse the application

Once the application has been received by the consent authority, the consent authority must consider whether the proposal may have a **‘serious and irreversible impact’**. For some approval pathways, if the consent authorities determines that the development will likely result in a serious and irreversible impact, this will mean that the development or activity cannot proceed. Proponents are encouraged to discuss any potential serious and irreversible impacts with the consent authority prior to making their formal application.

The consent authority then assesses the application against the requirements of the legislation that the application is being assessed under. The consent authority will determine whether to approve or refuse the application, including by considering the impacts on biodiversity, which is likely to be only one of multiple issues the consent authority considers.

For the impacts on biodiversity, the consent authority will assess the BAR against the legal and technical requirements of the *Biodiversity Conservation Act 2016*, Biodiversity Conservation Regulation 2017 and the BAM.

Step 4 – The consent authority determines the application and sets the offset obligation

If the consent authority approves the application, the credit obligation (and any other actions required) will be included as conditions of the relevant approval or consent. The consent authority has the discretion to increase or decrease the credit obligation generated by the BAR. If the obligation is decreased, the consent authority may be required to publish reasons or seek OEH concurrence.

The consent authority can approve use of the variation rules, if the proponent demonstrates they have been unable to find like-for-like credits after completing reasonable steps, or funding of biodiversity conservation actions to meet the credit obligation. These should be set out in the conditions of consent.

Other conditions may also be imposed to secure commitments in the BAR that the proponent has made to avoid or minimise impacts on biodiversity.

Step 5 – The proponent satisfies its credit obligation and can begin the approved activity

Once the consent authority has issued the approval or consent that includes the final credit obligation, proponents have two primary ways that they can satisfy this obligation:

1. They can identify and purchase the required **‘like for like’ credits** in the market and then retire those credits via OEH **BOAMS**.

For example, credits could be located by using the **OEH registers** or by retaining a **broker** to locate credits for them.

OR

2. They can use the **Offsets Payment Calculator** to determine the cost of its credit obligation, and transfer this amount to the Biodiversity Conservation Fund via OEH **BOAMS**. The **Biodiversity Conservation Trust** is then responsible for identifying and securing the credit obligation.

Proponents may also be able to use **biodiversity conservation actions or mine site rehabilitation**.

When the proponent has completed these steps for all credits that the proponent is required to retire, they can proceed with their activity in accordance with their approval. The consent authority is responsible for ensuring compliance with credit obligations, and any other conditions of the consent or approval.

Part B: establishing a biodiversity stewardship site and selling credits

There are four key steps for landholders to participate in the Biodiversity Offsets Scheme by establishing a biodiversity stewardship site and selling the credits generated.

Step 1 – The landholder determines whether they meet relevant eligibility criteria

First, the landholder needs to establish that:

- their land meets the **eligibility criteria**
- they can meet the **‘fit and proper person test’**

It is recommended that a landholder seeks early advice from an accredited assessor to identify the likely types of credits that will be generated on their site, in this early planning phase. Brokers and/or the BCT may also provide assistance. It is also recommended that a landholder consults with any property interest holders at this stage. Property interest holders may include a bank, or mining lease holders.

At this early stage, landholders may also wish to advertise their site on OEH’s **‘expression of interest register’** to identify potential purchasers of credits, before they proceed with making a formal application.

Step 2 – An accredited assessor applies the Biodiversity Assessment Method to generate credits

The landholder must retain an accredited assessor to apply the BAM to their site. The assessor will produce a Biodiversity Stewardship Site Assessment Report (BSSAR) that will set out:

- The type and number of credits generated by placing a Biodiversity Stewardship Agreement (BSA) on the site, and
-

- A proposed management plan for the site, which will be included in the biodiversity stewardship agreement.

The Biodiversity Conservation Trust is responsible for entering into BSAs with landholders. Once the BSSAR has been prepared, the landholder will submit their application including the BSSAR to the Biodiversity Conservation Trust via the **BOAMS**, together with applicable fees.

