

## NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 16 October 2018** commencing at 5.00pm after Council workshops.

Mr Michael Silva will address Council in relation to the Community Consultative Committees for Inland Rail during the meeting.

### Agenda

- (1) Submission of Questions for Next Meeting
- (2) National Anthem
- (3) Prayer
- (4) Acknowledgement of Traditional Owners:

*"I acknowledge the traditional custodians of the land on which we live, work and play. I pay my respects to our Elders past and present and thank them for the contribution they have made, and continue to make, in the cultural identity of our nation."*

- (5) Apologies
- (6) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

- (7) Confirmation of Minutes:
  - Ordinary meeting held on 18 September 2018 (circulated previously)

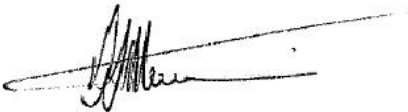
(8) Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
  - I. prejudice the commercial position of the person who supplied it, or
  - II. confer a commercial advantage on a competitor of the council, or
  - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
  - Offer to purchase land (c)
- Procedural Motion to re-open meeting to Press and Public

(9) Reports from Servants



David Neeves  
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

**MAYORAL MINUTE - 13/18**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise of the Mayor's activities during the preceding month, with Cr Walker as Acting Mayor.

.....

19/9/18	Castlereagh Macquarie County Council, Mudgee (Cr Peart)
27/9/18	Local Government NSW Orana West Council Summit, Narromine (Cr Wrigley)
2/10/18	Joint Organisation meeting, Narromine
10/10/18	Visit by Hon John Barilaro
12/10/18	Presbyterian Flower Show (majority of Councillors in attendance)
10/10/18	Meeting with Deputy Premier re Funding announcements
16/10/18	Council workshop
16/10/18	Council meeting

**Principal Activity**

Strategic Leadership

**Policy Implications**

Nil

**Budget Implications**

Nil

**Delivery Program Actions**

**4.1.2.1**

Conduct the business of Council in an open and transparent manner

**RECOMMENDATION**

That the report be noted.

A Walker  
**Acting Mayor**

**LOCAL GOVERNMENT ABORIGINAL NETWORK CONFERENCE ATTENDANCE**

**SUMMARY**

To present a report from Cr Naden on the Local Government Aboriginal Network Conference.

.....

The Local Government Aboriginal Network Conference was held in Narrabri NSW from 12 – 14 September. Narrabri Shire embraced the opportunity to host the conference this year showing what Narrabri Shire has to offer such as Local Aboriginal Sites, Whitehaven Mines and Santos.

The Local Aboriginal community members welcomed delegates and a warm welcome from the Mayor, Cr Cathy Redding. The conference outlined a number of key issues within the Local Government for Aboriginal people, such as:

- Youth/adolescent issues and the impact the Clontarf Foundation has had on improving outcomes for Aboriginal Youth/Adolescents. The Clontarf Foundation exists to improve the education disciplines, life skills, self-determination and employment prospects of young Aboriginal and Torres Strait Islander men. The vehicle for achieving this outcome is through Australian Rules and/or Rugby League. The programmes are delivered through a network of football academies established in partnership with local schools across Australia.
- Local Government and Aboriginal people working together. Collaborate NSW “Local Government is the place where change can happen” Collaborate NSW is a website and printable toolkit created by the Local Government NSW to encourage the inclusion of Aboriginal communities in council decision-making, service development and delivery. Lands Councils have important roles and responsibilities regarding Aboriginal people and Collaborate NSW provide guidance to assist staff and councillors to meet those responsibilities.
- Aboriginal Languages Legislation – The Department of Aboriginal Affairs have been engaged to draft the Aboriginal Languages Legislation it will be in two parts:
  - Statements acknowledging the importance of Aboriginal Languages of NSW and the importance of preventing their loss and
  - Measures to protect and revive NSW Aboriginal languages, including a strategic Plan and a Centre for Aboriginal Languages of NSW.

Aboriginal languages underpin Aboriginal identity and the revival and teaching must accord with Aboriginal culture and lore.

- Planning and Environment addressed the Aboriginal Community Land and Infrastructure Project (ACLIP). The purpose of the project is 'To remove barriers in the planning system to improve the provision and ongoing management of municipal services in 59 Aboriginal communities, mainly located in remote and regional areas of the state. The project is to exploring management and funding options to ensure that Aboriginal Communities enjoy the same levels of services that exist elsewhere in NSW. ACLIP is also identifying ways to ensure the planning system better recognises economic potential of land owned by local Aboriginal Land Councils.
- ACLIP strategic land use planning is part of ACLIP core business:
  1. To unlock Economic Potential of Aboriginal Communities
  2. Build Cultural Competency of the Planning Sector to better engage with Aboriginal communities
  3. Develop Capacity in Aboriginal Communities to better engage with the planning system.
- The Statement from the Heart and its purpose, intention and relevance to Indigenous Rights. The statement confronted non-indigenous Australians with the full force of the moral claim that the First Nations rightly have on our attention. The statement is a demand to be heard, but it is also an invitation to speak together.

The conference also delivered three Keynote speakers:

- Stan Grant, Indigenous Affairs Editor and ABC Media Presenter.
- Gavin Wanganeen Indigenous Artist and also known for being an AFL legend & Brownlow Medallist; and
- Andy Saunders, Comedian

All speakers, spoke on the relevance of having an Aboriginal voice in all levels of Government and the impact of racism and its ongoing existence in Australia today.

The 3 day conference discussed many other issues and from the issues I have presented 2 will be presented at the Local Government Conference in November 2018. The Local Government Aboriginal Network Conference is a well-planned and presented conference which gives Councillors and Local Government employees to network and meet new people.

During the conference I was approached by the Chair Councillor Dominic Wykanak, to see if Gilgandra Shire Council would have the appetite to host one of the conferences in the near future.

Thank you Gilgandra Shire Council for the opportunity to attend the Local Government Aboriginal Network Conference 2018.

---

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 18 OCTOBER 2018

---

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>4.1.1.1</b> Support Councillors in their role by providing information regularly and training as required

RECOMMENDATION

1. That the report be noted.
2. That Council determine its level of interest in hosting a future Local Government Aboriginal Network Conference.

Deidrie Naden  
Councillor

**STRONGER COUNTRY COMMUNITIES FUND**

**SUMMARY**

To advise of further successful grant funding under Round 2 the Stronger Country Communities Fund (SCCF).

.....

The Hon. John Barilaro MP, Deputy Premier, has written to Council to advise of funding for additional projects submitted under Round 2 of the SCCF. The Deputy Premier was in Gilgandra on 10 October to announce the funding.

Successful funding of \$991,045 for the McGrane Oval Masterplan, which was the No. 1 ranked project submitted, was announced on Grand Final Day, 15 September 2018.

The newly announced projects and their funding amounts are:

<b>Project Title</b>	<b>Grant Value</b>
Country Halls Program	\$238,923
Village Beautification	\$149,050
Shire Parks Program	\$237,317
Shire Signage Program	\$100,600
Recreation & Community Art	**\$97,874

*\*\* Recreation & Community Art received only part of the \$339,536 requested*

**Country Halls Program**

Gilgandra Shire Hall <ul style="list-style-type: none"> <li>• Air conditioning</li> <li>• Disabled toilets</li> <li>• Kitchen</li> <li>• Appliances</li> </ul>	\$140,700
Tooraweenah Hall <ul style="list-style-type: none"> <li>• Sub-floor rectification works</li> </ul>	\$30,000
Curban Hall Sub-floor rectification works	\$23,665
Armatree CWA Hall <ul style="list-style-type: none"> <li>• Sub-floor rectification works</li> <li>• Rear area concreted</li> </ul>	\$9,998
Gilgandra CWA\ <ul style="list-style-type: none"> <li>• Replacement kitchen</li> <li>• Appliances</li> <li>• Plumbing works</li> <li>• Electrical works</li> </ul>	\$18,925
Contingencies + admin	\$15,635



**Village Beautification**

Tooraweenah <ul style="list-style-type: none"> <li>Walkway to viewing platform including culvert, handrail, gravel + edging</li> </ul>	\$63,800
Armatree <ul style="list-style-type: none"> <li>Big Armatree tree including DA approval, earthworks, footings, manufacture, installation and landscaping</li> </ul>	\$66,650
Admin	\$18,600

**Shire Parks Program**

Hunter Park <ul style="list-style-type: none"> <li>Skate park refurbishment</li> <li>Shade structure to play equipment</li> <li>Park seating + BBQ</li> <li>Electrical works</li> <li>Mature trees</li> <li>Park disabled access</li> </ul>	\$182,107
Tooraweenah Park <ul style="list-style-type: none"> <li>Park play set</li> </ul>	\$21,265
Armatree History Board	\$20,000
Administration	\$13,945

**Shire Signage Program**

Town Entry Signs x 4	\$45,000
Town Marketing Signs x 8	\$30,000
Village & Shire Entry Signs x 11	\$20,000
McGrane Oval Entry	\$5,000
Administration	\$600

**\*\*Recreation & Community Art**

Ernie Knight Oval Bore, including irrigation, tank, tank pad + connection	\$140,081
Street Seating x 21	\$31,500
Outdoor Exercise Equipment	\$60,090
McGrane Oval Playground	\$21,265
Silo Art	\$40,000
Contingency + admin	\$46,600

*\*\* Recreation & Community Art received only \$97,874 of the \$339,536 requested.*

Council will need to determine which projects within the Recreation & Community Art will proceed with the grant funding received and this will be included as a topic at the workshop prior to the meeting.

