

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next Meeting of Council will be held in the Council Chambers on **Tuesday, 21 November 2017 at 4.00pm** commencing with a presentation from Council's Auditors.

Agenda

- (1) Submission of Questions for Next Meeting
- (2) National Anthem
- (3) Prayer
- (4) Acknowledgement of Traditional Owners:
"I would like to respectfully acknowledge the traditional owners of the land, past and present, on which this meeting is taking place"
- (5) Apologies
- (6) Declarations of Interest:

At this juncture, Councillors should indicate any items in which they have an interest and therefore will not be participating in discussion or voting.

- (7) Confirmation of Minutes:
 - Ordinary meeting held on 18 April 2017 (circulated previously)
- (8) Listing of matters to be considered in Closed Council

The following matters are listed to be considered in Closed Council in line with the confidentiality policy of Council and Clause 10A (2) of the Local Government Act, 1993, relating to:

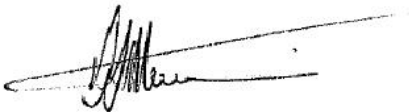
- (a) personnel matters concerning particular individuals (other than councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - I. prejudice the commercial position of the person who supplied it, or
 - II. confer a commercial advantage on a competitor of the council, or
 - III. reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of the law
- (f) matters affecting the security of the council, councillors, council staff or council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege information concerning the nature and location of a place or an item of Aboriginal significance on community land.

- Procedural Motion to close Council to Press and Public
- Reports from Servants to Closed Council Meeting
 - Hire of Trucks and Plant (c)
 - Possible property purchase (c)

- Procedural Motion to re-open meeting to Press and Public

(9) Reports from Servants

(10) Correspondence

A handwritten signature in black ink, appearing to read 'David Neeves', with a long horizontal stroke extending to the right.

David Neeves
General Manager

Procedural Motion – to exclude Press and Public

“That by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10(2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate – the Press and Public be excluded from the Meeting.

(PE1071.1)

MAYORAL MINUTE – 27/17
UNESCO GEOPARK

SUMMARY

To provide an update on progress of Warrumbungle region UNESCO Geopark application and seek in principle support for a grant application.

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At the Geopark working group meeting held in Coonamble on Monday, 13 November, it was resolved to lodge an application for \$60,000 under the Federal Government's Building Better Regions fund. This application would see sufficient funding to undertake all the necessary economic and social analysis work required for this project.

The grant would require matching funding, which would mean a \$10,000 commitment from Gilgandra, Warrumbungle and Coonamble councils should the application be successful.

The timeline has been pushed out for the lodgement of the application for the UNESCO Geopark status to possibly 2019 as the working group has been advised to ensure the application meets all the specified criteria rather than push it through on a timeline.

<u>Principal Activity</u>	Economic Development
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	5.2.2.3 Continue involvement in the push to have the Warrumbungle National Park become accredited as a UNESCO Geopark

RECOMMENDATION

That in principle support be confirmed for a grant application of \$60k under the Federal Government's Building Better Regions fund.

Doug Batten
Mayor

(PE1071.1)

MAYORAL MINUTE – 28/17
CENTENARY WWI ARMISTICE

SUMMARY

To advance discussions on a suitable commemoration of the conclusion of World War I on 11 November 1918.

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The centenary of the commencement of WWI was marked in Gilgandra by a night at the Gilgandra Services Club which was organised by the WWI commemoration group led by Margo Piggott in August 2014. This was followed by the unveiling of the Coo-ee Sculpture on Anzac day in 2015.

Council has, within its Long Term Financial Plan, allocated a sum of \$40,000 for a yet to be identified project to commemorate the centenary of end of hostilities in November 2018.

To date no formal community discussion has been held in regard to the nature and extent of such a project.

In informal discussion at council workshops, two projects have been raised, viz;

1. A series of plaques and an interpretive monument which recognises the numerous Soldier Settlers blocks that were created within the Shire at the end of both WWI and WWII. It was envisaged that a bronze plaque that detailed the various blocks within the original holdings that were subdivided, showing the names of the servicemen that drew the block could be erected at a strategic location on or near the subdivision together with an interpretive monument in town which attracted visitors to spend time in visiting the plaques erected throughout the shire. Perhaps such a project could be undertaken by commissioning the local Historical Society of specific members of the society.
2. As a national and community pride building initiative, the erection of two large flag poles, 10 to 15 metres in height, in the old Apex Park on the Newell Highway, south of the Gilgandra Sporting Club; upon which would be permanently flown large Australian and Aboriginal flags.

Given that Remembrance Day 2018 is less than 12 months away it is thought that the time is opportune to call for public input and consultation on possible projects or initiatives utilising the above two suggestions as a catalyst for discussions.

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	In accordance with LTFP allocation of \$40,000
<u>Delivery Program Actions</u>	1.2.1.4 Develop a project to commemorate WWI Armistice Centenary

RECOMMENDATION

That Council call for submissions from interested Gilgandra Shire based groups and individuals on how best to commemorate the Centenary of the Armistice marking the end of World War I in 2018.

Doug Batten
Mayor

MAYORAL MINUTE - 29/17
MAYORAL COMMITMENTS

SUMMARY

To advise Council of the Mayor's activities during the preceding month.

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Since the last report, as Mayor I have represented Council as follows:

23/10/17	Sports Council
25/10/17	Aboriginal Education Consultative Group AGM and monthly meeting
26/10/17	Economic Development Committee meeting
27/10/17	Permanent Way Institute (Inland Rail) meeting, Sydney
30/10/17	Discussion with School Principal
31/10/17	Newell Highway Taskforce, Narrabri
31/10/17	Hudson Pear Working party, Walgett
1/11/17	Lunch meeting with OROC Executive Officer, Dubbo
1/11/17	NSW Transport 2056 Strategy Briefing, Dubbo
2/11/17	Country Mayors' Dinner, Sydney
2/11/17	Country Mayors' AGM and monthly meeting
2/11/17	OROC Delegation – <ul style="list-style-type: none">• staff of Deputy Premier's office• NSW Primary Industries Minister• Don Murray, Infrastructure NSW
9/11/17	Meeting Health Services Union organiser
9/11/17	Aged Care Committee meeting
10/11/17	Orana Arts Board Meeting, Dubbo, with Cr Naden
10/11/17	Community farewell and thank you, Sgt Brisbane
13/11/17	Global GEOPARK Working party, Coonamble
14/11/17	Disability Services meeting
16/11/17	Hudson Pear Taskforce, Lightning Ridge
20/11/17	Castlereagh Macquarie County Council, Gilgandra
20/11/17	Hear our Heart Earbus, Dubbo
21/11/17	Council meeting

<u>Principal Activity</u>	Strategic Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.2.1 Conduct the business of Council in an open and transparent manner

RECOMMENDATION

That the report be noted.

D Batten
Mayor

JANUARY 2018 COUNCIL MEETING

SUMMARY

To consider whether to hold a Council meeting in January 2018.

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The January 2018 Council meeting is scheduled for Tuesday, 16 January 2018.

Given the general shutdown of Council's Administration Office for two weeks until 9 January 2017, school holidays and general close downs both within Local Government and associated industries, it is suggested that the January meeting not be held.

Should an urgent matter arise which cannot be dealt with by the Mayor or myself under delegated authority, an extraordinary meeting could be called during the January period.

<u>Principal Activity</u>	Growing Economy
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	3.1.2.2 Ensure Council and Committee meetings are conducted regularly

RECOMMENDATION

That Council not hold a January 2017 meeting and the next ordinary meeting be held on Tuesday, 21 February 2017.

David Neeves
General Manager

(ET.AG.1)

**ELECTRICITY CONTRACTS – STREET LIGHTING AND CONTESTABLE
(LARGE) SITES**

SUMMARY

To advise of proposal to renew electricity contracts in conjunction with OROC bulk purchase arrangements.

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For a number of years Council has been a participant in the contract purchase of electricity for street lighting and some larger usage sites and, together with OROC councils, engaged Energy and Management Services (EMS) to negotiate on Council's behalf.

With contracts due for renewal for a January 2018 start, EMS has sought authority to commence negotiation and the necessary documentation has been completed.

At the time of preparing this report, contracts will be negotiated for street lighting and all Council sites.

In the proposal to all OROC Councils, EMS outlined the current electricity market and noted that this is probably one of the most difficult periods to confidently predict future direction.

Council also utilises e21 Energy Plus an energy management software package developed and managed by EMS to independently validate electricity accounts and record electricity usage.

With street lighting costs in the vicinity of \$100,000 per year plus Cooee Lodge and any contract sites, it is expected that total price will exceed Local Government Act tender limits (contract for 5 years) and therefore Council needs to resolve not to follow the generally required tendering process.

Due to the nature of negotiating electricity contracts and short term pricing offers with such price fluctuations resulting in tenderers not being able to be relied on to provide tenders which are fixed for a sufficient period of time to enable the normal tendering process to be completed by Council and the requirement to move quickly should a short term opportunity arise to lock in attractive rates, that extenuating circumstances exist in regard to the provision of an electricity supply tender.

<u>Principal Activity</u>	Strengthened Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Allowance in 17/18 and future budgets

Delivery Program Actions

4.2.2.6

Ensure Council is operating effectively and efficiently and its purchasing and procurement policies and procedures reflect best practice and provide value for money to the community

RECOMMENDATION

1. That the General Manager's actions in engaging Energy and Management Services to renegotiate Council's street light and contestable sites be endorsed.
2. That public tenders not be invited for the supply of electricity for Council's street lighting and contestable sites in accordance with Section 55(3)(i) of the Local Government Act, 1993 as it is considered that a satisfactory result would not be achieved by Council due to the extenuating circumstances that are created as a result of short term price fluctuations in the pricing for electricity with such price fluctuations resulting in tenderers not being able to be relied on to provide tenders which are fixed for a sufficient period of time to enable the normal tendering process to be completed by Council.
3. That the Mayor and General Manager be authorised to enter into a contract for the supply of electricity for both street lighting and contestable sites prior to 1 January 2018.
4. That authority be granted to sign and seal all associated documents.

