



MINUTES

OF THE

ORDINARY MEETING

OF

GILGANDRA SHIRE COUNCIL

HELD ON

16 OCTOBER 2018

PRESENT

Councillors

D Batten (Mayor)

A Walker (Deputy Mayor)

S Baker

G Johnson

B Mockler

D Naden

G Peart

N Wrigley

Employees

D J Neeves  
General Manager

N J Alchin  
Director Corporate Services

M Wilson  
Director Community Services

M Linton-Harland  
Acting Director Infrastructure

L Mathieson  
Director Planning & Environment

J Prout  
Executive Assistant

R Medd  
Economic Development Manager

G McAnally-Elwin  
Finance Manager

Proceedings of the meeting commenced at 5.05pm with Cr Walker in the Chair.

ADJOURNMENTS

Nil

DECLARATIONS OF INTEREST

Cr Baker, *WWI Diggers Commemorative Book* (less than significant non-pecuniary interest). Cr Baker's contribution to the Navy and Cadets is mentioned in the attached letter.

Cr Johnson, *Drought Communities Funding* (pecuniary interest).

Cr Johnson's family business is mentioned as a potential supplier of food in the application for funding from the Gilgandra Show Society which was tabled just prior to the meeting.

CONFIRMATION OF MINUTES

<b>RESOLVED 216/18</b>	Cr Johnson/Cr Naden
That the minutes of the Ordinary meeting held on 18 September 2018, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

LISTING OF MATTERS  
TO BE CONSIDERED IN CLOSED COUNCIL

<b>RESOLVED 217/18</b>	Cr Peart/Cr Mockler
That Council note the following matters to be listed as specified under Section 10 (2) of the Local Government Act 1993:	
<ul style="list-style-type: none"><li>o Offer to Purchase (c)</li></ul>	

<b>RESOLVED 218/18</b>	Cr Peart/Cr Mockler
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10 (2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 5.07pm.	

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<b>RESOLVED 221/18</b>	Cr Naden/Cr Mockler
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That the General Manager, Mr David Neeves, in line with Clauses 9(3), 377 and 335 of the Local Government Act, 1993, list all business relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate in line with the confidentiality policy of Council and Clause 10 (2) of the Act for consideration by the next meeting of the Council as such matters are deemed to be of confidential nature or such that Council's interest may be prejudiced by publicity, that the press and public be excluded from the meeting, provided however that, at the discretion of the Mayor, interested parties and/or their agents be granted approval to address the Council so that they are provided with the opportunity to substantiate any proposals under consideration and answer any questions from Councillors in relation thereto.
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(GO.CO.1)

**MAYORAL MINUTE - 13/18**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise of the Mayor's activities during the preceding month.

**Proceedings in Brief**

Cr Peart advised that the Castlereagh Macquarie County Council meeting was held in Lightning Ridge, not Mudgee as stated, and was followed by a Hudson Pear Taskforce in the afternoon.

<b>RESOLVED 222/18</b>	Cr Walker
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That the report be noted.
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**LOCAL GOVERNMENT ABORIGINAL NETWORK CONFERENCE ATTENDANCE**

**SUMMARY**

To present a report from Cr Naden on the Local Government Aboriginal Network Conference.

<b>RESOLVED 223/18</b>	Cr Naden/Cr Baker
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| <ol style="list-style-type: none"><li>1. That the report be noted.</li><li>2. That Council express interest in hosting a future Local Government Aboriginal Network Conference.</li></ol> |
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(GS.PG.1)

**STRONGER COUNTRY COMMUNITIES FUND**

**SUMMARY**

To advise of further successful grant funding under Round 2 the Stronger Country Communities Fund (SCCF).

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<b>RESOLVED 224/18</b>	Cr Batten/Cr Mockler
1. That the grant funding under the Stronger Country Communities Fund be accepted and the General Manager be authorised to sign and seal all associated documents.	
2. That Council support the completion of all projects within the Recreation & Community Art portion of the grant and that the funding of these projects be part of Council's budgetary review process.	

(GS.PG.1)

### **INFRASTRUCTURE GRANT FUND – SES HEADQUARTERS**

#### **SUMMARY**

To advise of successful grant funding under the Infrastructure Grant Fund for a new State Emergency Service (SES) headquarters.

<b>RESOLVED 225/18</b>	Cr Mockler/Cr Johnson
That successful grant funding to the State Emergency Services under the Infrastructure Grant Fund for a new SES headquarters in Gilgandra be noted.	

(GS.PG.1)

### **DROUGHT COMMUNITIES PROGRAMME – FUNDING GUIDELINES**

#### **SUMMARY**

To present the funding guidelines for the extension of the Federal Government's Drought Communities Programme and determine a course of action.

