



MINUTES
OF THE
ORDINARY MEETING
OF
GILGANDRA SHIRE COUNCIL
HELD ON
17 OCTOBER 2017

PRESENT

Councillors

D Batten (Mayor)

S Baker

B Mockler

N Mudford

D Naden

G Peart

N Wrigley

Employees

D J Neeves
General Manager

N J Alchin
Director Corporate & Business Services

M Wilson
Director Community Development & Services

R Lawford
Director Works & Technical Services

B Irvin
Acting Director Environmental Services

J Prout
Executive Assistant

Proceedings of the meeting commenced at 4.00pm

LEAVE OF ABSENCE

Cr A Walker
Cr G Johnson

RESOLVED – 274/17	Cr Baker/Cr Mudford
That the apologies submitted be accepted and leave of absence granted.	

ADJOURNMENTS

Nil

DECLARATIONS OF INTEREST

Cr Baker, *NDRRA Update and Hire of Trucks and Plant*. Cr Baker and her husband are contractors for Council's roadworks and hire of equipment.

CONFIRMATION OF MINUTES

RESOLVED – 275/17	Cr Peart/ Cr Naden
That the minutes of the Ordinary meeting held on 19 September 2017, which were circulated to members prior to this meeting, be hereby confirmed as a faithful record of the meeting referred to.	

LISTING OF MATTERS
TO BE CONSIDERED IN CLOSED COUNCIL

RESOLVED – 276/17	Cr Mockler/Cr Peart
That Council note the following matters to be listed as specified under Section 10 (2) of the Local Government Act 1993:	
<ul style="list-style-type: none">○ General Manager's Employment Contract (a)○ Staff Leave (a)	

RESOLVED – 277/17	
That the Press and Public be excluded from the meeting by reason of the confidential nature of the matters to be considered in line with the confidentiality policy of Council and Clause 10 (2) of the Local Government Act, 1993, relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate at 4.03pm.	

RESOLVED – 281/17	Cr Baker/Cr Wrigley
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That the General Manager, Mr David Neeves, in line with Clauses 9(3), 377 and 335 of the Local Government Act, 1993, list all business relating to financial matters, staff matters, industrial matters, acceptance of tenders, personal affairs of private individuals, possible or pending litigation and such other matters considered appropriate in line with the confidentiality policy of Council and Clause 10 (2) of the Act for consideration by the next meeting of the Council as such matters are deemed to be of confidential nature or such that Council's interest may be prejudiced by publicity, that the press and public be excluded from the meeting, provided however that, at the discretion of the Mayor, interested parties and/or their agents be granted approval to address the Council so that they are provided with the opportunity to substantiate any proposals under consideration and answer any questions from Councillors in relation thereto.

Proceedings in Brief

Cr Baker declared an interest and left the meeting.

(CR.CB.1)

NDRRA UPDATE

SUMMARY

To provide an update on the progress of the Natural Disaster Restoration Works and consider funding implications.

RESOLVED – 282/17	Cr Mockler/Cr Mudford
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That Council endorse the actions of General Manager and allocate the Shire Roads 2016/17 and Flood Grant reserves to complete the NDRRA program.

Proceedings in Brief

Cr Baker returned to the meeting at 4.10pm having taken no part in discussion or voting.

(CR.CB.1)

VOLUNTEER FUNCTION

SUMMARY

To consider funding for the combined Volunteers end-of-year (Christmas) function.

Proceedings in Brief

It was noted that the date selected clashes with the Local Government NSW Conference and therefore the function has been changed to Tuesday, 12 December 2017.

RESOLVED – 283/17	Cr Peart/Cr Mudford
1. That Council formally acknowledge all the valuable contribution made by volunteers who through the year help Council in the delivery of services to the community with a function to be held in December.	
2. That a \$10,000 additional vote be allocated towards this function.	

Proceedings in Brief

It was noted that Council would be seeking a contribution from those departments with an existing budget for a Christmas function.

(FM.FR.1)

ANNUAL FINANCIAL STATEMENTS – YEAR ENDING 30 JUNE 2017

SUMMARY

To advise completion of the audit of the annual financial statements for the year ended 30 June 2017 and, in accordance with the provisions of the Local Government Act (1993), obtain the necessary resolution to lodge the same with the Office of Local Government and place on public exhibition.

RESOLVED – 284/17	Cr Baker/Cr Mockler
1. That the financial Statements be approved by the Council for lodgement with the Office of Local Government.	
2. That the Council make the statement as required by Section 413 (2) (c) of the Local Government Act (1993) in the form as attached to the Financial Statements.	
3. That the Deputy Mayor be designated as the other member of the Council to make the statement.	
4. That the Council fix the date for the meeting as being 21 November 2017 to present the audited financial statements, together with the auditor's reports, to the public, and give public notice of the date so fixed.	

(CM.PO.1)

PROCUREMENT – REVIEW OF “PREFERRED SUPPLIER” STATUS

REVIEW OF VEHICLES – CARS, UTILITIES AND LIGHT VEHICLE REPLACEMENT POLICY

SUMMARY

To review the “preferred vehicle supplier” status for Gilgandra Toyota and associated Council policy.

RESOLVED – 285/17	Cr Peart/Cr Wrigley
<ol style="list-style-type: none">1. That Council confirm preferred supplier status for Gilgandra Toyota for a further 15 months through to the scheduled policy review in March 2019.2. That section (f) of Council’s Vehicle Purchasing Policy be amended to reflect the new review date of March 2019.3. That a new section be included in Council’s Vehicle Purchasing Policy to read: <i>“That the General Manager be delegated the authority to purchase vehicles from other providers on occasions where specific operational and/or safety requirements exist.”</i>	

(GS.PG.1)

PUBLIC LIBRARY INFRASTRUCTURE GRANT APPLICATION

SUMMARY

To seek Council’s support for a Public Library Infrastructure Grant application.