Another option for Council is to fund the balance of the projects using Council funds or to include in the Drought Communities projects, however this will also be discussed at the workshop.

A letter of offer will be sent to Council to provisionally accept the funding as outlined above.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Implications</u>	<b>4.2.2.1</b> Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

#### RECOMMENDATION

1. That the grant funding under the Stronger Country Communities Fund be accepted and the General Manager be authorised to sign and seal all associated documents.
2. That Council determine which projects within the partly funded Recreation & Community Art submission are to proceed.

David Neeves  
General Manager

**INFRASTRUCTURE GRANT FUND – SES HEADQUARTERS**

**SUMMARY**

To advise of successful grant funding under the Infrastructure Grant Fund for a new State Emergency Service (SES) headquarters.

.....

Whilst in Gilgandra on Wednesday, 10 October, the Hon. John Barilaro MP, Deputy Premier, also announced grant funding of \$156,600.19 for a new SES Headquarters in Gilgandra under the Infrastructure Grant program from the Department of Liquor & Gaming.

The total capital cost of the project is \$469,800.57 with equal contributions of \$156,600.19 from the SES and Council in addition to this grant funding.

There are currently two site options being considered:

- The current SES site with the addition of the adjoining Forestry site at the corner of Warrie Street and Warren Road
- The previous Soil Conservation service depot in Warrie Street for which Council is now the Trust Manager

Gilgandra Shire Council provided assistance with preparation of the grant application for the local SES and will be providing project management for the construction of the new headquarters.

The Existing SES site with the addition of the adjoining Forestry land is considered the preferred option in terms of keeping the emergency services together in a “precinct”. To do so however, two issues would need to be addressed:

- The Forestry is seeking market value for their land and premises which would significantly reduce the funds available to the project.
- The current tenants of the Forest Office building, the Rural Financial Counselling Service) would need to be relocated to a suitable office space.

Council’s Director Corporate Services has been in discussion with Forestry and Crown Lands about the process for Council to acquire the Forestry site however progress is slow and there is no guarantee of a favourable outcome.

<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil

---

Budget Implications

Project cost estimate of \$469,800 of which Council's contribution of \$156,600 is included the existing budget

Delivery Program Implications

**6.1.3.1** Support local emergency and rescue service agencies in their delivery of services to Gilgandra Shire area.

RECOMMENDATION

That successful grant funding to the State Emergency Services under the Infrastructure Grant Fund for a new SES headquarters in Gilgandra be noted.

David Neeves  
General Manager

**DROUGHT COMMUNITIES PROGRAMME – FUNDING GUIDELINES**

**SUMMARY**

To present the funding guidelines for the extension of the Federal Government's Drought Communities Programme and determine a course of action.

.....

At its September meeting, Council was advised that it had been allocated up to \$1m under the Drought Communities Programme and that guidelines on the program had yet to be released. While awaiting the guidelines, Council resolved to allocate \$25,000 in sponsorship to the Tooraweenah P A & H Association for the Tooraweenah Show to be held on 20 October, 2018.

The Programme guidelines have now been released to provide funding of \$75 million (up to \$1 million per eligible Council) in 2018-19 to deliver benefits to targeted drought-affected regions of Australia.

The funding is subject to grant applications with a minimum of \$25,000 per application and can include multiple unrelated activities up to a total of \$1m per Council.

The objectives of the program are to deliver support to targeted drought-affected regions of Australia by funding:

- local community infrastructure and
- other drought relief projects.

Funding will target infrastructure and other projects that:

- provide employment for people whose work opportunities have been impacted by drought
- stimulate local community spending
- use local resources, businesses and suppliers
- provide a long-lasting benefit to communities and the agricultural industries on which they depend.

The intended outcomes of the program are to:

- increase employment in regions by providing work for locals and/or farmers and farm labourers/staff/contractors whose employment opportunities have been affected by drought
  - improve levels of economic activity in regions
  - increase productivity in regions
  - enable better retention of businesses, services and facilities.
-

Eligible activities must directly relate to the project and can include:

- repairs, maintenance, upgrading or building new community facilities
- repairs, maintenance, upgrades, construction and fit-out of community spaces
- employing local contractors to undertake repairs and maintenance
- holding events and
- undertaking other drought relief activities (including water carting for human consumption).

Other drought relief activities that benefit the community may be approved.

Eligible expenditure items may include the cost of:

- suppliers, consultants and contracted labour undertaking eligible project activities
- materials required to deliver eligible project activities
- purchasing, leasing or hiring equipment required to deliver eligible project activities
- holding events and
- other drought relief activities (including water carting for human consumption)

Examples of ineligible expenditure include:

- payment of salaries for existing staff or contractors, although projects may be carried out by existing workforces
- computer software or hardware that is not an integral part of the funded capital project
- a council's core or business-as-usual operations, which council rates and other government funding usually funds
- purchases of land, buildings, vehicles or mobile capital equipment (e.g. trucks and earthmoving equipment)
- undertaking studies or investigations, or
- the development of private or commercial ventures, including licensed areas of registered clubs.

Each project must meet at least one of the following project requirements:

- expected to lead to the employment of locals
- expected to contribute to the economic activity of communities/regions
- expected to lead to the retention of businesses, services and facilities

A course of action and any desired requirements for distribution of this funding is now required. This will be discussed at the workshop prior to the meeting however, it is important to note that time is of the essence with this projects needing to be fully acquitted by the 30 June 2019.

---

Council may consider distributing funds between existing and new community initiatives, activities and events, and infrastructure projects.

Staff contacted the Program Management & Delivery team with the Australian Government regarding the possibility of the funds going towards a rate subsidy and their response was that another Council has asked the same question and they have escalated this to the Department of Infrastructure to confirm, they have not had a response as yet, but will get back to us, hopefully prior to the Council workshop.

During the workshop I will present to you options of possible eligible projects which were unable to be supported 100% by the State Government under the Stronger Country Communities Fund project for the Recreation & Community Art component as well as other possible projects in the Long Term Financial Plan.

Councillors should also note that there is funding currently available under the Building Better Regions Fund for tourism infrastructure and activities that some projects may fit. This Fund has an application closing date of the 15 November and has a minimum 50% co-contribution.

I have been actively encouraging community groups to give consideration to projects and it is my intention to workshop the process whereby Council invite applications via an application form to be submitted within a defined timeframe for assessment by Council with a final decision at the November or December meeting.

Council should give consideration to how applications from the public will be assessed.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Implications</u>	<b>4.2.2.1</b> Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making

RECOMMENDATION

1. That Council advertise and invite applications from community organisations for infrastructure projects, events, activities or initiatives deemed eligible under the guidelines for consideration at a future Council meeting.
2. That Council consider and determine the closing date and assessment criteria for assessing such applications.

David Neeves  
General Manager



**LOCAL GOVERNMENT NSW ANNUAL CONFERENCE**

**SUMMARY**

To advise Councillors on accepted motions for the 2018 LGNSW Annual Conference.

.....

In its June 2018 meeting, Council resolved to submit three motions and supporting documents to Local Government NSW (LGNSW) for the NSW Annual Conference.