#### **Proceedings in Brief**

It was noted an application from the Gilgandra Show Society had been circulated just prior to the meeting.

<b>RESOLVED – 226/18</b>	Cr Mockler/Cr Peart
1. That Council advertise and invite applications from community organisations for infrastructure projects, events, activities or initiatives deemed eligible under the guidelines for consideration at a future Council meeting.	
2. That Council determine the closing date as 9 November 2018 and assessment criteria for assessing such applications be in accordance with the criteria put forward in the workshop.	
3. That Council give preference to those projects with a high local labour content.	
4. That Council, noting the spirit of the guidelines, agree to support fully the application of the Gilgandra Show Society of \$64,500 to conduct a community event on 17 November 2018.	
5. That, where possible, community applications be given priority in the selection process over Council events and projects.	

Proceedings in Brief

Whilst reading the application, Cr Johnson noted Johnson's Butchery was named as a potential supplier of food and declared an interest. Cr Johnson remained in the meeting.

**LOCAL GOVERNMENT NSW ANNUAL CONFERENCE**

SUMMARY

To advise Councillors on accepted motions for the 2018 LGNSW Annual Conference.

<b>RESOLVED 227/18</b>	Cr Batten/Cr Peart
That the report be noted.	

**REQUEST FOR LAND ACCESS – INLAND RAIL**

SUMMARY

To inform Council of a formal request from the ARTC contractor (JacobsGHD Joint Venture) to conduct geotechnical investigations for the Inland Rail project on Council land.

<b>RESOLVED 228/18</b>	Cr Batten/Cr Baker
<ol style="list-style-type: none"><li>1. That, Council defer its decision to consent to contractors of ARTC and JacobsGHD accessing local roads reserves until a complete schedule of works, full list of information required and timeframes are provided, together with a negotiated agreement that all requests be submitted to Council from a single point of contact within JacobsGHD or their nominated sub-contractor.</li><li>2. That, pending satisfactory resolution of this requirement, the Mayor and General Manager be authorised to:<ol style="list-style-type: none"><li>2.1 confirm Council's decision to consent to ARTC contractor undertaking geotechnical surveys and associated work within the affected road reserves.</li><li>2.2 allow the requested access to Council's road reserves by JacobsGHD be subject to the following conditions:<ol style="list-style-type: none"><li>2.2.1 Adjoining Land Owner Notification All immediate adjoining property owners be given a minimum of two weeks' notice of work being carried out. The notification should specify a date the works will commence and when they will be completed. It should also specify the scope of works, either drilling of test pit excavations.</li></ol></li></ol></li></ol>	

2.2.2 Community Notification

- a) In consultation with Gilgandra Shire Council and ARTC, JacobsGHD JV should develop a generic notification advising the wider community of the proposed works and locations. This information must be distributed across the wider community and not just those in the study corridor.
- b) There must also be advertisement in the Gilgandra Weekly, detailing the programmed works and contact details for enquiries from the public.
- c) Gilgandra Shire Council will place this information on its website and distribute via social media

2.2.3 Worker and Vehicle Identification

All contractor and subcontractor vehicles must identify they are working on behalf of ARTC on Inland Rail

2.3 Public Accessible and Visible Contact Details

JacobsGHD and their subcontractors must have displayed a contact phone number for public enquiries related to the work they are undertaking.

3. That the Mayor and General Manager be authorised to negotiate any changes to the conditions with Jacobs GHD as required.

**ANNUAL FINANCIAL STATEMENTS – YEAR ENDING 30 JUNE 2018**

**SUMMARY**

To advise Council of the completion of the audit of the Annual Financial statements for the year ended 30 June 2018 and, in accordance with the provisions of the Local Government Act (1993), obtain the necessary resolution to lodge the same with the Office of Local Government and place on public exhibition.

<b>RESOLVED 229/18</b>	<b>Cr Batten/Cr Mockler</b>
1. That the financial Statements be approved by the Council for lodgement with the Office of Local Government.	
2. That the Council make the statement as required by Section 413 (2) (c) of the Local Government Act (1993) in the form as attached to the Financial Statements.	
3. That the Deputy Mayor be designated as the other member of the Council to make the statement.	
4. That the Council fix the date for the meeting as being 20 November 2018 to present the audited financial statements, together with the auditor's reports, to the public, and give public notice of the date so fixed.	

(CS.SV.1)

### **VACATION CARE PROGRAM**

#### **SUMMARY**

To provide an update on the progress of Council's Vacation Care program.