David Neeves
General Manager

2017/18 QUARTERLY OPERATIONAL PLAN REVIEW TO 30 SEPTEMBER 2017

SUMMARY

To consider progress for the September quarter with Council's 2017/18 Operational Plan.

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Separately enclosed with this business paper is the 2017/18 Operational Plan Review document for the quarter 1 July to 30 September 2017. An abridged version highlighting progress and challenges of particular significance has been included along with the complete planning document.

<u>Principal Activity</u>	Strategic Leadership Community Engagement
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Actions delivered in line with 2017/18 budget.
<u>Delivery Program Actions</u>	4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements 2.1.1.2 Report Council's issues actions and achievements to the Community

RECOMMENDATION

That the 2017/18 Operational Plan Review for the quarter ended 30 September 2017 be adopted.

N J Alchin
Director Corporate Services

QUARTERLY BUDGET REVIEW - 30 SEPTEMBER 2017

SUMMARY

To detail the variances to the original estimates for the 2017/18 financial year as presented in the Quarterly Budget Review as at 30 September 2017. Also, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

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List of Budget Changes Previously Adopted by Council

Nil as this is the first quarter report.

Result

The overall result for General Fund for this review as at 30 September 2017 is a \$233,349 decrease in the estimated deficit at year end to an estimated result of a \$59,743 deficit (depreciation not included).

Water Fund has a \$19,365 decrease to the estimated deficit at year end to an estimated result of a \$101,119 deficit (depreciation not included).

Sewer Fund has a \$10,914 decrease to the estimated deficit at year end to an estimated result of a \$418,967 deficit (depreciation not included).

Orana Living had no change to the estimated result at year end of a \$55,190 surplus (depreciation not included).

Carlinda Enterprises had no change to the estimated result at year end of a \$1,279 surplus (depreciation not included).

Cooee Villa Units has a \$3,274 decrease to the estimated surplus at year end to an estimated result of an \$87,542 surplus (depreciation not included).

Home Care Packages has no change to the estimated result at year end of a \$35,944 surplus (depreciation not included).

Cooee Lodge Hostel has a \$67,980 increase to the estimated surplus at year end to an estimated result of a \$177,675 surplus (depreciation not included).

Jack Towney Hostel has no change to the estimated result at year end of a \$14,508 surplus (depreciation not included).

The overall result for this review as at 30 September 2017 is a \$328,334 decrease to the estimated deficit at year end for Council as a whole to an estimated result of a \$207,691 deficit (depreciation not included).

Details - Notes

The following notes are to be read in conjunction with the Quarterly Budget Review documents and contain a detailed description of the major variances to Council's budget. These changes are listed in the variance columns.

GENERAL FUND

Note 1100 (page 2 QBR)

Corporate Support Income

\$77,407 additional income

Responsible Officer: Director Corporate Services

The additional income of \$77,407 is the amount that Council has received from insurers for the write off of a truck. This additional income is offset by additional capital expense on page 11 to replace the truck.

Note 1101 (page 2 QBR)

Wages & Other Employee Costs

\$40,000 less expense

Responsible Officer: Director Corporate Services

Due to salary sacrifice arrangements and based on current payments, it is anticipated that a savings of at least \$40,000 will be forthcoming in Corporate Services wages. The savings will be used to fund the expected additional costs to purchase and install the playground equipment at Hunter Park. This is shown at capital expenses on page 11.

Note 1121 (page 2 QBR)

Wages & Other Employee Costs

\$200,000 less expense

Responsible Officer: Director Infrastructure

Due to the organisational review, some vacant positions within the Infrastructure Department have been dispensed with and replaced with project management positions. The positions that are no longer were allowed for in the original budget and, as a result, there will be savings of around \$200,000. The savings will be used to fund the project management positions when filled and have been transferred to reserves on page 10 for this purpose.

Note 1410 (page 4 QBR)

Other Waste Management Income

\$335 additional income

Responsible Officer: Director Planning & Environment

A small adjustment to the income raised from business waste and rural waste annual charges.

Note 1420 (page 4 QBR)

Street Cleaning Expenses

\$12,000 less expense

Responsible Officer: Director Infrastructure

The street bins collection cost in 2015/16 was \$19,757 but this cost reduced to \$6,731 in 2016/17. At the time the 2017/18 budget was prepared, it was not clear that a reduction in the cost was occurring and, as a result, the estimate was calculated using 2015/16 figures as a guide.

The costs incurred to date suggest that this estimate is overstated and a reduction of \$12,000 from \$22,351 to \$10,351 is required.

Note 1511 (page 5 QBR)

Gilgandra Youth Service Expenses

\$3,000 additional expense

Responsible Officer: Director Community Services

There was grant funding received for \$3,000 towards the end of the last financial year and transferred to reserves to be used this year. The additional expense is offset by a transfer from reserves on page 10.

Notes 1522 & 1523 (page 5 QBR)

Gilgandra Community Transport

\$11,304 additional income

\$11,304 additional expense

Responsible Officer: Director Community Services

Additional funding has been received that is offset by additional expenses of the same amount.

Note 1701 (page 7 QBR)

Gilgandra Library Expenses

\$79,234 additional expense

Responsible Officer: Director Community Services

The Library was allocated additional grant funding during June and this amount was transferred to reserves to be utilised this year. The additional expense is offset by a transfer from reserves on page 10.

Note 1911 (page 8 QBR)

Rural Roads Expenses

\$1,085,133 additional expense

Responsible Officer: Director Infrastructure

The additional expense is made up of the following unspent funds that were carried forward from the previous financial year:

- Improving Country Roads Grant: \$500,000
- Unsealed Rural Roads: \$585,133

These amounts are offset by transfers from reserves on page 10.

Note 1941 (page 8 QBR)

Roads to Recovery Expenses

\$492,823 additional expense

Responsible Officer: Director Infrastructure

There were unspent funds that were received in the previous year and this amount was transferred to reserves. As a result, the funds have been available to be used this year and are offset by a transfer from reserves on page 10.

Note 2801 (page 9 QBR)

Financial Assistance Grant

\$1,787,643 less income

Responsible Officer: Director Corporate Services

The Federal Government released the first and second quarter payments for 17/18 early and the funds were received by Council in the previous financial year. As a result, the amount paid of \$1,787,643 was transferred to reserves to be used in 17/18.

It is anticipated that the amount that will be received this year will be reduced by the same amount of the overpayment made the previous year. The reduction in funds to be received is offset by a transfer from reserves on page 10.

Notes 2900 & 2901 (page 10)

Transfers from Reserves

\$4,142,148 additional income

Transfers to Reserves

\$200,000 additional expense

Following is a listing of the changes in transfers from and to reserves (the responsible officer is listed in brackets):

- RMS Profit (Staff Training) - Website (DCorp): \$75,000 additional income which is offset by additional capital expenses on page 11.
 - Gilgandra Youth Services Grant (DComm): \$3,000 additional income which is offset by additional operational expenses on page 5.
 - Library (DComm): \$94,234 additional income which is offset by additional operating expenses (\$79,234) on page 7 and additional capital expenses (\$15,000) on page 11.
 - Install RCDs (DEnv): \$153,413 additional income which is offset by additional capital expenses on page 11.
 - Windmill Walk (DInf): \$40,603 additional income which is offset by additional capital expenses on page 11.
 - Hunter Park Toilets (DEnv) \$182,242 additional income which is offset by additional capital expenses on page 11.
 - Financial Assistance Grant (DCorp): \$1,787,643 additional income which is offset by reduced operating income on page 9.
 - Improving Country Roads Grant (DInf): \$500,000 additional income which is offset by additional operating expenses on page 8.
 - Unsealed Rural Roads (DInf): \$585,133 additional income which is offset by additional operating expenses on page 8.
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- Playground Equipment (DCorp): \$113,579 additional income which is offset by additional capital expenses on page 11.
- Roads to Recovery Grant (DInf): \$492,823 additional income which is offset by additional operating expenses on page 8.
- Additional Rural Roads Renewals (DInf): \$114,478 additional income which is offset by additional capital expenses page 11.
- Project Management Costs (DInf): \$200,000 additional expense which is offset by reduced operating expenses on page 2.

Note 2903 (page 11 QBR)

Capital Income

\$289,850 additional income

Following is a listing of the capital income variances (the responsible officer is shown in brackets):

- Grants – Federation St (DInf): \$25,150 less income to reflect the actual amount that will be received. This is offset by a reduction in the capital cost.
- Grants - Bridges (DInf): \$877,509 additional income to reflect the actual costs incurred and the estimated costs remaining in the Webbs Crossing, Wallumburrawang Creek and Luckies Gully bridges. Further detailed explanation provided below.
- Grants – Jordana Park (DComm): \$40,000 additional income that Council has been successful in obtaining. Council already had a capital expenditure vote of \$40,000 for works to be completed at the park and this was to be funded from general revenue. As grant funding will now be used, the additional funds will result in an overall savings to Council.

Grant Funding – Bridges

Over the previous two financial years (2015/16 and 2016/17), the total cost of the three bridges has been \$1,701,136 and it is estimated that a further \$275,000 will be spent this year making a total cost of \$1,976,136.

The cost of the three bridges is as follows:

- Webbs Crossing (100% funded): \$578,882
- Wallumburrawang Creek (50% funded): \$813,439
- Luckies Gully (50% funded): \$583,815

Based on the above, the total amount of grant funding that Council is to receive is \$1,277,509. Council received \$400,000 in 2016/17 so therefore, \$877,509 in grant funding remains. An amount of \$826,100 has been received this year.

