



12 September 2018

## NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 18 September 2018** commencing at 4.00pm.

### Agenda

- (1) Election of Mayor and Deputy Mayor
- (2) Submission of Questions for Next Meeting
- (3) National Anthem
- (4) Prayer
- (5) Acknowledgement of Traditional Owners:

*"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."*

- (6) Apologies
- (7) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

- (8) Confirmation of Minutes:
  - Ordinary meeting held on 21 August 2018 (circulated previously)

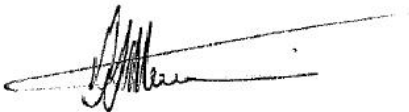
(9) Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - I. prejudice the commercial position of the person who supplied it, or
  - II. confer a commercial advantage on a competitor of the council, or
  - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
  - Staff leave (a)
  
- Procedural Motion to re-open meeting to Press and Public

(10) Reports from Servants



David Neeves  
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

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## **ELECTION OF MAYOR**

### **SUMMARY**

To elect Council's Mayor for the forthcoming period.

.....

Section 290 (l) (b) of the Local Government Act 1993 provides that the election of the Mayor by the Councillors, if first election after an ordinary election, is to be held within three (3) weeks after the ordinary election.

An amendment to the Act (Section 230 (1) provides that a Mayor elected by the Councillors (on or after 30 August 2016) holds the Office of Mayor for two years commencing on the day the person elected to the Office is declared to be so elected.

### **Nomination**

The regulations under the Local Government Act, 1993, provide that a Councillor may be nominated without notice for election as Mayor. Nominations are to be made in writing by two or more Councillors (one of whom may be the nominee) and is not valid unless the nominee has indicated consent to the nomination in writing. (Nomination forms for both the Mayoral and Deputy Mayoral positions have been forwarded separately with this business paper).

The nomination is to be delivered or sent to the Returning Officer or handed to the Returning Officer at the meeting.

### **Returning Officer**

The regulations (Clause 1) under the Act provide for the General Manager to be the Returning Officer for Mayoral elections.

### **Method of Election**

If only one councillor is nominated, that councillor is elected.

Where more than one candidate nominates for election, the Council is to resolve whether the election is to proceed by:

- (a) ordinary ballot
- (b) preferential ballot
- (c) open voting

Open voting means voting by a show of hands or similar means, while the ballots referred to are to be secret ballots.

Where the election is by ballot, it will be conducted by the preparation, marking and counting of ballot-papers in the presence of the Council and the General Manager/Returning Officer is to decide the manner in which votes are to be marked on the ballot papers.

In cases where there are only two candidates, the ordinary ballot or open voting methods are considered most efficient and also allow for the election of Mayor if more than two candidates stand. Council has previously adopted the ordinary ballot method of voting.

Where there are more than two candidates, the preferential ballot may be utilised.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Plan Actions</u>	<b>4.1.2.3</b> Develop, implement and continually monitor a good governance plan

#### RECOMMENDATION

That, should there be two or more nominations received for the position of Mayor for the ensuing term, an election be conducted by way of ordinary ballot.

David Neeves  
General Manager

**ELECTION OF DEPUTY MAYOR**

**SUMMARY**

To consider election of a Deputy Mayor for the forthcoming period.

.....

Section 231 of the Local Government Act 1993 authorises a Council to elect one of its Members as Deputy Mayor who may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the Office of Mayor.

Section 231 states:

*231 Deputy mayor*

- (1) The councillors may elect a person from among their number to be the deputy mayor.*
- (2) The person may be elected for the mayoral term or a shorter term.*
- (3) The deputy mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of mayor.*
- (4) The councillors may elect a person from among their number to act as deputy mayor if the deputy mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no deputy mayor has been elected.*

Firstly, Council must determine if it will elect a Deputy Mayor and the length of term. Secondly, if it decides in the affirmative, it should determine the procedure for such election.

As with Mayoral elections, if only one councillor is nominated, that councillor is elected and, where more than one candidate nominates for election, the Council is to resolve whether the election shall be carried out by:

- (a) ordinary ballot
- (b) preferential ballot
- (c) open voting

It is suggested that, in the event of an election, the procedure should be the same as in the case of the election of Mayor.

As noted earlier, nomination forms are included with the Business paper and ballot papers will be available for use if required.

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<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Plan Actions</u>	<b>4.1.2.3</b> Develop, implement and continually monitor a good governance plan

RECOMMENDATION

1. That Council elect a Deputy Mayor for the ensuing two year Mayoral term.
2. That should there be two or more nominations received for the position of Deputy Mayor, an election be conducted by way of ordinary ballot

David Neeves  
General Manager



**MAYORAL MINUTE - 12/18**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise of the Mayor's activities during the preceding month, with Cr Walker as Acting Mayor from 23 August 2018.

.....

22/8/18	Traffic Committee Meeting
22/8/18	Economic Development Committee Meeting
24/8/18	Visit from Department Premier & Cabinet representatives
29/8/18	Meals on Wheels High Tea (Cr Mockler, Cr Baker)
3/9/18	NAIDOC flag raising ceremony
5/9/18	ARTC Community Information Session
6/9/18	Inland Rail forum, Narrabri
7/9/18	OROC final meeting, Coonamble
10/9/18	RFS Cadet Graduation Ceremony, Gilgandra High School
10/9/18	Met with representatives of Regional Infrastructure team
12/9/18	2018 NSW Volunteer of the Year Awards (Cr Wrigley)
13/9/18	Inland Rail Local Government Reference Group
17/9/18	Tony McGrane Scholarship Dinner
18/8/18	Council workshop
18/8/18	Council meeting

**Principal Activity**

Strategic Leadership

**Policy Implications**

Nil

**Budget Implications**

Nil

**Delivery Program Actions**

**4.1.2.1**  
Conduct the business of Council in an open and transparent manner

**RECOMMENDATION**

That the report be noted.

A Walker  
Acting Mayor

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**DISCLOSURE OF INTEREST RETURNS**

**SUMMARY**

To table disclosure of interest returns from Councillors and designated staff for the period 1 July 2017 to 30 June 2018.

.....

Section 449 of the Local Government Act requires Councillors and designated persons holding that position at 30 June in any year to complete and lodge a pecuniary interest return by 30 September in that year and for new Councillors/ Staff to lodge a return within three months of holding office.

The General Manager is required (under Section 450 A (2)) to table the register containing these returns by 30 September each year.

The register containing these returns will be tabled at the meeting for Council's information.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Implications</u>	<b>4.1.2.3</b> Develop, implement and continually monitor a good governance plan

**RECOMMENDATION**

That Council note the tabling of disclosure of interest returns for Councillors and designated persons for the period ending 30 June 2018.

David Neeves  
General Manager

(ED.IR.1)

**COMMUNITY CONSULTATIVE COMMITTEE – COUNCIL CONSULTATION  
- NARROMINE TO NARRABRI INLAND RAIL**

**SUMMARY**

To provide an update on the formation of the Consultative Committee for the Narromine to Narrabri section and nominate two Council representatives.

.....

The following letter has been received from the NSW Department of Planning and Environment:

As you are aware, the Department of Planning and Environment (DP&E) recently held Planning Focus Meetings in both Narrabri and Narromine to inform the Secretary's Environmental Assessment Requirements for the Australian Rail Track Corporation (ARTC) Narromine to Narrabri Inland Rail project.

Through this process ARTC identified the requirement for a Community Consultative Committee (CCC) specifically for this section of the Inland Rail project. The CCC is an established method for state significant projects to provide a forum for discussion between the proponent and community representatives, stakeholder groups and local council on project related issues.

The Department endorses this approach, and notes that ARTC will undertake this process with regard to the Department's *Community Consultative Committee Guidelines (2016)*. The Department has reminded ARTC that the CCCs should not be the main source of community consultation and we suggest that other locally - based opportunities are developed.

Due to the scale of the project, it is proposed to operate three separate CCC's throughout the alignment, based in each of Narromine, Gilgandra and Narrabri. At this stage, it is proposed that the Gilgandra CCC will consist of eight community representatives, plus two Council representatives each from Gilgandra, Warrumbungle and Coonamble Shire Councils.

We request that Gilgandra Shire Council nominate two representatives to the CCC who can commit long term, and that at least one of the nominees has technical experience in the areas of environment, planning and/or design.

The Department has appointed Mr Michael Silver to the role of Independent Chair of all three of the CCC's. Mr Silver will contact you soon to discuss the process and structure of the CCC, and to request advice on Council's representation.

It is suggested that the Director Planning & Environment, Lindsay Mathieson, be nominated as the representative with technical experience in the areas of environment, planning and/or design and Economic Development Manager, Randall Medd, be nominated as the second representative.

It shall also be noted that the Independent Chair, Mr Michael Silver attended the recent ARTC Inland Rail Consultation Session and advised that the advertisement process followed by ARTC was not in accordance with the Department of Planning Guidelines and re-advertisement is necessary however those that have previously applied to be part of the committee would not need to reapply.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>2.1.1.5</b> Encourage and promote Council involvement in community activities/ functions

#### RECOMMENDATION

That Mr Lindsay Mathieson, Director Planning and Environment and Mr Randall Medd, Economic Development Manager be nominated as the representatives from Gilgandra Shire Council to serve on the Community Consultative Committee for the Narromine to Narrabri section.

David Neeves  
General Manager

(DA2017/2018)

## **BERAKEE QUARRY UPDATE**

### **SUMMARY**

To provide an update on the development of the Berakee Quarry by Sandy Creek Family Trust, 557 Berida Innisfail Road, Gilgandra.

.....

The application to undertake an extractive industry, being a basalt quarry inclusive of crushing, loading and transportation of product, was approved by Council on 29 January 2018 subject to conditions, known as DA 2017/218.

The approval permits that up to 30,000 cubic metres per year of basalt is to be extracted by blasting and then crushed on site. The land area to be affected is approximately 2 hectares of which 1.5 hectares will be the active quarry. The balance will be for crushing, stockpiles and roads. With extraction to a depth of up to 20 m below ground surface the estimated yield is up to 625,000 tonnes of rock. With extraction of the maximum 80,000 tonnes per year (convert volume to weight by multiplying by 2.65) the quarry has a life of about 8 years. The crushed basalt has been tested as suitable for use in concrete, road construction and for railway ballast and the results have been well received from industry.

The property is located at 144 Ostlers Lane, Collie (Lot 45, DP752563) and is a 2 hectare piece of Lot 45 (which is an 800 hectare lot) that is located on the "Berakee" property at Collie. It is accessed via an internal farm road, Ostlers Lane and the Berida Innisfail Road. All access roads are unsealed upon leaving the Oxley Highway. Berakee is a grazing and cropping property that has some Class 2 Soil and Land Capability areas and some Class 4 areas that align with the Myall Glen Basalt outcrops. The basalt outcrop area has shallow soil and is associated with the Poplar Box-White Cyprus Pine-Wilga-Ironwood Woodland.

The site where the Myall Glen Basalt outcrops occur has been grazed over the long term. The shallow soils are not suitable for cropping. In establishing the development the applicant has undertaken a test pit to establish the quality of the basalt. The material extracted has been crushed on site and is being used for internal farm roads. A small farm dam has been dug adjacent to the site and the material from this has also been used for internal farm roads. (*Statement of Environmental Effects – R.W.Corkery & Co.Pty.Limited - August 2017*)

The current land use is agriculture (grazing).

### **Site Zone and permissibility**

Under Gilgandra LEP 2011 the site is zoned entirely RU1 Primary Production and extractive industries are permitted with Council consent.

It is partly identified as containing an area of Biodiversity Sensitivity. The proposed quarry is located within Biodiversity Sensitivity area.

