



MINUTES

OF THE

ORDINARY MEETING

OF

GILGANDRA SHIRE COUNCIL

HELD ON

15 AUGUST 2017

PRESENT

Councillors

D Batten (Mayor)  
A Walker (Deputy Mayor)  
S Baker  
G Johnson  
B Mockler  
N Mudford  
D Naden  
G Peart  
N Wrigley

Employees

D J Neeves  
General Manager  
N J Alchin  
Director Corporate & Business Services  
M Wilson  
Director Community Development & Services  
R Lawford  
Director Works & Technical Services  
L Mathieson  
Director Environmental Services  
G McAnally-Elwin  
Finance Manager  
J Prout  
Executive Assistant

Proceedings of the meeting commenced at 4.00pm.

LEAVE OF ABSENCE

Nil

ADJOURNMENTS

Afternoon tea 5.05pm – 5.15pm

DECLARATIONS OF INTEREST

Cr D Batten, *Leave of Absence* (Closed). Report refers to Cr Batten.

Cr Baker, *Roads to Recovery Allocation*. Cr Baker and her husband are contractors for Council's roadworks.

CONFIRMATION OF MINUTES

<b>RESOLVED – 203/17</b>	Cr Walker/Cr Johnson
That the minutes of the Ordinary meeting held on 18 July 2017, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

LISTING OF MATTERS  
TO BE CONSIDERED IN CLOSED COUNCIL

<b>RESOLVED – 204/17</b>	Cr Baker/Cr Naden
That Council note the following matters to be listed as specified under Section 10 (2) of the Local Government Act 1993:	
<ul style="list-style-type: none"><li>○ Organisational review (a)</li><li>○ Tender – bore services (c)</li><li>○ Pines Industrial Estate (c)</li><li>○ Dangerous dog declarations (g)</li><li>○ Annual Leave (a)</li></ul>	

<b>RESOLVED – 205/17</b>	Cr Baker/Cr Naden
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10 (2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 4.02pm.	

<b>RESOLVED – 214/17</b>	
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That the General Manager, Mr David Neeves, in line with Clauses 9(3), 377 and 335 of the Local Government Act, 1993, list all business relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate in line with the confidentiality policy of Council and Clause 10 (2) of the Act for consideration by the next meeting of the Council as such matters are deemed to be of confidential nature or such that Council's interest may be prejudiced by publicity, that the press and public be excluded from the meeting, provided however that, at the discretion of the Mayor, interested parties and/or their agents be granted approval to address the Council so that they are provided with the opportunity to substantiate any proposals under consideration and answer any questions from Councillors in relation thereto.	
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(GO.CO.1)

**MAYORAL MINUTE - 23/17**  
**MAYORAL COMMITMENTS**

**SUMMARY**

To advise Council of the Mayor's activities during the preceding month.

<b>RESOLVED – 215/17</b>	Cr Batten
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That the report be noted.	
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(GO.CO.1)

**2017 NATIONAL LOCAL ROADS & TRANSPORT CONGRESS**

**SUMMARY**

To consider representation at the National Local Roads and Transport Congress to be held in Albany from 6-8 November 2017.

<b>RESOLVED – 216/17</b>	Cr Peart/Cr Walker
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That Council representatives not attend the National Local Roads and Transport Congress on this occasion.	
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(PE.GN.1)

**OUTDOOR STAFF PICNIC**

**SUMMARY**

To advise of a request from the Outdoor Staff Picnic Committee to hold the annual picnic on Friday, 29 September 2017.

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<b>RESOLVED – 217/17</b>	Cr Peart/Cr Mudford
1. That Friday, 29 September 2017 be approved as Council's picnic day and Council declare a general shutdown.	
2. That Council make a donation of \$200 towards the picnic and be funded from the Contributions and Donations allocation.	

(FM.IN.1)

**2016/17 QUARTERLY OPERATIONAL PLAN REVIEW 1 APRIL TO 30 JUNE 2017**  
**ANNUAL REPORT OF PROGRESS WITH COUNCIL'S 2015/16 to 2016/17 DELIVERY PROGRAM**

**SUMMARY**

To consider progress for the June quarter with Council's 2016/17 Operational Plan actions along with an annual report of progress achieved relating to Council's 2012/13 to 2016/17 Delivery Program.

<b>RESOLVED – 218/17</b>	Cr Walker/Cr Mockler
1. That the 2016/17 Operational Plan Review for the quarter ended 30 June 2017 be adopted.	
2. That the 2016/17 Delivery Program Annual Report as at 30 June 2017 be adopted.	

(FM.FR.1)

**QUARTERLY BUDGET REVIEW 30 JUNE 2017**

**SUMMARY**

To present a report to Council detailing the major variances to the original estimates for the 2016/17 financial year as presented in the Quarterly Budget Review as at 30 June 2017. Also, to report as to whether the Quarterly Budget Review indicates that the financial position of Council is satisfactory, having regard to the original estimates adopted by Council.

