



MINUTES

OF THE

ORDINARY MEETING

OF

GILGANDRA SHIRE COUNCIL

HELD ON

19 SEPTEMBER 2017

PRESENT

Councillors

A Walker (Acting Mayor)

S Baker

G Johnson

B Mockler

N Mudford

D Naden

G Peart

N Wrigley

Employees

D J Neeves
General Manager

N J Alchin
Director Corporate & Business Services

M Wilson
Director Community Development & Services

R Lawford
Director Works & Technical Services

B Irvin
Acting Director Environmental Services

J Prout
Executive Assistant

Proceedings of the meeting commenced at 4.22pm
with Cr Mudford not in attendance.

LEAVE OF ABSENCE

Cr Batten (granted 15/8/17 – Resolution 212/17)

ADJOURNMENTS

Short break – 6.13pm - 6.23pm

DECLARATIONS OF INTEREST

Cr Baker, *Mudfords Road*. Cr Baker and her husband are contractors for Council's roadworks.

Cr Johnson, *Heritage Funding*. Johnson's Butchery has applied for funding under this scheme.

CONFIRMATION OF MINUTES

RESOLVED – 242/17	Cr Peart/Cr Johnson
That the minutes of the Ordinary meeting held on 15 August 2017, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

LISTING OF MATTERS
TO BE CONSIDERED IN CLOSED COUNCIL

RESOLVED – 243/17	Cr Baker/Cr Naden
That Council note the following matters to be listed as specified under Section 10 (2) of the Local Government Act 1993:	
<ul style="list-style-type: none">○ Organisational structure review (a)○ Proposed development (c)○ Lease to Caltex (c)○ Inland Rail (d)○ Growing Local Economies Fund (d)	

RESOLVED – 244/17	Cr Baker/Cr Naden
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10 (2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 4.25pm.	

RESOLVED – 251/17	Cr Baker/Cr Peart
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That the General Manager, Mr David Neeves, in line with Clauses 9(3), 377 and 335 of the Local Government Act, 1993, list all business relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate in line with the confidentiality policy of Council and Clause 10 (2) of the Act for consideration by the next meeting of the Council as such matters are deemed to be of confidential nature or such that Council's interest may be prejudiced by publicity, that the press and public be excluded from the meeting, provided however that, at the discretion of the Mayor, interested parties and/or their agents be granted approval to address the Council so that they are provided with the opportunity to substantiate any proposals under consideration and answer any questions from Councillors in relation thereto.

(GO.CO.1)

MAYORAL MINUTE - 24/17
MAYORAL COMMITMENTS

SUMMARY

To advise Council of the Mayor's activities during the preceding month.

RESOLVED – 252/17	Cr Walker
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That the report be noted.

(PE1071.1)

MAYORAL MINUTE – 25/17
GENERAL MANAGER'S PERFORMANCE REVIEW

This information is classified CONFIDENTIAL under section 10A (2)(a) of the Local Government Act 1993.

SUMMARY

To formalise the Annual Performance Review of the General Manager.

RESOLVED – 253/17	Cr Walker
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That Council note and acknowledge a satisfactory result in respect of the General Manager's annual performance review.

RE-ESTABLISHMENT OF ALCOHOL FREE ZONE

SUMMARY

To seek Council's concurrent to continue an alcohol free zone over the township of Gilgandra.

RESOLVED – 254/17	Cr Baker/Cr Wrigley
1. That an Alcohol Free Zone be continued for a further four years.	
2. That the Alcohol Free Zone include all streets, lanes and parks in Gilgandra, the Gilgandra Community Plaza and IGA Car Park, the area adjacent to the public toilets in Miller Street and the entire length of the Windmill Walk.	
3. That a public consultation process be undertaken as outlined in the report and including advertisement seeking public feedback for a period of thirty (30) days following the September Council meeting.	
4. That, should any feedback be received during the specified timeframe, the issues raised be considered at the October Council meeting.	
5. That necessary signage changes be implemented prior to expiration of the current alcohol free zone.	

(GO.CO.1)

DISCLOSURE OF INTEREST RETURNS

SUMMARY

To table disclosure of interest returns from Councillors and designated staff for the period 1 July 2016 to 30 June 2017.

RESOLVED – 255/17	Cr Baker/Cr Naden
That Council note the tabling of disclosure of interest returns for Councillors and designated persons for the period ending 30 June 2017.	