Council borrowed \$1,062,000 last year to fund the Wallumburrawang Creek bridge and the Luckies Gully bridge. These two bridges will cost \$1,397,254 of which Council's contribution is 50% being \$698,627. This will leave \$363,373 of the loan funds unused.

Note 2904 (page 11 QBR)

Capital Expenditure

\$1,119,694 additional expense

Following is a listing of the capital expenditure variances (the responsible officer is shown in brackets):

- Irrigation Tank (DInf): \$11,798 additional expense. Costs required to complete the new irrigation tank located at the rear of the Council administration building. This is not offset by additional income.
 - Instal RCDs (DEnv): \$206,413 additional expense. Project carried over from the previous year and partly offset by a transfer from reserves of \$153,413 on page 10. The remaining \$53,000 is an additional cost as resolved by Council at the September meeting (266/17).
 - Library Capital (DComm): \$15,000 additional expense. Being Council's contribution towards the Library Infrastructure grant project and funded by a transfer from reserves on page 10.
 - Major Plant Purchases (DInf): \$77,407 additional expense. The amount paid by the insurer following the write off of a truck. Funds will be used to replace the truck. This is offset by additional income on page 2.
 - Hunter Park Toilets (DEnv): \$182,242 additional expense. Project carried over from the previous year and offset by a transfer from reserves on page 10.
 - Parks & Gardens – Playground Equipment (DCorp): \$153,579 additional expenses. Project carried over from the previous year and partly offset by a transfer from reserves of \$113,579 on page 10. The remaining \$40,000 is an additional cost also and is offset by operational savings on page 2.
 - Webbs Crossing Bridge (DInv): \$50,000 additional expense. As previously reported, costs required to complete the project and offset by additional grant funds.
 - Wallumburrawang Creek Bridge (DInv): \$125,000 additional expense. As previously reported, costs required to complete the project and offset by additional grant funds.
 - Luckies Gully Bridge (DInv): \$100,000 additional expense. As previously reported, costs required to complete the project and offset by additional grant funds.
 - Walkway Works (DInv): \$40,603 additional expense. Project carried over from the previous year and offset by a transfer from reserves on page 10.
 - Federation St Reconstruction (DInv): \$31,816 less expense. An adjustment made to reflect the reduction in grant funding (\$25,150) and the costs incurred in the previous year.
 - Council Website Upgrade (DCorp): \$75,000 additional expense. Project carried over from the previous year and offset by a transfer from reserves on page 10.
 - Rural Roads Capital Renewals (DInf): \$114,478 additional expense. Unspent funds carried over from the previous year and offset by a transfer from reserves on page 10.
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Note 2905 (page 11 QBR)

Loan Income

\$363,373 less income

The borrowings that were undertaken last year for the Wallumburrawang Creek bridge and the Luckies Gully bridge is estimated to result in \$363,373 remaining unused. It is recommended that Council consider using these excess loan funds by reducing the amount planned to be borrowed this year. The projects that have been identified to be funded by borrowings in 2017/18 are the Shire Depot (\$2,000,000) and CBD Stage 2 (\$300,000).

The loan position of General Fund as at 30 September 2017 is:

- Loan Balance Outstanding: \$3,300,793
- Loan Repayments: \$617,301
- Debt Cover Ratio: 4.49%

Note 3000 (page 14 QBR)

WATER SUPPLY

\$742,496 additional income

\$723,133 additional expense

Responsible Officer: Director Infrastructure

The changes to the income are as follows:

- Rates & Annual Charges: \$18,644 additional income as a result of an audit of water meters undertaken before the rate levy, additional meters and incorrect charging were identified. This has led to the increase in income.
- Grants & Subsidies: \$557,251 additional income. Funding for the new number 9 bore of \$560,000 will be forthcoming and this is offset by additional capital expenses of the same amount. A reduction of \$2,479 is expected in the pensioner subsidy rebate.

There are transfers from reserves for projects that have been carried over from the previous year. They are the number 1 bore (\$74,081) and the number 1 reservoir stairway (\$92,250). The transfers are offset by additional capital expenses.

The changes to the capital expenses are as follows:

- Decommission Wamboin St Main: \$33,200 less expense as this project has been cancelled and the cost for it is now a savings.
 - Bore No.1: \$74,081 additional expense offset by a transfer from reserves.
 - Reservoir 1 Stairway: \$92,250 additional expense offset by a transfer from reserves.
 - Tooraweenah Mains: \$30,000 additional expense. Work that was completed the previous year on this project has revealed further issues that required attention. As a result, it is expected that a further \$30,000 is needed.
 - Bore No.9: \$560,000 additional expense to complete the project and this amount is offset by additional grant income.
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Note 4000 (page 15 QBR)

SEWERAGE SERVICES

\$336,971 additional income

\$326,057 additional expense

Responsible Officer: Director Infrastructure

The changes to the income are as follows:

- Rates & Annual Charges: \$14,769 additional income as per the water rates and annual charges above, a similar audit was conducted on sewer charges. Additional meters and incorrect charging were identified. This has led to the increase in income.
- Grants & Subsidies: \$3,855 less income due to a reduction expected in the pensioner subsidy rebate.

There are transfers from reserves for projects that have been carried over from the previous year. They are pump station number 8 (\$245,057), sewer mains – various repairs (\$21,000) and sewer mains – clean and photograph lines (\$60,000). The transfers are offset by additional capital expenses.

The changes to the capital expenses are as follows:

- Pump Station No.10: \$120,000 less expense as this project has been cancelled and the savings used to fund the over run in the pump station number 8 project.
- Sewer Mains – Clean & Photograph Lines: \$60,000 additional expense offset by a transfer from reserves.
- Telemetry Upgrade: \$115,400 less expense as the scope of the project has been reduced and the savings used to fund the over run in the pump station number 8 project.
- Sewer Mains – Various Repairs: \$21,000 additional expense offset by a transfer from reserves.
- Pump Station No.8: \$480,457 additional expense. The cost associated with this project is now significantly higher than was first estimated. Of the \$480,457 additional expense, \$245,057 is carried over from the previous year and is offset by a transfer from reserves. To cover the remaining \$235,400 additional cost, the pump station number 10 project has been cancelled (\$120,000) and the telemetry upgrade project has been reduced (\$115,400). A more detailed report on the number 8 pump station will be provided to the December Council meeting.

Note 5000 (page 16 QBR)

ORANA LIVING

Responsible Officer: Director Community Services

No changes.

Note 6000 (page 17 QBR)

CARLGINDA ENTERPRISES

Responsible Officer: Director Community Services

No changes.

Note 7000 (page 18 QBR)

COOEE VILLA UNITS

\$26,600 additional income

\$29,874 additional expense

Responsible Officer: Director Community Services

An amount of \$26,600 was carried over from the previous year to complete a bore for irrigation purposes. This amount has now been transferred from reserves to offset the cost. The cost, however, has proven to be slightly higher than the carried over amount with an additional \$29,874 required to complete the project.

Note 7500 (page 19 QBR)

HOME CARE PACKAGES

\$24,822 additional income

\$24,822 additional expense

Responsible Officer: Director Community Services

Additional funding of \$24,822 has been forthcoming and this is offset by expenses of the same amount.

Note 8000 (page 20 QBR)

COOEE LODGE

\$67,980 less expense

Responsible Officer: Director Community Services

The budget for Cooee Lodge was prepared on the basis that payroll tax would be required to be paid. Since then, Council has been successful in having the requirement for payroll tax cancelled and a savings of \$67,980 is the result.

Note 8500 (page 21 QBR)

JACK TOWNEY HOSTEL

\$237,130 additional income

\$237,130 additional expense

Responsible Officer: Director Community Services

Jack Towney Hostel has been notified of a bequeath of around \$100,000 (the amount is not yet confirmed) and it will be used to improve the facility in some way. The Hostel also received a capital grant of \$337,130 in June last year which was \$137,130 more than expected. This amount has now been transferred from reserves to be spent this year.

Treasurer's Comments / Recommendations

General Fund

The original budget estimate for General Fund was an end of year result of a \$293,092 deficit (depreciation not included). This review indicates an estimated result of a \$59,743 deficit (depreciation not included) which is an improvement of \$233,349. This result should be viewed as being satisfactory compared to the original budget.

Water Fund

The original budget estimate for Water Fund was an end of year result of a \$120,484 deficit (depreciation not included). This review indicates an estimated result of a \$101,119 deficit (depreciation not included) which is an improvement of \$19,362. This result should be viewed as being satisfactory compared to the original budget.

Sewer Fund

The original estimate for Sewer Fund was an end of year result of a \$429,881 deficit (depreciation not included). This review indicates an estimated result of a \$418,967 deficit (depreciation not included) which is an improvement \$10,914. This result should be viewed as being satisfactory compared to the original budget.

Orana Living

The original budget estimate for Orana Living was an end of year result of a \$55,190 surplus (depreciation not included). This review indicates no change to the estimate. This result should be viewed as being satisfactory compared to the original budget.

Carlinda Enterprises

The original budget estimate for Carlinda Enterprises was an end of year result of a \$1,279 surplus (depreciation not included). This review indicates no change to the estimate. This result should be viewed as being satisfactory compared to the original budget.

Cooee Villa Units

The original estimate for Cooee Villa Units was an end of year result of a \$90,816 surplus (depreciation not included). This review indicates an estimated result of an \$87,542 surplus (depreciation not included) which is a worsening of \$3,274. This result should be viewed as being unsatisfactory compared to the original budget.

It is recommended that no remedial action is necessary as the change is relatively minor and the estimated result is still a surplus.