**Proceedings in brief**

- It was requested that a table detailing Council reserves be presented with each quarterly budget review.
- It was noted that the Reserve for Roads to Recovery will increase by \$27,344 and the Reserve for unsealed rural roads will decrease by the same amount.

<b>RESOLVED – 219/17</b>	Cr Wrigley/Cr Peart
That an amount of \$14,031 be placed in reserves to fund the Armatree Recycling Shed.	

<b>RESOLVED – 220/17</b>	Cr Peart/Cr Baker
That the Quarterly Budget Review document and report as at 30 June 2017 be adopted, noting the above resolution.	

(FM.FR.1)

**ANNUAL ACCOUNTS – YEAR ENDING 30 JUNE 2017**

**SUMMARY**

To advise completion of the annual accounts for the year ended 30 June 2017 and, in accordance with the provisions of the Local Government Act 1993, obtain the necessary resolution to refer same to the auditor.

<b>RESOLVED – 221/17</b>	Cr Mockler/Cr Wrigley
1. That the Financial Reports be accepted and referred for audit.	
2. That Council make the statement as required by Section 413 (2) (c) of the Local Government Act 1993, in the form as attached to the Financial Reports.	
3. That the Deputy Mayor be designated as the other member of the Council to make the statement.	

(ED.PM.1)

**TRAVEL OZ FILMING**

**SUMMARY**

To consider participation in promotional filming for Channel 7's TRAVEL OZ program.

<b>RESOLVED – 222/17</b>	Cr Walker/Cr Baker
1. That Council accept the offer by Travel Oz Filming and allocate \$6,000 (plus GST) to participate in the program.	
2. That the project be referred to the Economic Development Committee for input into the content of the feature.	

**Proceedings in Brief**

It being 5.05pm, the meeting adjourned for afternoon tea and resumed at 5.15pm with Cr Baker declaring an interest in the next report and not being in attendance.

(RD.PR.1)

**2017/18 ROADS TO RECOVERY PROGRAM**

**SUMMARY**

To illustrate areas of the 2017/18 Management and Operational Plan *Roads to Recovery (R2R)* listings that will be completed during the 2017/18 budget year.

<b>RESOLVED – 223/17</b>	Cr Peart/Cr Walker
1. That the 2017/18 Roads to Recovery Program for bitumen seals and gravel resheets, be adopted with the exception of Youlbung Road.	
2. That Councillors be included in an inspection of Youlbung Road.	
3. That a detailed condition report on Youlbung Road, including traffic counts and asset ratings, be presented to Council's September meeting for further consideration.	

Proceedings in Brief

Cr Baker returned to the meeting at 5.32pm having taken no part in discussion or voting.

(UR.646.1)

**WRIGLEY STREET REHABILITATION – STAGE 3  
(WAMBOIN STREET TO MORRIS STREET)**

SUMMARY

To make the Council and perhaps the community aware that the reconstruction of the roadworks part of Stage 3 of Wrigley Street between Wamboin and Morris Streets is yet to be provided for in the Long Term Financial Plan.

<b>RESOLVED – 224/17</b>	Cr Walker/Cr Johnson
That the report be noted and consideration be given to this project in future long term plans.	

**FEDERATION STREET REHABILITATION – STAGES 1**

SUMMARY

To provide an update with the progress of the Federation Street/Road rehabilitation project

<b>RESOLVED – 225/17</b>	Cr Walker/Cr Johnson
1. That the report be noted.	
2. That Council further workshop the scope of works for this project including design elements, constraints and costs.	

(RR.572.1, RR.205.1)

**FIXING COUNTRY ROADS ROUND 2 PROGRAM**

**SUMMARY**

To seek approval for the General Manager to sign the formal funding deed relevant to the State Government's RESTART NSW Fixing Country Roads Round 2 which provides for the rehabilitation of Federation Street.

<b>RESOLVED – 226/17</b>	Cr Mockler/Cr Peart
That authority be granted to sign and seal the funding deed relevant to RESTART NSW Fixing Country Roads Round 2 for Federation Street.	

**ROAD CLOSURE APPLICATION – MILLER STREET**

**SUMMARY**

To advise of a request from the Coo-ee March 2015 Inc. Committee to support the closing of Miller Street for a re-enactment march on Saturday, 30 September 2017.

<b>RESOLVED – 227/17</b>	Cr Johnson/Cr Naden
That the request be supported and funded from reserves (Southern Phone grant income).	

**CENTRAL BUSINESS DISTRICT (CBD) STAGE 2 UPGRADE**

**SUMMARY**

To provide an update on progress with the Gilgandra Central Business District (CBD) Stage 2 Upgrade Project.

<b>RESOLVED – 228/17</b>	Cr Walker/Cr Baker
That standing orders be suspended to seek clarity on this issue.	

<b>RESOLVED – 229/17</b>	Cr Baker/Cr Walker
That standing orders be resumed.	

<b>RESOLVED – 230/17</b>	Cr Mockler/Cr Wrigley
That Council endorse the final plan of works and commence the appropriate community and business house consultation.	