Step 3 – The landholder enters into a biodiversity stewardship agreement with the Biodiversity Conservation Trust and sell credits

The Biodiversity Conservation Trust will assess the landholder's application against relevant legal and technical requirements and agree on the terms of the BSA. The BSA will include a management plan that sets out proposed annual management actions and the cost of those actions over a 20 year period, and the ongoing maintenance costs. The total costs are called the Total Fund Deposit. A broker may be able to assist with this process.

Once the BSA is agreed and entered into by the Biodiversity Conservation Trust and the landholder, the agreement and credits will be registered on OEH's **registers**. The agreement will also be registered with Land and Property Information.

The landholder may then include their credits on the OEH **expression of interest register**, if no prior arrangements for selling the credits have been made, or alternatively find a purchaser for the credits directly (potentially with the assistance of a broker).

The landholder will then:

- Sell the credits (to either the Biodiversity Conservation Trust or a private purchaser such as a developer), which will be recorded in **OEH's register**
- Transfer the Total Fund Deposit to the Biodiversity Conservation Trust's Stewardship Payments Fund via **BOAMS**
- Transfer ownership of the credits to the buyer via the **BOAMS**

The landholder is likely to only sell the credits at a price that enables them to recoup the full Total Fund Deposit amount.

Step 4 – Receive annual payments and manage biodiversity stewardship site

When a landholder has sold sufficient credits to generate 80% of the Total Fund Deposit, active management of the biodiversity stewardship site will commence. This means:

- The landholder becomes responsible for carrying out the management actions specified in the management plan that is attached to the BSA, and
-

- The Biodiversity Conservation Trust will commence making its annual payments to the landholder, as per the terms of the BSA.

The landholder is obliged to transfer 100% of the Total Fund Deposit. Any additional money that is made from the sale of credits beyond this amount can be retained as a profit by the landholder.

The Trust will make these annual payments to the landholder over the 20-year period, and the landholder is required to report annually to the Trust. After the 20-year period, the landholder may re-apply parts of the BAM to renew the active management plan or continue to receive payments to maintain the BSA site.

The Trust is responsible for ensuring landholders comply with their obligations, and landholders may be subject to auditing and other compliance activities by the Trust or OEH.

Further information about the biodiversity offset scheme can be viewed at <http://www.environment.nsw.gov.au/biodiversity/offsetscheme.htm>

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Another stage in the development assessment process.
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.2.3 Develop, implement and continually monitor a good governance plan

RECOMMENDATION

That the report be noted.

Lindsay Mathieson
Director Planning & Environment

DELEGATE'S REPORT – COUNTRY MAYORS' ASSOCIATION

SUMMARY

To advise the outcomes of the regular Country Mayors' meeting held on 2 March 2018.

.....

Both Warren and Dungog Shire Councils were admitted as members of the Association, thus bringing membership to in excess of 65 rural and regional councils. Within the OROC group Coonamble, Dubbo Regional, Gilgandra, Mid-Western, Narromine, Warren and Warrumbungle are members.

Presentations to the meeting were made by:

- **Deputy Police Commissioner, Regional NSW Field Operations, Gary Worboys**
The Deputy Commissioner spoke on the reengineering of the police force in NSW with the formation of Police Districts (Coonamble, Gilgandra and Warrumbungle local government areas make up our district with Superintendent David Maher based in Coonabarabran being in charge). Mr Worboys advised that there had been a 34% reduction in property crime and the proactive approach to community policing had seen an exponential increase in the number of search warrants being issued. There is a primary focus on domestic violence with specialist regionalised teams being allocated.
- **Peter Primrose, Shadow minister for Local Government and Michael Daly, Deputy Opposition Leader and Shadow Minister for Planning and Infrastructure**
Both gentlemen answered questions from the floor and, in doing, confirmed that NSW Labour had no appetite for forced changes to local government structures.
- **Lindsay Cane CEO, Royal Far West**
The key drivers for Royal Far West are to improve the health and wellbeing of country children to ensure that all have access to essential services, to reduce the impact of physical, social, emotional and mental disorders and trauma on children's health and to enhance service delivery, access and advocacy for vulnerable country children and families. Royal Far West has 150 fulltime staff who provide accommodation, health and social support services. Nationwide, 22% of children are regarded as being vulnerable, in rural NSW this figure is up to 66%. Vulnerable children are at risk of having poorer educational outcomes, higher levels of functional disability, mental health issues, subsequent higher risk of unemployment, contact with the criminal justice system and higher risk of homelessness. It was interesting to note that Royal Far West does not provide specialised audiometry services.