Home Care Packages

The original estimate for Home Care Packages was an end of year result of a \$35,944 surplus (depreciation not included). This review indicates no change to the estimate. This result should be viewed as being satisfactory compared to the original budget.

Cooee Lodge

The original budget estimate for Cooee Lodge was an end of year result of a \$109,695 surplus (depreciation not included). This review indicates an estimated result of a \$177,675 surplus (depreciation not included) which is an improvement of \$67,980. This result should be viewed as being satisfactory compared to the original budget.

Jack Towney Hostel

The original budget estimate for Jack Towney Hostel was an end of year result of a \$14,508 surplus (depreciation not included). This review indicates no change to the estimate. This result should be viewed as being satisfactory compared to the original budget.

Overall Position

The original budget estimate for Gilgandra Shire Council was an end of year result of a \$536,025 deficit (depreciation not included). This review indicates an estimated result of a \$207,691 deficit (depreciation not included) which is an improvement of \$328,334. This result should be viewed as being satisfactory compared to the original budget.

Estimated Financial Performance Indicators

The ratios for 2015/16 and 2016/17 are actual ratios for Council's information while those for 2017/18 are an estimate only to the end of the year and may be subject to change.

	Benchmark	2017/18	2016/17	2015/16
Operating Performance Ratio	> 0.00%	8.00%	19.35%	9.64%
Own Source Revenue Ratio	> 60.00%	69.55%	63.50%	70.78%
Unrestricted Current Ratio	> 2.00:1	4.89:1	4.32:1	3.49:1
Debt Service Cover Ratio	> 3.00 x	19.74 x	18.36 x	11.91 x
Rates & Charges Outstanding	< 10.00%	5.91%	6.51%	5.76%
Cash Expense Cover Ratio	> 6.00 x	10.41 x	9.74 x	8.50 x
Building & Infrastructure Renewal Ratio	> 100.00%	105.00%	192.90%	131.13%
Renewal Backlog Ratio	< 2.00%	2.50%	2.33%	1.39%
Required Maintenance Ratio	> 1.00	1.00	1.02	0.88
Capital Expenditure Ratio	> 1.00	1.00	1.72	1.03

<u>Principal Activity</u>	Strategic Leadership Community Engagement
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Actions delivered in line with 2017/18 budget.
<u>Delivery Program Actions</u>	4.2.2.1 Provide financial planning and reporting to ensure Council maintains accurate and timely financial records that facilitate sound decision making 4.2.1.1 Develop and maintain and regularly review strategic plans in line with Integrated Planning requirements

RECOMMENDATION

That subject to any decisions on the recommendations as reported, the Quarterly Budget Review document and report as at 30 September 2017 be adopted.

N J Alchin
Director Corporate & Business Services

SKATE PARK RISK MANAGEMENT

SUMMARY

To provide an update on the consideration of risk management options for the Hunter Park Skate Park facilities.

.....

On 18 October 2017 several councillors (Peart, Wrigley, Baker, Mudford and Mockler) met with Paul Hennock from StateWide and Nicole Griffiths from JLTA. GSC staff members Horan and Wilson were also in attendance.

This meeting follows Council's previous consideration of reports on options for risk management of the Skate Park and was convened to identify specific actions steps that are a reasonable response to the extant risk.

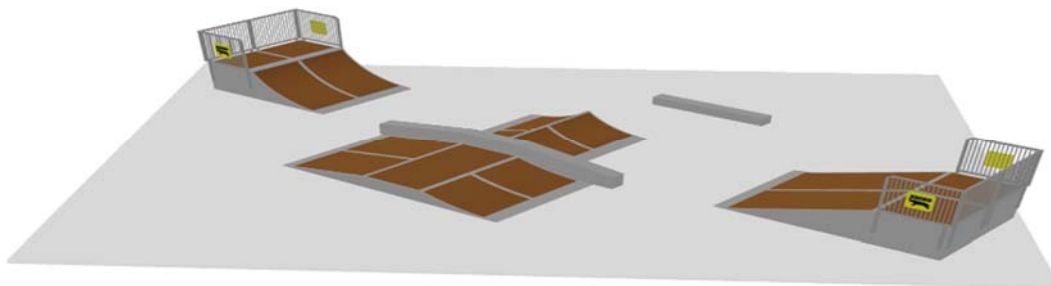
The meeting included a visit to the skate park to provide a first-hand understanding of the issue. Options identified included improved signage; securing of jumps in one place and / or removal of the damaged centre piece. It was also suggested that local children be involved in considering new options.

Any option that is pursued needs to be completed by a person or entity with a recognised skill or capacity to complete the work or sign-off on its suitability

Further information was requested on the concrete bowl with subsequent investigations indicating the construction took place in FY2011 at a cost of \$68,937. The builder was Oasis Skate Parks of Ballina. Further concreting works were undertaken by Steve Holmgreen in September 2017 for \$5,880.

The meeting also requested more information on the ramps or skate facilities in place at Dunedoo and Coonamble. The supplier of these facilities has provided some further information about the Rhino products for our reference including images of the layout that was completed at Dunedoo and Coonamble which was the same layout for both parks. The supply of the ramps was approximately \$40,000 with installation being approximately \$17,000. Both of these projects were completed in 2014 and 2015 respectively. Freight could be assumed to be a few thousand dollars too. These areas were around 12x15m so a fair bit smaller (about half) than what we have available so some elements could be added and some ramps spaced out as needed.

Photos of the ramps in Dunedoo is shown below. The construction is of some wood composite or such-like material housed in metal frames. This means that the issue of heat related injuries **may** well remain.



Options currently being considered can be summarised (in no particular order) as follows:

1. Proceed to carry out the repairs to the existing metal ramp facilities; secure existing ramps in place; improve signage
2. (a) Call for quotes on the installation of new ramps like those made by Rhino Ramps or similar
(b) Call for quotes for ramps that are concrete in composition

Options (a) and (b) could be pursued with a view to installing either immediately **or** in the next two financial years – noting that no current budget allocation exists. Based on the financials discussed above this is **estimated** to be minimum \$80,000.

This would mean however that current risk would only be mitigated by action outlined in option 1.

3. Remove existing metal ramps with no alternative replacement.
-

<u>Principal Activity</u>	Sense of Place
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	\$80,000 minimum currently unfunded
<u>Delivery Program Actions</u>	1.1.1.1 Provide a range of recreational sporting facilities which enable the residents of the Shire to pursue active recreational pursuits.

RECOMMENDATION

That Council determine a preferred course of action from the options outlined above.

M Wilson
Director Community Services

REPLACEMENT OF WRITTEN OFF PRIME MOVER

SUMMARY

To provide an update with efforts to purchase a suitable second hand prime mover to replace plant P00184, when was “written off” by Council’s Insurers.

.....

Council was advised at its September meeting that Plant Number P00184, a UD Prime mover operating as a Water Cart was involved in an incident on 7 August 2017 and was subsequently “written off”.

At that meeting Council determined to seek quotations for a suitable second hand prime mover. Quotations were subsequently called and closed on Friday 20 October 2017 and there were only three responses.

Council inspected a 2013 Freightliner with minimum usage at West Orange Motors and agreed to go ahead with the purchase. West Orange Motors phoned the next day to say the unit had already been sold. On investigation, Council’s second choice, a much older truck, had also been sold.

Unfortunately Council has had little success with procuring a second hand plant item via quotation. It is therefore recommended that Council seek a suitable prime mover via public auction with Council’s Workshop Coordinator will be entrusted to research, inspect and make recommendations to the General Manager prior to any auction.

The Local Government Act permits purchase by public auction under Section 55 (3) (f).

<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Expected to be in the vicinity of \$90-100,000 to purchase suitable second hand prime mover. Remaining plant replacement program to be reconsidered after purchase.
<u>Delivery Program Actions</u>	6.1.2.8 Plant fleet maintained and updated to reflect need.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 NOVEMBER 2017

RECOMMENDATION

That the intention to procure a second hand prime mover via public auction be endorsed in line with budget allocations outlined within the plant replacement program.

Mark Linton-Harland
Acting Director Infrastructure

REVIEW OF ROAD TRAIN ROUTES

SUMMARY

To review road train access on Council roads.

.....

In March 2013, in response to a request from the Tooraweenah Prime Lamb Marketing Co-operative Ltd, Council resolved:

RESOLVED – 84/13	Cr Walker/Cr Chapman
1. That Council approve access to modern B Doubles, AB-Triples and Road Trains on all shire rural roads.	
2. That the NSW Roads and Maritime Services be issued an interim gazettal notice advising that usage by modern B Doubles, AB-Triples and Road Trains is permitted on all shire rural roads subject to the following conditions: <ul style="list-style-type: none">• <i>Travel by B Doubles, AB-Triples and Road Trains is not allowed on school days from 7.45am to 9am and from 3.30pm to 4.45pm, school bus times, and</i>• <i>That no B Double, AB-Triple or Road Train have access rights over the bridges sign posted as having weight bearing limits.</i>	
3. Further, that Council clarify the requirements of adjoining Shires for use of the local road network by B Doubles, AB-Triples and Road Trains.	

Prior to this resolution, Council had approved the following roads within the Gilgandra village as a road train route:

- Morris Street, Eiraben Street (then Eric Brown's depot)
- Marshall St, Farrar St, Stockings Cres (Sorenson's truck depot)
- Enterprise Drive (Gilgandra Industrial Park)
- Pines Drive, Collison Drive, Naden Drive and the associated service roads (Industrial Subdivision)

It has recently come to Council's attention that the RMS list of approved road train routes does not align with Council's last resolution.

The Roads and Maritime Services records indicate road train, B double and AB triple access to all roads in Gilgandra Shire and this was never Council's intention.