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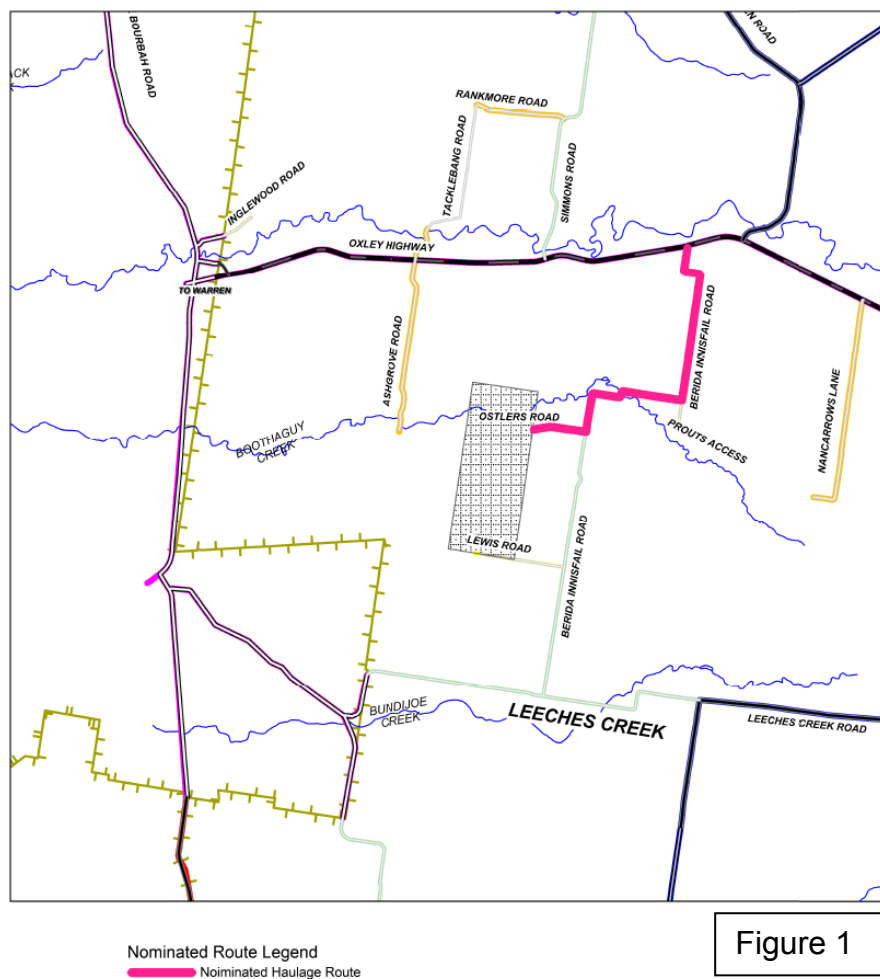
Designated/integrated/advertised development

The applicant intentionally applied for a maximum extraction of 30,000 cubic metres with a disturbance area of not more than 2 hectares to ensure that the proposal is **not designated development**. If the quarry was to expand beyond this size or extraction rate then a fresh application and environmental impact statement is required.

It was *integrated development* pursuant to S.91 of the Environmental Planning and Assessment Act 1979 because an Environment Protection Licence is required pursuant to S. 43 of the POEO Act, 1997. The application was referred to the EPA. EPA has provided Council with General Terms of Approval which formed part of the conditions of the consent.

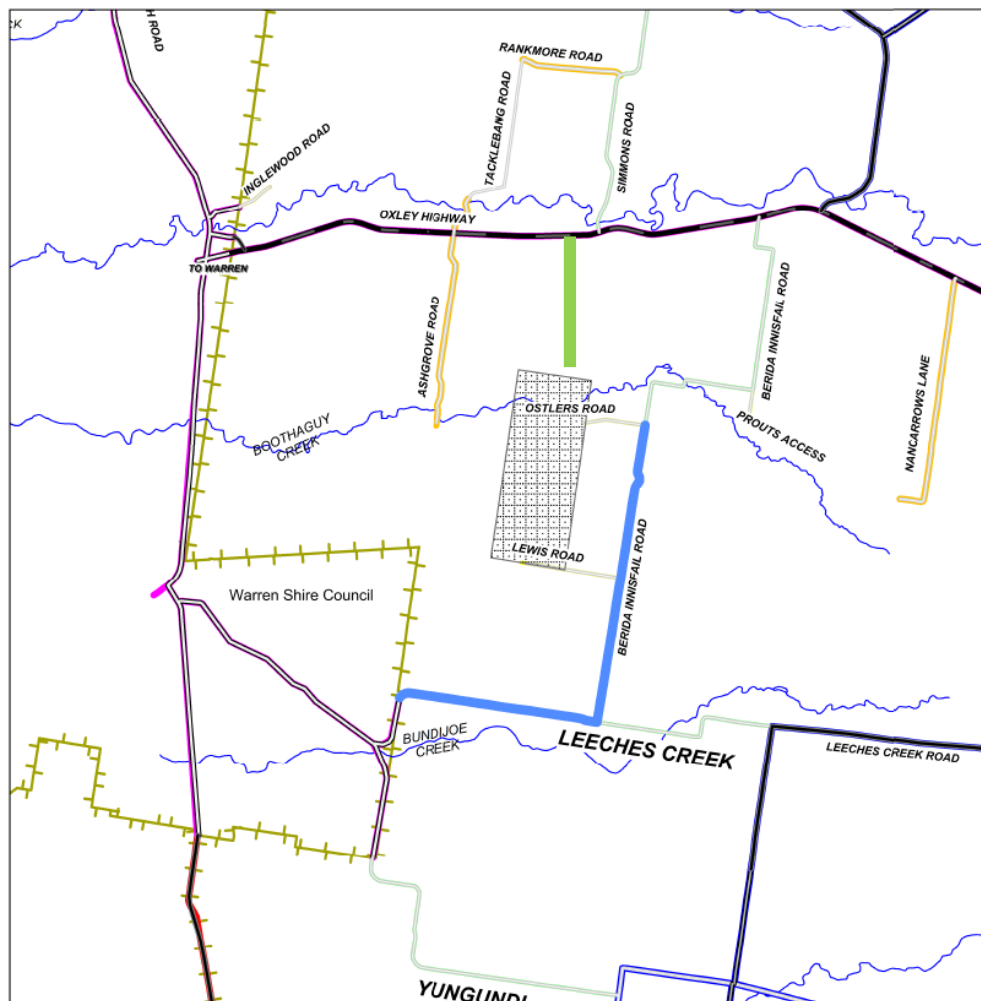
Approved Route

The approved haulage routes indicated in the original application were Ostlers Lane, Berida Innisfail Road, Leeches Creek Road and the Oxley Highway. Figure 1 below shows the approved haulage route.



### Temporary Haulage Route

The temporary haulage route was approved by council to allow the applicant to commence operations of the quarry while a twelve month concession was granted to allow construction of an intersection upgrade on the Oxley Highway. The temporary haulage route is indicated below in blue (Figure 2).



Temporary Route Legend  
— Temporary Haulage Route

Figure 2

### Proposed Private Access Road

The applicant has discussed the possibility of a private access road through a neighbouring property to service the Quarry. It is understood that the proposed private access road would be in a northerly direction from the quarry site, through Lot 52 DP43558 and connecting to the Oxley Highway as shown above in green (Figure 2).

Council has been encouraging the applicant to source a private access road because both the approved route and the temporary route are problematic.

Council believes that a private access road would be the preferred outcome for all parties.

It should be noted that these have been verbal discussion with no formal application for Council to review. Council has investigated s4.55 of the EP&A Act 1979 to see if a modification of consent was achievable for a private access road and such modification of the existing approval is not possible. Schedule 3 of the Environmental Planning and Assessment Regulation 2000 lists the triggers for Designated Development. The approved extractive industry (DA2017/218) is at the threshold of Designated Development being 2ha and 30,000 cubic metres of material per annum.

In relation to the proposed private access road through a neighbouring property there are a number of environmental factors that need to also be considered. On Council's biodiversity mapping layer, there are areas of biodiversity that would need consideration and assessment based on the proposed location of the proposed private access road. In addition the Boothaguy Creek is a named waterway and is listed as a sensitive waterway on Council's mapping system. The Boothaguy Creek navigates the property of the applicant and would be impacted from the proposed private access road. It should also be a consideration of Council to consider how a road will impact on the adjoining land.

Council has considered the following factors when forming their opinion on the proposed private access road:

1. The approval is for a quarry and related works estimated at 2ha with a production rate of not more than 30,000 cubic metres per annum. This kept the development below the designated development threshold as listed in Schedule 3 of the Environmental Planning and Assessment Regulation 2000.
2. Assuming the proposed road is 3.6km long and 6 metres wide (possibly wider), gives an area of 1.9ha. This extra disturbance exceeds the 2ha threshold for the existing quarry. Council is of the opinion that the development of a private access road would trigger designated development. This matter would need to be considered as part of any future development application. It should be noted that works have commenced and possibly nearing completion of a formed road through the adjoining lot. "Roads" are listed as exempt development under the LEP in an RU1 zone for normal farming activities such as movement of grain, stock and machinery cartage. This doesn't automatically permit the use of the newly constructed access road for gravel haulage or provide an automatic entitlement to access the Oxley Highway. RMS have advised to access the Oxley Highway, a permit under s138 of the Road Act is required, see below:



*138 Works and structures*

*(1) A person must not:*

- (a) erect a structure or carry out a work in, on or over a public road, or*
- (b) dig up or disturb the surface of a public road, or*
- (c) remove or interfere with a structure, work or tree on a public road, or*
- (d) pump water into a public road from any land adjoining the road, or*
- (e) **connect a road (whether public or private) to a classified road,***  
*otherwise than with the consent of the appropriate roads authority.*

*(2) A consent may not be given with respect to a classified road except with the concurrence of RMS.*

3. The Boothaguy Creek is a named creek which would be directly impacted from the proposed road and, as previously mentioned, is listed as a sensitive waterway. This matter would need to be considered as part of any future development application.
4. The neighbouring property contains areas of biodiversity that are nominated on Council's LEP mapping system. Any proposed development would need further environmental assessment.

I reiterate that no documentation or environmental assessment has been provided to Council for assessment on the proposed private access road from the applicant and only verbal discussions have taken place.

Based on the abovementioned factors, Council has formed the opinion that a new road associated with the approved quarry would trigger Designated Development and therefore a new development application would be required and has notified the developer accordingly.

It was understood that the applicant has lobbied local member for Barwon, Kevin Humphries MP, who has forwarded Mr Kilby's concerns to NSW Planning with no formal written advice has being received. Discussion with NSW Planning are ongoing and further advice is pending.

As there is no application received, a decision from Council at this stage is not required. Until I am provided with information to the contrary, I have formed the opinion based on the information outlined under the Environmental Planning and Assessment Act and associated regulation and advice from our technical staff and Council's Planning Consultant and a subsequent legal opinion, that any expansion or modification to the existing approval, including the use of a private access road would trigger a new development application and as the existing approval is already at the 2 hectare threshold any further development application would result in designated development as prescribed by the legislation.

The applicant has been advised that he can request Council to reconsider any of the conditions of his consent however at the time of writing the report no such request has been forthcoming.

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Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Implications

**7.1.1.1**  
Provide assessments of development  
and subdivision approvals in a timely  
manner

RECOMMENDATION

That the report be noted.

David Neeves  
General Manager

**REGIONAL GROWTH – ENVIRONMENT AND TOURISM FUND**

**SUMMARY**

To consider a concept for future grant funding.

.....

The NSW Government released guidelines for its Regional Growth – Environment and Tourism Fund in August with Expressions of Interest invited by 21 September 2018.

The Regional Growth — Environment and Tourism Fund is open to regional environment infrastructure projects on publicly owned land and on private land where there is a clear public benefit, and regional tourism projects. Eligible projects must be for new or enhanced regional infrastructure that will drive growth in the visitor economy including growing regional visitor numbers, increasing overnight visitor expenditure and extending visitor overnight stays.

Under this grant funding, applications must have a minimum financial co-contribution of 25 per cent of the total grant amount and must demonstrate that they:

- have the capacity to deliver jobs and economic growth
- have a Benefit to Cost Ratio higher than 1.0
- maximise other co-investment by the applicant and, potentially, by the Commonwealth or other industry contributions.

Given the short timeframe and Council's current commitments, an application is unachievable however a concept for an Ecotourism/Geotourism Accommodation facility to be built in the Warrumbungle National Park has been put forward for consideration in future funding opportunities.

This type of project would fit with the recently finalised Castlereagh Regional Economic Development Strategy 2018–2022 (REDS) incorporating Gilgandra Shire Council and Warrumbungle Shire Council; specifically the goal of “Fostering a broad offering of recreational activities enhances migration and visitation, prompting economic growth in the Region”.