- **Acting Consul General Linda Daetwyler, US Consul General Sydney.**

The Consul General in Sydney runs consular operations for US citizens as well as issuing visas for entry to the United States. The US is visited by three million Australians each year who spend approximately \$9 billion dollars whilst there. After 12 months in Sydney Ms Daetwyler recently made her first trip to country NSW in visiting Moree, Lightning Ridge and the Grawin opal fields.

An outcome of the meeting was the establishment of sub committees to lobby and advocate in respect of the following:

1. Review of the rating system to acknowledge the challenges faced by Councils with large areas and small rate bases.
2. Review of the distribution methodology of Federal Assistance Grants.
3. State Forestry Corporation and National Parks being required to pay rates. (Some councils have up to 50% of their areas as unrateable).
4. NDRRA funding criteria, it does not cover recreational assets owned by councils.
5. Seek a review of State government's affordable housing criteria in rural and regional areas.
6. State Government incentives for business relocation to country areas.
7. Sale of Snowy Hydro Power and subsequent funding opportunities.
8. Auditor General's report on performance reporting.

In closing the meeting, Chair Cr Katrina Humphries of Moree Plains Shire Council, expressed concerns about a growing groundswell regarding the possible privatisation of local water utilities. This matter has been subject to numerous reviews in the past, but in this instance one of the main protagonists appears to be the federal statutory body, Infrastructure Australia.

Principal Activity

Representation and Collaboration

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

8.1.1

Establish and maintain strong working relationships with surrounding Councils.

RECOMMENDATION

That the report be noted.

D Batten
Mayor

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

.....

<u>Economic Development Committee</u>	7 March 2018
<u>Sports Council</u>	25 February 2018
<u>Tooraweenah Management Committee</u>	28 February 2018

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	3.1.1.2 Recognise the importance of and encourage community members on to Council committees
	3.4.1.1 Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 MARCH 2018

ECONOMIC DEVELOPMENT COMMITTEE

7 March 2018

PRESENT

Cr G Johnson – Chairperson
Mrs K Reynolds
Mr D Clouten
Cr N Wrigley
Mr K Ambrose
Mr J Jones
Mrs M King
Mr W Morris

IN ATTENDANCE

Mr N Alchin (Director Corporate & Business Services)
Mr R Medd (Economic Development Manager)

Proceedings of the meeting commenced at 5.35pm.

APOLOGIES

Ms G Babbage
Mrs E McAllister
Cr D Batten (Mayor)

COMMITTEE'S RECOMMENDATION 1/18	K Reynolds/G Johnson
That the apologies submitted be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 2/18	D Clouten/K Reynolds
That the minutes of the meeting held on 20 December 2017 be confirmed as a true and correct record of the meeting.	

BUSINESS ARISING

Nil

ECONOMIC DEVELOPMENT MANAGER'S REPORT

NSW OFFICE FOR SMALL BUSINESS – EASY TO DO BUSINESS PROGRAM

COMMITTEE'S RECOMMENDATION 3/18	D Clouten/M King
That the Committee support the involvement of Council in the Easy to do Business Program.	

SHOP LOCAL

COMMITTEE'S RECOMMENDATION 4/18	D Clouten/J Jones
That the Committee note the report and support further work to be carried out on the development of a more strategic business development and assistance program for 2018.	

GOOGLE MAPS

It was noted that the situation with Google Maps and the Newell Highway route would continue to be monitored by Council staff.

SIGNAGE & BRANDING

It was noted that the sub Committee would reconvene in the near future and that the project had a deadline for completion in the 2017/18 financial year.

COMMITTEE'S RECOMMENDATION 5/18	K Reynolds/K Ambrose
That the report be noted.	

GENERAL BUSINESS

Gilgandra Dental

Doug Clouten expressed concern that the Dentists of Gilgandra practice in Miller Street has indicated it is considering cutting back hours of operation.

NEXT MEETING

It was noted that the next meeting would be held on Wednesday 2 May 2018.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.25PM.