(GO.EL.1)

COUNCIL COMMITTEES

SUMMARY

To review Council's Committees and membership.

RESOLVED – 256/17	Cr Baker/Cr Johnson
That Council confirm its current Committee structure and membership.	

(GO.EL.1)

REPRESENTATION ON EXTERNAL COMMITTEES

SUMMARY

To review Council's representation on external Committees.

RESOLVED – 257/17	Cr Peart/Cr Mockler
That the current representation on all external committees be confirmed.	

(PR.PL.1)

SECURITY CAMERAS – HUNTER PARK

SUMMARY

To detail the cost of installing CCTV in Hunter Park for the protection of new infrastructure.

RESOLVED – 258/17	Cr Johnson/Cr Baker
That Council proceed with the installation of CCTV in Hunter Park to assist with the protection of infrastructure assets in the Park, noting that an additional \$25,000 budget is required.	

(ED.PM.1)

CARAVAN CAMPING STUDY

SUMMARY

To provide the findings and recommendations of the Caravan Camping Study

RESOLVED – 259/17	Cr Johnson/Cr Baker
1. That Council commit to working with Dubbo Regional Council on a regional approach to the management of freedom camping.	
2. That the key recommendations of the report ' <i>Value and opportunities of the caravanning and camping market in the Great Western Plains region</i> ' be explored in detail.	

(CS.SV.1)

OUT OF SCHOOL HOURS CARE

SUMMARY

To provide information on existing out of school hours care currently available in Gilgandra.

Proceedings in Brief

It was noted that during the community consultation sessions, a real lack of available care for 12 and under was highlighted. Warren run a good holiday program

RESOLVED – 260/17	Cr Johnson/Cr Baker
That Council further investigate the possibility of providing vacation care and associated costs.	

(RM.RA.1)

HUNTER PARK MASTERPLAN

SUMMARY

To present a Hunter Park Masterplan to allow for future direction.

RESOLVED – 261/17	Cr Mockler/Cr Wrigley
That the Hunter Park Masterplan be noted.	

(RM.RA.1)

SKATE PARK RISK MANAGEMENT

SUMMARY

To reconsider risk management options in relation to the Hunter Park Skate Park facilities.

MOTION	Cr Johnson/Cr Baker
1. That Council endorse the removal and replacement of the metal skate bowls.	
2. That appropriate community consultation be undertaken with alternative design options for reasonable like for like concrete alternatives.	

AMENDMENT	Cr Peart/Cr Mudford
That Council consider alternate options prior to removal of the existing equipment	

The amendment was put and carried and became the motion.

RESOLVED – 262/17	Cr Peart/Cr Mudford
That Council consider alternate options prior to removal of the existing equipment.	

RESOLVED – 263/17	Cr Peart/Cr Mudford
That a working party be formed to consider options in depth.	

Proceedings in Brief

- Crs Mudford, Peart, Johnson and Mockler volunteered to join the working party and will be supported by Mr Wilson.
- Cr Baker declared an interest in the next report and left the meeting at 6pm.

(RR.367.1)

MUDFORDS ROAD

SUMMARY

To advise that the section of Mudfords Road between the Denmire Road and West Mialla Road is yet to be proclaimed as a public road.

RESOLVED – 264/17	Cr Mudford/Cr Peart
That Council reaffirm the intent to proclaim Mudfords Road as a Council controlled public road.	

Proceedings in Brief

Cr Baker returned to the meeting at 6. 01pm having taken no part in discussion or voting.

GILGANDRA CYCLEWAY/WALKWAY EXTENSION

SUMMARY

To discuss the completion of the 2016/17 Gilgandra Cycleway/Walkway Extension grant works.

RESOLVED – 265/17	Cr Johnson/Cr Mockler
That \$40,603 be transferred from reserves to fund the completion of the Windmill Cycleway/Walkway extension relevant to the 2016/17 programmed and that the area adjacent to Central Stores be returned to its original status of car parking.	

TENDER 1/17 – UPGRADE OF ELECTRICAL SWITCHBOARDS FOR COUNCIL’S PROPERTY ASSETS – ADDITIONAL WORKS

SUMMARY

To consider a variation for continuing upgrade works to Council’s electrical switchboards, in addition to the original budget allocation of \$180,000.