In light of this anomaly, a review of current requirements has been undertaken in consultation with the RMS and known local businesses frequented by road train operators.

As mentioned at a previous Council workshop, the RMS is the authority for access to and from State Roads. As such, the RMS and local police were involved in a trial access to several of the abovementioned sites as part of Council's review.

The review of roads and streets under Council's authority recommends:

- Retain Road Train, B double and AB Triple access along Enterprise Drive (Gilgandra Industrial Park)
- Retain Road Train, B double and AB Triple access Pines Drive, Collison Drive, Naden Drive and the associated service roads (Industrial Subdivision)
- Retain Road Train, B double and AB Triple access along Marshall St, Farrar St, Stockings Cres (Sorenson's truck depot)
- Retain Road Train, B double and AB Triple access along Morris Street, Eiraben Street and part of Carlginda Street (to service truck depot)
- Endorse one way B double (only) access along Byrne Avenue from the Castlereagh Highway to Eiraben Street and then along Eiraben Street to Carlginda Street (to adjoin abovementioned route) for access to IGA Supermarket.
- Retain Road Train, B double and AB Triple access to Court Street and along Lower Castlereagh Street in both directions to Inland Petroleum on the left and Tyreight on the right.
- In the village of Armatree, retain Road Train, B double and AB Triple access along Merrigal Street (between the two sections of Armatree Road)
- In the village of Armatree, retain Road Train, B double and AB Triple access to Yarran, Myall and Cambara Streets
 - Remove Road Train, B double and AB Triple access access from all other Armatree village streets
- In the village of Tooraweenah, retain Road Train, B double and AB Triple access along Murray Street (to allow access to Rohrs Road and Yootha Road)
 - Remove access Road Train, B double and AB Triple access from all other Tooraweenah village streets
- Remove access from Curban village streets
- Retain Road Train, B double and AB Triple access on all rural roads
- All other Road Train, B double and AB Triple access to be via NHVR permit (available for 3 years each permit at no cost to the applicant)

Council should also give consideration to restricting access to Eriaben Street during school bus times for that section of the route that passes the Gilgandra Preschool's designated bus stop.

Just recently Council received notification of a truck and trailer blocking Len Kelly Drive while delivering goods to the GK & LH Rohr site. Investigation at that time revealed the truck was indeed blocking access whilst unloading as shown in the photos below:



On further investigation, it was advised that on this occasion the truck in question wasn't delivering products; its load had shifted and had become dangerous and Rohrs staff were assisting him straighten up the load.

The Manager of Rohrs has advised that B doubles are a regular occurrence however they generally do not obstruct Len Kelly Drive and are unloaded wholly from within the site. Egress from the site is encouraged via Len Kelly Drive out the intersection closest to Toyota and not via IGA but it is said that not all trucks follow these instructions.

After discussion and deliberation at a staff level, it is suggested that Council also approve B double access from Rohrs along Len Kelly Drive to Morris Street only. Further it is suggested that appropriate signage be placed at the entry to that section of Len Kelly Drive running parallel to Miller Street (at Rohrs end) reinforcing the fact that no heavy vehicles are not permitted.

<u>Principal Activity</u>	Asset Management and Service Delivery
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	6.2.1.2 Provide and maintain road access for all residents except during periods of extreme weather.

RECOMMENDATION

1. That an application be made to the RMS to amend Council's current Road Train, B double and AB Triple access as listed in the report, being:
 - Retain Road Train, B double and AB Triple access along Enterprise Drive (Gilgandra Industrial Park)
 - Retain Road Train, B double and AB Triple access Pines Drive, Collison Drive, Naden Drive and the associated service roads (Industrial Subdivision)
 - Retain Road Train, B double and AB Triple access along Marshall St, Farrar St, Stockings Cres (Sorenson's truck depot)
 - Retain Road Train, B double and AB Triple access along Morris Street, Eiraben Street and part of Carlginda Street (to service truck depot)
 - Endorse one way B double (only) access along Byrne Avenue from the Castlereagh Highway to Eiraben Street and then along Eiraben Street to Carlginda Street (to adjoin abovementioned route) for access to IGA Supermarket
 - That travel along Eiraben Street (from Byrne Avenue to Court Street) be restricted to the following hours on school days: 8.30am – 9.30am and 2.30pm – 3.30pm.
 - Retain Road Train, B double and AB Triple access to Court Street and along Lower Castlereagh Street in both directions to Inland Petroleum on the left and Tyreright on the right.
 - Endorse one way B double (only) access from Rohr's depot along Len Kelly Drive to Morris Street
 - In the village of Armatree, retain Road Train, B double and AB Triple access along Merrigal Street (between the two sections of Armatree Road)
-

- In the village of Armatree, retain Road Train, B double and AB Triple access to Yarran, Myall and Cambara Streets
 - Remove Road Train, B double and AB Triple access access from all other Armatree village streets
- In the village of Tooraweenah, retain Road Train, B double and AB Triple access along Murray Street (to allow access to Rohrs Road and Yootha Road)
 - Remove access Road Train, B double and AB Triple access from all other Tooraweenah village streets
- Remove access from Curban village streets
- Retain Road Train, B double and AB Triple access on all rural roads, noting that travel is not permitted during the following hours on school days: 7.45am – 9.00am and 3.30pm – 4.45pm.
- All other Road Train, B double and AB Triple access to be via NHVR permit (available for 3 years each permit at no cost to the applicant)

Mark Linton-Harland
Acting Director Infrastructure

**FEDERATION STREET REHABILITATION – CASTLEREAGH HIGHWAY
TO BENCUBBIN STREET**

SUMMARY

To provide an update on progress with the Federation Street rehabilitation project from the Castlereagh Highway to Bencubbin Street.

.....

The total cost of this project as at 5 November 2017 is \$262,267. This figure is inclusive of the actual and committed costs and comprises:

a. Property Costs

This mainly involves the ingress /egress to each parcel and the imposition will be present for the full duration of the project. There is no proposed property acquisition. The cost of replacement of the access culverts has not been costed against this item, rather has been included as part of the overall drainage cost. The cost incurred to date for this component is \$5,192.

b. Preliminaries – Administration, Survey, Design, Geotechnical Analysis and Set-out

The initial survey and design costs have been completed. Costs relevant to the administration, set-out, geotechnical works and the final survey (Works as Executed (WAE)) are yet to be finalised. The cost incurred to date for this component is \$113,750.

c. Project Management

The project is to be managed internally. The Manager Classified Roads, Mr Steve Ball, is managing this project. The cost incurred to date for this component is nil.

d. General Provision for Traffic

This is an ongoing component of the project primarily being monitored and maintained by the teams working onsite and the Roadside Maintenance Team. The cost incurred to date for this component is nil.

e. Erosion & Sediment Control

This too is an ongoing component of the project primarily being monitored and maintained by the teams working onsite and the Roadside Maintenance Team. The cost incurred to date for this component is nil.

f. Drainage

As can be identified from the following notes the twenty six drainage items are nearing completion:

- The one major 4 Cell 525mm diameter pipe culvert passing under Federation Street has been completed.
- The above culvert has had the ingress drain graded and linked to the Aero Park retention pond which will ensure that the stormwater caught within the upper catchment area has an escape route which will also ensure that the lower end of the Aero Park Subdivision and Stockings Crescent have improved drainage provisions. The egress drain from this culvert has been graded linking new culvert and the multi-cell culvert passing beneath the railway.
- The one length of subsoil drainage line passing under Federation Street was not proceeded with but was instead established as a single cell 375mm diameter culvert.
- The two minor single cell culverts servicing Walker Street South and Walker Street North have been established.
- Fifteen of the seventeen small diameter access culverts have been established. Establishment of the remaining two may be avoided.
- The one aged damaged pipe culvert passing beneath Federation Street has been removed.
- The one small box culvert is yet to be cleaned.

The cost incurred to date for the drainage component of the project is \$139,163.

g. Electrical Works

Provisional works required to relocate/remove/replace power poles and stays on the eastern side of Federation Street across the road from the Aero Park stormwater retention pond have commenced. The registered cost to date is \$3,500.

h. Earthworks

This works in conjunction with the geotechnical investigative works have been planned. It is proposed that the shaping of the table drains and the road surface will require the removal of very little material. The existing road surface to a depth of 300mm will be chemically stabilised prior to the establishment of any imported pavement material. These works are scheduled for commencement mid-January, 2018. No cost has been incurred to date.

i. Pavement Works – Sub-base Layer

This work in conjunction with the amended geotechnical investigative works have been planned. They are scheduled for commencement during the latter portion of January 2018. No costs have been incurred to date.

j. Pavement Works – Base Layer

As with the sub-base layer and the reviewed geotechnical investigative, these works will be harmonised to be established immediately after the sub-base layer has been certified as being complete. No costs have been incurred to date.

k. Wearing Surface - Nil works to date.

l. Roadside Furnishings - Nil works to date.

m. Contingency – Telecommunications, Water, Sewer etc.

Minimal telecommunication works (investigative location works) have been completed to date. The cost incurred to date for this component is \$663.

As stated above, the completion of these works to a bitumen prime state are scheduled to commence as early as possible in January 2018. The final seal will not be established until February 2019.

It is my view that all landowners adjacent to Federation Street Upgrade project are content with the updates and workings of the project to date.

Because of the intensive road works planned for the early part of 2018 and the intention to formally close the road at times, it is expected that disturbances will be incurred by the adjacent land owners during this period. It is intended that landowners and the community will be effectively notified with the support of Council's newly appointed Community Engagement Officer.

Principal Activity Asset Management and Service Delivery

Policy Implications Nil

Budget Implications Nil

Delivery Program Actions **6.2.1.04:** Maintain and construct streets and roads in accordance with Council's adopted road classifications

RECOMMENDATION

That the report be noted.