Cr G Johnson
Chairperson

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 MARCH 2018

SPORTS COUNCIL

25 February 2018

PRESENT

Bryson Luff – Gilgandra Senior League (Chair)
Kathy Reynolds– Park Tennis Club
Cr Doug Batten – Mayor
Judy Quayle - Gilgandra Junior Basketball Association
Marg Stewart – Gilgandra Senior Basketball Association
Murray Stewart – Gilgandra Senior League
Katherine Gaff – Gilgandra Swimming

IN ATTENDANCE

David Neeves - Gilgandra Shire Council
Mark Linton-Harland – Gilgandra Shire Council

Proceedings of the meeting commenced at 5.35 pm

APOLOGY

Andrew Newstead – Gilgandra Little Athletics

COMMITTEE'S RECOMMENDATION – 1/18	Marg Stewart/K Reynolds
That the apology be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

Proceedings in Brief

It was noted that there was no quorum for the scheduled meeting on 20 December 2017 and therefore the committee still needed to confirm the minutes of the previous meeting.

COMMITTEE'S RECOMMENDATION – 2/17	Murray Stewart/Marg Stewart
That the Minutes of the Sports Council Meeting held on 23 October 2017 be confirmed as a true and correct record of the meeting.	

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 MARCH 2018

BUSINESS ARISING

AGM

It was noted that the next meeting would be the AGM and election of office bearers for the next twelve months.

FEES & CHARGES

The 2018/19 Fees and Charges were discussed.

COMMITTEE'S RECOMMENDATION – 3/17	C Riley/Marg Stewart
That the fees and charges set by Sports Council be increased by 3% for 2018/19.	

GENERAL BUSINESS

Oval Maintenance

It was noted that the main oval will be fertilised in Autumn and that the goal post would be erected in the coming weeks.

Athletics

It was noted that the Little Athletics season would finish on 28 March 2018.

Rugby League Trial Match

Murray Stewart advised that the Panthers would be playing a trial match away on 17 March and concern was expressed that no trial matches can be conducted at home due to the crossover with the cricket season. It was further noted that the cricket season had finished earlier than usual this year and trial matches could be accommodated in future with appropriate liaison between both parties.

Windmill Carnival

It was reported that the 40th Windmill Carnival was a success with 37 teams playing and that the event had been recognised as the Community Event of the Year on Australia Day.

NEXT MEETING

23 April 2018

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.30PM.

B Luff
Chair

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 MARCH 2018

TOORAWEEAH MANAGEMENT COMMITTEE

28 February 2018

PRESENT

Mr G Pike (Chairman)
Mrs R Dowsett
Mrs P Webb
Mr B Gale
Ms A Jenkin
Mrs B Pike (alternate delegate)

IN ATTENDANCE

Cr B Mockler
Mr M Linton-Harland (Acting Director Infrastructure)
Mrs J Prout (Executive Assistant)

Proceedings of the meeting commenced at 6.00pm with
Ms A Jenkin not in attendance.

APOLOGIES

Mr J Finn (alternate delegate)

COMMITTEE'S RECOMMENDATION – 1/18	B Gale/R Dowsett
That the apology submitted be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 2/18	R Dowsett/B Gale
That the Minutes of the meeting held on 29 November 2017 be confirmed.	

BUSINESS ARISING

Nil

REPORTS

BUDGET

SUMMARY

To review the budget at 31 December 2018.

COMMITTEE'S RECOMMENDATION – 3/18	R Dowsett/P Webb
That the budget review as at 31 December 2018 be noted.	

ITEMS LISTED FOR DISCUSSION BY THE COMMITTEE OR COUNCIL

SUMMARY

To consider items put forward for discussion by the Committee.

- **Maintenance viewing platform/ Planting of additional trees between viewing platform and village**

Brian Mockler advised that the Lions Club will be co-ordinating community groups to undertake maintenance of the GK Rohr Tooraweenah Viewing Platform on a monthly basis and asked the Tooraweenah Management Committee representatives to volunteer for the month of March. Committee members agreed to take on this responsibility as part of a rotating roster. Ben Gale suggested planting trees from the Viewing Platform to tennis courts be considered in conjunction with proposed walkway plans.