The REDS report indicates stakeholders have identified a lack of catering facilities and accommodation capacities as key weaknesses in attracting larger groups of tourists. Developing a higher quality accommodation and food services sector may attract multi-night stays and increase the profile of the Region. Further, the report indicates the introduction of Geotourism projects can leverage off the identity of surrounding national parks.

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Suggested activities are walking, cycling, horse riding, and 4WD tracks, bird watching activities, equestrian events, and geotrails, which are popular with residents and visitors and can be easily established using current assets and resources.

Past success has launched off Castlereagh's considerable natural and cultural endowments, such as equestrian, bush poetry, and star gazing events. Promote the Region's niche specialisation of astronomy tourism.

If Council is keen to progress such a concept, discussions can be arranged with Warrumbungle and Coonamble Shire Councils and National Parks & Wildlife Service to determine their level of interest in a collaborative approach to this type of project should further funding opportunities become available.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Implications</u>	<b>5.2.2.1</b> Develop an Economic Development Strategy to guide the economic development and sustainability of Gilgandra Shire

#### RECOMMENDATION

That Council determine whether to pursue discussions with Warrumbungle and Coonamble Shire Councils and National Parks & Wildlife Service regarding the possibility of an Ecotourism/Geotourism Accommodation facility in the Warrumbungle National Park.

David Neeves  
General Manager

## **DROUGHT COMMUNITIES PROGRAM**

### **SUMMARY**

To provide Council information on the recently announced Drought Communities Program as announced by the Federal Government.

.....

The Coalition Government has announced a drought support package to assist farmers and rural, regional and remote communities across Australia to ensure they can survive the severe and widespread drought that has affected so many, including Gilgandra Shire.

The drought support package has increased to \$1.8 billion across the nation and recently Hon John McVeigh, Minister for Regional Development, Territories and Local Government, announced a \$75 million boost to the Drought Communities Program to support communities in the most drought-affected regions of Australia.

This program will provide eligible councils, including Gilgandra Shire Council, with up to \$1 million to each affected Council to support small, rural towns through the drought. This funding is intended to provide short-term support to communities facing hardship arising from drought. The intention is for the program will fund projects that provide local employment, keep money flowing through local shops and suppliers and support drought-relief activities.

The guidelines are currently still being prepared, however the Federal Government has invited Councils to start thinking about projects that would provide the most benefit to our communities and included examples such as employing local contractors to undertake repairs or maintenance; upgrading or building new community facilities; holding events and undertaking drought-relief activities; and carting potable water.

There is no requirement on council to match funding under the program. Funding is only available this financial year and any projects must be completed by 30 June 2019.

Further consideration will need to be given to the way in which Council should spend the money on receipt of the guidelines and this will be subject of a future report. However, one of Gilgandra Shire's signature annual events, the Tooraweenah Show will be held on the 20 October 2018 and I believe there is an opportunity for Council to pledge funding support based on the details contained with Minister McVeigh's letter, where he noted the funding could be used to supporting community events, even prior to the guidelines being released.

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I have flagged with both the Tooraweenah and Gilgandra Show Committees to give consideration to how they could use some funding. The Tooraweenah P A & H Association has indicated they would like to undertake some capital improvements such as upgrades to the pavilions, arenas and other public facilities but also some support to engender community involvement and generally to make the show more affordable for both competitors and the general public during these hard times.

Given that the Tooraweenah Show is to be held in October and time is of the essence, I would recommend that Council provide \$20,000 funding to the Tooraweenah Show to engender community spirit. Also, that upon receipt of the guidelines, the Tooraweenah P A & H Association be encouraged to apply for further funding to undertake improvements to the showground infrastructure.

Principal Activity

Strategic Leadership

Policy Implications

Nil

Budget Implications

Nil - to be funded from the Australian Government's Drought Communities Program

Delivery Program Implications

**5.2.2.1** Develop an Economic Development Strategy to guide the economic development and sustainability of Gilgandra Shire

RECOMMENDATION

That Council pledge \$20,000 cash sponsorship to the Tooraweenah P A & H Association to be funded from the Australian Government's Drought Communities Program.

David Neeves  
General Manager

**REQUEST FOR A LOCAL GOVERNMENT BOUNDARY CHANGE**

**SUMMARY**

To further consider a proposal for a Local Government boundary change between Gilgandra and Coonamble following additional advice from Crown Lands.

.....

At its July meeting Council agreed to support an adjustment for a section of the LGA Boundary between Gilgandra and Coonamble where the existing boundary dissects previous road reserves along the centerline. Council resolved to support a boundary change to allow for these parcels of land to be solely located in the Coonamble LGA as follows:

<b>RESOLVED 152/18</b>	<b>Cr Walker/Cr Mudford</b>
1. That Council support the boundary change to move the existing LGA Boundary from the previous road centreline to the Western Boundary of Lots 17//752550, 1//1004715 and Northern boundary of Lots 17//752550 and 28//752550 and authorise an application be made to the Minister and the Governor.	
2. That the General Manager be authorised to advise Coonamble Shire Council that a provision for rates is not required.	

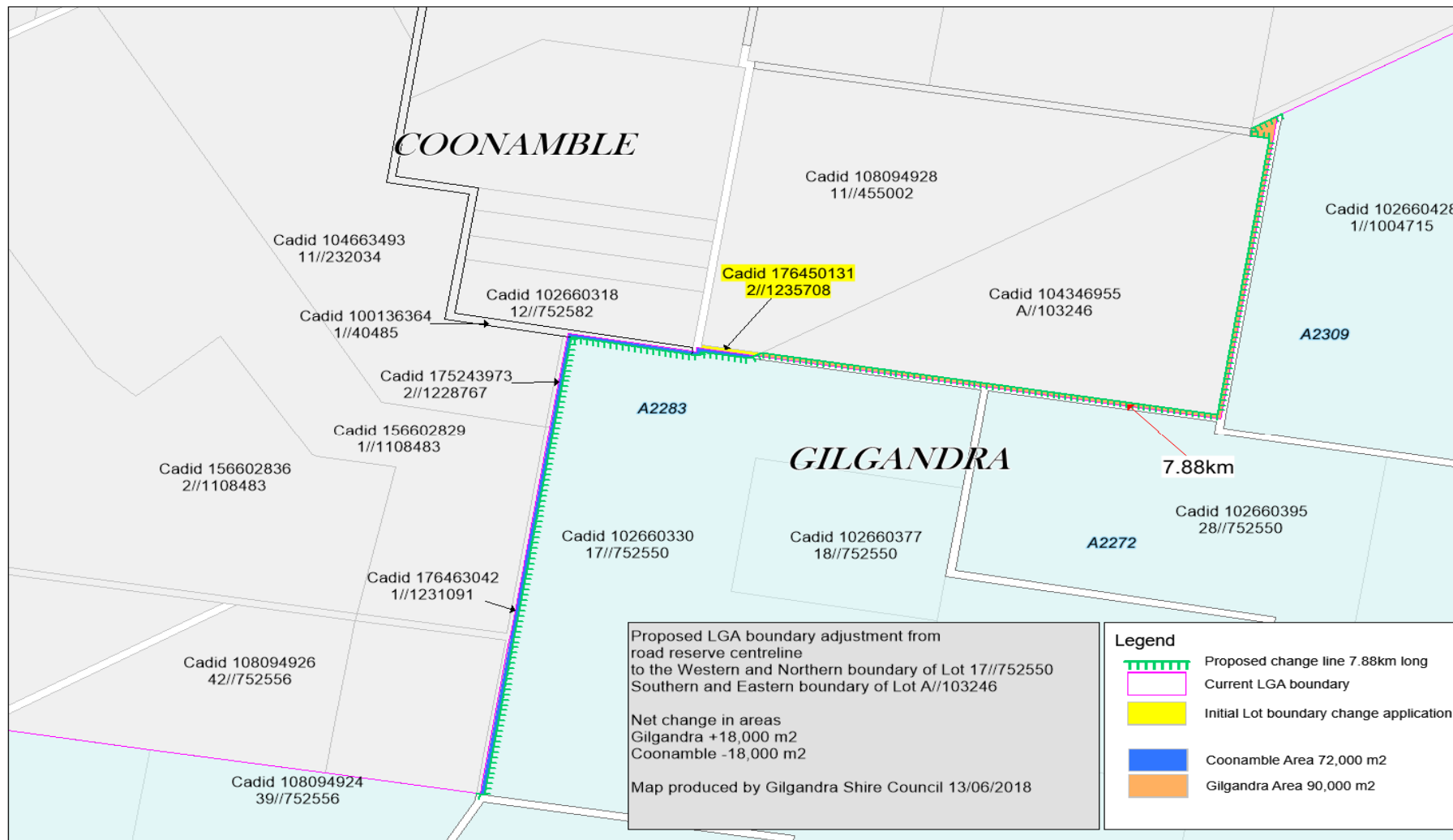
Council has since been advised by Crown Lands that parts of the road reserve in question are subject to Enclosure Permits held by landowners whose property is located in Gilgandra Shire. In addition a section to the North of Lot 17 DP752550, which is not subject to an Enclosure Permit, is currently fenced on the northern (Coonamble) side of the road reserve.

Therefore, it is requested that Council alter resolution 152/18 from the July meeting so that the unclosed section of road reserve (as indicated on the attached map in orange) be wholly located in the Gilgandra LGA.

It is considered that the impact of the proposed boundary change would remain minimal and, therefore Council should offer no objection to the change and there would be no change to the provision for rates.

A resolution from both Councils consenting to the boundary change is required before a submission can be made to the Office of Local Government.

Coonamble Shire Council staff will be putting a similar request for an amendment to the proposal to their Council in due course.





<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Less than \$1,000
<u>Delivery Program Actions</u>	Nil

RECOMMENDATION

1. That, in line with the additional advice received from Crown Lands, Council alter resolution 152/18 and support the boundary change from the previous road centreline to:
  - a) the Western and Northern Boundary of Lot 17 DP752550, so that Lot 1 DP1231091, Lot 2 DP1228767, Lot 1 DP40485 and Lot 2 DP1235708 are wholly located in the Coonamble LGA;
  - b) the Southern and Eastern Boundary of Lot A DP103246 so this section of road reserve is wholly located in the Gilgandra LGA.
2. That Council authorise an application be made to the Minister and the Governor.
3. That the General Manager be authorised to advise Coonamble Shire Council that a provision for rates is not required.

N J Alchin  
Director Corporate Services

(A670)

**RACECOURSE ROAD ENCROACHING ONTO LOT 6 DP733657 OWNED  
BY DL & DT CREENAUNE**

**SUMMARY**

To consider appropriate action to rectify a problem with an encroachment of a Council road onto a property on Racecourse Road owned by Mr DL and Mrs DT Creenaune.

.....

Mr David Creenaune has written to Council as follows:

*I am writing in regards to land I own in  
Gilgandra Shire 58 Racecourse Rd.*

*Most of the land has been re-fenced with new  
stock proof netting and it is hoped now to  
continue the fencing that needs to be replaced.*

*A problem lies with the road leading to the  
racecourse, this road cuts across my land and  
I assume is quiet illegal. This matter has been  
discussed before some years ago but as yet nothing  
has been done to rectify the problem.*

*Unfortunately it was never surveyed properly  
when constructed.*

*The land is zoned residential and it is hoped  
to be able to build on the higher end of the block  
with a raised compacted pad of fill or a double story  
dwelling keeping the floor level well above the 1955  
flood levels.*

*Being the entrance to the town I try to keep  
this area tidy with cropping & stock when reasons  
are favourable, new boundary fencing would*

*be an advantage towards this and once established new trees could be planted along the brontage to beautify the town entry.*

*I have included some preliminary plans and boundaries where fencing needs attention.*

*I am hoping to meet with you or a shire representative to discuss these matters so as a reasonable solution can be resolved to suite both parties.*

The map below identifies the encroachment in blue and the proposed replacement fencing in red.



Council's General Manager and Director Corporate Services met with Mr Creenaune on site on 7 August 2018 to further discuss the matter.

At this meeting possible solutions were discussed. Mr Creenaune clarified that his request was for Council to carry out the required replacement boundary fencing in recognition of the public road encroaching onto his property.

The length of the relevant section of fencing is approximately 420m with an estimated value of \$3,000 based on supply and construction of a standard rural fence.

It is suggested that Council offer to meet the cost of the boundary fencing as requested along with survey and legal costs to amend the boundary of Lot 6 DP 733657 to rectify the encroachment of Racecourse Road onto this lot.

