



MINUTES

OF THE

ORDINARY MEETING

OF

GILGANDRA SHIRE COUNCIL

HELD ON

21 AUGUST 2018

PRESENT

Councillors

D Batten (Mayor)
A Walker (Deputy Mayor)
S Baker
G Johnson
B Mockler
D Naden
G Peart
N Wrigley

Employees

D J Neeves
General Manager
N J Alchin
Director Corporate Services
M Wilson
Director Community Services
M Linton-Harland
Acting Director Infrastructure
L Mathieson
Director Planning & Environment
J Prout
Executive Assistant

Proceedings of the meeting commenced at 5.12pm

LEAVE OF ABSENCE

Cr Mudford

RESOLVED 159/18	Cr Walker/Cr Mockler
That the apology submitted be accepted and leave of absence granted.	

ADJOURNMENTS

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

RESOLVED 160/18	Cr Peart/Cr Johnson
That the minutes of the Ordinary meeting held on 17 July 2018, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

LISTING OF MATTERS
TO BE CONSIDERED IN CLOSED COUNCIL

RESOLVED 161/18	Cr Baker/Cr Peart
That Council note the following matters to be listed as specified under Section 10 (2) of the Local Government Act 1993: <ul style="list-style-type: none">○ Staff Leave (a)○ Tender (c)○ Lease (c)	

RESOLVED 162/18	Cr Baker/Cr Peart
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10 (2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 5.16pm.	

RESOLVED 167/18	Cr Mockler/Cr Johnson
------------------------	-----------------------

That the General Manager, Mr David Neeves, in line with Clauses 9(3), 377 and 335 of the Local Government Act, 1993, list all business relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate in line with the confidentiality policy of Council and Clause 10 (2) of the Act for consideration by the next meeting of the Council as such matters are deemed to be of confidential nature or such that Council's interest may be prejudiced by publicity, that the press and public be excluded from the meeting, provided however that, at the discretion of the Mayor, interested parties and/or their agents be granted approval to address the Council so that they are provided with the opportunity to substantiate any proposals under consideration and answer any questions from Councillors in relation thereto.

(PE.1071.1)

MAYORAL MINUTE - 9/18

GENERAL MANAGER'S PERFORMANCE REVIEW

SUMMARY

To provide Councillors with the opportunity to have input to the General Manager's Annual Performance Review.

RESOLVED 168/18	Cr Walker/Cr Wrigley
------------------------	----------------------

That the General Manager's Annual Performance Review be deferred until the end of September.

(CR.SD.1)

MAYORAL MINUTE - 10/18

TONY MCGRANE MEMORIAL SCHOLARSHIP FUNDRAISING DINNER

SUMMARY

To seek interest in attending the Tony McGrane dinner to be held in Dubbo on Monday, 17 September 2018.

RESOLVED 169/18	Cr Walker/Cr Naden
------------------------	--------------------

1. That interested Councillors indicate their availability and intention to attend the Tony McGrane Memorial Scholarship Fundraising Dinner.
2. That an invitation be extended to the Manex team to attend.

(GO.CO.1)

MAYORAL MINUTE - 11/18

MAYORAL COMMITMENTS

SUMMARY

To advise of the Mayor's activities during the preceding month.

RESOLVED 170/18	Cr Batten
That the report be noted.	

(PE.GN.1)

OUTDOOR STAFF PICNIC

SUMMARY

To advise of a request from the Outdoor Staff Picnic Committee to hold the annual picnic on Friday, 28 September 2018.

RESOLVED 171/18	Cr Baker/Cr Wrigley
1. That Friday, 28 September 2018 be approved as Council's picnic day and Council declare a general shutdown.	
2. That Council make a donation of \$200 towards the picnic and be funded from the Contributions and Donations allocation.	

(GO.CO.1)

LOCAL GOVERNMENT ABORIGINAL NETWORK CONFERENCE

SUMMARY

To endorse attendance of Cr Naden at the Annual Local Government Aboriginal Network Conference to be held in Narrabri from 12-14 September 2018.

RESOLVED 172/18	Cr Baker/Cr Peart
1. That the attendance of Cr Naden at the Local Government Aboriginal Network Conference be endorsed.	
2. That, in line with the Councillors' Training and Development policy, Cr Naden provide a report on attendance to the September meeting.	