Resolution and motions detailed below:

<b>RESOLVED 121/18</b>	Cr Peart/Cr Mockler
<p>That the following motions and supporting documentation be submitted to Local Government NSW:</p> <ul style="list-style-type: none"><li>• That Local Government NSW lobby the NSW Government in regard to modern farming practices and soil conservation methods resulting in the diversion of overland water flow creating adverse impacts on local roads and adjoining properties. In addition, there is a lack of advisory and support services available from the relevant State Government departments to assist affected landholders.</li><li>• That Local Government NSW make representation to the State Government in regard to clearly defined reporting of local Aboriginal Land Council activities and financial outcomes.</li><li>• That Local Government NSW make representation to Federal Govt and the ARTC in relation to the Inland Rail issues such as transparency, accountability and the consultation process as set out in Council's letter to the Deputy Prime Minister dated 25 May 2018.</li></ul>	

In response from LGNSW it was determined that two of the three motions will be included in the Business Paper for the 2018 Conference as a Category 1 motion. These include the diversion of overland water flow and Inland Rail.

Category 1 motions are listed in the front of the Business Paper for debate and consideration by the conference.

The third motion put forward by Council regarding the reporting requirement of Local Aboriginal Land Councils (LALCs) was not included in the Business Paper on the basis that the conference committee considered it did not relate directly to the business of local government.

Comments from LGNSW notification as follows;

---

*“The motion on LALCs was considered not directly related to local government business because it was difficult for the committee to determine how the issue adversely affected the sector. Usually motions call for LGNSW to advocate for something to be changed, improved or removed because it is causing a particular problem for the sector. In this case the impact on the local government sector was not clearly described and we were unable to make a link between how changes to reporting requirements for LALCs would directly benefit the local government sector. We know that LALCs have a different function to councils and are subject to different legislation, such as the Aboriginal Land Rights Act 1983 and the Crown Lands Management Act 2016. The Aboriginal Land Rights Act mandates the reporting requirements of LALCs and is administered by the Minister for Aboriginal Affairs (if needed: <https://www.aboriginalaffairs.nsw.gov.au/land-rights/alra/administering-the-act>)”*

After a discussion with the acting CEO of LGNSW, I have expressed Council’s concerns and have arranged to meet with the President and Acting CEO of LGNSW at the annual conference.

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>3.1.2.4</b> Establish links and relationships with relevant legislative and regulatory authorities.

RECOMMENDATION

That the report be noted.

David Neeves  
General Manager

**REQUEST FOR LAND ACCESS – INLAND RAIL**

**SUMMARY**

To inform Council of a formal request from the ARTC contractor (JacobsGHD Joint Venture) to conduct geotechnical investigations for the Inland Rail project on Council land

.....

Written correspondence has been received from JacobsGHD Joint Venture seeking permission to perform geotechnical investigations (test pits and boreholes) within Gilgandra Shire Council road reserves.

JacobsGHD seek permission to perform geotechnical investigations at 28 different sites within the ARTC Study corridor throughout the Gilgandra Shire. A copy of the letter and the proposed sites is attached separately to the business paper.

The works are scheduled to commence in October 2018 and be completed in March 2019.

At the April 2016 meeting, Council formally resolved to grant permission for land access to ARTC and their contractors to undertake preliminary geotechnical investigations:

<b>RESOLVED – 106/16</b>	<b>Cr Walker/Cr Horan</b>
1. That Council note progress with planning of the Inland Rail and that work on geotechnical assessments would commence in the near future.	
2. That Council consent to ARTC contractors undertaking geotechnical surveys and associated work within the affected road reserves subject to supply of suitable Work Health & Safety Plans and Traffic Management Plans and undertaking a public awareness campaign.	
3. That the General Manager and Director Works & Technical Services be authorised to approve the various sites and program of works.	

The approach from JacobsGHD is the first formal approach for Land Access to this current Council by ARTC or their selected contractors to access Council land in line with Council's resolution.

There is obviously significant discussion and differing views in the community in relation to Inland Rail and in particular a number of land owners current position of not signing land access agreements.

The geotechnical investigations are an important part in a determination of the alignment. As Councillors are aware, one of the main community complaints is the uncertainty over the alignment and the delays in providing more clarity. Allowing ARTC and their contractors access to undertake their work, will assist to finalise these studies and give the community and potentially impacted landowners more detailed answers around the alignment.

In acknowledgement of the communities concerns raised to Council, it is recommended that formal approval to access Council's road reserves (in line with Council's resolution of April 2916) be granted subject to the following conditions being met by JacobsGHD or ARTC:

### **1. Adjoining Land Owner Notification**

All immediate adjoining property owners be given a minimum of two weeks' notice of work being carried out. The notification should specify a date the works will commence and when they will be completed. It should also specify the scope of works, either drilling of test pit excavations.

### **2. Community Notification**

- a) In consultation with Gilgandra Shire Council and ARTC, JacobsGHD JV should develop a generic notification advising the wider community of the proposed works and locations. This information must be distributed across the wider community and not just those in the study corridor.
- b) There must also be an advertisement in the Gilgandra Weekly, detailing the programmed works and contact details for enquiries from the public.
- c) Gilgandra Shire Council will place this information on its website and distribute via social media

### **3. Worker and Vehicle Identification**

All contractor and subcontractor vehicles must identify they are working on behalf of ARTC on Inland Rail

### **4. Public Accessible and Visible Contact Details**

JacobsGHD and their subcontractors must have displayed a contact phone number for public enquiries related to the work they are undertaking.

<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>5.1.5.2</b> Proactively pursue industries/ businesses associated with the Inland Rail Project.

### RECOMMENDATION

1. That Council confirm its decision to consent to ARTC contractor undertaking geotechnical surveys and associated work within the affected road reserves.
2. That the requested access to Council's road reserves by JacobsGHD be subject to the following conditions:
  - 2.1 Adjoining Land Owner Notification

All immediate adjoining property owners be given a minimum of two weeks' notice of work being carried out. The notification should specify a date the works will commence and when they will be completed. It should also specify the scope of works, either drilling of test pit excavations.
  - 2.2 Community Notification
    - a) In consultation with Gilgandra Shire Council and ARTC, JacobsGHD JV should develop a generic notification advising the wider community of the proposed works and locations. This information must be distributed across the wider community and not just those in the study corridor.
    - b) There must also be advertisement in the Gilgandra Weekly, detailing the programmed works and contact details for enquiries from the public.
    - c) Gilgandra Shire Council will place this information on its website and distribute via social media
  - 2.3 Worker and Vehicle Identification

All contractor and subcontractor vehicles must identify they are working on behalf of ARTC on Inland Rail
  - 2.4 Public Accessible and Visible Contact Details

JacobsGHD and their subcontractors must have displayed a contact phone number for public enquiries related to the work they are undertaking.

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 OCTOBER 2018

---

3. That the Mayor and General Manager be authorised to negotiate any changes to the conditions with Jacobs GHD as required

David Neeves  
General Manager

**ANNUAL FINANCIAL STATEMENTS – YEAR ENDING 30 JUNE 2018**

**SUMMARY**

To advise Council of the completion of the audit of the Annual Financial statements for the year ended 30 June 2018 and, in accordance with the provisions of the Local Government Act (1993), obtain the necessary resolution to lodge the same with the Office of Local Government and place on public exhibition.

.....

Under the provisions of the Local Government Act (1993), annual financial statements are required to be completed within four months of the end of the year and lodged with the Office of Local Government.

Section 413 (2) (c) of the Local Government Act (1993) provides as follows:

- 413.2        *A Council's financial reports must include:*
- (a)        .....
  - (b)        .....
  - (c)        *a statement in the approved form by the Council as to its opinion on the general purpose financial report and any such special schedules".*

In regard to the requirements of the above Section 413 (2) (c), it is advised that Clause 22 of the Local Government (Financial Management) Regulation 1993 provides as follows:

- 22        (1)        *The statement required by Section 413 (2) (c) of the Act must:*
- (a)        *be made by resolution of the Council; and*
  - (b)        *be signed by:*
    - *the Mayor; and*
    - *at least one other member of the Council; and*
    - *the responsible accounting officer; and*
    - *the General Manager (if not the responsible accounting officer).*
- (2)        *The financial statement must indicate:*
- (a)        *whether or not the Council's annual Financial Reports have been drawn up in accordance with:*
    - *the Act and the regulations; and*
    - *the Statements of Accounting Concepts; and*
    - *the Local Government Code of Accounting Practice and Financial Reporting; and*

- *the Australian Accounting Standards; and*
  - (b) *whether or not those reports present fairly the Council's financial position and operating result for the year; and*
  - (c) *whether or not those reports accord with the Council's accounting and other records; and*
  - (d) *whether or not the signatories know of anything that would make those reports false or misleading in any way, and include such information and explanations as will prevent those reports from being misleading because of any qualification that is included in the statement.*
- (3) *The Council must ensure that the Statement is attached to the relevant annual Financial Reports.*

The statement required by Section 413 (2) (c) is attached to the financial statements and it will be necessary for Council to resolve to make the statement and designate one other member of the Council to sign the statement.