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Estimated budget of \$6,000 to cover fencing, survey and legal costs.
<u>Delivery Program Actions</u>	Nil

#### RECOMMENDATION

1. That Council offer to meet the cost of supply and construction of approximately 420m of boundary fence replacement along the northern boundary of Lots 5 and 6 DP733657 and Lot 149 DP753382 in recognition of the encroachment of Racecourse Road onto Lot 6 DP733657.
2. That Council meet the survey and legal costs associated with adjustments to the boundary of Lot 6 DP733657.

N J Alchin  
Director Corporate Services

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**STAFF UNIFORM**

**SUMMARY**

To consider introducing a compulsory staff uniform across all Gilgandra Shire Council's departments, as part of the current branding process.

.....

Research conducted has shown that effective use of a uniform makes a strong brand impression and improves staff engagement and pride within their roles and organisation. Uniforms are therefore a key element of an organisation's overall brand; communicating its image, while creating a team feel and giving a sense of pride.

Over a number of years, there have been attempts to establish a uniform, however with the exception of required PPE, uniforms are, for the most part, non-compulsory. Because of this, the "uniformity" has not occurred, nor a consistent approach, therefore costs are being incurred without a positive impact and image.

Council currently has an Indoor Staff Non-Compulsory Uniform Policy as well as UV Exposure and Sun Protection and Work, Health and Safety (WHS) policies that speak to requirements for staff clothing.

While these policies refer to requirements of PPE and standards of dress, there is minimal reference to branding, including colour, styles, logo and consistency.

A summary below shows the current and differing processes between Departments of Council:

<b>Current Processes</b>	
Indoor staff <i>(including Gilgandra Lifestyles, Orana Living, Youth Services, Heritage Centre)</i>	Refer to Council's Indoor Staff Non-Compulsory Uniform Policy that states a standard of dress and an annual allowance for purchases with various colour combinations and GSC logo. Not all staff have taken this up.
Gilgandra Lifestyles Non-Admin staff	Allowances are currently paid to staff as part of their award. Scrubs have recently been purchased for care and kitchen staff, which staff paid for. Not all staff have taken this up.
Orana Living	A number of polos were purchased as part of Orana Living's rebrand and given to staff. Additional orders have since been put in for staff interested, paid through sundry debtor.
Outdoor Staff	A start-up kit is given to all staff. Replacements are given on a wear basis as required.
Youth, gym & Community Care	There is nil allowance or provision for these staff.
Pool Lifeguards	Shirts are provided on a yearly basis for casual lifeguards.

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The table below details the current costs to Council of uniforms and PPE with explanatory notes:

Total Current Cost of Uniforms		Notes
Indoor staff <i>(including Gilgandra Lifestyles admin, Orana Living admin, Youth Services Supervisor, Heritage Centre staff)</i>	\$7,913	2018/19 allowance for 41 staff @ \$193
Gilgandra Lifestyles Non-Admin staff	\$25,648	Annual allowances paid under the Award
Orana Living – care support	\$2775	Cost of shirts purchased in conjunction with re-branding at no cost to employees
Outdoor Staff	\$32,260*	Average of last 3 years actual spend. Includes Carlginda
Casual, youth gym & Community Care drivers	\$0	No current uniform
Pool Lifeguards	\$1,225	Based on 2017/18 season spend
<b>Total Annual Cost</b>	<b>\$69,821</b>	

\*Outdoor staff start-up list includes 5x shirts; 5x trousers; 1x boots; 1x jumper; 1x jacket; 1x vest; 1x hat; 1x sunglasses; 1x esky; 1x thermos; 1x water bottle (5ltr).

A study has been conducted of surrounding Councils and responses have been summarised in the table below:

Case Studies			
LGA	Initial Contribution	Ongoing Annual	Details
Cobar	\$400	\$200	Compulsory uniform (lower costs for Youth & Fitness and part-time). Outdoor supplied.
Narromine	\$500	\$300	Compulsory upper body only, LG supplier. Outdoor supplied.
Dubbo	\$400	\$200	50% contribution up to this value. Non-compulsory, must meet standard. LG logo.

To achieve consistency the introduction of a compulsory uniform is considered appropriate. Under employment legislation, Council is required to provide an allowance or purchase the uniforms and conduct an appropriate consultation process with affected staff.

The following tables detail the impact on Council's budgets of the introduction of a compulsory uniform based on two options:

- Initial allowance of \$400 per indoor employee for uniform purchase and subsequent annual allowance of \$200 per annum
- Initial allowance of \$500 per indoor employee for uniform purchase and subsequent annual allowance of \$300 per annum

Expected costs based on an initial start-up cost of \$400, and ongoing allowance of \$200 for Indoor staff:

Expected Costs		Notes
First Year Costs <i>(including Gilgandra Lifestyles admin, Orana Living admin, Youth Services all staff, Heritage Centre, Gym &amp; Community Care)</i>	\$20,400	\$400 per staff for first year pro-rata, based on 51 staff
Ongoing Indoor annual allowance	\$10,200	\$200 per staff annually thereafter, pro-rata, based on 51 staff
Gilgandra Lifestyles Non-Admin staff	\$25,648	Current cost of allowances - continue sundry debtor
Orana Living	\$2,775	OL purchase for resale, can be purchased through sundry debtor
Outdoor Staff	\$32,260	Based on last 3 years average spend
Pool Lifeguards	\$1,225	PPE supplied based on previous spend
<b>First Year including start up</b>	<b>\$82,308</b>	Including once off payment
<b>Ongoing Commitment</b>	<b>\$72,108</b>	Less once off cost

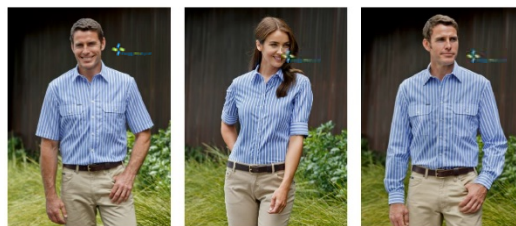
Expected costs based on an initial start-up cost of \$500, and ongoing allowance of \$300 for Indoor staff:

Expected Costs		Notes
First Year Costs <i>(including Gilgandra Lifestyles admin, Orana Living admin, Youth Services all staff, Heritage Centre, Gym &amp; Community Care)</i>	\$25,500	\$500 per staff for first year pro-rata, based on 51 staff
Ongoing Indoor annual allowance	\$15,300	\$300 per staff annually thereafter, pro-rata, based on 51 staff
Gilgandra Lifestyles Non-Admin staff	\$25,648	Current cost of allowances - continue sundry debtor
Orana Living	\$2,775	OL purchase for resale, can be purchased through sundry debtor
Outdoor Staff	\$32,260	Based on last 3 years average spend
Pool Lifeguards	\$1,225	PPE supplied based on previous spend
<b>Total First Year Costs</b>	<b>\$87,408</b>	Including once off payment
<b>Ongoing Commitment</b>	<b>\$77,208</b>	Less once off cost

The images below show examples of the current situation for staff:



While the photos below show examples of how uniformity can be achieved while still allowing for personal preference and individual style:





### **Expected Implementation Process**

It is intended that staff engagement would occur following a decision from Council. Feedback would be sought regarding the colours and styles of the uniform in conjunction with the branding consultation. This would be conducted across the entire organisation.

By having the uniform and the branding engagement conducted simultaneously a sense of ownership and acceptance throughout the organisation will be achieved.

Complementary scarf and tie options that are bright and reflective of the Councils branding would form part of these discussions.

A Uniform Committee consisting of staff members would be established to ensure a fair process and decision making occurs.

By introducing a uniformed approach and relevant policies to support this across the organisation, branding and consistency outcomes, staff engagement and WHS outcomes can be achieved, with ongoing costs to Council similar.

#### Principal Activity

Community Engagement, Strategic Leadership

#### Policy Implications

Review of existing policies in the following areas:

- Indoor Staff Non-Compulsory Uniform
- Work, Health & Safety
- UV Exposure & Sun Protection

#### Budget Implications

Estimated one off increase of \$17,587 and ongoing increase of \$7,387 annually to be considered with 2019/20 budget based on an allowance of \$500 initial and \$300 annually per Indoor Staff member

#### Delivery Program Actions

##### **2.2.1.2**

Provide an excellent customer service to both external and internal customers

##### **4.2.4.2**

Determine initiatives to assist in maintaining a productive and motivated workforce.

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RECOMMENDATION:

1. That Council introduce a compulsory indoor staff uniform from 1 July 2019 to achieve a consistent corporate image in line with our branding.
2. That Council provide a uniform allowance to those deemed Indoor Staff of \$500 per employee in the first year and \$300, annually increased in line with the consumer price index.
3. That Council review the following policies: Indoor Staff Non-Compulsory Uniform; Work, Health & Safety; and UV Exposure & Sun Protection to reflect the introduction of a compulsory uniform.
4. That Council note the intended process for staff engagement on the introduction of a compulsory indoor staff uniform.

N J Alchin  
Director Corporate Services

## **GILGANDRA PRESCHOOL**

### **SUMMARY**

To advise of Council's role in an extension to the Gilgandra Preschool.

.....

The Gilgandra Preschool has received successful grant funding of \$403,921 (excluding GST) under the NSW Department of Education Training's \$5m Start Strong Capital Works Program on a \$ for \$ basis to build an extension to the current preschool building. The extension will enable the building to cater for more children and improve the overall amenity of the facility.

As Council owns the building and land, Council will oversee the project and liaise regularly with the Gilgandra Preschool Committee to ensure the project meets their expectations. Council's involvement will be to ensure all governance requirements are met and to ensure a quality, well-constructed building.

Quotations for consultants have been called and close on Friday, 14 September 2018. The quotations are to include all work associated with the design of the proposed extension and renovation necessary to enable accurate tendering for the construction work, and working documents.

It is anticipated tenders for construction will be called by the end of the year and it is hoped construction can commence early in 2019.

<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil at this stage
<u>Delivery Program Actions</u>	<b>6.1.2.1</b> Ensure all Council buildings are maintained in a safe and operable condition

### **RECOMMENDATION**

That the report be noted.

N J Alchin  
Director Corporate Services

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**SAFETY IMPROVEMENT PROGRAM**

**SUMMARY**

To provide an update on the Safety Improvement Program being implemented by Council.

.....

Pursuant to Strategy 3 of an enforceable undertaking with SafeWork NSW Council will be hosting a Local Government Safety Conference on 25 and 26 October 2018.

Local Governments within Western NSW are invited to attend, with attendees expected to include operators through to HR, Risk Officers, Directors, Management and Mayors. The conference aims to discuss and offer information regarding rural and remote workers, electronic records and technologies, legalities and decision making.

Expert speakers through the conference include Professional WHS speaker, Robyn Moore; Managing Director of Australasian Transport Risk Solutions, David Edwards; Chief Operating Officer at Parkes Shire Council, Brad Byrnes; Partner Sparke Helmore Lawyers, Carlie Holt; and Sales Manager Mastercom, Robert Glover.

A dinner will be hosted at the Gilgandra Racecourse held on the Thursday night, featuring key note speaker Daniel Keighran VC, the recipient of the first and only Victoria Cross awarded to a soldier from the Royal Australian Regiment in its proud 66-year history.

Whilst Daniel is in town, arrangements have been made for him to address students of Gilgandra High School.

Councillors are welcome to attend any part of the conference or the dinner.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$58,100
<u>Delivery Program Actions</u>	<b>4.1.4.1</b> Provide controls that minimise adverse impacts on all employees and stakeholders

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 18 SEPTEMBER 2018

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RECOMMENDATION

1. That the report be noted.
2. That any Councillors interested in attending any part of the conference advise the Executive Assistant for registration purposes.

N J Alchin  
Director Corporate Services

**GRANDPARENTS DAY – COOEE RETIREMENT VILLAGE**

**SUMMARY**

To advise of a Grandparents Day function being held on Sunday, 28 October 2018.

.....

Thanks to successful grant funding of \$4,700 from Family and Community Services, a Grandparents Day function is being organised for Sunday, 28 October 2018.

The event will be held from 10am – 3pm on the lawn in front of the Cooee Lodge Hostel.