Mark Linton Harland
Acting Director Infrastructure

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

.....

<u>Aged Care Committee</u>	9 November 2017
<u>Disability Services Committee</u>	14 November 2017
<u>Economic Development Committee</u>	26 October 2017
<u>Sports Council</u>	23 October 2017

<u>Principal Activity</u>	Strengthened Leadership
<u>Policy Implications</u>	Nil
<u>Budget Implications</u>	Nil
<u>Delivery Program Actions</u>	4.1.1.2 Recognise the importance of and encourage community members on to Council committees
	4.4.1.1 Offer opportunities for community members and groups to have input into strategic planning to ensure the community are informed and empowered

AGED CARE

9 November 2017

PRESENT

Cr D Batten (Mayor)
Cr G Peart (Chairman)
Cr N Mudford
Cr N Wrigley
Mrs A Bunter
Mrs R Frost
Mr P Mann
Mr P Morris

IN ATTENDANCE

Mr D Neeves (General Manager)
Mr M Wilson (Director of Community Services)
Mrs A Thompson (Manager Aged Care Services)
Mrs J Weir (Administration)
Mrs S Temple (Administration)

Proceedings of the meeting commenced at 5.00pm

APOLOGIES

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 31/17	Mrs A Bunter/ Cr Batten
That the minutes of the meeting held on 9 August 2017 be confirmed.	

BUSINESS ARISING

Solar power

It was noted that OROC is working on a solar project and that Cooee Lodge may be a part of this program which may have access to grant funding to purchase panels however the Committee reinforced its desire to commence as soon as possible in order to make savings. Concern was also expressed that grant money may be withdrawn prior to making a decision.

COMMITTEE'S RECOMMENDATION 32/17	Mr P Mann/ Mr P Morris
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That, if there is no clear direction from OROC by the next aged care meeting in February, a report should be submitted to the meeting with a view to proceeding alone with solar power.

Viability Supplement

It was advised that the viability supplement may have been paid twice and that it is now slowly being paid back in each ACFI payment. This is to be confirmed by Medicare in the near future.

REPORTS

2016/17 OPERATIONAL PLAN REVIEW 1 JULY TO 30 SEPTEMBER 2017

SUMMARY

To consider progress for the quarter with Aged Care Operational actions.

COMMITTEE'S RECOMMENDATION 33/17	Mrs A Bunter/ Cr N Mudford
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That the progress of the operational plan be noted.

QUARTERLY BUDGET REVIEW SEPTEMBER 2017

SUMMARY

To present the Quarterly Budget Review for Aged Care facilities for the September 2017 quarter.

Proceedings in Brief

Cooee Lodge

Payroll tax – Wages estimates will decrease due to not having to pay payroll tax. We have paid \$500,000 in the past of payroll tax unnecessarily and are in the process of getting these funds back. We have received a refund of around \$350,000 and are questioning why we didn't receive the other \$150,000 as we should have never paid any payroll tax. We have not heard back as yet.

Coee Villa Units

3 McCarthy Crescent renovations – no works have commenced yet due to us being down on maintenance staff and no interest in purchase of unit at this stage. Plans have been done which includes a new kitchen and a few interior changes.

Building of new unit – Final plans will be finalized in the next few weeks and it can then go to tender.

Mr Matthew Wilson informed the Committee that a letter was received from the Village residents Committee requesting a housing or shed to be put over the control panel of the new bore to protect it from the weather. Mr Wilson will arrange a suitable solution to this request at an operational level.

Jack Towney

Matthew Wilson advised of a recent generous bequest in the amount of \$100,000. It was suggested that the money could be utilized to secure more suitable accommodation for the quilting machine that is currently housed in a small shed space at Jack Towney.

COMMITTEE'S RECOMMENDATION 34/17	Mrs R Frost/ Mr P Mann
That the September 2017 quarterly budget review be adopted for consideration by Council.	

IMPACT OF FINANCIAL REFORMS FOR COOEE LODGE HOSTEL

SUMMARY

To provide an update of the financial figures which allow for ongoing monitoring of the Aged Care Living Longer Living Better (LLLLB) reforms.

COMMITTEE'S RECOMMENDATION 35/17	Cr N Mudford/ Mr P Morris
That the report be noted.	

SIGNIFICANT REFURBISHMENT

SUMMARY

To consider information provided by a commercial supplier of aged care refurbishments.

Proceedings in Brief

The following items were put forward for consideration:

- accommodation for couples. Perhaps additional adjoining rooms to be included in the refurbishment.
 - Washbasins in corridors are a necessity; suggest one for each corridor making four in total.
 - New ovens are desperately needed in the kitchen. Consideration of two x 6 tray Combi ovens.
 - Kitchen and its equipment is very outdated; consider updating the whole kitchen in the refurbishment.
-

COMMITTEE'S RECOMMENDATION 36/17	Mrs A Bunter/ Mrs R Frost
That the report and associated information be noted. That broad recommendations for expenditure be provided to the February 2018 with the intention that formal proposals be submitted to the May 2018 meeting.	

AGED CARE MANAGER'S REPORT

SUMMARY

To provide an update to the Aged Care Committee on hostel activity.

Proceedings in Brief

With currently having decreased resident numbers, it was noted we are looking at ways to attract residents to our facility. It is proposed to improve our information on our website and the My Aged Care website.

COMMITTEE'S RECOMMENDATION 37/17	Cr Batten/ Mr P Mann
That the report be noted.	

GENERAL BUSINESS

A general discussion took place and the following items were noted:

- The Manager Aged Care is implementing flexible staffing due to the current vacancies within the hostel.
- The work of Mrs Julie Weir in promoting the vacant villa units was commended.
- The General Manager acknowledged the Manager and staff on the outstanding management of the recent gastro outbreak.
- Cr Batten requested a report to the next meeting in regard to the possibility of designating McCarthy Cres as a pet friendly area for small dog breeds within the village and including provision of an enclosed dog area on the southern side of McCarthy Cres.
- Mr Matthew Wilson informed the Committee that a report of potential elder abuse been made to the relevant authority and the matter has been dealt with and finalised through performance management.
- At the suggestion of Mr Mann, a display or promotional area will be set up at the Gilgandra sponsored Dubbo Trots meeting on 3 December and include updated aerial photos.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.40 PM.

Cr G Peart
Chairperson

DISABILITY SERVICES COMMITTEE

14 November 2017

PRESENT

Cr D Batten (Mayor - Chair)
Cr G Johnson
Cr D Naden
Ms T Stevenson (Community Representative)
Ms N Skinner (Client Representative)
Ms G Stevens (Community Representative)
Ms L Townsend (Community Representative)

IN ATTENDANCE

Mr B Chapman (Carlginda Operations Manager)
Ms K Gibson (Carlginda Policy and Training Officer)
Mr M Wilson (Director Community Services)
Mrs J Lummis (Manager Orana Living)
Mr D Neeves (General Manager)

Proceedings of the meeting commenced at 5.00pm.

The Mayor welcomed Ms Karyn Taylor, Indigo Event & Marketing and Ms Elke Cleverdon, Changing Lanes Business Consulting to the meeting.

Ms Cleverdon gave a brief presentation on the proposed development of a marketing and business strategy for Carlginda and ongoing marketing for Orana Living.

Ms Taylor and Ms Cleverdon left the meeting and Mayor Batten commenced the formal part of the meeting at 5.15pm.

APOLOGIES

Cr S Baker
Mr P Mann (Community Representative)
Mr D Irving (Client Representative)

COMMITTEE'S RECOMMENDATION 17/17	L Townsend/G Stevens
That the apologies submitted be accepted.	

Proceedings in Brief

Mr Wilson tabled a late report to be discussed in a closed session of the meeting.

DECLARATIONS OF INTEREST

Nil
CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 18/17	Cr Johnson/G Stevens
That the minutes of the meeting held on 1 August 2017 be noted.	

GRANT FUNDING UPDATE

SUMMARY

To consider the direction of business planning for Carlginda and Orana Living and associated funding to assist transition to NDIS.

COMMITTEE'S RECOMMENDATION 19/17	Cr Johnson/T Stevenson
That the report and associated information on the progress to business and marketing plan be noted.	

QUARTERLY BUDGET REVIEW SEPTEMBER 2017

SUMMARY

To present the quarterly budget review for September 2017 and associated commentary.

COMMITTEE'S RECOMMENDATION 20/17	Cr Naden/L Townsend
That the 2017/18 September budget review reports be noted.	

NDIS

SUMMARY

To consider progress made towards NDIS transition as well as action steps still required.

COMMITTEE'S RECOMMENDATION 21/17	Cr Johnson/Cr Naden
That the report and associated or outstanding action steps be noted.	

Proceedings in Brief

The committee considered recent email correspondence from John Corrigan of NDI concerning service agreements under the NDIS. In particular, the committee considered the need for legal advice for clarification on guardianship matters to ensure client independence.

COMMITTEE'S RECOMMENDATION 22/17	L Townsend/G Stevens
That legal advice be sought.	

Proceedings in Brief

Ms Lou Townsend (Community Representative) left the meeting at 5.03pm and did not return.

DISABILITY SERVICES INTEGRATED PLANNING & REPORTING 2017

SUMMARY

To present the IP&R report

COMMITTEE'S RECOMMENDATION 23/17	T Stevenson/Cr Johnson
That the report be noted.	

CONTAINER DEPOSIT SCHEME

SUMMARY

To note correspondence from the EPA relating to the Container Deposit Scheme relating to MRF operations.

COMMITTEE'S RECOMMENDATION 24/17	Cr Johnson/G Stevens
That the report be noted.	