<b>RESOLVED 230/18</b>	Cr Johnson/Cr Naden
That Council endorse the working party to undertake all necessary actions to have the Vacation Care service up and running for the April school holidays, 2019.	

(A1719)

### **HARGRAVES LANE WATER STANDPIPE USAGE**

#### **SUMMARY**

To advise the level of access to the free potable water available from the Hargraves Water Standpipe.

<b>RESOLVED 231/18</b>	Cr Wrigley/Cr Mudford
1. That, as from Monday, 22 October 2018, access to the Hargraves Water Standpipe be by appointment only, with at least 24 hours' notice required.	
2. That appointments be co-ordinated by Council's Infrastructure Department.	
3. That Council investigate the costs for the implementation of an automatic electronic dispensing system.	
4. That the new arrangement be advertised in The Gilgandra Weekly and on Council's website and Facebook page.	

### **SECTION 7.12 CONTRIBUTIONS PLAN**

#### **SUMMARY**

To update the Works Schedule which forms part of Council's Section 7.12 Contributions Plan.

<b>RESOLVED 232/18</b>	Cr Mockler/Cr Wrigley
That Council revise the estimated timeframes to 2020 for inclusion in its Section 7.12 Contributions Plan and review the works schedule in conjunction with review of the Long Term Financial Plan for 2019/20	

### **MINUTES – COMMITTEE MEETINGS FOR NOTATION**

#### **SUMMARY**

To present the following minutes of Committee meetings for notation.

<u>Interagency</u>	27 September 2018
<u>Local Licensees</u>	18 September 2018
<u>Orana Joint Organisation</u>	2 October 2018



<b>RESOLVED 233/18</b>	Cr Peart/Cr Mudford
That the abovelisted Committee minutes be noted.	

## **REPORTS FOR INFORMATION AND NOTATION**

### **SUMMARY**

To present reports for information and notation.

<b>RESOLVED 234/18</b>	Cr Johnson/Cr Batten
That the reports be noted.	

## **CATEGORY A – REQUEST FOR ASSISTANCE WITH LEGAL COSTS – CITY OF SYDNEY COUNCIL, NORTH SYDNEY COUNCIL AND BAYSIDE CITY COUNCIL**

### **SUMMARY**

To advise of a request from Local Government NSW to assist City of Sydney Council, North Sydney Council and Bayside City Council with legal costs.

<b>RESOLVED 235/18</b>	Cr Batten/Cr Peart
That Council decline the request for legal assistance.	

(CR.SD.1)

## **CATEGORY A CORRESPONDENCE – WWI DIGGERS COMMEMORATIVE BOOK**

### **SUMMARY**

To advise of a request for funding for the publication of a book commemorating WWI diggers with an association to Gilgandra Shire.

### **Proceedings in Brief**

Mr Wilson gave an update on the project in that it is now proposed to publish the book in an online format which will reduce the cost.

<b>RESOLVED 236/18</b>	Cr Batten/Cr Mudford
That funding up to \$10,000 be reconsidered at the November meeting in conjunction with the Quarterly Budget Review.	

## **PRECIS OF CATEGORY B CORRESPONDENCE**

### **SUMMARY**

To pass on relevant information from correspondence received.

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<b>RESOLVED 237/18</b>	Cr Johnson/Cr Peart
That receipt of the Category B correspondence be noted.	

LATE REPORTS

(RD.PL.1)

**FIXING COUNTRY ROADS - TOORAWEEAH ROAD**

SUMMARY

To consider a request from Coonamble Shire Council regarding sealing of Tooraweenah Road as a joint submission under the upcoming round of Fixing Country Roads Program.

<b>RESOLVED 238/18</b>	Cr Mockler/Cr Peart
1. That Council decline the offer to submit a joint application however offer a letter of support to Coonamble for their application; and	
2. That Council prioritise an application for a future Fixing Country Roads round for the reconstruction of Hargraves Lane.	

(ED.PM.1)

**DROUGHT COMMUNITIES PROGRAMME – SHOP LOCAL - COOEE CASH**

SUMMARY

To consider adapting the previous shop local program in conjunction with the Drought Communities Programme to provide an economic stimulus in the lead up to Christmas.

<b>RESOLVED 239/18</b>	Cr Batten/Cr Johnson
1. That Council commit \$50,000 to the 2018 Shop Local project.	
2. That Council give consideration to an application through Council's Drought Communities Programme \$1m allocation for the 2018 Shop Local project, noting that the application may not be successful.	
3. That the Economic Development Committee be authorised to determine the details of the 2018 Shop Local project, noting that Council would like the process to commence as soon as possible.	

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.23PM.

Cr A Walker  
Acting Mayor