Events for the day will include:

- Family photo booth – with ability to take photos home with you on the day
- BBQ lunch
- Jumping Castle
- Face Painting
- AuRevoir Vintage Coffee/Tea Van
- Traditional Aboriginal Dance performance
- Market stalls
- Live broadcast by 2WarFM
- Workshops:
  - All ages and abilities Dance Class, with guest performance from Orana Living clients
  - Traditional Aboriginal Painting
  - Social media stall for grandchildren to sign their grandparents up to Skype/Facebook etc to keep in touch
  - Men’s Shed will be working with anyone interested to construct a chicken coop for the Cooee Lodge Special Care wing
- Historical Display (Something Old, Something New)
  - Old cars vs new cars
  - Tid bits from the rural museum
  - Potentially will have display of old purses (including one from the 1800s) but to be confirmed

Jack Towney Hostel residents will also be invited and encouraged to attend. Indeed advertising and promotion will be undertaken to encourage attendance by the wider community. Any Councillors interested in attending and/or assisting on the day would also be most welcome.

<u>Principal Activity</u>	Community Engagement
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil, funded by grant funding from FaCS
<u>Delivery Program Actions</u>	<b>2.1.1.5</b> Encourage and promote Council involvement in community activities/functions.

RECOMMENDATION

That the report be noted.

Matthew Wilson  
Director Community Services

**SAFE AND SECURE FUNDING – WATER AND SEWER PROGRAMS**

**SUMMARY**

To advise of the progress of the application for business case funding under the NSW Safe and Secure Water and Sewer Grant Funding Program.

.....

The Safe and Secure Water Program (SSWP) is a \$1 billion regional infrastructure co-funding program established in 2017 under the NSW Government's Restart NSW Fund. The SSWP will co-fund eligible water and sewer projects that deliver economic growth in regional NSW through improvements to public health, water security, environmental outcomes and or social benefits. Under the safe and secure water funding guidelines, Council is eligible for up to 75% funding.

The Program consists of three phases:

1. **Scoping Study Phase** – Expression of interest.

In November 2017, Council submitted an expression of interest (EOI) to progress to the business case phase for the upgrade/renewal of both its water and sewer plant, receiving notification in December inviting Council to submit a detailed business case by November 2018.

2. **Business Case Phase** – This application.

May 2018 Public Works Advisory were engaged to conduct a detailed investigation of both plants including a review of the August 2016 Yabbie Ponds report of the sewer treatment plant and pump stations 1 and 2.

3. **Design and Construction Funding Phase** – Subject to a successful business case.

Council should be aware that each of the three phases of this program are assessed individually for suitability, acceptance of phases one and two does not guarantee final funding.

The findings of the business case phase investigation, as stated in the Public Works Advisory Report are:

***Water Treatment Plant***

*Overall, the condition of the plant is poor with the following general observations made:*

- **Concrete structures:** *Some of the concrete structures of the WTP show signs of deterioration (the exact state of the concrete structures cannot be assessed without a proper investigation by a specialist).*



- **Filtered water tank:** *The filtered water tank underneath the filters is in a very poor condition and that maintenance is a major issue. The continuous leaks from this tank does affect the plants ability to meet peak demand. This can also pose the risk of contamination of the filtered water.*
- **Backwash water tank:** *The in-ground backwash wastewater-holding tank also has a crack in the floor allowing ground water infiltration into the tank when the water levels are low within the tank.*
- **Electrical components:** *Most of the electrical components, including the main switchboard and the major pumps are very old and requires frequent repairs.*
- **Work Health and Safety (WH&S):** *Some of the installations do not comply with the current Work Health and Safety regulations and needs to be addressed.*
- **Wastewater disposal:** *There is no proper wastewater processing system provided for at the WTP.*
- **Treated Water Capacity:** *The plants daily capacity was determined by a detailed evaluation of the two filters, with an approximate 3.3 ML per day capacity being identified. This figure falls well short of the peak daily demand in summer of 4.5 to 5 ML per day.*

**Recommendation:**

*A complete new water treatment plant on a new site is recommended for Gilgandra with new raw and clearwater rising mains incorporated into the project.*

*A detailed concept design will be required to confirm the details of the treatment process, plant capacity and the project cost.*

*The following investigations will be required during the concept design stage:*

- *Demand analysis to confirm the capacity of the new plant.*
- *Detailed water quality investigation.*
- *Confirmation of the arrangement of the new WTP and the treatment details.*
- *Site selection.*
- *Raw water and clearwater rising mains routes.*
- *Geotechnical, survey and environmental studies for the new plant site and rising mains.*
- *Power supply arrangement to the new plant.*
- *Prepare refined cost estimate for the project.*

**Safe and Secure Business case application**

*A detailed application seeks \$437,250.00 being 75% of \$583,000.00 from the State Government's Safe and Secure Water Program to prepare a business case, including detailed investigations, concept design and costings. Council will need to consider funding its 25% \$145,750.00 prior to submitting the application.*

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### **Sewer Treatment Plant**

*The approach to date has been to look at a range of options for the replacement. The selection of a suitable replacement STP is governed by a number of factors. The main factors are the ability to provide the required effluent quality, for continued reuse, and an STP that is based on a proven treatment technology that is robust and easy to operate and affordable. A new plant will need to comply with Australian Guidelines for Water Recycling 2006, DPI (now DI) Recycled Water Management System (2015) guidance document, and the EPA for discharge.*

*The three options initially investigated by Yabbie Ponds and more recently reviewed by Public Works Advisory are as follows:*

- **Aerated Lagoons:** Aerated Lagoons are a cost effective solution where there is no discharge to waterways required. Not often used in New South Wales, aerated lagoon systems are a hybrid between oxidation ponds and an extended aeration process where artificial aeration is introduced, which makes the required lagoon size smaller. With such a system due to the aeration process, energy costs are higher however; a solar system could offset this. An aerated lagoon system will not produce effluent quality suitable for river discharge, and is not preferred. A plant that provides suitable quality for continued effluent irrigation and river discharge is preferred. This will eliminate the risk associated with discontinuing the current effluent management scheme.
- **High Rate Sequencing Batch Reactor (SBR):** Deemed not suitable for Gilgandra, extremely high capital inputs and not recommended.
- **Low Rate Sequencing Batch Reactor (SBR):** A proven treatment plant that can provide the effluent quality required for ongoing effluent reuse and effluent discharge in the future.
- **Pump Stations 1 and 2:** The existing pumping stations require significant works to upgrade them to an acceptable modern standard. The preferred options are:

*Pump Station # 1 – Replacement: The replacement of this pump station will address serious WH&S issues, storage capacity and enhance the overall functionality of Councils largest pump station. Construction would be undertaken whilst the existing pump station remains in operation minimising disruptions.*

*Pump Station # 2 – Major conversion: Convert the existing wet well/dry well system to a wet well system. This would involve conversion of the dry well chamber into wet well chamber and would be a significant upgrade enhancing functionality and storage capacity.*

#### **Recommendation:**

*Construct a new Sequencing Batch Reactor (SBR) treatment plant on the existing site together with a new sewer pump station replacing the old pump station #1 with sewer pump station #2 to undergo major conversion work.*

***Safe and Secure Business case application***

*A detailed application seeks \$189,750.00 being 75% of \$253,000.00 from the State Government's Safe and Secure Water Program to prepare a business case, including detailed investigations, concept design and costings. Again Council will need to consider funding its 25% \$63,250.00 prior to submitting the application.*

Further details regarding the estimated overall costs and any potential locations will be provided at the meeting.

Finance Managers Comments:

Council's contribution towards the business case applications is \$145,750 for the Water Fund and \$63,250 for the Sewer Fund. It is not recommended that borrowings be considered due to the amounts in question and that there is no asset being created from the spending.

The cash position of the funds as at 30<sup>th</sup> June 2018 and the estimated results for 2018/19 are as follows:

<b>Fund</b>	<b>2017/18 Balance</b>	<b>2018/19 Forecast Result</b>	<b>2018/19 Forecast Balance</b>
Water Fund	\$2,428,724	-\$317,213	\$2,111,511
Sewer Fund	\$964,782	-\$20,806	\$943,976

Should Council wish to allocate an additional vote for the contributions, the estimated cash positions as at 30<sup>th</sup> June 2019 would decrease to \$1,965,751 for the Water Fund and \$880,726 for the Sewer Fund.

The current LTFP results for the funds are an \$881,523 deficit over 10 years for the Water Fund and a \$1,239,970 surplus over 10 years for the Sewer Fund. Based on the LTFP results and including the proposed additional spending, the cash position for the Water Fund at the end of the next 10 years will be \$1,401,451 and the cash position for Sewer Fund at the end of the next 10 years will be \$2,141,502.

The LTFP indicates that the additional spending for the business case applications can be accommodated and, as a result, it is recommended that additional allocations be included in the 2018/19 budgets for both the Water and Sewer Funds.

<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$145,750 co-contribution (Water) \$ 63,250 co-contribution (Sewer)

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Delivery Program Actions

**6.1.1.3** Ensure all infrastructure assets are inspected and conditionally rated in accordance with the determined level of service.

RECOMMENDATION

1. That Council note the report and the comments outlined in the Public Works Advisory Report.
2. That Council endorse the submission of applications seeking co-contribution of up to 75% each from the NSW Government's Safe and Secure Water Program to prepare business cases including detailed investigations, concept designs and costings for new Water and Sewer Treatment Plants
3. That Council fund its 25% contributions towards the business cases as additional allocations in the 2018/19 budget with \$145,750.00 from Water Fund and \$63,250.00 from Sewer Fund.

Mark Linton-Harland  
A/Director Infrastructure

**ERNIE KNIGHT OVAL BORE**

**SUMMARY**

To seek funding for replacement of the Ernie Knight Oval bore.

.....

Council considered a report in October 2017 and noted that the bore at Ernie Knight Oval was at risk of major failure and in need of replacement.

It was reported that a camera inspection revealed the bore casing had a number of deteriorated sections within the 25-30m bore depth most notably several holes allowing sand and gravel to infiltrate the bore however, at that time the pump was still functioning.

Despite all attempts to add extra screening to prevent sand and gravel, entering the pump the pump has now failed. Small areas of Ernie Knight Oval is currently being watered with treated town water via hoses and sprays from the town supply. This use of the town water supply will add extensive cost to the upkeep of the playing area and increase pressure on the town water supply.

A temporary alternative would be to utilise town raw water supply supplied from bores 5, 6, 7 and 9 by tapping into the rising main that is located within the Oxley Highway road reserve adjacent to Ernie Knight Oval. This however is not a preferred long term option as it would not only put additional demand on the bores which sometimes are required to run up to 22 hours per day in times of peak demand potentially creating logistical issues when selecting combinations of bores to be run at any given time.

Issues to be considered if it is determined not to replace the bore at Ernie Knight Oval would be the need for decommissioning of the current bore to the satisfaction of the Department at an estimated cost of approximately \$5000 and the requirement to cancel the current 19 mega litre licence in a time when most licence holders are looking to increase allocations.

In addition, it should be noted that Council has submitted a grant application under the Stronger Country Communities Fund for an amount of \$140,080.60 for irrigation and a water tank (200,000 litres) including tank pad preparation and connection to the now failed bore.

It is my recommendation therefore that a replacement bore be progressed as soon as possible. The bore and fittings is expected to cost approximately \$120,000 based on more recent expenditure for the replacement of a bore at Cooee Lodge.

GM Comments: Pending receipt of the Federal Governments guidelines on the Drought Communities Programme, the replacement of this bore may be considered by the Council as future infrastructure works under this program.

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<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Currently unfunded; expected cost of \$120,000
<u>Delivery Program Actions</u>	<b>6.1.1.3</b> Ensure all infrastructure assets are inspected and conditionally rated in accordance with the determined level of service.

RECOMMENDATION

That the report be noted

Mark Linton-Harland  
A/Director Infrastructure

(PS.AQ.1)

**PLANT REPLACEMENT 2018/19**

**SUMMARY**

To provide and update on the 2018/19 Plant Replacement Program.

.....

The 2018/19 Plant Replacement Program was considered and adopted by Council at its July 2018 and is progressing as planned for the majority of items.

There is an issue which has arisen with the Major Plant budget in that the anticipated final lease payment due by 29 September 2018 for the Caterpillar Loader (leased in 2016) is actually \$204,148.18 (ex GST); an increase of \$77,706.18 (ex GST) on the figure allowed in the budget.