RESOLVED – 266/17	Cr Baker/Cr Wrigley
That Council support a further budget allocation in the current financial year of \$53,000 (GST inclusive) to allow for the continued upgrade of the electrical switchboards to Council buildings as recommended by Macquarie Electric.	

Proceedings in Brief

It being 6.13pm the meeting adjourned for a break, resuming at 6.23pm.

(A1174)

REQUEST FOR DEPARTURE FROM COUNCIL’S DEVELOPMENT CONTROL PLAN 2011

SUMMARY

To consider a request from Ms Shannon Hawke to vary the minimum lot size of 2,000m² required for on-site sewage management systems within unsewered areas.

RESOLVED – 267/17	Cr Baker/Cr Mudford
1. That Council support in principal the request for variation from the Gilgandra Development Control Plan 2011 to vary the minimum size of a residential dwelling lot from 2,000m ² to 1,828m ² in Bridge Street, Tooraweenah, to allow for the installation of a suitable on-site sewage management system.	
2. That a future condition of consent requires the amalgamation Lots 4 and 5, Sec 3 of DP7129, Bridge Street, Tooraweenah, to allow for safe disposal of effluent.	
3. That, in accordance with section 375A of the Local Government and Planning Legislation Amendment (Political Donations Act) 2008, the names of Councillors who support and oppose the decision be recorded.	

Division

For: Crs Peart, Mockler, Mudford, Wrigley, Johnson, Baker, Naden and Walker.
Against: Nil

MINUTES – COMMITTEE MEETINGS FOR ADOPTION

SUMMARY

To present the following minutes of Committee meetings for consideration and adoption.

RESOLVED – 268/17	Cr Mockler/Cr Peart
That the above listed Committee minutes be adopted.	

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

Proceedings in Brief

It was noted a copy of the minutes of the extraordinary Consultative Committee meeting held on 14 September were circulated prior to the meeting.

RESOLVED – 269/17	Cr Johnson/Cr Mockler
That the above listed Committee minutes be noted.	

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

RESOLVED – 270/17	Cr Peart/Cr Mockler
That the reports be adopted.	

LATE ITEMS

VILLA UNITS – VALUATION AND SALE

SUMMARY

To seek approval to sign and seal documents associated with Villa Unit sales.

RESOLVED – 271/17	Cr Baker/Cr Mudford
<ol style="list-style-type: none">1. That the General Manager and Director Community Services be authorised to set sale prices in line with the valuation received from Aspect Property Consultants of Dubbo until 30 June 2019.2. That authority be granted to sign and seal documents associated with the sale of Villa Units until 30 June 2019.3. That a further valuation of selected units be obtained in March 2019 with a view to updating the valuation and governance requirements by 30 June 2019.	

(GS.PG.1)

GILGANDRA SHIRE LOCAL HERITAGE FUNDING 2017-2018

SUMMARY

To provide information regarding the Local Heritage Funding for 2017-2018.

Proceedings in Brief

Cr Johnson declared an interest and left the meeting 6.33pm

RESOLVED – 272/17	Cr Mockler/Cr Baker
That \$17,670 from the Gilgandra Shire Council Local Heritage Fund 2017/18 be distributed as recommended in the report.	

Proceedings in Brief

Cr Johnson returned to the meeting 6.34pm, having taken no part in voting.

WRITTEN OFF PLANT

SUMMARY

To advise that plant P00184, a 2010 UD Prime Mover has been “written off” by Council’s Insurers following an incident.

RESOLVED – 273/17

Cr Mockler/Cr Wrigley

1. That the 2017/18 Plant Replacement Program be amended to include retention of Grader No.03 for replacement consideration at a future date.
2. That a tender be advertised providing for the acquisition of a new and/or second hand Prime Mover to replace Plant No 183.

Tour de OROC

The General Manager reminded Councillors of the Tour de OROC and sought expressions of interest for breakfast helpers on the Tuesday morning after long weekend. Crs Walker, Baker, Mudford and Naden offered to assist.

Cooee March

It was noted that the Mayor had been asked to do a welcome to the marchers prior to the parade on Saturday, 30 September 2017 marchers and that Cr Walker would attend to this duty.

Events policy

A brief discussion took place on the intent and interpretation of the events policy adopted by Council in March 2017 and discussions were had regarding the need for further development of a procedure or guidance notes of sort to assist staff in the interpretation of the policy.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.50 PM.

Cr A Walker
Mayor