- **Tourism and promotion proposals via Lions Club**

Brian Mockler advised that the Lions Club is also looking at determining its projects for 2018 and some of the suggestions include:

- Market Day at the Showground (car boot sale)
- Town of many faces (paintings around town)
- Buy/swap/sell/giveaways board
- Arts & Craft and second hand goods store/Art exhibition
- Commemorative wishing well
- Memorial walk or garden
- Music festival

- **Shellharbour College - Duke of Edinburgh Award activities Aerodrome**

It was noted that this group of students would again visit the area from 13-19 April and it has been suggested they undertake some simple maintenance work at the aerodrome.

- **Any relevant Grants available**

It was noted the Tooraweenah Hall Committee were shortlisted for a new kitchen under the Royal Agricultural Society grant and that they may also put in for a grant for the Hall under funding for Crown Lands.

- **Status walking paths, school, recreation ground and viewing platform**

The Committee confirmed the walking path to the School listed in the Active Transport Strategy is still the first priority for completion. It was also suggested the proposed path from the Viewing Platform to the Recreation Ground be included in the Committee's Strategic Plan, noting there will be an issue with the waterway on approaches to tennis courts.

- **Recreation Ground toilets budget surplus**

Mark Linton-Harland advised that the amount of money referred to is earmarked for an absorption trench for the septic system in the Park which is scheduled for completion by the end of June.

- **Stormwater - Tooraweenah Showground**

The problems experienced by stormwater caused by the blocked culvert at the upper gate were discussed and Mark Linton-Harland agreed to determine a suitable course of action.

COMMITTEE'S RECOMMENDATION – 25/17	R Dowsett/P Webb
That discussion on these items be noted.	

Proceedings in Brief

It being 6.40pm, Ms Ashley Jenkin entered the meeting.

OUTSTANDING ITEMS FROM PREVIOUS MEETINGS

SUMMARY

To advise the status of outstanding matters from previous meetings.

Proceedings in Brief

- Brian Mockler advised that he will now progress the Strategic Plan
- Noting there is no option for a pedestrian crossing from the Hotel to the Park, Mark Linton-Harland agreed to revisit other pedestrian safety options.

COMMITTEE'S RECOMMENDATION – 26/17	P Webb/B Gale
That progress with outstanding matters be noted.	

GENERAL BUSINESS

Pink Stumps Day

Ash Jenkin will be running a social cricket competition at the Recreation Ground on 24 March 2018 in conjunction with the McGrath Foundation.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 MARCH 2018

NEXT MEETING

Wednesday, 30 May 2018 - 6pm start

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.55 PM.

Geoff Pike
Chairman

RECOMMENDATION

That the above listed Committee minutes be adopted.

David Neeves
General Manager

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of February 2018.
2. Certificate of Bank Reconciliation – Month of February 2018.
3. Details of investments as at 28 February 2018 (Local Government Financial Management Regulation No. 19).

CASH BOOK BALANCE AS AT	31-Jan-18	\$914,797.12
Plus: Receipts		\$3,981,409.30
Less: Payments		\$2,885,296.14
CASH BOOK BALANCE AS AT	28-Feb-18	<u>\$2,010,910.28</u>

STATEMENT BALANCE AS AT	31-Jan-18	\$915,701.07
Plus: Receipts		\$3,906,179.21
Less: Payments		\$2,837,377.57
STATEMENT BALANCE AS AT	28-Feb-18	<u>\$1,984,502.71</u>

Plus: Unpresented Receipts		\$29,610.83
Less: Unpresented Payments		\$3,203.26
RECONCILED BALANCE AS AT	28-Feb-18	<u>\$2,010,910.28</u>

Cashbook balance as at 28 February 2018:	\$2,010,910.28
Investments held as at 28 February 2018:	\$19,524,346.06
Total Cash & Investments Held as at 28 February 2018:	<u>\$21,535,256.34</u>

The bank balances in each of the funds as at 28 February 2018 are:

General Fund	\$8,292,815.96
Water Fund	\$2,067,439.97
Sewer Fund	\$916,208.89
Orana Lifestyle Directions	\$2,253,879.02
Carlinda Enterprises	\$361,569.35
Cooee Villa Units	\$1,440,452.81
Cooee Lodge	\$4,744,688.59
Jack Towney Hostel	\$945,877.88
Trust Fund	\$512,323.87

Balance as per Total Cash & Investments Held: \$21,535,256.34

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 182 days @	2.60%	Due on 12-Mar-18	With AMP Bank
(b)	\$1,000,000.00	For 273 days @	2.60%	Due on 01-Mar-18	With AMP Bank
(c)	\$500,000.00	For 182 days @	2.60%	Due on 05-Apr-18	With AMP Bank
(d)	\$1,500,000.00	For 270 days @	2.65%	Due on 23-Nov-18	With AMP Bank
(e)	\$500,000.00	For 90 days @	2.50%	Due on 10-Apr-18	With Bankwest
(f)	\$1,000,000.00	For 150 days @	2.55%	Due on 01-Jun-18	With Bankwest
(g)	\$500,000.00	For 91 days @	2.45%	Due on 05-Mar-18	With Bankwest
(h)	\$500,000.00	For 273 days @	2.50%	Due on 03-Mar-18	With Bendigo
(i)	\$1,000,000.00	For 365 days @	2.65%	Due on 06-Aug-18	With Bendigo
(j)	\$1,000,000.00	For 181 days @	2.40%	Due on 04-Jul-18	With Bendigo
(k)	\$500,000.00	For 365 days @	2.55%	Due on 04-Oct-18	With Bendigo
(l)	\$500,000.00	For 181 days @	2.40%	Due on 11-Jul-18	With Bendigo
(m)	\$1,000,000.00	For 181 days @	2.55%	Due on 22-Mar-18	With BoQ
(n)	\$1,000,000.00	For 181 days @	2.55%	Due on 10-Jul-18	With BoQ
(o)	\$500,000.00	For 182 days @	2.50%	Due on 07-May-18	With IMB
(p)	\$1,000,000.00	For 182 days @	2.50%	Due on 28-May-18	With IMB
(q)	\$1,000,000.00	For 150 days @	2.50%	Due on 17-May-18	With ME Bank
(r)	\$1,500,000.00	For 182 days @	2.50%	Due on 27-Aug-18	With ME Bank
(s)	\$500,000.00	For 365 days @	2.53%	Due on 02-Aug-18	With NAB
(t)	\$1,000,000.00	For 365 days @	2.60%	Due on 05-Apr-18	With NAB
(u)	\$1,000,000.00	For 181 days @	2.55%	Due on 07-Mar-18	With NAB
(v)	\$1,000,000.00	For 181 days @	2.55%	Due on 07-Mar-18	With NAB
(w)	\$524,346.06		2.17%	At Call	With TCorp
Total Investments:					
\$19,524,346.06					

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>August 2014</u>		
233/14	Aero Park Shed Lease	Being followed up
<u>July 2015</u>		
165/15	SES Accommodation	Experiencing issues with appropriate land tenure through State Government. Land dimensions will be relevant in order to finalise layout
<u>February 2016</u>		
26/16	Industrial Subdivision Stormwater - Pines Industrial Subdivision	In progress – with solicitor
<u>June 2017</u>		
154/17 121/17	Purchase of land Chelmsford Ave	Awaiting settlement
155/17	Land purchase, Miller Street	One parcel outstanding
<u>September 2017</u>		
260/17	Vacation Care	Options being investigated
264/17	Mudfords Road	Awaiting response from the Minister
287/17	Flora Reserve	Report to this meeting
291/17	Ernie Knight Oval Bore	Report to future meeting on upgrade options and detailed costings
<u>November</u>		
308/17	Centenary WWI Armistice	Report to this meeting

317/17	Replacement of Prime Mover	Auction process being pursued
318/17	Road Train routes	Awaiting response from RMS

December

328/17	Sale of industrial land	Contracts being arranged
337/17	Cultural Action Plan	Cultural Officer has commenced work on this plan, however the workshop is on hold due to a funding issue with the position within LGNSW
338/17	Economic Development Action Plan and Goals Statement	Awaiting report from Business Sense
344/17 230/17	CBD Stage 2	Verbal update to this meeting
345/17	No. 10 pump station	Report to future meeting.