This discrepancy is based partially on human error in calculating the payments of the existing lease and partially on a clause in the contract whereby “fair market value” is a consideration in the final payout.

Council has recently called for quotations for replacement of the Caterpillar Grader (Plant no. 3); the Multi-tyred Roller (Plant No. 51) plus the two mowers (Plant nos. 604 and 607) and the impact of these four items on the budget will be known by the end of September.

Plant No.s	Plant Item Description	Estimated Purchase Price	Estimated Trade Value	Estimated Changeover Cost	Comments
<b>MAJOR PLANT</b>					
3	Caterpillar - 12M Grader	\$385,000.00	\$140,000.00	\$245,000.00	
14	Caterpillar - 950K Loader	\$126,442.00	\$0.00	\$126,442.00	Final lease Payment - Due September 2018
51	Multipac - VP2400 Multi-tyred Roller	\$160,000.00	\$30,000.00	\$130,000.00	
136	Isuzu - FRR600 Crew Cab Tipper	\$120,000.00	\$40,000.00	\$80,000.00	
604	Kubota - ZD28 Zero Turn Mower	\$20,000.00	\$3,000.00	\$17,000.00	
607	Toro - Z Master 6000 Zero Turn Mower	\$20,000.00	\$5,000.00	\$15,000.00	
618	Toro - GM360 Groundmaster Mower	\$0.00	\$5,000.00	-\$5,000.00	Tooraweenah based mower (Disposal)
		\$831,442.00	\$223,000.00	\$608,442.00	

At this stage it is proposed to defer replacement of Plant 136 until the 2019/20 financial year in order to meet the 2018/19 budget allocation. This will have little impact on the operations of the Infrastructure Department and should allow the remainder of the plant replacement program to occur within the current budget.

It has been determined that the Loader is essential for Council's operations and is required to remain within our fleet. In preparation of next year's plant replacement program, further consideration will be given to dispose of one of the older loaders – either Plant No. 10, a Caterpillar 906 loader or Plant No. 11, a Caterpillar 938G loader.

Council's endorsement of this course of action outlined above is recommended.

<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>6.1.2.08</b> Plant fleet maintained and updated to reflect needs

#### RECOMMENDATION

That Council endorse the changes to the 2017/18 Plant replacement program with the replacement of Plant 136 being deferred for consideration in the 2019/20 financial year.

Mark Linton-Harland  
A/Director Infrastructure



**SUBDIVISION 3 LOCAL INFRASTRUCTURE CONTRIBUTIONS**

**SUMMARY**

To review Council's current Section 94A Contributions Plan and endorse the legislated change under the Environmental Planning and Assessment Act 1979 (Local Infrastructure Contributions Plan) for the Gilgandra Local Government Area (LGA)

.....

The Department of Planning undertook a review of the Environmental Planning and Assessment Act and in November 2017 the NSW Parliament passed the Environmental Planning & Assessment Amendment Act 2017. The Amendment Act allowed the commencement of the new Environmental Planning & Assessment Act 1979 – 203 from 1 March 2018. Section 94 is now known as Section 7.11 under the new Act.

Council's current Section 94A Contributions plan 2011 commenced on 1 July 2011. The plan applies to all land within the local government area of Gilgandra. The Gilgandra Shire Section 94A Contributions Plan 2011 allows Council to levy contributions on development consents (or complying development certificates) issued for land within the LGA. These contributions are collected and then applied to provide community infrastructure or additional infrastructure to meet demand created by these developments.

The maximum percentage of the proposed cost of carrying out development that may be imposed by a levy under the EPA & Act is set out in table 1 below:

Table 1

Proposed cost of development	Levy
\$100,000 or less	Nil
\$100,001-\$200,000	0.5%
More the than \$200,000	1.0%

At its February 2018 meeting, Council resolved:

<b>RESOLVED 27/18</b>	Cr Mockler/Cr Peart
1. That Council staff investigate the options available for Section 94 plans to best suit the needs of the Gilgandra Local Government area, including extractive industries.	
2. That a further report be presented to Council.	

The NSW Local Infrastructure Contributions System helps provide new and growing communities with appropriate infrastructure. The *Environmental Planning and Assessment Act 1979 (EP&A Act)* and the *Environmental Planning and Assessment Regulation 2000 (EP&A Regulation)* sets out how the local infrastructure contributions system works in NSW.

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A user-pays philosophy underlies the funding of local or community infrastructure required to satisfy service demand generated by development activity. This requires developers to contribute to the reasonable cost and provision of local public facilities needed to support new development. Transparency and accountability measures in the collection and expenditure of contributions and the provision of public facilities help underpin confidence in the system.

For Local Government, there are two (2) main types of Local Infrastructure Contributions:

- **7.11 - Contribution towards provision or improvement of amenities or services** (previously known as “s94”) where there is a demonstrated link between the development and the infrastructure that the contribution is funding. The contribution rate is charged per dwelling or per square metre.
- **7.12 - Fixed development consent levies** (previously known as “s94A”) where there does not need to be a demonstrated link between the development and the infrastructure funded from the contribution. Here, the contribution rate is charged as a percentage of the estimated cost of the development.

Council’s current Section 94A Contributions plan 2011 allows Council to charge a contributions fee on development applications. This levy is paid to Council which is applied towards meeting the cost of provisions or augmentation of new public facilities.

The advantage of the 7.12 plan is that it allows Council some freedom to allocate the money to public infrastructure projects across the Shire whilst the 7.11 plan specifically links the development to the public infrastructure. An example of this would be a 1,000 lot subdivision and the need for a park or sporting ground in the vicinity of the development, which is naturally a consideration by Councils in high growth metropolitan areas..

In light of the recent Quarry development in the Shire, it was identified that Council’s current 7.12 fixed development levy plan doesn’t accommodate for extractive industries in relation to charging a levy for the maintenance of Council’s road network. Council can request a voluntary planning agreement (VPA) if both parties agree, alternatively conditions of consent can cover the upgrades as required. Which was applied to the recent development.

The current legislation only allows one Local Infrastructure Contributions plan per Council across the LGA. The legislation is complex and doesn’t permit the 7.11 and 7.12 Plans to run concurrently. The 7.11 contributions collected must be spent on the specified project. This plan works well in high growth areas as there is increased development to contribute to the identified project but is not recommended for Gilgandra.

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Under the current plan, there is a nominated Works Schedule as outlined below:

## Works Schedule

### Schedule 1 (Clause **Error! Reference source not found.** )

This Part lists the works to be funded by contributions collected under the provisions of this plan.

This Schedule of Works is to be progressively updated to reflect adjustment to the CPI, the completion of the listed works and to add new projects as the Schedule nears completion.

**Table 1 Works Schedule**

Project No	Public Facilities	Location	Description of Works	Estimated Cost	Priority	Estimated Time Frame
1	Public Domain Facilities	Miller Street	Street trees, furniture and paving	\$300,000	High	2013
2	Public Domain Facilities	Bridge Street	Upgrade of on street car parking, street trees and furniture	\$150,000	Medium	2015
3	Public Domain Facilities	Lower Castlereagh Street	Upgrade of off street car parking, trees, furniture	\$500,000	Low	2020
<b>Total</b>				<b>\$950,000</b>		

As identified in the above works schedule, some of the projects have past their projected time frames and have been completed through other revenue streams. As stated the works schedule is to be progressively updated, as a starting point I would recommend to council to review their capital works projects and identify any current or additional projects that relate to infrastructure.

Below are some options to consider:

- Walking track continuation
- Pool upgrades
- DIAP infrastructure
- Exercise equipment
- Indoor Sporting Complex

As Gilgandra is a smaller community and has relatively low growth rates, it is recommended that Council continue with its current 7.12 fixed development consent levy plan and review each infrastructure project on a case by case basis. As at the 30 June 2018, approximately \$100,000 has been collected from the Local Contributions Plan through developments applications.

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Since the introduction of the Contributions Plan in 2011, there has been a number of updates and the most recent was in June 2015 where the Council resolved the following:

<b>RESOLVED – 145/15</b>	<i>Cr Collison/Cr Johnson</i>
1. That Council remove fees in the Section 94A Contributions Plan for developments under \$200,000. 2. That current fees for developments over \$200,000 remain unchanged.	

Currently the plan allows Council to levy the following;

**Schedule 1: Summary of Section 94A Levy for all development types**

Proposed cost of the development	All Development (excluding Residential Development) (%)Levy	Residential Development (%)Levy
\$200,000 or less	Nil	Nil
More than \$200,000	1.0 %	0.5%

GM Comments: The current contributions plan has been in existence for 7 years with variations overtime. Council’s financial position has changed significantly on the back of sound financial management of the Council and with the introduction of the Regional Growth funds and the success Gilgandra Council has had in attracting grant funding. Schedule 1 of the plan as noted above is current.

I believe that it is now appropriate that the Council give consideration to varying Schedule 1 to reflect the increase in development costs since the introduction of the plan in 2011, further reduce costs for developers whilst allowing for Council to levy large scale industrial and commercial development contributions whilst not penalising local residential developers.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Current policy to be reviewed
<u>Budget Implications</u>	Currently \$100,000 in reserves and the amount of income receive each year is variable.
<u>Delivery Program Actions</u>	<b>4.1.2.2</b> Develop, maintain and regularly review strategic plans in line with Integrated Planning requirements

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RECOMMENDATION

1. That Council endorse the clause change in the current contributions plan to reflect “Gilgandra Shire Section 7.12 Contributions Plan”
2. That Council amend Schedule 1 of the Contributions plan effectively immediately as follows:
  - i) All residential development which includes but is not limited to new dwellings, alteration and additions, in land zoned RU1, RU5, R1 and R5 be exempt from a levy and that the policy only applies to all other development including commercial and industrial developments and such levy is applied as outlined in the table below

Proposed cost of development	All Development (Includes all Development in association to industrial and commercial development)	Residential Development (Not in association to industrial and commercial development)
\$500,000 or less	Nil	Nil
More than \$500,000	0.5%	Nil

3. That Council undertake a review of the works schedule and in acknowledgement of the projects listed within the long term financial plan submit a further report to the October Meeting with a revised works schedule for a determination.
4. That Council acknowledge the deficiencies within the Section 7.12 Contributions Plan to manage road impacts as a result of extractive industries and manage any future applications in accordance with the provision of the Environmental Planning and Assessment Legislation which may include but is not limited to the use of voluntary planning agreement (VPA) and/or the inclusion of conditions of consent.

Lindsay Mathieson  
Director Planning & Environment

**MINUTES – COMMITTEE MEETINGS FOR ADOPTION**

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

.....

<u>Economic Development Committee</u>	22 August 2018
<u>Sports Council</u>	21 August 2018
<u>Tooraweenah Management Committee</u>	22 August 2018

Councillors' attention is drawn to recommendation 19/18 of the Economic Development Committee minutes in General Business in relation to considering a variation to Council's Local Purchasing policy. Should Council wish to pursue such a review, a report could be prepared to the October meeting.

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>3.1.1.2</b> Recognise the importance of and encourage community members on to Council committees <b>3.4.1.1</b> Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered

**ECONOMIC DEVELOPMENT COMMITTEE**

22 August 2018

**PRESENT**

Cr G Johnson - Chairperson  
Cr D Batten (Mayor)  
Cr N Wrigley  
Ms G Babbage  
Mr W Morris  
Mr K Ambrose  
Mr J Jones  
Mrs M King

**IN ATTENDANCE**

Mr N Alchin (Director Corporate & Business Services)  
Mr R Medd (Economic Development Manager)

Proceedings of the meeting commenced at 5.30pm.

**APOLOGIES**

Mr D Clouten  
Mrs E McAllister  
Mrs K Reynolds

<b>COMMITTEE'S RECOMMENDATION 15/18</b>	Cr Batten/Cr Wrigley
That the apologies submitted be accepted.	

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION 16/18</b>	
That the minutes of the meeting held on 11 July 2018 be confirmed as a true and correct record of the meeting noting that Jeff Jones was an apology for the meeting.	

**BUSINESS ARISING**

Nil

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ECONOMIC DEVELOPMENT MANAGER'S REPORT

**WHY LEAVE TOWN GIFT CARDS**

SUMMARY

To advise of recent developments regarding the Gilgandra Gift Card and discuss involvement.