(PR.PL.1)

**GILGANDRA WALKWAY EXTENSION – 2017/18**

**SUMMARY**

To advise of the receipt of the 2017/18 Cycleway/Walkway Grant from the NSW Roads & Maritime Services (RMS) to be utilised on the planning and extension of the Windmill Walk.

<b>RESOLVED – 231/17</b>	Cr Baker/Cr Johnson
1. That Council reaffirm its commitment to the extension of the cycleway/walkway along the river bank connecting the section at the rear of Central Stores to Bridge Street linking in with the proposed adjacent CBD Stage 2 Carpark upgrade.	
2. That authority be granted to formally accept the NSW Roads & Maritime Services 2017/18 Active Transport Program offer totalling \$78,952 in accordance with the terms and conditions outlined in the Roads & Maritime Services.	
3. That Council's 2017/18 budget be amended to illustrate the specific income (\$78,952) and expenditure (\$157,904) amounts.	

**WATER BORE NO.01 - COOEE PARK**

**SUMMARY**

To provide an update on the progress of Water Bore No.1 Replacement Project at Cooee Heritage Centre, Cooee Park.

<b>RESOLVED – 232/17</b>	Cr Walker/Cr Mockler
1. That the additional funding required to reinstate Bore No. 1 be approved.	
2. That funding for the project be considered at a future quarterly review.	

(A2430)

**WORKS DEPOT UPGRADES**

**SUMMARY**

To provide an update on progress with the upgrade of Council's Works Depot.

<b>RESOLVED – 233/17</b>	Cr Walker/Cr Baker
1. That the report be noted.	
2. That the General Manager's comments be endorsed.	

(DB.PO.1)

**SAND QUARRY**

**SUMMARY**

To provide Council with an understanding of the legislative requirements to develop a sand quarry.

<b>RESOLVED – 234/17</b>	Cr Johnson/Cr Walker
1. That the report be noted.	
2. That staff be encouraged to investigate existing sand quarries and/or engage with government departments in relation to steps required to progress such an option.	
3. That the option of a sand quarry form part of Council's Economic Development Strategy considerations.	

(CM.TE.1, PM.AD.1, A35)

**HUNTER PARK TOILET**

**SUMMARY**

To advise progress with the Hunter park Toilet project.

<b>RESOLVED – 235/17</b>	Cr Mockler/Cr Peart
That the report be noted.	

(WM.RP.1)

**WASTE AND RECYCLING STATISTICS**

**SUMMARY**

To provide Council with an update on waste and recycling statistics

<b>RESOLVED – 236/17</b>	Cr Johnson/Cr Naden
That the report be noted.	

**MINUTES – COMMITTEE MEETINGS FOR NOTATION**

**SUMMARY**

To present the following minutes of Committee meetings for notation.

Disability Services Committee  
Interagency

1 August 2017  
27 July 2017

<b>RESOLVED – 237/17</b>	Cr Johnson/Cr Peart
That the above listed Committee minutes be noted	

**MINUTES – COMMITTEE MEETINGS FOR ADOPTION**

**SUMMARY**

To present the following minutes of Committee meetings for consideration and adoption.

Aged Care (circulated late)

9 August 2017

<b>RESOLVED – 238/17</b>	Cr Wrigley/Cr Peart
That the above listed Committee minutes be adopted	

**REPORTS FOR INFORMATION AND NOTATION**

**SUMMARY**

To present reports for information and notation.

<b>RESOLVED – 239/17</b>	Cr Walker/Cr Baker
That the reports be adopted.	

**LATE ITEMS**

**Regional Sports Infrastructure Fund**

The General Manager advised that expressions of interest now open for this grant funding and noted previous discussions on the possible establishment of a multi functional facility. The General Manager sought Council's level of interest in supporting a particular project.

<b>RESOLVED – 240/17</b>	Cr Baker/Cr Wrigley
1. That Council support the preparation of an expression of interest for a multi functional indoor sports/youth facility, olympic swimming pool and other aspects of the Hunter Park Masterplan, if funding guidelines permit.	
2. That Council confirm its support for the McGrane Oval Masterplan as per Council's Long Term Financial Plan.	

**Proceedings in Brief**

The Mayor noted the decision was unanimous.

**Motions for LG NSW Conference**

A suggestion was raised to submit a motion for NSW Water DPI to reinstate advisory services and provide some dispute resolution avenues.

The Mayor invited councillors to email him with any motions for LGNSW by next Wednesday.

Protecting Our Places Workshop

Cr Naden advised of attendance by herself, Cr Peart and Cr Wrigley at a recent workshop held in Dubbo which advised of a new round of available State Government funding up to \$65k. It was noted an Aboriginal organisation must apply however they may partner with Council. Schools can also apply. Acceptable projects include revegetation, waterways, parks and gardens etc can be funded. Applications close at the end of September. It was noted a working party of the three councillor attendees plus Cr Baker would progress options with the local AECG.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.58 PM.

Cr D Batten  
Mayor