PROVISION OF TOWN WATER SUPPLY – ASSISTANCE IN DROUGHT

SUMMARY

To allow consideration of requirements and pricing of water for supplying town water for domestic and stock purposes during the current drought.

RESOLVED 173/18	Cr Wrigley/Cr Johnson
1. That, in recognition of the current drought conditions, Council make town water available free of charge to all residents of the Gilgandra Shire Local Government Area whose properties are not connected to reticulated town water supplies.	
2. That Council staff be made available to provide access to the Hargraves Lane standpipe during set hours and on set days to suit demand.	

ANNUAL ACCOUNTS – YEAR ENDING 30 JUNE 2018

SUMMARY

To advise Council of the completion of the annual financial statements for the year ended 30 June 2018 and, in accordance with the provisions of the Local Government Act (1993), obtain the necessary resolution to refer same to the auditor.

RESOLVED 174/18	Cr Peart/Cr Wrigley
That the financial statements be accepted by the Council and referred for audit.	

QUARTERLY BUDGET REVIEW 30 JUNE 2018

SUMMARY

To present a report to Council detailing the major variances to the original estimates for the 2017/18 financial year as presented in the Quarterly Budget Review as at 30 June 2018. Also, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

RESOLVED 175/18	Cr Mockler/Cr Walker
<p>1. That the Quarterly Budget Review document and report as at 30 June 2018 be adopted, noting the following amendments:</p> <p>Transfer to Reserves (General Fund):</p> <ul style="list-style-type: none">• \$380k to depot upgrade• \$15k to progress introduction of vacation care program <p>Transfer to Reserves (Orana Living):</p> <ul style="list-style-type: none">• \$730k for Stage II of 59 Waugan Street <p>Transfer to Reserves (Cooee Villa Units):</p> <ul style="list-style-type: none">• \$100k for new bore <p>Trans to Reserves (CL Hostel):</p> <ul style="list-style-type: none">• \$240K to support significant refurbishment program <p>2. That a further report and review be undertaken at the September QBR to rationalise/allocate the funds listed as Reserves.</p>	

(CM.RP.1)

2017/18 QUARTERLY OPERATIONAL PLAN REVIEW TO 30 JUNE 2018

SUMMARY

To consider progress for the June quarter with Council's 2017/18 Operational Plan.

RESOLVED 176/18	Cr Johnson/Cr Peart
That the 2017/18 Operational Plan Review for the quarter ended 30 June 2018 be adopted.	

(GS.PG.1)

**REGIONAL CULTURAL FUND GRANT – CULTURAL PRECINCT PROJECT -
COO-EE HERITAGE CENTRE & WINDMILL WALK UPGRADE**

SUMMARY

To provide details of the outcomes of community consultation and provide a detailed business case assessment for the proposed upgrades to the Cultural Precinct including the Coo-ee Heritage Centre (CHC) and Windmill Walk in conjunction with the Regional Cultural Fund grant opportunity.

RESOLVED 177/18	Cr Naden/Cr Walker
<ol style="list-style-type: none">1. That Council submit a grant application under Round 2 of the Regional Cultural Fund based on Option 2 as included in the report plus climate control with a total project cost of \$1.86m with an amended Council co-contribution of approximately \$190k.2. That Council note that a draft Strategic Plan for the Cultural Precinct is being prepared with a view to holding a workshop in September and adoption of the plan at Council's September meeting.3. That Council further consider the future of the Australian Collection currently displayed in the Joy Trudgett Gallery, in line with the development of the Strategic Plan for the Cultural Precinct.4. That Council further consider the Interactive and digital displays in line with the development of the Strategic Plan for the Cultural Precinct.5. That Council sincerely acknowledge the input and submissions from the community and the working parties.	

BRANDING WORKING PARTY

SUMMARY

To provide details of the proposed branding working party, including workshop and proposed timeline.

RESOLVED 178/18	Cr Peart/Cr Walker
That Council nominate three Councillor representatives to be part of the branding working party and attend the workshop on Thursday, 30 August 2018.	

Proceedings in Brief

Crs Johnson and Naden offered to participate and Cr Walker indicated an interest and advised he would confirm his availability.