<b>COMMITTEE'S RECOMMENDATION 17/18</b>	W Morris/G Babbage
That the Why Leave Town Gift Card project be supported for an initial period of 12 months at a cost of \$1,975.00 for the annual subscription fee.	

**ITEMS FOR NOTATION**

SUMMARY

To provide the Committee with an update on current projects.

Proceedings in Brief

It was noted that the next round of community consultation on Inland Rail will include community meetings at the Services Club on 5 September and Curban drop in session on 6 September 2018.

<b>COMMITTEE'S RECOMMENDATION 18/18</b>	G Babbage/M King
That the report be noted.	

GENERAL BUSINESS

**Opportunities for Local Employment Associated with Council Capital Projects**

Proceedings in Brief

The Mayor outlined upcoming Capital Projects as a result of significant grant funding to come into our community via Council over the next twelve (12) months.

<b>COMMITTEE'S RECOMMENDATION 19/18</b>	W Morris/J Jones
That Council consider a variation to its local purchasing policy to ensure that the upcoming Capital projects associated with significant grant funding opportunities include local employment/contractor involvement wherever possible.	

**Market Day Banners**

It was noted that better quality banners would be purchased.

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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 18 SEPTEMBER 2018

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**Contribution to Proposed Library Extension**

The Mayor thanked Gail Babbage on behalf of Council for her recent involvement in design plans for the proposed Gilgandra Library extension. It was noted that Gail had contributed significant time and expertise to the project free of charge.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.05PM.

Cr G Johnson  
Chairperson

**SPORTS COUNCIL**

21 August 2018

**PRESENT**

K Reynolds – (Vice President) Park Tennis Club  
J Quayle – (Vice President) Gilgandra Junior Basketball Association  
Marg Stewart – Gilgandra Senior Basketball Association  
Murray Stewart – Gilgandra Senior League  
M Ferguson – Gilgandra Swimming Club  
D Ferguson – Gilgandra Junior Cricket  
J Kilby – Gulargambone Rugby League  
J Zell- Gilgandra Senior Cricket  
P Rothwell – Gilgandra Senior Cricket  
N Alchin – (Secretary) Gilgandra Shire Council

Proceedings of the Meeting commenced at 5.35 pm

**IN ATTENDANCE**

D Neeves (General Manager) – Gilgandra Shire Council  
A Parker (Project Manager) – Gilgandra Shire Council

**APOLOGIES**

B Luff – (President)  
A Newstead – Gilgandra Senior Cricket  
Cr D Batten – (Mayor) – Gilgandra Shire Council  
A Hall – Gilgandra Jockey Club

<b>COMMITTEE'S RECOMMENDATION – 7/18</b>	Marg Stewart/J Quayle
That the apologies submitted be accepted.	

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION – 8/18</b>	J Quayle/Murray Stewart
That the Minutes of the Sports Council Meeting held on 25 June 2018 be confirmed as a true and correct record of the meeting.	

**BUSINESS ARISING**

**Little Athletics & Twilight Netball**

It was noted that the Secretary had discussed the matter with the organisers of Twilight Netball and they have agreed to move their competition to Tuesday evenings.

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Smoking at McGrane Oval

It was noted that signage at McGrane Oval relating to the No Smoking policy would be reviewed to ensure it is adequate.

Cars on McGrane Oval

It was noted that the Secretary had discussed the issue with the Principal of the High School who had advised he would follow up the matter with his staff to ensure there are no cars driven on the oval.

McGrane Oval Watering

It was noted that the 'hill area' is now receiving additional watering and that the tap at the long jump pit is scheduled to be reinstated.

Murray Stewart expressed concern that Council's customer requests area is difficult to find on Council's website and that he had not received any formal feedback to his request.

Gilgandra Swimming Pool

Melanie Ferguson advised that she had held discussions with Council's Director of Community Services and his team regarding planned upgrades to the Gilgandra Swimming Pool.

GENERAL BUSINESS

McGrane Oval Masterplan

Council's Projects Manager, Aaron Parker, and General Manager, David Neeves, provided the meeting with an update on the McGrane Oval Masterplan.

Proceedings in Brief

It was noted that the League season would finish in mid September and it was agreed that this would be the time to renew the cricket wicket at McGrane Oval over an estimated 12 week period. It was also noted that Ernie Knight Oval is in poor condition due to the failure of the Oval bore.

<b>COMMITTEE'S RECOMMENDATION – 9/18</b>	D Ferguson/J Kilby
That the Sports Council support the use of the Don O'Connor and Ernie Knight Ovals for senior cricket in the lead up to Christmas while the McGrane Oval wicket is being renewed.	

<b>COMMITTEE'S RECOMMENDATION – 10/18</b>	J Kilby/P Rothwell
That rehabilitation of the cricket wicket at McGrane Oval commence as soon as the 2018 Senior League season finishes.	

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### Proceedings in Brief

It was noted that consultation would be required with Little Athletics to minimise impact of McGrane Oval upgrade works on the Regional Little Athletics weekend scheduled for December 2018.

### **Submission from Senior Cricket**

Jamie Zell read out the following submission from the Gilgandra District Cricket Association in relation to the history and ongoing importance of McGrane Oval as the main venue for cricket in Gilgandra:

As President of the Gilgandra District Cricket Association, I would like to make the following points in support of continuing to play cricket on McGrane Oval.

Firstly, the Association is mystified as to why this discussion is taking place. Cricket has been played on McGrane Oval and successfully coexisted with other users of the complex for many decades, so we are very uncertain as to the reasoning behind this discussion.

At no stage in at least the last 50 years, probably longer, has McGrane Oval not been considered the number one venue for cricket in Gilgandra. The local association emphatically disagrees with the assumption that Ernie Knight Oval is in any way better than McGrane.

Every A grade representative match for that timeframe has been played on McGrane, every ABC Shield grand final in that timeframe has been contested on McGrane with an international match being played on McGrane around 22 years ago when the local rep team took on the Fiji national team. Both long standing Gilgandra based teams in the local competition - Town Services and Curban favour McGrane oval as their first choice venue.

Cricket is the number one men's summer sport in Gilgandra with the local competition, containing 8 teams, being the last remaining Saturday afternoon competition (apart from Dubbo) in roughly a 200km radius. Warren, Coonamble, Coonabarabran, Wellington and Narromine competitions have all folded whilst Gilgandra has attracted teams from all these towns apart from Wellington, with McGrane Oval the focal point when they come to town. Every Saturday afternoon there are 88 people involved in the local competition, with 275 players registered last season, 94 of whom play for teams based in Gilgandra. The quality of McGrane oval obviously gives these people added incentive to come to Gilgandra and play on such a surface. It is imperative that McGrane Oval remains a part of the cricketing scene, as the alternative in Ernie Knight Oval is inferior in every facet that makes a decent cricket venue.

At Ernie Knight Oval, the facilities, size of ground and quality of the pitch, as well as contending with traffic on Warren road when batting at the southern end of the ground all come off second best when compared with McGrane Oval.

The toilet block is located on the wrong side of the field, as players and spectators prefer to gather on the north western side of the field to have some shade and not be looking directly into the sun whilst not actively involved in the match. There is seating for three people only, the alternative being to bring your own chair or sit in the catheads.

The ground is bigger than McGrane and doesn't allow a batsman value for his shots with less 4's scored and more running required for the batsman to earn his runs, usually resulting in a lower scoring, less dynamic game of cricket.

The pitch is usually lower in bounce and slower than McGrane, however in a minor semi final match 2 years ago one of the best local batsmen of the last 30 years considered abandoning the match due to the sub standard and dangerous nature of the pitch.

When prepared correctly the McGrane Oval has been considered one of, if not the best Oval for cricket west of the Blue Mountains. In the mid nineties when Gil's Rep team won the district Brewery Shield competition for the first time in 30 years, McGrane Oval was the best field in the competition, better than anything Dubbo, Wellington, Cobar, Warren, Nyngan, Narromine, and Bourke could prepare. Gilgandra at this time also competed in the statewide country plate competition with McGrane being better than ovals in Forbes, Bathurst, Orange, Parkes, Narrabri and Gulgong as well. To consider giving up such a facility would be a move in completely the wrong direction and certainly not one in step with the "Stronger Country Communities" application currently being sought for developments at McGrane Oval.

If the upgrades go ahead, in particular the lighting, then this would only increase usage of McGrane by the cricket community with Friday night matches being played, a potential 20/20 competition being held, which would attract more people to the game leading to a healthier more vibrant community. Cricket stands to benefit greatly from the installation of the lights, why would you not want to utilise them over the summer months?

At this point in time there are 3 teams based in Gilgandra competing in the ABC Shield competition. If Gilgandra was to lose one of its turf pitches then one of those teams would be playing on a synthetic pitch located on the show ground every second weekend. This field known as the Don O'Connor Oval, hasn't been used for around 12 years and unfortunately has reverted to a paddock full of catheads and khaki weed, not somewhere you'd like to spend a Saturday afternoon in the summer time. The outfield of both McGrane and Ernie Knight are maintained regardless of cricket, so the extra upkeep to prepare a pitch is a small price to pay to keep these facilities utilised over the summer period. If Gilgandra Shire is genuine about attracting people to our town, spending money locally, as well as keeping residents active and engaged in sporting endeavours then while ever there is 3 local teams playing, both pitches should be maintained.

The Gilgandra District Cricket Association has done a great job recently keeping our competition alive and flourishing locally, which sees other towns such as Warren, Narromine, Coonabarabran, Gular and Baradine now seeing their base for competitive cricket as Gilgandra, more specifically McGrane Oval.

It would be remiss of the Mayor of Gil Shire Council, who has raised this discussion, to underestimate the social and economic value that a vibrant cricket competition that has McGrane Oval as its central point brings to the Shire and beyond, with these benefits being undermined if McGrane Oval was unavailable for use.

I will leave it to Dean Ferguson to expand on Gil Junior crickets views on McGrane, but will say that to see the hive of activity that occurs every Saturday morning at McGrane when junior cricket is on is testament to the need of retaining McGrane as a cricket venue. We need to encourage our kids to be active and engaged in team sports and without McGrane, junior cricket would be very disjointed geographically, with the alternatives a distant second in terms of player and spectator comforts both inside and outside the oval boundary.

In conclusion, to remove cricket from McGrane Oval would almost certainly contribute toward a decline in player numbers and undermine the good work done to keep our local competition alive. Many hours have been spent by local ratepayers to keep clubs and in turn cricket alive and well locally, which has given Gilgandra the opportunity to be the centrepiece for towns in a large arc around us. They are coming to us, not the other way around and McGrane Oval is vital to this continuing. Does Gilgandra want to be seen as a town that cannot support what really is an essential and long standing asset? Gilgandra District Cricket Association thinks not.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.15PM.

K Reynolds  
Vice President

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**TOORAWEEAH MANAGEMENT COMMITTEE**

22 August 2018

PRESENT

Mr G Pike (Chairman)  
Mrs P Webb  
Mr B Gale  
Ms A Jenkin

Mrs B Pike (alternate delegate)  
Mr J Finn (alternate delegate)

IN ATTENDANCE

Cr B Mockler  
Mr M Linton-Harland (Acting Director Infrastructure)  
Mrs J Prout (Executive Assistant)

Proceedings of the meeting commenced at 6.00pm.

APOLOGIES

Mr J Finn

<b>COMMITTEE'S RECOMMENDATION – 13/18</b>	A Jenkin/B Gale
That the apology submitted be accepted.	

ABSENT

Mrs R Dowsett

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

<b>COMMITTEE'S RECOMMENDATION – 14/18</b>	A Jenkin/P Webb
That the Minutes of the meeting held on 6 June 2018 be confirmed.	

BUSINESS ARISING

Nil

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## REPORTS

### **BUDGET**

#### SUMMARY

To review the budget at 30 June 2018.

<b>COMMITTEE'S RECOMMENDATION – /18</b>	P Webb/A Jenkin
That the budget review as at 30 June 2018 be noted.	

### **TOORAWEEAH WATER SUPPLY**

#### SUMMARY

To advise of a potential issue with Tooraweenah non-potable water supply once demand increases.

#### Proceedings in Brief

Mark Linton-Harland gave an overview of the water supply issue and also explained the reason for the recent bout of dirty water in Tooraweenah.

It was noted there is an option of utilising the new bore at the Showground and that this possibility is supported by the Committee. This option will be explored.

<b>COMMITTEE'S RECOMMENDATION –/18</b>	A Jenkin/B Gale
That the report be noted.	