The financial statements have been prepared using all due care and diligence in order to comply with the requirements of, in particular, AAS27 (Financial Reporting by Local Governments) and the Local Government Code of Accounting Practice and Financial Reporting issued by the Office of Local Government.

As Council is aware, the financial statements are prepared under the requirements of Section 413 of the Act and, as required by AAS27, the general purpose financial statements are prepared on a consolidated basis and includes all entities of the Council:

- General Fund
- Water Supply Fund
- Sewerage Services Fund
- Orana Lifestyle Directions Fund
- Carlinda Enterprises Fund
- Cooee Lodge Villa Units Fund
- Cooee Lodge Hostel Fund
- Jack Towney Hostel Fund

The financial statements consist of an Income Statement which provides information on expenses and revenues from ordinary operations and the operating result (before capital expenditure), Statement of Comprehensive Income which details increases and decreases to Council's financial position other than through operations, Statement of Financial Position which shows the assets and liabilities of the Council at the end of the year, Statement of Changes in Equity which shows the movement in equity for the year, Statement of Cash Flows which provides information on inflows and outflows of cash for the year, Notes to the Financial Statements which provide more detail on items appearing in the above Statements and Special Schedules

---



which are required by the Code of Accounting Practice and provide further detail on cost of services and other statistical information.

The Notes to the Financial Statements are designed to provide users with additional information on items appearing on the face of the financial statements and are self explanatory. Special Schedules No. 1 and No. 2 provide details of expenses and revenues for functions and activities of the Council.

Section 418 of the Local Government Act (1993) provides for the following:

- (1) *As soon as practicable after a council receives a copy of the auditor's reports:*
  - (a) *it must fix a date for the meeting at which it proposes to present its audited financial reports, together with the auditor's reports, to the public, and*
  - (b) *it must give public notice of the date so fixed.*
- (2) *The date fixed for the meeting must be at least 7 days after the date on which the notice is given, but not more than 5 weeks after the auditor's reports are given to the council.*
- (3) *The public notice must include:*
  - (a) *a statement that the business of the meeting will include the presentation of the audited financial reports and the auditor's reports, and*
  - (b) *a summary, in the approved form, of the financial reports, and*
  - (c) *a statement to the effect that any person may, in accordance with section 420, make submissions (within the time provided by that section and specified in the statement) to the council with respect to the council's audited financial reports or with respect to the auditor's reports.*
- (4) *Copies of the council's audited financial reports, together with the auditor's reports, must be kept available at the office of the council for inspection by members of the public on and from the date on which public notice of the holding of the meeting is given and until the day after the meeting (or any postponement of the meeting).*

The Audit Office of NSW have been advised that the Council meeting to be held on 20 November 2018 is the preferred date to publically present the annual financial statements.

### SUMMARY OF ACCOUNTS

Copies of the Income Statement, the Statement of Comprehensive Income, the Statement of Financial Position, the Statement of Changes in Equity, the Statement of Cash Flows, Note 13 – Statement of Performance Measures and Special Schedule 7 – Report on Infrastructure Assets as at 30 June 2018 are attached separately to this report.

---

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Plan Actions</u>	<b>3.2.2.1</b> Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making
<u>ESD Principles</u>	Nil

#### RECOMMENDATION

1. That the financial Statements be approved by the Council for lodgement with the Office of Local Government.
2. That the Council make the statement as required by Section 413 (2) (c) of the Local Government Act (1993) in the form as attached to the Financial Statements.
3. That the Deputy Mayor be designated as the other member of the Council to make the statement.
4. That the Council fix the date for the meeting as being 20 November 2018 to present the audited financial statements, together with the auditor's reports, to the public, and give public notice of the date so fixed.

N J Alchin  
Director Corporate & Business Services

**VACATION CARE PROGRAM**

**SUMMARY**

To provide an update on the progress of Council's Vacation Care program.

.....

Since the endorsement from Council for the establishment of a working party to assess the feasibility of a Vacation Care program, work has continued with the aim of commencing this service for the April school holidays in 2019.

The working party now has representatives from the Primary School, Preschool and Aussie Kindies as well as Council Staff and Councillor Johnson. The working party held their first meeting in September and identified a number of actions that need to be completed in order to get the service up and running.

These include:

- Inviting 'expressions of interest' from parents to get a more solid commitment or at least a better understanding of demand – to date we have survey results only.
- Begin the 'service approval' process with ACECQA (Australian Children's Education and Care Quality Authority) - This application will involve a lot of work creating the necessary documents including the policy and procedure documents required. It is expected this will be completed by the end of October.
- Complete the 'provider approval' process with ACECQA – this has since been submitted, we will hear the outcome in the next 60 days
- Nominate a supervisor for the service and complete the associated forms
- Undertake the process to get the school hall approved as the location of the service
- Register with a booking service/app that will allow for registrations and enrolments to be taken
- Complete the necessary risk assessments
- Determine the employment conditions and prepare a recruitment process for 4 staff (assuming each staff member would be available to work each day of the holidays). The search for suitable employees will commence in early 2019.

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 OCTOBER 2018

---

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	currently unfunded
<u>Delivery Program Actions</u>	<b>1.3.5.4</b> Promote availability of both after school care and vocational care programs

RECOMMENDATION

That Council endorse the working party to undertake all necessary actions to have the Vacation Care service up and running for the April school holidays, 2019.

M Wilson  
Director Community Services

(A1719)

**HARGRAVES LANE WATER STANDPIPE USAGE**

**SUMMARY**

To advise the level of access to the free potable water available from the Hargraves Water Standpipe.

.....

Due to the ongoing drought and requests from residents for access to water for domestic and stock purposes, Council considered a report at its August meeting and resolved:

<b>RESOLVED 173/18</b>	Cr Wrigley/Cr Johnson
1. That, in recognition of the current drought conditions, Council make town water available free of charge to all residents of the Gilgandra Shire Local Government Area whose properties are not connected to reticulated town water supplies.	
2. That Council staff be made available to provide access to the Hargraves Lane standpipe during set hours and on set days to suit demand.	

Due to the camlock mechanism on the standpipe, Council staff manufactured a universal camlock fitting to enable the majority of trucks to connect to the standpipe outlet and access water.

Following risk assessments and the provision of the necessary waiver documentation, Council advertised that the standpipe would be available for access between 8.30 am and 10.30 am on Tuesday and Thursday mornings with a staff member on site during these hours to record usage and provide assistance. This commenced on Tuesday, 4 September 2018.

As at 2 October 2018, only 15 loads of water have been dispatched (which included a special arrangement for Tooraweenah residents on 21 & 22 September).

<b>DATE</b>	<b>NUMBER OF LOADS</b>
04.09.18	2
06.09.18	1
11.09.18	1
13.09.18	1
18.09.18	1
20.09.18	1
21.09.18 & 22.09.18	8 (Special Arrangement)
25.09.18	0
27.09.18	0
02.10.18	0

Given that access to the standpipe is spasmodic at present, it is suggested that future access to the standpipe be via appointment through Council's Infrastructure Department, with at least 24 hours' notice required in order to arrange the appropriate staffing.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$2,867.56 expenditure to date, currently unfunded
<u>Delivery Program Actions</u>	Not in current Delivery Program

RECOMMENDATION

1. That, as from Monday, 22 October 2018, access to the Hargraves Water Standpipe be by appointment only, with at least 24 hours' notice required.
2. That appointments be co-ordinated by Council's Infrastructure Department.
3. That Council investigate the costs for the implementation of an automatic electronic dispensing system.
4. That the new arrangement be advertised in The Gilgandra Weekly and on Council's website and Facebook page.

Mark Linton-Harland  
A/Director Infrastructure

**SECTION 7.12 CONTRIBUTIONS PLAN**

**SUMMARY**

To update the Works Schedule which forms part of Council's Section 7.12 Contributions Plan.

.....

At the September 2018 meeting, Council reviewed its then Section 94 (now Section 7.12) Contributions Plan in line with the legislative changes under the Environmental Planning and Assessment Act 1979 (Local Infrastructure Contributions Plan).

