Placing a Reservation from the Online Catalogue

Search for the items you wish to reserve.

Click on the item, bringing all its details to the screen.



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Enter your Borrower ID (library card number) and Password. If you do not know your password, request a password reset from the Library by phoning 6817 8877 or emailing <u>library@gilgandra.nsw.gov.au</u>. Click on Login.

The reservation screen will come next.



If the option of selecting a copy from Gilgandra is available, please select that.

Click Place Reservation.

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					Previous Page Next Page (9
	Home H	lelp Contact Us	<u> </u>			
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You will get a screen confirming your reservation. Click on **Library Catalogue** to continue searching the online catalogue.