DELEGATE'S REPORT

Due to her commitments with the delivery of NDIS Plans to clients, Delegate Ms Nancy Skinner was not able to table a report at today's meeting.

LATE REPORT

Proceedings in Brief

That Chairman requested the meeting move into closed committee to consider the late report tabled prior to the meeting.

COMMITTEE'S RECOMMENDATION 25/17	Cr Naden/Cr Johnson
That the meeting move into closed committee.	

DISABILITY REPORTABLE INCIDENTS SCHEME

SUMMARY

To advise of two reports to the Disability Ombudsman under the Disability Reportable Incidents Scheme.

COMMITTEE'S RECOMMENDATION 26/17	Cr Naden/G Stevens
That the reports of to the Disability Ombudsman and subsequent actions taken be noted and endorsed.	

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 NOVEMBER 2017

COMMITTEE'S RECOMMENDATION 27/17	Cr Naden/Cr Johnson
That the meeting return to open forum.	

GENERAL BUSINESS

Newell Advocacy

Ms Robyn Warwick of Newell Advocacy noted at the recent monthly meeting with Carlginda supported employees that the transition to the NDIS by Orana Living and Carlginda was one of the best prepared and executed that she has worked with and conveyed her congratulations to those involved.

Further Opportunities for Carlginda and Staff

This led to a discussion on ideas for businesses. General Manager, David Neeves, asked the Committee to consider:

- what can we do to get external money into our community?
- how do we value add to Carlginda?
- what do other centres have set up for their supported employees?

BSWAT Scheme

The Manager Orana Living noted that details of possible payments under this scheme had been advised to three Orana Living clients that she was aware of.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.50PM.

Cr D Batten
Chairperson

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 NOVEMBER 2017

ECONOMIC DEVELOPMENT COMMITTEE

26 October 2017

PRESENT

Cr G Johnson – Chairperson
Cr D Batten (Mayor)
Mrs K Reynolds
Mr W Morris
Mr D Clouten
Mrs M King

IN ATTENDANCE

Mr N Alchin (Director Corporate & Business Services)
Mr R Medd (Economic Development Manager)

Proceedings of the meeting commenced at 5.40pm.

APOLOGIES

Cr N Wrigley
Mrs E McAllister
Ms G Babbage
Mr K Ambrose

COMMITTEE'S RECOMMENDATION 13/17	K Reynolds/W Morris
That the apologies submitted be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION 14/17	D Clouten/K Reynolds
That the minutes of the meeting held on 5 July 2017 be confirmed as a true and correct record of the meeting.	

BUSINESS ARISING

Nil

ECONOMIC DEVELOPMENT MANAGER'S REPORT

SHOP LOCAL PROMOTION

SUMMARY

To advise the Committee of approval by Council to fund the promotion for 2017.

COMMITTEE'S RECOMMENDATION 15/17	D Clouten/W Morris
1. That the Committee note the resolution of Council to support the 2017 Shop Local Promotion.	
2. That the Committee endorse the actions to get the 2017 Shop Local Promotion operational this year.	

INLAND RAIL UPDATE

SUMMARY

To provide the Committee with an update on work and actions in relation to the Inland Rail Project.

COMMITTEE'S RECOMMENDATION 16/17	W Morris/D Clouten
That the report be noted.	

CARAVAN CAMPING STUDY

SUMMARY

To provide the findings and recommendations of the Caravan Camping Study.

COMMITTEE'S RECOMMENDATION 17/17	D Clouten/K Reynolds
That Council work on a regional level to progress the findings of the caravan camping report.	

Proceedings in Brief

It was noted that Council had received a copy of the letter to the editor in the Gilgandra Weekly from Mr Michael Bull in relation to Freedom Camping and that Council would provide a suitable response.

ITEMS FOR NOTATION

SUMMARY

The following items was put forward for notation.

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 NOVEMBER 2017

COMMITTEE'S RECOMMENDATION 18/17	D Clouten/W Morris
That the items for notation be noted.	

GENERAL BUSINESS

Parks and Gardens Maintenance

Doug Clouten enquired as to Council's policy in relation to maintenance of Clarice Scholz Park, which does not appear to receive regular maintenance. It was also noted that the gardens in the Target carpark require attention.

Gilgandra Sponsored Harness Racing Meeting in Dubbo

It was noted that the Gilgandra sponsored harness racing meeting to be held in Dubbo on Sunday 3 December 2017 is receiving good support from local sponsors.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.35PM.

Cr G Johnson
Chairperson

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 NOVEMBER 2017

SPORTS COUNCIL
23 October 2017

PRESENT

Kathy Reynolds– Park Tennis Club (Acting Chair)
Cr Doug Batten – Mayor
Judy Quayle - Gilgandra Junior Basketball Association
Katherine Gaff – Gilgandra Swimming
A Newstead – Gilgandra Little Athletics
Marg Stewart – Gilgandra Senior Basketball Association
Murray Stewart – Gilgandra Senior League
Neil Alchin (Secretary) - Gilgandra Shire Council

IN ATTENDANCE

Mark Linton-Harland – Gilgandra Shire Council

Proceedings of the meeting commenced at 5.40 pm

APOLOGY

Bryson Luff – Gilgandra Senior League

COMMITTEE'S RECOMMENDATION – 13/17	Judy Quayle/Marg Stewart
That the apology be accepted.	

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 14/17	Marg Stewart/K Gaff
That the Minutes of the Sports Council Meeting held on 28 August 2017 be confirmed as a true and correct record of the meeting.	

BUSINESS ARISING

McGrane Oval & Ernie Knight Oval – Maintenance & Renovation

It was noted that these works have been completed.

Castlereagh Rugby League Grand Final

Murray Stewart congratulated Council's Parks and Gardens' staff for the excellent job they had done preparing McGrane Oval for the grand final.

Gilgandra Tennis Courts

It was noted that the post was located on Court Number One nearest to the Gilgandra Pool and that Council staff would look at options for repair.

GENERAL BUSINESS

Regional Sports Infrastructure Grant Application – McGrane Oval Master Plan
Capital Works

It was noted that Council had been advised that it was unlikely that funding would be made available for facilities that did not have potential to host National, State or Regional competitions and that it was therefore likely the bulk of this funding would be allocated to larger regional centres.

It was also noted that Council was considering lodging an application to carry out planned capital works at McGrane Oval including:

- Lighting
- Refurbishment of toilets and change rooms
- Upgrade of the oval surface including cricket wicket
- Perimeter fencing

COMMITTEE'S RECOMMENDATION – 14/17	A Newstead/J Quayle
That Council proceed with an application under the Regional Sports Infrastructure Fund for the Upgrade of McGrane Oval facilities in line with the McGrane Oval Master Plan.	

Ernie Knight Oval Bore

It was noted that Council is experiencing problems with the Ernie Knight Oval water bore and a number of options to address the issue are being considered.

Batten Bearers – Commonwealth Games

It was noted that Pat Lummis and Sandy McGrath had been selected to carry the batten for the Commonwealth Games Queen's relay along with Tanya Hutchison and Ian Lambell.

Leaking Toilets – McGrane Oval

It was noted that there is a leak in the female toilets at McGrane Oval.

NEXT MEETING

It was determined that the next meeting would be held at 5.30pm on Monday 11 December 2017

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.30PM.

K Reynolds
Acting Chair

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 NOVEMBER 2017

RECOMMENDATION

That the above listed Committee minutes be adopted.

David Neeves
General Manager

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

.....

Health & Safety Committee

25 October 2017

Principal Activity

Strengthened Leadership

Policy Implications

Nil

Budget Implications

Nil

Delivery Program Actions

3.1.2.1

Conduct the business of Council in an open and transparent manner

3.1.2.5

Meet all statutory requirements in a timely manner

HEALTH & SAFETY COMMITTEE

25 October 2017

PRESENT

S Cardwell – Cooee Lodge	K Gibson – Carlinda
R Ryan – Outdoor – Acting Chair	C Horan – RMO
J Lummis - Management	M Wilson – Management
R Lawford – Management	B Irvin – Management
A Thompson - Management	

Proceedings of the meeting commenced 2.35pm

IN ATTENDANCE

J Campbell – Administration Assistant

APOLOGIES

M Hodge – Outdoor – Chairman
L Mathieson - Management
C Marchant – Outdoor
T Melville – Indoor
J Quayle – OLD
M Welsh – Management
D Irvin – Supported Worker Representative

COMMITTEE'S RECOMMENDATION – 7/17	R Lawford/J Lummis
That the apologies submitted be accepted.	

ABSENT

Nil

DECLARATIONS OF INTEREST

Nil

CONFIRMATION OF MINUTES

COMMITTEE'S RECOMMENDATION – 5/17	K Gibson/R Ryan
That the minutes of the meeting held on 25 May 2017 be confirmed.	

BUSINESS ARISING

Proceedings in Brief

- Ms Gibson was asked if recycling receipt had improved, ie. No syringes etc. Ms Gibson said it had been mostly clear except for a dead chook.
- The Planning and Environment department to follow up with JR Richards and that letters are sent to shoes people who do not follow the rules.
- Congratulations to Rodney Ryan – Cec Marchant's stand in. Mrs Horan addressed the meeting asking that if members of the Committee could not attend could they please ask someone from their department to 'stand in' for them.

RISK MANAGEMENT OFFICER'S REPORT

(CM.ME.1)

ITEMS FOR NOTATION

SUMMARY

To present information for the Committee's notation.

Legislation Changes

The Work Health Safety Regulation 2011 has now been replaced with the 2017 version, with the only changes being formatting and typographical.

Audiometry Screenings

It was noted that the staff that attended these screenings were in the high risk of hearing positions.

Inspections – Outstanding Recommendations

Waste Facility – all complete.