Council amended the levy and resolved to undertake a review of the works schedule.

The current works schedule is:

<b>Project No</b>	<b>Public Facilities</b>	<b>Location</b>	<b>Description of Works</b>	<b>Estimated Cost</b>	<b>Priority</b>	<b>Estimated Time Frame</b>
1	Public Domain Facilities	Miller Street	Street Trees, Furniture and Paving	\$300,000	High	2013
2	Public Domain Facilities	Bridge Street	Upgrade of on street car parking, Street Trees and furniture	\$150,000	Medium	2015
3	Public Domain Facilities	Lower Castlereagh Street	Upgrade of off street car parking, trees, furniture	\$500,000	Low	2020
<b>Total</b>				<b>\$1,000,000</b>		

It is suggested that Council discuss suitable projects for the updated works schedule at the workshop prior to the Council meeting and make a final determination at the meeting.

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Implications</u>	<b>4.1.2.2</b> Develop, implement and continually monitor a good governance plan

RECOMMENDATION

That Council determine an updated works schedule for inclusion in its Section 7.12 Contributions Plan.

Lindsay Mathieson  
Director Planning & Environment



**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

SUMMARY

To present the following minutes of Committee meetings for notation.

.....

<u>Interagency</u>	27 September 2018
<u>Local Licensees</u>	18 September 2018
<u>Orana Joint Organisation</u>	

<u>Principal Activity</u>	Respected Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	<b>3.1.2.1</b> Conduct the business of Council in an open and transparent manner
	<b>3.1.2.5</b> Meet all statutory requirements in a timely manner

**INTERAGENCY**  
27 October 2018

**PRESENT**

Gilgandra Youth Services - Helen Naef (Acting Chair)  
Barnardos – Maria Hanks (Chair)  
Family & Community Services – Elicia Irvin  
Gilgandra Housing & Homelessness Support – Greg Winter  
Gilgandra Preschool – Kristy Hyndes, Joanne Buckland  
Gilgandra Youth Services –Kiaya Leonard  
NSW Police – Nick Campbell  
Royal Flying Doctors Service – Ben Fischer, Leyna Howard, Ursula Ryan  
Sureway – Sheralee Player  
Western NSW Community Legal Centre – Tayla Gillespie

**IN ATTENDANCE**

Matthew Wilson (Director Community Services)  
Julie Prout (Executive Assistant)

Proceedings of the meeting commenced at 12.04pm  
with Matthew Wilson chairing the meeting

**APOLOGIES**

Barnardos – Gina Johnson  
Family & Community Services – Raymond Quigley  
Gilgandra Community Care – Narelle Rodway  
Gilgandra Public School – Tricia Howard  
Gilgandra Shire Council – Cr Doug Batten  
Gilgandra Shire Library – Liz McCutcheon  
St Joseph's School – Dominica Banks  
St Vincent de Paul – Neil Rabbett  
WACHS – Jinnaya Tyson, Bec Lee

<b>COMMITTEE'S RECOMMENDATION 9/18</b>	T Gillespie/E Irvin
That the apologies be accepted.	

**CONFIRMATION OF MINUTES**

<b>COMMITTEE'S RECOMMENDATION 10/18</b>	B Fischer/L Howard
That the proceedings of the previous Interagency meeting held on 27 July 2018 be confirmed.	

---

### Proceedings in Brief

At this point, Helen Naef entered the meeting and assumed the Chair.

### BUSINESS ARISING

#### Meals on Wheels 50<sup>th</sup> Birthday Celebrations

It was reported that the Meals on Wheels 50<sup>th</sup> Birthday Celebrations were a success.

### SERVICE UPDATES

#### Gilgandra Preschool

- New enrolments
- Extension to preschool proposed
- Looking to upgrade

#### Barnardos

- Programs at capacity
- Always space at playgroups

#### Sureway

- Good incentives with wage subsidies

#### Homelessness & Housing

- Varied demand on different days
- Roadmaps drug and alcohol program to commence October

#### Youth Services

- Holiday program, including partnership with Barnardos and Aspire
- Joy flights around Narromine – selected
- Pool to open next weekend due to issue with pump
- New Fitness Instructor for 6 months whilst

#### Council

- Vacation Care program 5-12 years progressing for Christmas and mid term breaks – hopefully from April 2019 – aiming to cater for 15 students
  - Cooee Cash Card initiative commenced
-

NSW Police

- Stats circulated
- Staffing currently at 8, additional officer in November will bring to full strength

Drug and Alcohol Outreach

- In Gilgandra every Thursday with caseload
- Youth education program to be introduced – pilot at Trangie Central school – end goal to produce a short video aimed at their age group
- Can do group education for adults if required

Western NSW Community Legal Centre

- Specialist DV unit
- Twice per month in Gil

Family & Community Services

- Permanency co-ordinator – cover Bourke and Orana
- Please advise of any gaps in service

NEXT MEETING

Thursday, 29 November 2018 – 12 noon

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 12.54PM.

H Naef  
Acting Chair

**LOCAL LICENSEES**

18 September 2018

**PRESENT**

A Jenkin – Mountain View Hotel  
J Jones – Gilgandra Services Club  
J Bleechmore – RSO  
B Luff – Royal Hotel  
N Harland – IGA

**IN ATTENDANCE**

Sgt N Campbell – Gilgandra Police  
J Campbell – Administration Assistant  
M Wilson – Gilgandra Shire Council (Acting Chairman)

Proceedings of the meeting commenced at 9.03am.

**APOLOGY**

A Walker (Chairman) – Armatree Hotel

**DECLARATIONS OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

Nil

**BUSINESS ARISING**

Nil

**GENERAL BUSINESS**

**Free Cuppa**

Mrs Bleechmore encouraged everyone to register for the Free Cuppa campaign. Mr Luff on behalf of the Royal Hotel said they would sign up. The campaign runs from 1 March 2019 until 31 May 2019.

**Plan B**

It was noted that Plan B will be running again this year with swags as a prize for the best Plan B, Mrs Bleechmore also noted that in Gilgandra there were different draw dates to coincide with events taking place at the time. Mr Wilson asked that something be put in the local paper to raise awareness of the program.

---

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 OCTOBER 2018

---

The Committee also asked that the colour of the shirts be changed and bigger sizes be made available as they have been quite small and ill-fitting maybe polo shirts in different colours. Mr Jones suggested approaching some breweries.

#### Police News

The Sporties Club is to be congratulated on hosting the Grand Final follow up party, everyone was of good behaviour.

Crime wise – there was a car crash from someone who had left the Collie Hotel two weekends ago which is under investigation otherwise it has been very quiet.

#### Proceedings in Brief

Ms Harland mentioned that some underage people were discouraged from their attempt to buy alcohol and that she was still working on the stickers for purchased cartons. At the moment IGA stickers are attached to purchased cartons.

Mr Luff thanked the Police on behalf of the Castlereagh League for their presence at the football and later at the festivities.

#### NEXT MEETING

The next meeting will be held on Tuesday, 20 November 2018 at 9.00am.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.18AM.

M Wilson  
Acting Chairman

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 OCTOBER 2018

---

## **ORANA JOINT ORGANISATION**

2 October 2018

MEETING OF: Orana Joint Organisation  
DATE: 2 October 2018  
TIME: 10.00 am  
VENUE: Narromine Shire Council

---

### **ATTENDEES:**

#### **Members**

---

Cr A Walker	Gilgandra Shire Council
Cr D Todd	Warrumbungle Shire Council
Cr C Davies	Narromine Shire Council
Cr D Kennedy	Mid-Western Regional Council
Cr R Donald	Bogan Shire Council
Mr A Albury	NSW Premier and Cabinet, Director Western NSW

#### **Attending**

---

Matthew Wilson	Director Community Services Gilgandra Shire Council
Roger Bailey	General Manager Warrumbungle Shire Council
Jane Redden	General Manager Narromine Shire Council
Brad Cam	General Manager Mid-Western Regional Council
Glenn Wilcox	General Manager Warren Shire Council
Derek Francis	General Manager Bogan Shire Council
Nick White	Office of the Regional Infrastructure Coordinator
Belinda Barlow	Interim Executive Officer Orana Joint Organisation
Carolyn Marchant	Narromine Shire Council, Minute taker
Karen Purser	Council Engagement Manager Office of Local Government

In the absence of the Chair Doug Batten, Interim Executive Officer Belinda Barlow opened the meeting at 10.00am and called for nominations for a Chair. Cr Denis Todd nominated Cr Ray Donald who did not accept the nomination. Cr Des Kennedy nominated Cr Craig Davies who accepted the nomination and assumed the Chair at 10.01am.