(GS.PG.1)

REGIONAL CULTURAL FUND GRANT APPLICATION - LIBRARY

SUMMARY

To seek Council's support for a Regional Cultural Fund Grant application for the Library.

RESOLVED 179/18	Cr Baker/Cr Wrigley
<ol style="list-style-type: none">1. That Council support the Library application for a Regional Cultural Fund Grant.2. That, should the application be successful, Council support the provision of \$20,000 to the project to fund solar panels and installation, approximately \$9,328 for Council fees associated with the project and an allocation of \$13,000 from the existing library reserves and 2018/19 library budget.	

(PM.RP.1)

POOL HOURS 2018/2019

SUMMARY

To consider amending the opening and closing times of the pool in line with anticipated – and recent – levels of patronage on a trial or flexible basis.

RESOLVED 180/18	Cr Johnson/Cr Baker
<ol style="list-style-type: none">1. That the hours and dates remain the same as those of 2017/18, with some flexibility of hours to meet weather conditions and/or patronage levels.2. That option C in the report be implemented.3. That drought funding be considered to host events and/or subsidise admission prices.	

(FM.LO.1)

REQUEST FROM CURBAN COMMUNITY HALL & TENNIS MANAGEMENT COMMITTEE – REQUEST FOR LOAN

SUMMARY

To consider a request from the Curban Community Hall & Tennis Management Committee to seek loan funding to purchase chairs and storage trolleys.

RESOLVED 181/18	Cr Walker/Cr Wrigley
1. That, noting the submission of an expression of interest for funding under the Federal Government's Stronger Communities Fund, Council offer to fund the shortfall for the purchase of 125 new chairs and five trolleys.	
2. That a final decision on funding be reviewed at the September meeting pending the result of the expression of interest process.	

(CS.SV.1, RM.RA.1)

VACATION CARE SURVEY RESULTS

SUMMARY

To advise the vacation care survey results, measuring the community's response to the proposal of Council providing a vacation care service.

RESOLVED 182/18	Cr Mockler/Cr Wrigley
1. That Council note the survey responses.	
2. That the vacation care working party be requested to finalise the business case with the intent to provide a registered vacation care program commencing in 2019.	
3. That it be noted an allocation of \$15,000 has been transferred to Reserves from the 17/18 budget in anticipation of progressing the vacation care program.	

(WS.PL.1)

TOORAWEEAH WATER SUPPLY

SUMMARY

To advise of a potential issue with Tooraweenah non-potable water supply once demand increases.

RESOLVED 183/18	Cr Baker/Cr Naden
That the report be noted.	

Proceedings in Brief

It was also noted that the Tooraweenah Water Supply forms a part of the Integrated Water Cycle Management Study.

(RD.MT.1)

FOOTPATH – POST OFFICE

SUMMARY

To consider prioritising a section of the footpath on the Western side of the Post Office in Wamboin street.

RESOLVED 184/18	Cr Mockler/Cr Peart
That the proposed work to improve the footpath in Wamboin Street adjacent to the Post Office be endorsed.	

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

<u>Aged Care Committee</u>	2 August 2018
<u>Disability Services Committee</u>	7 August 2018

Proceedings in Brief

It was noted there was no quorum for the Disability Services Committee meeting.

RESOLVED 185/18	Cr Peart/Cr Naden
That the abovelisted Committee minutes be adopted.	

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

<u>Consultative Committee</u>	7 August 2018
<u>Health & Safety Committee</u>	2 August 2018
<u>Interagency</u>	26 July 2018

RESOLVED 186/18	Cr Johnson/Cr Wrigley
That the abovelisted Committee minutes be noted.	

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

RESOLVED 187/18	Cr Walker/Cr Johnson
That the reports be noted.	

PRECIS OF CATEGORY B CORRESPONDENCE

SUMMARY

To pass on relevant information from correspondence received.

RESOLVED 188/18	Cr Johnson/Cr Peart
That receipt of the Category B correspondence be noted.	

QUESTION FOR NEXT MEETING

Berakee Quarry

Cr Mockler requested a report to the next meeting on progress and status of Berakee Quarry.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.32PM.

Cr D Batten
Mayor