21 Hall Street - still outstanding, kerb and gutter and kitchen bench top.

UV Exposure and Sun Protection Policy

Beanies

Mrs Horan advised that due to the UV factor that beanies were not suitable after 10.30am for adequate protection.

Rodney Ryan to talk to outdoor staff on their thoughts and bring feedback to the Committee. Mr Lawford suggested the November 4 barbecue for staff.

The Committee commented on the policy and the subheading of Baseball Caps be deleted altogether. Under the subheading of beanies temperature be included.

GENERAL BUSINESS

Incident Report Form

The infrastructure department have created and are currently trialling an incident report form for plant. Further discussion ensued and it was noted that there will be two separate forms – one for personal incidents and one for plant.

Mrs Horan advised the Committee that there was a 4-5 question survey on reporting incidents. Mrs Horan will look into the survey and send it out to staff which may help the problem of staff not reporting incidents.

Mrs Cardwell mentioned that the footpath between Cooee Lodge Hostel leading to the Doctors office was not even and that it was a struggle to move clients in wheel chairs or walking frames due to the unevenness of the path. Suggested to put in a maintenance request to rectify this.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 3.27PM.

Inspections were then carried out at:

- Service NSW and Community Care – Chris Horan
- Council's Administration Office – Rodney Ryan and Sharon Cardwell

Rodney Ryan
Acting Chairperson

RECOMMENDATION

That the above listed Committee minutes be noted.

David Neeves
General Manager

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

.....

- Statement of Bank Balances (Local Government (Financial Management) Regulation No. 93) and Investment Balances
- Matters Outstanding from Previous Council Meetings
- Development Applications

Any questions which Councillors may have in relation to these reports and/or issues to be raised, should be brought forward at this time.

STATEMENT OF BANK BALANCES AND INVESTMENT BALANCES

SUMMARY

To present the following information relative to the above report headings:

.....

1. Statement of Bank Balances (Local Government Financial Management Regulation No. 19) - Month of October 2017.
2. Certificate of Bank Reconciliation – Month of October 2017.
3. Details of investments as at 31 October 2017 (Local Government Financial Management Regulation No. 19).

CASH BOOK BALANCE AS AT	30-Sep-17	\$1,731,209.45
Plus: Receipts		\$3,110,839.47
Less: Payments		\$2,878,401.94
CASH BOOK BALANCE AS AT	31-Oct-17	<u>\$1,963,646.98</u>

STATEMENT BALANCE AS AT	30-Sep-17	\$1,742,388.52
Plus: Receipts		\$3,061,561.40
Less: Payments		\$2,842,805.35
STATEMENT BALANCE AS AT	31-Oct-17	<u>\$1,961,144.57</u>

Plus: Unpresented Receipts		\$9,609.19
Less: Unpresented Payments		\$7,106.78
RECONCILED BALANCE AS AT	31-Oct-17	<u>\$1,963,646.98</u>

Cashbook balance as at 31 October 2017:	\$1,963,646.98
Investments held as at 31 October 2017:	\$20,016,415.80
Total Cash & Investments Held as at 31 October 2017:	<u>\$21,980,062.78</u>

The bank balances in each of the funds as at 31 October 2017 are:

General Fund	\$8,651,710.08
Water Fund	\$2,296,911.49
Sewer Fund	\$935,397.66
Orana Lifestyle Directions	\$2,044,320.88
Carlinda Enterprises	\$363,987.50
Cooee Villa Units	\$1,205,320.61
Cooee Lodge	\$4,780,833.03
Jack Towney Hostel	\$1,109,765.58
Trust Fund	\$591,815.95

Balance as per Total Cash & Investments Held: \$21,980,062.78

Details of Council's investments are as follows:

(a)	\$1,000,000.00	For 182 days @	2.60%	Due on 12-Mar-18	With AMP Bank
(b)	\$1,000,000.00	For 273 days @	2.60%	Due on 01-Mar-18	With AMP Bank
(c)	\$500,000.00	For 182 days @	2.60%	Due on 05-Apr-18	With AMP Bank
(d)	\$1,500,000.00	For 182 days @	2.55%	Due on 26-Feb-18	With AMP Bank
(e)	\$500,000.00	For 184 days @	2.50%	Due on 10-Jan-18	With Bankwest
(f)	\$1,000,000.00	For 151 days @	2.40%	Due on 02-Jan-18	With Bankwest
(g)	\$500,000.00	For 91 days @	2.40%	Due on 04-Dec-17	With Bankwest
(h)	\$500,000.00	For 273 days @	2.50%	Due on 03-Mar-18	With Bendigo
(i)	\$1,000,000.00	For 365 days @	2.65%	Due on 06-Aug-18	With Bendigo
(j)	\$1,000,000.00	For 184 days @	2.60%	Due on 04-Jan-18	With Bendigo
(k)	\$500,000.00	For 365 days @	2.55%	Due on 04-Oct-18	With Bendigo
(l)	\$500,000.00	For 184 days @	2.55%	Due on 11-Jan-18	With Bendigo
(m)	\$1,000,000.00	For 181 days @	2.55%	Due on 22-Mar-18	With BoQ
(n)	\$1,000,000.00	For 184 days @	2.60%	Due on 10-Jan-18	With BoQ
(o)	\$500,000.00	For 181 days @	2.55%	Due on 06-Nov-17	With IMB
(p)	\$1,000,000.00	For 91 days @	2.40%	Due on 27-Nov-17	With IMB
(q)	\$1,000,000.00	For 185 days @	2.65%	Due on 18-Dec-17	With ME Bank
(r)	\$1,500,000.00	For 182 days @	2.50%	Due on 26-Feb-18	With ME Bank
(s)	\$500,000.00	For 365 days @	2.53%	Due on 02-Aug-18	With NAB
(t)	\$1,000,000.00	For 365 days @	2.60%	Due on 05-Apr-18	With NAB
(u)	\$1,000,000.00	For 91 days @	2.52%	Due on 07-Dec-17	With NAB
(v)	\$1,000,000.00	For 181 days @	2.55%	Due on 07-Mar-18	With NAB
(w)	\$1,016,415.80		2.31%	At Call	With TCorp
Total Investments:					
\$20,016,415.80					

OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

SUMMARY

To provide an update in relation to matters previously resolved at Council Meetings requiring further action to be taken.

<u>Res. No.</u>	<u>Subject</u>	<u>Action</u>
<u>August 2014</u>		
233/14	Aero Park Shed Lease	Being followed up
<u>July 2015</u>		
165/15	SES Accommodation	Awaiting feedback from SES Report to future meeting with plans, funding options and timing.
<u>August 2015</u>		
205/15	Southern phone – provision of telecommunication services	On hold awaiting introduction of NBN
<u>February 2016</u>		
26/16	Industrial Subdivision Stormwater - Pines Industrial Subdivision	In progress – with solicitor
<u>December 2016</u>		
347/16 289/16	Possible land purchase	Purchase progressing
<u>June 2017</u>		
154/17 121/17	Purchase of land Chelmsford Ave	Purchase progressing
155/17	Land purchase, Miller Street	Awaiting settlement on one; report to this meeting
<u>August 2017</u>		
230/17	CBD Stage 2	Work to be advertised and businesses advised accordingly

September 2017

246/17 88/17	Proposed development	Development approval process underway
260/17	Vacation Care	Options being investigated
262-3/17	Skate Park Risk Management	Report to this meeting
264/17	Mudfords Road	To be followed up
283/17	Volunteers function	Arranged for 12 December
287/17	Flora Reserve	Report to future meeting regarding service level requirements and associated budget. Council to gauge interest from local residents and service clubs in assisting with ongoing maintenance.
289/17 233/17	2017/18 Roads to Recovery Program	Report to future meeting on expenditures of the Regional Road Reserve money
290/17	Federation Street Rehabilitation	Report to this meeting. Further information to be provided on timing schedule to December meeting
291/17	Ernie Knight Oval Bore	Report to future meeting on upgrade options and detailed costings
296/17	Tenders – Hire of Trucks and Plant	Report to this meeting
297/17	Shop Local Promotion	Promotions has commenced with Council funding

MEETING OF: GILGANDRA SHIRE COUNCIL
HELD ON: 21 NOVEMBER 2017

DEVELOPMENT APPLICATIONS

The following applications were received from 1 October 2017 – 31 October 2017.

DA Number	Received	Applicants Name	Application Description of Work	Property Address
2017/222	06/10/2017	MERILYN JUNE KING	SWIMMING POOL	151 NEWELL HIGHWAY GILGANDRA NSW 2827
2017/223	09/10/2017	ROBIN LEE GRIMSHAW	PATIO COVER FOR ENTERTAINING AREA	16 HALL STREET GILGANDRA NSW 2827
2017/224	10/10/2017	GREGORY LAUGHLIN WOODLOCK	FOUR BEDROOM TRANSPORTABLE DWELLING TO SITE.	132 BULGA HILLSIDE ROAD BIDDON NSW 2827
2017/225	10/10/2017	PICTON BROS IMPROVEMENTS INVESTMENTS PTY LTD	GLASS ENCLOSURE	45 CASTLEREAGH STREET GILGANDRA NSW 2827
2017/226	03/10/2017	GILGANDRA SHIRE COUNCIL	SIGNAGE	15 WARREN ROAD GILGANDRA NSW 2827
2017/227	18/10/2017	JOSEPHINE MARY DAWSON	CARPORT	6 RAYMOND STREET GILGANDRA NSW 2827
2017/228	26/10/2017	SCOTT ALEXANDER BEATON	ABOVE GROUND SWIMMING POOL	111 WARREN ROAD GILGANDRA NSW 2827
			Total for October 2017	\$300,688.50
			Total for 2017	\$5,248,754.50

RECOMMENDATION

That the reports be noted.

David Neeves
General Manager