Belinda Barlow informed the meeting that Cr Ash Walker, Deputy Mayor Gilgandra Shire Council will be the delegate for Cr Doug Batten, Mayor Gilgandra Shire Council and Director Community Service Mr Matthew Wilson will be the delegate for the General Manager, for the duration of this meeting.

### **GUESTS**

1. Mr Chris Hanger Executive Director Regional and RLU Group NSW Department Premier and Cabinet provided an overview of the current suite of NSW Government funding programs.
2. Mr Alistair Fletcher Manager Commercial Services and ASP Relationships, Asset Management and Engineering, Essential Energy provided an overview of the progress of:
  - LED changeover program in the Essential Energy footprint
  - 2019/2024 Street lighting Pricing model consultation

The Chair thanked both presenters for their presentations and their time.

---

Break for morning tea, the meeting recommenced at 11.38 am

**BOARD MEETING ITEMS**

The Chair welcomed Ms Karen Purser from Office of Local Government, Mr Nick White from Office of the Regional Infrastructure Coordinator and the delegates from Gilgandra Shire Council, Cr Ash Walker and Matthew Wilson.

**APOLOGIES:** Cr Doug Batten, Cr Milton Quigley, Mr David Neeves

1. **DECLARATION OF INTEREST:** Cr Des Kennedy and Mr Brad Cam declared a pecuniary interest in item 5a Regional Strategic Planning Process, as Mid-Western Regional Council supplied a proposal.

2. **CONFIRMATION OF MINUTES**

**2018/033 RESOLVED** Crs Donald/ Kennedy that the Minutes of the Meeting held 8 August 2018 be adopted as a true and correct record of the meeting.

CARRIED

4. **MATTERS ARISING FROM MINUTES**

a. Orana JO Communication and Engagement Plan

**2018/034 RESOLVED** Crs Walker/ Kennedy that:

- I. The DRAFT Communication and Engagement Plan be endorsed by the Orana Joint Organisation Board;
- II. The DRAFT Communication and Engagement Plan be monitored and reviewed by the Interim Executive Officer.

CARRIED

b. Orana Joint Organisation purchase of Financial/Payroll software

**2018/035 RESOLVED** Crs Donald/ Walker that:

- I. That the Orana Joint Organisation Board endorse the use of MYOB financial software package to manage the financial and payroll functions of the Orana JO; and
- II. That the Orana Joint Organisation Board agrees to purchase MYOB financial software at an estimated cost of \$660.00 per annum.

CARRIED

**2018/036 RESOLVED** Crs Donald/ Kennedy that the Joint Organisation move into Closed Meeting at 11.44 am.

CARRIED

All members of the public left the meeting at 11.44 am.

**DECLARATION OF INTEREST:** Cr Des Kennedy and Mr Brad Cam declared a pecuniary interest in item 5a Regional Strategic Planning Process, and left the meeting at 11.44 am.



**OPEN MEETING**

Members of public were invited to return to the meeting at 12.19pm

The following resolutions from Closed Business were noted:

**5 a) Regional Strategic Planning process**

**2018/038 RESOLVED** Crs Donald/Walker that the quote and proposal received from Donna Galvin Consulting be accepted by the Orana Joint Organisation Board.

CARRIED

**5 b) Development of a logo and other key elements of visual identify**

**2018/039 RESOLVED** Crs Donald/ Walker that the quote and proposal received by Kirsty Orr Design be accepted by the Orana Joint Organisation Board.

CARRIED

**6. Orana JO Chair's REPORT**

Report from NSW Network of Joint Organisation Forum 16 August 2018

NSW Parliament House

**2018/040 RESOLVED** Crs Donald/ Walker that the report from the NSW Network of Joint Organisations forum be noted.

CARRIED

**REPORTS TO THE JOINT ORGANISATION**

**7 a) Transition to a Joint Organisation Summary and Timeline**

**2018/041 RESOLVED** Crs Donald/ Todd that the Orana Joint Organisation Board notes the Orana Joint Organisation Transition Plan.

CARRIED

**2018/042 RESOLVED** Crs Walker/ Kennedy that the Orana Joint Organisation Board notes the Plan for the expenditure of Orana Joint Organisation Establishment Fund 2018-2020.

CARRIED

**7 b) Interim Executive Officer Activities Report**

**2018/043 RESOLVED** Crs Donald/ Kennedy that the Orana Joint Organisation Board note the Interim Executive Officer's activities report.

CARRIED

**CORRESPONDENCE**

1. **Mid-Western Regional Council** That Council seek the support of the Orana Joint Organisation to request the State Government for further drought support for farmers.

**2018/044 RESOLVED** Crs Kennedy/ Todd that the Orana Joint Organisation advocate for further financial assistance for farmers.

CARRIED

2. **Local Government Procurement Financial Year 2018/18 LGP Rebate Scheme Payment Model and Timeframe.**

**2018/045 RESOLVED** Crs Donald/ Walker that the information be noted.

CARRIED

3. **LGNSW member services to Joint Organisations.**

**2018/046 RESOLVED** Crs Todd/ Donald that the information be noted.

CARRIED

**QUESTIONS WITHOUT NOTICE**

Nil

There being no further business the meeting closed 12.53pm.

The Minutes (pages 1 to 5) were confirmed at a meeting held on the

day of \_\_\_\_\_ 2018, and are a full and accurate record of proceedings of the meeting held on 2 October 2018.

Chair

**RECOMMENDATION**

That the above listed Committee minutes be noted.

David Neeves  
General Manager

---

**REPORTS FOR INFORMATION AND NOTATION**

**SUMMARY**

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

**STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES**

**SUMMARY**

To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of September 2018.
2. Certificate of Bank Reconciliation – Month of September 2018.
3. Details of investments as at 30 September 2018 (Local Government Financial Management Regulation No. 19).

<b>CASH BOOK BALANCE AS AT</b>	<b>31-Aug-18</b>	<b>\$3,362,771.01</b>
Plus: Receipts		\$3,072,384.29
Less: Payments		\$4,493,803.60
<b>CASH BOOK BALANCE AS AT</b>	<b>30-Sep-18</b>	<b>\$1,941,351.70</b>

---

<b>STATEMENT BALANCE AS AT</b>	<b>31-Aug-18</b>	<b>\$3,370,529.44</b>
Plus: Receipts		\$2,878,728.11
Less: Payments		\$4,438,752.75
<b>STATEMENT BALANCE AS AT</b>	<b>30-Sep-18</b>	<b>\$1,810,504.80</b>

---

Plus: Unpresented Receipts		\$151,115.88
Less: Unpresented Payments		\$20,268.98
<b>RECONCILED BALANCE AS AT</b>	<b>30-Sep-18</b>	<b>\$1,941,351.70</b>

---

Cashbook balance as at 30 September 2018:	\$1,941,351.70
Investments held as at 30 September 2018:	\$22,033,318.48
<b>Total Cash &amp; Investments Held as at 30 September 2018:</b>	<b>\$23,974,670.18</b>

---

The bank balances in each of the funds as at 30 September 2018 are:

General Fund	\$9,458,741.15
Water Fund	\$2,418,456.27
Sewer Fund	\$1,129,623.40
Orana Lifestyle Directions	\$2,633,352.77
Carlinda Enterprises	\$312,433.48
Cooee Villa Units	\$1,584,824.75
Cooee Lodge	\$5,370,230.14
Jack Towney Hostel	\$769,634.57
Trust Fund	\$297,373.65