### **OUTSTANDING ITEMS FROM PREVIOUS MEETINGS**

#### SUMMARY

To advise the status of outstanding matters from previous meetings.

<b>COMMITTEE'S RECOMMENDATION – /18</b>	B Pike/P Webb
That progress with outstanding matters be noted.	

GENERAL BUSINESS

Flags

It was noted the flag is missing from the Park. Julie Prout offered to follow up with Lester and to arrange for a new flag.

Recycling Trailer

As previously advised, the new recycling trailer is ready to go and Lester will be moving it to the Council depot. Brian Mockler offered for the Lions Club to co-ordinate the emptying of the trailer as and when required.

NEXT MEETING

Wednesday, 28 November 2018 - 6pm start

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.50PM.

Geoff Pike  
Chairman

RECOMMENDATION

That the above listed Committee minutes be adopted.

David Neeves  
General Manager



**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

SUMMARY

To present the following minutes of Committee meetings for notation.

.....

Traffic Committee

22 August 2018

Principal Activity

Respected Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

**3.1.2.1**

Conduct the business of Council in an open and transparent manner

**3.1.2.5**

Meet all statutory requirements in a timely manner

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 18 SEPTEMBER 2018

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**TRAFFIC COMMITTEE**

22 August 2018

PRESENT

Mr Mark Linton-Harland (Chairman)  
Cr Doug Batten (Local Member's Representative)  
Mr Richard Drooger (RMS representative)  
Sgt Nicholas Campbell (NSW Police)

IN ATTENDANCE

Ms Jayne Bleechmore (Roads Safety Officer)  
Mrs Maree Smith (Administration Officer)

Proceedings of the meeting commenced at 11.08 am

APOLOGIES

David Neeves (General Manager)

ABSENT

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

<b>COMMITTEE'S RECOMMENDATION - 07/18</b>	D Batten /M Linton-Harland
That the minutes of the meeting held on 6 June 2018 be confirmed.	

BUSINESS ARISING

Nil

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REPORTS FROM DIRECTOR INFRASTRUCTURE

**RIDE AGAINST CANCER**

SUMMARY

To advise of the route for the *Ride Against Cancer* event to be held across Gilgandra Shire Council's local roads on 16 & 17 October 2018.

<b>COMMITTEE'S RECOMMENDATION - 08/18</b>	D Batten/R Drooger
That the Committee support access to Gilgandra local roads for the <i>Ride Against Cancer Charity Horse Ride</i> to be held on 16 and 17 October 2018, pending the provision of an updated Public Liability Insurance Certificate (from the Mudgee Lions Club) prior to the commencement of the ride.	

**INSTALLATION OF CARAVAN SIGNS**

SUMMARY

To seek approval to install caravan directional signage in the Central Business District (CBD) on the Oxley and Castlereagh Highways.

<b>COMMITTEE'S RECOMMENDATION - 09/18</b>	D Batten/R Drooger
That the Committee support the installation of directional signage on the Oxley and Castlereagh Highways as noted in the report ensuring adherence to RMS sign installation guidelines.	

**CENTENARY OF ARMISTIC 2018**

SUMMARY

To advise of the proposed activities to be held to commemorate the 100<sup>th</sup> anniversary of Armistice Day and the traffic submission to RMS.

Proceedings in Brief

It was noted that an *Online Planned Incident System (OPLINC)* has been lodged with the RMS. This proposed march will require **RMS State approval** to use the proposed route of the Oxley Highway and the temporary closure of the Castlereagh Highway.

<b>COMMITTEE'S RECOMMENDATION - 10/18</b>	D Batten/R Drooger
1. That the Committee support the application pending approval from the RMS and NSW Police of the Traffic Management Plan.	
2. That a description provided in the above report be incorporated in the Event Scope of the Traffic Management Plan (TMP).	

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**ROAD SAFETY OFFICERS' REPORT**

SUMMARY

To provide an update on forthcoming events and current projects.

Proceedings in Brief

It was noted that Gilgandra again participated heavily in the "Free Cuppa for the Driver" campaign this year.

<b>COMMITTEE'S RECOMMENDATION – 11/18</b>	D Batten/N Campbell
That the report be noted.	

GENERAL BUSINESS

Speed Zone Reviews

RMS Representative, Mr Richard Drooger, advised that any issues regarding Speed Zone Reviews requested by the Police, General public or Council can be directed to himself through Council for preliminary investigations in the first instance or directly on-line through the RMS website.

High Pedestrian Activity Area (HPAA)

Mr Drooger also advised that the RMS has funding available for High Pedestrian Activity Area (HPAA) works if Council would like to pursue this type of funding. (RMS is providing funds to lower the speed limits, provide more signage or introduce some items as traffic calming devices in certain areas of high pedestrian activity such as main shopping streets in country towns eg Miller Street).

NEXT MEETING

Wednesday, 28 November 2018 at 11.00am

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 12.01 PM.

M Linton-Harland  
Chairman

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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 18 SEPTEMBER 2018

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RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves  
General Manager

**REPORTS FOR INFORMATION AND NOTATION**

**SUMMARY**

To present reports for information and notation.

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- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

**STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES**

**SUMMARY**

To present the following information relative to the above report headings:

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1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of August 2018.
2. Certificate of Bank Reconciliation – Month of August 2018.
3. Details of investments as at 31 August 2018 (Local Government Financial Management Regulation No. 19).

<b>CASH BOOK BALANCE AS AT</b>	<b>31-Jul-18</b>	<b>\$2,124,202.13</b>
Plus: Receipts		\$4,019,639.86
Less: Payments		\$2,753,378.72
<b>CASH BOOK BALANCE AS AT</b>	<b>31-Aug-18</b>	<b>\$3,390,463.27</b>

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<b>STATEMENT BALANCE AS AT</b>	<b>31-Jul-18</b>	<b>\$2,121,529.85</b>
Plus: Receipts		\$3,968,590.25
Less: Payments		\$2,719,590.66
<b>STATEMENT BALANCE AS AT</b>	<b>31-Aug-18</b>	<b>\$3,370,529.44</b>

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Plus: Unpresented Receipts		\$23,531.31
Less: Unpresented Payments		\$3,597.48
<b>RECONCILED BALANCE AS AT</b>	<b>31-Aug-18</b>	<b>\$3,390,463.27</b>

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Cashbook balance as at 31 August 2018:	\$3,390,463.27
Investments held as at 31 August 2018:	\$21,533,318.48
<b>Total Cash &amp; Investments Held as at 31 August 2018:</b>	<b>\$24,923,781.75</b>

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The bank balances in each of the funds as at 31 August 2018 are:

General Fund	\$10,429,663.74
Water Fund	\$2,491,298.95
Sewer Fund	\$1,142,294.78
Orana Lifestyle Directions	\$2,423,102.86
Carlinda Enterprises	\$341,410.73
Cooee Villa Units	\$1,383,886.56
Cooee Lodge	\$5,475,191.62
Jack Towney Hostel	\$813,830.57
Trust Fund	\$423,101.94

**Balance as per Total Cash & Investments Held: \$24,923,781.75**

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 182 days @	2.60%	Due on 10-Sep-18	With AMP Bank
(b)	\$1,000,000.00	For 275 days @	2.65%	Due on 01-Dec-18	With AMP Bank
(c)	\$500,000.00	For 183 days @	2.60%	Due on 05-Oct-18	With AMP Bank
(d)	\$1,500,000.00	For 270 days @	2.65%	Due on 23-Nov-18	With AMP Bank
(e)	\$1,000,000.00	For 214 days @	2.85%	Due on 22-Jan-19	With AMP Bank
(f)	\$500,000.00	For 150 days @	2.55%	Due on 07-Sep-18	With Bankwest
(g)	\$1,000,000.00	For 180 days @	2.70%	Due on 28-Nov-18	With Bankwest
(h)	\$500,000.00	For 182 days @	2.45%	Due on 03-Sep-18	With Bankwest
(i)	\$500,000.00	For 275 days @	2.45%	Due on 03-Dec-18	With Bendigo
(j)	\$1,000,000.00	For 273 days @	2.70%	Due on 06-May-18	With Bendigo
(k)	\$1,000,000.00	For 274 days @	2.71%	Due on 04-Apr-19	With Bendigo
(l)	\$500,000.00	For 365 days @	2.55%	Due on 04-Oct-18	With Bendigo
(m)	\$500,000.00	For 274 days @	2.70%	Due on 11-Apr-19	With Bendigo
(n)	\$1,000,000.00	For 180 days @	2.65%	Due on 18-Sep-18	With BoQ
(o)	\$1,000,000.00	For 184 days @	2.75%	Due on 10-Jan-19	With BoQ
(p)	\$500,000.00	For 182 days @	2.70%	Due on 05-Nov-18	With IMB
(q)	\$1,000,000.00	For 365 days @	2.70%	Due on 28-May-19	With IMB
(r)	\$1,000,000.00	For 186 days @	2.72%	Due on 19-Nov-18	With ME Bank
(s)	\$1,500,000.00	For 184 days @	2.65%	Due on 27-Feb-19	With ME Bank
(t)	\$500,000.00	For 180 days @	2.67%	Due on 29-Jan-19	With NAB
(u)	\$1,000,000.00	For 153 days @	2.60%	Due on 05-Sep-18	With NAB
(v)	\$1,000,000.00	For 180 days @	2.73%	Due on 04-Dec-18	With NAB
(w)	\$1,000,000.00	For 272 days @	2.70%	Due on 06-May-19	With NAB
(x)	\$1,000,000.00	For 182 days @	2.78%	Due on 21-Dec-18	With NAB
(y)	\$533,318.48		1.99%	At Call	With TCorp
Total Investments:					
<b>\$21,533,318.48</b>					



## **OUTSTANDING MATTERS FROM PREVIOUS MEETINGS**

### SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>August 2014</u>		
233/14	Aero Park Shed Lease	Being followed up
<u>July 2015</u>		
165/15	SES Accommodation	Experiencing issues with appropriate land tenure through State Government. Land dimensions will be relevant in order to finalise layout
<u>February 2016</u>		
26/16	Industrial Subdivision Stormwater - Pines Industrial Subdivision	In progress – with solicitor
<u>September 2017</u>		
264/17	Mudfords Road	Awaiting response from the Minister.
291/17	Ernie Knight Oval Bore	Report to this meeting
<u>February 2018</u>		
15/18	Application - Growing Local Economies Fund for intersection upgrade	Application is progressing
27/18	Section 94 Contributions	Report to this meeting
<u>March 2018</u>		
55/18	Flora Reserve	Local service clubs, community organisations and interested individuals to be canvassed for their willingness to provide assistance

May 2018

93/18	CCTV	Application submitted; awaiting response
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June 2018

117/18	Rural Fire Service Zoning Agreement	Agreement to be reviewed
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121/18	LGNSW Annual Conference	Motions submitted.
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126/18	Rising Sun Structure	Will be reconsidered once restoration works have been completed
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138/18	Acquisition of Crown Road Reserve adjacent to Gilgandra Cemetery	Purchase finalised
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July 2018

152/18	Request for Boundary Change between Gilgandra and Coonamble	Further report to this meeting
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August 2018

165/18	Lease	New lease terms negotiated; Legal progress commenced
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174/18	Annual Accounts	Referred for audit
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177/18	Regional Cultural Fund Grant - CHC	Draft Strategic Plan and application progressing – to be lodged 21 September
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179/18	Regional Cultural Fund Grant – Library	Application progressing – to be lodged 21 September
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181/18	Curban Hall Committee request	Awaiting further information on grant application
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MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 18 SEPTEMBER 2018

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### DEVELOPMENT APPLICATIONS

The following application was received from 1-31 August 2018.

DA Number	Received	Applicants Name	Applicants Address	Application Description of Work	Property Address	Certificate No	Decision	Decision Date
2018/257	07/08/2018	JESSICA MAREE REED	PO BOX 159 GILGANDRA NSW 2827	SHED	81 FEDERATION STREET GILGANDRA	CC2018/257	APPROVED	15/08/2018
			<b>TOTAL FOR AUGUST 2018</b>					<b>\$11,648.00</b>
			<b>TOTAL FOR 2018</b>					<b>\$2,378,884.00</b>

### RECOMMENDATION

That the reports be noted.

David Neeves  
General Manager