January 2018

1/18; 88/17 246/17	Proposed quarry development	Development approved subject to conditions
15/18	Application - Growing Local Economies Fund for intersection upgrade	Application is progressing
17/18	Joint Organisations	OLG notified of Council's decision
18/18	Railway Street Stormwater Drainage	
23/18	Draft Code of Meeting Practice	Submission made to OLG
24/18	DA2018/237	Applicant notified of Council's decision
25/18	Request for Departure from DCP	Applicant notified of Council's decision
27/18	Section 94 Contributions	Report to future meeting on options available for Section 94 plans to best suit the needs of the Gilgandra LGA and including extractive industries

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 20 MARCH 2018

DEVELOPMENT APPLICATIONS

The following applications were received from 1 February 2018 – 28 February 2018.

DA Number	Received	Applicants Name	Application Description of Work	Property Address	Decision	Decision Date
2018/240	12/02/2018	BRETT HARVEY CONSTRUCTIONS	DWELLING	43 WALKER DRIVE GILGANDRA NSW 2827	APPROVED	22/02/2018
2018/241	19/02/2018	DAVID JOHN MAKILA	SHED	73 QUEALEYS LANE GILGANDRA NSW	APPROVED	21/02/2018
2018/242	21/02/2018	TAYLOR MADE BUILDINGS	INSTALLATION OF MANUFACTURED HOME	115A WARREN ROAD GILGANDRA NSW 2827	APPROVED	05/03/2018
TOTAL FEBRUARY			\$671,920.00			
TOTAL 2018			\$746,252.00			

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager

**CATEGORY A – REQUEST FOR ASSISTANCE – TOORAWEEENAH
HORSE ENDURANCE CLUB**

SUMMARY

To advise of a request from Tooraweenah Horse Endurance Club for financial assistance towards hosting the prestigious NSW State Championship 160km horse endurance ride event to be held from 13-15 July 2018.

.....

Sonia Bonham has written to Council on behalf of the Tooraweenah Horse Endurance Club as follows:

The Tooraweenah Horse Endurance Club was successful in their bid to hold the prestigious NSW State Championship 160km horse endurance ride event on the 13th July 2018.

This will be the clubs 40th year of hosting such great events and we plan to make this year's event even better with providing an enjoyable challenging course with lifetime memories for riders to take home. It is amazing for competitors to be given the opportunity to follow in the foot steps of RM Williams and Tom Quilty who were the first to challenge riding a horse 100 miles in a day.

We are writing to ask if you would be interested in sponsoring this event. Attached is a sponsorship opportunity form with different levels of sponsorship available.

This event hopes to bring 300 + visitors to the township of Tooraweenah which will be a great boost for our small rural community.

Thank you for taking the time to read the attached sponsorship information, we look forward to your reply.

Full details of the sponsorship opportunities are outlined in an attachment to this Business Paper.

In summary, there are four divisions:

- Middleweight
- Heavyweight
- Lightweight
- Junior

and prize money for each section is:

- 1st place - \$400
 - 2nd place - \$350
 - 3rd place - \$300
 - 4th place - \$250
 - 5th place - \$200
-

Given that Council is strategically supporting youth in its Community Strategic Plan, it may be appropriate to sponsor the Junior Section. Full sponsorship of this section would be a financial contribution of \$1,500.

Being the State Championships, this event will bring positive economic benefits and exposure. It is also a good opportunity for Council to encourage “event” based tourism opportunities to our shire.

Any determined sponsorship amount would need to be included in Council’s 2018/19 budget.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	No allocation for any sponsorship in 2017/18 budget, however could be included in 2018/19 budget as the event is to be held in July 2018
<u>Delivery Program Actions</u>	1.1.1.2 Encourage, support and lead participation in local State and National physical and mental health programs and initiatives.

RECOMMENDATION

That Council support the Tooraweenah Horse Endurance Club by sponsoring the Junior sections in the NSW State Championships to be held from 13-15 July 2018 to the value of \$1500.

David Neeves
General Manager