**Balance as per Total Cash & Investments Held: \$23,974,670.18**

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 183 days @	2.80%	Due on 12-Mar-19	With AMP Bank
(b)	\$1,000,000.00	For 275 days @	2.65%	Due on 01-Dec-18	With AMP Bank
(c)	\$500,000.00	For 183 days @	2.60%	Due on 05-Oct-18	With AMP Bank
(d)	\$1,500,000.00	For 270 days @	2.65%	Due on 23-Nov-18	With AMP Bank
(e)	\$1,000,000.00	For 214 days @	2.85%	Due on 22-Jan-19	With AMP Bank
(f)	\$500,000.00	For 180 days @	2.70%	Due on 06-Mar-19	With Bankwest
(g)	\$1,000,000.00	For 180 days @	2.70%	Due on 28-Nov-18	With Bankwest
(h)	\$1,000,000.00	For 183 days @	2.70%	Due on 05-Mar-19	With Bankwest
(i)	\$500,000.00	For 275 days @	2.45%	Due on 03-Dec-18	With Bendigo
(j)	\$1,000,000.00	For 273 days @	2.70%	Due on 06-May-18	With Bendigo
(k)	\$1,000,000.00	For 274 days @	2.71%	Due on 04-Apr-19	With Bendigo
(l)	\$500,000.00	For 365 days @	2.55%	Due on 04-Oct-18	With Bendigo
(m)	\$500,000.00	For 274 days @	2.70%	Due on 11-Apr-19	With Bendigo
(n)	\$1,000,000.00	For 181 days @	2.70%	Due on 18-Mar-19	With BoQ
(o)	\$1,000,000.00	For 184 days @	2.75%	Due on 10-Jan-19	With BoQ
(p)	\$500,000.00	For 182 days @	2.70%	Due on 05-Nov-18	With IMB
(q)	\$1,000,000.00	For 365 days @	2.70%	Due on 28-May-19	With IMB
(r)	\$1,000,000.00	For 186 days @	2.72%	Due on 19-Nov-18	With ME Bank
(s)	\$1,500,000.00	For 184 days @	2.65%	Due on 27-Feb-19	With ME Bank
(t)	\$500,000.00	For 180 days @	2.67%	Due on 29-Jan-19	With NAB
(u)	\$1,000,000.00	For 90 days @	2.60%	Due on 04-Dec-18	With NAB
(v)	\$1,000,000.00	For 180 days @	2.73%	Due on 04-Dec-18	With NAB
(w)	\$1,000,000.00	For 272 days @	2.70%	Due on 06-May-19	With NAB
(x)	\$1,000,000.00	For 182 days @	2.78%	Due on 21-Dec-18	With NAB
(y)	\$533,318.48		1.99%	At Call	With TCorp
Total Investments:					
<b>\$22,033,318.48</b>					

**OUTSTANDING MATTERS FROM PREVIOUS MEETINGS**

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>August 2014</u>		
233/14	Aero Park Shed Lease	Being followed up
<u>July 2015</u>		
165/15	SES Accommodation	Announcement of funding received.
<u>February 2016</u>		
26/16	Industrial Subdivision Stormwater - Pines Industrial Subdivision	In progress – with solicitor
<u>September 2017</u>		
264/17	Mudfords Road	Awaiting response from the Minister. Being followed up.
<u>February 2018</u>		
15/18	Application - Growing Local Economies Fund for intersection upgrade	Application submitted
<u>March 2018</u>		
55/18	Flora Reserve	Local service clubs, community organisations and interested individuals to be canvassed for their willingness to provide assistance following creation of a plan of management for the site.
<u>May 2018</u>		
93/18	CCTV	Application submitted; awaiting response
<u>June 2018</u>		
117/18	Rural Fire Service Zoning Agreement	Agreement to be reviewed

---

126/18	Rising Sun Structure	Will be reconsidered once restoration works have been completed
<u>August 2018</u>		
165/18	Lease - Gilgandra Caraven Park	New lease drawn up – anticipated changeover in near future
177/18	Regional Cultural Fund Grant - CHC	Applications lodged
179/18	Regional Cultural Fund Grant – Library	
181/18	Curban Hall Committee request	Awaiting further information on grant application
<u>September 2018</u>		
199/18	Community Consultative Committee - Inland Rail Narrabri to Narromine	L Mathieson and R Medd nominated for committee
201/18	Regional Growth Environment & Tourism Fund	Letters sent to Warrumbungle and Coonamble Councils
202/18	Drought Communities Program	Application yet to be for Tooraweenah P A & H Assn – will occur in conjunction with application for future projects
203/18 152/18	Request for Boundary Change between Gilgandra and Coonamble	Application progressing; Coonamble Council to be advised accordingly
204/18	Racecourse Road Encroachment	Negotiations underway to replace boundary fencing
205/18	Staff Uniform	To be in place by 1 July 2019 and associated policies to be reviewed
209/18	Safe and Secure Water Program	Applications submitted for Water and Sewer
212/18	Subdivision 3 Local Infrastructure	Changes from September meeting updated. Further report to this meeting on review of works schedule and project listing

---

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 OCTOBER 2018

---

### **DEVELOPMENT APPLICATIONS**

The following application was received from 1-30 September 2018.

DA Number	Received	Applicants Name	Application Description of Work	Property Address	Decision	Decision Date	Development Value
2018/258	24/09/2018	GILGANDRA SHIRE	SUBDIVISION	2098 JOHN RENSHAW PARKWAY TONDERBURINE			
2018/259	26/09/2018	GAFF RONALD	SHED	14 BUTLER DRIVE GILGANDRA NSW 2827	APPROVED	03/10/2018	19301.00
			<b>TOTAL FOR SEPTEMBER</b>	<b>\$19,301.00</b>			
			<b>TOTAL FOR 2018</b>	<b>\$2,398,185.00</b>			

### **RECOMMENDATION**

That the reports be noted.

David Neeves  
General Manager

---



**CATEGORY A – REQUEST FOR ASSISTANCE WITH LEGAL COSTS –  
CITY OF SYDNEY COUNCIL, NORTH SYDNEY COUNCIL AND BAYSIDE  
CITY COUNCIL**

**SUMMARY**

To advise of a request from Local Government NSW to assist City of Sydney Council, North Sydney Council and Bayside City Council with legal costs.

.....

The following letter has been received from Local Government NSW on behalf of City of Sydney Council, North Sydney Council and Bayside City Council:

We are writing to request your assistance with legal costs incurred by the above councils in respect of an appeal of the Land and Environment Court's decision in *Karimbla Properties v Council of the City of Sydney; Bayside City Council and North Sydney Council* [2017] NSWLEC 75. The judgement can be viewed on the Land and Environment Court's website.

On 6 October 2017, the Board of LGNSW resolved to approve applications for legal assistance made by the City of Sydney Council and Bayside Council in accordance with the *LGNSW Legal Assistance Policy and Guidelines (November 2015)*, which is available at <https://www.lgnsw.org.au/files/imce-uploads/127/legal-assistance-policy-guidelines-november-2015.pdf>. On 9 February 2018, the Board approved an application for legal assistance made by North Sydney Council.

The LGNSW Board considered that this case is of importance to local government throughout NSW.

By way of background, the case concerns the interpretation of section 516 (1) (a) of the *Local Government Act 1993*, being the categorisation of ratable land as "residential". The Land and Environment Court held that land, on which development for the purposes of a residential development was being carried out in accordance with a development consent, is to be categorised as "residential", even though building construction was not complete and occupation certificates for use of buildings for residential accommodation had not been granted. The Court also found that Karimbla Properties are entitled to refunds of any rates paid for the land as a result the land being categorised by the councils as "business".

The three councils appealed the Land and Environment Court's decision. The Court of Appeal heard the matter in late July and has reserved its decision. Judgement is expected later in the year.

Our request for assistance is detailed in the attached invoice. There is no obligation on Council to provide financial assistance. If Council chooses not to provide assistance, the invoice may be disregarded.

MEETING OF: GILGANDRA SHIRE COUNCIL  
HELD ON: 16 OCTOBER 2018

---

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Local Government NSW is requesting a contribution of \$ 1735.40 (including GST) which would usually be a contribution from Council's Contributions and Donations Budget (unallocated).
<u>Delivery Program Actions</u>	<b>4.1.1.1</b> Support Councillors in their role by providing information regularly and training as required.

**SUBMITTED FOR COUNCIL'S DETERMINATION**

David Neeves  
General Manager

**CATEGORY A CORRESPONDENCE –  
WWI DIGGERS COMMEMORATIVE BOOK**

**SUMMARY**

To advise of a request for funding for the publication of a book commemorating WWI diggers with an association to Gilgandra Shire.

.....

Council has received correspondence from Margo Piggott seeking funding support from Council to enable publication of a book commemorating WWI diggers with an association to Gilgandra Shire. A copy of the correspondence has been included as an attachment.

The total cost of the project is estimated to be \$20,000 and it is Margo's aim to have the book ready for publication and sale for ANZAC Day 2019.