RESOLVED – 286/17	Cr Wrigley Cr Baker
<ol style="list-style-type: none">1. That Council support the Library’s application for a 2017/18 Public Library Infrastructure Grant.2. That, if the application is successful, Council support the provision of \$9,000 to the project (from within the existing 2017/18 Library budget) and waive development application fees associated with the project of approximately \$3,100.	

ED.LI.1

FLORA RESERVE

SUMMARY

To provide Council with an update on the Flora Reserve.

RESOLVED – 287/17	Cr Mockler/Cr Baker
<ol style="list-style-type: none">1. That Council accept the additional responsibility for the upkeep of Flora Reserve in the interim.2. That Council formally acknowledge the efforts and commitment of Mr & Mrs Gaff as well other committee members.3. That a report be presented to Council identifying future service level requirements and the budgetary implications.4. That Council engage with local service clubs and community organisations seeking commitment towards ongoing maintenance of the Flora Reserve.	

RD.PR.1

2017/18 REGIONAL ROAD REPAIR GRANT APPLICATION

SUMMARY

To advise of the unsuccessful result for the 2017/18 Regional Roads REPAIR Program submission.

RESOLVED – 288/17	Cr Mockler/Cr Peart
That the report be noted.	

RD.PR.1

2017/18 ROADS TO RECOVERY PROGRAM

SUMMARY

To give further consideration to the *2017/18 Roads to Recovery (R2R)* program of works.

RESOLVED – 289/17	Cr Peart/Cr Naden
1. That the stabilisation of Segment 04 of Youlbung Road not be completed under 2017/18 Roads to Recovery Program; instead the four culverts within Segment 20 of the Tooraweenah Road be widened/replaced at a cost of \$66,000.	
2. That Council note segment 28 of East Coonamble Road was completed instead of segment 30 as previously outlined within the 2017/18 Roads to Recovery Program.	
3. That a further report be presented on the expenditure of the Regional Road Reserve monies.	

(RD.PG.1)

FEDERATION STREET REHABILITATION – STAGE 1

SUMMARY

To provide an update on progress of the Federation Street/Road rehabilitation project.

RESOLVED – 290/17	Cr Baker/Cr Naden
1. That the rehabilitation of Federation Street from Castlereagh Highway to Bencubbin Street be noted.	
2. That a further report be presented to the December meeting outlining the timing schedule for the works.	

Proceedings in Brief

The Director Infrastructure was asked to provide an update on the status of other bore projects prior to consideration of the next report.

ERNIE KNIGHT OVAL - BORE

SUMMARY

To advise that the water bore, being the primary water supply source for the Ernie Knight Oval, is at risk of major failure.

RESOLVED – 291/17	Cr Mudford/Cr Peart
That a further report be submitted to a future meeting outlining upgrade options and detailed costings.	

GILGANDRA WATER & SEWER SYSTEM - UPGRADE OPPORTUNITY

SUMMARY

To advise of the New South Wales (NSW) State Government's offer to aid the upgrade/replacement of deteriorating major infrastructure items in Council's water and sewer systems.

RESOLVED – 292/17	Cr Wrigley/Cr Naden
That the report be noted.	

MINUTES – COMMITTEE MEETINGS FOR NOTATION

SUMMARY

To present the following minutes of Committee meetings for notation.

Proceedings in Brief

It was noted that the Consultative Committee minutes of 14 September 2017 had been tabled at the September meeting.

RESOLVED – 293/17	Cr Baker/Cr Peart
That the above listed Committee minutes be noted.	

REPORTS FOR INFORMATION AND NOTATION

SUMMARY

To present reports for information and notation.

RESOLVED – 294/17	Cr Mudford/Cr Peart
That the reports be adopted.	

CATEGORY A – REQUEST FOR ASSISTANCE – TOORAWEEAH CWA

SUMMARY

To advise of a request from Tooraweenah CWA for financial assistance to host a Women's Health Day.

RESOLVED – 295/17	Cr Baker/Cr Mockler
That Council support the Tooraweenah CWA and provide \$1000 sponsorship for the event.	

LATE ITEMS

Proceedings in Brief

Cr Baker declared an interest and left the meeting at 4.43pm.

(GO.TE.1)

TENDERS – HIRE OF TRUCKS & PLANT

SUMMARY

To seek input into selection criteria weighting for Hire of Plant and Equipment tenders for the 2018 year.

RESOLVED – 296/17	Cr Mockler/Cr Wrigley
1. That Council proceed to tender for the hire of plant and equipment for 2018.	
2. That Council approve the criteria and weightings for the tender assessment as follows:	
Price	10%
Local	50%
Conformance	20%
Reliability & Experience	20%

Proceedings in Brief

Cr Baker returned to the meeting at 4.48pm, having taken no part in discussion or voting.

GILGANDRA SHOP LOCAL PROMOTION

SUMMARY

To provide details of the 2017 Shop Local Promotion and seek Council financial support to run the project.

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RESOLVED – 297/17	Cr Peart/Cr Baker
That Council contribute \$15,000 to fund the 2017 Shop Local Promotion in an effort to regenerate interest from the local business community.	

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4.58PM.

Cr D Batten
Mayor