A meeting was held with Ms Piggott in September and whilst any sort or level of financial support is being sought it was decided the proposal would be brought forward on the basis that Council is asked to make a contribution of \$5,000 which is in effect to be used as a loan for the purposes of underwriting the project.

It is proposed that the book be sold at say \$60 a copy with 400 copies printed. Any proceeds from the sales would be returned to the funding organisations on a proportional basis.

Other local organisations and business have been approached and any commitment to participate by Council should be contingent on that basis.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Currently unfunded
<u>Delivery Program Actions</u>	1.2.1.3 Support community organised events, festivals and celebrations

**RECOMMENDATION**

That Council determine a level of support for the project.

M Wilson  
Director Community Services

---

**PRECIS OF CATEGORY B CORRESPONDENCE**

**SUMMARY**

To pass on relevant information from correspondence received.

.....

Documents mentioned are available upon request for any interested Councillors.

1. **GILGANDRA LICENSED POST OFFICE**

Thank you to all involved with concreting the area between the Post Office and Wamboin Street.

2. **MARK COULTON MP**

Complimenting the Meals on Wheels volunteers in Gilgandra for their service to the community.

3. **CHARLES STURT UNIVERSITY SCHOLARSHIP RECIPIENTS**

Letters of thanks from scholarship recipients Lydia Scotti, Katie Kildey and Courtney Priest.

**RECOMMENDATION**

That receipt of the Category B correspondence be noted.

David Neeves  
General Manager

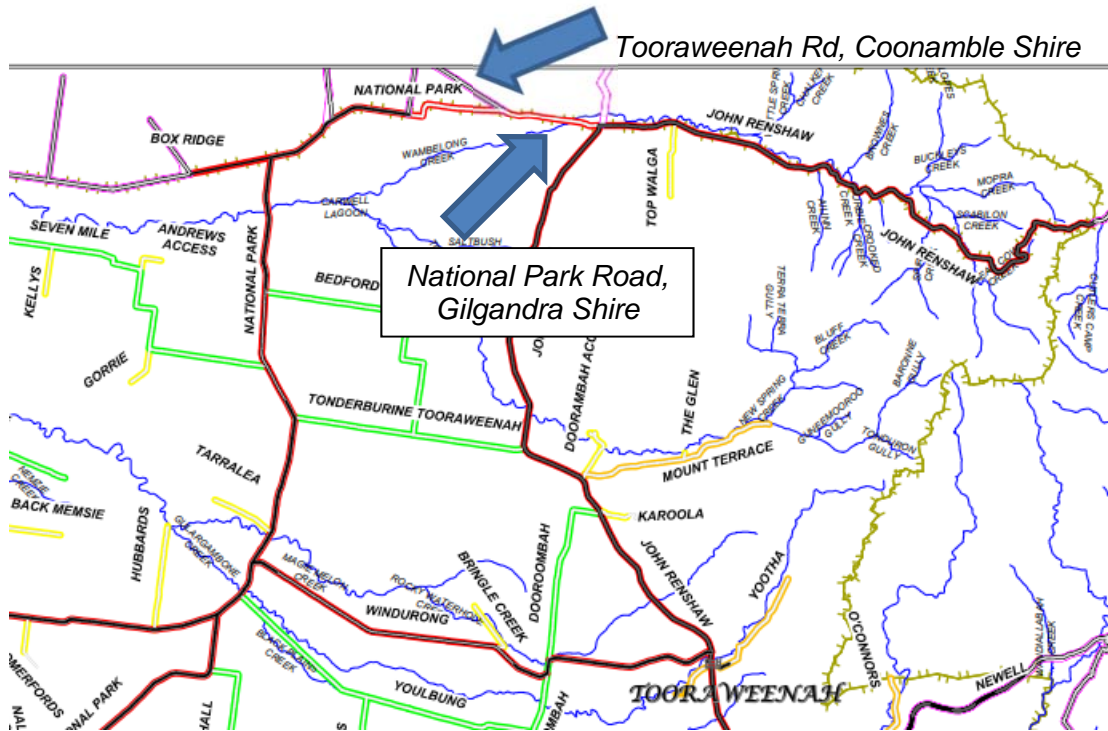
**FIXING COUNTRY ROADS - TOORAWEEAH ROAD**

**SUMMARY**

To consider a request from Coonamble Shire Council regarding sealing of Tooraweenah Road as a joint submission under the upcoming round of Fixing Country Roads Program.

.....

On 8 October 2018 Council received a request by way of letter from Coonamble Shire Council asking for Council's support in submitting a joint application to seal the entire length of the Tooraweenah Road (in Coonamble Shire) and including a section of National Park Road (in Gilgandra Shire) under the upcoming round of Fixing Country Roads Program as indicated in the diagram below:



The Tooraweenah Road is a major link road from Coonamble to the Warrumbungle National Park and Visitors Centre. Coonamble Shire Council has expressed its argument that the road is extensively used by the travelling public and sealing it would have both safety and economic reasons.

Under Council's Local Roads Hierarchy, National Park Road is classified as a Regionally Significant Local Rural Road.

The section of National Park Road in question is 3.8kms in length. Based on the construction costs of approximately \$300,000 per km, the cost to bitumen seal this section of road would cost \$1.14M.

The Orana Region has provided the State Government a list of priority roads on which the National Park Road is included. Council should also consider that there is a further 3.3km from the end of the bitumen on National Park Rd to the Coonamble Shire boundary (intersection with Tooraweenah Road in Coonamble Shire).

Council has not identified any unsealed roads in its Long Term Financial Plan for converting into sealed roads and has generally formed the position that it would reconstruct existing bitumen roads before sealing any new roads.

On the back of the inland rail ready initiatives, Council has identified Hargraves Lane as a critical link for freight transport in the future and is making plans to complete a design with the intention to submit an application under the Fixing Country Roads Program.

There appears to be no limit to the number of applications which can be submitted by each Council under the Fixing Country Roads Program however there is a limited amount of funding to be shared. It is my opinion therefore that Council should prioritise the reconstruction of Hargraves Lane over National Park Road.

<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	No budget for the proposed works and no estimates completed
<u>Delivery Program Actions</u>	<b>6.2.1.4</b> Maintain and construct streets and roads in accordance with Council's adopted road classifications

### RECOMMENDATION

1. That Council decline the offer to submit a joint application however offer a letter of support to Coonamble for their application; and
2. That Council prioritise an application for a future Fixing Country Roads round for the reconstruction of Hargraves Lane.

Mark Linton-Harland  
A/Director Infrastructure

---

**DROUGHT COMMUNITIES PROGRAMME – SHOP LOCAL - COOEE CASH**

**SUMMARY**

To consider adapting the previous shop local program in conjunction with the Drought Communities Programme to provide an economic stimulus in the lead up to Christmas.

.....

In light of the impacts of the current drought on local businesses and with Christmas trading period fast approaching, it is requested Council give consideration to the providing support to a drought initiative by way of an adapted shop local program. At this point Council does not have the Shop Local Promotion in the 2018/19 budget.

The Christmas trading period is notably the busiest retail trading period for Gilgandra retail businesses and there is the potential for the community to suffer greatly from lack of trade. Much of the drought funding and support that is currently on offer focuses on assisting farmers and, as Council would be aware, there has been significant discussion of lack of support for small business. This concept works in our community however has suffered a lack of funding support without Council's intervention over the past few years.

The suggestion is that Council commit \$25,000 of the \$1m Drought Communities Programme allocation to the project. Given the timing and application process, Council should note that this decision comes with a risk that the project may not be funded.

It is proposed that the project would run similarly to previous years with the Economic Development Committee determining the final detail however the intention would be to give away multiple prizes in the weeks leading up to Christmas. As a suggestion, perhaps 10 x \$500 Cooee Cash Cards to be drawn each week.

Whilst shopping locally is a key aim, stimulating the local economy is paramount and the rationale behind the multiple smaller prizes rather than one large prize.

Council will be given an opportunity to discuss this concept in the workshop prior to the meeting.

<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Up to \$25,000 not budgeted for if the Drought Communities application is unsuccessful

Delivery Program Actions

**5.1.2.1**

Provide support for existing businesses and facilitate opportunities for business development and growth.

RECOMMENDATION

1. That Council commit \$25,000 to the 2018 Shop Local project.
2. That Council give consideration to an application through Council's Drought Communities Programme \$1m allocation for the 2018 Shop Local project, noting that the application may not be successful.
3. That the Economic Development Committee determine the details of the 2018 Shop Local project.

Randall Medd  
Acting Director Corporate Services